



CITY OF PARK RIDGE

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MINUTES

COMMITTEE OF THE WHOLE MEETING OF THE PARK RIDGE CITY COUNCIL FINANCE AND BUDGET, PROCEDURES AND REGULATIONS

CITY HALL
COUNCIL CHAMBERS
505 BUTLER PLACE PARK RIDGE, IL 60068

MONDAY, FEBRUARY 27, 2017 AT 7:00 P.M.

I. Roll Call

Acting Mayor Maloney called the meeting to order at 7:02 p.m.

Senior Administrative Assistant Zarlenga read the roll call; the following Elected Officials indicated their presence at the meeting: Ald's. Moran, Mazzuca, Milissis, Shubert and Acting Mayor Maloney. Ald. Van Roeyen was absent. There was a quorum.

Staff Present: Acting City Manager Joe Gilmore, Interim CP&D Director Jim Brown, Public Works Director Wayne Zingsheim, Fire Executive Officer Paul Lisowski, and Senior Administrative Assistant Julie Zarlenga.

II. Citizens Who Wish to Comment on a Non-Agenda Item

None.

Acting Mayor Maloney said they will begin with the P&R Discussion item on Airbnb's since there were members in the audience present for the item.

III. Finance and Budget

A. Action Items

1. Approve the purchase order for one Multi-Force Door Forcible Entry Door Simulator from Firehouse Innovations Corp., Seaford, NY in the amount of \$6,880.15
2. Approve a one (1) year extension for Ambulance Billing and Management Reporting Service (FN-FY16-01) to PST Services, Inc., Alpharetta, GA
3. Approve a 3-year contract for Audit Services, FN-FY17-02, to BKD, LLC of Oakbrook Terrace, IL
4. A. Approve a purchase order increase for Delta Dental in the amount of \$29,000.00
B. Approve a budget transfer in the amount of \$29,000.00
5. Approve a budget amendment to the Motor Fuel Tax Fund
6. Approve a budget transfer from IT Materials to Administration General Contractual Services

January 23, 2017

IV. Procedures and Regulations

A. Action Items

1. Approve Purchase Order for emergency watermain repair with DiMeo Brothers, Elk Grove, Illinois 60007 in the amount of \$49,190.00

Ald. Moran made a motion to approve. Ald. Shubert seconded the motion.

Public Works Director Zingsheim said there were several watermain breaks and they had to bring DiMeo in to help with excavation of the mains. This was considered an emergency expenditure and staff is asking Council to approve the purchase order.

Motion carried, by voice vote, 5-0.

2. Approve Purchase Order for Flusher Repair to Sewer Equipment of Illinois, Island Lake, Illinois in the amount of \$22,966.00

Ald. Moran made a motion to approve. Ald. Shubert seconded the motion.

Director Zingsheim said that the pump on the Flusher truck was cracked, and that fixing the pump would cost just as much as purchasing a new one. He said they were able to get the price down, so that now the purchase order would be for \$18,532.32.

Ald. Mazzuca made a motion to amend the amount to \$18,532.32. Ald. Shubert seconded the motion.

Ald. Mazzuca thanked staff for getting the better price and saving over \$4,000.

Motion to amend carried, by voice vote, 5-0.

Motion carried, by voice vote, 5-0.

3. Approve the purchase order for one Holmatro Rescue System Pump and bracket accessories from A.E.C. Fire Safety and Security, Springfield, IL in the amount of \$7,258.00

Ald. Moran made a motion to approve. Ald. Milissis seconded the motion.

Fire Executive Officer Lisowski said that their current pump is ten years old and is used for rescue procedures, better known as the Jaws of Life. He said although they have a backup pump, the current pump is cordless and would still need to be replaced.

Motion carried, by roll call vote, 5-0.

4. Approve a budget transfer from Contingency to Insurance Claims

Ald. Moran made a motion to approve. Ald. Shubert seconded the motion.

Acting City Manager Gilmore said that the City settled a lawsuit from a traffic stop back in 2004. He said they need to transfer money to the account that the settlement was paid out of.

Motion carried, by roll call vote, 5-0.

January 23, 2017

**5. A. Approve a purchase order increase for GovTempsUSA, LLC
B. Approve a budget transfer from Regular Salaries to General Contractual**

Ald. Moran made a motion to approve. Ald. Shubert seconded the motion.

Acting City Manager Gilmore said that Interim CP&D Director Brown's contract with GovTemps ended in December and was extended for one month. The budget transfer and PO Increase covers that extension period.

Motion carried, by roll call vote, 5-0.

B. Discussion Items

1. Uptown/Summit Parking

Acting City Manager Gilmore said that the outreach part of the parking study is coming to a close as they have received over 500 responses. He said in early February they will end the parking survey.

Ald. Shubert asked when something would come back to Council.

Acting City Manager Gilmore said it is difficult to say since they don't know what the recommendations are yet, but that any changes from the study would be incorporated into the FY18 budget as soon as possible.

Ald. Mazzuca asked why the stormwater study didn't get as many responses as the parking study.

Acting City Manager Gilmore said there is a wider range of respondents in the parking study.

Ald. Shubert added that this is the first parking study the City has conducted, whereas, they have discussed stormwater for many years.

Director Zingsheim said that there will be an open house on January 30 with the company running the stormwater study, Burke Engineering.

C. Human Resources

Review/Update on each Union Body, Labor Negotiation(s), Grievance(s):

- o No report.

Review/Update on the Non-Union Body:

- o No report.

Staffing Changes:

- o The Police Department hired two new Police Officers to fill open positions on January 6: Elitsa Aptisheva and Bart Marczyk.
- o Karen Ziemek was promotion to Parking Enforcement Officer. Ms. Ziemek was previously a Police Info Tech.
- o Monica Rand, Records Technician (pt), joined the Police Department on January 9.
- o We are currently in the process of receiving applications and/or interviewing for the following positions: School Crossing Guards (pt), and Plans Examiner/Inspectors (pt/on-call).

Pension Update:

- o The next Police Pension Board quarterly meeting is scheduled for January 25, 2017 at 10:00 a.m. in the 2nd floor Conference Room at City Hall (505 Butler Place).

January 23, 2017

- o The next Fire Pension Board quarterly meeting is scheduled for February 7, 2017 at 9:00 a.m. at Fire Station 36 (1000 N. Greenwood Avenue).

Ald. Mazzuca asked for a status on Local 150.

Acting City Manager Gilmore said they are making progress and will have more news to share in the next couple of meetings.

D. Department Head Report

None.

V. Procedures and Regulations

A. Action Items

1. **Approve placing of an Ordinance amending 13-13-2 of the Municipal Code, Resident Parking on Peterson, Greenwood to Western, on the February 6, 2017 Council agenda for final reading**

Ald. Mazzuca made a motion to approve. Ald. Shubert seconded the motion.

Director Zingsheim said the City Attorney created language to include hardship exceptions for parking on Peterson. He said that they would amend parking on Peterson by allowing residents get a permit to park there.

Motion carried, by voice vote, 5-0.

2. **Approve Revision to Council Policy Statement #19 (Residential Permit Exceptions to Parking Ordinances) to include medical exception**

Ald. Mazzuca made a motion to approve. Ald. Shubert seconded the motion.

Director Zingsheim said at the last discussion they had on this item, it was brought up that a medical exception would be a possible hardship exception. The City Attorney advised that if a resident can obtain a handicapped parking placard, then their caretaker would be able to obtain a sticker so they can park at that address.

Ald. Moran brought up the point that once a person needs a caretaker, they are typically not driving, and may not even have a vehicle. He said that to have the handicapped placard as the only way to obtain a sticker for parking, might not be very practical.

Director Zingsheim said that it is hard to qualify a person for a medical exception.

Acting Mayor Maloney asked how they would enforce the sticker going to a caregiver and not to someone else.

Ald. Moran said that if neighbors saw something like that, they would most likely report it.

Director Zingsheim offered that they could just have the person registered at that address get the permit.

Ald. Milissis suggested that the criteria for getting a medical exception is that the applicant have three documents proving they have some sort of medical hardship.

Ald. Mazzuca asked for consensus to table the item to revise section 7A.

Item was tabled.

January 23, 2017

3. Approve placing of an Ordinance amending 13-19-1 of the Municipal Code, License required, on the February 6, 2017 Council agenda for final reading

Ald. Mazzuca made a motion to approve. Ald. Moran seconded the motion.

Director Zingsheim said that at the January 9, 2017 Public Works Committee of the Whole meeting, John Dombro, 311 Grant, presented his issues and need for a resident parking sticker for one of his vehicles. The vehicle is registered out of state and does not have a city sticker on it. He said that because Mr. Dombro does not have a city sticker, he cannot apply for a parking permit for his street where he wants to park his vehicle. He said that this section can be changed to allow other residents to buy city stickers if they don't have vehicles registered to a Park Ridge address.

Ald. Moran said he didn't know if they should make it a requirement for residents with vehicles registered out of State to register them in Park Ridge for a city sticker.

Director Zingsheim said that according to the City Attorney, if they changed the ordinance, it would be a requirement.

Acting Mayor Maloney said that by allowing one person to get a sticker, we are making it mandatory for all residents with vehicles registered out of State to get a sticker.

Ald. Moran said he would vote no so that it stayed off consent. He said he wanted a chance to speak with the City Attorney to receive more information.

Ald. Mazzuca said he would vote no because it is not a problem that many people have and Mr. Dombro's reasoning behind it could be easily remedied if he just registered his vehicle in Illinois. He felt they shouldn't change the code for this.

Ald. Milissis agreed with Ald. Mazzuca saying that it is an extraordinary measure to take for just one person.

Ald. Shubert said he too will be voting no and that they do not know what the consequences would be should they change the code.

Acting Mayor Maloney said he would be voting no because trying to enforce this would be too difficult.

Ald. Moran changed his vote to yes as he felt that changing the code would not impact many people.

Motion did not carry, by voice vote, 1-4 (with Ald. Moran being the yay vote).

4. Public Hearing – Revocation of Certificate of Operation for Pink Taxi or other appropriate penalties due to violation of 10-2-4 of the Municipal Code: Public Hearing

Ald. Mazzuca made a motion to open the public hearing. Ald. Shubert seconded the motion.

Acting City Manager Gilmore said that Pink Taxi has been operating since 2012. He said that \$500 was due on January 1, 2017 as it is every year. The invoice was sent out in November, reminders were sent, and a legal notice was posted in the newspaper for revocation of operation. He said the memo needed to be updated because late on Friday, Pink Taxi came in and paid the \$500 fee. The City spent a good amount of time and energy on this, and we have several options for Council to choose from.

1. Revoke their license
2. Administer a fine of \$250
3. Do nothing and accept their money

Ald. Shubert asked when the payment was received.

Acting City Manager Gilmore said it was received on Friday, January 20, and that the notice of the hearing was put into the paper on January 9.

January 23, 2017

Ald. Shubert asked if the owner of Pink Taxi gave any explanation as to their tardiness in payment.

Acting City Manager Gilmore said that on January 3 Deputy City Clerk Cheryl Peterson spoke to them and they said they were dealing with a personal matter.

Ald. Moran commented that since these used to be the same owners as Park Ridge Taxi, they should know the procedures well.

Ald. Shubert asked if staff ever had an issue before with collecting from Pink Taxi.

Acting City Manager Gilmore said they didn't have an issue with collecting the fee, however, they had an issue with Pink Taxi allowing their Certificate of Operation to expire.

Ald. Mazzuca asked if the proposed fee of \$250 covered all the costs associated with notifying Pink Taxi.

Acting City Manager Gilmore they were looking to recoup some of the cost.

Ald. Mazzuca made a motion to fine Pink Taxi in the amount of \$250. Ald. Moran seconded the motion.

Motion to fine Pink Taxi \$250 carried, by roll call vote, 5-0.

Ald. Mazzuca made a motion to close the public hearing. Ald. Moran seconded the motion.

The public hearing for Pink Taxi was closed.

5. Approve First Reading of an Ordinance of the City Council of the City of Park Ridge Amending Article 10, Chapter 2 of the Municipal Code of Park Ridge Regarding Livery Certificates of Operation

Ald. Mazzuca made a motion to approve. Ald. Moran seconded the motion.

Interim Director Brown said that most of the business licensing falls under Article 12 of the code which states that if anyone is trying to renew their license, they must pay all outstanding fees before being issued a license. Livery is regulated under Article 10, which does not state that we can withhold their license until all outstanding debt is paid. This item would amend Article 10 to state what Article 12 does as far as withholding their license.

Ald. Mazzuca asked if there was any grace period factored into the language of the Article.

Interim Director Brown said there is no grace period.

Acting City Manager Gilmore said they are notified of any outstanding fees.

Ald. Moran asked if the \$250 fine for Pink Taxi is a contingency fee, or if it is just a late fee. He asked to put this item on for a final reading to collect the money and then discuss the revocation of their license.

Motion carried, by voice vote, 5-0.

C. Upcoming P&R Items

1. Future P&R agenda recommendations

None.

D. Department Head Report

1. CP&D Activity Report for the month of December 2016

Interim Director Brown said this is a report on the activity in the department.

January 23, 2017

2. Key Data thru 2016

Interim Director Brown said this is a report of what has transpired over the past five years and shows any trends. He noted that the amount of construction activity is a positive sign, as people reinvest in their homes within the community. He also noted that this year has been the highest amount of revenue received from property transfers since 2005.

5. New Business

None.

6. Adjournment

The meeting was adjourned at 9:09 p.m.