



## CITY OF PARK RIDGE

### MEMORANDUM

OFFICE OF THE CITY MANAGER

**TO:** Mayor and City Council  
**FROM:** Jim Hock, City Manager  
**RE:** 2010/11 Budget  
**DATE:** April 14, 2010

The specific areas where numbers were changed based upon action taken by City Council to amend the proposed budget include:

- P 54 Reflects changes in the MFT, Sewer, Water, Capital budgets and Other, due to actual cost of road improvements, rate changes, cuts in capital projects and reduction in Lutheran General fees along with an increase in Vehicle permit fees.
- P 56 Changes in Library funding changed the revenue in the general fund.
- P 65 Revenue from Lutheran General was reduced \$25,000.
- P 66 The sewer fee schedule will be changed and vehicle permits were changed.

The reduction of 4% wage increase for non-union changed every page in all departments in the categories of regular salaries, FICA & IMRF or other pension system contribution also changing the totals.

- PP 68-76 Spreadsheets changed for the reasons just mentioned above.
- P 82 The \$96,000 Library tree replacement language was removed.
- PP 83-96 Every expenditure page is changed due to the changes in revenues and proposed expenditures.
  
- P 100 City Admin, Regular Salaries, these changes reflect compensation difference between the Deputy City Manager and Economic Development Director
- P 102 Efficiency measure changes.
- P 106 Regular salaries
  
- P 112 Reflects the known costs for TIF income sharing with the School systems and park district along with the \$180,000 deferment of payments.

*Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

PP 116 Community Support and “noise abatement” increased for social  
118, 119 service and cultural agencies along with the Youth Commission and  
O’Hare funding.

P 175 Additional \$21,100 was added for crossing guards.

Library:

P 215 Contingency originally just cut the \$300,000 out of the proposed budget.  
This was removed.

PP 208-222 Every page has been changed, (attached are the details) the Library  
Board has decided to cut the additional \$110,000 in the following ways:

Tree replacement	(\$96,000)
Building Maintenance	(\$800)
Contingency	(\$10,000)
Library Resources:	
Books-5014-9540-01	(\$1200)
Electronic Databases	(\$700)
Books-5015-9540-02	(\$650)
Books-5017-9540-01	(\$650)

Capital Projects:

PP 225, 237 The tree replacement project was pushed to next year.

PP 197, 226, Demolition/parking lot next door to City Hall was postponed.

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P 198 General contractual in Sewer Maintenance increased \$200,000 to  
complete the City wide sewer study in 2010/11.

The increased rate we received on our medical was after the proposed budget was presented and never included in this first version. We increased the deductibles that employees must meet thus, eliminating any increase costs. The City Manager’s Budget message is a reflection of the entire budget document, so there were multiple pages changed to reflect the number changes.

Should our state make significant cuts to our share of income taxes, my initial recommendation is to reduce our tree trimming budget where we have budgeted \$615,000 for contract services and purchase of replacement vehicles at \$443,200. However, I do still believe that we will have time to adequately discuss all alternatives to come to a resolution with minimal impact on services.

**PROPOSED REDUCTIONS - 2010/11 OPERATING BUDGET  
REVISED**

<u>Line Item</u>	<u>Account Number</u>	<u>2010/11 Original Budget</u>	<u>Reduction</u>	<u>2010/11 Revised Budget</u>
Regular Salaries - Admin. Libr. Asst	5011 9100 20	\$ 301,000	\$ 5,800	\$ 295,200
Regular Salaries - Tech Pages	5013 9100 30	\$ 13,000	\$ 13,000	\$ -
Regular Salaries - Tech Lib. Asst.	5013 9100 20	\$ 195,300	\$ 19,300	\$ 176,000
Regular Salaries - Ref. Lib. Asst	5014 9100 20	\$ 146,000	\$ 7,100	\$ 138,900
Regular Salaries - Childrens Pages	5015 9100 30	\$ 67,500	\$ 5,000	\$ 62,500
Regular Salreis - Childrens Lib. Asst	5015 9100 20	\$ 184,100	\$ 27,300	\$ 156,800
Regular Salaries - Rdr Srvcs Libr.	5017 9100 10	\$ 182,900	\$ 5,000	\$ 177,900
Regular Salaries - Rdr Srvcs Libr. Asst.	5017 9100 20	\$ 214,100	\$ 25,000	\$ 189,100
FICA & IMRF Payments	2066050949100		\$ 10,500	
Binding	5013 9374 00	\$ 4,200	\$ 3,200	\$ 1,000
Building Maintenance	5012 9321 03	\$ 100,800	\$ 10,000	\$ 90,800
Contingency Fund	5011 9395 00	\$ 30,000	\$ 20,000	\$ 10,000
Conferences and Training	5011 9338 00	\$ 30,000	\$ 10,000	\$ 20,000
Heat	5012 9550 00	\$ 12,000	\$ 2,000	\$ 10,000
Library Resources - Books	5014 9540 01	\$ 152,300	\$ 16,450	\$ 135,850
Library Resources - Periodicals	5014 9540 03	\$ 23,700	\$ 2,450	\$ 21,250
Library Resources - Electr. resources	5014 9540 10	\$ 148,800	\$ 16,100	\$ 132,700
Library Resources - Books	5015 9540 02	\$ 110,000	\$ 11,900	\$ 98,100
Library Resources - Recordings	5015 9540 04	\$ 13,000	\$ 2,450	\$ 10,550
Library Resources - A/V	5015 9540 05	\$ 16,400	\$ 2,450	\$ 13,950
Library Resources - Periodicals	5015 9540 03	\$ 2,400	\$ 350	\$ 2,050
Library Resources - Misc	5015 9540 08	\$ 1,600	\$ 350	\$ 1,250
Library Resources - Books	5017 9540 01	\$ 68,020	\$ 11,900	\$ 56,120
Library Resources - Recordings	5017 9540 04	\$ 37,800	\$ 5,600	\$ 32,200
Public Relations	5011 9360 00	\$ 38,400	\$ 6,000	\$ 32,400
Off-Site Storage	5012 9322 01	\$ 6,600	\$ 3,000	\$ 3,600
Office Supplies - Other	5011 9510 02	\$ 12,900	\$ 4,500	\$ 8,400
Library Supplies - Furnishings	5011 9511 03	\$ 10,000	\$ 2,500	\$ 7,500
Building Supplies	5012 9521 00	\$ 22,500	\$ 2,500	\$ 20,000
Library Supplies	5013 9511 00	\$ 36,000	\$ 4,400	\$ 31,600
Library Supplies	5014 9511 00	\$ 1,200	\$ 200	\$ 1,000
Library Supplies	5015 9511 00	\$ 4,900	\$ 800	\$ 4,100
Library Supplies	5016 9511 00	\$ 8,900	\$ 1,500	\$ 7,400
Library Supplies	5017 9511 00	\$ 3,800	\$ 600	\$ 3,200
Computer Equipment	5013 9901 00	\$ 66,800	\$ 40,800	\$ 26,000
			<b>\$ 300,000</b>	