



MINUTES

HISTORIC PRESERVATION COMMISSION

**CITY COUNCIL CHAMBERS
505 BUTLER PLACE
PARK RIDGE, IL 60068**

WEDNESDAY, FEBRUARY 1, 2017 AT 6:00 PM

Chair Barclay called the meeting to order at 6:02pm.

A. Roll Call

Present

Judy Barclay, Chair
Paul Adlaf
Sharon Bollinger
Joan Mattingly
Julie Tiu

City Council

Alderman Shubert

Staff

Jon Branham, Senior Planner
Mary Beth Golden, Administrative Assistant

Absent

Barb Christopher
John Mackin
Shel Newman
Eileen Sergo

Others Present

1 audience member

B. Approval of Minutes – January 4, 2017

On a motion by Commissioner Mattingly, seconded by Commissioner Bollinger, the Commission approved the minutes from the January 4, 2017 meeting, as submitted.

This motion was unanimously approved by voice vote.

C. Citizens Wishing to be Heard on Non-Agenda Items

D. Designation Review Cases

E. Other Items

1. **Action Items - none**

2. **Discussion Items**

i. Poster Contest

Commissioner Tiu stated there were 11 schools currently on the roster list. There was discussion regarding including all schools in Park Ridge as well as all

residents in Park Ridge. It was decided that all children living in and/or attending school in Park Ridge are eligible to participate in the contest.

Important Poster Contest dates include:

Thursday, February 23, 2017: Notice to all schools will be sent via the District 64 news release and to the local papers

Wednesday, March 1 - Friday, March 3, 2017: Contest rules and entry forms will be available on the City's website, at the Park Ridge Public Library and City Hall, and Park Ridge schools

Thursday, March 30, 2017: Reminder to schools and teachers

Monday, April 2, 2017: All entries must be submitted

Wednesday, April 5, 2017: Historic Preservation Meeting (judging to take place at this meeting)

Monday, May 5, 2017: Winners presentation at City Council Meeting

Prizes were also discussed. Commissioners Mattingly and Adlaf offered to collect possible prizes and Chair Barclay added she would contact local establishments for possible donations.

ii. Preservation Award Ideas

The Commission discussed the Preservations Awards that could mimic the program initiated in Winnetka. It was decided that a certificate rather than a medallion would be an appropriate prize. Staff provided criteria in a similar program in Wilmette, which included awards for Stewardship, Restoration, Sympathetic Addition, and Streetscape Compatibility. The Commission discussed how applications would be reviewed, and that photos should be submitted. It was noted that owner consent should be required and that interior of homes would likely not be reviewed.

Chair Barclay suggested a voluntary homework assignment to research other communities to further assemble criteria for the awards.

F. New Business

Commissioner Tiu brought forward a promotional idea to the Commission. She presented a program from a Manhattan, NY neighborhood entitled "My Preservation Journal". The booklet highlights historic districts, landmarks, and architectural terms, which help children understand historic preservation. The Commission decided this would be an ideal program aimed at middle school students. Commissioner Barclay suggested sending the link to the booklet to staff.

Alderman Shubert raised the point that the City Council was approaching their budget meetings in late March / early April and reiterated that any additional Commission items should be acknowledged as soon as possible. Chair Barclay suggested that the Commission budget remain as it has been in previous years.

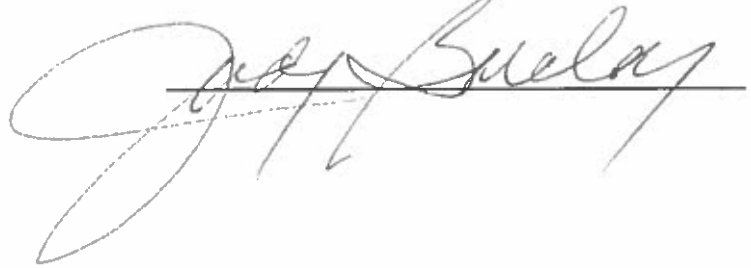
G. Adjournment

On a motion by Commissioner Mattingly, seconded by Commissioner Bollinger the Commission agreed to adjourn the meeting.

This motion was unanimously approved by voice vote.

The meeting adjourned at 6:30 PM.

HISTORIC PRESERVATION COMMISSION

A handwritten signature in cursive script, appearing to read "Joe Bucala", is written over a horizontal line. To the left of this line, there is another horizontal line that is not crossed by any text.

These minutes are not a verbatim record of the meeting but a summary of the proceedings.