



Agenda Cover Memorandum

Meeting Date: December 12, 2016

Meeting Type: Committee of the Whole City Council Budget Workshop

Item Title: Approve a contract for Parking Lot Lighting Replacement, PW-FY17-17, with Utility Dynamics Corporation of Oswego, Illinois in the amount of \$170,224.00

Item Type: Transfer Budget Amendment Purchase Order Other

Action Requested: Approval For Discussion Feedback Requested For Your Information

Staff Contact: Wayne Zingsheim, Director of Public Works Ph: (847) 318-5247
Email: wzingshe@parkridge.us

Background:

Staff issued an Invitation to Bid for Parking Lot Lighting Replacement, PW-FY17-17, on November 10, 2016 in the Pioneer Press and the City website. Twenty-eight (28) firms registered via the City web site. At the public bid opening on December 6, 2016, two (2) bids were opened and read aloud. The statement of work includes the removal and replacement of parking lot lighting on the City Hall campus.

Staff recommends that the contract be awarded to the lowest responsive and responsible bidder Utility Dynamics Corporation, 23 Commerce Drive, Oswego, Illinois in the amount of \$170,224.00. The City has used Utility Dynamics in the past for streetscape project work and was satisfied with their performance.

Vendor and Transaction History:

Vendor Status: Current New
Is Purchase Order Request supported by existing contract: Yes No If Yes, date:
Is this an Annual Recurring Purchase Order: Yes No
Bid Process Used: N/A Price Quotes Bid RFP Details:
Have Goods been received or Statement of Work completed: N/A Yes No
If Overage, approved by Department: Yes No Details:

Recommendation:

Approve a contract for Parking Lot Lighting Replacement, PW-FY17-17, with Utility Dynamics Corporation of Oswego, Illinois in the amount of \$170,224.00

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No
If Yes, Total Cost: \$170,224.00
If Yes, is this a Budgeted Item: Yes No Requires Budget Transfer
If Budgeted, Budget Code (Fund, Dept, Object) 100 3062 996300

Attachment(s), if any:

- Scorecard

**PARKING LOT LIGHTING REPLACEMENT PW-FY17-17
SCORECARD BID TABULATION**



Utility Dynamics Corporation 23 Commerce Drive Oswego, IL 60543	Lyons Electric Company, Inc. 650 E. Elm Ave LaGrange, IL 60525
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CRITERIA	AVAILABLE POINTS
General Firm Qualifications, including References*	10
Total Cost	90
	100

10	10
90	83
100	93

* If a bid does not meet acceptable standards due to lack of adherence to specification, reference check, etc., the bid would be deemed non-responsive.

TOTAL COST (WEIGHTED AGAINST LOWEST BIDDER)

Utility Dynamics Corporation 23 Commerce Drive Oswego, IL 60543	Lyons Electric Company, Inc. 650 E. Elm Ave LaGrange, IL 60525
Unit Price	Unit Price
\$170,224.00	\$183,890.00
100%	93%
90	83

Items
TOTAL PRICE
Weighted Percentage
Points Awarded