



Agenda Cover Memorandum

Meeting Date: December 12, 2016

Meeting Type: Committee of the Whole City Council Budget Workshop

Item Title: Approve a contract for City Hall HVAC Cooling Tower Replacement, PW-FY17-20, with Kroeschell Engineering Co., Inc. of Arlington Heights, Illinois in the amount of \$171,003.00

Item Type: Transfer Budget Amendment Purchase Order Other

Action Requested: Approval For Discussion Feedback Requested For Your Information

Staff Contact: Wayne Zingsheim, Director of Public Works Ph: (847) 318-5247
Email: wzingshe@parkridge.us

Background:

For the first part of the City Hall HVAC refurbishment project, Henneman Engineering has provided its recommendation to staff that the indoor cooling tower should be replaced due to the equipment's age and condition.

Staff issued an Invitation to Bid for City Hall HVAC Cooling Tower Replacement, PW-FY17-20, on November 17, 2016 in the Pioneer Press and the City website. Twenty-nine (29) firms registered via the City web site. At the public bid opening on December 6, 2016, three (3) bids were opened and read aloud. The statement of work includes the removal and replacement of the City Hall indoor closed circuit cooling tower.

Staff recommends that the contract be awarded to the lowest responsive and responsible bidder: Kroeschell Engineering Co., Inc., 3222 North Kennicott Ave., Arlington Heights, Illinois 60004. The City has used Kroeschell Engineering to secure and maintain the City Hall HVAC chiller component and is satisfied with their performance. Kroeschell will be removing the cooling tower and replacing it with a new 90-ton cooling tower.

Kroeschell's bid price was \$162,860.00. Staff recommends that a 5% contingency be included in the purchase order approval to cover any necessary overtime or other unforeseen issues that may be indicated for this project. This would bring the total amount for approval to \$171,003.00

Vendor and Transaction History:

Vendor Status: Current New
Is Purchase Order Request supported by existing contract: Yes No If Yes, date:
Is this an Annual Recurring Purchase Order: Yes No
Bid Process Used: N/A Price Quotes Bid RFP Details:
Have Goods been received or Statement of Work completed: N/A Yes No
If Overage, approved by Department: Yes No Details:

Recommendation:

Approve a contract for City Hall HVAC Cooling Tower Replacement, PW-FY17-20, with Kroeschell Engineering Co., Inc. of Arlington Heights, Illinois in the amount of \$171,003.00

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No
If Yes, Total Cost: \$171,003.00
If Yes, is this a Budgeted Item: Yes No Requires Budget Transfer
If Budgeted, Budget Code (Fund, Dept, Object) 100 3062 996300

Attachment(s), if any:

- Scorecard

**CITY HALL HVAC COOLING TOWER REPLACEMENT
PW-FY17-20
SCORECARD BID TABULATION**



Kroeschell Engineering Co., Inc. 3222 N. Kennicott Ave. Arlington Heights, IL 60004-1428	Grove Masonry Maintenance, Inc. 4236 West 124th Place Alsip, IL 60803	Pro Temp of Illinois 101 Stirrup Lane Burr Ridge, IL 60527
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CRITERIA	AVAILABLE POINTS
General Firm Qualifications, including References*	10
Total Cost	90
	100

10	10	10
90	82	71
100	92	81

* If a bid does not meet acceptable standards due to lack of adherence to specification, reference check, etc., the bid would be deemed non-responsive.

TOTAL COST (WEIGHTED AGAINST LOWEST BIDDER)

Kroeschell Engineering Co., Inc. 3222 N. Kennicott Ave. Arlington Heights, IL 60004-1428	Grove Masonry Maintenance, Inc. 4236 West 124th Place Alsip, IL 60803	Pro Temp of Illinois 101 Stirrup Lane Burr Ridge, IL 60527
Unit Price	Unit Price	Unit Price
\$162,860.00	\$179,000.00	\$207,200.00
100%	91%	79%
90	82	71

Items
TOTAL PRICE
Weighted Percentage
Points Awarded