



CITY OF PARK RIDGE BUSINESS LICENSE APPLICATION 2012

***** PLEASE TYPE OR PRINT LEGIBLY*****
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PARK RIDGE BUSINESS ID NUMBER: (Assigned by the City)

BUSINESS INFORMATION:

NAME (DOING BUSINESS AS):					
LOCATION - ADDRESS AND SUITE#:					
CITY, STATE, ZIP:				PHONE:	
E-MAIL ADDRESS:				WWW: <small>URL</small>	
ALARM: Y OR N:		# EMPLOYEES:		SQUARE FOOTAGE:	
FED TAX ID:					
WEB CATEGORY: <small>USE THE ENCLOSED SHEET ONLY</small>			WEB SUB-CATEGORY: <small>USE THE ENCLOSED SHEET ONLY</small>		
BUSINESS CLASSIFICATION:					
FEE:		# OF SAME LICENSES:		(FEE X # LICENSES) TOTAL DUE: \$	

OWNER INFORMATION:

NAME:					
HOME ADDRESS:					
CITY, STATE, ZIP:					
HOME PHONE:				E-MAIL ADDRESS:	

MANAGER INFORMATION:

MANAGER NAME:				HOME PHONE:	
EMERGENCY CONTACT NAME:				EMERGENCY PHONE:	

Yearly fees for registration of commercial establishments shall be as follows:

Classification	Step	Floor Area in Square Feet	Annual Fee
A-Food Establishment	1	0 - 1,000	\$ 105.00
A-Food Establishment	2	1,000 - 5,000	175.00
A-Food Establishment	3	5,000 - 10,000	250.00
A-Food Establishment	4	10,000 - 20,000	350.00
A-Food Establishment	5	20,000 - and over	450.00
B-Service Establishment	1	0 - 1,000	\$ 75.00
B-Service Establishment	2	1,000 - 5,000	100.00
B-Service Establishment	3	5,000 - 10,000	150.00
B-Service Establishment	4	10,000 - 20,000	200.00
B-Service Establishment	5	20,000 - and over	275.00
C-Retail Sales Establishment	1	0 - 1,000	\$ 50.00
C-Retail Sales Establishment	2	1,000 - 5,000	75.00
C-Retail Sales Establishment	3	5,000 - 10,000	100.00
C-Retail Sales Establishment	4	10,000 - 20,000	125.00
C-Retail Sales Establishment	5	20,000 - and over	175.00
D-Professional and Other	1	0 - 1,000	\$ 25.00
	2	1,000 - 5,000	45.00
	3	5,000 - 10,000	65.00
	4	10,000 - 20,000	85.00
	5	20,000 - and over	105.00
E-Home Occupations			\$ 20.00



CITY OF PARK RIDGE

DEPARTMENT OF COMMUNITY
PRESERVATION & DEVELOPMENT
505 BUTLER PLACE
PARK RIDGE, IL 60068
847-318-5281

Business License Application

INSTRUCTIONS

NOTE: Incomplete applications will not be processed and without a license, your business or office may be subject to closure. In order to receive a license, all the information on this form must be provided. The information you provide on this form is forwarded to the Police and Fire Departments for emergency purposes, particularly, in after hour emergencies.

1. Legibly (PRINT) complete the form. Please correct any incorrect pre-printed information and add any missing information.
2. Return the ENTIRE completed form with your payment to the City of Park Ridge.
3. The application and payment may either be mailed or brought directly to the Cashier in the Finance Department at City Hall. After your application is processed the receipt, and a license certificate will be mailed to the applicant.
4. Please add/correct the web address or url (www) on the form along with the Web Category and Web Sub-Category as per the attached list. Only categories on the list may be used.

* Make Checks payable to the "**CITY OF PARK RIDGE**".

All businesses must be licensed by January 1. Applications received after January 1, 2012 will be assessed a 20% PENALTY.

City of Park Ridge – Business License Categories and Sub Categories 2012

Web Category	Web Sub-Category	Web Category	Web Sub-Category	Web Category	Web Sub-Category
Apparel And Access	Childrens'	Medical	Chiropractor	Retail Merchandise	Appliance Sales
	Family		Dentist		Antiques
	Mens'		Dermatologist		Art Dealers
	Womens'		Dietician		Arts & Crafts
	Other		Doctor		Bicycle Sales/Service
Assisted Living	Assisted Living		Counselor/Therapist		Books
	Nursing Home		Home Health Care		Camera
Automotive	Auto Dealership		Hospital		Candy
	Auto Parts Store		Medical / Dental Laboratory		Card & Party
	Auto Repair		Medical Sales/Rental		Computers & Software
	Car Rental		Optical		Cosmetics & Beauty
	Car Wash		Pharmacy		Electronics
	Gas Station		Physical Therapy		Floor Coverings
	Motorcycle Dealer		Podiatrist		Florist
	Recreational Vehicle Dealer		Psychiatrist		Frames
	Other		Psychologist		Furniture
Country Club	Country Club		Veterinarian		Gifts, Novelties & Souvenirs
Dining	American		Other		Glass/Windows
	Asian	Personal Services	Animal Boarding		Hardware
	Bakery		Animal Grooming		Heating & Refrigeration
	Banquet Hall		Dance Studio		Housewares
	Catering		Dry Cleaners		Jewelry
	Coffee Shop		Funeral Home		Kitchen Cabinets
	Deli & Sandwich Shop		Hair Salon/Barber		Liquor
	Fast Food		Health Club		Luggage & Leather Goods
	French		Massage		Music & Video
	Frozen Treats		Nail Salon/Spa		Office Supplies
	Greek		Shoe Repair		Paint
	Hungarian		Spa		Pet Store
	Indian		Tanning		Pottery
	Irish		Yoga Studio		Resale
	Italian		Other		Sporting Goods
	Mexican & Southwest	Professional Services	Accountant		Tobacco
	Pizza		Advertising		Toys & Games
	Prepared Meals		Appraiser		Vitamins & Health
	Pub & Grill		Architect		Other
	Russian		Attorney	Retail Services	Animal Grooming
	Steak & Seafood		Computer Consulting		Appliance Repair/Rental
	Vegetarian		Construction		Carpet Cleaning
	Other		Equipment Leasing		Laundromat
Educational	Day Care		Financial Advisor		Limousine
	Preschool		Financial Institution		Locksmith
	Private School		Insurance		Photography
	Trade School		Interior Design		Plumbing
	Tutoring		Landscaping/Lawncare		Printing
	Other		Marketing / Public Relations		Sewing & Needlework
Entertainment	Live Theater		Photographer		Shipping
	Movie Theater		Realtor		Taxi
	Other		Repair		Travel Agency
Food & Grocery	Convenience Store		Secretarial Service		Vacuum Sales/Repair
	Health Food		Sign Design/Installation		Video Rental
	Specialty Food Store		Surveyor		Window Treatments
	Supermarket		Temporary Help Services		Other
	Other		Trade Association	Wholesale Merchandise	Baked Goods
Lodging	Bed & Breakfast		Travel Agency		Food
	Hotel / Motel		Web Design / Web Host		Other
			Other		