



Agenda Cover Memorandum

Meeting Date: November 21, 2016

Meeting Type: COW (Committee of the Whole) City Council Budget Workshop

Item Title: Approve final reading of an Ordinance amending Article 3, Chapter 2 of the Municipal Code of Park Ridge regarding the Rules of Order

Action Requested: Approval For Discussion Feedback Requested For Your Information

Staff Contact: Adam Simon, City Attorney Phone #: 847-856-5440 Email: asimon@ancelglink.com

Background:

At the August 22, 2016, P&R Committee meeting the City Attorney's Office presented a memo describing several means by which the City Council can implement procedural changes to help the City operate more efficiently. One of the changes recommended by the memo was to "Consider Modifying and Clarifying the "Two Readings" Rule."

The current "practice" of requiring two readings has resulted from a mix of tradition and an interpretation of the Handbook for Elected Officials, which provides:

As a rule, the City Council will not act on any matter that has not been investigated first by a standing committee, an advisory group, or the City Manager with a recommended course of action communicated to the Council.

We recommend that the practice be clarified, memorialized and adopted as part of the City Council's Rules of Order, described in Article 3, Chapter 2 of the City Code. As described in the attached draft ordinance, all resolutions and ordinances would require two readings, which can be satisfied by one reading at a COW meeting and one reading at a Council meeting. The rule can be waived by a super majority vote.

It should be noted that the rule only describes the minimum number of meetings at which an ordinance or resolution must be considered. The Council/Committee retains discretion to hold an item for additional discussion without advancing it for approval.

This draft ordinance was considered at the October 24, 2016, Committee meeting, where it was referred to the City Council for approval of first reading. The City Council approved first reading unanimously at the November 9, 2016 City Council meeting.

Recommendation:

Approve final reading of an Ordinance amending Article 3, Chapter 2 of the Municipal Code of Park Ridge regarding the Rules of Order

Attachment(s), if any:

- Ordinance – Rules of Order

CITY OF PARK RIDGE

ORDINANCE NO. 2016- _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARK RIDGE
AMENDING ARTICLE 3, CHAPTER 2 OF THE MUNICIPAL CODE OF PARK RIDGE
REGARDING THE RULES OF ORDER**

WHEREAS, the City of Park Ridge is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970; and

WHEREAS, the City has a substantial and legitimate interest in considering matters of public interest in an economical and efficient manner; and

WHEREAS, the City Council desires to weigh that interest against the desire to permit residents an opportunity to review and respond to proposed actions of the Council before final action is taken thereon; and

WHEREAS, the City Council has authority to adopt rules of procedure governing the consideration and adoption of ordinances and resolutions and the conduct of meetings.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Park Ridge, Cook County, Illinois, pursuant to its home rule authority provided under Article VII of the Illinois Constitution of 1970 as follows:

SECTION 1: Recitals. The foregoing recitals represent the City Council's findings of fact and shall be incorporated as though fully set forth herein.

SECTION 2: Rules of Order. Article 3, Chapter 2, Section 5 of the City Code of the City of Park Ridge (Rules of Order) is hereby amended by adding a new paragraph F as presented below:

F. Two Readings of Ordinance and Resolutions

1. No Ordinance or Resolution need be presented or read at a regular City Council Meeting more than once before being acted upon, and the same may be acted upon at the same meeting at which it is first introduced, so long as the Ordinance or Resolution was read and considered at at least one prior Committee meeting.
2. If an Ordinance or Resolution is presented for the first time at a regular City Council Meeting, however, it may be acted upon without a second reading at a subsequent Regular City Council Meeting upon a vote of

two-thirds (2/3) of the Aldermen present voting on a motion to waive first reading and to permit action on the Ordinance or Resolution at the meeting at which it is first introduced.

3. Only a majority of a quorum is required to approve the first reading of any Ordinance or Resolution, notwithstanding whether the final approval requires a greater number of votes.

SECTION 3: Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions and any other enforcement of this Ordinance.

SECTION 4: Repealer and Effective Date. All prior ordinances and parts of ordinances in conflict herewith are hereby repealed. This Ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in the manner provided by law.

SECTION 5: The City Clerk is hereby authorized and directed to publish said Ordinance in pamphlet form according to law.

Adopted by the City Council of the City of Park Ridge, Illinois this ____ day of _____, 2016.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this
_____ day of _____, 2016.

Acting Mayor Marty Maloney

Attest:

City Clerk