



MEMORANDUM

TO: Mayor Howard P. Frimark
Members of the City Council

FROM: Wayne Zingsheim, Director of Public Works

DATE: March 27, 2008

SUBJECT: Background Memo for Public Works Committee Meeting for April 2, 2008

Please note that this meeting will be held at 7:00 P.M. at the Public Works Service Center.

- I. APPROVAL OF MEETING MINUTES FROM THE MARCH 19, 2008 MEETING**
- II. NON-MEMBER ALDERMAN WISHING TO BE HEARD ON NON-AGENDA ITEMS**
- III. CITIZENS PRESENT WISHING TO BE HEARD ON A NON-AGENDA ITEM**
- IV. ACTION ITEMS**

A. Approval of the Contract for the 2008/2009 Street Resurfacing Program

The City will be opening bids for the 2008/2009 Street Resurfacing Program on March 31, 2008. Staff will provide the background materials and a suggested motion at the meeting.

This contract is for the rehabilitation of approximately 5.5 miles of roadways. The proposed 2008/09 budget for this project is \$1,060,000 from the Motor Fuel Tax and Water Funds.

B. Approval of the Contract for the Resurfacing of the Uptown Parking Court

The City will be opening bids for the resurfacing of the Uptown Parking Court on March 31, 2008. Staff will provide the background materials and a suggested motion at the meeting.

This contract is for the patching and resurfacing of the Uptown Court Parking Lot. The proposed 2008/09 budget for this project is \$300,000 from the Parking Fund.

C. Approval of the 2008/2009 Contract for the GIS Consortium

Each year the City renews its contract with Municipal GIS Partners (MGP) as its geographic information systems (GIS) consultant. The same contract has been used since the City began its GIS program eight (8) years ago. MGP was selected by the GIS

Consortium to supply each municipality with the staffing needed to continue the City's GIS program.

Specifically, MGP provides all necessary GIS support services to the City, including:

- Support-based services related to the management, development, operation and maintenance of the City's GIS program.
- Project-based services related to specific requests by the City regarding the investigation, research or development of a project or product.

The proposed MGP contract is for \$85,083. This is a budgeted expense in the proposed Community Preservation and Development Department (CP & D) 2008/2009 budget under General Contractual Services.

Staff recommends the following motion:

(MOVE THE CITY COUNCIL APPROVE THE CONTRACT WITH MUNICIPAL GIS PARTNERS INC., 3500 WESTERN AVENUE, SUITE 200, HIGHLAND PARK, ILLINOIS 60035, IN THE AMOUNT OF \$85,083.)

D. Approval of the 2008/2009 Contract for Photogrammetric Services

This is the fifth year of the GIS Consortium contract for aerial photography. Ayers Associates was hired by the Consortium to provide the following photogrammetric services:

- Color aerial photography (Spring 2009)
- Aerotriangulation, planimetric, and topographic mapping (2008)

The proposed Ayers contract is for \$23,748. This is a budgeted expense in the proposed Community Preservation and Development Department (CP & D) 2008/2009 budget under GIS services.

Staff recommends the following motion:

(MOVE THE CITY COUNCIL APPROVE THE CONTRACT WITH AYERS ASSOCIATES, 1802 PANKRATZ STREET, MADISON, WISCONSIN 53704, FOR PHOTOGRAMMETRIC SERVICES IN THE AMOUNT OF \$23,748.)

V. DISCUSSION ITEMS

A. Public Works Service Center Air Quality

At the March 19 meeting, the Committee concurred that Director Zingsheim and a designated Union representative would develop a plan to improve the air quality at the Public Works Service Center. This plan would be taken from existing proposals and brought back to the Committee for further discussion.

Since then, several Public Works employees have toured similar buildings that have exhaust systems installed by Hasting Air Energy Control, the company that has supplied the City with a proposal.

Superintendent Wiebe will be at meeting to detail their findings.

We will discuss this matter.

VI. ADMINISTRATION REPORT

A. Green Task Force

Director Zingsheim will give a brief review of the first meeting of the City's Green Task Force, scheduled for April 1, 2008.

B. Summit Avenue Streetscape

The Lakota Group will be presenting the conceptual drawings of the Summit Avenue Streetscape to the Appearance Commission on April 17, 2008.

VII. PENDING ITEMS

VIII. NEW BUSINESS

IX. ADJOURNMENT