



CITY OF PARK RIDGE

505 BUTLER PLACE
PARK RIDGE, IL 60068
TEL: 847/ 318-5200
FAX: 847/ 318-5300
TDD: 847/ 318-5252
www.parkridge.us

Revised 10 July 2014

BLOCK PARTY APPLICATION

Only local streets as identified on the Street Classification System Map and selected collector streets as approved by the City may be closed for block parties. In no case shall any arterial street closing be approved. Applications for street closings for private events (examples graduation parties, weddings, birthday parties) will not be accepted.

Street to be closed _____

Between _____ and _____
(Street name) (Street name)

Date of Street Closing _____ Rain Date _____

Between the hours of _____ and _____ (No later than 10:30 p.m.)

Purpose of street closing _____

Applicants name: _____

Address: _____ Telephone (_____) _____

Barricades will be delivered on the day before the above event and picked up on the Monday following the event at the location provided below:

Number of Barricades _____ Barricade Drop Off / Pickup Location: _____

NO PERSONAL VEHICLES WILL BE ALLOWED TO BLOCK OFF THE STREET

IF YOU WOULD LIKE A VISIT FROM THE FIRE DEPARTMENT CHECK BOX AND CALL 847-318-6721.

IF YOU WOULD LIKE A VISIT FROM THE POLICE DEPARTMENT CHECK BOX AND INDICATE HOW MANY CHILDREN WILL BE IN ATTENDANCE _____

I certify that all residents on the block have been notified of the street closure.

Signature _____

Mail completed form to: Park Ridge City Hall – 505 Butler Place, Park Ridge, IL 60068 or Fax to 847-318-5327. For questions, please call 847-318-5240 (TDD 847-318-5252)

For office use only:

Application Approved:

_____ by _____
(Date) (Name & Title)

RULES GOVERNING STREET CLOSING FOR BLOCK PARTIES

Only local streets as identified on the Street Classification System and selected collector streets as approved by the City may be closed for private events.

1. In no case shall any arterial street closing be approved for block parties.
2. Applications for private event street closings such as graduation parties, weddings, birthday parties will not be accepted.
3. No intersection may be closed unless an oncoming vehicle can exit the area without turning around.
4. Applicants agree that any public property damaged as a result of the activities taking place while the street is closed will be replaced or restored.
5. No street may be closed without an approved form. This form serves as the approved permit.
- 6. NO PERSONAL VEHICLES WILL BE ALLOWED TO BLOCK OFF STREET.**
7. The City will periodically review streets where closings are prohibited. Changes will be made as deemed appropriate.
8. The list of all collector streets which have been approved for street closing will be maintained and updated as required.
9. The Police Chief or his representative is authorized to revoke instantly the permit for any street closing in the event he determines that the actions or conduct of the group have violated any of the terms and provisions stated herein or other applicable laws and ordinances, or in the event it is determined by the Chief or his representative that such actions have resulted in interference with the flow of vehicular or pedestrian traffic on streets not covered by the permit.
10. The City does not guarantee that streets are safe for pedestrian activities, and will not be responsible for injuries to people playing in closed streets.
11. If you would like a visit from the Fire Department, check the box on the application form and call 847-318-6721.
12. If you would like a visit from the Police Department, check the box on the application form.

Please return your request as early as possible. Completed applications must be returned two full working days in advance of the event. Return your completed form to the Public Works Service Center located at 400 Busse Highway or fax your form to 847/318-5327. Questions? Call 847/318-5240.