I. Roll Call
Acting Mayor Maloney called the meeting to order at 7:07 p.m.

City Clerk Henneman read roll call, and the following Elected Officials indicated their presence at the meeting: Aldermen Sweeney, Smith, Shubert, Knight, Mazzuca, and Acting Mayor Maloney. Alderman Milissis was present via telephone. There was a quorum.

II. City Manager Report
1. March 30, 2015 Budget Workshop follow-up items
City Manager Hamilton provided a memo regarding items raised for follow-up.

Alderman Mazzuca stated that in regards to police overtime, there was no breakdown of hours or comparison to the previous year. He requested to see the difference of hours between two years. Chief Kaminski said staff would look into it. Alderman Sweeney asked that special events and grant revenue are included in the analysis.

III. Citizens Who Wish to be Heard on a Non-Agenda Item
Joan Sandrik, 409 S. Clifton, asked if Com Ed has notified the City of the new summer rate. City Manager Hamilton said they had not. Ms. Sandrik also asked if staff had gone through the list of electric providers to see who serviced Park Ridge. Acting Mayor Maloney stated that he informally emailed any companies on the list that provided email addresses, and he would provide staff with the information from those that responded.

IV. Public Safety
A. Action Items - Police
1. Authorize the City of Park Ridge to extend the existing towing services contract for one year, from June 1, 2015 to May 31, 2016, with Lin-Mar Towing and Recovery LLC, 5940 W. Oakton Street, Morton Grove, Illinois, 60053
Motion by Alderman Sweeney, seconded by Alderman Smith.

Chief Kaminski stated that the Council approved the current contract for towing services with Lin Mar Towing on May 28, 2013. This was a two-year contract with a one-year extension clause. Lin Mar would like to extend the contract (Term 1.2), and requests to continue the contract as is with no changes to its fees/conditions.

Alderman Mazzuca asked why staff did not go out to bid for this service. Chief Kaminski stated because nothing changed and staff found their service to be exceptional. Alderman Mazzuca requested staff to provide totals spent on this item last year.
Motion carried, 6-1, by roll call vote, with Alderman Mazzuca being the nay vote.

2. Approve resolution authorizing the City of Park Ridge to enter into an agreement to regulate parking lot use, parking of motor vehicles, and control of motor vehicle traffic with Winston Park, LLC and place on the April 20, 2015 agenda for City Council approval
   Motion by Alderman Sweeney, seconded by Alderman Shubert.

Chief Kaminski stated that the City revised its parking agreement process last year. Winston Park LLC, who owns the property at 100 S. Northwest Highway, Park Ridge, Illinois, was on the previous list and wants to renew their agreement to provide parking enforcement on their property. This application renewes their agreement.

Motion carried, 7-0, by roll call vote.

B. Discussion Items – Police
   1. False Alarm Fees
      Chief Kaminski stated that at the February 9, 2015 Committee of the Whole meeting, Council requested that the Department provide the number of false alarms that fall within the false alarm categories. In reference to the fee schedule, at this time staff feels it is fairly representative of what the fees are in other jurisdictions.

      Alderman Sweeney asked why residences were allowed two false alarms and businesses allowed four false alarms. Chief Kaminski stated that businesses have a little leeway due to multiple employees opening and closing.

      Alderman Mazzuca asked why the City does not charge schools and governmental property. Chief Kaminski stated that it is a courtesy as some of the false alarms are weather-related.

      Alderman Mazzuca stated that $300,000 in false alarms was a lot of money to lose, and he would like to see the ordinance tightened up, limiting false alarms and looking at the fee structure.

   C. Department Head Report - Police
         None.

      2. Complimentary Letters – February and March 2015
         None.

         Chief Kaminski stated that numbers continue to be consistent with previous months.

      4. 2014 Annual Report
         Chief Kaminski highlighted a good overall crime index, the mental health grant, dispatch changeover, and computerizing General Orders and department directives.

   D. Action Items – Fire
      1. Approve a purchase order for the replacement of the City’s five (5) emergency/tornado sirens to Federal Signal, 2645 Federal Signal Drive, University Park, IL 60484-0975 not to exceed $116,062.55
         Motion by Alderman Sweeney, seconded by Alderman Mazzuca.

      Fire Chief Sorensen stated that the Fire Department and Police Department have traditionally co-managed the City’s system of emergency/tornado warning sirens. There are five (5) sirens strategically located throughout the City in order to provide audible warning devices for
emergencies, and due to the age of the existing sirens, their increasing repair costs and increasing issues with their reliability, the City has budgeted for their replacement.

The City issued an Invitation to Bid on January 22, 2015, with three bids received. Since all bidders were compliant and had acceptable references, price was the sole basis for awarding the bid. The total expense is included in the FY16 budget as a capital item for $140,000, of which $58,000 will be a carry-over item from FY15.

Alderman Mazzuca asked if requiring bidders to submit both a DC and AC/DC option excluded other vendors from bidding. Executive Officer Lisowski did not think so.

Motion carried, 7-0, by roll call vote.

E. Discussion Items – Fire

1. Fire Sprinkler Requirements
   Chief Sorensen gave a background on the City’s fire sprinkler requirements. To date there are over 750 homes with a sprinkler system installed and approximately another 75 under construction. The City continually adopts the most current versions of the International Fire Code and the Life Safety Code (NFPA 101). The City is currently on the 2015 version of both codes, which require fire sprinklers in new single family dwellings and the City continues with this requirement.

   One area of question has been rehab projects and additions to existing homes. The requirements for residential sprinkler systems in existing homes are addressed in chapter 43 of NFPA 101. In general, as the scope of the project is categorized, fire sprinklers may or may not be required.

   Since the middle of last year, the Fire Prevention Bureau has been tasked with reviewing construction projects involving either additions or extensive remodeling of single family homes to determine the code requirements of NFPA 101. A sprinkler system is required in all additions. However, the sprinkler system may not be required in the existing portion of the home unless the work performed in the existing portion falls under the reconstruction category.

   Alderman Knight asked about the timing of adopting this code because last year one of his residents was originally told he did not need sprinklers, but was later told he did. Fire Marshall Kevin Plach stated that there were a few projects from last year in that situation, but it was typically because of problems with the plans from the design professional. Chief Sorensen added that some residents ended up doing more work than was demonstrated on their design plans.

   Alderman Sweeney stated that the Fire Department being part of the plan review is for the overall good of the City.

   Alderman Smith commented that he thought the City was adopting a national code without looking in to detail.

   Acting Mayor Maloney stated that he appreciated the update, and asked that staff continue to clearly and effectively communicate to all residents and continue to give all residents the same treatment.

2. 9/11 Memorial update
   City Manager Hamilton stated that the 9/11 Memorial has been staked out outside of City Hall. Procurement Officer McGuire is gathering final information on companies for the brick pavers, and Public Works has also become involved in the project. Once a firm timeline has
been established, staff will engage the volunteers that have reached out to help the City on the project. Staff hopes to have the project complete by this September 11.

Chief Sorensen stated that the steel is still secure at the Fire Department and this will remain a discussion item for regular updates.

3. **Cook County Multi-Jurisdictional Hazard Mitigation Plan**

Executive Officer Lisowski stated that the City of Park Ridge participated with Cook County in the development of the Cook County Multi-Jurisdictional Hazard Mitigation Plan (HMP), which includes the City of Park Ridge as a partner. This HMP is designed to establish a plan for assessing the potential overall community risks, organize concepts for addressing the identified risks, and then to ensure eligibility of both the County and City for financial assistance from the Federal Government before and after disasters occur. To continue to be a partner in this HMP, the City needs to adopt the plan.

Alderman Sweeney asked if the City needs to document all city-owned property, and if the plan only assessed real property or vehicles too. Executive Officer Lisowski stated that GIS verified the city-owned property. Also, both real property and vehicles are included in the assessment.

F. **Department Head Report – Fire**

1. **Quarterly Report – First Quarter 2015**

Chief Sorensen stated that this was the Fire Department’s first quarterly report. There were 1218 emergency responses in the first quarter, which is a fast start to the year. One statistic staff is concerned with and monitoring is Simultaneous Incidents, as 36% of the time there are multiple calls going on at once.

Chief Sorensen also highlighted the promotion of Paul Lisowski to Executive Officer, providing CPR and AED training to all City staff, including the Library and Public Works Service Center, and distributing all new AEDs throughout City buildings and in the police cars.

Alderman Sweeney asked staff to provide the number of ambulance calls/emergency medical calls in the quarterly report.

2. **Complimentary Letters – February and March 2015**

Chief Sorensen stated that the Department received a letter from Elmwood Park Fire Department for station coverage and another letter for assisting with a multi-family apartment building fire in Rolling Meadows.

3. **Citizen Corps Volunteer Report – First Quarter 2015**

Executive Officer Lisowski stated that a new CERT class recently graduated, and the busy season with races and special events is about to start.

Alderman Sweeney stated that starting June 1, Citizens Patrol will be out Friday and Saturday nights.


Chief Sorensen pointed out the Fire Department’s goals for the coming year.

Alderman Sweeney asked how the Department will dispose of the old AEDs. Executive Officer Lisowski stated that staff will go through the process with the Procurement Officer, and they may go up for auction.
V. Public Works

A. Action Items

1. Approval of the 2015/16 GIS Consortium Service Provider Contract for services in connection with the GIS program with Municipal GIS Partners Inc., 701 Lee Street, Suite 1020, Des Plaines, Illinois 60016 and a FY16 purchase order in the amount of $94,247.00

Motion by Acting Mayor Maloney, seconded by Alderman Sweeney.

Director Zingsheim stated that Municipal GIS Partners, Inc. (MGP) is the service provider for the City’s Geographic Information Systems (GIS) program. MGP provides technical support services to the GIS Consortium, of which the City is a member, and has a site specialist assigned to Park Ridge to manage day-to-day GIS operations. Services provided include direct management, development, and operation and maintenance of the City’s GIS system. All City departments use the system for a myriad of projects and programs.

Alderman Sweeney asked how the price compared to last year. Director Zingsheim stated the cost went up 2.4%.

Discussion ensued regarding how the consortium started, had it considered using any other company, and ownership of the City’s data. Director Zingsheim stated that this vendor put the consortium together and over time other communities joined. If the City dropped out of the consortium, the City would have their data but no GIS software or licenses.

Alderman Shubert asked about annual software updates. Director Zingsheim stated that they provide annual software updates, as well as the ability to exchange data with other communities, so leaving the consortium could result in a potential loss of that exchange data.

Aldermen Mazzuca and Shubert recommended looking at alternatives to validate that remaining with the consortium is reasonable.

Acting Mayor Maloney and Alderman Mazzuca recommended that staff document everything the consortium provides and then issue an RFP.

Alderman Shubert commented on checking out the marketplace and competitive options before issuing an RFP.

Motion carried, 7-0, by roll call vote.

2. Approve a purchase order for unleaded and diesel fuels from Gas Depot, 8700 North Waukegan Road, Suite 200, Morton Grove, Illinois 60053 in the amount of $30,355.46

Motion by Acting Mayor Maloney, seconded by Alderman Sweeney.

Motion carried, 7-0, by roll call vote.

3. Approve the contract for 2015 CCTV Sewer Televising PW-FY15-17 to Pipe Locating and Televising Inc., Box 1685, Sauk Village, Illinois 60053 in the amount of $20,000.00

Motion by Acting Mayor Maloney, seconded by Alderman Shubert.

Director Zingsheim stated that the City issued an Invitation to Bid on March 5, 2015 for CCTV Sewer Televising services, with three bids received. This project had previously been bid in November 2014, with all bids rejected in January 2015. As in the first bid event, the lowest responsive and responsible bidder was by Pipe Locating and Televising Inc., with an hourly rate of $195.

Motion carried, 7-0, by roll call vote.
4. **Approve a one (1) year extension to the contract for the maintenance of street and parking lot lights, traffic signals, pre-emption devices and pedestrian crosswalks (PW-09-03) with Meade Electric Company, 9550 West 55th Street, Suite A, McCook, Illinois 60525, in the amount of $53,500.00**

   Motion by Acting Mayor Maloney, seconded by Alderman Sweeney.

   Director Zingsheim stated that in 2009 the City entered into a three-year contract with Meade Electric for the maintenance of city owned traffic signals, streetlights, parking lot lights, emergency pre-emption devices, pedestrian signals, and costs for extra work. Any extra work that is required is based on time and material with set hourly prices included in the Maintenance Agreement. This contract allowed four one-year renewals based on mutual agreement. For the renewal years, the City has agreed to Meade Electric’s request for a renewal that included the latest annual Consumer Price Index percentage increase.

   Staff received correspondence from Meade Electric agreeing to a fourth optional one-year extension, from June 1, 2015 to May 31, 2016. Meade has agreed to hold firm at the 2014 prices for the next 12-month period, based on the latest annual Consumer Price Index percentage increase being flat. The Procurement Officer reviewed this extension request.

   Alderman Mazzuca asked about the price increases for the previous three extensions and why staff did not go out for bid. Director Zingsheim stated that previous price increases were minimal and staff did not go out for bid because the initial contract allowed for the extension and they were not raising the price this year.

   Alderman Mazzuca requested the exact price increases in the next memo and recommended that staff goes out to bid.

   **Motion carried, 4-3, by roll call vote, with Aldermen Milissis, Shubert and Mazzuca being the nay votes.**

B. **Discussion Items**

None.

C. **Department Head Report**

None.

D. **Alternate Water Supply Presentation**

William Balling, of Management Services and currently consulting for a possible agency gave a PowerPoint presentation on various options for an alternate water supply. A copy of his presentation is attached.

   Alderman Sweeney asked about an estimated start date, consideration of timelines and getting permits, the number of water lines, and the condition of the Evanston supply center. Mr. Balling stated that Morton Grove needs it complete in 2018, but a decision of who is participating needs to be made in 2015. There would be one water line coming in to Park Ridge from the north. The Evanston supply center is up to date, no expansion is required, but there will be upgrades. Also, they anticipate the rates will be adjusted and likely change every year.

   Alderman Shubert asked what the discussion was with Skokie, and if there were any potential delays or roadblocks anticipated from Skokie. Mr. Balling stated that there have been informal discussions with Skokie informing them that this situation has gained traction, but they do not anticipate providing service to Skokie. He also stated there is a risk of delays or roadblocks but it is not a significant risk. Alderman Shubert stated that it looks like a significant portion of the new pipeline goes through Skokie, so he feels it is necessary to have their approval as well as correct locations to dig before this is finalized, as he felt that this is a bigger risk than was presented.
Alderman Smith asked how the water main would cross the Edens. Mr. Balling stated a line would be installed within a tunnel underneath the Edens.

Alderman Knight asked if the City joined, when would the City start to get bills. Mr. Balling stated that currently Morton Grove and Niles are splitting the cost. Before the City starts to pay, there would need to be formal discussion and forming/structuring an intergovernmental agreement.

Discussion ensued about the 2-5% increases and Chicago’s water rates for the city and suburbs. Barbara Adams, partner from Holland & Knight LLP, stated that it is not in the contract, but Chicago historically sells water at the same rate to the city and all suburbs. Also, if they ever sold, chances are it would be to a regulated public utility subject to the regulations of the Illinois Commerce Commission.

Alderman Mazzuca raised questions and discussion ensued about financial projections, Evanston’s infrastructure, volume of consumption declining over time, and the potential path of the project in relation to future storm water management projects.

Acting Mayor Maloney asked when the City needed to make a decision. Mr. Balling said July 1.

Discussion ensued about allowing staff and the Finance Director to continue having meetings with the group and putting the item on the budget scorecard as TBD.

VI. Other City Business
None.

VII. New Business
1. Alderman Sweeney asked about the purchase of rock salt for snow removal. Director Zingsheim stated that the notice is going out for bid next week, and the City is partnering with other municipalities on the bid.

2. Alderman Mazzuca asked if staff had any document that commemorates the decision to leave the electric aggregation program and if it could be distributed. City Manager Hamilton said he would ask Procurement Officer McGuire.

VIII. Adjournment
The meeting was adjourned at 9:40 p.m.