



Agenda Cover Memorandum

Meeting Date: April 22, 2013

Meeting Type: COW (Committee of the Whole) City Council Budget Workshop

Item Title: Purchase Order Approval and Budget Transfer, DiMeo Brothers, \$9,796.00

Action Requested:

Approval

For discussion

Feedback requested

For your information

Staff Contact: Wayne Zingsheim, Director of Public Works

Phone Number: X5427

Email Address: wzingshe@parkridge.us

Background:

At the April 10, 2013 Committee of the Whole meeting, I reported that I would be bringing this purchase order for an authorized emergency expenditure to the Committee for approval. The watermain on Cumberland, at Higgins, had a large-scale break. After exposing the leak area it was determined that the project was too large for our equipment and shoring. As DiMeo Brothers was working nearby on the City's Sewer Improvement project, staff negotiated an agreement using prevailing wages, with our Public Works crews working alongside, to complete the repair. This repair included cutting out a large section of 12" main, 2 water valves, a 12" cross and replacing one valve with new.

Staff requests Council approval for a purchase order for this work to DiMeo Brothers Inc., of Elk Grove, Illinois in the amount of \$9,796.00 and to approve a budget transfer to cover this expense. There are sufficient funds available in the Water Fund, General Contractual to pay for this expenditure.

See attached budget transfer form.

Recommendation:

1. Approve a purchase order to DiMeo Brothers Inc. of 720 Richards Lane, Elk Grove, Illinois 60007, in the amount of \$9,796.00.
2. Approve the budget transfer of \$9,796.00 from 502 3055 948500 – Water Meter Services, General Contractual to 502 3054 9485 – Water Main Services, General Contractual for an emergency watermain repair.

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

If Yes, Total Cost: \$9,796.00

If Yes, is this a Budgeted Item: Yes No

If Budgeted, Budget Code (Fund, Dept, Object)

Attachments:

- Budget Transfer



B U D G E T T R A N S F E R

TRANSFER TO:

BUDGET LINE	BUDGET LINE DESCRIPTION	REASON FOR TRANSFER	AMOUNT
502 3054 948500	Water Main Services, General Contractual	Emergency watermain repair	\$9,796.00
TOTAL			\$9,796.00

TRANSFER FROM:

BUDGET LINE	BUDGET LINE DESCRIPTION		AMOUNT
502 3055 948500	Water Meter Services, General Contractual		\$9,796.00
TOTAL			\$9,796.00

APPROVED FOR TRANSFER:

Department Head

Date

Finance Director

Date

City Manager

Date

Finance Committee Approval Date: **2/11/2013**