I. ROLL CALL
Mayor Schmidt called the meeting to order at 7:00 p.m.

On roll call vote the following Aldermen indicated their presence at the meeting: Sweeney, DiPietro, Bach, Allegretti, Ryan, Carey and Wsol. There was a quorum.

II. APPROVAL OF MINUTES
Alderman DiPietro motioned approval of the May 10, 2010 Committee of the Whole Meeting Minutes. Alderman Sweeney seconded the motion. The motion passed.

Alderman DiPietro motioned approval of the May 10, 2010 Committee of the Whole Workshop Minutes. Alderman Bach moved to amend the minutes to reflect that he did not call the meeting to order. Alderman DiPietro seconded the motion. The motion passed. Alderman DiPietro motioned approval of the May 10, 2010 Committee of the Whole Workshop Minutes as amended. Alderman Sweeney seconded the motion. The motion passed as amended.

III. CITIZENS WISHING TO BE HEARD ON A NON-AGENDA ITEM
Mayor Schmidt reported that he had not yet received a legal memorandum from Chevalier Allen Lichman regarding viable causes of action. He noted that he cannot evaluate retaining the law firm until he receives this memorandum and will oppose retention until he does.

IV. PROCEDURES AND REGUALTIONS
A. ACTION ITEMS
1. Resolution – City Statement regarding O’Hare Expansion
The O’Hare Airport Commission has requested that the City Council adopt a unified City Statement Against O’Hare Expansion.

Alderman Ryan expressed concerns over the wording of the recommended resolution and moved to amend the fifth paragraph to read as follows:

Whereas, While the City of Park Ridge recognizes the importance of O’Hare to the regional economy it also recognizes the importance to the region of safeguarding and enhancing the quality of life and property values in O’Hare’s neighboring communities. The City of Park Ridge believes strongly that
continued expansion at Chicago’s O’Hare International Airport will not enhance the overall quality of life for its citizens. Roughly 6,000 Park Ridge households, which is 42% of all Park Ridge homes, are affected by changes in flight paths resulting from the O’Hare Modernization Plan. The City of Park Ridge seeks mitigation solutions for noise and pollution resulting from continued expansion at O’Hare and opposes further expansion without planned relief of impacts from existing and future planned runway expansion and operations.

Alderman Bach seconded the motion.

Alderman DiPietro moved to substitute for the whole for the pending motion, Alderman Wsol seconded.

Discussion ensued on the substitute for the whole motion for a non-binding advisory public question on O’Hare expansion, the timing of the referendum, whether a resolution or statement is adopted before the referendum, and the O’Hare Commission working on the referendum question.

The motion passed on a roll call vote (4/3) with Aldermen Bach, Allegretti and Ryan being the nay votes.

MOVE THE COMMITTEE OF THE WHOLE APPROVE A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF A NON-BINDING ADVISORY PUBLIC QUESTION CONCERNING WHETHER THE CITY OF PARK RIDGE SHALL SUPPORT THE EFFORTS TO STOP THE EXPANSION OF O’HARE AIRPORT TO APPEAR ON THE BALLOT OF THE ELECTORS OF SUCH CITY AT THE CONSOLIDATED ELECTION TO BE HELD ON TUESDAY, NOVEMBER 2, 2010. SUCH RESOLUTION BE SENT TO THE JUNE 21, 2010 COUNCIL MEETING FOR FINAL ACTION.

B. DISCUSSION ITEMS

1. Boards and Commissions Information on City Website
Deputy City Manager Maller stated that with the completion of the new City website the question has arisen as to who can put information on or connect to it. There is a section on the website under “Terms and Conditions” entitled “Links to Third Parties’ Websites” that establishes the current practice.

Discussion ensued on the Boards and Commissions having proprietary access to the City website and its content, and the City maintaining institutional control.

2. No Bid Contracts Policy
City Manager Hock stated that Alderman Wsol had requested a review of the existing policies and procedures when considering no bid contracts for services. He noted that the Municipal Code outline the purchasing process in Section 2-9-9, with Parts D and E dealing with waiving the bid process. He noted that last year the Public Works Department had fifteen projects, eleven were awarded by competitive sealed bids and four were for professional services and were awarded by the City Council by a 2/3 vote.

Alderman Wsol asked that City Manager Hock provide the Committee with the number of service contracts, not commodities, that were approved last fiscal year that were less
than $20,000 with no bid and asked if there was an opportunity to lower the threshold for consulting services.

3. **Land use alternatives / 1200 Elm Street**
   City Manager Hock provided the Committee with an appraisal of the property based on various uses and recommended focusing on the value of the future use of the property as well as the neighborhood compatibility.

   Discussion ensued on referring for consideration of a map amendment to the Planning and Zoning Commission to change the zoning of 1200 Elm Street from the R-2 Single Family Residential District to either the R-3 Two Family Residential District or the R-4 Multi-Family Residential District.

   Alderman DiPietro moved to bring the consideration of land use alternatives for 1200 Elm Street to the next Committee of the Whole meeting as an action item to refer this matter to the Planning and Zoning Commission for feedback and informal opinion. Alderman Carey seconded. The motion passed unanimously (7/0).

**C. DIRECTOR’S REPORT**
None.

**V. FINANCE AND BUDGET**

**A. ACTION ITEMS**

1. **Approval of a three-year agreement with Call One to provide Master Usage, Centrex and Long Distance Service for the City of Park Ridge**
   Director Nelson stated that currently the City has three contracts with AT&T to provide the City’s phone system: Master Usage, Centrex and Long Distance. Two of the contracts have already expired and to date the City has been unable to negotiate renewal agreements with AT&T. AT&T appears to be unwilling to discuss modification of the agreements and is unable to provide a verifiable inventory of what the city is paying for.

   Staff is recommending entering into an agreement with Call One, a reseller of AT&T products. Call One have agreed to a three-year agreement for similar services and have committed to an immediate 20% discount for the same services. Once the agreements with call One are in place, a complete review and analysis will be done.

   Discussion ensued on Northwest Municipal Conference’s (NWMC) bid process, various providers, services needed, and the City taking this contract out to competitive bid on its own. City Attorney Hill clarified that as this was bid thru NWMC, a 2/3 Council vote was not required.

   Staff was asked to provide Council with a list of NWMC bidders for the June 21 meeting.

   Alderman DiPietro made the following motion, Alderman Wsol seconded. The motion passed (4/3) with Aldermen Bach, Carey and Wsol being the nay votes.

   **MOVE THE CITY COUNCIL DIRECT THE CITY MANAGER TO ENTER INTO THREE-YEAR AGREEMENTS WITH CALL ONE TO PROVIDE**
VI. PUBLIC WORKS

D. ACTION ITEMS

Director Zingsheim stated that at the last several Committee of the Whole meetings, the issue of establishing parking restrictions to allow for employee parking on Busse Highway, south side between Potter and Oakton was discussed. The City historically has not established restrictions to allow for employee parking in commercial areas and therefore no action was recommended.

Since we currently do not have a policy related to how parking ordinances in commercial areas abutting commuter or residential areas are established, staff developed a draft policy for review.

Alderman DiPietro motioned to revise the policy with the final authority resting with the City Council, Alderman Sweeney seconded. The motion passed unanimously (7/0).

Discussion ensued on language changes including percentages of business and resident approval needed for approval.

Alderman DiPietro moved to defer approval of this policy until the September 2010 Committee of the Whole meeting, Alderman Bach seconded. The motion passed unanimously (7/0).

2. Approval to Prohibit Parking on Busse, Oakton to Potter – 13-12-4
Director Zingsheim stated that at the last several Committee of the Whole meetings, the issue of establishing parking restrictions to allow for employee parking on Busse Highway, south side between Potter and Oakton was discussed. The City historically has not established restrictions to allow for employee parking in commercial areas and therefore staff recommended that no action be taken. At the May 24 Committee of the Whole meeting, staff was directed to prepare an ordinance prohibiting parking on the southwest side of Busse Highway, from Potter to Oakton, between 7 AM and 9 AM.

Staff had previously mailed informational surveys to businesses and residents in this area. Of the 16 active addresses, there are 12 businesses and 4 residences. These 16 addresses were mailed a survey on April 23, and again on May 6, if they had not yet responded. The survey asked if they were in favor of No Parking in this area of Busse Highway from 7:00 a.m. to 9:00 a.m., Saturday, Sundays and Holidays excepted. Both surveys stated that if the surveys were not returned it would be assumed that they were not in favor of the parking restriction. To date: 10 businesses are in favor of these restrictions, 2
businesses did not respond, 4 residents did not respond. The survey results indicate that of the 16 addresses, 62.5% are in favor of the restrictions and 37.5% are not.

Alderman Bach made the following motion, Alderman DiPietro seconded. The motion passed unanimously (7/0).

**MOVE THE CITY COUNCIL DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE PROHIBITING PARKING ON BUSSE HIGHWAY, SOUTHWEST SIDE, FROM POTTER ROAD TO OAKTON STREET, FROM 7 AM TO 9 AM, EXCEPT SATURDAY, SUNDAY AND HOLIDAYS.**

3. **Approval to Prohibit Parking on Stewart, Prospect to Courtland – 13-13-2**
   Director Zingsheim stated that staff has received a request from a resident for residential parking only on Stewart Avenue, between Courtland and Prospect Avenues. Per Council Policy Statement #19, staff has surveyed this area and found it to be used regularly for commuter parking.

   Staff conducted a survey of residents that abut Stewart Avenue, between Courtland and Prospect Avenues, to restrict parking from 8 AM to 10 AM, Monday thru Friday, except Saturdays, Sundays and Holidays, resident permits excepted. This restriction is consistent with adjacent blocks. Four (4) surveys were sent out, with three (3) needed for a 75% majority. We have received responses from three (3) residents, all in favor of these restrictions.

   Discussion ensued on the need for a more comprehensive parking solution.

   Alderman Bach made the following motion, Alderman Ryan seconded. The motion passed unanimously (7/0).

   **MOVE THE CITY COUNCIL DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE PROHIBITING PARKING ON STEWART AVENUE (BOTH SIDES) FROM COURTLAND TO PROSPECT, FROM 8 AM TO 10 AM, EXCEPT SATURDAY, SUNDAY AND HOLIDAYS, WITH RESIDENT PERMITS EXCEPTED.**

B. **DISCUSSION ITEMS**

1. **Driveway Guideline Ordinance**
   Director Zingsheim stated that several months ago, a resident appealed staff denial of a driveway permit at the Committee of the Whole. At that time, staff was directed to examine internal policies and to prepare ordinance versions of policies that involved a resident appeal process. The Committee of the Whole expressed concerns that the current practice regarding driveway guidelines was ambiguous; therefore, staff decided to bring forward this topic as a discussion item before presenting a draft ordinance.

   The current practice requires removal of the driveway apron (area between the street and the sidewalk) for permits for new rear-yard detached garage construction where an improved alley already exists.

   Staff recommends the following changes for ordinance and Zoning Ordinance:
• Modify the Zoning Ordinance to similarly require removal of the private property portion of the driveway to the rear face of the structure, provided open space requirements are met (see attached sketch for additional information); eliminate provisions regarding curb cuts and driveway access and include this language in the Municipal Code,

• Require removal of driveway apron and entire private property driveway when the existing front-loaded garages are changed into living space and a new driveway is constructed, or when any other new vehicle access to the public right-of-way is approved and constructed,

• Remove provisions that allow the driveway apron to remain if the parkway width (from street to sidewalk) is 25 feet or greater and the driveway from the sidewalk toward the house is 25 feet or greater,

• Allow new circular driveways only if the lot width along the street is 100 feet or greater (currently they are allowed if the lot width is 70 feet or greater) and forestry requirements are satisfied. Existing circular driveways will continue to be permitted for repair or replacement as long as they are not enlarged.

Discussion ensued on proceeding with ordinance preparation and the Zoning Ordinance text amendment process.

Alderman DiPietro moved to refer this matter to the Appearance Commission for their review, Alderman Allegretti seconded.

Alderman Bach recommended referring this matter to the Planning and Zoning Commission as well.

Alderman DiPietro moved to amend the motion to refer this matter to both the Planning and Zoning Commission and the Appearance Commission. The motion passed unanimously (7/0).

2. Parking – Target Area 4
Deputy City Manager Maller stated that staff had been asked to provide information on the use of the Fairview Lot for long term parking in conjunction with future development of the area as outlined in the Uptown Plan. While purchase of this lot would allow for future flexibility, it is difficult to recommend land banking at this time.

Alderman Ryan stated that the purchase of this property was consistent with the City’s long-range plan.

Discussion ensued on the purchase and funding of this property. City Manager Hock and City Attorney Hill recommended the Committee go into Executive Session when discussing the purchase of property. Discussion continued on the need to discuss this matter in closed session.

Alderman DiPietro moved to refer this matter to the June 21, 2010 City Council meeting for discussion in closed session, Alderman Allegretti seconded. The motion was approved (4/3) with Aldermen Sweeney, Carey and Wsol being the nay votes.
C. **DIRECTOR'S REPORT**
Alderman Bach noted the positive Public Works Department response to recent rain events.

VII. **PUBLIC SAFETY**

A. **ACTION ITEMS**
None.

B. **DISCUSSION ITEMS**

1. **Red Light Camera**
   Chief Kaminski summarized the current Redspeed program, violations and the hearing process.

   Discussion ensued on possible additional locations. Consensus was reached to look into expanding the program into other locations.

   Alderman Allegretti asked that staff look into installing left turn arrows, east and west bound, on Touhy Avenue. City Engineer Mitchell stated that the Illinois Department of Transportation (IDOT) limits adding phases to their roadways.

2. **Hand Held Devices while Driving**
   Chief Kaminski summarized the banning the use of hand held devices while driving, specifically cell phones.

   Discussion ensued on the need for a ban on hand held devices while driving, and the effectiveness of a citywide or statewide ban.

   Alderman DiPietro moved to bring banning hand held devices while driving to the next Committee of the Whole meeting as an action item, Alderman Bach seconded. The motion passed (5/2) with Aldermen Sweeney and Allegretti being the nay votes.

   Alderman Bach asked that a draft ordinance be provided at that time.

   Alderman Wsol asked that staff provide information as to the effectiveness of such ordinances in other communities.

   Alderman Carey asked that City Manager Hock provide a legislative update at that time as well.

3. **Traffic Safety concerns at Touhy / Northwest Highway**
   Chief Kaminski stated that staff had received an email on traffic safety issues at Touhy and Northwest Highway. City Engineer Mitchell summarized options noting that IDOT does not approve structural type barriers on its roadways.

   Alderman Bach recommended talking to IDOT thru Senator Kotowski and Representative Mulligan. He also asked for expanded enforcement in this area.
Alderman Allegretti asked that staff look into how Chicago was able to install barriers by St. Juliana.

4. Park Ridge Police Department Safety Stop Programs / IMaGE Grants
Chief Kaminski detailed various grant programs. Discussion ensued on recent roadblocks, their success, and public perception.

C. POLICE CHIEF’S REPORTS

1. Transfer of Weapon
Chief Kaminski detailed the transfer of World War II weapon to the Cantigny Museum.

2. 2009 Traffic Stop Survey
Chief Kaminski summarized the 2009 Traffic Study data.

3. Advisory Board
Chief Kaminski gave a brief update on the Citizen’s Advisory Task Force.

4. CPA Class #6 Graduation – 6/10/2010
Chief Kaminski stated that the Citizen’s Patrol Academy had held a graduation on June 10, 2010.

5. Vendors – Citizens Complaints
Chief Kaminski stated that vendors are currently being interviewed to handle formal citizen complaints.

6. Parent Patrols
Chief Kaminski stated that recently twelve parents had gone thru the training program.

7. Crossing Guards
Chief Kaminski stated that they are still looking to hire seven crossing guards for Fall 2010.

8. Monthly Report

9. Complimentary Letters

10. Parent Who Host Campaign

D. Fire Chief’s Report

1. Special report on Dee Road fire
Acting Chief Sorensen gave an update on the recent fire at 20 South Dee Road.

2. Overtime budget update
Acting Chief Sorensen updated the Committee on the loss of three full time employees and its effect on the overtime budget.

3. Commendations
Acting Chief Sorensen noted recent commendations to Fire Department employees.
4. **File for Life**
   Acting Chief Sorensen stated that File for Life forms were available on the Fire Department website.

5. **Hydrant testing update**
   Acting Chief Sorensen detailed the fire hydrant testing program and resident notification system.

**VIII. OTHER CITY BUSINESS**
Mayor Schmidt asked the City Attorney if the City Manager has the authority to create a position that is not budgeted without Council approval. City Attorney Hill stated that the City Manager cannot create a department head position, but will verify if he can create any other types of unbudgeted positions.

**IX. NEW BUSINESS**
1. Alderman Wsol asked if once a property has been improved, is there a mechanism for staff to ensure that that property is getting its correct tax assessment. City Manager Hock stated that staff would look into the matter.

2. Alderman Wsol asked for an update at the June 21 Council meeting on the search for a new Finance Director.

3. Mayor Schmidt asked the City Manager for monthly reports on budget revenue and projections.

4. Alderman Bach stated that he may not be able to attend the June 16 Council Workshop.

5. Alderman Sweeney invited the Committee to attend the Youth Campus cook out on June 18.

**X. ADJOURNMENT**
Alderman Bach moved to adjourn. Alderman DiPietro seconded the motion. The meeting was adjourned at 11:30 p.m.