



CITY OF PARK RIDGE

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MINUTES

**COMMITTEE OF THE WHOLE MEETING OF THE PARK RIDGE CITY COUNCIL
PUBLIC WORKS AND PUBLIC SAFETY**

**CITY HALL
COUNCIL CHAMBERS
505 BUTLER PLACE PARK RIDGE, IL 60068**

DRAFT

Monday, November 14, 2016 at 7:00 p.m.

I. Roll Call

Acting Mayor Maloney called the meeting to order at 7:00 p.m.

City Clerk Henneman read the roll call and the following Elected Officials indicated their presence at the meeting: Aldermen Moran, Van Roeyen, Shubert, Knight, Mazzuca and Acting Mayor Maloney. There was a quorum.

II. Citizens Who Wish to be Heard on a Non-Agenda Item

None.

III. Public Works

A. Action Items

- 1. Approve a contract for the Sewer Lining Project, PW-FY17-16, with Hoerr Construction, Inc. 1601-D West Luthy Drive, Peoria, Illinois in the amount of \$588,452.30**

Motion by Alderman Shubert, seconded by Alderman Moran

Director Zingsheim stated that staff issued an Invitation to Bid for the Sewer Lining Project, PW-FY17-16, on October 27, 2016 in the Pioneer Press. Nineteen (19) firms registered via the City web site. At the public bid opening on November 8, 2016, five (5) bids were opened and read aloud. The Sewer Lining Project is part of an annual program to rehabilitate aged and deteriorating sewer systems throughout the City. He noted that this year approximately three (3) miles of sewer would be lined.

Motion carried, 6/0, by voice vote.

- 2. Approve placing of an Ordinance amending 13-13-2 and 13-14-2 of the Municipal Code, Parking Restrictions on Delphia, Northwest Highway to Vacated Rabe Court, on the November 21, 2016 Council agenda for first reading**

Motion by Alderman Shubert, seconded by Alderman Moran

Director Zingsheim stated that the street leading to a parking lot off of Northwest Highway at Delphia is completely a privately owned access road. Property owners have been notified that the City can no longer maintain this area and that maintenance would be the responsibility of the property owners. Maintenance in this area includes snow removal and street and sidewalk defects. Per the City Attorney, the following ordinances need to be deleted from the Municipal Code to reflect this change: 13-13-2, Resident Permit Parking restrictions and 13-14-2, Parking Prohibited During Snowfall restrictions.

Motion carried, 6/0, by voice vote.

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B. Discussion Items

1. Talcott Road / Maine South Crossing

Director Zingsheim stated that in August 2016 staff was directed to contact the Illinois Department of Transportation (IDOT) regarding the installation of a traffic control signal on Talcott Road at the driveway by Maine South High School. IDOT's response stated that the municipality / school district would need to conduct a traffic study by a qualified traffic engineering consultant to determine if warrants are satisfied at this location. If warranted and approved by IDOT, the cost of this traffic control, including engineering and construction, would be the responsibility of the municipality / school district. He noted that City Engineer Mitchell had gotten preliminary cost estimates for such a study at \$7,000 - \$10,000.

Alderman Mazzuca asked if peak usage vehicles and special events would help to obtain traffic control at this location as well as pedestrians. City Engineer Mitchell stated that signal warrants do not include special events as counts are to be taken for a typical four (4) or eight (8) hour period.

Acting Mayor Maloney asked if staff had discussed this with District 207. Director Zingsheim stated that he had not yet approached District 207.

Deputy Chief Mellema commented on the Police providing man power to aid in traffic flow for special events.

Discussion ensued on if counts would warrant a traffic control, if IDOT would approve such a control, tabling discussion until Spring when more students are again walking, moving the crosswalk, and closing the gate along Talcott.

Acting Mayor Maloney suggested that if traffic control is not warranted, that the City work with District 207 on other options to fix, remove, or move the crosswalk

John Syer, 401 South Home, expressed his appreciation for the crossing guards at Maine South High School.

Consensus was reached to bring this item back for discussion in Spring 2017. Staff was directed to research if the School District traditionally leads the funding initiative. Also, to contact District 207 regarding their level of interest and possible cost share.

C. Department Head Report

1. Multi Year Tree Purchase Update

Director Zingsheim stated that staff was still developing a multi-year plan and would be bringing it to the Committee for approval in December or January.

2. MWRD Rain Barrel Update

Director Zingsheim stated that the City has been notified by MWRD that they will be discontinuing the free rain barrel program in December 2016. At that time MWRD will return to its prior program of selling rain barrels at cost on their website. The City will be placing its last order on December 19, 2016. All applications need to be in to the City by that date. Currently MWRD anticipates delivery to take 2-3 months after the City places its order.

He noted that the pumpkin composting event, worked by Acting Mayor Maloney and a group of volunteers, collected 2.31 tons of pumpkins.

3. Bike Task Force Update

Alderman Shubert stated that the Task Force would be meeting on November 16 where the focus would be on a potential refresh of the 2005 Bike Plan, how to best engage the School and Park Districts, and additional discussion on the recent Walk Audit.

Alderman Moran asked if the \$10,000 in expenditures detailed in the Task Force's minutes had been budgeted for or approved by the Council and if the Task Force had spending authority.

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Alderman Shubert stated that they had not been given any budgetary authority and that those numbers were for discussion purposes.

IV. Public Safety

A. Action Items – Police

None.

B. Discussion Items – Police

None.

C. Department Head Report – Police

1. Monthly Report – October 2016

Deputy Chief Mellema summarized the Department's monthly activities.

2. Complimentary Letters – October 2016

Deputy Chief Mellema summarized the Department's complimentary letters.

3. Red Speed Monthly Reports – October 2016

Deputy Chief Mellema noted that 153 (65%) of the citations were approved.

4. Citizen Corps Volunteer Report – October 2016

Deputy Chief Mellema summarized volunteer hours for CERT, Citizens Patrol, Parent Patrol, and Police Explorers at 509 hours for August and 4,537 hours year to date.

D. Action Items - Fire

1. Approve a Resolution authorizing the City of Park Ridge to enter into an intergovernmental agreement with the Village of Rosemont for mutual aid ambulance billing and approve the intergovernmental agreement with the Village of Rosemont for mutual aid ambulance billing

Motion by Alderman Moran, seconded by Alderman Knight

Executive Officer Lisowski detailed the City's mutual aid agreements that provide assistance to the Fire Department when there are larger incidents and/or there are not enough ambulances available to answer an emergency call due to concurrent calls. The Rosemont Fire Department has provided aid for many years. Currently, if a resident of the City is transported to the hospital in a mutual aid Rosemont ambulance, the resident will receive a bill from the Village of Rosemont. The billed amount would be at a higher "non-resident" rate and our resident would also be responsible for the balance of any amount that is not covered by Medicare or their health insurance. This proposed agreement would eliminate that discrepancy and allow Park Ridge residents to have no out of pocket cost to them if they are transported by a Rosemont ambulance. The City would also reciprocate this benefit to the residents of the Village of Rosemont.

This agreement is slightly different as Rosemont does not bill its residents for ambulance service. Rosemont has agreed to waive billing to Park Ridge residents when they respond into the City and the City would reciprocate in kind. On average, Park Ridge sends an ambulance to Rosemont about eight (8) times per year and Rosemont sends an ambulance here approximately twenty-five (25) times per year. Staff anticipates a very minimal impact to ambulance billing revenue. Like previous agreements, this IGA would provide a direct and significant financial benefit to each resident who is transported via a Rosemont ambulance since they would no longer receive a bill with out of pocket costs.

Motion carried, 6/0, by voice vote.

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2. **Approve FY17 budget amendments for the purchase of an Air Breathing Compressor and approve the contract and purchase order for Air Breathing Compressor Purchase, FD-FY17-01, to Municipal Emergency Services, Inc. in the amount of \$28,129.00**

Motion by Alderman Moran, seconded by Alderman Shubert

Executive Officer Lisowski stated that the City was awarded a FEMA 2015 Assistance to Firefighters Grant (AFG) in the amount of \$25,000.00 to replace the breathing air compressor and associated cylinders, hoses and fittings. FEMA is responsible for 90%, or \$22,500, and the City is responsible for 10%, or \$2,500. Staff issued a Request for Proposal for an Air Breathing Compressor Purchase, FD-FY17-01, on August 25, 2016 in the Pioneer Press. Eight (8) firms registered via the City web site. At the public bid opening on October 4, 2016, one (1) bid was opened and read aloud.

He noted that, in accordance with Article 2, Chapter 9 of the City Code, staff is requesting that Council approve a revenue budget amendment in the amount of \$22,500.00 for grant revenue we will receive from FEMA for this purchase. He also requested approval of an expenditure budget amendment for \$22,500.00 that would be funded with the FEMA grant money and used for the purchase and installation of the new breathing air compressor. The City would be responsible for \$5,629.00 of this purchase, which includes the City's required 10% grant match of \$2,500.00. The remaining balance would be taken from the Department's existing budget for fire station materials.

Motion carried, 6/0, by voice vote.

3. **Approve the Purchase Order for the Purchase of a 2017 Ford F550 Ambulance 4x2 Chassis on a Custom Horton Conversion with Stryker Power Cot and Stryker Power Load and Extended Warranties to Foster Coach Sales, Inc. in the amount of \$249,983.00**

Motion by Alderman Moran, seconded by Alderman Knight

Executive Officer Lisowski stated that staff is seeking to replace the third and final ambulance, Vehicle F32, which is ten years old and has almost 63,000 miles on it. The Northwest Municipal Conference Suburban Purchasing Cooperative (SPC), through its competitive bid process, selected Foster Coach Sales of Sterling, Illinois as being the lowest responsible bidder for the 2017 Ford F550 Ambulance. SPC awarded Contract #133 that is effective through October 1, 2017.

The total price of this vehicle includes a Stryker Power Cot and Stryker Power Load system and extended warranties. These are the same cots and loading systems that are in the other two ambulances and staff recommends using Stryker again in this ambulance for safety, performance, and uniformity. The Foreign Fire Tax Board has again offered to offset some of these costs by paying for the power cot and warranty with their own funds, in the amount of \$23,328.00.

Discussion ensued on what appeared to be a cost increase in the Stryker cot and loader.

Motion carried, 6/0, by voice vote.

4. **Approve a Contract and Purchase Order for the Purchase of a 2018 Pierce Enforcer Pumper from Global Emergency Products in an amount not to exceed \$550,000.00**

Motion by Alderman Milissis, seconded by Alderman Shubert

Executive Officer Lisowski stated that in September 2016 the Fire Department was awarded a grant to purchase a new fire engine. Staff issued a Request for Proposal for a Fire Apparatus Pumper, FD-FY17-02, on October 13, 2016 via the Pioneer Press. Twenty-three (23) firms registered via the City web site. At the public bid opening on November 4, 2016, one (1) bid was opened and read aloud. The \$50,000.00 matching portion of this grant is not due until FY18 and will be budgeted for in the upcoming FY18 City Budget, with the City portion not being more than \$50,000.00. He noted that FEMA does not recommend prepaying the vendor for the truck. Delivery is expected approximately 270 days after placing the order. FEMA has stated that an extension can be obtained if delivery is delayed.

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Motion carried, 6/0, by voice vote.

E. Discussion Items – Fire

None.

F. Department Head Report – Fire

Chief Sorensen thanked Executive Officer Lisowski on obtaining \$525,000 grants for the Fire Department.

V. Other City Business

Acting City Manager Gilmore stated that the Capital Plan would be coming back to the Committee on November 28. Staff has asked that all questions and clarifications be sent to them by November 21 in order for the responses to be included in the packet.

VI. New Business

Alderman Mazzuca requested an update on Police body cameras at the December Committee meeting.

VII. Adjournment

The meeting was adjourned at 7:55 p.m.