

COUNCIL POLICY STATEMENT

Policy No. 45
General Subject: General
Specific Subject: Honorary Designations
Date Approved: January 5, 2009

PURPOSE

The purpose of this policy is to recognize individuals and non-profit organizations in the community.

RATIONALE

To allow the City to recognize individuals and non-profit organizations that have made a significant contribution to the City.

POLICY STATEMENT

Definitions

Individual: A person who has made a significant contribution to the City through civic involvement, part of a historic event or has a significant connection to a City street.

Non-profit organization: An Illinois non-profit organization that has made a significant contribution to the City through civic involvement, part of a historic event or has a significant connection to a City street.

Policy

Criteria for Designation

1. Only individual and non-profit organization honorary designation requests are eligible for consideration.
2. Honorees shall have resided/been located in the City for at least 10 years.
3. Honorees shall be directly related to the City street (lived, worked, attended school, headquartered, etc.) at the location specified.
4. Only one honorary designation will be granted per nominee.

Procedure

Requests for honorary designation are to be submitted in writing to the City Manager. Upon receipt the City Manager or his designee will determine if the criteria listed above have been met. If they have, a proclamation will be prepared for approval by the City Council. With the proclamation, an honorary sign will be presented to the honoree to take with them. If the City Manager determines that the criteria have not been met, the applicant will be notified in writing.