# Agenda Cover Memorandum

Meeting Date: November 14, 2016

Meeting Type: ☒ Committee of the Whole ☐ City Council ☐ Budget Workshop

Item Title: Approve a resolution authorizing the City of Park Ridge to enter into an intergovernmental agreement with the Village of Rosemont for mutual aid ambulance billing and approve the intergovernmental agreement with the Village of Rosemont for mutual aid ambulance billing.

Item Type: ☐ Transfer ☐ Budget Amendment ☐ Purchase Order ☒ Other

Action Requested: ☒ Approval ☐ For Discussion ☐ Feedback Requested ☐ For Your Information

Staff Contact: Paul Lisowski Phone #: (847) 318-5259 Email: plisowski@parkridgefd.org

Background:

The City relies on mutual aid agreements to provide additional assistance to our Fire Department when we have larger incidents and/or do not have enough ambulances available to answer any emergency call for service due to concurrent emergency incidents occurring in the City. The Rosemont Fire Department has responded to aid our residents for many years with help from its fire suppression vehicles and/or ambulances.

Currently, if a resident of the City is transported to the hospital in a mutual aid Rosemont ambulance, that resident will receive a bill from the Village of Rosemont. The billed amount would be at a higher “non-resident” rate and our resident would also be responsible for the balance of any amount that is not covered by Medicare or his/her health insurance. This proposed agreement would eliminate that discrepancy and allow the Park Ridge residents to enjoy no out of pocket cost to them if they are transported by a Rosemont ambulance. The City would then also reciprocate this benefit to the residents of the Village of Rosemont.

If approved, this would be the final agreement we are pursuing with our immediate neighbors. The only remaining neighboring municipality without a billing agreement is Chicago and we do not utilize each other for mutual aid, except in very rare instances. This agreement is slightly different than past agreements, since Rosemont does not bill its residents for ambulance service. They have agreed to waive billing to our residents when they respond into Park Ridge with an ambulance and we would reciprocate by waiving the billing for any of their residents when we respond into Rosemont with an ambulance. On an average basis, we send an ambulance to Rosemont about eight (8) times per year and they send an ambulance into Park Ridge approximately twenty five (25) times per year. Additionally, most of our responses into Rosemont are not to their residential areas, but rather to the convention center, hotels, and the highway, so we anticipate a very minimal impact to our ambulance billing revenue. Like previous agreements, this IGA would provide a direct and significant financial benefit to each resident who is transported via a Rosemont ambulance since they would no longer receive a bill with out of pocket costs.

We are seeking approval of this resolution that will authorize the Acting City Manager to sign an intergovernmental agreement with the Village of Rosemont. The Village of Rosemont will be discussing this potential agreement at one of their future meetings.

Recommendation: Approve a resolution authorizing the City of Park Ridge to enter into an intergovernmental agreement with the Village of Rosemont for mutual aid ambulance billing and approve the intergovernmental agreement with the Village of Rosemont for mutual aid ambulance billing.

Does Action Require an Expenditure of Funds: ☐ Yes ☒ No
If Yes, Total Cost:
If Yes, is this a Budgeted Item: ☐ Yes ☐ No ☐ Requires Budget Amendment
If Budgeted, Budget Code (Fund, Dept, Object)
Attachment:

- Resolution
- Intergovernmental Mutual Aid Agreement

**CITY OF PARK RIDGE**
**RESOLUTION**
**2016-XX**

**APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF ROSEMONT FOR THE PROVISION OF MUTUAL AID**

**WHEREAS**, the City of Park Ridge (***"City"***) is an Illinois home rule municipal corporation; and

**WHEREAS,** Article VII, Section 10 of the 1970 Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves "to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance," as well as to use their revenues, credit and other resources for intergovernmental activities; and

**WHEREAS,** the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, also authorizes the joint use and enjoyment of the powers, privileges, functions and authority of units of local governments; and

**WHEREAS,** the City and the Village of Rosemont (each a ***"Unit"*** and collectively, the ***"Units"***) each provide emergency medical services and ambulance transport services (***"Services"***) within their respective territorial boundaries; and

**WHEREAS**, when the Services are needed in one Unit's territorial boundaries, and that Unit does not have an ambulance available, the other Unit provides the Services within the first Unit's territorial boundaries (***"Mutual Aid"***); and

**WHEREAS**, the Units have agreed that for the purposes of providing Mutual Aid a resident is a patient who maintains a primary residence with a mailing address in the corporate boundaries of one of the Units (each, a "Resident"); and

**WHEREAS**, the Units agree to enter into an intergovernmental agreement governing Mutual Aid pursuant to which each Unit will waive the bill to Residents of the other Unit who receive Mutual Aid (***"Agreement"***); and

**WHEREAS**, the City Council of the City of Park Ridge has determined that it is in the best interest of the City and its Residents to enter into this Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Park Ridge, Cook County, Illinois, in the exercise of its home rule powers, as follows:

**SECTION 1: RECITALS**. The foregoing recitals are incorporated into, and made a part of, this Resolution as findings of the City Council.

**SECTION 2: APPROVAL OF AGREEMENT**. The City Council hereby approves the Agreement in substantially the form attached to this Resolution as Exhibit A, and in a final form to be approved by the City Attorney ("Final Agreement").

**SECTION 3: AUTHORIZATION TO EXECUTE THE AGREEMENT**. The City Council hereby authorizes and directs the Acting City Manager and the City Clerk to execute and seal, on behalf of the City, the Final Agreement.

**SECTION 4:** This Resolution shall be in full force and effect from and after its passage and approval according to law.

Adopted by the City Council of the City of Park Ridge, Illinois this ____ day of ____, A.D., 2016.

Vote:
Ayes:
Nays:
Absent:

Approved by me this ___day of_____, A.D., 2016

_____
Marty Maloney, Acting Mayor

Attest:

_____
Betty W. Henneman, City Clerk

# EXHIBIT A

## AGREEMENT

**MUTUAL AID AGREEMENT**
**EMERGENCY MEDICAL SERVICE (EMS) BILLING**
**BETWEEN THE CITY OF PARK RIDGE AND**
**THE VILLAGE OF ROSEMONT**

THIS MUTUAL AID AGREEMENT ("Agreement") executed this _____ day of _____, 2016, by and between the City of Park Ridge, and the Village of Rosemont, (collectively, the "***Parties***"), each located in the State of Illinois.

WHEREAS, the Parties are all geographically close to each other, and

WHEREAS, the Parties each transport from each others' areas when the ambulance unit or crew from one of the other areas is unavailable, and

WHEREAS, the Parties, when rendering mutual aid under this agreement, have agreed to waive ambulance billing for each other's residents while on a mutual aid call, and

NOW, THEREFORE, the parties wish to maintain a mutual aid agreement as set forth below:

1. Mutual Aid – It is the purpose of this Agreement that, if the ambulance from one of the Parties is unavailable, the ambulance service from the other Party may assist and provide emergency ambulance transportation.

2. Definition of a Resident – A "resident" is a patient who maintains a primary residence with a mailing address in the corporate boundaries of one of the Parties.

3. Billing – When an ambulance owned and operated by one of the Parties noted above responds to the other Party's jurisdiction and transports a resident of that other Party, it is agreed that the Party that transports the patient will not bill the Other Party's resident.

4. Termination of Agreement – Any of the Parties may terminate this Agreement by notifying the other Party, in writing, 60 days prior to the desired termination date.

5. Term of Agreement – This agreement shall continue in full force until terminated by any of the Parties in accordance with Section 4, above.

6. Counterparts – This Agreement may be executed in counterparts, each of which shall be deemed an original, and such counterparts shall together constitute and be one and the same instrument.

IN WITNESS WHEREOF, each of the Parties has executed this Agreement as of the day and year first written above.

[SIGNATURE PAGE FOLLOWS – REMAINDER OF THIS PAGE INTENTIONALLY BLANK]

VILLAGE OF ROSEMONT:

_____

Bradley Stephens, Mayor

CITY OF PARK RIDGE:

_____

Joe Gilmore, Acting City Manager