



Agenda Cover Memorandum

Meeting Date: April 22, 2013

Meeting Type: COW (Committee of the Whole) City Council Budget Workshop

Item Title: Employees Serving on City Boards or Commissions

Action Requested:

Approval

For discussion

Feedback requested

For your information

Staff Contact: Shawn Hamilton, Acting City Manager

Phone Number: 847/318-5205

Email Address: shamulto@parkridge.us

Background:

At the March 4, 2013 City Council meeting, under Citizens Who Wish to Address the City Council on a Non-Agenda Item, Mrs. Livensparger explained that, in reviewing online minutes, she noticed that a City employee is a member of a City Board. After a search, she did not find this to be prohibited in the Municipal Code but believes it may not be in the City's best interest to allow an employee to serve on a Board or Commission. She requested that the Procedures and Regulations Committee review the matter.

City Attorney Henn was questioned by staff on this issue, and she responded via email, "There is no language in the Code that prohibits an employee from serving on a board or commission. As you know, we generally see conflicts of interest develop due to business interests. Section 2-5-4 of the Code provides, 'All officials, employees or professional consultants for the City shall attempt to avoid conflicts of interest with the City. However, if any person develops a conflict of interest due to business commitments or other matters of personal advantage that were not designed to exploit the official's or employee's position with the City, the person shall comply with' disclosure requirements. The Mayor has appointment authority for the Commission. Ultimately, if the Mayor is concerned or thinks that there may be some issue with allowing a current employee to serve on the Commission, he could remove her from the Commission and appoint someone else."

Recommendation:

Discuss and provide direction to staff.

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

Attachments:

- none