



**CITY OF PARK RIDGE**

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DEPARTMENT OF COMMUNITY  
PRESERVATION AND DEVELOPMENT

**HISTORIC PRESERVATION COMMISSION**

**Wednesday, January 4, 2012  
City Hall, Council Chambers  
505 Butler Place  
Park Ridge, Illinois**

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PUBLICATION**

**MINUTES**

Chairwoman Barclay called the meeting to order at 5:58 p.m.

**A. ROLL CALL**

Present

Paul Adlaf  
Judy Barclay, Chairwoman  
Barbara Christopher  
Audra Ebling  
Ann Eriksson  
John Mackin  
Shel Newman  
Juliet Tiu

Staff

Jon Branham  
Laura Kleiner

Others Present

Approximately 5 citizens

Absent

None

**B. APPROVAL OF MINUTES – Regular Meeting Minutes of December 7, 2011**

It was moved by Commissioner Ebling, and seconded by Commissioner Eriksson, that the minutes of the meeting held on December 7, 2011, be approved, as submitted.

This motion was approved by voice vote, unanimously.

On a motion by Commissioner Eriksson, seconded by Commissioner Ebling, the Commissioners unanimously approved the Findings of Fact for Landmark Designation Case LD-11-06, 255-257 North Northwest Highway, as submitted.

On a motion by Commissioner Eriksson, seconded by Commissioner Tiu, the Commissioners unanimously approved the Findings of Fact for Landmark Designation Case LD-11-05, 201 Grand Boulevard, as submitted.

**C. CITIZENS WISHING TO BE HEARD ON NON-AGENDA ITEMS - None****D. DESIGNATION REVIEW CASES - None****E. OTHER ITEMS****Action Item – Landmark Designation Affidavit**

Chairman Barclay noted that City Council suggested that the Historical Preservation Commission design an affidavit for the applicant, indicating that they are the legal owners of the property and that historic landmark designation will transfer with the ownership of the property. The Commissioners discussed including this information in the Historic Preservation Commission Rules of Procedure document entitled, “Understanding the Landmark Designation Review Process,” that is presented to the applicants at the beginning of the process.

Mr. Branham emphasized that there is a rescission clause in the Ordinance, which allows the owner an outlet to request removal of a landmark designation from the property. He noted that the Historic Preservation Commission was a nominating body, and City Council ultimately approved any designation or rescission.

By voice vote, the Commission agreed to change paragraph B on page 3 of the document, “Understanding the Landmark Designation Review Process,” to read, “If a designation is granted by the City Council, the applicant shall record a copy of the approved designation (in Ordinance form) with the County Recorder of Deeds and the designation will transfer to subsequent owners.”

**F. NEW BUSINESS**

Commissioner Adlaf inquired about the progress being made in filing for the Certified Local Government (CLG) designation. Mr. Branham replied that he had obtained the application form and that he is in the process of preparing the necessary documents.

Chairman Barclay discussed holding an open house or seminar, to further inform the public about the landmark designation process. She suggested asking Catherine O’Connor of the Illinois Historic Preservation Agency to do a presentation in the spring, perhaps before or after a regularly scheduled meeting. Commissioner Newman suggested holding the seminar on a Saturday to possibly attract a larger group. He recalled another meeting held in the 1990’s, with architects from Springfield, which attracted a large group of people. Commissioner Tiu stated that she could present her ideas for the seminar project at a future meeting.

Commissioner Christopher suggested promoting houses that are 100-years-old, perhaps by sending a “birthday” announcement to the owners. Pat Livingsparger, 413 Courtland Avenue, suggested presenting the owners with a resolution from the City Council.

Chairwoman Barclay noted that the poster contest had been a success and she was hoping to continue it this year in May, which is Historic Preservation Month.

Joan Sandrik, 409 S. Clifton Avenue, suggested giving all of the students who participate in the poster contest a participation award. She also suggested displaying the posters at the art show held in Hodges Park over Father’s Day weekend.

Mr. Branham reported that he had been working with other City staff on providing a link to the landmarked properties on the City website. Chairman Barclay suggested implementing a scavenger hunt using this information.

Commissioner Adlaf asked if any progress had been made in designating the street sign obelisks and the Berry Parkway gates. Chairman Barclay stated that she would speak to City Council about how this could be accomplished.

Commissioner Ebling questioned if there was any information on the history of the Park Ridge Country Club. Commissioner Adlaf stated that John Larson had written a book on this subject.

Chairman Barclay stated that she had been speaking with St. Andrew’s Lutheran Church about the history of their building and the possibility of landmark designation.

Joan Sandrik stated that she had conducted research a few years ago, when the City was studying extending Cumberland Avenue. She noted that Walter Burley Griffin had planned parks at each end of Cumberland Avenue.

Mr. Branham stated that he was working with Commissioner Ebling on adding additional information under the “Frequently Asked Questions” section on the City website regarding landmark designation and economic impacts.

Commissioner Christopher suggested including pictures of the landmark designated properties on the website.

**G. ADJOURNMENT** – The meeting was adjourned at 6:40 p.m.

HISTORIC PRESERVATION COMMISSION

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judy Barclay, Chairwoman

These minutes are not a verbatim record of the meeting but a summary of the proceedings.