



# CITY OF PARK RIDGE

COMMUNITY PRESERVATION AND  
DEVELOPMENT DEPARTMENT  
505 BUTLER PLACE  
PARK RIDGE, IL 60068  
Main (847) 318-5291  
Fax: (847) 318-6411  
www.parkridge.us

# BUILDING CONTRACTOR LICENSE APPLICATION

LICENSE YEAR: 2016

**INSTRUCTIONS: COMPLETE THE ENTIRE FORM, SIGN AND RETURN WITH PAYMENT**

### OFFICE USE ONLY

***PLEASE MAKE SURE EVERY LINE IS FILLED OUT. E-MAIL MUST BE LISTED. THANK YOU!***	CITY BUSINESS ID	FEE	TOTAL AMOUNT DUE
Receipt will be sent via E-mail		\$ 25.00	\$ 25.00

\*Type of Contractor: \_\_\_\_\_

\*E-mail: \_\_\_\_\_

\*Company Name: \_\_\_\_\_

\*Phone: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*Fax: \_\_\_\_\_

\*City/State: \_\_\_\_\_

\*Owner Name: \_\_\_\_\_

\*Zip: \_\_\_\_\_

\_\_\_\_\_  
CP&D Staff Signature

\_\_\_\_\_  
Owner/Agent Signature

All contractors licensed by the City must submit a certificate of insurance naming the City as the Certificate Holder. *Insurance Requirement: \$1 million general liability, \$1 million bodily injury, and \$2 million general aggregate*

State licensed **Architects, Plumbers, Alarm Installers** and **Roofers**: *Submit copy of State License / No Fee / No Proof of Insurance.*

State Registered **Lawn Sprinkler Installers**: *Submit copy of State Registration/ No Fee / No Proof of Insurance.*

**Electricians**: *Submit copy of license from testing agency, proof of Insurance and pay Park Ridge License Fee*

**Waste Haulers: R101 License 1-5 trucks \$100.00, More than 5 trucks \$300.00**

**Tree Removal Contractors**: *Submit Emerald Ash Borer Compliance Agreement to Illinois Department of Agriculture*