



**MINUTES**

**DRAFT**

**LIQUOR LICENSE REVIEW BOARD**

**March 6, 2008  
6:00 p.m.  
Finance Conference Room**

- MEMBERS PRESENT:** Howard Frimark - Commissioner; Tony LaPelusa, Tony Amelio and Dave Zwolinski
- MEMBERS ABSENT:** Steve Huening
- STAFF PRESENT:** Cathy Doczekalski, Assistant to the City Manager

The meeting was called to order at 6:15 pm.

**I. NON-MEMBER ALDERMEN WISHING TO BE HEARD ON NON-AGENDA ITEM**  
None

**II. CITIZENS PRESENT WISHING TO BE HEARD ON A NON-AGENDA ITEM**  
None

**III. ACTION ITEMS**

**A. Approval of Minutes – December 3, 2007 Meeting**

The board reviewed the draft minutes from the December 3, 2007 meeting. Moved by T. Amelio, seconded by D. Zwolinski, the minutes were approved.

**B. Approval of a new Class G liquor license for Difrasio Enterprise Corporation**

The Board reviewed an application for a Class G license from Difrasio Enterprise Corporation. The Mayor recused on the discussion and vote due to a business relationship with the applicant. The Board requested that the BASSET training certificates be provided for all the people listed as being involved with the sale of alcohol. Moved by D. Zwolinski, seconded by T. Amelio, the Board recommended to the Liquor Commissioner to grant a Class G liquor license to the Difrasio Enterprise Corporation.

Action: Place on City Council agenda for approval.

**IV. DISCUSSION ITEMS**

In December the Board raised a concern on the list of employees provided by establishments only occurring once a year, at renewal time. The Procedures and Regulations Committee reviewed the issue and wanted more information from the Liquor Board as to the reason for requiring an updated list within 30 days of a new employee.

The Board discussed the matter and wanted to make sure the City, the Liquor License Review Board and the Liquor Commissioner would not be responsible if there was a violation and the person who

was in violation was not listed on the City records as a current employee. The Board also stated that it is a privilege to obtain a liquor license and that it should not be taken lightly. The Board came to consensus to not pursue the ordinance change, but continue to send reminder letters to the licensed establishments periodically throughout the year.

**V. ADMINISTRATION REPORT**

None

**VI. PENDING ITEMS**

None

**VII. NEW BUSINESS**

None

**VIII. ADJOURNMENT**

With no further business the meeting was adjourned at 6:40 p.m.