



Agenda Cover Memorandum

Meeting Date: July 8, 2013

Meeting Type: COW (Committee of the Whole) City Council Budget Workshop

Item Title: Request for Used City Vehicle for Maine Township Emergency Management Program

Action Requested:

Approval

For discussion

Feedback requested

For your information

Staff Contact: Frank Kaminski, Chief of Police

Phone Number: (847) 318-5261

Email Address: fkaminsk@parkridgepolice.org

Background:

Attached you will find a request from Director Bob Cohen from the Maine Township Emergency Management Program. Director Cohen has made this request to the City several times and we have the opportunity to fulfill this request with the recent vehicle turnovers.

Also, attached is supporting justification.

Mike McGrath and Chief Zywanski support this request.

Recommendation:

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

If Yes, Total Cost:

If Yes, is this a Budgeted Item:

Yes No Requires Budget Transfer

If Budgeted, Budget Code (Fund, Dept, Object)

Attachments:

- Letter dated 6/11/2013 to Chief Kaminski from Director Cohen (Maine Township)
- Email dated 6/13/2013 to Chief Kaminski from Mike McGrath (PW) describing the proposed donation vehicle
- Memo dated 6/14/2013 to City Manager Hamilton from Chief Kaminski



Maine Township

Supervisor

Carol A. Teschky

Clerk

Gary K. Warner

Assessor

Tom Rueckert

Collector

Mary E. Rohde

Highway Commissioner

Robert Provenzano

Trustees

Walter Kazmierczak

Laura J. Morask

Susan Moylan Krey

Peter Gialamas

General Offices

1700 Ballard Road

Park Ridge, IL 60068-1006

847-297-2510

847-297-1335 Fax

Highway Department

1387 Redeker Road

Des Plaines, IL 60016-3411

847-297-5225

847-297-8723 Fax

Chief Frank Kaminski
City of Park Ridge Police Department
505 Butler Place
Park Ridge, IL 60068

Re: Used Vehicle

Date: 06/11/2013

Since the inception of the Emergency Management Program in Unincorporated Maine Township, we have strived to insure that we have a strong working and response relationship with our neighbors.

We have on many occasions assisted both the Park Ridge Fire and Police Departments and have worked on planning groups with them to prepare our communities for health related emergencies all without any cost to the City.

Several years ago when Park Ridge began CERT Training, it was Maine Township that stood tall and assisted that program with providing many CERT Duffle Bags/Backpacks, containing most of the materials the trained CERT Volunteers would need and all at no cost to the City of Park Ridge.

Recently, we have entered into a joint program in which Maine Township will recruit and train volunteers to assist in First Responder REHAB when needed thus allowing more ambulance/paramedic crews to remain available for response to emergencies throughout the community.

In order for us to properly respond, we will have a trailer equipped with the materials needed to setup and run such a REHAB area. What we are short of is a vehicle to use to be able to tow that trailer to the scene of an incident.

We do have vehicle capable of towing, but they are also used to tow and or respond for a multitude of emergencies and may not be available for a REHAB call.

Further, said vehicle could be used by our OEM/FIRE Corps/MRC groups to send people to meetings and trainings so that they do not have to try to take one of our trucks.

Several years ago, under a different administration, we had an agreement that we would get a vehicle transferred to us for our use. The idea was to transfer it to us and that the Township would gain the title and all responsibilities for the vehicle from that point on. Economies though hit bottom and before this could be accomplished, the City of Park Ridge had to delay its vehicle replacement program for some time.



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We therefore appeal to the City of Park Ridge to transfer a vehicle from one of the units being replaced for the purposes I have spoken of. Having a 4 wheel drive, all wheel drive or a higher clearance vehicle such as an Explorer or Tahoe type vehicle would preset itself to being the ideal vehicle that we seek.

It is our sincere hope that the City of Park Ridge will see the value that we have provided to the city over the last 24 yrs by assisting us in securing a vehicle.

Respectfully,

Robert L Cohen, Director

Maine Township Office of Emergency Management

Cc: M Graff

M. Zywanski

Kaminski, Frank

From: McGrath, Mike
Sent: Thursday, June 13, 2013 2:19 PM
To: Kaminski, Frank
Subject: Explorer

Chief,

Here is the info on the Ford Explorer C1 that we will be getting rid of.

2002 Ford Explorer XLS 4x4, Vin – 1FMDU72E42UC60853, 4.0 Liter V6 Engine, 114,069 miles.

I checked the GovDeals auction website for similar vehicles sold in the last six months for an approximate value. The approximate value would be about \$3000.00

Mike



CITY OF PARK RIDGE
POLICE DEPARTMENT

MEMORANDUM

DATE: June 14, 2013
TO: Shawn Hamilton, City Manager
FROM: Frank Kaminski, Chief of Police *FK*
RE: Used Vehicle – Maine Township Emergency Management

I have reviewed a request from Director Bob Cohen of the Maine Township Office of Emergency Management for a used vehicle that the City is trading in. I have had this request for some time from Director Cohen, and we now have the opportunity to fulfill this request with the recent turnover of the City's fleet.

There is substantial justification to transfer one of our used vehicles to this program. Director Cohen and his staff provide hundreds of hours of volunteer services to the City. At most of our major events, Director Cohen and his staff are there. They staff the Taste of Park Ridge, Winterfest, Maine South Football Games, Maine East Carnival, etc. They are a valuable volunteer asset to have. In return for all their services, they have asked for nothing.

I see this request for a used vehicle as an opportunity to support their program and say thank you for their years of service. The Maine Township Emergency Management Program receives a small budget from Maine Township, but it mainly relies on volunteer support, grants and donations.

I have consulted with Mike McGrath. He would recommend that we transfer the 2002 Ford Explorer (CI) with 114,069 miles with an estimated trade-in value of \$3,000 to Director Cohen. After the trade-in, Maine Township will be fully responsible for its maintenance and up-keep.

I would recommend that we move forward with this transfer. Chief Zywanski also supports this.