

COUNCIL POLICY STATEMENT

Policy No. 7
General Subject: Finance
Specific Subject: Waiving of Zoning Hearing and Building
Permit Fees
Date Approved: February 3, 1975
Date Amended: November 15, 1976
March 15, 1999

PURPOSE

To establish a procedure for the waiving of zoning and building permit fees.

RATIONALE

It is equitable that zoning hearing and building, electrical and plumbing permit fees be paid by the applicants. The City's taxpaying residents should not be asked to pay for such fees; this situation would occur if fees were waived. However, the City recognizes that payment for zoning hearing and building permit fees made by other local taxing bodies is made, ultimately, by the same residents who make payment for City expenses. Therefore, it is reasonable to waive permit fees for the local school districts and Park Ridge Park District.

POLICY STATEMENT

1. The City Council authorizes the waiving of the flat fee for zoning applications and building, electrical and plumbing permit fees for the local school districts and the Park Ridge Park District. Additionally, the city will waive building permit fees for all accredited, not-for-profit schools providing legally mandated educational services. However, costs representing out-of-pocket expenses incurred by the City in holding zoning hearings or issuing permits shall not be waived.
2. A deposit for actual costs (i.e. publication cost, court reporter fees and cost of original transcript) shall be made in accordance with the Municipal Code of Park Ridge, Article 20, Chapter 2, "Fees for Zoning Applications." Where a deposit is made, a refund of any balance shall be made after calculation of final costs.
3. It is the policy of the City not to consider the waiving of any fees for any other public or private organization except as noted above.