

City Council Agenda Cover Memorandum

Meeting Date: January 23, 2012

Item Title: Nugent Consulting and TPA RFP

Action Requested:

- Approval
- For discussion
- Feedback requested
- For your information

Staff Contact: A. Stutts

Phone Number: 847-318-5216

Email Address: astutts@parkridge.us

Background:

The City Manager recently approved the proposal for 2012 for consulting services covering the City's general liability and workers compensation annual insurance renewal and the additional service to issue, evaluate and conduct interviews of Third Party Administrators of claims. Alderman Raspanti requested Mr. Nugent attend a Committee meeting and be prepared to answer the questions below.

Scope of the services he provides?

What is his affiliation with HELP?

When did we enter into the agreement with HELP?

How many other municipalities participate in HELP?

What services do we receive as part of our participation in HELP?

Is HELP comparable to IRMA?

How does HELP differentiate itself from IRMA?

Why did we sign a 10yr commitment with HELP?

When does the contract with HELP expire?

Are there any provisions in the HELP contract that allows us to withdraw from the pool?

If so, are there any penalties or fees for doing so?

Who was his primary contact with the city at the time the contract was negotiated?

Who signed the contract?

Recommendation:

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

If Yes, Total Cost:

If Yes, is this a Budgeted Item: Yes No

Attachments:

- Nugent Proposal

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NUGENT CONSULTING GROUP
INSURANCE AND RISK MANAGEMENT CONSULTING

December 5, 2011

Ms. Allison Stutts
City of Park Ridge
505 Butler Place
Park Ridge, IL 60068

Dear Allison:

The purpose of this letter is to serve as our agreement for services for 2012. I look forward to working with you for another year.

Scope of Services

- Provide a renewal plan in January
- Oversee collection of renewal data
- Secure coverage and service proposals
- Report results to the City
- Attend Committee / City Counsel meetings as needed
- Collect necessary renewal documents
- Review insurance policies
- Answer coverage and risk management questions as they arise
- Issue TPA RFP
- Evaluate TPA proposal
- Conduct TPA interviews (with City staff)
- Prepare summary report and recommendation

Term

January 1, 2012 to December 31, 2013

Fee

Flat fee of \$8,000 payable in two installments (January and July)

2409 PEACHTREE LANE NORTHBROOK, IL 60062 (847)412-0410 FAX (847)412-0610

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Ms. Linda Lazzara
December 5, 2011

If you agree with all of the information above please sign and return a copy of this letter to me.

Thanks again. Happy Holidays!!

Sincerely,

Mike Nugent

Michael D. Nugent

Signature

Date