

**CITY OF PARK RIDGE
ADOPTED BUDGET
FISCAL YEAR ENDING
APRIL 30, 2018**

CITY OF PARK RIDGE, ILLINOIS
2017/2018 BUDGET

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Budget Message
Fiscal Year 2018 Budget



MEMORANDUM

DATE: April 17, 2017

TO: City Council

FROM: Alderman John Moran

RE: Budget Comment

The strategic planning, capital planning and FY18 budget sessions have now concluded. On behalf of the entire City Council, I would like to thank our Acting City Manager, Joe Gilmore, for his leadership throughout this process. I'd also like to thank our Department Heads and City staff members, especially Andrea Lamberg and her team in the Finance Department, for their efforts to ensure that this was a smoothly run process. Additionally, I'd like to take this opportunity to acknowledge the late Alderman Dan Knight, who would have been very proud to see how this process has played out and the major improvements being made that benefit the residents of Park Ridge.

Due to the successful strategic planning meetings held last fall, everyone involved seemed to be focused on common goals. Here are some of the highlights from the FY18 budget that is about to be approved:

- Approved 8.14% Reduction in the City's Property Tax Levy, saving taxpayers \$1,800,000.
- Two Additional Police Officers
- Three Additional Firefighter/Paramedics
- Purchase of Rescue SUV for Fire Department, to improve response times and extend the life of our fleet
- Major software upgrades in Finance and Community Development to improve interaction with residents
- 25% Increase in the water main replacement budget
- 50% Increase in the sewer lining budget
- 22% Increase in road replacement/repair budget
- Addressing multiple maintenance issues in and around city owned property that have been deferred for many years.

Since I moved back to Park Ridge in 2010, our City's financial updates have not always been positive. Through the hard work and dedication of many of the people in this room, we are now headed in the right direction.

The community, City Council and staff should all be very proud of the work that has been done inside of 505 Butler Place over the past year. Park Ridge is not perfect – just review comments on social media from citizens expressing their concerns and it's pretty obvious that we still have issues that need to be addressed - but we finally seem to have a stable financial foundation that will enable us to address these issues and improve the quality of life for the residents of Park Ridge. As always, the City Council is open to and encourages communication from residents as we plan for the future.



CITY OF PARK RIDGE

MEMORANDUM

DATE: March 6, 2017
TO: Acting Mayor, Alderman, City Clerk & members of the Public
FROM: Joe Gilmore, Acting City Manager
SUBJECT: **FY18 City Manager Budget Presentation**

The annual budget process began in the summer of 2016, with strategic planning and capital project considerations, although in many ways the budget process is a year-round exercise. Analyzing the operation, seeking to improve services and continuously striving to be good stewards of the City's resources on a daily, weekly and monthly basis all lead to a more robust budget proposal.

The Municipal Code identifies certain responsibilities that the City Manager has regarding the budget, which have been met. While it is my responsibility to prepare and submit to the City Council a proposed budget for the City, this was truly a group effort, and the budget was made available on the City's website on March 3, 2017. Budget Workshop sessions have been scheduled, as required, and will be held in City Hall Council Chambers on March 8, March 22, and April 12. A public hearing has been scheduled for April 17, 2017 immediately preceding the final action to adopt the FY18 Budget. Lastly, Council Policy Statement 40 establishes Target Fund Balances which are identified and addressed in the Budget Scorecard document.

Current Year (FY17) overview and historical perspective

To understand where we are headed it is important to reflect on the City's recent financial history. Five years ago Moody's downgraded our bond rating and assigned a "negative outlook", signaling the potential of more financial trouble ahead. As recently as three years ago, the General Fund was not meeting minimum Target Fund Balance requirements. The Uptown TIF was significantly underperforming and unable to meet debt obligations, resulting in a General Fund subsidy. These and other barometers forecasted a rocky path forward. City Staff, with guidance from the City Council and the financial support of the residents, implemented difficult and responsible changes including significant levy increases, mandated belt-tightening, headcount reductions, and more stringent fiscal policies.

Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

All of this was necessary and provided a much needed “reset”, and also helped set the stage for the record surpluses in FY15, FY16 and FY17 (forecasted). Beginning in fiscal year 2015, the General Fund exceeded the Target Fund Balance and has done so every year since. Uptown TIF bond refundings have saved the City over \$3M in interest expense. Lastly, Moody’s removed the bond rating “negative outlook” in 2016 based upon the City’s “improved financial position”.

While the financial results have been positive, it is important to recognize that certain maintenance, investment and upgrades – necessary for the long-term health of the organization – were deferred. Operations have stabilized and it is incumbent upon staff and City Council to take a longer view of the organization. The strategic planning process was a great first step in that direction.

Strategic Planning

In July 2016, Senior Staff and the Elected Officials embarked on a formal Strategic Planning process under the guidance of Northern Illinois University’s Center for Governmental Studies. This exercise was overdue and the absence of strategic sessions had been identified as a weakness in the prior budget cycle.

Throughout the iterative process, participants completed questionnaires and organization-wide analysis, and met in a series of meetings and public workshops. The overriding goal was to identify the direction and key issues to be addressed on a short and long-term basis. Every goal or priority identified through the process was categorized as either short-term (1-3 years) or long-term (3-7 years) and “routine” (accomplished with current resources – personnel and funding) or “complex” (requires extraordinary resources – external personnel/expertise and funding). The Elected Officials ranked all goals based upon their vision, priorities, and historical feedback/concerns from constituents.

Ultimately the Strategic Planning process yielded a ranked list of approximately 35 goals – *see Appendix A*. Under the direction of our facilitator, and in the interest of “right-sizing” the list to what could reasonably be accomplished in the near term, Senior Staff selected roughly the top half of the goals and identified them as “Tier 1” goals. These “Tier 1” goals were used as the roadmap in constructing the FY18 Budget. The departmental narratives within the budget workshop book identify the goals applicable to each department or fund.

The overarching theme of the Tier 1 goals and in turn the FY18 Budget can be generally categorized into four key areas: financial stability, infrastructure, technology, and personnel.

FY18 Budget

The headline for the FY18 Budget is creating a sustainable business model, one that seeks to minimize significant surprises (positive and negative) moving forward.

The history above is the basis for the FY18 Budget that is presented herein. Staffs first goal is to provide first class service to the residents while maintaining sound fiscal management. Also important is investment in infrastructure, facilities, technology, and the workforce. Lastly in an uncertain (State of Illinois) political climate, reserving some extra fund balance seems prudent.

Key highlights within the FY18 Proposed Budget:

Financial Stability

- Uptown TIF Fund covering 25% of related debt obligation (reducing Levy dependence)
- Increase IT Replacement and MERF funding by \$1.5M
- Cautiously spend down excess fund balance, ensuring the ability to react to potential cuts in state funding and address infrastructure, facility and staffing needs while minimizing need to acquire new debt

Infrastructure

- Increase water main replacement by 33%
- Increase sewer lining by 25%
- Address City Hall deferred maintenance – parking lot, HVAC, life safety

Technology

- Community Preservation and Development new “enterprise-wide” software transition
- HR implementation of automated recruitment, selection and applicant tracking system
- Double technology spending over prior budget

Personnel

- Conduct salary survey and establish a plan to address issues identified
- Increase public safety and human resource personnel to improve service levels and reduce turnover and overtime expense

Financial Review (In Millions)

		FY16 Audited	FY17 Forecast	FY18 Proposed Budget
General Fund				
	Revenues	\$35.1 **	33.7	33.5
	Expenditures	28.9	31.1	33.9
	Surplus (Deficit)	6.2	2.6	(0.5)
	Fund Balance	16.6	19.1	18.7
	Target Fund Balance	7.8	7.6	7.8
All Funds				
	Fund Balance	\$38.8	41.4	38.6
		Dec 2014	Dec 2015	Dec 2016
Tax Levy		\$21.7	21.9	20.1
	Change from Prior	+22.2%	+1.1%	-8.1%

**includes non-recurring sale of capital assets

The FY18 Proposed Budget includes a General Fund deficit of \$477,821. This is the result of a conscious decision to conservatively increase spending and transfers to Internal Service Funds (specifically Information Technology Replacement Fund and Motor Equipment Replacement Fund) as needed for the long-term health of the organization.

December 2016 saw an 8% reduction in the tax levy – the first decrease in over ten years. Future reductions are possible but must be done in coordination with solidifying our infrastructure, services and staff. The next few years will see the General Fund surplus methodically reduced (while still meeting or exceeding the Target Fund Balance) with needed investments in infrastructure and operations and continued fortification of Internal Service Funds to support future needs.

Budget Workshop Sessions

As noted above, three budget workshop sessions have been scheduled at City Hall on March 8, March 22, and April 12. The public is welcome and encouraged to attend these sessions along with, as always, any Committee or City Council meeting.

The workshops are scheduled for three hours each, beginning at 6:00 PM with a hard stop at 9:00 PM. Elected Officials have the opportunity to submit any additional items or changes to the FY18 Proposed Budget in advance (preferably) or at the beginning of each workshop session. Additional research and/or additions or changes to the FY18 Proposed Budget will be pursued by staff with consensus from Council.

Conclusion

The FY18 budget preparation process was the most collaborative amongst staff and City Council in recent years. Forging a shared vision with input from all key stakeholders is critical to achieving the desired results.

Staff is looking forward to the budget workshop sessions and an opportunity to review and justify the proposed budget by department and fund. I am confident that when we reach the hearing on April 17 we will have jointly constructed a document that moves the City of Park Ridge to new heights.

Special thanks to all that participated in the Strategic Planning process. Also thanks to the Department Heads for their diligence in preparing the budget and to all Finance Staff, specifically: Andrea Lamberg, Acting Finance Director; Brian Patoska, Senior Accountant; Jose Ponce, Financial Analyst; and Julie Zarlenga, Senior Administrative Assistant.

City of Park Ridge 2017 Strategic Planning Goals & Objectives			
Category	Goal & Objective	Priority Level	Rank within Category
Short-term Complex	Establish and fund a stormwater utility and funding of stormwater projects a. Identification of flood projects resulting from master planning underway b. Explore/discuss/determine funding options (SSA's, utility model, financing, etc.) for stormwater projects	Tier 1	1
Short-term Complex	Improve technological infrastructure at City Hall/ enhance technology in all departments. Undertake an IT comprehensive strategic plan. a. Explore building function, permitting technology b. Implement and expand use of online technology for transactions, meter reads, payables, receivables, etc. c. Move toward a digital office – replace planning and development software that integrates with finance d. Implement applicant tracking software in HR	Tier 1	2
Short-term Complex	Examine/rethink focus of the Community Preservation & Development Dept. 1. Examine expanding / clarifying role of economic development 2. Consider staff with primary focus	Tier 1	3
Short-term Complex	Address Human Resources & Organizational Development Needs a. Develop bench strength b. Succession planning c. Conduct professionally administered compensation study/compression d. Develop path to improve morale e. Reduce employee turnover f. Address compensation and compression needs in public safety and other departments	Tier 1	4
Short-term Complex	Retain Planning Consultant to begin an update, revise the zoning code/ordinance	Tier 2	5
Short-term Complex	Improve image of the City externally via intergovernmental activities, etc.	Tier 2	6
Short-term Complex	Examine and reorganize departments to align well with needs of the community's service levels and strategic goals – a. Current structure result of changing dynamics and previous organizational decisions b. "Form should follow function" c. Assess staffing profile in the Police and Fire Departments to match staffing to shift shortfalls and reduce overtime and build the bench	Tier 2	7
Short-term Complex	Establish and specify a city-wide facility maintenance, repair, replacement program and begin repairs based on priority a. Conduct a space needs analysis for the existing Police Department facility – maximize what we have and be more energy efficient b. Identify facility enhancements, improve work environment & space, HVAC, effectiveness, and service delivery efficiency	Tier 2	8
Short-term Complex	Take steps to advance/formalize our sustainability efforts and policies – layout a path forward that makes sense for the City a. Formulate and adopt a green/sustainability plan/ provide services in an environmentally friendly way according to our plans and approaches	Tier 2	9

City of Park Ridge 2017 Strategic Planning Goals & Objectives			
Category	Goal & Objective	Priority Level	Rank within Category
Short-term Complex	Mobility enhancements – Explore options & improvements around town a. Parking, especially commercial, Metra, downtown b. Biking/walking c. Commuting	Tier 2	10
Short-term Complex	Implement an automated water meter read and improved tech-based system	Tier 2	11
Short-term Routine	Create an overall infrastructure plan a. Roads, sidewalks, curbs, lighting b. For both short-term and long-term capital needs c. Expand our sewer lining program and lengthen service life of sewer facilities	Tier 1	1
Short-term Routine	Continue to emphasize financial stability and fiscal management a. Within realm of community as a whole (beyond stormwater management needs) b. Continue to improve financial strength and improve bond credit rating c. Forecast funding needs of the City's internal service funds that have been depleted since 2008	Tier 1	2
Short-term Routine	Improve external customer service to residents.	Tier 1	3
Short-term Routine	Work to take a broader view of problem solving and alternatives a. Explore/consider actions that include breaking silos, and traditional problem solving b. Work to improve Council rapport and stability	Tier 1	4
Short-term Routine	Develop goals and metrics where we can see that we're raising the bar	Tier 2	5
Short-term Routine	Conduct/develop succession planning analysis/program in departments a. Undertake employee retention and motivation enhancement	Tier 2	6
Long-term Complex	Manage our stormwater utility master plan; the stormwater utility will be up and running and initial multi-year projects functioning within a fair framework flood program that works	Tier 1	1
Long-term Complex	See installation phase/construction begin on portions of our long-term/ adopted infrastructure plan	Tier 1	2
Long-term Complex	Establish improved communications with all stakeholders and residents	Tier 1	3
Long-term Complex	Improve technology according to our long term/IT plan a. Move to more proactive financial reporting and tracking, including technology upgrades, etc., to produce decision-making data b. Take steps to move to an entire digital flow in community development, planning, and inspections including digital storage and retention c. Move to a paperless HR recordkeeping system from recruitment to day-to-day, benefits, performance evaluation	Tier 1	4
Long-term Complex	Complete a re-write and update the City's zoning code a. Carefully structure zoning to prevent ill-fitting structures in areas that don't conform/aren't similar	Tier 2	5
Long-term Complex	Continued evaluation of our uptown area while also making progress improvements in other commercial outdoors - Higgins, Village Green, etc., put a fresh face on our City	Tier 2	6

City of Park Ridge 2017 Strategic Planning Goals & Objectives			
Category	Goal & Objective	Priority Level	Rank within Category
Long-term Complex	Develop strategies to adopt our operating model to adapt to changing conditions including outsourcing shared services, new models or fundamental change and execute on it a. Develop plans and strategies to adapt to our changing demographics – larger needs in some areas; smaller in others – particularly public safety but also review and prepare in other areas	Tier 2	7
Long-term Complex	Build a strong community service police culture dedicated, public trust, professionalism	Tier 2	8
Long-term Complex	Construct a parking deck in the uptown	Tier 2	9
Long-term Complex	Update the City's comprehensive plan/overall land use plan	Tier 2	10
Long-term Complex	Commit to exploring and then confirming our overall economic development strategy and policies – a. Explore professional position to represent the city, explore hiring and economic development officer; adjust our business model b. Install a business recruitment & retention program as part of our broader economic development strategy	Tier 2	11
Long-term Complex	Complete a city-wide facility upgrade and replace/repair as needed– (particularly City Hall, Police Department) to meet citizen expectations and modern workplace a. Have a new public safety facility completed	Tier 2	12
Long-term Complex	Explore/evaluate governing structure of the City, wards, at-large, numbers, positions, etc.	Tier 2	13
Long-term Complex	Evaluate continuation of local-only Police Department/evaluate options from County sub-contract or consolidation	Tier 2	14
Long-term Routine	Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future a. Be willing to break or flex the model on how to serve the community b. Solidify a collaborative council - staff relationship – will achieve more through cultural shift!	Tier 1	1
Long-term Routine	Increase/enhance our financial stability - reduce TIF debt - prepare for any adverse impacts or changes due to State of Illinois factors	Tier 1	2
Long-term Routine	Strengthen our identity, uniqueness, branding, and gateways – a. Create a brand/signage/improvements to enhance awareness that you “now you’re in Park Ridge” b. Install better street lighting and street signage “Identify at Park Ridge”	Tier 1	3
Long-term Routine	Explore integration of elements of Fire & Police Departments, and inspector and inspection services/work to establish cross-trained staff	Tier 1	4
Long-term Routine	Improve/resurface/reconstruct alleys in town and improve gravel alley	Tier 2	5

Budget Policy
Fiscal Year 2018 Budget

Park Ridge Municipal Code

Article 2

CHAPTER 9 - BUDGET POLICY

History— Ord. No. 2010-80, 11-15-2010; Ord. 2012-04, 1-16-2012.

2-9-1 - ESTABLISHMENT OF BUDGET POLICY

There is hereby established in the City a budget policy which shall be implemented by the City Manager in the orderly preparation of an annual budget.

2-9-2 - POWERS AND DUTIES OF CITY MANAGER IN IMPLEMENTING BUDGET POLICY

The City Manager shall have the following powers and duties:

- A. Permit, encourage, and establish the use of efficient planning, budgeting, auditing, reporting, accounting and other fiscal management procedures in all Municipal departments, commissions and boards.
- B. Compile an annual budget in accordance with the following:
 1. The City Manager will schedule and hold budget workshops during January, February, and March each year. The workshops will be special Finance Committee of the Whole meetings and will be structured to cover topics such as revenue projections, department personnel (salaries, benefits, pensions), department contracting and material, shared services, transfers, debt service, capital plan replacement funds and other topics the City Manager, Finance Director or City Council deem appropriate. At the first scheduled budget workshop, the City Manager will submit a summary of projected revenues and expenditures for the annual budget. At the conclusion of the budget workshops, the City Manager will compile the results into a final proposed budget for adoption by the City Council at the first City Council meeting in April. The budget upon which the vote is taken shall be a budget in which each individual fund is balanced (except equipment replacement funds), that is, for each individual fund, the sum of all revenues and funding sources (funding sources include one time revenue and fund transfers) for each individual fund is greater than or equal to the sum of all expenditures and funding uses (funding uses include operating expenditures, fund transfers, capital expenditures, debt service payments and all other expenditures including budgeted contingencies).

If the difference between the sum of the revenue and funding sources and the sum of the expenditures and funding uses for any individual fund is negative, then certain specified fund balances or accounts may be used to bring that fund into balance. [\[6\]](#)

Supplement A

Sample List of Fund Balance Classification that can be used to balance an individual fund budget:

General Fund—Unassigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Library Fund—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Dempster TIF Fund—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Motor Fuel Tax Fund—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Uptown TIF Fund—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

IMRF Fund—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Municipal Waste Fund—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

911 Emergency Telephone Fund—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Debt Service 2004A GO—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Debt Service 2004B GO—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Debt Service 2005A GO—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Debt Service 2006A GO—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Debt Service 2006B GO—Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Parking Enterprise—Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

Water Enterprise—Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

Sewer Enterprise—Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

Motor Equipment Replacement Fund—Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

Tech Equipment Replacement Fund—Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

Library Tech Equipment Replacement Fund—Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

2. If use of fund balance to balance the budget should cause the ending unassigned fund balance of the General Fund, or assigned fund balance of any Governmental Fund or the net unrestricted assets of any Enterprise Fund to fall below 90% of the Target Fund Balance, as described in Council Policy Statement 40, then a two-thirds vote of the Aldermen shall be required to approve the budget of such fund. The budget shall contain estimates of revenues available to the City for the fiscal year for which the budget is drafted, together with recommended expenditures for the City and all of the City's departments, commissions and boards. Revenue estimates and expenditure recommendations shall be presented in a manner which is in conformity with good fiscal management practices. The budget shall contain at the budget category level, actual or estimated revenue and expenditures for one year immediately preceding the fiscal year for which the budget is prepared, long with two years' future projection. Each budget shall show the specific fund from which each anticipated expenditure should be made. The budget categories will include but not be limited to: revenue, regular salaries, overtime, medical/dental insurance, pension

contributions, workers compensation, all other personnel, contractual services, commodities, capital, debt service, and transfers.

3. Revenue source changes shall include any rate or fee schedule change, additions of new revenues, and deletions of revenue sources or other major financing policy issues.
 4. Once the budget is approved, revenues and expenditures shall be monitored on a regular basis and adjustments made in spending if revenues are less than projected. The City Manager shall provide monthly reports to the City Council and the City Council shall review and act on all significant proposed spending adjustments that result in service changes.
 5. Examine all books and records of all Municipal departments, commissions, and boards, which relate to monies received by the City, City departments, and commissions and boards, and paid out by the City, City departments, commissions and boards, debts and accounts receivable, amounts owed by or to the City, City departments, commissions and boards.
- D. Obtain such additional information from the City, City departments, commissions and boards as may be useful for purposes of compiling a City budget, such information to be furnished by the City, City departments, commissions and boards in the form required by the City Manager. Any department, commission or board which refuses to make such information as is requested of it available to the City Manager shall not be permitted to make expenditures under any subsequent budget for the City until such City department, commission or board shall comply in full with the request of the City Manager.
- E. Establish and maintain such procedures as shall insure that no expenditures are made by the City, City departments, commissions or boards except as authorized by the budget.

(Ord. No. 2010-81, 11-15-2010; Ord. 2012-04, 1-16-2012)

Footnotes:

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Note— Prior to the first budget workshop, the Finance Director shall publish a schedule that includes each City Fund and the Fund Balance classification that may be used to balance the budget of that City fund. See Supplement A.

2-9-3 - RESERVED

(Ord. 2012-04, 1-16-2012)

2-9-4 - PASSAGE OF ANNUAL BUDGET, EFFECT

Passage of the annual budget by the corporate authorities shall be in lieu of passage of an appropriation ordinance. The annual budget need not be published except in a manner provided in Section 2-9-8 herein. The annual budget shall be adopted by the corporate authorities before the beginning of the fiscal year to which it applies. Subsequent to the passage of the budget, an ordinance shall establish the property tax assessment provided for in the approved budget.

2-9-5 - CAPITAL IMPROVEMENT, REPAIR OR REPLACEMENT FUND

Monies may be accumulated in a separate fund for the purpose or purposes of specific capital improvements, repair and/or replacements of specific types of municipal equipment or other tangible property both real and personal, to be designated as the "Capitol Improvement, Repair or Replacement Fund". Expenditures from the Capital Improvement, Repair or Replacement Fund shall be budgeted in the fiscal year in which the capital improvement, repair or replacement will occur. As of fiscal year ending 2012,

the City maintains two capital repair or replacement funds: the Technology Replacement Fund; and the Motor Equipment Replacement Fund.

(Ord. 2012-04, 1-16-2012)

2-9-6 - REVISION OF ANNUAL BUDGET

If new elected officials are elected and then are installed during the first 30 days of a fiscal year, the corporate authorities may, by majority vote, revise the annual budget by deleting departments or objects or by adding to or subtracting from departments or objects. An example of a Department is 1021—Administration. An example of an object is 910000—Regular Salaries. An expense line item within the budget is defined as dollar amount budgeted using a combination of a Fund (ex. 100), a Department (ex. 1021), and an Object Code (ex. 910000). An example of the complete line item is 100-1021-910000.

During the fiscal year, the City Manager may revise the Expense/Expenditure budget for any individual Fund only as follows: by (1) deleting funding for departments or objects; (2) adding funding to departments or objects; or (3) changing departments or objects. Such revisions shall follow the procedure set forth below:

If a purchase order encumbrance or a manual journal entry causes the respective total fund-department-object budget amount to be exceeded, the following procedure will be applied: [The MUNIS report, "YTD Budget Report" will be used to monitor compliance (see report example below)

1. Determine if this or another already existing purchase order encumbrance can be reduced. If such a purchase order reduction can be achieved, such that the total fund-department-object budget is no longer exceeded, the reduction should be processed and a budget transfer is not required.
2. If reduction cannot be accomplished pursuant to (1) above, then a budget transfer between or among line items is required. The budget transfer must cause the total fund-department-object budget to equal or exceed the total fund-department-object encumbered incurred expenses. (The column labeled "Remaining" in the YTD budget report must be greater than or equal to zero.)
3. If a budget transfer is required as in (2) above but a line item to move the funds "From" cannot be identified and/or is not available, then Council Policy Statement 21—Unbudgeted Expenditures, which governs the transfers from Contingency Funds, shall apply. If no Contingency Funds are budgeted or available, a revision of the budget must be presented to and approved by the Committee of the Whole at a Finance Committee meeting and approved by the City Council.

MUNIS Report Example

Accounts for 100 General Fund	Original Estim. Rev.	Revised Estim. Rev.	Actual YTD Rev.	Actual MTD Rev.	Remaining Rev.	Pct. Coll.
<u>940100 TELECOMMUNICATIONS</u>						
1025 Information Technology	33,871	33,871.00	3,241.84	3,241.84	-386.04	9.6%
1031 Finance Administration	5,250	5,250.00	599.29	599.29	150.00	11.4%
2011 Police Administration	21,200	21,200.00	2,115.15	2,115.15	3,200.00	10.0%

2021 Fire Administration	19,827	19,827.00	1,340.41	1,340.41	8,420.04	6.8%
3011 Public Works Admin	7,260	7,260.00	787.30	787.30	560.04	10.8%
3024 Street Maintenance	3,600	3,600.00	411.28	411.28	99.96	11.4%
4011 CPD Administration	8,900	8,900.00	998.82	998.82	400.04	11.2%
Total telecommunications	117,873	117,873.00	11,607.82	11,607.82	12,617.81	9.8%

Expanded Illustration of Overrun

Fund/Dept	Object	Object Desc.	PO #	Vendor	Budget	PO Amt	Incurred	Remaining
1001025	940100	Telecommunications	130330	Call One		\$9,257.04	\$1,087.78	
1001025	940100	Telecommunications	130201	Verizon Wireless		\$25,000.00	\$2,154.06	
					\$33,871.00	\$34,257.04	\$3,241.84	(\$386.04)

All budget transfers are processed in Finance. The budget transfer form can be found in Word templates, "_BUDGTRANS".

For budget transfers requiring Finance Committee approval, the transfer must be routed to the various Departments and City Manager's office. The last Department to receive the transfer is Finance. Finance will coordinate placing budget transfers on Committee of the Whole agendas.

Intra-Departmental Budget Transfer same Object Code. Process this type of transfer if you want to leave the money in the same object code but need it transferred to a different department within the same fund.

Example:

From: Fund 100—Department 1024—Object 940100 Telecommunications

To: Fund 100—Department 1025—Object 940100 Telecommunications

Signature requirement for transfers of all dollar values —Department Head, City Manager, and Finance Director.

Intra-Departmental Budget Transfer different Object Code . Process this type of transfer if you want to move the money to a different object code and a different department within the same fund.

Example:

From: Fund 100—Department 1024—Object 940100 Telecommunications

To: Fund 100—Department 3071—Object 940200 Tree Trimming

Signature requirement for transfers <=\$1,000.00 —Department Head, City Manager, and Finance Director.

Signature requirement for transfers >\$1,000.00 —Department Head, City Manager, Finance Director, and Finance Committee.

Inter-Departmental Budget Transfer different object . Process this type of transfer if you want to leave the money in the same department but need it transferred to a different object code within the same fund.

Example: From: Fund 100—Department 1031—Object 941600 Audit

To: Fund 100—Department 1031—Object 940100 Telecommunications

Signature requirement for transfers <=\$10,000 —Department Head, City Manager, and Finance Director.

Signature requirement for transfers >\$10,000 —Department Head, City Manager, Finance Director, and Finance Committee.

(Ord. 2012-04, 1-16-2012; Ord. 2012-43, 9-04-2012)

2-9-7 - RESERVED

(Ord. 2012-04, 1-16-2012)

2-9-8 - PUBLIC INSPECTION, NOTICE AND HEARING ON BUDGET

The corporate authorities shall make the tentative annual budget conveniently available to public inspection for at least ten days prior to passage of the annual budget, by publication in such form as the corporate authorities may prescribe. Not less than one week after the publication of the tentative annual budget, and prior to final action on the budget the corporate authorities shall hold at least one public hearing on the tentative annual budget after which hearing or hearings the tentative budget may be further revised and passed without further inspection, notice or hearing. Notice of this hearing shall be given at least one week prior to the time of the hearing by publication in a newspaper having a general circulation in the Municipality.

2-9-9 - CONTRACT AWARDS AND APPROVALS

- A. Purpose. The purpose of this Section is to establish the legal standards for the procurement of goods and services.
- B. City Council Approval. Except as set forth in subsection C, all purchases of goods and services must be approved by the City Council and accomplished pursuant to the methods set forth in either paragraph 1 or paragraph 2 of subsection D.
- C. Purchase Exceptions. As the sole exceptions to the requirement of B above, the following are authorized to approve expenditures in the amounts set forth below:
 - 1. Department Head—\$2,500.00 or less.
 - 2. Finance Director—\$5,000.00 or less.

3. City Manager—\$10,000.00 or less.
4. City Council—\$20,000.00 or less.
5. Finance Committee—Sole Source Procurement. Not less than five business days before the Finance Committee considers a request for sole source procurement of a specified good or service, the City shall publish notice of intent to use sole source procurement for a specified good or service. The Finance Committee may grant approval for sole source procurement, by two-thirds majority approval of all Alderman, if any of the following criteria apply:
 - a. only one known source exists for supplies or services as determined by documented research;
 - b. no other reasonable alternative source exists that meets the agency requirements;
 - c. only one source meets the business needs of the agency/state (e.g., compatibility, unique feature to meet state's business need, etc.); and
 - d. procurement of public utility services.

Prior to presenting the request to the Finance Committee, the Department requesting the sole source procurement shall prepare a fact-based, written justification for the Finance Committee to review that addresses each applicable criteria set forth above.

Purchasing as set forth in paragraphs 1—4 above, may be accomplished only in accordance with the following:

- a. The annual budget provides for such purchase; and
 - b. It is done pursuant to one of the selection methods set forth in subsection D; and
 - c. Procurement is not artificially divided in order to qualify for such purchasing.
- D. Source Selection Methods. Selection of a source or sources for goods and services must be accomplished in one of the following methods:
1. Invitation to Bid. When the specifications are readily understood and the product and market are well known and readily obtainable, this is the preferred method of selecting a source of goods and services for the City.
 2. Request for Proposal (RFP). Requests for proposals may be used as an alternative to an invitation to bid when factors other than price are a necessary consideration. Such factors may include service, rapidly changing technology, the experience of the staff and/or potential vendors or other matters of significance to management or the City Council. This method of selection requires sealed competitive proposals in the same manner as an Invitation to Bid. However, no contract will be formed or awarded pursuant to an RFP until the staff has submitted a written recommendation to the City Manager or the City Council, whichever is required by this Section 2-9-9.
 3. Informal Solicitation. An informal competitive solicitation process may be used for purchases of goods and services where it is not anticipated that the expenditure will exceed twenty thousand dollars \$20,000. The difference between this method and those set forth in (1) and (2), is that the solicitation may be made by direct contact rather than publication for bids. No contract may be awarded pursuant to this method unless at least three bids are received. In all instances, the normal procurement approval process must be followed.
 4. Request for Qualifications (RFQ). Requests for qualifications may be used when a particular service; i.e. legal, architectural or engineering, requires a high degree of professional training and experience.
 5. Fuel Purchase Agreements. It is recognized that the purchase of fuel for city vehicles must be purchased many times throughout the course of a fiscal year. The City does not have the storage capacity to make such purchases on an annual basis and the price for commodities may fluctuate

significantly throughout the year. For this reason, the Director of Public Works may make such fuel purchases as are, from time to time, reasonably necessary and in the best economic interests of the City. Such purchases may exceed \$20,000.00. The Director must solicit proposals from not less than three sources and must report such purchases, in writing, to the City Manager within 24 hours of the purchase. The City Council may by majority vote, at any time remove such authority from the Director without prior amendment to this Code.

6. Declaration of Emergency. Upon a written declaration of an emergency, and with the written consent of the Mayor, the City Manager is authorized to expend such funds as may be necessary to address an immediate and present danger to the public health, safety or welfare or other circumstance that presents the potential for substantial loss to the City or its residents. If the Mayor is unavailable and the expenditure is \$50,000.00 or less, the written declaration and approval of any two of the following: City Manager, Police Chief, Fire Chief or Public Works Director; shall be sufficient. If the Mayor is unavailable and the expenditure does or is anticipated to exceed fifty thousand dollars (\$50,000), then the written declaration and approval of the City Manager and any two of the above stated persons is required.

E. Rules for Bid Acceptance.

1. Rejections. In all cases, the City Council shall have the right to reject any and all bids and to reject any and all staff award recommendations.
2. Sole Bidder. When only one bid is received, an award may be made to such bidder only if it is determined that: a) the price submitted is fair and reasonable; b) other prospective bidders had a reasonable opportunity to respond; and c) the bidder is both responsive and responsible. A two-thirds vote of the City Council will be required to approve such an award. In making this determination, the Council may consider whether or not there is adequate time for a re-bidding.
3. Contracts for Greater than 12 Months. Subject to state law, award of a contract for goods or services with an initial term of more than one year will also require a two-thirds vote of the City Council for approval. However, an option to renew or extend a pre-existing contract for up to one year may be approved by a simple majority vote, provided that the conditions of renewal or extension were included in the original bid solicitation and funds were available for the first fiscal period at the time of the original contract award.
4. Bidding Alternate Goods and Services. Bids that offer equivalent but alternative and more economical services, supplies or materials than those set forth in the original specification are encouraged by the City. When an alternative appears to be more advantageous to the City than the original specification, re-bidding may be recommended with the modified specifications.

F. Waiver of Competitive Selection for Contracts over \$20,000. With the approval of 2/3 of the City Council, contracts which by their nature are not amenable to the competitive selection process, including the following, may be entered into without competitive bids or proposals:

1. Utility services, including electric, gas, water or telecommunication services.
2. A purchase of goods or services from another governmental entity.
3. A purchase of goods or services through a recognized governmental cooperative joint purchasing program (i.e. State of Illinois, Northwest Municipal Conference, M.A.B.A.S., etc.)

G. Sole source procurement in excess of \$2,500.00 for non-emergency purchases of goods and services is not permitted.

H. Consistency with City Policy on Procurement Rules and Requirements.

Unless specifically stated otherwise by an appropriate resolution or ordinance; all procurement shall be consistent with the City of Park Ridge Procurement Rules and Requirements as from time to time may be published by the Director of Finance and approved by the City Council. In the case of discrepancy between such rules and this Code, this Code shall prevail.

(2014-62, 11-17-2014; Ord. No. [2016-53](#), § 2, 7-18-2016)

2-9-10 - PAYMENT OF BILLS

All bills for goods or services rendered to the City shall be paid within 90 days of receipt unless within that time period the vendor is notified that a dispute exists as to the quality or quantity of goods or services furnished or the amount due therefor, or unless the contract for furnishing such goods or services otherwise provides. Whenever reasonably possible, such bills shall be timely paid so as to take advantage of any price reduction for prompt payment. No interest or other late payment penalty shall be added to such bills.

**City of Park Ridge, IL
FY18 Budget Workshop Schedule
As of February 21, 2017**

Presentation of FY18 Budget by City Manager

Monday, February 27, 2017 Scorecard
 Alderman Requests (**possible at any workshop*)
 Ground Rules

Friday, March 3, 2017 Budget Workshop Books Distributed

Monday, March 6, 2017 City Manager Message

Council Budget Workshops (6:00PM – 9:00PM)

Wednesday, March 8, 2017 Public Works – General Fund
 Water Fund
 Sewer Fund
 Muni Waste Fund
 Motor Fuel Fund
 MERF
 IT Replacement Fund

Wednesday, March 22, 2017 Finance
 Revenue
 TIF
 Debt (Multiple Funds)
 Parking
 CP&D
 City Administration/Legislative/Legal/HR/IT
 Employee Benefit Fund

Wednesday, April 12, 2017 Library
 Public Safety – Police & Fire
 E911
 Asset Forfeiture
 IMRF
 FICA
 Shared Services
 Transfers
 Capital Projects

Council Public Hearing & Budget Approval

Monday, April 17, 2017

Summary Budget
All Funds
Fiscal Year 2018

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SCORECARD

Fund:	General	Water	Sewer	Parking	Motor Fuel	MERF	IT Replacement	IL Municipal Ret. (IMRF)	FICA	Municipal Waste	Emergency Telephone	Uptown TIF
FY17 Forecast - Current Year *												
Revenues/ Transfers In	\$ 33,675,001	\$ 9,536,758	\$ 1,878,791	\$ 412,493	\$ 967,908	\$ 284,161	\$ 125,118	\$ 2,221,739	\$ -	\$ 3,663,361	\$ 1,532,971	\$ 2,607,868
Expenditures/Transfers Out	\$ (31,112,146)	\$ (10,601,508)	\$ (2,336,433)	\$ (416,088)	\$ (950,000)	\$ (1,213,348)	\$ (470,775)	\$ (1,783,731)	\$ -	\$ (2,780,288)	\$ (1,366,242)	\$ (883,165)
Balance Sheet Accrual Adjustment			\$ 369,666	\$ (40,000)								
FY17 Forecasted Surplus (Deficit)	\$ 2,562,855	\$ (1,064,751)	\$ (87,977)	\$ (43,594)	\$ 17,908	\$ (929,187)	\$ (345,657)	\$ 438,008	\$ -	\$ 883,073	\$ 166,729	\$ 1,724,703
FY18 - Budget Year												
Initial FY18 Submitted Budget												
Revenues/ Transfers In	\$ 33,472,143	\$ 10,221,250	\$ 1,868,740	\$ 450,300	\$ 967,610	\$ 1,283,600	\$ 625,000	\$ 1,064,408	\$ 1,039,064	\$ 2,625,320	\$ 1,200,000	\$ 2,600,000
Expenditures/Transfers Out	\$ (33,949,965)	\$ (10,489,802)	\$ (2,785,193)	\$ (464,848)	\$ (1,100,000)	\$ (1,178,000)	\$ (472,200)	\$ (939,842)	\$ (976,211)	\$ (2,858,032)	\$ (1,210,129)	\$ (2,089,494)
Balance Sheet Accrual Adjustment			\$ -	\$ (40,000)								
Initial FY18 Budget Surplus (Deficit)	\$ (477,821)	\$ (268,552)	\$ (916,453)	\$ (54,548)	\$ (132,390)	\$ 105,600	\$ 152,800	\$ 124,566	\$ 62,853	\$ (232,713)	\$ (10,129)	\$ 510,506
FY18 Revisions												
A1 - Increase IT EnerGov Exp.							\$ (32,000)					
A2 - Decrease Audit Fees Exp.	\$ 10,000											
A3 -												
FY18 Council Consensus												
B1 - Decrease Bike Task Force Exp.	\$ 60,000											
B2 - Incr. Water Main Construction Exp.		\$ (150,000)										
B3 - Incr. Sewer Lining Exp.			\$ (100,000)									
Total FY18 Budget Revisions	\$ 70,000	\$ (150,000)	\$ (100,000)	\$ -	\$ -	\$ -	\$ (32,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Total FY18 Budget Surplus (Deficit)	\$ (407,821)	\$ (418,552)	\$ (1,016,453)	\$ (54,548)	\$ (132,390)	\$ 105,600	\$ 120,800	\$ 124,566	\$ 62,853	\$ (232,713)	\$ (10,129)	\$ 510,506
Projected Ending Fund Balance**												
FY16 Audited Actual	\$ 16,610,803	\$ 4,345,961	\$ 3,534,327	\$ (423,079)	\$ 1,340,222	\$ 2,983,278	\$ 667,575	\$ 54,048	\$ -	\$ 465,402	\$ 80,956	\$ 2,597,827
FY17 Forecast	\$ 2,562,855	\$ (1,064,751)	\$ (87,977)	\$ (43,594)	\$ 17,908	\$ (929,187)	\$ (345,657)	\$ 438,008	\$ -	\$ 883,073	\$ 166,729	\$ 1,724,703
FY18 Budgeted Surplus (Deficit)	\$ (407,821)	\$ (418,552)	\$ (1,016,453)	\$ (54,548)	\$ (132,390)	\$ 105,600	\$ 120,800	\$ 124,566	\$ 62,853	\$ (232,713)	\$ (10,129)	\$ 510,506
May 1, 2017 Fund Balance Restatement ***							\$ (470,544)	\$ 470,544				
Ending FY18 Projected Fund Balance *	\$ 18,765,837	\$ 2,862,658	\$ 2,429,897	\$ (521,222)	\$ 1,225,740	\$ 2,159,691	\$ 442,718	\$ 146,077	\$ 533,397	\$ 1,115,762	\$ 237,556	\$ 4,833,036
Budget Deficit	Yes	Yes	Yes	Yes	Yes	No	No	No	No	Yes	Yes	No
Fund Type:	General	Enterprise	Enterprise	Enterprise	Spec. Rev.	Internal Svc.	Internal Svc.	Spec. Rev.	Spec. Rev.	Spec. Rev.	Spec. Rev.	Spec. Rev.
Target Fund Balance	\$ 7,849,991	\$ 1,973,747	\$ 613,994	\$ 108,409	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending FY18 Projected FB to Target FB	239%	145%	396%	-581%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Use of Fund Balance in Compliance with Policy	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Requires 2/3 Alderman Approval	No	No	No	No	No	No	No	No	No	No	No	No

*Amounts include actual through December 2016, forecasted through April 30, 2017

** Unrestricted Net Position is used for the Enterprise, Internal Service, and Library Funds

*** FICA Fund amounts historically budgeted in the IMRF Fund. FICA Fund will be separated from the IMRF Fund as of May 1, 2017

SCORECARD

Fund:	Dempster TIF	Asset Forfeiture	Foreign Fire Tax	Employee Benefits	Library and Library Tech	2006A TIF Debt Service	2012A Sewer Debt Service	2012B IMRF Debt Service	2014A Water Debt Service	2015A TIF Debt Service	2015B TIF Debt Service	2016 TIF Debt Service	Totals
FY17 Forecast - Current Year *													
Revenues/ Transfers In	\$ 166,850	\$ 14,538	\$ 40,075	\$ 4,068,189	\$ 5,194,454	\$ 281,865	\$ 454,450	\$ 299,839	\$ 809,225	\$ 188,250	\$ 1,983,150	\$ -	\$ 70,407,055
Expenditures/Transfers Out	\$ (177,500)	\$ (9,100)	\$ (40,075)	\$ (4,154,857)	\$ (5,510,453)	\$ (610,750)	\$ (454,450)	\$ (295,598)	\$ (809,225)	\$ (188,250)	\$ (1,983,150)	\$ -	\$ (68,147,132)
Balance Sheet Accrual Adjustment													\$ 329,666
FY17 Forecasted Surplus (Deficit)	\$ (10,650)	\$ 5,438	\$ -	\$ (86,668)	\$ (315,999)	\$ (328,885)	\$ -	\$ 4,242	\$ -	\$ -	\$ -	\$ -	\$ 2,589,588
FY18 - Budget Year													
Initial FY18 Submitted Budget													
Revenues/ Transfers In	\$ 170,000	\$ -	\$ 65,000	\$ 3,873,212	\$ 4,954,987	\$ 32,012	\$ 455,150	\$ 276,713	\$ 801,026	\$ 280,835	\$ 2,344,265	\$ 162,643	\$ 70,833,278
Expenditures/Transfers Out	\$ (175,000)	\$ (97,113)	\$ (65,000)	\$ (3,873,212)	\$ (6,512,339)	\$ -	\$ (455,150)	\$ (301,278)	\$ (806,375)	\$ (188,250)	\$ (2,419,200)	\$ (176,823)	\$ (73,583,457)
Balance Sheet Accrual Adjustment													\$ (40,000)
Initial FY18 Budget Surplus (Deficit)	\$ (5,000)	\$ (97,113)	\$ -	\$ -	\$ (1,557,353)	\$ 32,012	\$ -	\$ (24,564)	\$ (5,349)	\$ 92,585	\$ (74,935)	\$ (14,180)	\$ (2,790,179)
FY18 Revisions													
A1 - Increase IT EnerGov Exp.													\$ (32,000)
A2 - Decrease Audit Fees Exp.													\$ 10,000
A3 -													\$ -
FY18 Council Consensus													
B1 - Decrease Bike Task Force Exp.													\$ 60,000
B2 - Incr. Water Main Construction Exp.													\$ (150,000)
B3 - Incr. Sewer Lining Exp.													\$ (100,000)
Total FY18 Budget Revisions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (212,000)
Total FY18 Budget Surplus (Deficit)	\$ (5,000)	\$ (97,113)	\$ -	\$ -	\$ (1,557,353)	\$ 32,012	\$ -	\$ (24,564)	\$ (5,349)	\$ 92,585	\$ (74,935)	\$ (14,180)	\$ (3,002,179)
Projected Ending Fund Balance**													
FY16 Audited Actual	\$ 110,214	\$ 91,675	\$ 55,671	\$ (15,239)	\$ 4,278,680	\$ 296,873	\$ -	\$ 409,587	\$ 5,349	\$ 135,466	\$ 1,147,018	\$ -	\$ 38,772,615
FY17 Forecast	\$ (10,650)	\$ 5,438	\$ -	\$ (86,668)	\$ (315,999)	\$ (328,885)	\$ -	\$ 4,242	\$ -	\$ -	\$ -	\$ -	\$ 2,589,588
FY18 Budgeted Surplus (Deficit)	\$ (5,000)	\$ (97,113)	\$ -	\$ -	\$ (1,557,353)	\$ 32,012	\$ -	\$ (24,564)	\$ (5,349)	\$ 92,585	\$ (74,935)	\$ (14,180)	\$ (3,002,179)
May 1, 2017 Fund Balance Restatement ***													\$ -
Ending FY18 Projected Fund Balance *	\$ 94,565	\$ -	\$ 55,671	\$ (101,907)	\$ 2,405,328	\$ -	\$ -	\$ 389,264	\$ -	\$ 228,051	\$ 1,072,083	\$ (14,180)	\$ 38,360,024
Budget Deficit	Yes	Yes	No	No	Yes	No	No	Yes	Yes	No	Yes	Yes	
Fund Type:	Spec. Rev	Spec. Rev	Spec. Rev	Internal Svc.	Component	Debt Svc.	Debt Svc.	Debt Svc.	Debt Svc.	Debt Svc.	Debt Svc.	Debt Svc.	
Target Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 2,061,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending FY18 Projected FB to Target FB	N/A	N/A	N/A	N/A	117%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Use of Fund Balance in Compliance with Policy	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
Requires 2/3 Alderman Approval	No	No	No	No	N/A	No	No	No	No	No	No	No	N/A

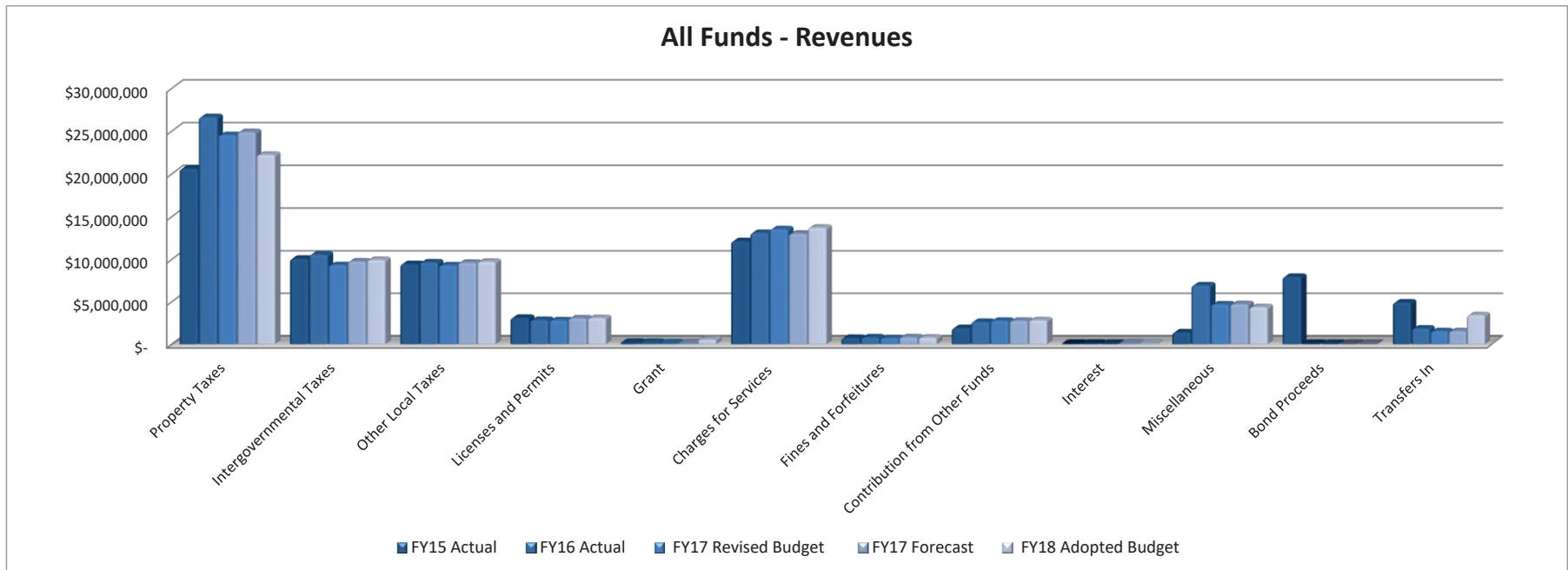
*Amounts include actual through December 2016, forecasted through April 30, 2017

** Unrestricted Net Position is used for the Enterprise, Internal Service, and Library Funds

*** FICA Fund amounts historically budgeted in the IMRF Fund. FICA Fund will be separated from the IMRF Fund as of May 1, 2017

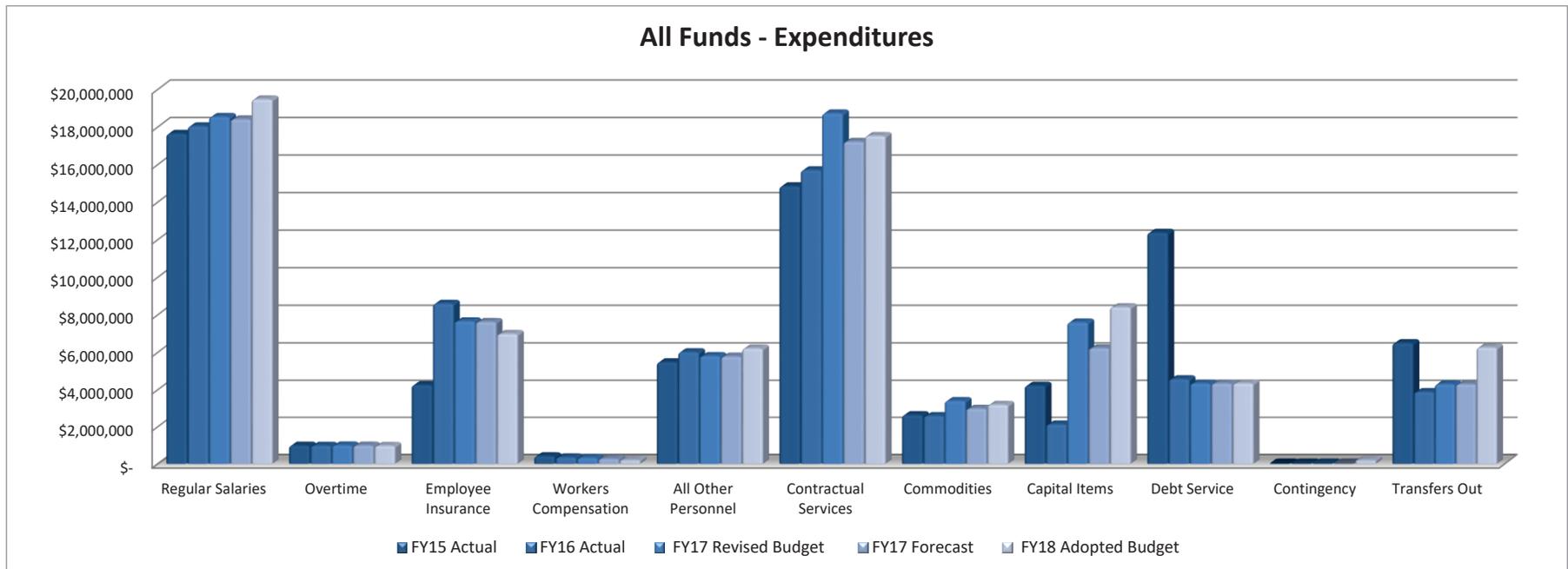
All Funds - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ 20,612,372	\$ 26,652,340	\$ 24,543,167	\$ 24,902,811	\$ 22,242,555
Intergovernmental Taxes	\$ 10,083,796	\$ 10,568,763	\$ 9,327,560	\$ 9,761,709	\$ 9,947,394
Other Local Taxes	\$ 9,458,662	\$ 9,659,459	\$ 9,304,950	\$ 9,611,915	\$ 9,732,591
Licenses and Permits	\$ 3,119,142	\$ 2,862,190	\$ 2,820,925	\$ 3,055,103	\$ 3,090,379
Grant	\$ 191,305	\$ 176,544	\$ 102,101	\$ 108,145	\$ 573,891
Charges for Services	\$ 12,141,380	\$ 13,097,207	\$ 13,533,816	\$ 13,009,898	\$ 13,717,747
Fines and Forfeitures	\$ 755,974	\$ 815,108	\$ 724,000	\$ 827,707	\$ 793,005
Contribution from Other Funds	\$ 1,904,566	\$ 2,631,813	\$ 2,765,841	\$ 2,765,841	\$ 2,832,940
Interest	\$ 14,360	\$ 30,952	\$ 6,076	\$ 101,326	\$ 99,536
Miscellaneous	\$ 1,399,485	\$ 6,943,674	\$ 4,698,985	\$ 4,727,629	\$ 4,373,159
Bond Proceeds	\$ 7,954,943	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 4,925,963	\$ 1,849,605	\$ 1,534,971	\$ 1,534,971	\$ 3,430,081
Total Revenues	\$ 72,561,948	\$ 75,287,655	\$ 69,362,392	\$ 70,407,055	\$ 70,833,278
Less Contributions & Transfers	\$ 65,731,419	\$ 70,806,237	\$ 65,061,580	\$ 66,106,243	\$ 64,570,257



All Funds - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 17,643,717	\$ 18,041,127	\$ 18,542,260	\$ 18,409,912	\$ 19,474,065
Overtime	\$ 991,529	\$ 982,604	\$ 997,500	\$ 988,939	\$ 973,792
Employee Insurance	\$ 4,257,200	\$ 8,597,135	\$ 7,658,677	\$ 7,624,898	\$ 6,986,051
Workers Compensation	\$ 419,536	\$ 356,649	\$ 325,000	\$ 275,000	\$ 206,805
All Other Personnel	\$ 5,481,881	\$ 6,015,421	\$ 5,808,988	\$ 5,781,082	\$ 6,214,105
Contractual Services	\$ 14,850,172	\$ 15,702,575	\$ 18,729,609	\$ 17,215,238	\$ 17,526,480
Commodities	\$ 2,636,758	\$ 2,585,381	\$ 3,398,653	\$ 2,982,136	\$ 3,191,864
Capital Items	\$ 4,222,745	\$ 2,132,155	\$ 7,597,915	\$ 6,227,693	\$ 8,412,200
Debt Service	\$ 12,376,794	\$ 4,575,166	\$ 4,341,423	\$ 4,341,423	\$ 4,347,076
Contingency	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Transfers Out	\$ 6,500,943	\$ 3,881,752	\$ 4,300,812	\$ 4,300,812	\$ 6,263,020
Total Expenditures	\$ 69,381,275	\$ 62,869,965	\$ 71,700,837	\$ 68,147,132	\$ 73,795,457
Total Less Transfers	\$ 62,880,332	\$ 58,988,213	\$ 67,400,025	\$ 63,846,320	\$ 67,532,437

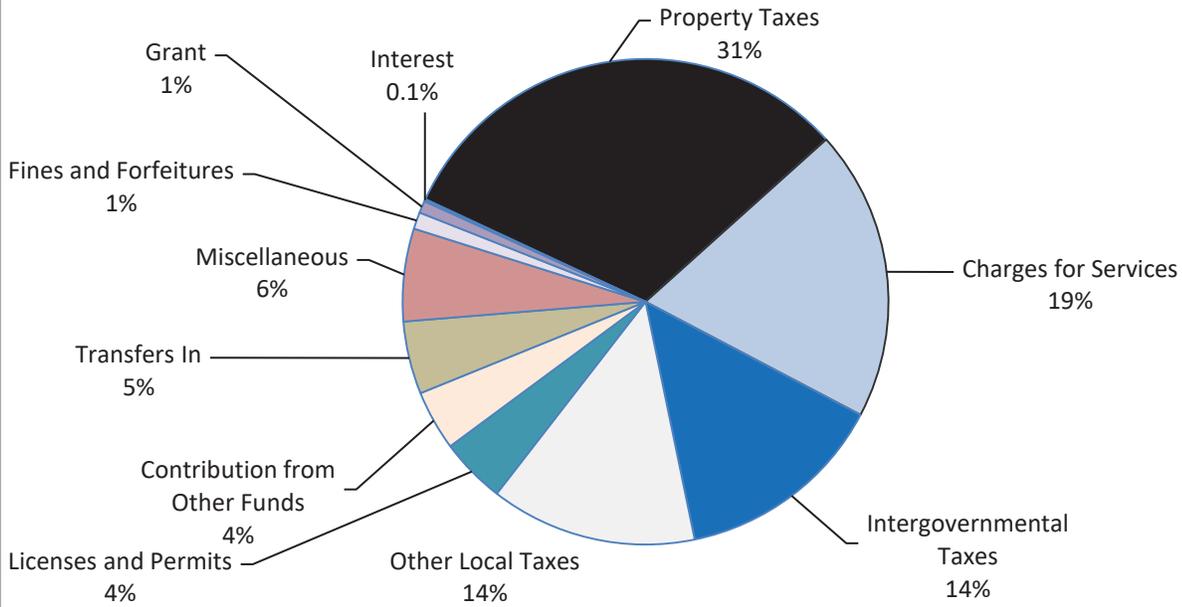


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Charts and Schedules
Transfers and Shared Services
Fiscal Year 2018 Budget

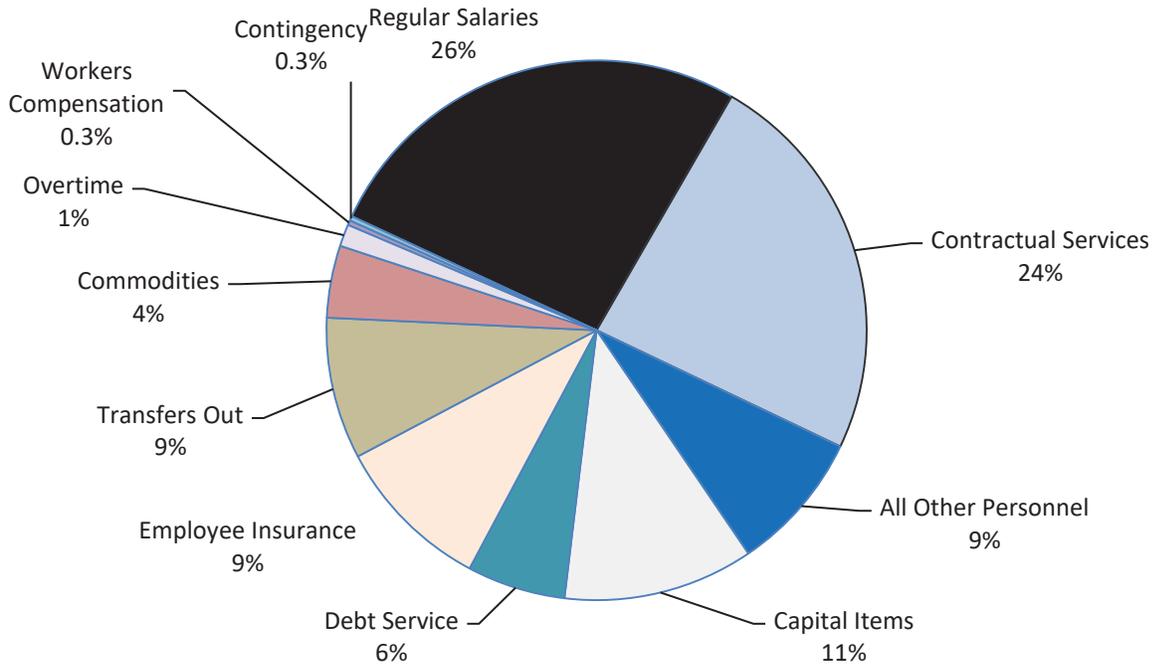
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FY18 Budget - Revenues All Funds



Revenues and Other Sources	FY18 Adopted Budget	% of Total
Property Taxes	\$ 22,242,555	31%
Charges for Services	\$ 13,717,747	19%
Intergovernmental Taxes	\$ 9,947,394	14%
Other Local Taxes	\$ 9,732,591	14%
Licenses and Permits	\$ 3,090,379	4%
Contribution from Other Funds	\$ 2,832,940	4%
Transfers In	\$ 3,430,081	5%
Miscellaneous	\$ 4,373,159	6%
Fines and Forfeitures	\$ 793,005	1%
Grant	\$ 573,891	1%
Interest	\$ 99,536	0.1%
Total	\$ 70,833,278	

FY18 Budget - Expenditures All Funds



Expenditures and Other Uses	FY18 Adopted Budget	% of Total
Regular Salaries	\$ 19,474,065	26%
Contractual Services	\$ 17,526,480	24%
All Other Personnel	\$ 6,214,105	8%
Capital Items	\$ 8,412,200	11%
Debt Service	\$ 4,347,076	6%
Employee Insurance	\$ 6,986,051	9%
Transfers Out	\$ 6,263,020	8%
Commodities	\$ 3,191,864	4%
Overtime	\$ 973,792	1%
Workers Compensation	\$ 206,805	0.3%
Contingency	\$ 200,000	0.3%
Total	<u>\$ 73,795,457</u>	

Interfund Transfers: FY17 & FY18 Budgets

Fund #	Object #	Fund	FY17 In	FY17 Out	FY18 In	FY18 Out	Reason for Transfer
220	831200	E 911 Fund	\$ 10,000	\$ -	\$ -	\$ -	IT Equipment Purchase for 911 Center.
552-1025	949300	IT Replacement Fund	\$ -	\$ (10,000)	\$ -	\$ -	IT Equipment Purchase for 911 Center.
220	831200	E 911 Fund	\$ 1,022,971		\$ 700,000	\$ -	Subsidize emergency telephone fund.
100-1021	949300	General Fund		\$ (1,022,971)	\$ -	\$ (700,000)	Subsidize emergency telephone fund.
100	880600	General Fund	\$ 1,287,269	\$ -	\$ 1,264,964	\$ -	*Overhead costs shared with enterprise funds.
501-3027	949300	Parking Fund	\$ -	\$ (82,264)	\$ -	\$ (70,889)	*Overhead costs shared with Parking Fund.
502-3051	949300	Water Fund	\$ -	\$ (1,009,911)	\$ -	\$ (903,770)	*Overhead costs shared with Water Fund.
503-3031	949300	Sewer Fund	\$ -	\$ (195,094)	\$ -	\$ (290,305)	*Overhead costs shared with Sewer Fund.
206	880XXX	IMRF Fund	\$ 214,897	\$ -	\$ 215,169	\$ -	IMRF contributions from proprietary funds.
501-3027	949300	Parking Fund	\$ -	\$ (21,679)	\$ -	\$ (30,097)	IMRF contributions from proprietary funds.
502-3051	949300	Water Fund	\$ -	\$ (114,699)	\$ -	\$ (112,429)	IMRF contributions from proprietary funds.
503-3031	949300	Sewer Fund	\$ -	\$ (78,519)	\$ -	\$ (72,643)	IMRF contributions from proprietary funds.
207	880XXX	FICA Fund	\$ -	\$ -	\$ 96,630	\$ -	IMRF contributions from proprietary funds.
501-3027	949300	Parking Fund	\$ -	\$ -	\$ -	\$ (13,409)	IMRF contributions from proprietary funds.
502-3051	949300	Water Fund	\$ -	\$ -	\$ -	\$ (50,092)	IMRF contributions from proprietary funds.
503-3031	949300	Sewer Fund	\$ -	\$ -	\$ -	\$ (33,129)	IMRF contributions from proprietary funds.
312	880600	2014A Debt Service Fund	\$ 809,225	\$ -	\$ 801,026	\$ -	Refinanced 2004B Water Debt Service Fund.
502-3051	949300	Water Fund	\$ -	\$ (809,225)	\$ -	\$ (801,026)	Refinanced 2004B Water Debt Service Fund.
310	880600	2012A Debt Service Fund	\$ 454,450	\$ -	\$ 455,150	\$ -	Sewer Debt service transfer.
503-3031	949300	Sewer Fund	\$ -	\$ (454,450)	\$ -	\$ (455,150)	Sewer Debt service transfer.
308	880808	2006A Debt Fund	\$ -	\$ -	\$ 32,012	\$ -	To close out refunded debt fund.
308	880808	2006A Debt Fund	\$ -	\$ -	\$ 47,063	\$ -	TIF Contribution to debt payment.
308	880808	2006A Debt Fund	\$ -	\$ -	\$ 604,800	\$ -	TIF Contribution to debt payment.
308	880808	2006A Debt Fund	\$ -	\$ -	\$ 44,206	\$ -	TIF Contribution to debt payment.
204-1027	949300	Uptown TIF	\$ -	\$ -	\$ -	\$ (728,081)	TIF Funding for Debt.
551	881100	Motor Equip Repl Fund	\$ 277,000	\$ -	\$ 1,277,000	\$ -	MERF Funding.
100-1021	949300	General Fund	\$ -	\$ (125,000)	\$ -	\$ (1,125,000)	MERF Funding.
201-5012	990400	Library	\$ -	\$ (2,000)	\$ -	\$ (2,000)	Library maintains own fleet, replace van.
502-3051	949300	Water Fund	\$ -	\$ (125,000)	\$ -	\$ (125,000)	MERF Funding.
503-3031	949300	Sewer Fund	\$ -	\$ (25,000)	\$ -	\$ (25,000)	MERF Funding.
552	880XXX	IT Replacement Fund	\$ 125,000	\$ -	\$ 625,000	\$ -	IT Replacement Fund.
100-1021	949300	General Fund	\$ -	\$ (25,000)	\$ -	\$ (525,000)	IT Replacement Funding.
502-3051	949300	Water Fund	\$ -	\$ (75,000)	\$ -	\$ (75,000)	IT Replacement Funding.
503-3031	949300	Sewer Fund	\$ -	\$ (25,000)	\$ -	\$ (25,000)	IT Replacement Funding.
553	881100	Library Tech Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	Library Technology replacement.
201-5013	990100	Library	\$ -	\$ (100,000)	\$ -	\$ (100,000)	Library Technology replacement.
Totals			\$ 4,300,812	\$ (4,300,812)	\$ 6,263,020	\$ (6,263,020)	

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FY18 SHARED SERVICES

Total Cost		Basis for Allocation		General	Water	Sewer	Parking	Library	Fleet	Waste	PW Admin & Eng	Total
City Administration	Description	Fund Expenditure Budget		\$ 30,493,664	\$ 7,075,474	\$ 1,894,618	\$ 339,197					\$ 39,802,953
				76.6%	17.8%	4.8%	0.9%					100%
City Manager	Staff	\$ 186,154	FY18 Budget	\$ 142,615	\$ 33,091	\$ 8,861	\$ 1,586					\$ 186,154
Asst to the City Manager	Staff	\$ 62,231	FY18 Budget	\$ 47,676	\$ 11,062	\$ 2,962	\$ 530					\$ 62,231
Deputy City Clerk	Staff	\$ 51,812	FY18 Budget	\$ 39,694	\$ 9,210	\$ 2,466	\$ 442					\$ 51,812
Sr. Admin.	Staff	\$ 50,681	FY18 Budget	\$ 38,828	\$ 9,009	\$ 2,412	\$ 432					\$ 50,681
Public Official Bond Insurance	Insurance	\$ 500	FY18 Budget	\$ 383	\$ 89	\$ 24	\$ 4					\$ 500
City Council	City Council and City Clerk	\$ 29,400	FY18 Budget	\$ 22,524	\$ 5,226	\$ 1,399	\$ 251					\$ 29,400
Total		\$ 380,778		\$ 291,720	\$ 67,688	\$ 18,125	\$ 3,245	\$ -	\$ -	\$ -	\$ -	\$ 380,778

City Wide Costs	Description	Fund Expenditure Budget		\$ 30,493,664	\$ 7,075,474	\$ 1,894,618	\$ 339,197					\$ 39,802,953
				76.6%	17.8%	4.8%	0.9%					100%
General Liability Insurance	GL Insurance	\$ 108,947	FY18 Budget	\$ 83,466	\$ 19,367	\$ 5,186	\$ 928					\$ 108,947
Brokerage Fee	Insurance Broker	\$ 21,524	FY18 Budget	\$ 16,490	\$ 3,826	\$ 1,025	\$ 183					\$ 21,524
Crime	Insurance	\$ 3,833	FY18 Budget	\$ 2,937	\$ 681	\$ 182	\$ 33					\$ 3,833
Cyber	Insurance	\$ 12,500	FY18 Budget	\$ 9,576	\$ 2,222	\$ 595	\$ 107					\$ 12,500
HELP	Insurance POOL	\$ 94,600	FY18 Budget	\$ 72,475	\$ 16,816	\$ 4,503	\$ 806					\$ 94,600
Nugent	Insurance Consultant	\$ 7,400	FY18 Budget	\$ 5,669	\$ 1,315	\$ 352	\$ 63					\$ 7,400
Legal	External Attorney	\$ 284,675	FY18 Budget	\$ 218,094	\$ 50,605	\$ 13,551	\$ 2,426					\$ 284,675
Unemployment	Claims + TPA	\$ 35,000	FY18 Budget	\$ 26,814	\$ 6,222	\$ 1,666	\$ 298					\$ 35,000
Audit	and related Costs	\$ 65,575	FY18 Budget	\$ 50,238	\$ 11,657	\$ 3,121	\$ 559					\$ 65,575
OPEB Consultant	Audit required	\$ 2,500	FY18 Budget	\$ 1,915	\$ 444	\$ 119	\$ 21					\$ 2,500
Total		\$ 636,554		\$ 487,674	\$ 113,155	\$ 30,300	\$ 5,425	\$ -	\$ -	\$ -	\$ -	\$ 636,554

Human Resources/Payroll	Description	Allocated Headcount		192	9	6	3	83				293
				65.5%	3.1%	2.0%	1.0%	28.3%				100%
HR Manager	Staff	\$ 69,663	FY18 Budget	\$ 45,649	\$ 2,140	\$ 1,427	\$ 713	\$ 19,734				\$ 69,663
HR Generalist	Staff	\$ 67,964	FY18 Budget	\$ 44,536	\$ 2,088	\$ 1,392	\$ 696	\$ 19,253				\$ 67,964
HR Support	Staff	\$ 58,590	FY18 Budget	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Payroll Technician	Staff	\$ 62,456	FY18 Budget	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Clark, Baird, Smith	Labor Legal	\$ 75,000	FY18 Budget	\$ 49,147	\$ 2,304	\$ 1,536	\$ 768	\$ 21,246				\$ 75,000
ADP	External Payroll Vendor	\$ 136,325	FY18 Budget	\$ 89,332	\$ 4,187	\$ 2,792	\$ 1,396	\$ 38,618				\$ 136,325
Excess Workers Comp	Insurance	\$ 85,003	FY18 Budget	\$ 55,702	\$ 2,611	\$ 1,741	\$ 870	\$ 24,079				\$ 85,003
Total		\$ 555,001		\$ 284,366	\$ 13,330	\$ 8,886	\$ 4,443	\$ 122,929	\$ -	\$ -	\$ -	\$ 433,955

Information Technology	Description	Allocated Headcount		192	9	6	3					210
				91.4%	4.3%	2.9%	1.4%					100%
Prescient Solutions	Outsourced IT	\$ 267,500	FY18 Budget	\$ 244,571	\$ 11,464	\$ 7,643	\$ 3,821					\$ 267,500
Material & Contracting	External Vendors	\$ 236,150	FY18 Budget	\$ 215,909	\$ 10,121	\$ 6,747	\$ 3,374					\$ 236,150
Total		\$ 503,650		\$ 460,480	\$ 21,585	\$ 14,390	\$ 7,195	\$ -	\$ -	\$ -	\$ -	\$ 503,650

Accounts Payable	Description	AP Transaction Count FY2016		6,177	637	349	157	3,774		51		11,145
				55.4%	5.7%	3.1%	1.4%			0.46%		66%
1.0 FTE Accts Payable	Staff	\$ 48,759	FY18 Budget	\$ 27,024	\$ 2,787	\$ 1,527	\$ 687	\$ -		\$ 223		\$ 32,248
0.5 FTE Reqs./POs.	Staff	\$ 25,405	FY18 Budget	\$ 14,080	\$ 1,452	\$ 796	\$ 358	\$ -		\$ 116		\$ 16,802
Total		\$ 74,164		\$ 41,105	\$ 4,239	\$ 2,322	\$ 1,045	\$ -	\$ -	\$ 339	\$ -	\$ 49,050

Cashier	Description	Receipt Transaction Count		84,723	75,765	73,724	740	1,506				236,458
				35.8%	32.0%	31.2%	0.3%					99%
1.0 FTE Cashier	Staff	\$ 50,361	FY18 Budget	\$ 18,044	\$ 16,136	\$ 15,702	\$ 158	\$ -		\$ -		\$ 50,040
.75 FTE Cashier	Staff	\$ 37,623	FY18 Budget	\$ 13,480	\$ 12,055	\$ 11,730	\$ 118	\$ -		\$ -		\$ 37,383
Total		\$ 87,984		\$ 31,525	\$ 28,192	\$ 27,432	\$ 275	\$ -	\$ -	\$ -	\$ -	\$ 87,424

FY18 SHARED SERVICES

Total Cost Basis for Allocation General Water Sewer Parking Library Fleet Waste PW Admin & Eng Total

Finance Administration	Description	Fund Expenditure Budget	\$	30,493,664	\$	7,075,474	\$	1,894,618	\$	339,197					\$	39,802,953
				76.6%		17.8%		4.8%		0.9%						100%
Finance Director	Staff	\$ 150,135	FY18 Budget	\$ 115,021	\$ 26,688	\$ 7,146	\$ 1,279								\$ 150,135	
Asst. Finance Director	Staff	\$ 104,026	FY18 Budget	\$ 79,696	\$ 18,492	\$ 4,952	\$ 887								\$ 104,026	
Senior Accountant	Staff	\$ 91,657	FY18 Budget	\$ 70,220	\$ 16,293	\$ 4,363	\$ 781								\$ 91,657	
Analyst	Staff	\$ 79,271	FY18 Budget	\$ 60,731	\$ 14,091	\$ 3,773	\$ 676								\$ 79,271	
Procurement Officer	Staff	\$ 79,632	FY18 Budget	\$ 61,007	\$ 14,156	\$ 3,790	\$ 679								\$ 79,632	
Accounts Receivable	Staff	\$ 45,157	FY18 Budget	\$ 34,595	\$ 8,027	\$ 2,149	\$ 385								\$ 45,157	
Sr. Admin. Assistant	Staff	\$ 51,570	FY18 Budget	\$ 39,509	\$ 9,167	\$ 2,455	\$ 439								\$ 51,570	
Total		\$ 601,448		\$ 460,779	\$ 106,915	\$ 28,629	\$ 5,125	\$ -	\$ 601,448							

Finance Software	Description	Fund Expenditure Budget	\$	30,493,664	\$	7,075,474	\$	1,894,618	\$	339,197					\$	39,802,953
				76.6%		17.8%		4.8%		0.9%						100%
MUNIS	Acctg. Software	\$ 78,000	FY18 Budget	\$ 59,757	\$ 13,865	\$ 3,713	\$ 665								\$ 78,000	
Total		\$ 78,000		\$ 59,757	\$ 13,865	\$ 3,713	\$ 665	\$ -	\$ 78,000							

PW Admin & Eng	Description	FY18 General Fund PW (not Admin, Eng, Veh) Water, Sewer, Parking	\$	4,023,548	\$	7,075,474	\$	1,894,618	\$	339,197					\$	13,332,837
				30.2%		53.1%		14.2%		2.5%						100%
Director	Staff	\$ 169,256	FY18 Budget	\$ 51,078	\$ 89,821	\$ 24,052	\$ 4,306								\$ 169,256	
Asst to Director	Staff	\$ 84,654	FY18 Budget	\$ 25,547	\$ 44,924	\$ 12,029	\$ 2,154								\$ 84,654	
City Engineer	Staff	\$ 126,144	FY18 Budget	\$ 38,067	\$ 66,942	\$ 17,925	\$ 3,209								\$ 126,144	
Admin	Staff	\$ 67,674	FY18 Budget	\$ 20,422	\$ 35,913	\$ 9,617	\$ 1,722								\$ 67,674	
Engineer Design Tech	Staff	\$ 91,821	FY18 Budget	\$ 27,709	\$ 48,728	\$ 13,048	\$ 2,336								\$ 91,821	
Engineering Tech	Staff	\$ 75,369	FY18 Budget	\$ 22,745	\$ 39,997	\$ 10,710	\$ 1,917								\$ 75,369	
Civil Engineer	Staff	\$ 74,467	FY18 Budget	\$ 22,472	\$ 39,518	\$ 10,582	\$ 1,894								\$ 74,467	
City Hall	Maintenance & Materials	\$ 173,168	FY18 Budget	\$ 52,258	\$ 91,897	\$ 24,607	\$ 4,406								\$ 173,168	
Fleet	Vehicles	\$ 15,843	Fleet Maintenance (PW)	\$ 4,781	\$ 8,408	\$ 2,251	\$ 403								\$ 15,843	
Total		\$ 878,396		\$ 265,080	\$ 466,147	\$ 124,821	\$ 22,347	\$ -	\$ 878,396							

Fleet Maintenance	Description	Vehicle/Equipment Count	116	13	6	4	1	1	1	3	145					
			80.0%	9.0%	4.1%	2.8%	0.7%	0.7%	0.7%	2.1%	100%					
Public Works Supervisor	Staff	\$ 110,677	FY18 Budget	\$ 88,542	\$ 9,923	\$ 4,580	\$ 3,053	\$ 763	\$ 763	\$ 763	\$ 2,290	\$	\$	\$	\$ 110,677	
Vehicle Maint. Supervisor	Staff	\$ 100,135	FY18 Budget	\$ 80,108	\$ 8,978	\$ 4,144	\$ 2,762	\$ 691	\$ 691	\$ 691	\$ 2,072	\$	\$	\$	\$ 100,135	
Mechanic I	Staff	\$ 79,906	FY18 Budget	\$ 63,925	\$ 7,164	\$ 3,306	\$ 2,204	\$ 551	\$ 551	\$ 551	\$ 1,653	\$	\$	\$	\$ 79,906	
Mechanic II	Staff	\$ 98,480	FY18 Budget	\$ 78,784	\$ 8,829	\$ 4,075	\$ 2,717	\$ 679	\$ 679	\$ 679	\$ 2,038	\$	\$	\$	\$ 98,480	
Mechanic II	Staff	\$ 96,083	FY18 Budget	\$ 76,866	\$ 8,614	\$ 3,976	\$ 2,651	\$ 663	\$ 663	\$ 663	\$ 1,988	\$	\$	\$	\$ 96,083	
Property / Auto Insurance	Insurance	\$ 55,473	FY18 Budget	\$ 44,378	\$ 4,973	\$ 2,295	\$ 1,530	\$ 383	\$ 383	\$ 383	\$ 1,148	\$	\$	\$	\$ 55,473	
Fuel Costs	Fuel purchases	\$ 225,000	FY18 Budget	\$ 180,000	\$ 20,172	\$ 9,310	\$ 6,207	\$ 1,552	\$ 1,552	\$ 1,552	\$ 4,655	\$	\$	\$	\$ 225,000	
Total		\$ 765,754		\$ 612,603	\$ 68,654	\$ 31,686	\$ 21,124	\$ 5,281	\$ 5,281	\$ 5,281	\$ 15,843	\$ -	\$ -	\$ -	\$ 765,754	

Grand Total	\$ 4,561,729	Total by Fund:	\$ 2,995,089	\$ 903,770	\$ 290,305	\$ 70,889	\$ 128,210	\$ 5,281	\$ 5,620	\$ 15,843	\$ 4,415,009
		% of Grand Total	65.7%	19.8%	6.4%	1.6%	2.8%	0.1%	0.1%	0.3%	96.8%

General Fund Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ 7,401,704	\$ 9,220,933	\$ 8,538,557	\$ 8,899,213	\$ 8,088,080
Intergovernmental Taxes	\$ 8,249,339	\$ 9,045,451	\$ 7,832,560	\$ 8,202,387	\$ 8,392,284
Other Local Taxes	\$ 9,401,204	\$ 9,596,540	\$ 9,241,355	\$ 9,571,933	\$ 9,667,673
Licenses and Permits	\$ 3,119,142	\$ 2,862,190	\$ 2,820,925	\$ 3,055,103	\$ 3,090,379
Grant	\$ 176,407	\$ 129,694	\$ 60,101	\$ 66,145	\$ 545,000
Charges for Services	\$ 1,255,402	\$ 1,339,748	\$ 1,338,827	\$ 1,378,253	\$ 1,369,457
Fines and Forfeitures	\$ 687,622	\$ 713,292	\$ 574,000	\$ 664,775	\$ 631,005
Contribution from Other Funds	\$ 1,126,838	\$ 1,117,602	\$ 1,287,269	\$ 1,287,269	\$ 1,264,964
Interest	\$ 2,199	\$ 19,423	\$ 2,500	\$ 90,589	\$ 92,854
Miscellaneous	\$ 1,138,769	\$ 2,042,008	\$ 379,000	\$ 459,333	\$ 330,447
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 121,977	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 32,680,602	\$ 36,086,881	\$ 32,075,094	\$ 33,675,001	\$ 33,472,143
Less Contributions & Transfers	\$ 31,431,787	\$ 34,969,279	\$ 30,787,825	\$ 32,387,732	\$ 32,207,179

General Fund Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 14,255,121	\$ 14,653,613	\$ 14,964,264	\$ 14,855,126	\$ 15,912,245
Overtime	\$ 867,540	\$ 878,526	\$ 875,500	\$ 885,162	\$ 863,292
Employee Insurance	\$ 3,516,770	\$ 3,058,248	\$ 2,756,805	\$ 2,729,603	\$ 2,546,046
Workers Compensation	\$ 418,787	\$ 338,834	\$ 325,000	\$ 275,000	\$ 206,805
All Other Personnel	\$ 3,552,749	\$ 4,114,773	\$ 3,971,257	\$ 3,958,030	\$ 4,242,052
Contractual Services	\$ 3,788,943	\$ 4,286,002	\$ 5,534,550	\$ 4,974,516	\$ 5,093,384
Commodities	\$ 1,482,774	\$ 1,312,749	\$ 1,681,979	\$ 1,475,171	\$ 1,486,142
Capital Items	\$ 267,120	\$ 298,756	\$ 801,569	\$ 786,569	\$ 980,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Transfers Out	\$ 937,339	\$ 952,939	\$ 1,172,971	\$ 1,172,971	\$ 2,350,000
Total Expenditures	\$ 29,087,143	\$ 29,894,441	\$ 32,083,895	\$ 31,112,146	\$ 33,879,965
Total Less Transfers	\$ 28,149,805	\$ 28,941,502	\$ 30,910,924	\$ 29,939,175	\$ 31,529,965
Surplus (Deficit)	\$ 3,593,459	\$ 6,192,440	\$ (8,801)	\$ 2,562,855	\$ (407,821)
Fund Balance	\$ 10,418,363	\$ 16,610,803	\$ 16,602,003	\$ 19,173,658	\$ 18,765,837

General Fund Revenues

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	FY18 Note
100		General Fund Revenues						
100	811000	PROPERTY TAX CURRENT	\$ 3,853,482	\$ 5,052,783	\$ 4,500,000	\$ 4,645,894	\$ 3,634,069	
100	811001	ROAD & BRIDGE -CURRENT	\$ 228,015	\$ 240,806	\$ 215,000	\$ 217,656	\$ 230,000	
100	811002	PROP TAX REV -POLICE	\$ 1,684,263	\$ 2,005,180	\$ 1,967,159	\$ 2,076,989	\$ 2,219,577	
100	811003	PROPERTY TAX REV - FIRE	\$ 1,583,748	\$ 1,825,520	\$ 1,796,398	\$ 1,886,498	\$ 1,933,098	
100	812000	PROPERTY TAX PRIOR	\$ 45,189	\$ 96,643	\$ 60,000	\$ 72,176	\$ 71,336	
100	812002	PROPERTY TAX POLICE PRIOR-07	\$ 7,007	\$ -	\$ -	\$ -	\$ -	
100	812004	PY PROPERTY TAX FIRE	\$ 6,913	\$ -	\$ -	\$ -	\$ -	
100	812005	POLICE PROPERTY TAX INTEREST	\$ 19	\$ -	\$ -	\$ -	\$ -	
100	812006	FIRE PROPERTY TAX INTEREST	\$ 19	\$ -	\$ -	\$ -	\$ -	
100	814000	MUNICIPAL TELECOMM TAX	\$ 1,413,083	\$ 1,411,667	\$ 1,280,000	\$ 1,393,820	\$ 1,384,360	Reduction due to decline in landlines.
100	814100	CABLE TV & VIDEO FRANCHISE TAX	\$ 637,419	\$ 648,990	\$ 700,000	\$ 679,570	\$ 655,326	
100	814150	PEG FEES	\$ -	\$ 35,971	\$ -	\$ 50,000	\$ 25,000	
100	814200	PACKAGE LIQUOR TAX	\$ 407,851	\$ 447,210	\$ 482,000	\$ 462,076	\$ 465,990	
100	814300	PROPERTY TRANSFER TAX	\$ 676,625	\$ 916,523	\$ 650,000	\$ 788,179	\$ 793,776	
100	814301	EXEMPT PROPERTY TRANSFER	\$ 12,125	\$ 12,725	\$ 14,175	\$ 12,600	\$ 12,483	
100	814400	FOOD & BEVERAGE TAX	\$ 657,157	\$ 703,417	\$ 700,000	\$ 713,418	\$ 719,610	
100	815000	SALES TAX	\$ 3,709,418	\$ 3,747,638	\$ 3,615,000	\$ 3,600,000	\$ 3,785,480	Based on Illinois Municipal League Estimates as of January 2017.
100	815001	SPECIAL SALES TAX	\$ 16,277	\$ 15,783	\$ 16,800	\$ 15,000	\$ 16,724	Based on Illinois Municipal League Estimates as of January 2017.
100	815100	HOME-RULE SALES TAX	\$ 1,654,875	\$ 1,635,639	\$ 1,570,000	\$ 1,620,000	\$ 1,636,169	Based on Illinois Municipal League Estimates as of January 2017.
100	815200	USE TAX	\$ 757,265	\$ 865,188	\$ 693,380	\$ 805,000	\$ 930,487	Based on Illinois Municipal League Estimates as of January 2017.
100	815500	GASOLINE TAX	\$ 451,382	\$ 465,447	\$ 450,000	\$ 463,742	\$ 460,190	
100	817000	UTILITY TAX - GAS	\$ 696,753	\$ 456,368	\$ 550,000	\$ 466,735	\$ 461,551	
100	817001	UTILITY TAX-ELECTRIC	\$ 1,294,531	\$ 1,253,312	\$ 1,350,000	\$ 1,343,907	\$ 1,350,000	
100	817010	UTILITY TAX-WATER	\$ 424,311	\$ 467,802	\$ 500,000	\$ 500,000	\$ 485,000	
100	817500	NATURAL GAS USAGE TAX	\$ 146,017	\$ 125,945	\$ 135,000	\$ 121,628	\$ 131,197	
100	818500	PARKING GARAGE TAX	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	
100	818900	TELECOMM FRANCHISE FEE	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	
100	820100	VEHICLE LICENSE	\$ 1,220,350	\$ 1,219,334	\$ 1,200,000	\$ 1,217,936	\$ 1,220,000	
100	820200	ANIMAL LICENSE	\$ 30,825	\$ 30,150	\$ 32,000	\$ 29,796	\$ 30,257	
100	820300	BUSINESS LICENSE	\$ 244,660	\$ 252,733	\$ 230,000	\$ 248,697	\$ 250,000	
100	820400	LIQUOR LICENSE	\$ 92,375	\$ 114,800	\$ 120,000	\$ 129,288	\$ 127,000	
100	820600	MASSAGE LICENSE	\$ 175	\$ 1,400	\$ 500	\$ 839	\$ 500	
100	820800	OUTDOOR CAFE LICENSE	\$ 2,935	\$ 3,035	\$ 2,500	\$ 2,381	\$ 3,000	
100	820900	OVERSIZED VEHICLE PERMITS	\$ 6,516	\$ 6,000	\$ 5,400	\$ 7,498	\$ 5,500	
100	825000	BUILDING PERMITS	\$ 1,520,781	\$ 1,234,213	\$ 1,230,000	\$ 1,418,144	\$ 1,453,597	FY18 budget: 2.5% increase in revenue from FY17 forecast.
100	831000	STATE INCOME TAX	\$ 3,670,589	\$ 4,505,560	\$ 3,400,000	\$ 3,800,000	\$ 3,785,480	Based on Illinois Municipal League Estimates as of January 2017.
100	831500	PERS PROP REPLACE TAX	\$ 366,351	\$ 279,097	\$ 325,000	\$ 294,851	\$ 313,433	
100	831501	PERS PROP REPL TX -POL	\$ 25,799	\$ 23,854	\$ 21,880	\$ 22,244	\$ 23,966	
100	831502	PERS PROP REPL TX-FIRE	\$ 25,799	\$ 23,854	\$ 20,680	\$ 21,550	\$ 23,734	
100	832700	GRANT INCOME-POLICE	\$ -	\$ 7,500	\$ -	\$ 5,800	\$ -	
100	832800	GRANT INCOME-FIRE	\$ 36,470	\$ -	\$ -	\$ -	\$ -	
100	832801	GRANT INCOME-FIRE OT	\$ -	\$ 482	\$ -	\$ -	\$ -	
100	832900	FEDERAL GRANTS	\$ 125,589	\$ 121,316	\$ 60,101	\$ 60,101	\$ 545,000	U.S. Department of Justice and Department of Homeland Security Grants.
100	833000	STATE GRANTS	\$ 14,347	\$ 396	\$ -	\$ 244	\$ -	

General Fund Revenues

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	FY18 Note
100	836300	SERVICE TO OTHER AGENCY	\$ 245,563	\$ 254,657	\$ 250,000	\$ 250,110	\$ 252,000	
100	842200	AMBULANCE SERVICE CHARGE	\$ 875,492	\$ 914,886	\$ 900,000	\$ 895,189	\$ 905,000	
100	843800	PRIVATE PROPERTY TREE REVENUE	\$ -	\$ 11,405	\$ 22,500	\$ 30,125	\$ 20,765	
100	843801	50/50 & BUILDER TREE REVENUE	\$ -	\$ 13,950	\$ 22,500	\$ 31,631	\$ 28,000	
100	845000	ALARM REGISTRATION	\$ 34,034	\$ 32,960	\$ 20,000	\$ 26,523	\$ 31,172	
100	848000	ELEVATOR INSPECTIONS	\$ 21,120	\$ 14,760	\$ 20,000	\$ 43,440	\$ 40,000	
100	851000	POLICE PENALTY	\$ 228,368	\$ 245,926	\$ 155,000	\$ 233,885	\$ 200,000	
100	851001	POLICE PENALTY-ADJUDICATION	\$ 17,216	\$ 18,723	\$ 16,000	\$ 21,174	\$ 19,038	
100	851500	COURT FINES	\$ 166,470	\$ 147,686	\$ 165,000	\$ 154,819	\$ 156,325	
100	851700	RED LIGHT FINES	\$ 172,950	\$ 251,720	\$ 200,000	\$ 212,400	\$ 215,000	
100	851800	ADMIN TOW FINES	\$ 70,540	\$ 14,500	\$ -	\$ 12,000	\$ 10,000	
100	852000	POLICE ALARM FINES	\$ 4,758	\$ 8,860	\$ 4,000	\$ 3,766	\$ 4,000	
100	853005	MUNICIPAL CODE ADJUDICATION	\$ 27,320	\$ 25,878	\$ 34,000	\$ 26,731	\$ 26,643	
100	872000	INTEREST ON INVESTMENTS	\$ 2,161	\$ 19,423	\$ 2,500	\$ 90,589	\$ 92,854	
100	873000	RENT INCOME	\$ 79,193	\$ 97,130	\$ 103,827	\$ 101,235	\$ 92,519	
100	874000	SALE OF PROPERTY	\$ -	\$ 1,729,085	\$ -	\$ 160	\$ -	
100	875500	CONTRIBUTIONS	\$ 1,183	\$ -	\$ -	\$ -	\$ -	
100	876000	EMPLOYEE CONTRIBUTIONS	\$ 791,200	\$ -	\$ -	\$ -	\$ -	
100	876500	ADMINISTRATIVE FEES	\$ 305	\$ 255	\$ -	\$ -	\$ -	
100	877000	MISCELLANEOUS	\$ 2,333	\$ 21,771	\$ 3,000	\$ 12,169	\$ 5,000	
100	877001	MISC CITY CLERK	\$ 3,225	\$ 4,315	\$ 4,000	\$ 8,383	\$ 5,308	
100	877002	MISC POLICE	\$ 14,889	\$ 11,625	\$ 12,000	\$ 13,257	\$ 13,000	
100	877003	MISC FIRE	\$ 4,459	\$ 28,818	\$ 1,500	\$ 9,591	\$ 1,500	
100	877004	MISC ZONING	\$ 9,515	\$ 9,195	\$ 7,500	\$ 9,355	\$ 9,589	
100	877005	MISC STREET	\$ 196,174	\$ 118,949	\$ 225,000	\$ 283,848	\$ 201,224	
100	877006	RETURNED CHECK CHARGE	\$ 260	\$ 225	\$ -	\$ 500	\$ -	
100	877007	PROMOTIONAL ITEMS REV	\$ 25	\$ 6,050	\$ 2,500	\$ 5,100	\$ 5,202	
100	877010	MISC OVER/UNDER	\$ 752	\$ 135	\$ -	\$ 6	\$ -	
100	877015	DAMAGE TO CITY PROPERTY	\$ 20,362	\$ 4,003	\$ 10,000	\$ 16,210	\$ -	
100	877016	MISC PUBLIC WORKS	\$ 9,705	\$ 3,829	\$ 5,500	\$ 1,200	\$ 2,000	
100	877023	SPECIAL EVENTS	\$ 45,382	\$ 36,990	\$ 45,000	\$ 38,000	\$ 40,124	
100	877400	RECOVERY OF BAD DEBTS	\$ 18,048	\$ -	\$ -	\$ -	\$ -	
100	877500	COLLECTION AGENCY-MISC	\$ 556	\$ (10,931)	\$ -	\$ 3,372	\$ -	
100	877501	COLLECTION AGENCY - PAM	\$ 12,577	\$ 25,163	\$ 15,000	\$ 15,519	\$ 16,000	
100	877502	COLLECTION AGENCY-RED SPEED	\$ 7,746	\$ 12,804	\$ 8,000	\$ 12,000	\$ 11,500	
100	877503	COLLECTION AGENCY - IDROP	\$ 74	\$ 39,726	\$ 40,000	\$ 30,663	\$ 20,000	
100	881100	TRANSFER IN	\$ 121,977	\$ -	\$ -	\$ -	\$ -	
100	880600	REV-CONTRIB FRM WATER	\$ 1,126,838	\$ 1,117,602	\$ 1,287,269	\$ 1,287,269	\$ 1,264,964	Revenue from enterprise funds for shared services.
General Fund Revenues Total			\$ 32,680,602	\$ 36,086,881	\$ 32,075,094	\$ 33,675,001	\$ 33,472,143	

Personnel
Fiscal Year 2018 Budget

Wage Detail

Regular Wages

Department	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Administration	\$ 290,932	\$ 316,295	\$ 335,131	\$ 261,503	\$ 348,732
Human Resources	\$ 92,200	\$ 99,624	\$ 110,313	\$ 128,302	\$ 163,272
Information Technology	\$ 247,726	\$ 13,516	\$ -	\$ -	\$ -
CP&D	\$ 804,707	\$ 870,496	\$ 911,562	\$ 979,000	\$ 1,031,292
Finance	\$ 621,121	\$ 671,850	\$ 685,178	\$ 691,000	\$ 717,513
Police	\$ 5,508,222	\$ 5,739,567	\$ 5,982,133	\$ 5,868,685	\$ 6,327,895
Fire	\$ 4,312,792	\$ 4,526,982	\$ 4,461,989	\$ 4,477,135	\$ 4,721,018
Public Works	\$ 2,377,421	\$ 2,415,283	\$ 2,477,958	\$ 2,449,501	\$ 2,602,522
Parking	\$ 123,889	\$ 136,546	\$ 177,315	\$ 167,542	\$ 174,279
Sewer	\$ 280,051	\$ 359,605	\$ 379,653	\$ 372,988	\$ 380,063
Municipal Waste	\$ 42,576	\$ 52,083	\$ 53,023	\$ 51,081	\$ 50,955
Water	\$ 611,063	\$ 532,641	\$ 537,279	\$ 532,448	\$ 579,797
Library	\$ 2,331,018	\$ 2,306,638	\$ 2,430,726	\$ 2,430,726	\$ 2,376,726
Total	\$ 17,643,717	\$ 18,041,127	\$ 18,542,260	\$ 18,409,912	\$ 19,474,065

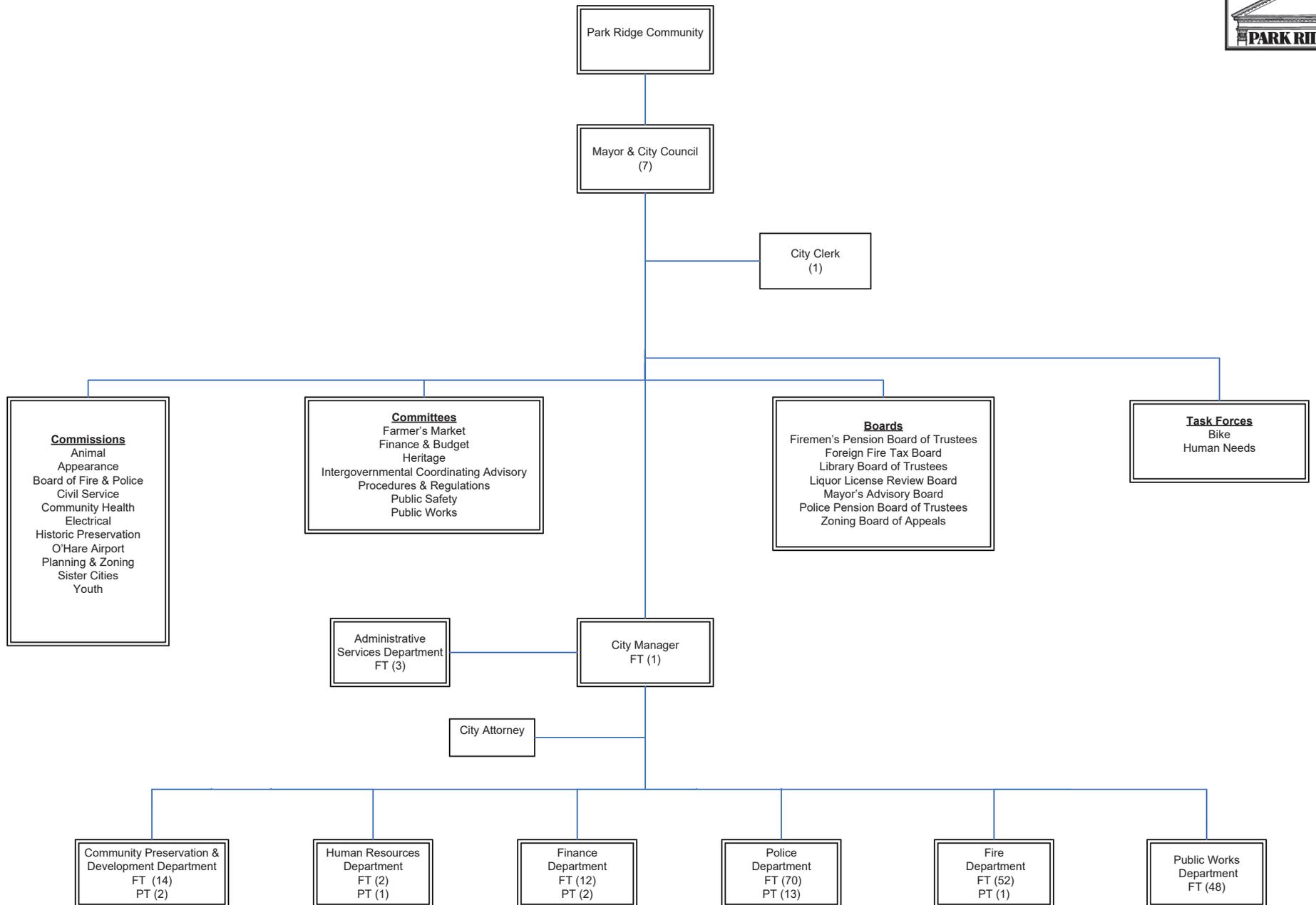
Overtime

Department	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Administration	\$ 8,825	\$ 9,289	\$ 8,000	\$ 9,853	\$ 8,500
Human Resources	\$ -	\$ 1,248	\$ 500	\$ -	\$ -
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -
CP&D	\$ 11,244	\$ 38,008	\$ 26,000	\$ 25,710	\$ 26,000
Finance	\$ 7,247	\$ 2,917	\$ 3,000	\$ 3,000	\$ 3,000
Police	\$ 337,555	\$ 373,974	\$ 345,000	\$ 373,942	\$ 379,792
Fire	\$ 301,108	\$ 330,989	\$ 332,000	\$ 335,162	\$ 283,000
Public Works	\$ 201,561	\$ 122,101	\$ 161,000	\$ 137,493	\$ 163,000
Parking	\$ 7,685	\$ -	\$ 2,000	\$ 154	\$ 500
Sewer	\$ 34,310	\$ 36,455	\$ 30,000	\$ 21,079	\$ 35,000
Municipal Waste	\$ 5,769	\$ -	\$ -	\$ -	\$ -
Water	\$ 73,016	\$ 67,623	\$ 90,000	\$ 82,544	\$ 75,000
Library	\$ 3,209	\$ -	\$ -	\$ -	\$ -
Total	\$ 991,529	\$ 982,604	\$ 997,500	\$ 988,939	\$ 973,792

Total Wages

Department	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Administration	\$ 299,757	\$ 325,585	\$ 343,131	\$ 271,356	\$ 357,232
Human Resources	\$ 92,200	\$ 100,872	\$ 110,813	\$ 128,302	\$ 163,272
Information Technology	\$ 247,726	\$ 13,516	\$ -	\$ -	\$ -
CP&D	\$ 815,952	\$ 908,504	\$ 937,562	\$ 1,004,710	\$ 1,057,292
Finance	\$ 628,368	\$ 674,768	\$ 688,178	\$ 694,000	\$ 720,513
Police	\$ 5,845,777	\$ 6,113,541	\$ 6,327,133	\$ 6,242,627	\$ 6,707,687
Fire	\$ 4,613,901	\$ 4,857,971	\$ 4,793,989	\$ 4,812,297	\$ 5,004,018
Public Works	\$ 2,578,982	\$ 2,537,384	\$ 2,638,958	\$ 2,586,994	\$ 2,765,522
Parking	\$ 131,574	\$ 136,546	\$ 179,315	\$ 167,697	\$ 174,779
Sewer	\$ 314,361	\$ 396,060	\$ 409,653	\$ 394,068	\$ 415,063
Municipal Waste	\$ 48,344	\$ 52,083	\$ 53,023	\$ 51,081	\$ 50,955
Water	\$ 684,079	\$ 600,264	\$ 627,279	\$ 614,992	\$ 654,797
Library	\$ 2,334,227	\$ 2,306,638	\$ 2,430,726	\$ 2,430,726	\$ 2,376,726
Total	\$ 18,635,246	\$ 19,023,731	\$ 19,539,760	\$ 19,398,851	\$ 20,447,857

City of Park Ridge Government



Full-Time Equivalents - Departmental Breakdown

ADMINISTRATION	FY13	FY14	FY15	FY16	FY17	FY18
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	-	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	-	-	-	-	-
Deputy Clerk/Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Administrative Assistant	1.00	1.00	-	0.50	0.50	1.00
HR Manager	1.00	0.50	0.50	0.50	0.50	0.50
HR Generalist	-	0.50	1.00	1.00	1.00	1.00
HR Support	-	-	-	-	-	1.00
I.T. Director	1.00	1.00	1.00	1.00	-	-
I.T. Coordinator	2.00	2.00	2.00	1.00	-	-
TOTAL ADMINISTRATION	8.00	8.00	7.50	7.00	5.00	6.50

COMMUNITY PRESERVATION & DEVELOPMENT	FY13	FY14	FY15	FY16	FY17	FY18
CP&D Director	1.00	1.00	1.00	1.00	1.00	1.00
Building Official/Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.25	2.75	3.75	2.75	2.75	2.75
Environmental Health Officer	2.00	2.00	2.00	2.00	2.00	2.00
Permit, Lisc. & Insp. Assistant	1.00	1.00	1.00	2.00	2.00	2.00
Plans Examiner/Inspector	3.00	3.00	3.00	3.00	4.00	4.75
Senior Planner	1.00	1.00	1.00	1.00	1.00	1.00
Zoning Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL CP&D	12.25	12.75	13.75	13.75	14.75	15.50

FINANCE	FY13	FY14	FY15	FY16	FY17	FY18
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Finance Director	1.00	-	-	1.00	1.00	1.00
Accounting Manager	-	1.00	1.00	-	-	-
Accountant	1.00	1.00	1.00	-	-	-
Financial Analyst	-	1.00	1.00	1.00	1.00	1.00
Fiscal Technician II	5.00	4.25	4.25	4.75	5.50	5.50
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Procurement Officer	-	1.00	1.00	1.00	1.00	1.00
Sr. Accountant	-	-	-	1.00	1.00	1.00
Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist	-	1.00	1.00	1.00	1.00	1.00
TOTAL FINANCE	10.00	12.25	12.25	12.75	13.50	13.50

Full-Time Equivalents - Departmental Breakdown

FIRE DEPARTMENT	FY13	FY14	FY15	FY16	FY17	FY18
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	-	-
Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00
Captain/Training Officer	-	-	-	-	1.00	1.00
Emergency Prep. Coordinator	-	0.50	0.50	0.75	-	-
Executive Officer	-	-	-	-	1.00	1.00
Firefighter/Paramedic	37.00	37.00	37.00	37.00	36.00	39.00
Inspector	0.50	0.50	0.50	0.50	0.50	0.50
Lieutenant	7.00	7.00	7.00	7.00	7.00	7.00
Sr. Administrative Assistant	1.00	1.00	1.00	-	0.50	-
TOTAL FIRE	50.50	51.00	51.00	50.25	50.00	52.50

POLICE DEPARTMENT	FY13	FY14	FY15	FY16	FY17	FY18
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	2.00	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services Supervisor	-	-	-	-	-	1.00
Assistant to the Police Chief	-	-	-	-	-	1.00
Community Service Officer	7.00	7.00	6.00	6.00	6.00	6.00
Community Services Coordinator	1.00	1.00	1.00	1.00	1.00	-
Evidence/Property Technician	-	-	1.00	1.00	1.00	1.00
Information Technician	2.50	2.50	2.50	2.50	2.50	2.50
Parking Enforcement Officer	1.50	1.50	1.50	2.25	2.25	2.25
Patrol Officer	40.00	40.00	40.00	40.00	40.00	43.00
Police Commander	4.00	4.00	4.00	4.00	4.00	3.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00	7.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Records Technician	2.25	2.25	2.25	2.25	2.25	3.25
Social Worker	0.75	0.75	0.75	0.75	1.00	1.00
Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00	-
Volunteer Program Coordinator	-	-	-	0.25	0.25	0.25
TOTAL POLICE	72.00	72.00	72.00	73.00	73.25	76.25

Revised 02-13-2017

Full-Time Equivalents - Departmental Breakdown

PUBLIC WORKS	FY13	FY14	FY15	FY16	FY17	FY18
Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Supervisor	6.00	6.00	6.00	6.00	6.00	6.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Asst. to the PW Director	1.00	1.00	1.00	1.00	1.00	1.00
Building Maintenance	2.00	2.00	2.00	2.00	2.00	2.00
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
City Forester	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Design Technician	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	23.00	23.00	23.00	25.00	25.00	25.00
Mechanic	3.00	3.00	3.00	3.00	3.00	3.00
Pump Station Operator	1.00	1.00	1.00	1.00	1.00	1.00
Urban Forester	-	0.50	0.75	0.75	1.00	1.00
TOTAL PUBLIC WORKS	45.00	45.50	45.75	47.75	48.00	48.00
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TOTAL ALL DEPARTMENTS	197.75	201.50	202.25	204.50	204.50	212.25

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Administration Department Fiscal Year 2018 Budget



Administrative Services Department

Description

The Administrative Services Department is under the direction of the City Manager. The City Manager leads the Strategic Vision of the City through oversight of the operations of all City departments, and is responsible for the management of all governmental operations. Divisions within Administrative Services include Human Resources, Legal, and Legislative.

Prior Year's Goals Status

1. Financial

a. Financial Stability

Continue positive financial trends of general fund budget surplus, reserve fund balance, and reduced TIF deficit while maintaining audit and ratings results

Status: Refinanced TIF Debt for \$1.2M interest savings, paid down \$230k of TIF debt at the time of bond refinancing, Moody's affirmed rating and removed "negative outlook", General Fund, Water Fund and Sewer Fund balances all significantly exceed policy requirements, Levy reduction of 8%.

2. Technology Investments

a. Citizen Connectivity

Implement website design, application automation, and information changes for greater connectivity and ease of information to the public

Status: Multiple connectivity projects in progress including a citizen self-service portal for online bill pay, and utility billing module upgrade to allow resident initiated usage analysis. Staff initiated parking study survey established communication lines for direct feedback on critical topics. Website redesign project in queue and pending IT upgrades and overall design plan.

3. Health Care Industry Reforms

a. Financial Stability

Monitor and analyze the Affordable Care Act to anticipate and mitigate any financial impacts

Status: ACA impact developed into a non-issue, however staff continues to monitor and plan for legislative updates and impacts from Springfield and Washington (minimum wage, LGDF, sick time, etc).

4. Talent Acquisition & Retention

a. Citizen Connectivity/Process Improvements/Financial Stability

Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

Continue to attract and retain high quality employees for future continuity of a veteran workforce

Status: Talent acquisition and retention is a long range goal that is in progress. One important step was a thorough and open dialog on retention issues and strategies which took place between Senior Staff and Elected Officials throughout the Strategic Planning process. Among the facets identified as needing attention and consideration were salary market conditions, facilities, Council rapport and culture – strategic goals and action steps in FY18.

Proposed Goals/Strategic Initiatives

Short-term complex

1. Improve technological infrastructure at City Hall/ enhance technology in all departments.
 - a. Implement and expand use of online technology
 - b. Move toward a digital office
 - c. Implement applicant tracking software in HR
2. Address Human Resources & Organizational Development Needs
 - a. Develop bench strength
 - b. Succession planning
 - c. Conduct professionally administered compensation study/compression
 - d. Develop path to improve morale
 - e. Reduce employee turnover
 - f. Address compensation and compression needs in public safety and other departments

Short-term routine

1. Continue to emphasize financial stability and fiscal management
 - a. Within realm of community as a whole (beyond stormwater management needs)
 - b. Continue to improve financial strength and improve bond credit rating
 - c. Forecast funding needs of the City's internal service funds that have been depleted since 2008
2. Improve external customer service to residents
3. Work to take a broader view of problem solving and alternatives
 - a. Explore/consider actions that include breaking silos, and traditional problem solving
 - b. Work to improve Council rapport and stability

Long-term complex

1. Improve technology according to our long term/IT plan
 - a. Move to a paperless HR recordkeeping system from recruitment to day-to-day, benefits, performance evaluation

Long-term routine

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
 - a. Be willing to break or flex the model on how to serve the community
 - b. Solidify a collaborative council - staff relationship – achieve more through cultural shift!
2. Increase/enhance our financial stability - reduce TIF debt - prepare for any adverse impacts or changes due to State of Illinois factors

Noteworthy changes in FY18 budget assumptions, modeling and personnel

Headcount changes

Human Resources increase from 1.5 to 2.5 FTE. Increase organizations HR support and coverage relative to existing operations and strategic goals -- STC2, STR3, LTR1, LTC1

***headcount justification memo to be distributed before Admin Budget Workshop session*

City-wide fleet management initiative – included \$10,000

Improve accountability, efficiency and custody of fleet – STC1, STR3, LTC1

Increase MERF funding (+ \$1M) and IT Replacement funding (+ \$500k) over prior year

To fortify funds for future needs and analysis – STR1, LTR2

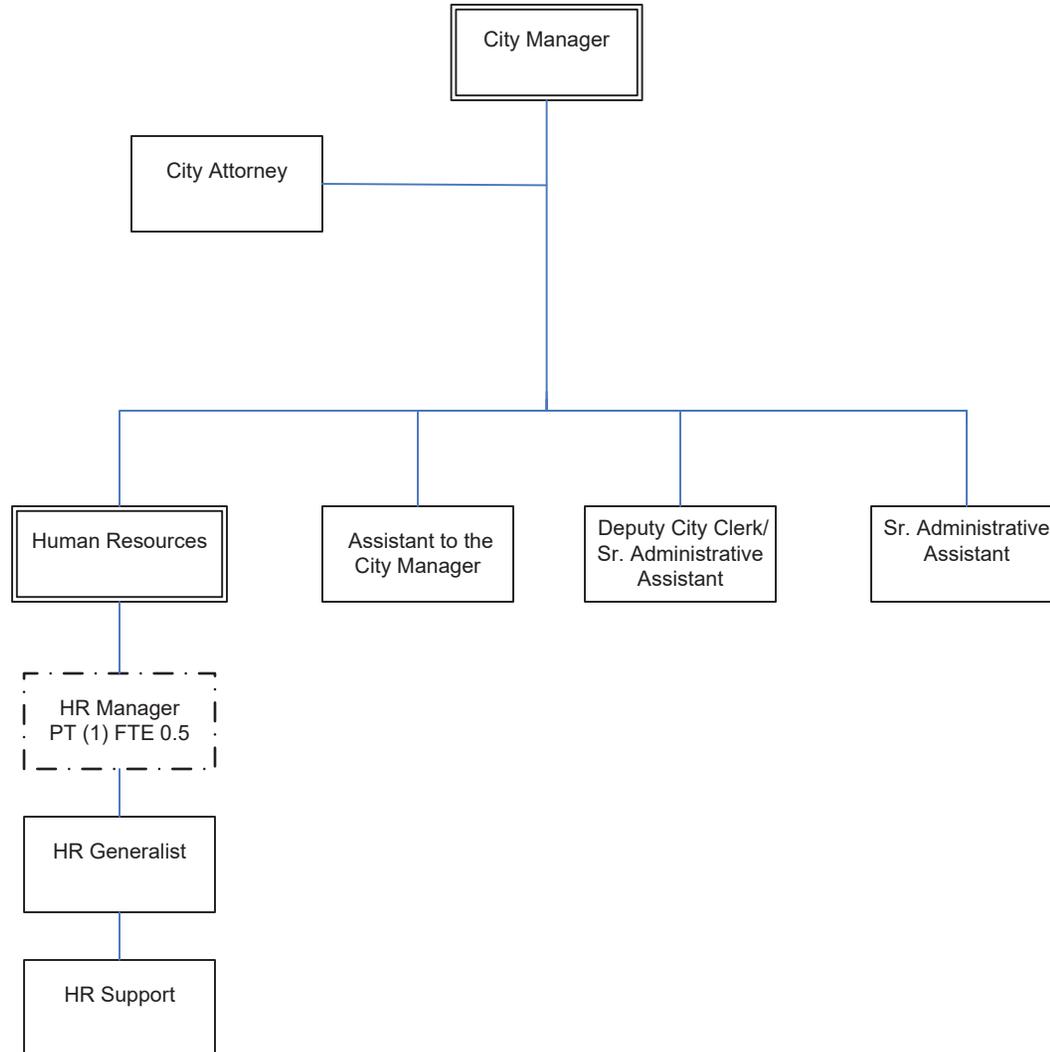
Salary survey initiative – included \$35,000

Professional survey intended to identify salary compression, under-market compensation issues and develop a plan to address. Improve bench strength, employee morale and talent – STC2, LTR1

Human Resource recruiting and automation software – included \$16,000 (see IT Replacement Fund)

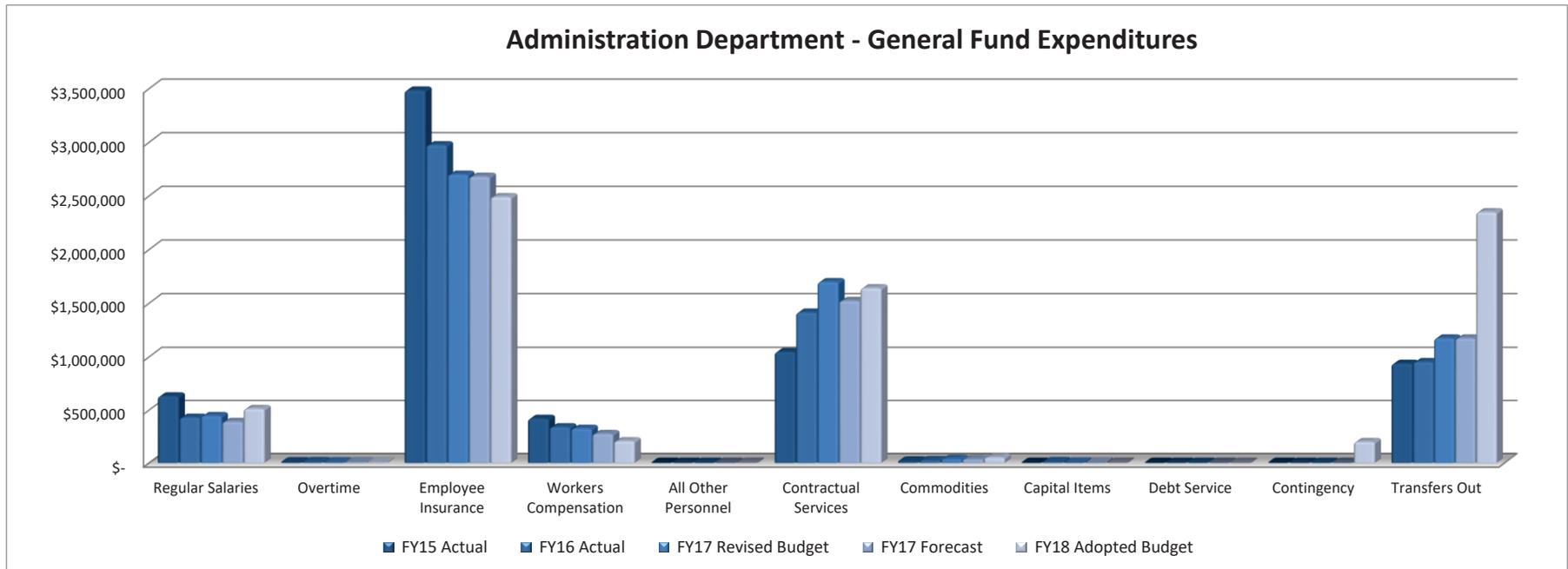
Assist with recruitment, selection, applicant tracking, reporting and automation – STC1, STC2, LTC1, LTR1

Administrative Services Department



Administration Department - General Fund Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 630,858	\$ 429,435	\$ 445,444	\$ 389,805	\$ 512,004
Overtime	\$ 8,825	\$ 10,537	\$ 8,500	\$ 9,853	\$ 8,500
Employee Insurance	\$ 3,484,024	\$ 2,974,311	\$ 2,699,375	\$ 2,680,433	\$ 2,490,797
Workers Compensation	\$ 418,787	\$ 338,834	\$ 325,000	\$ 275,000	\$ 206,805
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ 750
Contractual Services	\$ 1,046,267	\$ 1,413,984	\$ 1,698,481	\$ 1,522,398	\$ 1,641,575
Commodities	\$ 18,235	\$ 23,248	\$ 38,200	\$ 36,200	\$ 52,500
Capital Items	\$ -	\$ 10,493	\$ 5,000	\$ 5,000	\$ 1,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Transfers Out	\$ 937,339	\$ 952,939	\$ 1,172,971	\$ 1,172,971	\$ 2,350,000
Total Expenditures	\$ 6,544,335	\$ 6,153,781	\$ 6,392,971	\$ 6,091,660	\$ 7,463,930
Total Less Transfers	\$ 5,606,996	\$ 5,200,842	\$ 5,220,000	\$ 4,918,689	\$ 5,113,930



Administration Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1001011		<u>Legislative</u>						
1001011	910000	REGULAR SALARIES	\$ 29,371	\$ 27,113	\$ 29,400	\$ 28,753	\$ 29,400	
1001011	943700	TRAINING	\$ 1,170	\$ 610	\$ 1,500	\$ 1,500	\$ 1,500	
1001011	947400	MEMBERSHIP DUES	\$ 21,234	\$ 20,802	\$ 24,261	\$ 20,005	\$ 22,050	Northwest Municipal Conference, Sister Cities, City Clerks Association.
1001011	948500	GENERAL CONTRACTUAL SERV	\$ 95	\$ 334	\$ 1,000	\$ 1,000	\$ 1,000	
1001011	952000	MATERIALS	\$ 1,844	\$ 1,861	\$ 2,000	\$ 2,000	\$ 2,000	
	Total	Legislative	\$ 53,714	\$ 50,720	\$ 58,161	\$ 53,258	\$ 55,950	
1001021		<u>City Administration</u>						
1001021	910000	REGULAR SALARIES	\$ 261,561	\$ 289,182	\$ 305,731	\$ 232,750	\$ 319,332	Merit Pool/Union Contracts/Adjustments.
1001021	915200	OVERTIME	\$ 8,825	\$ 9,289	\$ 8,000	\$ 9,853	\$ 8,500	
1001021	943700	TRAINING	\$ 2,231	\$ 1,187	\$ 2,000	\$ 2,000	\$ 2,000	
1001021	947200	POSTAL CHARGES	\$ 15,476	\$ -	\$ -	\$ -	\$ -	
1001021	947400	MEMBERSHIP DUES	\$ 1,690	\$ 4,373	\$ 3,920	\$ 3,920	\$ 4,000	Chamber of Commerce, Illinois Municipal League.
1001021	947500	LEGAL NOTICES AND ADS	\$ 1,689	\$ 2,398	\$ 3,000	\$ 3,000	\$ 3,000	
1001021	948500	GENERAL CONTRACTUAL SERV	\$ 11,190	\$ 10,155	\$ 19,000	\$ 19,000	\$ 33,200	Quarterly Spokesman printing: \$12k, Municipal/Zoning Code updates: \$10K, Fleet management initiative: \$7,700, Miscellaneous: \$3,500.
1001021	949300	TRANSFER OUT	\$ 937,339	\$ 952,939	\$ 1,172,971	\$ 1,172,971	\$ 2,350,000	Motor Equip. Repl. Fund: \$1.125M, E-911 Fund: \$700K, IT Replacement Fund: \$525K.
1001021	949500	CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ 200,000	
1001021	952000	MATERIALS	\$ 4,885	\$ 14,176	\$ 20,000	\$ 20,000	\$ 33,000	Fleet management initiative supplies.
1001021	996302	911 MEMORIAL	\$ -	\$ 10,493	\$ 5,000	\$ 5,000	\$ 1,000	Annual brick installation and related maintenance.
	Total	City Administration	\$ 1,244,886	\$ 1,294,193	\$ 1,539,622	\$ 1,468,494	\$ 2,954,032	
1001022		<u>Legal Counsel</u>						
1001022	942500	SPECIAL COUNSEL	\$ 168,119	\$ 222,882	\$ 245,000	\$ 251,574	\$ 250,000	Ancel Glink: \$140k retainer, Smith Amundsen.
1001022	942501	SPEC COUNSEL-PROSEC.	\$ 36,798	\$ 35,416	\$ 45,000	\$ 35,000	\$ 39,675	Prosecutor/adjudicator.
1001022	942502	SPEC COUNSEL-OTHER	\$ 183,300	\$ 88,153	\$ 75,000	\$ 75,000	\$ 75,000	Labor contract negotiations.
	Total	Legal Counsel	\$ 388,217	\$ 346,451	\$ 365,000	\$ 361,574	\$ 364,675	

Administration Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
<u>1001024</u> Human Resources								
1001024	910000	REGULAR SALARIES	\$ 92,200	\$ 99,624	\$ 110,313	\$ 128,302	\$ 163,272	Hire 1.0 Full-time equivalent Human Resources Support.
1001024	915000	EXTRA HELP	\$ -	\$ -	\$ -	\$ -	\$ 750	Summer intern.
1001024	915200	OVERTIME	\$ -	\$ 1,248	\$ 500	\$ -	\$ -	
1001024	921000	EMP BNFTS-PPO	\$ 2,394,779	\$ 2,061,041	\$ 1,841,921	\$ 1,841,921	\$ 1,587,256	
1001024	921001	EMP BNFTS-HMO	\$ 840,933	\$ 714,162	\$ 662,719	\$ 662,719	\$ 713,434	
1001024	921002	EMP BNFTS-LIFE	\$ 27,879	\$ 30,400	\$ 15,818	\$ 15,818	\$ 15,132	
1001024	921004	UNEMPLOYMENT	\$ 27,590	\$ 11,165	\$ 35,000	\$ 5,000	\$ 20,000	
1001024	921005	EMP BNFTS-DENTAL	\$ 192,843	\$ 157,543	\$ 143,917	\$ 154,975	\$ 154,975	
1001024	921099	WORKERS COMP	\$ 418,787	\$ 338,834	\$ 325,000	\$ 275,000	\$ 206,805	
1001024	942700	MEDICAL EXAMS	\$ 22,054	\$ 22,428	\$ 25,000	\$ 25,000	\$ 25,000	
1001024	943100	RECRUITING AND TESTING	\$ 14,558	\$ 13,950	\$ 22,334	\$ 20,334	\$ 25,000	Recruiting expenses for police and fire: psychological and polygraph exams, police sergeant promotion exams. City-wide recruitment for open positions.
1001024	943700	TRAINING	\$ 1,000	\$ 2,789	\$ 2,500	\$ 2,500	\$ 5,000	H.R. and labor law seminars.
1001024	943701	CITY-WIDE TRAINING	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 5,000	Supervisor training .
1001024	947400	MEMBERSHIP DUES	\$ 875	\$ 990	\$ 1,500	\$ 1,500	\$ 2,000	Human resource membership dues, increase due to additional hire.
1001024	948500	GENERAL CONTRACTUAL SERV	\$ 9,397	\$ 508	\$ 9,966	\$ 1,000	\$ 40,000	Salary survey initiative.
1001024	952000	MATERIALS	\$ 2,326	\$ 3,232	\$ 6,200	\$ 6,200	\$ 7,500	General supplies, increase attributed to new staff, holiday luncheon.
Total Human Resources			\$ 4,045,220	\$ 3,457,913	\$ 3,205,188	\$ 3,142,768	\$ 2,971,124	
<u>1001025</u> Information Technology								
1001025	910000	REGULAR SALARIES	\$ 247,726	\$ 13,516	\$ -	\$ -	\$ -	
1001025	940100	TELECOMMUNICATIONS	\$ 93,766	\$ 117,492	\$ 128,000	\$ 126,015	\$ 138,000	AT&T circuit and alarms: \$50K, Wide Open West: \$48K, City cell phones: \$35K, \$1,200 for smart phones.
1001025	943700	TRAINING	\$ 3,000	\$ (700)	\$ -	\$ -	\$ -	
1001025	947400	MEMBERSHIP DUES	\$ 100	\$ -	\$ -	\$ -	\$ -	
1001025	948500	GENERAL CONTRACTUAL SERV	\$ 64,748	\$ 257,971	\$ 317,500	\$ 317,500	\$ 314,050	Prescient: \$267,500, Wide Open West: \$23K, SHI: \$13K, Granicus: \$6K.
1001025	948514	SOFTWARE SUPPORT & LICENSING	\$ 25,127	\$ 42,866	\$ 65,000	\$ 50,000	\$ 41,600	Miscellaneous IT vendors: \$9,700.
1001025	952000	MATERIALS	\$ 9,180	\$ 3,978	\$ 10,000	\$ 8,000	\$ 10,000	Data cables, Maintenance Cables, IT Hardware Components, Computer Equipment.
Total Information Technology			\$ 443,648	\$ 435,123	\$ 520,500	\$ 501,515	\$ 503,650	
<u>1001027</u> Economic Development								
1001027	948500	GENERAL CONTRACTUAL SERV	\$ 364,650	\$ 561,350	\$ 700,000	\$ 560,000	\$ 610,000	Dempster TIF reimbursement (\$200k), District 64 New Property (\$360K), Economic Development Program (\$50K).
Total Economic Development			\$ 364,650	\$ 561,350	\$ 700,000	\$ 560,000	\$ 610,000	
<u>1001041</u> Community Support								
1001041	948600	YOUTH SERVICES	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	Transfer to Youth Commission escrow.
1001041	948800	HISTORICAL SERVICES	\$ -	\$ 4,032	\$ 500	\$ 50	\$ 500	
Total Community Support			\$ 4,000	\$ 8,032	\$ 4,500	\$ 4,050	\$ 4,500	
Administration Expenditures Total			\$ 6,544,335	\$ 6,153,781	\$ 6,392,971	\$ 6,091,660	\$ 7,463,930	

Administration Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Assistant to City Manager	City Administration	111021	\$ 52,776	37.5	Full-time	\$ 3,354	\$ 784	\$ 5,150	\$ 5	\$ 63,388
Senior Administrative Asst	City Administration	111021	\$ 42,199	37.5	Full-time	\$ 2,682	\$ 627	\$ 4,118	\$ 4	\$ 50,684
Senior Administrative Asst	City Administration	111021	\$ 51,812	37.5	Full-time	\$ 3,293	\$ 770	\$ 5,056	\$ 5	\$ 62,231
City Manager	City Administration	131031	\$ 155,000	37.5	Full-time	\$ 9,850	\$ 2,304	\$ 15,125	\$ 14	\$ 186,168
HR Generalist	Human Resources	111024	\$ 58,000	37.5	Full-time	\$ 3,686	\$ 862	\$ 5,660	\$ 5	\$ 69,663
HR Manager	Human Resources	111024	\$ 52,510	20	Part-time	\$ 3,337	\$ 780	\$ -	\$ -	\$ 57,940
City Clerk	Legislation	141011	\$ 9,000	10	Part-time	\$ 558	\$ 131	\$ -	\$ -	\$ 9,689
Alderman	Legislation	141011	\$ 1,200	10	Part-time	\$ 74	\$ 17	\$ -	\$ -	\$ 1,292
Mayor	Legislation	141011	\$ 12,000	10	Part-time	\$ 744	\$ 174	\$ -	\$ -	\$ 12,918
Alderman	Legislation	141011	\$ 1,200	10	Part-time	\$ 74	\$ 17	\$ -	\$ -	\$ 1,292
Alderman	Legislation	141011	\$ 1,200	10	Part-time	\$ 74	\$ 17	\$ -	\$ -	\$ 1,292
Alderman	Legislation	141011	\$ 1,200	10	Part-time	\$ 74	\$ 17	\$ -	\$ -	\$ 1,292
Alderman	Legislation	141011	\$ 1,200	10	Part-time	\$ 74	\$ 17	\$ -	\$ -	\$ 1,292
Alderman	Legislation	141011	\$ 1,200	10	Part-time	\$ 74	\$ 17	\$ -	\$ -	\$ 1,292
Alderman	Legislation	141011	\$ 1,200	10	Part-time	\$ 74	\$ 17	\$ -	\$ -	\$ 1,292
			\$ 441,697			\$ 28,024	\$ 6,554	\$ 35,108	\$ 32	\$ 521,722
	Merit Pool/Union Contracts		\$ 20,307							
	Personnel Increase		\$ 50,000							
			<u>\$ 512,004</u>							

Personnel Increase	
\$ 50,000	Hire (1) H.R. Support
\$ 50,000	Total

Community Preservation and
Development Department
Fiscal Year 2018 Budget



Community Preservation & Development Department

Description

The Community Preservation and Development Department provides overall program administration and coordination for all long range community planning, zoning and land use, building and construction activities, property transfers and environmental health and nuisance control programs. Divisions within the CP&D Department include Building Safety (enforcement of the City-adopted building codes), Planning (enforcement of the City’s land use policies and regulations), Zoning (compliance enforcement with zoning code), Environmental Health (enforcement of food code, inspection of food establishments, animal and nuisance control), and Economic Development (business retention and recruitment, liaison with economic development consultant and civic organizations).

Key Metrics

<i>Measurable Statistics</i>	2016	2015	2014
Permit Applications	2,792	2,858	3,274
Permits Issued	2,300	2,377	2,812
Building Inspections	6,569	8,061	N/A
Plan Reviews	8,640	6,393	5,862
Health Inspections	712	695	66
Property Inspections	151	NA	NA
Nuisance Inspections	1,388	NA	NA
P&Z Cases	28	121*	112*
ZBA Cases	13	8	10
Appearance Comm Cases	89	NA	NA
Property Transfers	1,313	1,208	1,163
Business License Issued	1,492	1,473	1,524

* Includes P&Z and Appearance Commission cases

For 2017 key metrics will include the following:

1. Average time for building permit approval for various categories of permits, e.g. single-family home
2. Total number of inspections per overtime hour by inspectors
3. Average number of days from land use application, e.g. zoning variance, to public hearing and to final determination

Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

Prior Year's Goals Status

1. Software Enhancements
 - a. Staff Efficiency
 - b. Citizen Connectivity

Upgrade permitting and inspection software utilizing online delivery and modern technology for improved processing and tracking of applications and inspections as well as citizen accessibility to data

Status: Due to change in key personnel (director and building official) this goal was not fulfilled in FY17. However, vendor selection and contract approval for software enhancements will most likely be completed during the last quarter of FY17, with implementation of software enhancements starting mid-FY18. Software under consideration will have public portal for citizen connectivity.

2. Technology Investments
 - a. Process Improvements

(Post software upgrade) modernize application and inspection process

Status: The Planning Division has started to move toward digital submissions of applications, and internal flow of documents is being aided by Adobe software. The department staff has researched several vendors of permitting software; all have modules that will greatly improve workflow for all divisions within CP&D. In the 4th quarter, FY17, department staff began evaluation of building and planning division internal processes.

3. Code Revisions
 - a. Zoning Code
 - b. Food Code

Continue to review and make recommendations to Council of Code amendments

Status: One section of the Zoning Ordinance, regarding approval processes, was amended in the 1st quarter of FY17. The Planning and Zoning Commission also forwarded recommendations to City Council regarding amendments to sections on business districts and planned developments. These proposed amendments will receive a public hearing in the 4th quarter FY2017. Other potential amendments regarding short-term rental units are being considered.

In the 3rd quarter of FY17 the City adopted a new food code based on model regulations promulgated by the FDA and the State of Illinois. The Environmental Division has conducted training for food establishments on the new regulations.

Proposed Goals/Strategic Initiatives

Short-term complex

1. Examine expanding/clarifying role of economic development
2. Improve technological infrastructure at City Hall/ enhance technology in all departments
 - a. Explore building function, permitting technology
 - b. Move toward a digital office – replace building, planning and development software that integrates with finance

Short-term routine

1. Improve external customer service to residents
2. Work to take a broader view of problem solving and alternatives
 - a. Explore/consider actions that include breaking silos, and traditional problem solving
 - b. Work to improve Council rapport and stability

Long-term complex

1. Complete a re-write and update the City's zoning code. Carefully structure zoning to prevent ill-fitting structures in areas that don't conform/aren't similar

Long-term routine

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to "evolve" the organization for the future
 - a. Be willing to break or flex the model on how to serve the community
 - b. Solidify a collaborative council - staff relationship – will achieve more through cultural shift!
2. Strengthen the community's identity, uniqueness, branding, and gateways
 - a. Create a brand/signage/improvements to enhance awareness that you "now you're in Park Ridge"
 - b. Install better street lighting and street signage "identify at Park Ridge"
3. Explore integration of elements of Fire & Police Departments, and inspector and inspection services/work to establish cross-trained staff

Noteworthy changes in FY18 budget assumptions, modeling and personnel

Headcount changes

Need to identify two additional on-call personnel for FY18: one back-up electrician/general inspector, and one additional back-up plumbing inspector/plan reviewer – STR1, LTR1

Economic development program initiative – included \$50,000 (see Admin Dept)

Consulting and lead cultivation – STC1, STR2

CP&D Enterprise software upgrade to Tyler EnerGov -- included \$170,000 (see IT Replacement Fund)

Software, installation and training – STC2, STR1, LTR1

Tablets for field inspectors for connectivity with new software (see IT Replacement Fund)

Improve response time, efficiency and sustainability – STC2, STR1, LTR1

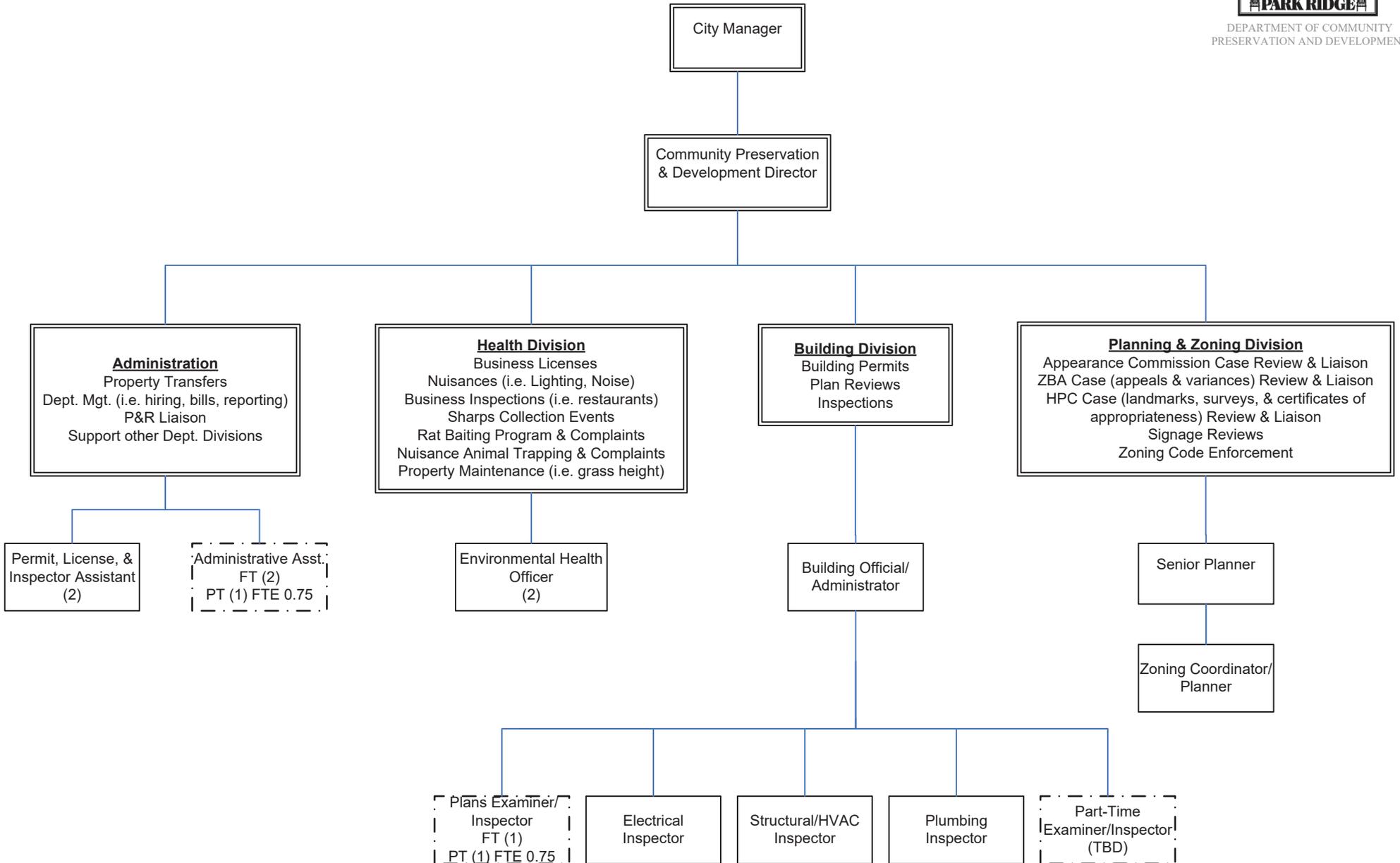
Develop and codify municipal/zoning updates -- included \$10,000 (see Admin Dept)

Engage Municode to improve zoning code navigation and codify updates timely – LTC1

Community Preservation & Development Department

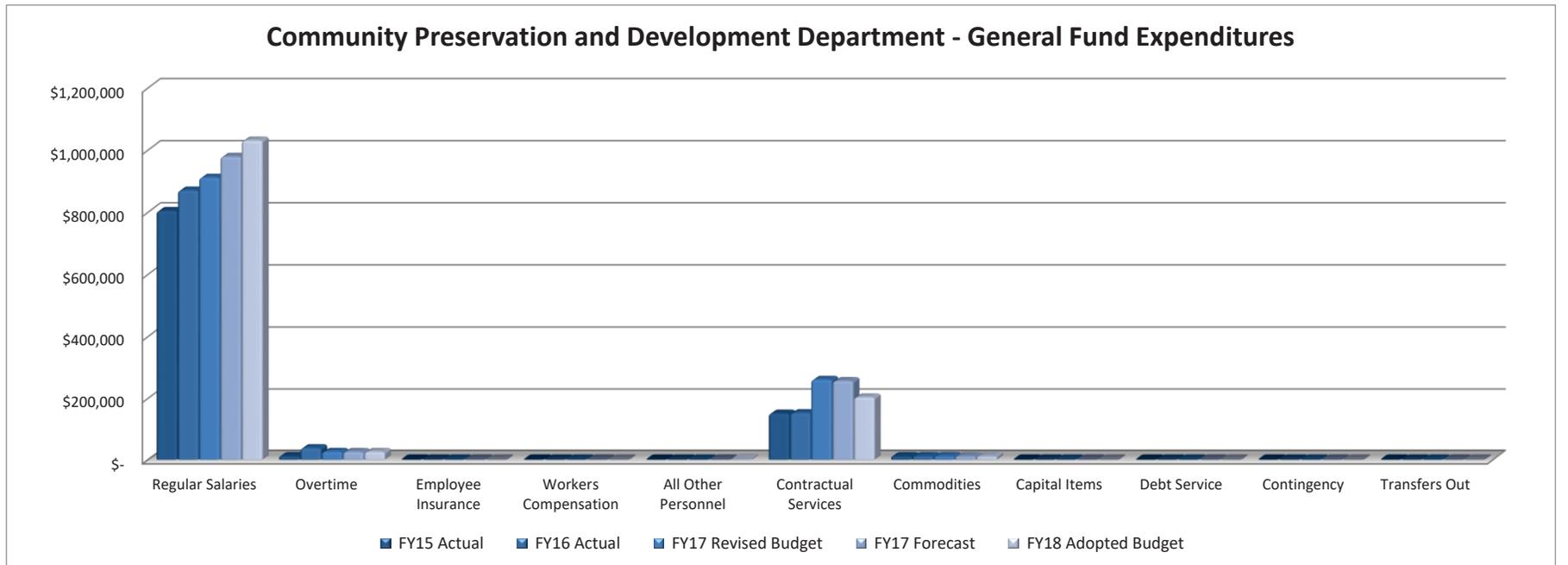


DEPARTMENT OF COMMUNITY PRESERVATION AND DEVELOPMENT



Community Preservation and Development Department - General Fund Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 804,707	\$ 870,496	\$ 911,562	\$ 979,000	\$ 1,031,292
Overtime	\$ 11,244	\$ 38,008	\$ 26,000	\$ 25,710	\$ 26,000
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ 1,950
Contractual Services	\$ 150,885	\$ 152,469	\$ 261,075	\$ 256,925	\$ 203,750
Commodities	\$ 10,972	\$ 11,180	\$ 11,500	\$ 11,000	\$ 11,000
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 977,808	\$ 1,072,153	\$ 1,210,137	\$ 1,272,635	\$ 1,273,992
Total Less Transfers	\$ 977,808	\$ 1,072,153	\$ 1,210,137	\$ 1,272,635	\$ 1,273,992



Community Preservation and Development Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1004011		<u>C.P. & D. Administration</u>						
1004011	910000	REGULAR SALARIES	\$ 804,707	\$ 870,496	\$ 911,562	\$ 979,000	\$ 1,031,292	Merit Pool/Union Contracts/Adjustments, Inc. hours for (1) from .5 FTE to .75 FTE.
1004011	915000	EXTRA HELP	\$ -	\$ -	\$ -	\$ -	\$ 1,950	One summer intern at \$13 per hour, 25 hours per week, for 6 weeks.
1004011	915200	OVERTIME	\$ 11,244	\$ 38,008	\$ 26,000	\$ 25,710	\$ 26,000	
1004011	942400	MICROFILMING	\$ 1,470	\$ 1,470	\$ 1,500	\$ -	\$ -	- Will focus on incorporation of new software in FY 18; Will utilize Microfilming in FY 19.
1004011	943700	TRAINING	\$ 4,812	\$ 2,974	\$ 5,000	\$ 5,000	\$ 8,500	Leed recertification, blueprint reading, building department basics, economic development.
1004011	947200	POSTAL CHARGES	\$ 5,500	\$ -	\$ -	\$ -	\$ -	
1004011	947400	MEMBERSHIP DUES	\$ 2,349	\$ 2,867	\$ 3,500	\$ 3,500	\$ 3,250	American Planning Association, American Licensed Architects, IL Health Officials, Int. Code Council, IL Plumbers Association, Int. Association of Electrical Inspectors.
1004011	948100	PEST CONTROL	\$ 7,160	\$ 12,387	\$ 15,000	\$ 12,350	\$ 13,000	Rat abatement and animal trapping (ABC Humane Wildlife). Olympic Engineering: \$65K, McLennan Prop. Mgmt.: \$20K, K-Plus: \$20K, Thompson Elevator: \$12K, Perfect Turf: \$12K, Ament: \$5K, A-BEC: \$5K, Misc. Vendors: \$40K.
1004011	948500	GENERAL CONTRACTUAL SERV	\$ 129,594	\$ 132,772	\$ 236,075	\$ 236,075	\$ 179,000	Office supplies, inspector supplies, new inspection codes and forms, safety equipment and clothing for inspectors.
1004011	952000	MATERIALS	\$ 10,972	\$ 11,180	\$ 11,500	\$ 11,000	\$ 11,000	
		C. P. & D. Expenditures Total	\$ 977,808	\$ 1,072,153	\$ 1,210,137	\$ 1,272,635	\$ 1,273,992	

Community Preservation and Development Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Admin Assistant	C. P. & D. Administration	404011	\$ 27,863	29	Part-time	\$ 1,749	\$ 409	\$ 2,686	\$ -	\$ 33,055
Admin Assistant	C. P. & D. Administration	404011	\$ 41,794	37.5	Full-time	\$ 2,624	\$ 614	\$ 4,029	\$ 4	\$ 49,586
Admin Assistant	C. P. & D. Administration	404011	\$ 42,316	37.5	Full-time	\$ 2,656	\$ 621	\$ 4,079	\$ 4	\$ 50,206
Building AdministratorA	C. P. & D. Administration	404011	\$ 91,500	37.5	Full-time	\$ 5,815	\$ 1,360	\$ 8,929	\$ 8	\$ 109,899
C. P. & D. Director	C. P. & D. Administration	404011	\$ 125,000	37.5	Full-time	\$ 7,944	\$ 1,858	\$ 12,198	\$ 11	\$ 150,135
Environmental Health Officer	C. P. & D. Administration	404011	\$ 75,287	37.5	Full-time	\$ 4,726	\$ 1,105	\$ 7,257	\$ 7	\$ 89,323
Environmental Health Officer	C. P. & D. Administration	404011	\$ 65,122	37.5	Full-time	\$ 4,088	\$ 956	\$ 6,277	\$ 6	\$ 77,263
On-Call Plans Examiner	C. P. & D. Administration	404011	\$ 5,000	On-Call	On-Call	\$ 1,240	\$ 290	\$ -	\$ -	\$ 21,530
On-Call Plans Examiner	C. P. & D. Administration	404011	\$ 5,000	On-Call	On-Call	\$ 620	\$ 145	\$ -	\$ -	\$ 10,765
Permit Inspections Licensing Asst	C. P. & D. Administration	404011	\$ 49,939	37.5	Full-time	\$ 3,135	\$ 733	\$ 4,814	\$ 4	\$ 59,249
Permit Inspections Licensing Asst	C. P. & D. Administration	404011	\$ 51,575	37.5	Full-time	\$ 3,238	\$ 757	\$ 4,971	\$ 5	\$ 61,190
Planner	C. P. & D. Administration	404011	\$ 68,304	37.5	Full-time	\$ 4,341	\$ 1,015	\$ 6,665	\$ 6	\$ 82,039
Plans Examiner/Inspector	C. P. & D. Administration	404011	\$ 61,365	37.5	Full-time	\$ 3,852	\$ 901	\$ 5,915	\$ 5	\$ 72,805
Plans Examiner/Inspector	C. P. & D. Administration	404011	\$ 55,992	37.5	Full-time	\$ 3,515	\$ 822	\$ 5,397	\$ 5	\$ 66,431
Plans Examiner/Inspector	C. P. & D. Administration	404011	\$ 64,318	37.5	Full-time	\$ 4,038	\$ 944	\$ 6,200	\$ 6	\$ 76,309
Plans Examiner/Inspector	C. P. & D. Administration	404011	\$ 10,000	29	Part-time	\$ -	\$ -	\$ -	\$ -	\$ -
Plans Examiner/Inspector	C. P. & D. Administration	404011	\$ 57,112	37.5	Full-time	\$ 3,585	\$ 838	\$ 5,505	\$ 5	\$ 67,760
Zoning Coordinator	C. P. & D. Administration	404011	\$ 66,076	37.5	Full-time	\$ 4,199	\$ 982	\$ 6,448	\$ 6	\$ 79,363
			\$ 963,563			\$ 61,364	\$ 14,351	\$ 91,368	\$ 81	\$ 1,156,908
	Merit Pool/Union Contracts		\$ 36,181							
	Personnel Change		\$ 31,548							
			\$ 1,031,292							

Personnel Change	
	Hire (1) .75 FTE
\$ 31,548	Plans/Examiner
\$ 31,548	Total

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Finance Department
Fiscal Year 2018 Budget



Finance Department

Description

The Finance Department provides a system that preserves and enhances the financial condition of the City; creates, implements and maintains an effective accounting system and financial reports; and collects all funds due to the City. The Finance Department is responsible for records control, accounting, purchasing, and collection of all license fees, water billings and traffic fines. The Finance Department prepares the City's budget document (the working plan for the operation of the City), along with preparation of all financial reporting documents for the City. Information technology (outsourced) is under the direct supervision of the Finance Director.

Key Metrics

<i>Measurable Statistics</i>	2016	2015	2014
Purchase Orders Issued	1,146	2,001	1,818
Invoices Paid	11,719	11,056	10,593
Payments Processed	129,125	129,887	151,074
Utility Bills Issued	75,781	69,270	81,530
Bids/RFP's Issued	18	14	7
Vehicle Licenses Sold	27,997	28,051	28,926
Animal Licenses Sold	3,007	3,077	3,2013
GFOA Certificate of Achievement	Yes	Yes	Yes

Prior Year's Goals Status

1. Technology Investments
 - a. Citizen Connectivity/Process Improvements

Implement improved internal and external financial modules and reporting while strengthening the control environment

Status: Implementation of on-line bill and an upgrade to the Utility Billing module are in progress. An RFP for a billing program for citations, and related collection management, is in progress. The FY18 budget includes funding for an enhanced ticketing and collection program. Hardware upgrades (servers, etc) that provide infrastructure necessary to upgrade financial modules/erp.

2. Enterprise Fund Analysis

Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

a. Financial Stability

Complete long range financial forecasts, including funding methodology, for all City Enterprise Funds

Status: Enterprise funds include Water, Sewer and Parking Funds. All funds have studies in progress that will provide the data needed to determine the future funding of the programs. An internal forecasting model was established in FY17 which will be an important tool used to support fund analysis.

3. Operational Efficiencies

a. Process Improvements

Analyze and make recommendations to the City Manager for redistribution and reassignment of department responsibilities

Status: The FY18 budget includes a proposal to shift 1.25 FTE of finance staff to utility billing. An analysis found that the distribution of utility billing overflow work to any available fiscal technicians was not efficient. This staffing model resulted in reduced customer service, backlog of critical work, lack of cross training/accountability and presented issues any time the utility billing specialist position was out of the office or experienced turnover. The proposed staffing model has been piloted and has properly addressed the identified issues.

A vacancy in the payroll position presented an opportunity for management to process payroll. Efficiencies and streamlining of the position occurred. The streamlining and efficiencies allowed the position to take on additional duties to support the Senior Accountant such as entry level journal entries, bank reconciliations, and balancing of the daily deposit. This frees up Senior Accountant time to assist with project based work such as technology upgrades and internal control enhancements.

Proposed Goals/Strategic Initiatives

Short-term complex

1. Establish and fund a stormwater utility and funding of stormwater project
 - a. Explore/discuss/determine funding options (SSA's, utility model, financing, etc.) for stormwater projects
2. Improve technological infrastructure at City Hall/ enhance technology in all departments
 - a. Implement and expand use of online technology for transactions, meter reads, payables, receivables, etc.
3. Address Human Resources & Organizational Development Needs
 - a. Develop bench strength
 - b. Succession planning
 - c. Develop path to improve morale
 - d. Reduce employee turnover
 - e. Address compensation and compression needs in public safety and other departments

Short-term routine

1. Create an overall infrastructure plan
 - a. For both short-term and long-term capital needs
2. Continue to emphasize financial stability and fiscal management
 - a. Within realm of community as a whole (beyond stormwater management needs)
 - b. Continue to improve financial strength and improve bond credit rating

- c. Forecast funding needs of the City’s internal service funds that have been depleted since 2008
- 3. Improve external customer service to residents
- 4. Work to take a broader view of problem solving and alternatives
 - a. Explore/consider actions that include breaking silos, and traditional problem solving
 - b. Work to improve Council rapport and stability

Long-term complex

- 1. Manage our stormwater utility master plan; the stormwater utility will be up and running and initial multi-year projects functioning within a fair framework flood program that works
- 2. See installation phase/construction begin on portions of our long-term/ adopted infrastructure plan

Long-term routine

- 1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
 - a. Be willing to break or flex the model on how to serve the community
 - b. Solidify a collaborative council - staff relationship – will achieve more through cultural shift!
- 2. Increase/enhance our financial stability - reduce TIF debt - prepare for any adverse impacts or changes due to State of Illinois factors

Noteworthy changes in FY18 budget assumptions, modeling and personnel

Headcount

The FY18 budget proposes that 1.25 FTE of the Finance headcount be reclassified to Utility Billing. This change is further explained in the prior year goal status above – STC1, STR2, STR3, STR4, LTC1, LTR1

Insurance Claims budget – reduced \$150,000

Due to significant claim satisfied in prior year, continuously work to mitigate liability exposure – STR2, LTR2

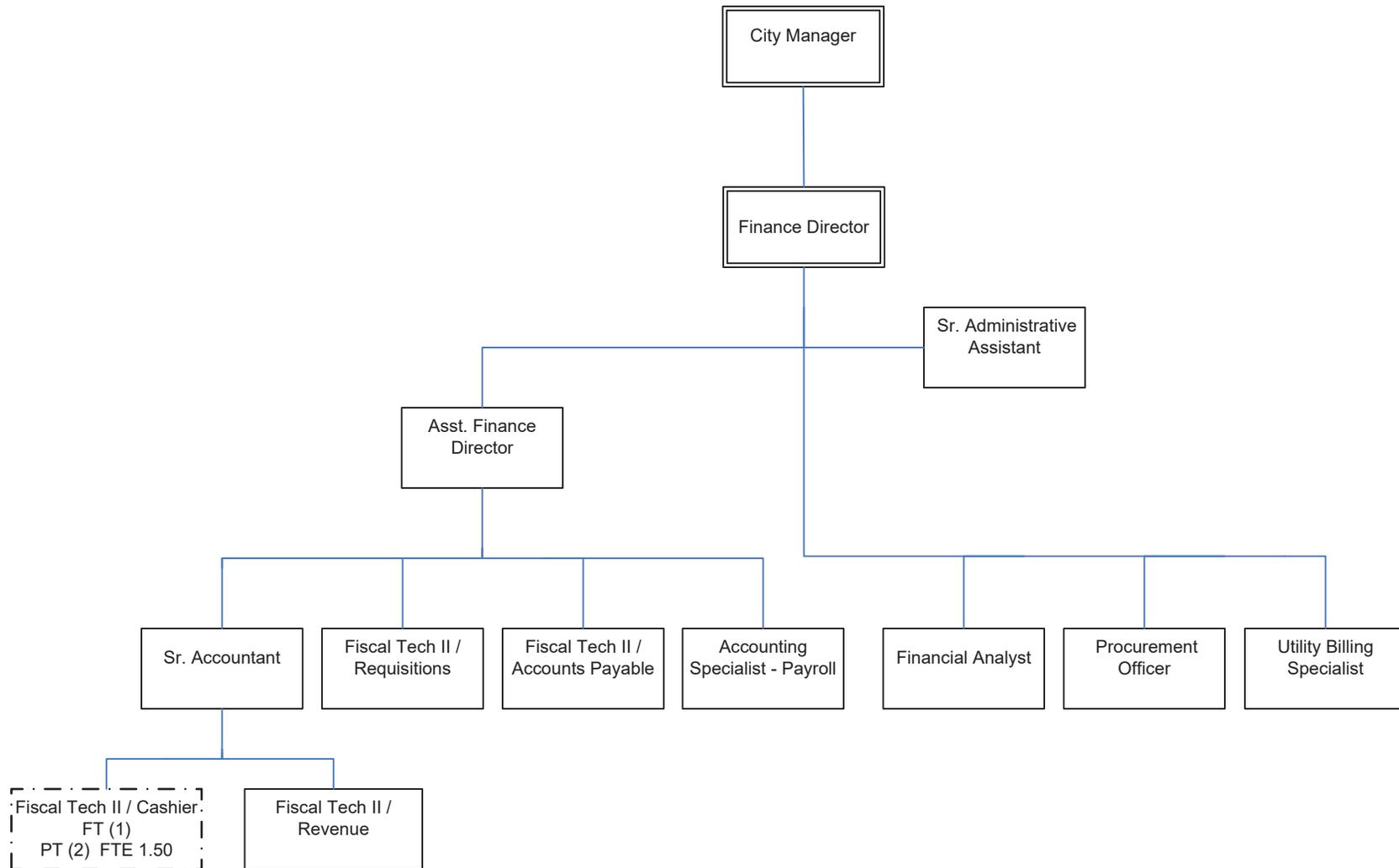
Audit Services and Citation Fees RFPs in process

Outcome uncertain, budget based on historical pricing – STC2, STR2, LTR2

Finance cashier work area redesign project – included \$12,000 (see Public Works Dept)

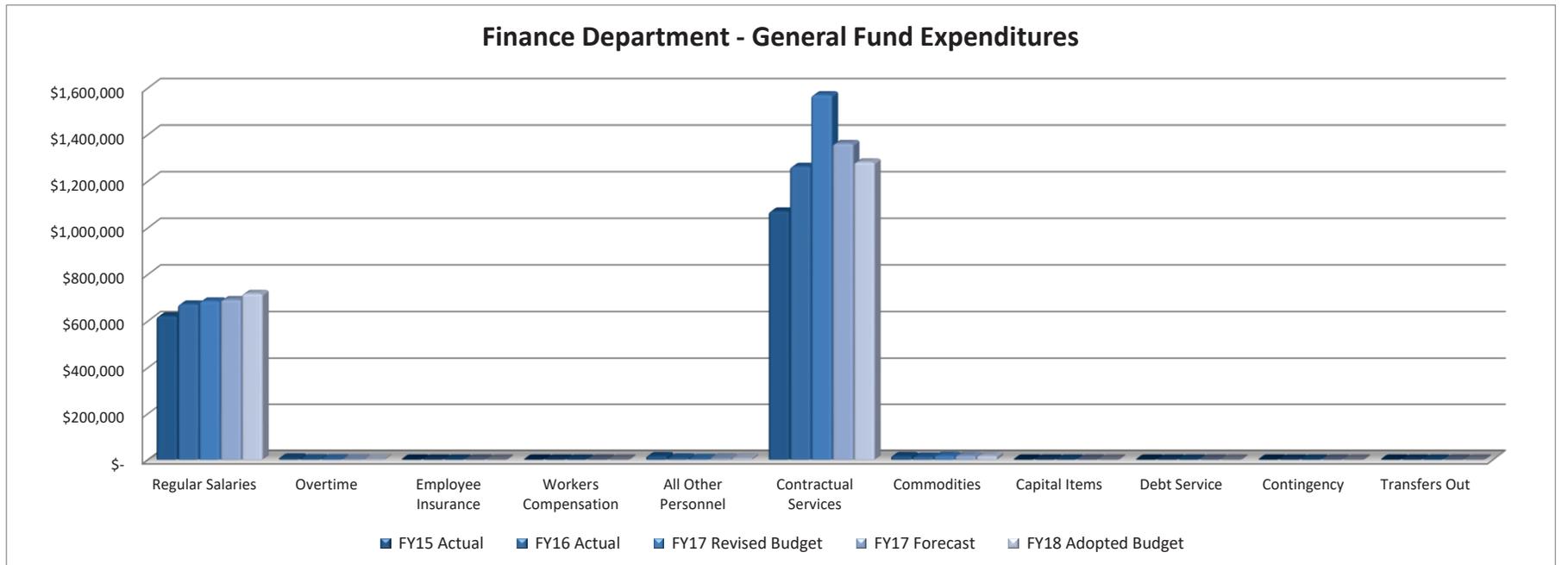
Improve work flow, efficiency and customer satisfaction – STR3, LTR1

Finance Department



Finance Department - General Fund Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 621,121	\$ 671,850	\$ 685,178	\$ 691,000	\$ 717,513
Overtime	\$ 7,247	\$ 2,917	\$ 3,000	\$ 3,000	\$ 3,000
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ 15,433	\$ 6,960	\$ 5,000	\$ 7,000	\$ 7,000
Contractual Services	\$ 1,071,100	\$ 1,262,554	\$ 1,569,700	\$ 1,361,000	\$ 1,281,825
Commodities	\$ 15,842	\$ 12,055	\$ 17,000	\$ 17,000	\$ 16,750
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,730,742	\$ 1,956,336	\$ 2,279,878	\$ 2,079,000	\$ 2,026,088
Total Less Transfers	\$ 1,730,742	\$ 1,956,336	\$ 2,279,878	\$ 2,079,000	\$ 2,026,088



Finance Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1001031		Finance Administration						
1001031 910000	REGULAR SALARIES		\$ 621,121	\$ 671,850	\$ 685,178	\$ 691,000	\$ 717,513	1.25 Fiscal Tech FTE reallocated to Water Fund based on analysis of work performed. Merit Pool/Union Contracts/Adjustments.
1001031 915000	EXTRA HELP		\$ 15,433	\$ 6,960	\$ 5,000	\$ 7,000	\$ 7,000	Seasonal help to process vehicle and animal licenses.
1001031 915200	OVERTIME		\$ 7,247	\$ 2,917	\$ 3,000	\$ 3,000	\$ 3,000	Fiscal Tech OT due to busy times and staff transition. Sr Admin OT due to evening meetings.
1001031 940800	INSURANCE		\$ 339,683	\$ 391,637	\$ 423,200	\$ 385,000	\$ 415,000	Annual insurance premium including new cyber coverage. Insurance administration fees.
1001031 940801	INSURANCE CLAIMS		\$ 200,042	\$ 277,535	\$ 375,000	\$ 300,000	\$ 225,000	Per trend. FY17 forecast includes a large settlement which is not expected in FY18.
1001031 941600	AUDIT FEES		\$ 53,786	\$ 62,387	\$ 60,000	\$ 60,000	\$ 55,575	Audit firm, actuary, filings and related audit costs.
1001031 941701	CITATION FEES		\$ 18,797	\$ 33,900	\$ 32,000	\$ 32,000	\$ 38,000	RFP in process for new vendor. Increase includes intent to expand and enhance program.
1001031 941702	RED LIGHT FEES		\$ 78,356	\$ 105,773	\$ 120,000	\$ 90,000	\$ 90,000	Based on trend. Fees have historically been 42% of revenue.
1001031 943700	TRAINING		\$ 1,072	\$ 3,763	\$ 7,500	\$ 7,500	\$ 7,500	Finance training, conferences and continuing professional education to retain certifications.
1001031 947200	POSTAL CHARGES		\$ 29,117	\$ 46,089	\$ 50,000	\$ 50,000	\$ 52,500	Included 5% increase from FY17 forecast for potential additional mailings, surveys or rate increases.
1001031 947400	MEMBERSHIP DUES		\$ 1,515	\$ 1,290	\$ 2,000	\$ 1,500	\$ 1,750	Professional memberships for accounting, procurement and government finance.
1001031 947800	BANK SERVICE CHARGES		\$ 70,959	\$ 68,889	\$ 80,000	\$ 75,000	\$ 77,500	Operating account fees, payroll account fees and expected increase in usage of credit card processing fees.
1001031 947900	BANK TRUSTEE FEES		\$ 11,000	\$ 4,250	\$ 10,000	\$ 5,000	\$ 4,000	Paying agent fees for bond payment administration.
1001031 948500	GENERAL CONTRACTUAL SERV		\$ 266,774	\$ 264,566	\$ 410,000	\$ 355,000	\$ 315,000	Payroll processing, ambulance billing, software annual maint. fees, collections and outside prof. svcs.. FY17 incl. strategic planning costs not expected in FY18.
1001031 952000	MATERIALS		\$ 10,081	\$ 7,343	\$ 10,000	\$ 10,000	\$ 10,000	Office supplies and other tangible commodities.
1001031 953000	LICENSE SUPPLIES		\$ 5,760	\$ 4,712	\$ 7,000	\$ 7,000	\$ 6,750	Vehicle stickers, animal tags and parking permits.
1001031 999800	BAD DEBT EXPEND		\$ -	\$ 2,475	\$ -	\$ -	\$ -	
	Finance Expenditures Total		\$ 1,730,742	\$ 1,956,336	\$ 2,279,878	\$ 2,079,000	\$ 2,026,088	

Finance Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Assistant Finance Director	Finance Administration	131031	\$ 86,610	37.5	Full Time	\$ 5,504	\$ 1,287	\$ 8,451	\$ 8	\$ 104,026
Finance Director	Finance Administration	131031	\$ 125,000	37.5	Full Time	\$ 7,944	\$ 1,858	\$ 12,198	\$ 11	\$ 150,135
Financial Analyst	Finance Administration	131031	\$ 66,000	37.5	Full Time	\$ 4,194	\$ 981	\$ 6,440	\$ 6	\$ 79,271
Fiscal Tech II	Finance Administration	131031	\$ 42,447	37.5	Full Time	\$ 2,665	\$ 623	\$ 4,091	\$ 4	\$ 50,361
Fiscal Tech II	Finance Administration	131031	\$ 41,097	37.5	Full Time	\$ 2,580	\$ 603	\$ 3,961	\$ 4	\$ 48,759
Fiscal Tech II	Finance Administration	131031	\$ 31,713	29	Part Time	\$ 1,991	\$ 466	\$ 3,057	\$ -	\$ 37,623
Fiscal Tech II	Finance Administration	131031	\$ 43,091	37.5	Full Time	\$ 2,688	\$ 629	\$ 4,128	\$ 4	\$ 50,809
Fiscal Tech II	Finance Administration	131031	\$ 26,533	25	Part Time	\$ 1,666	\$ 390	\$ 2,558	\$ 2	\$ 31,480
Fiscal Tech II	Finance Administration	131031	\$ 40,590	25	Part Time	\$ 2,548	\$ 596	\$ 3,912	\$ 4	\$ 48,157
Payroll Specialist	Finance Administration	131031	\$ 52,000	37.5	Full Time	\$ 3,305	\$ 773	\$ 5,074	\$ 5	\$ 62,456
Purchasing Agent	Finance Administration	131031	\$ 66,300	37.5	Full Time	\$ 4,213	\$ 985	\$ 6,470	\$ 6	\$ 79,632
Senior Accountant	Finance Administration	131031	\$ 76,312	37.5	Full Time	\$ 4,850	\$ 1,134	\$ 7,447	\$ 7	\$ 91,657
Senior Administrative Asst	Finance Administration	131031	\$ 42,936	37.5	Full Time	\$ 2,729	\$ 638	\$ 4,190	\$ 4	\$ 51,570
			\$ 740,630			\$ 46,876	\$ 10,963	\$ 71,977	\$ 63	\$ 885,936
	Merit Pool/Union Contracts		\$ 25,429							
	Personnel Change		\$ (48,545)							
			<u>\$ 717,513</u>							

Personnel Change	
\$	(21,680) (.50 FTE) Fiscal Tech Transfer to Water Fund
\$	(26,865) (.75 FTE) Fiscal Tech Transfer to Water Fund
\$	(48,545) Total

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Fire Department
Fiscal Year 2018 Budget



Fire Department

Description

The Fire Department is responsible for fire protection, emergency medical services, fire prevention, hazardous materials release response, underwater rescue and recovery, special rescue and emergency services and also serves as the disaster agency for the City.

Key Metrics

<i>Measurable Statistics</i>	2016	2015	2014
Total Incidents	4,868	4,858	4,501
Simultaneous Incidents	1,697	1,663	981
Avg Call to arrival time (sec)	286	320	308
Inspections	2,800	1,517	1,341
Plan Reviews	400	186	227

Prior Year's Goals Status

1. Emergency Operations
 - a. Citizen Connectivity

Lead the project of relocation and upgrading of Emergency Operations Center to City Hall

Status: The City's Emergency Operation Center ("EOC") is a location for Senior Staff to meet to address a disaster that has struck the community. There was a plan by past City Administration to relocate the EOC from Station #36 (1000 N. Greenwood) to City Hall, however, due to several building factors including space limitations, communication, and overall safety, the decision has been made to keep the EOC at Station #36. During FY18, the Fire Department will evaluate the needs of the EOC at the current location of Station #36 and bring them to Council for potential inclusion in the FY19 budget process.

2. Enhanced Training
 - a. Process Improvements

Promote internal training opportunities to increase operational effectiveness and overall safety of the community

Status: The Fire Department's Training Division continued to maintain focus on fire service core competencies, technical competencies, and other job specific training to improve hazard recognition,

Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

decision-making, communications and task level application of skills. The current Officer Corps were given opportunities to refresh and improve their incident command skills as well as learn more about effective leadership styles and skills. The future leaders of the Department began a new development program to prepare them for future promotion. Similarly, new specialty team (Dive, Hazardous Materials, Technical Rescue, Fire Investigation) team members were appointed and each has begun his training to become fully certified in his respective specialty.

3. Resource Deployment

a. Process Improvements/Financial Stability

Analyze equipment and staffing needs to meet the trend of increasing service requests with the correct emergency response

Status: In 2016, we launched a pilot program to utilize a more efficient vehicle for certain responses, such as emergency medical response/assistance and non-emergency service calls. This pilot program led to our FY18 request for three additional personnel and one SUV-type vehicle (Rescue 36) which will 1) improve overall response capabilities 2) increase speed of our response and 3) allow for extended service life of larger vehicles in our fleet.

Proposed Goals/Strategic Initiatives

Short-term complex

1. Improve technological infrastructure at City Hall/ enhance technology in all departments.
 - a. Explore facility and vehicle technology upgrades
 - b. Move toward a digital office
2. Address Human Resources & Organizational Development Needs
 - a. Develop bench strength
 - b. Succession planning
 - c. Develop path to improve morale
 - d. Reduce employee turnover
 - e. Address compensation and compression needs in public safety and other departments

Short-term routine

1. Improve external customer service to residents
2. Work to take a broader view of problem solving and alternatives
 - a. Explore/consider actions that include breaking silos, and traditional problem solving
 - b. Work to improve Council rapport and stability

Long-term routine

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
 - a. Be willing to break or flex the model on how to serve the community
 - b. Solidify a collaborative council - staff relationship – will achieve more through cultural shift!
2. Explore integration of elements of Fire & Police Departments, and inspector and inspection services/work to establish cross-trained staff

Noteworthy changes in FY18 budget assumptions, modeling and personnel

Headcount changes

Hire three (3) additional firefighter/paramedics to staff Rescue #36 (“Rescue”), the proposed new rescue vehicle (SUV) stationed out of Station 36, on a full-time basis –STC2, STR1, STR2, LTR1

***headcount justification memo to be distributed before Public Safety Budget Workshop session*

Fleet addition – Rescue 36 SUV-type vehicle – included \$45,000 (see MERF)

Additional vehicle used to respond to emergency calls that do not require the use of a pumper truck to improve efficiency, dependability, and safety – STC2, STR1, STR2, LTR1

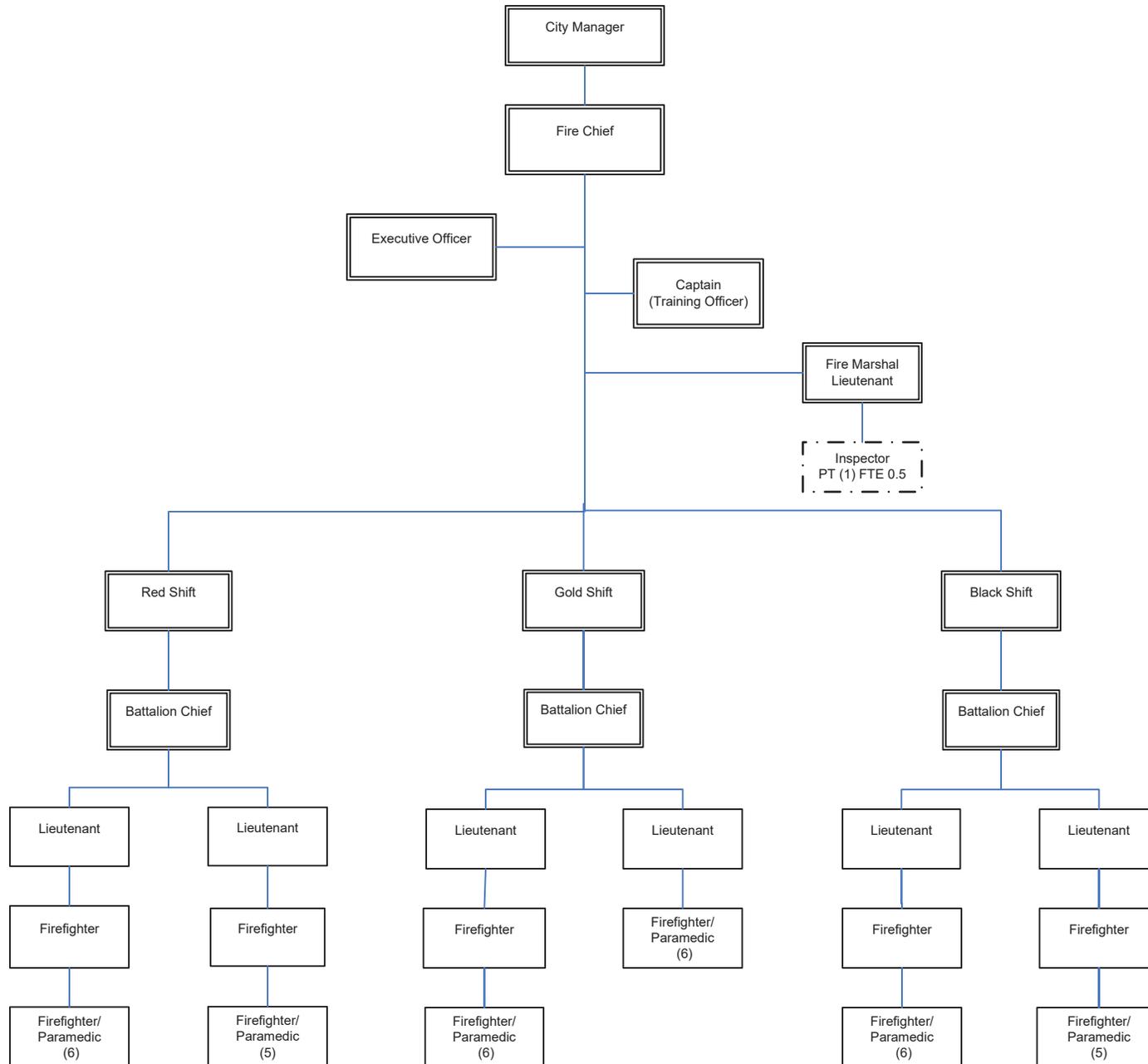
Fire Defibrillator for new rescue SUV -- included \$32,000

Advanced Life Support equipment needed for new SUV-type vehicle – STC1, STR1

Building R&M for roof repairs – included \$25,000

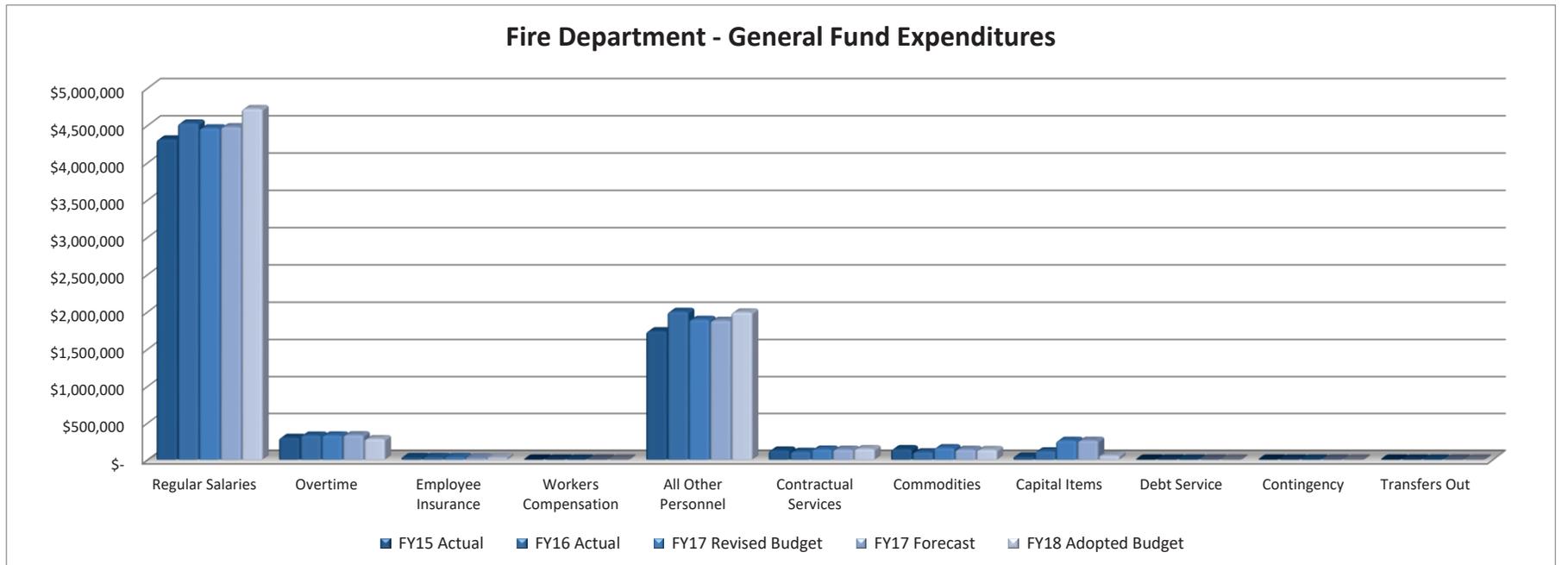
Repair of the mansard style portions of the roofs at both fire stations, which are visible from the street – STC2

Park Ridge Fire Department



Fire Department - General Fund Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 4,312,792	\$ 4,526,982	\$ 4,461,989	\$ 4,477,135	\$ 4,721,018
Overtime	\$ 301,108	\$ 330,989	\$ 332,000	\$ 335,162	\$ 283,000
Employee Insurance	\$ 32,746	\$ 32,860	\$ 32,860	\$ 24,600	\$ 31,612
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ 1,741,151	\$ 2,001,207	\$ 1,894,398	\$ 1,881,898	\$ 1,993,592
Contractual Services	\$ 127,945	\$ 110,489	\$ 140,500	\$ 138,500	\$ 146,750
Commodities	\$ 146,100	\$ 103,428	\$ 159,750	\$ 137,628	\$ 135,000
Capital Items	\$ 41,457	\$ 116,063	\$ 260,000	\$ 260,000	\$ 57,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 6,703,300	\$ 7,222,018	\$ 7,281,497	\$ 7,254,923	\$ 7,367,972
Total Less Transfers	\$ 6,703,300	\$ 7,222,018	\$ 7,281,497	\$ 7,254,923	\$ 7,367,972



Fire Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1002021		Fire Administration						
1002021	910000	REGULAR SALARIES	\$ 263,582	\$ 227,154	\$ 230,810	\$ 230,810	\$ 248,355	Merit Pool/Union Contracts/Adjustments.
1002021	915200	OVERTIME	\$ 1,557	\$ -	\$ -	\$ -	\$ -	
1002021	921011	PSEBA	\$ 32,746	\$ 32,860	\$ 32,860	\$ 24,600	\$ 31,612	(1) "Public Safety Employee Benefits Act" Member.
1002021	922001	PEHP CONTRIBUTIONS	\$ -	\$ 118,777	\$ 60,000	\$ 55,000	\$ 60,000	1 VAC Day Mandatory, 0-3 Sick based on accrual balance.
1002021	926000	UNIFORMS	\$ 9,333	\$ 408	\$ -	\$ -	\$ -	
1002021	942100	BUILDING MAINTENANCE	\$ 16,644	\$ 13,212	\$ 25,000	\$ 25,000	\$ 25,000	General maintenance of two City fire stations, offices, kitchens, living quarters, heating ventilation and air conditioning, and garage facilities.
1002021	943700	TRAINING	\$ 1,490	\$ 54	\$ 4,050	\$ 4,050	\$ -	- Consolidated into emergency response department beginning FY18.
1002021	947400	MEMBERSHIP DUES	\$ 15,234	\$ 14,814	\$ 18,000	\$ 17,000	\$ 17,000	Training academy, mutual aid consortium, fire code updates.
1002021	948500	GENERAL CONTRACTUAL SERV	\$ 36,656	\$ 33,068	\$ 30,000	\$ 30,000	\$ 30,000	Annual training requirements, radio and notification system, pest control, software licensing and contract fees.
1002021	949100	PENSION PAYMENTS	\$ 1,611,360	\$ 1,846,200	\$ 1,796,398	\$ 1,796,398	\$ 1,884,592	Pass through: match to levy revenue.
1002021	952000	MATERIALS	\$ 28,521	\$ 26,405	\$ 62,500	\$ 43,629	\$ 30,000	FY17 included a FEMA Grant. Office supplies, hardware, cleaning supplies, equipment.
1002021	955000	NATURAL GAS	\$ 8,496	\$ 3,905	\$ 7,250	\$ 3,999	\$ 5,000	
1002021	990800	COMPUTER EQUIPMENT	\$ -	\$ 116,063	\$ -	\$ -	\$ -	
1002021	996300	BUILDING REPAIRS	\$ 41,457	\$ -	\$ 260,000	\$ 260,000	\$ 25,000	Mansard roof repairs at fire stations.
	Total	Fire Administration	\$ 2,067,076	\$ 2,432,920	\$ 2,526,868	\$ 2,490,486	\$ 2,356,559	
1002022		Fire Prevention						
1002022	910000	REGULAR SALARIES	\$ 111,524	\$ 117,617	\$ 126,056	\$ 121,170	\$ 127,408	
1002022	915200	OVERTIME	\$ 22,617	\$ 6,591	\$ 7,000	\$ 10,162	\$ 8,000	Fire Marshall event/activities, partial reimbursement to General Fund.
1002022	943700	TRAINING	\$ 780	\$ 740	\$ 175	\$ 175	\$ -	- Consolidated into emergency response department beginning FY18.
1002022	948500	GENERAL CONTRACTUAL SERV	\$ 1,195	\$ 679	\$ 3,000	\$ 2,000	\$ 1,500	
1002022	952000	MATERIALS	\$ 7,779	\$ 9,882	\$ 10,000	\$ 10,000	\$ 10,000	
	Total	Fire Prevention	\$ 143,895	\$ 135,508	\$ 146,231	\$ 143,507	\$ 146,908	
1002023		Emergency Response						
1002023	910000	REGULAR SALARIES	\$ 3,937,687	\$ 4,182,211	\$ 4,105,123	\$ 4,125,156	\$ 4,345,255	Three new firefighters, two-thirds of fiscal year prorated salary (\$129K).
1002023	915200	OVERTIME	\$ 276,934	\$ 324,398	\$ 325,000	\$ 325,000	\$ 275,000	
1002023	926000	UNIFORMS	\$ 2,200	\$ 27,198	\$ 28,000	\$ 28,000	\$ 31,500	One time cost of \$20K for full uniform set; annual expense approx. \$500 per year per fire fighter.
1002023	926200	PPE-TURN OUT GEAR	\$ 118,258	\$ 8,624	\$ 10,000	\$ 2,500	\$ 17,500	One time cost of \$7,500 full set of turnout gear for new fire fighters.
1002023	942300	SQUAD EMERG EQUIP REPAIR	\$ 1,934	\$ 2,879	\$ 3,000	\$ 3,000	\$ 3,000	
1002023	943700	TRAINING	\$ 33,581	\$ 26,705	\$ 37,275	\$ 37,275	\$ 50,250	One time cost of \$3,500 per new fire fighter for fire academy tuition, all training lines consolidated here.
1002023	948500	GENERAL CONTRACTUAL SERV	\$ 20,431	\$ 18,339	\$ 20,000	\$ 20,000	\$ 20,000	Annual testing and certification of emergency response equipment, air quality testing, communication equipment testing and repairs.
1002023	952000	MATERIALS	\$ 91,953	\$ 61,353	\$ 70,000	\$ 70,000	\$ 80,000	Ambulance/Emergency Medical Services equipment: video laryngoscopes; extrication/rescue equipment: stair chairs, thermal imaging cameras, ladders, ropes, fire hoses.
1002023	959000	EQUIPMENT MAINTENANCE	\$ 9,351	\$ 1,883	\$ 10,000	\$ 10,000	\$ 10,000	Rescue equipment, scuba breathing equipment, special teams equipment: dive, hazardous materials, and technical rescue.
1002023	990100	VEHICLE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 32,000	Fire defibrillator for rescue vehicle.
	Total	Emergency Response	\$ 4,492,329	\$ 4,653,589	\$ 4,608,398	\$ 4,620,931	\$ 4,864,505	
	Fire Department Expenditures Total		\$ 6,703,300	\$ 7,222,018	\$ 7,281,497	\$ 7,254,923	\$ 7,367,972	

Fire Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Fire Chief	Fire Administration	212021	\$ 132,600	37.5	Full Time	\$ -	\$ 1,971	\$ -	12	\$ 137,898
Public Safety Executive Officer	Fire Administration	212021	\$ 99,942	37.5	Full Time	\$ 6,351	\$ 1,485	\$ 9,752	9	\$ 120,038
Fire Battalion Chief	Fire Emergency Response	212023	\$ 113,442	51.93	Full Time	\$ -	\$ 1,686	\$ -	10	\$ 117,974
Fire Battalion Chief	Fire Emergency Response	212023	\$ 110,738	51.93	Full Time	\$ -	\$ 1,646	\$ -	10	\$ 115,162
Fire Battalion Chief	Fire Emergency Response	212023	\$ 110,154	51.93	Full Time	\$ -	\$ 1,637	\$ -	10	\$ 114,555
Fire Captain	Fire Emergency Response	212023	\$ 102,102	37.5	Full Time	\$ -	\$ 1,517	\$ -	9	\$ 106,181
Fire Lt	Fire Emergency Response	212023	\$ 107,822	51.93	Full Time	\$ -	\$ 1,587	\$ -	10	\$ 111,025
Fire Lt	Fire Emergency Response	212023	\$ 95,192	51.93	Full Time	\$ -	\$ 1,471	\$ -	9	\$ 102,921
Fire Lt	Fire Emergency Response	212023	\$ 103,992	51.93	Full Time	\$ -	\$ 1,530	\$ -	9	\$ 107,082
Fire Lt	Fire Emergency Response	212023	\$ 95,192	51.93	Full Time	\$ -	\$ 1,471	\$ -	9	\$ 102,921
Fire Lt	Fire Emergency Response	212023	\$ 99,952	51.93	Full Time	\$ -	\$ 1,471	\$ -	9	\$ 102,921
Fire Lt	Fire Emergency Response	212023	\$ 104,276	51.93	Full Time	\$ -	\$ 1,535	\$ -	9	\$ 107,374
Firefighter	Fire Emergency Response	212023	\$ 85,491	51.93	Full Time	\$ -	\$ 1,258	\$ -	8	\$ 87,999
Firefighter	Fire Emergency Response	212023	\$ 85,491	51.93	Full Time	\$ -	\$ 1,258	\$ -	8	\$ 87,999
Firefighter	Fire Emergency Response	212023	\$ 84,741	51.93	Full Time	\$ -	\$ 1,253	\$ -	8	\$ 87,695
Firefighter	Fire Emergency Response	212023	\$ 85,191	51.93	Full Time	\$ -	\$ 1,258	\$ -	8	\$ 87,999
Firefighter	Fire Emergency Response	212023	\$ 85,183	51.93	Full Time	\$ -	\$ 1,258	\$ -	8	\$ 87,999
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 89,748	51.93	Full Time	\$ -	\$ 1,327	\$ -	8	\$ 92,851
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,198	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,498	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 88,448	51.93	Full Time	\$ -	\$ 1,320	\$ -	8	\$ 92,394
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 89,748	51.93	Full Time	\$ -	\$ 1,327	\$ -	8	\$ 92,851
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 88,448	51.93	Full Time	\$ -	\$ 1,301	\$ -	8	\$ 91,048
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,498	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,198	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155

Fire Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 88,448	51.93	Full Time	\$ -	\$ 1,301	\$ -	8	\$ 91,048
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,198	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 89,748	51.93	Full Time	\$ -	\$ 1,327	\$ -	8	\$ 92,851
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,198	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 89,748	51.93	Full Time	\$ -	\$ 1,327	\$ -	8	\$ 92,851
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,498	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,198	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 88,448	51.93	Full Time	\$ -	\$ 1,320	\$ -	8	\$ 92,394
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 88,448	51.93	Full Time	\$ -	\$ 1,320	\$ -	8	\$ 92,394
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 89,748	51.93	Full Time	\$ -	\$ 1,327	\$ -	8	\$ 92,851
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,198	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 88,448	51.93	Full Time	\$ -	\$ 1,320	\$ -	8	\$ 92,394
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,498	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 89,748	51.93	Full Time	\$ -	\$ 1,327	\$ -	8	\$ 92,851
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 88,448	51.93	Full Time	\$ -	\$ 1,320	\$ -	8	\$ 92,394
Firefighter/Paramedic	Fire Emergency Response	212023	\$ 90,198	51.93	Full Time	\$ -	\$ 1,331	\$ -	8	\$ 93,155
Firefighter/ParamedicX	Fire Emergency Response	212023	\$ 66,802	51.93	Full Time	\$ -	\$ 1,022	\$ -	6	\$ 71,538
Firefighter/ParamedicX	Fire Emergency Response	212023	\$ 72,252	51.93	Full Time	\$ -	\$ 1,106	\$ -	7	\$ 77,374
Firefighter/ParamedicX	Fire Emergency Response	212023	\$ 69,474	51.93	Full Time	\$ -	\$ 1,063	\$ -	6	\$ 74,399
Firefighter/ParamedicX	Fire Emergency Response	212023	\$ 72,252	51.93	Full Time	\$ -	\$ 1,106	\$ -	7	\$ 77,374
Firefighter/ParamedicX	Fire Emergency Response	212023	\$ 66,802	51.93	Full Time	\$ -	\$ 1,022	\$ -	6	\$ 71,538
Firefighter/ParamedicX	Fire Emergency Response	212023	\$ 69,474	51.93	Full Time	\$ -	\$ 1,063	\$ -	6	\$ 74,399
Firefighter/ParamedicX	Fire Emergency Response	212023	\$ 72,252	51.93	Full Time	\$ -	\$ 1,106	\$ -	7	\$ 77,374
Fire Lt	Fire Prevention	212022	\$ 105,439	37.5	Full Time	\$ -	\$ 1,552	\$ -	9	\$ 108,582
Inspector	Fire Prevention	212022	\$ 19,890	15	Part Time	\$ 1,264	\$ 296	\$ -		\$ 21,947
			\$ 4,467,130			\$ 7,615	\$ 66,438	\$ 9,752	\$ 397	\$ 4,666,148
	Merit Pool/Union Contracts		\$ 124,815							
	Personnel Change		\$ 129,074							
			<u>\$ 4,721,019</u>							

Personnel Change	
\$ 129,074	Hire (3) Fire Fighters
\$ 129,074	Total

Foreign Fire Tax Fund
Fiscal Year 2018 Budget

Foreign Fire Tax Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ 57,586	\$ 62,920	\$ 63,595	\$ 40,000	\$ 64,918
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 209	\$ 87	\$ 76	\$ 75	\$ 82
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 57,795	\$ 63,007	\$ 63,671	\$ 40,075	\$ 65,000
Less Contributions & Transfers	\$ 57,795	\$ 63,007	\$ 63,671	\$ 40,075	\$ 65,000

Foreign Fire Tax Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ 55,161	\$ 73,258	\$ 63,671	\$ 40,075	\$ 65,000
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 55,161	\$ 73,258	\$ 63,671	\$ 40,075	\$ 65,000
Total Less Transfers	\$ 55,161	\$ 73,258	\$ 63,671	\$ 40,075	\$ 65,000
Surplus (Deficit)	\$ 2,634	\$ (10,251)	\$ -	\$ -	\$ -
Fund Balance	\$ 65,922	\$ 55,671	\$ 55,671	\$ 55,671	\$ 55,671

Foreign Fire Tax Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
222		<u>Foreign Fire Revenues</u>						
222	816000	FOREIGN FIRE INSURANCE TAX	\$ 57,586	\$ 62,920	\$ 63,595	\$ 40,000	\$ 64,918	Tax on non-IL insurance company that has policy holders who are IL residents.
222	872000	INTEREST ON INVESTMENTS	\$ 209	\$ 87	\$ 76	\$ 75	\$ 82	
	Total	Foreign Fire Revenues	\$ 57,795	\$ 63,007	\$ 63,671	\$ 40,075	\$ 65,000	
2222023		<u>Foreign Fire Tax Expenditures</u>						
2222023	952000	MATERIALS	\$ 55,161	\$ 73,258	\$ 63,671	\$ 40,075	\$ 65,000	
	Total	Foreign Fire Tax Expenditures	\$ 55,161	\$ 73,258	\$ 63,671	\$ 40,075	\$ 65,000	
		Foreign Fire Tax Fund Surplus/(Def)	\$ 2,634	\$ (10,251)	\$ -	\$ -	\$ -	

Police Department
Fiscal Year 2018 Budget



Police Department

Description

The Park Ridge Police Department is dedicated to providing excellent police service through positive community partnerships and collaborations with our citizens in order to reduce crime, create a safe environment, build trust, and enhance the quality of life in our community. In pursuit of this mission, the Department endorses the following values: Honor, Integrity, Personal Accountability, and Professionalism. The Police Department provides the operational functions and services related to the protection of persons and property, including police patrol, crime investigation and prevention, community relations, traffic law enforcement, community service officers, parking enforcement and school crossing guards.

Key Metrics

<i>Measurable Statistics</i>	2016	2015	2014
Index Crime Rate*	1041	1083	1238
Traffic Stops	4,178	4,035	3880
Traffic Citations**	5,494	4,347	5208
Arrests	388	477	502
Police Service Events***	38,841	30,664	27,111
Offense Reports****	2,677	1,117	1,281
Crash Reports	1,523	1,511	1,457

*Changed to Index Crime Rate from Part 1 Crimes.

**Traffic Citations for 2016 include Written Warnings.

***We have changed this category from Calls for Service to Police Service Events as a result of data from the new CAD system. From a historical perspective, 2014 represented the old CAD system, 2015 was the transition from the old system to the new system, and 2016 the new CAD system. The numbers are different due to what was counted in each system. The new CAD system counts more officer activity.

****Again, the new CAD system counts offense reports differently.

Prior Year's Goals Status

1. Police Reform Act
 - a. Process Improvements/Citizen Connectivity

Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

Monitor and analyze new policies and procedures of the Police Reform Act with implementation recommendations to the City Manager

Status: We have made significant progress in this area and continue to work on a few areas:

- A. Statute relating to investigations of officer-involved deaths- Incorporated the provisions of Public Act 099-0352 into the Response to Resistance General Order.
- B. Uniform Crime Reporting Act- The department is in compliance with requirements mandating monthly reporting of crime information including arrest related deaths, law enforcement firearms discharges and quarterly reporting of supplemental homicide incidents.
- C. Pedestrian detentions- Developed and instituted a system for documenting pedestrian detentions. Conducted quarterly audits throughout the year to ensure compliance.
- D. Chokeholds- Issued a Special Order prohibiting the use of a chokehold except in circumstances where deadly force is justified in compliance with Public Act 099-0352.
- E. Conducted officer training and education on the exemptions to eavesdropping portion of Public Act 099-0352. Officers are aware that they have no expectation of privacy with regard to a private citizen recording their actions while acting in an official capacity.
- F. Police training- Probationary police officers have attended a police academy in compliance with the training requirements set forth in Public Act 099-0352 to include: training on procedural justice, use of control tactics, temporary questioning, human rights, cultural competency, constitutional authority, addiction, perceptions and myths about rape and trauma informed, victim centered interview techniques for rape cases.
- G. Designed a training calendar to ensure in-service training meets the requirements set forth in Public Act 099-0352 to include: Constitutional and proper use of law enforcement authority, procedural justice, civil rights, human rights and cultural competency.
- H. Began the initial steps towards implementing a body camera program. Completed an audit of Records staffing required to maintain a body worn camera program and have included that in the FY18 budget preparation.

2. Mental Health Grant Completion

a. Citizen Connectivity

Complete the training and initiatives identified in the award of the mental health grant and report to the City Council on next steps

Status: Much work has been completed on this goal. The department completed CIT 40 hour training sessions and all of our sworn officers have been trained. In addition, many meetings with key partners have occurred and the community brochure has been developed and distributed. We completed the dispatcher training, our Volunteer Corps training and Fire department training. The department began development of the co-responder model and worked closely with Lutheran General Hospital. All of the requisite reporting has been completed with the DOJ. The Department of Justice is completing their toolkit which will be available to other agencies and the final report is awaiting approval.

3. Administrative Functions Audit

a. Process Improvements/Citizen Connectivity

Analyze and report to the City Manager on the administrative functions of the Department with recommendations for improvements and consolidations

Status: Key Administrative staff reviewed their respective job descriptions and made updates which reflected the re-alignment and/or re-assignment of several Administrative positions, including the elimination of the Administrative Commander position. Meetings with Administrative supervisors to be held to discuss consolidation and/or redistribution of administrative tasks. In addition, an employee survey, designed to identify areas for improvement or areas of strength, was completed for all Administrative staff. Another survey was provided to patrol supervisors seeking feedback relevant to Administrative staff functions. The Administrative Supervisor position was created and is evolving. That supervisor is reviewing and redistributing functions amongst the Community Service Officers. An audit of the current and anticipated workload in Records resulted in a budget request for two full time Records Techs. The department also explored the feasibility of eliminating the overnight desk officer. After consulting with the West Suburban Consolidated Dispatch Center (WSCDC), it was determined to postpone this proposed concept until WSCDC completes several high impact programs (on-boarding of an additional agency, new console deployment).

4. Facilities Capital Investment

- a. Process Improvements/Citizen Connectivity/Financial Stability

Reinstitute multi-year capital spending to address facilities issues with Police Department

Status: The procurement officer has been getting bids for the air quality issue and life safety issues.

Proposed Goals/Strategic Initiatives

Short-term complex

1. Improve technological infrastructure at City Hall/ enhance technology in all departments.
 - a. Explore facility and vehicle technology upgrades
 - b. Move toward a digital office
2. Address Human Resources & Organizational Development Needs
 - a. Develop bench strength
 - b. Succession planning
 - c. Develop path to improve morale
 - d. Reduce employee turnover
 - e. Address compensation and compression needs in public safety and other departments

Short-term routine

1. Improve external customer service to residents
2. Work to take a broader view of problem solving and alternatives
 - a. Explore/consider actions that include breaking silos, and traditional problem solving
 - b. Work to improve Council rapport and stability

Long-term routine

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
 - a. Be willing to break or flex the model on how to serve the community
 - b. Solidify a collaborative council - staff relationship – will achieve more through cultural shift!
2. Explore integration of elements of Fire & Police Departments, and inspector and inspection services/work to establish cross-trained staff

Noteworthy changes in FY18 budget assumptions, modeling and personnel

Headcount Changes

Records staff increase from 2.19 to 3.32

Police Officer staff increase from 54 to 56 -- STC2, STR1, LTR1

***headcount justification memo to be distributed before Public Safety Budget Workshop session*

Social Media Initiative – included \$5,000

The President’s Task Force on 21st Century Policing identified the importance of technology in improving policing practices and building community trust and legitimacy.

The Park Ridge Police Department is committed to transparency and to providing time sensitive critical information to the public. To that end, the Park Ridge Police Department has been using news releases, Nixle Lite, Facebook, Twitter, Nextdoor and YouTube. Upgrading our Nixle subscription facilitates broader, quicker and more efficient dissemination of information. – STC1, STR1, STR2

DOJ grant -- Procedural Justice in Practice: A Community Advisory Board (CAB) Approach – included \$45,000 (revenue and expense)

The overarching goal of this grant project is to develop an innovative community policing strategy by establishing a CAB with procedural justice as its foundation.

The project plan will include several strategies to achieve the program outcomes identified above by planning for, chartering and operationalizing a community advisory board within Park Ridge through the following actions:

- Conduct two community-police Town Hall meetings to introduce the CAB model and to serve as listening sessions to understand the community’s needs, concerns and questions
- Execute a recruiting effort strategically targeting stakeholder entities from a variety of organizations, backgrounds and concerns within the community to serve on the CAB
- Conduct education and information sharing sessions with the CAB on the pillars of procedural justice and discussion of their internal and external applications
- Meet monthly with the CAB to discuss progress and opportunities for action, and next steps
- Execute agreed-upon strategies to operationalize procedural justice within PRPD and in external efforts in partnership with the community.

Federal funding was approved for this unique opportunity and will allow PRPD funding to cover needed staff effort to work with the CAB and to operationalize the identified action steps that come from CAB recommendations. – STC2, STR1, STR2, LTR1

Automate Etickets -- included \$25,000

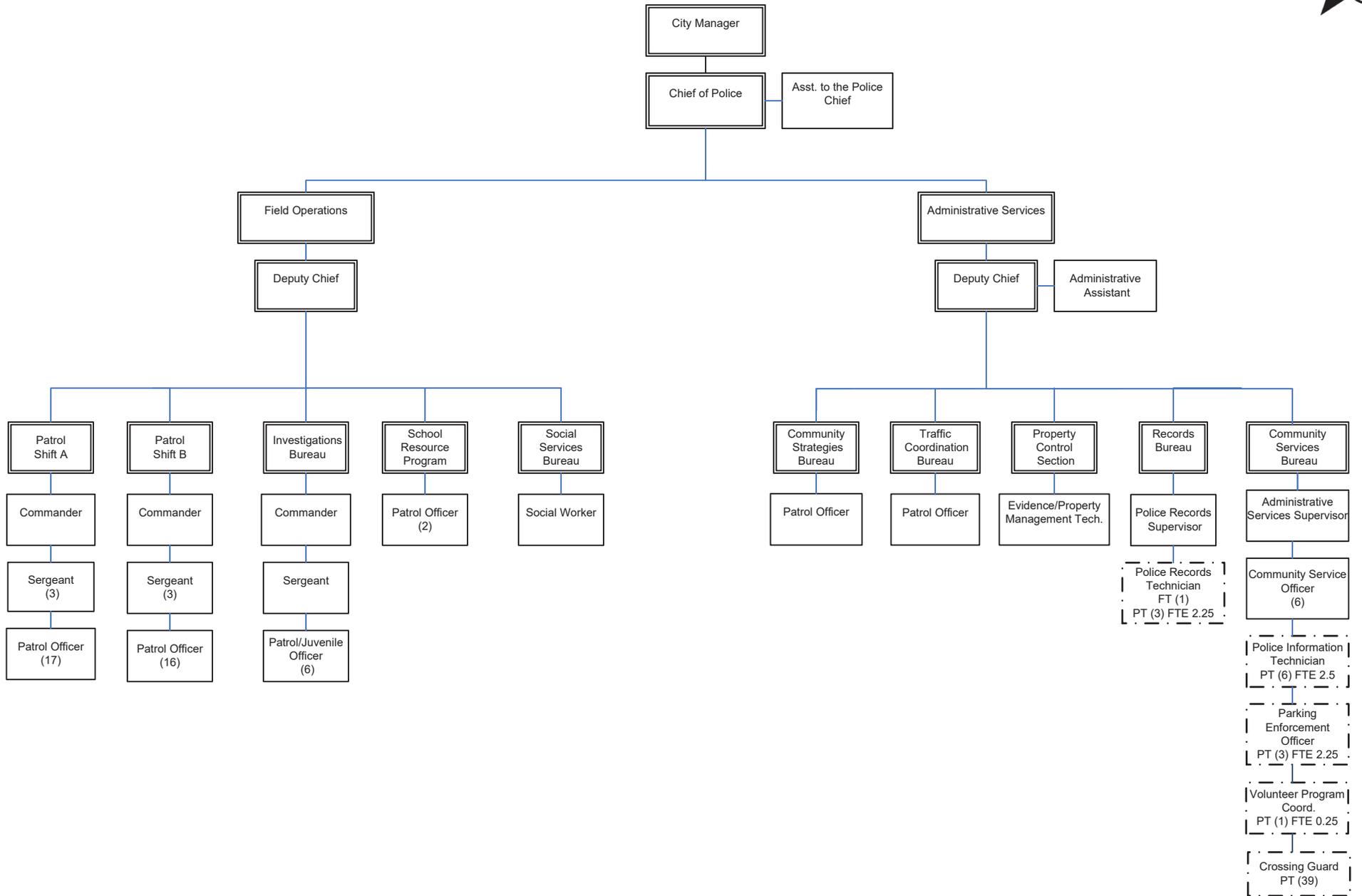
Facilitate more efficient and technology driven process – STC1

City generator replacement to serve various departments radio support -- included \$27,000

Volunteer support with purchase of new trailer -- included \$4,000

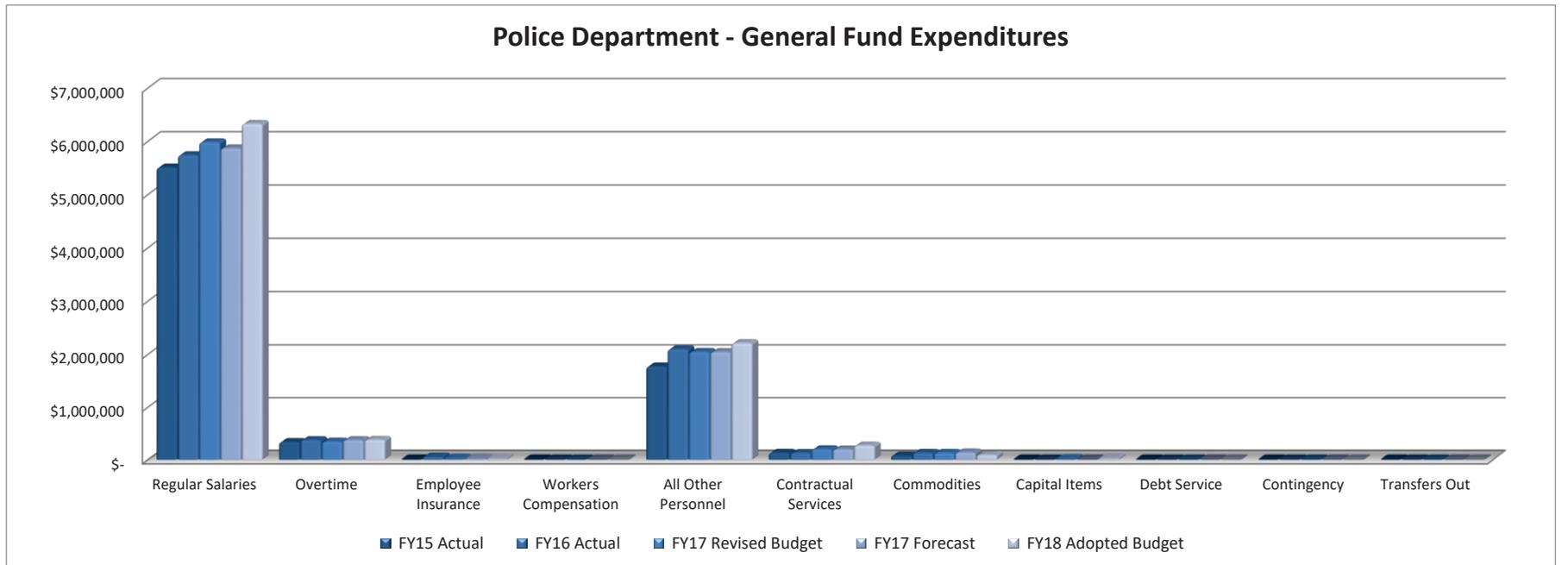
React to volunteer requests and address potential liability concern – STR1

Park Ridge Police Department



Police Department - General Fund Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 5,508,222	\$ 5,739,567	\$ 5,982,133	\$ 5,868,685	\$ 6,327,895
Overtime	\$ 337,555	\$ 373,974	\$ 345,000	\$ 373,942	\$ 379,792
Employee Insurance	\$ -	\$ 51,077	\$ 24,570	\$ 24,570	\$ 23,637
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ 1,773,976	\$ 2,097,226	\$ 2,046,859	\$ 2,044,132	\$ 2,212,760
Contractual Services	\$ 132,793	\$ 128,457	\$ 200,000	\$ 195,799	\$ 270,077
Commodities	\$ 75,664	\$ 131,749	\$ 131,646	\$ 138,804	\$ 92,000
Capital Items	\$ -	\$ -	\$ 15,000	\$ -	\$ 27,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 7,828,210	\$ 8,522,051	\$ 8,745,208	\$ 8,645,932	\$ 9,333,161
Total Less Transfers	\$ 7,828,210	\$ 8,522,051	\$ 8,745,208	\$ 8,645,932	\$ 9,333,161



Police Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1002011		<u>Police Administration</u>						
1002011	910000	REGULAR SALARIES	\$ 759,872	\$ 1,060,912	\$ 1,112,825	\$ 984,602	\$ 1,109,459	Records staff (\$28,571): change (1) from .75 FTE to 1.0 FTE; increase hours for (1) from .25 FTE to .75 FTE. Merit Pool/Union Contracts/Adjustments.
1002011	915000	EXTRA HELP	\$ -	\$ 8,268	\$ 10,000	\$ 14,328	\$ -	Now in regular salaries for FY18: \$15K.
1002011	915200	OVERTIME	\$ 15,369	\$ 13,024	\$ 20,000	\$ 19,944	\$ 20,000	Partial reimbursement to City's General Fund for services provided.
1002011	921011	PSEBA	\$ -	\$ 51,077	\$ 24,570	\$ 24,570	\$ 23,637	(1) "Public Safety Employee Benefits Act" Member.
1002011	926400	UNIFORMS- PAYROLL	\$ 225	\$ 225	\$ 1,650	\$ 600	\$ 1,200	
1002011	940100	TELECOMMUNICATIONS	\$ 2,332	\$ 3,382	\$ 3,500	\$ 3,500	\$ 8,300	Department cell phones, Purchase of social media initiative.
1002011	943700	TRAINING	\$ 5,020	\$ 30,665	\$ 32,000	\$ 32,000	\$ 38,000	Training, academy new hires, promotions, specialized courses.
1002011	947400	MEMBERSHIP DUES	\$ 9,440	\$ 18,663	\$ 18,000	\$ 15,959	\$ 15,520	Annual dues: training, multi-jurisdictional task forces and mutual aid organizations.
1002011	948500	GENERAL CONTRACTUAL SERV	\$ 28,730	\$ 17,498	\$ 25,000	\$ 25,000	\$ 70,957	Department of Justice Grant, service agreements, software licenses, translators, court reporters, counseling services, firing range .
1002011	949100	PENSION PAYMENTS	\$ 1,713,170	\$ 2,027,060	\$ 1,967,159	\$ 1,967,159	\$ 2,130,010	
1002011	952000	MATERIALS	\$ 16,258	\$ 60,518	\$ 74,041	\$ 81,419	\$ 21,000	FY17 included grant expenditures. Office supplies, report forms, awards.
1002011	990800	COMP EQUIP	\$ -	\$ -	\$ 15,000	\$ -	\$ -	
	Total	Police Administration	\$ 2,550,417	\$ 3,291,293	\$ 3,303,745	\$ 3,169,081	\$ 3,438,083	
1002012		<u>Investigations</u>						
1002012	910000	REGULAR SALARIES	\$ 821,537	\$ 860,517	\$ 879,766	\$ 900,614	\$ 929,214	
1002012	915200	OVERTIME	\$ 71,996	\$ 94,792	\$ 75,000	\$ 88,998	\$ 94,792	
1002012	926400	UNIFORMS- PAYROLL	\$ 6,700	\$ 6,700	\$ 7,400	\$ 6,638	\$ 7,400	Investigations personnel.
1002012	943700	TRAINING	\$ 3,332	\$ -	\$ -	\$ -	\$ -	
1002012	947400	MEMBERSHIP DUES	\$ 5,455	\$ -	\$ -	\$ -	\$ -	
1002012	948500	GENERAL CONTRACTUAL SERV	\$ 8,329	\$ 8,701	\$ 10,000	\$ 8,053	\$ 10,000	Critical Reach Message System, LEADS online, Subpoena and fingerprint processing.
1002012	952000	MATERIALS	\$ 1,559	\$ 1,992	\$ 3,000	\$ 2,781	\$ 3,000	Surveillance equipment maintenance/replacement, Special Evidence Technician.
	Total	Investigations	\$ 918,909	\$ 972,702	\$ 975,166	\$ 1,007,084	\$ 1,044,406	

Police Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1002013		<u>Communications/Technology</u>						
1002013	910000	REGULAR SALARIES	\$ 229,380	\$ -	\$ -	\$ -	\$ -	
1002013	941700	DATA PROCESSING SERVICES	\$ 7,563	\$ -	\$ -	\$ -	\$ -	
1002013	948500	GENERAL CONTRACTUAL SERV	\$ 17,771	\$ 21,400	\$ 45,000	\$ 45,000	\$ 62,800	Automated e-tickets: \$25K, Cook County radio System: \$20K, LEADS/T1: \$10K, equipment auditing software \$5,400, CABS T1: \$2,400.
1002013	955500	ELECTRICITY	\$ 637	\$ -	\$ -	\$ -	\$ -	
1002013	990100	CITY GENERATOR	\$ -	\$ -	\$ -	\$ -	\$ 27,000	
	Total	Communications/Technology	\$ 255,351	\$ 21,400	\$ 45,000	\$ 45,000	\$ 89,800	
1002014		<u>Patrol</u>						
1002014	910000	REGULAR SALARIES	\$ 3,498,307	\$ 3,612,194	\$ 3,782,888	\$ 3,775,228	\$ 4,073,810	Two new patrol officers, 9 mo. prorated salary (\$102,215).
1002014	913000	CROSSING GUARDS	\$ 115,542	\$ 116,378	\$ 117,300	\$ 117,300	\$ 123,000	Crossing guard rate increase to \$14.25 per hour.
1002014	915200	OVERTIME	\$ 250,190	\$ 266,157	\$ 250,000	\$ 265,000	\$ 265,000	
1002014	926000	UNIFORMS	\$ 28,961	\$ 30,573	\$ 33,900	\$ 31,000	\$ 47,000	Uniforms: new hires/quartermaster system, equipment. Regional organization fees: SWAT \$15K, Field Force \$3K .
1002014	926400	UNIFORMS- PAYROLL	\$ 24,170	\$ 23,650	\$ 26,000	\$ 23,656	\$ 26,400	\$750 per patrol officer (32 officers), \$300 per supervisor (8 supervisors).
1002014	942100	BUILDING MAINTENANCE	\$ 8,353	\$ 6,416	\$ 20,000	\$ 20,000	\$ 20,000	Hazmat services, facility cleaning twice a year, repairs and supplies.
1002014	942300	SQUAD EMERG EQUIP REPAIR	\$ 5,955	\$ 5,009	\$ 10,000	\$ 10,000	\$ 10,000	Radios, squad equipment, repairs and radar repairs.
1002014	943700	TRAINING	\$ 15,271	\$ -	\$ -	\$ -	\$ -	
1002014	947400	MEMBERSHIP DUES	\$ 138	\$ -	\$ -	\$ -	\$ -	
1002014	948200	STRAY ANIMAL IMPOUND	\$ 1,342	\$ 1,481	\$ 3,000	\$ 3,000	\$ 3,000	Animal Services.
1002014	948500	GENERAL CONTRACTUAL SERV	\$ 10,882	\$ 12,559	\$ 30,000	\$ 30,000	\$ 28,000	Annual fee for Speed Sentry Access (new in FY17), bike maintenance, MCU computer upgrades.
1002014	952000	MATERIALS	\$ 52,242	\$ 59,247	\$ 44,605	\$ 44,605	\$ 50,000	Ammunition, tasers, radar, medical supplies, flares, reports, prisoner meals, range supplies and evidence technician supplies.
	Total	Patrol	\$ 4,011,351	\$ 4,133,666	\$ 4,317,693	\$ 4,319,789	\$ 4,646,210	
1002015		<u>Crime Prevention Strategies</u>						
1002015	910000	REGULAR SALARIES	\$ 83,584	\$ 89,565	\$ 89,354	\$ 90,940	\$ 92,412	
1002015	926400	UNIFORMS- PAYROLL	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	
1002015	943700	TRAINING	\$ 20	\$ -	\$ -	\$ -	\$ -	
1002015	947400	MEMBERSHIP DUES	\$ 100	\$ -	\$ -	\$ -	\$ -	
1002015	948300	MILEAGE COMPENSATION	\$ 2,760	\$ 2,682	\$ 3,500	\$ 3,286	\$ 3,500	Citizen Patrol mileage reimbursement.
1002015	952000	MATERIALS	\$ 4,968	\$ 9,993	\$ 10,000	\$ 10,000	\$ 18,000	Mental health brochures: \$4K, new volunteer trailer: \$4K.
	Total	Crime Prevention Strategies	\$ 92,182	\$ 102,990	\$ 103,604	\$ 104,977	\$ 114,662	
	Total	Police Expenditures	\$ 7,828,210	\$ 8,522,051	\$ 8,745,208	\$ 8,645,932	\$ 9,333,161	

Police Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Crossing Guard	Police Crossing Guards	214913	\$ 3,529	5	Part-time	\$ 224	\$ 52	\$ -	\$ -	3,894
Patrol Officer	Police Investigation	202012	\$ 88,954	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Patrol Officer	Police Investigation	202012	\$ 88,504	40	Full-time	\$ -	\$ 1,302	\$ -	\$ 8	91,122
Patrol Officer	Police Investigation	202012	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Investigation	202012	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Investigation	202012	\$ 89,254	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Patrol Officer	Police Investigation	202012	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Investigation	202012	\$ 88,954	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Police Commander	Police Investigation	202012	\$ 106,169	40	Full-time	\$ -	\$ 1,578	\$ -	\$ 9	110,411
Police Sergeant	Police Investigation	202012	\$ 100,302	40	Full-time	\$ -	\$ 1,476	\$ -	\$ 9	103,292
Police Social Worker	Police Investigation	202012	\$ 68,000	40	Full-time	\$ 4,321	\$ 1,011	\$ 6,635	\$ 6	81,673
Deputy Police Chief	Police Patrol	202014	\$ 113,700	37.5	Full-time	\$ -	\$ 1,673	\$ -	\$ -	117,079
Patrol Officer	Police Patrol	202014	\$ 90,562	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Patrol Officer	Police Patrol	202014	\$ 90,262	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Patrol Officer	Police Patrol	202014	\$ 88,954	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 89,254	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Patrol Officer	Police Patrol	202014	\$ 70,495	40	Full-time	\$ -	\$ 1,038	\$ -	\$ 6	72,597
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Patrol Officer	Police Patrol	202014	\$ 87,204	40	Full-time	\$ -	\$ 1,302	\$ -	\$ 8	91,122
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 89,254	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Patrol Officer	Police Patrol	202014	\$ 87,204	40	Full-time	\$ -	\$ 1,302	\$ -	\$ 8	91,122
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 88,954	40	Full-time	\$ -	\$ 1,313	\$ -	\$ 8	91,883
Patrol Officer	Police Patrol	202014	\$ 79,098	40	Full-time	\$ -	\$ 1,164	\$ -	\$ 7	81,456
Patrol Officer	Police Patrol	202014	\$ 87,204	40	Full-time	\$ -	\$ 1,302	\$ -	\$ 8	91,122
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 88,954	40	Full-time	\$ -	\$ 1,309	\$ -	\$ 8	91,579
Patrol Officer	Police Patrol	202014	\$ 70,495	40	Full-time	\$ -	\$ 1,038	\$ -	\$ 6	72,597
Patrol Officer	Police Patrol	202014	\$ 67,136	40	Full-time	\$ -	\$ 1,038	\$ -	\$ 6	72,597
Patrol Officer	Police Patrol	202014	\$ 67,136	40	Full-time	\$ -	\$ 1,038	\$ -	\$ 6	72,597

Police Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Patrol Officer	Police Patrol	202014	\$ 88,954	40	Full-time	\$ -	\$ 1,313	\$ -	8	\$ 91,883
Patrol Officer	Police Patrol	202014	\$ 88,504	40	Full-time	\$ -	\$ 1,302	\$ -	8	\$ 91,122
Patrol Officer	Police Patrol	202014	\$ 88,954	40	Full-time	\$ -	\$ 1,313	\$ -	8	\$ 91,883
Patrol Officer	Police Patrol	202014	\$ 67,136	40	Full-time	\$ -	\$ 1,038	\$ -	6	\$ 72,597
Patrol Officer	Police Patrol	202014	\$ 87,204	40	Full-time	\$ -	\$ 1,302	\$ -	8	\$ 91,122
Patrol Officer	Police Patrol	202014	\$ 88,954	40	Full-time	\$ -	\$ 1,313	\$ -	8	\$ 91,883
Patrol Officer	Police Patrol	202014	\$ 89,254	40	Full-time	\$ -	\$ 1,313	\$ -	8	\$ 91,883
Patrol Officer	Police Patrol	202014	\$ 67,136	40	Full-time	\$ -	\$ 1,038	\$ -	6	\$ 72,597
Patrol Officer	Police Patrol	202014	\$ 89,254	40	Full-time	\$ -	\$ 1,313	\$ -	8	\$ 91,883
Patrol Officer	Police Patrol	202014	\$ 61,927	40	Full-time	\$ -	\$ 973	\$ -	6	\$ 68,115
Patrol Officer	Police Patrol	202014	\$ 89,254	40	Full-time	\$ -	\$ 1,313	\$ -	8	\$ 91,883
Patrol Officer	Police Patrol	202014	\$ 88,954	40	Full-time	\$ -	\$ 1,313	\$ -	8	\$ 91,883
Police Commander	Police Patrol	202014	\$ 105,632	40	Full-time	\$ -	\$ 1,555	\$ -	9	\$ 108,780
Police Commander	Police Patrol	202014	\$ 108,521	40	Full-time	\$ -	\$ 1,597	\$ -	10	\$ 111,755
Police Sergeant	Police Patrol	202014	\$ 96,013	40	Full-time	\$ -	\$ 1,413	\$ -	8	\$ 98,875
Police Sergeant	Police Patrol	202014	\$ 100,602	40	Full-time	\$ -	\$ 1,481	\$ -	-	\$ 103,592
Police Sergeant	Police Patrol	202014	\$ 100,302	40	Full-time	\$ -	\$ 1,476	\$ -	9	\$ 103,292
Police Sergeant	Police Patrol	202014	\$ 100,302	40	Full-time	\$ -	\$ 1,476	\$ -	9	\$ 103,292
Police Sergeant	Police Patrol	202014	\$ 96,013	40	Full-time	\$ -	\$ 1,413	\$ -	8	\$ 98,875
Police Sergeant	Police Patrol	202014	\$ 100,602	40	Full-time	\$ -	\$ 1,481	\$ -	9	\$ 103,600
			\$ 5,929,041			\$ 68,674	\$ 87,752	\$ 73,894	\$ 470	\$ 6,282,667
Merit Pool/Union Contracts			\$ 132,836							
Stipends			\$ 135,232							
Personnel Increase			\$ 130,786							
Total			\$ 6,327,894							

Stipend/Longevity Detail	
\$ 6,050	Admin
\$ 16,600	Investigations
\$ 110,432	Patrol
\$ 2,150	Crime Prevention
\$ 135,232	Total

Personnel Change	
\$ 102,215	Hire (2) Patrol Officers
\$ 28,571	Records Staff
\$ 130,786	Total

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Asset Forfeiture Fund
Fiscal Year 2018 Budget

Asset Forfeiture Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 14	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 33,918	\$ 11,487	\$ -	\$ 14,538	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 33,932	\$ 11,487	\$ -	\$ 14,538	\$ -
Less Contributions & Transfers	\$ 33,932	\$ 11,487	\$ -	\$ 14,538	\$ -

Asset Forfeiture Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ 520	\$ 23,777	\$ 25,000	\$ 9,100	\$ 97,113
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 520	\$ 23,777	\$ 25,000	\$ 9,100	\$ 97,113
Total Less Transfers	\$ 520	\$ 23,777	\$ 25,000	\$ 9,100	\$ 97,113
Surplus (Deficit)	\$ 33,412	\$ (12,290)	\$ (25,000)	\$ 5,438	\$ (97,113)
Fund Balance	\$ 103,965	\$ 91,675	\$ 66,675	\$ 97,113	\$ -

Asset Forfeiture Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
221		<u>Asset Forfeiture Revenues</u>						
221	853700	FORFEITURES	\$ 1,134	\$ -	\$ -	\$ -	\$ -	
221	853714	STATE ASSET FORFEITURE RECEIPTS	\$ -	\$ 1,666	\$ -	\$ 11,041	\$ -	
221	853715	DUI FINE RECEIPTS	\$ 32,784	\$ 9,821	\$ -	\$ 3,496	\$ -	
221	853716	FEDERAL FORFEITURE RECEIPTS	\$ -	\$ -	\$ -	\$ 1	\$ -	
221	872000	INTEREST ON INVESTMENTS	\$ 14	\$ -	\$ -	\$ -	\$ -	
	Total	Asset Forfeiture Revenues	\$ 33,932	\$ 11,487	\$ -	\$ 14,538	\$ -	
2212012		<u>Asset Forfeiture Expenditures</u>						
2212012	952008	DUI MATERIALS	\$ -	\$ 5,732	\$ 12,335	\$ 365	\$ 40,005	
2212012	952009	DRUG MATERIALS	\$ 520	\$ 17,985	\$ 12,500	\$ 5,077	\$ 42,216	
2212012	952014	STATE ASSET FORFEITURE	\$ -	\$ -	\$ -	\$ 3,504	\$ 13,002	
2212012	952016	FEDERAL FORFEITURE	\$ -	\$ 60	\$ 165	\$ 154	\$ 1,890	
	Total	Asset Forfeiture Expenditures	\$ 520	\$ 23,777	\$ 25,000	\$ 9,100	\$ 97,113	
		Asset Forfeiture Surplus (Deficit)	\$ 33,412	\$ (12,290)	\$ (25,000)	\$ 5,438	\$ (97,113)	

Public Works Department
Fiscal Year 2018 Budget



Public Works Department

Description

The Public Works Department provides services including traffic control, street lighting, snow removal, public ways maintenance, sewer and storm drainage, water supply and distribution, and solid waste collection and disposal. Public Works is responsible for equipment, maintenance, and all engineering services, including the preparation of construction plans and on-site supervision of all public construction projects. Divisions with the Public Works Department include Engineering, Forestry, Sewer, Streets, Water Supply, Grounds Maintenance, and Vehicle Maintenance.

Key Metrics

<i>Measurable Statistics</i>	2016	2015	2014
Water Main breaks & service leaks	51	74	119
Snow & Ice removal (by man hours)	718	3,474	7,122
Salt used (by ton)	2,059	3,585	4,320
Sewer Flushing (by linear feet)	218,270	75,127	110,850
Catch Basin & Inlets cleaning	2,288	1,885	1,867
Tree Removal & Plantings	729 / 673	1,170	1,196
Water Meter readings & service calls (by man hours)	1,701	1,920	1,827
Water Meter installation	437	1,198	583
Street Sweeping (by curb mile)	4,893	4,376	2,704
Alley Grading (by linear feet)	63,931	37,068	39,010
Parking Meters (by man hours)	712	559	550
JULIE Locates	6,424	5,662	6,177

Prior Year's Goals Status

1. Flood Control
 - a. Public Improvements

Through maintenance and Council approved capital projects, identify and address areas of flooding concern within approved budget

Status: Awaiting Stormwater Master Plan report. Lined 15,977 feet of sewer in FY17, along with higher levels of sewer maintenance as detailed in Key Metrics.

Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

2. Emerald Ash Borer/Reforestation
 - a. Public Improvements

Continue elimination of EAB devastated areas and increase reforestation initiatives

Status: 253 parkway Ash trees remain, of which 96 are being treated. The remaining Ash trees will be re-evaluated and either treated or removed.

Proposed Goals/Strategic Initiatives

Short-term complex

1. Establish and fund a stormwater utility and funding of stormwater project
 - a. Identification of flood projects resulting from master planning underway
2. Improve technological infrastructure at City Hall/ enhance technology in all departments.
 - a. Implement and expand use of online technology for transactions, meter reads, payables, receivables, etc.
 - b. Move toward a digital office
3. Address Human Resources & Organizational Development Needs
 - a. Develop bench strength
 - b. Succession planning
 - c. Develop path to improve morale
 - d. Reduce employee turnover
 - e. Address compensation and compression needs in public safety and other departments

Short-term routine

1. Create an overall infrastructure plan
 - a. Roads, sidewalks, curbs, lighting
 - b. Expand our sewer lining program and lengthen service life of sewer facilities
2. Improve external customer service to residents
3. Work to take a broader view of problem solving and alternatives
 - a. Explore/consider actions that include breaking silos, and traditional problem solving
 - b. Work to improve Council rapport and stability

Long-term complex

1. Manage our stormwater utility master plan; the stormwater utility will be up and running and initial multi-year projects functioning within a fair framework flood program that works
2. See installation phase/construction begin on portions of our long-term/ adopted infrastructure plan
3. Improve technology according to our long term/IT plan

Long-term routine

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
 - a. Be willing to break or flex the model on how to serve the community
 - b. Solidify a collaborative council - staff relationship – achieve more through cultural shift!

Noteworthy changes in FY18 budget assumptions, modeling and personnel

Headcount changes

None

Resurface City Hall parking lot – included \$350,000

Address deferred maintenance issue, improve appearance and pride in City Hall, mitigate liability exposure – STC3, STR1, STR2, LTC2, LTR1

Paint City Hall building exterior – included \$25,000

Address deferred maintenance issue, improve appearance and pride in City Hall – STC3, STR1, STR2, LTC2, LTR1

City Hall HVAC initiatives – included \$290,000

Continue to address air quality and infrastructure needs – STC3, STR1, LTC2

Increased sewer lining – included additional \$100,000 (see Sewer Fund)

Infrastructure investment to increase lining by 25% over prior years – STC1, STR1, LTC1, LTC2

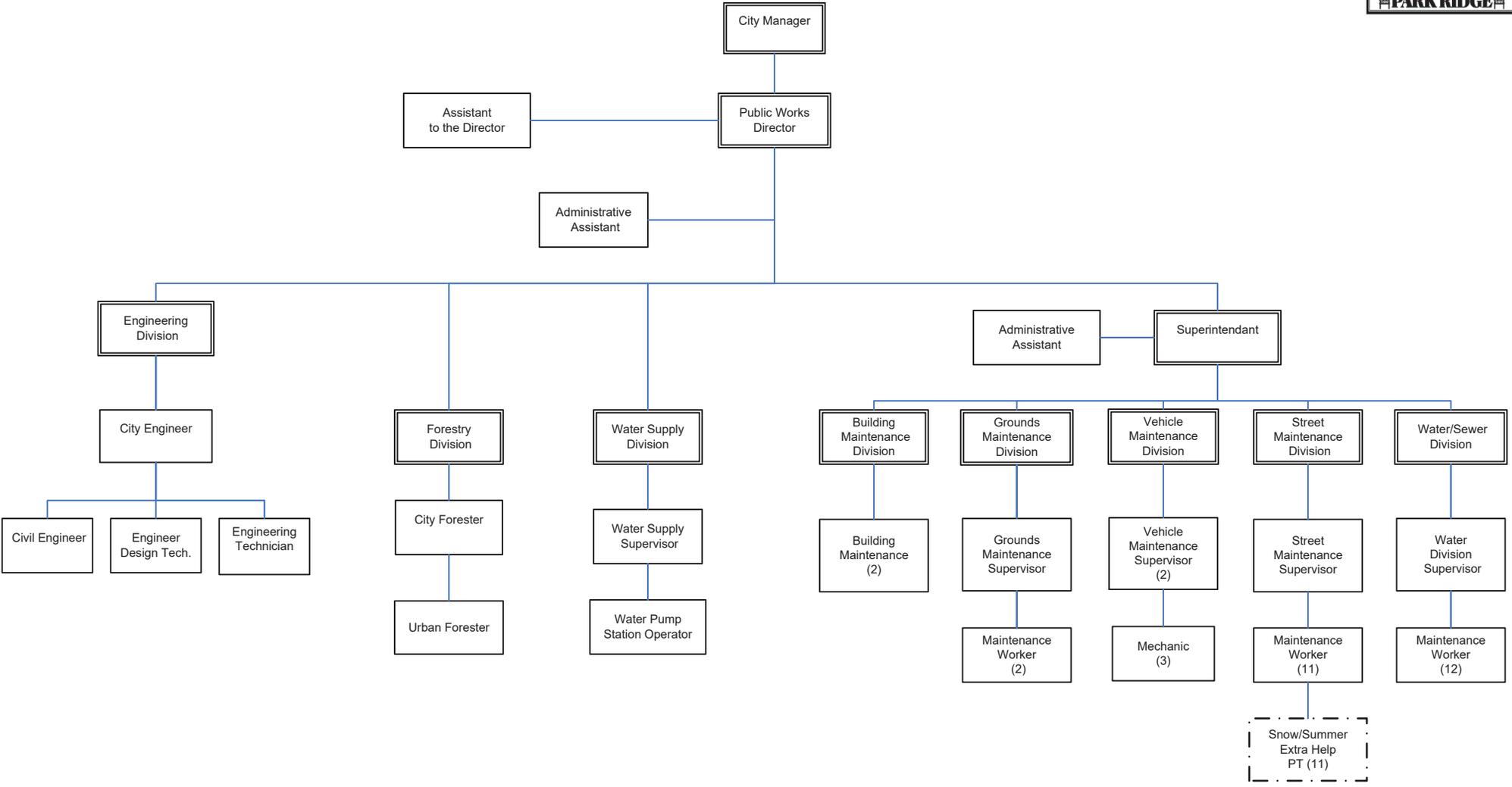
Increased annual water main replacement program – included additional \$150,000 (see Water Fund)

Infrastructure investment to increase replacement from ¾ mile to 1 mile – STC1, STR1, LTC1, LTC2

Life Safety/Police space study implementation – included \$50,000

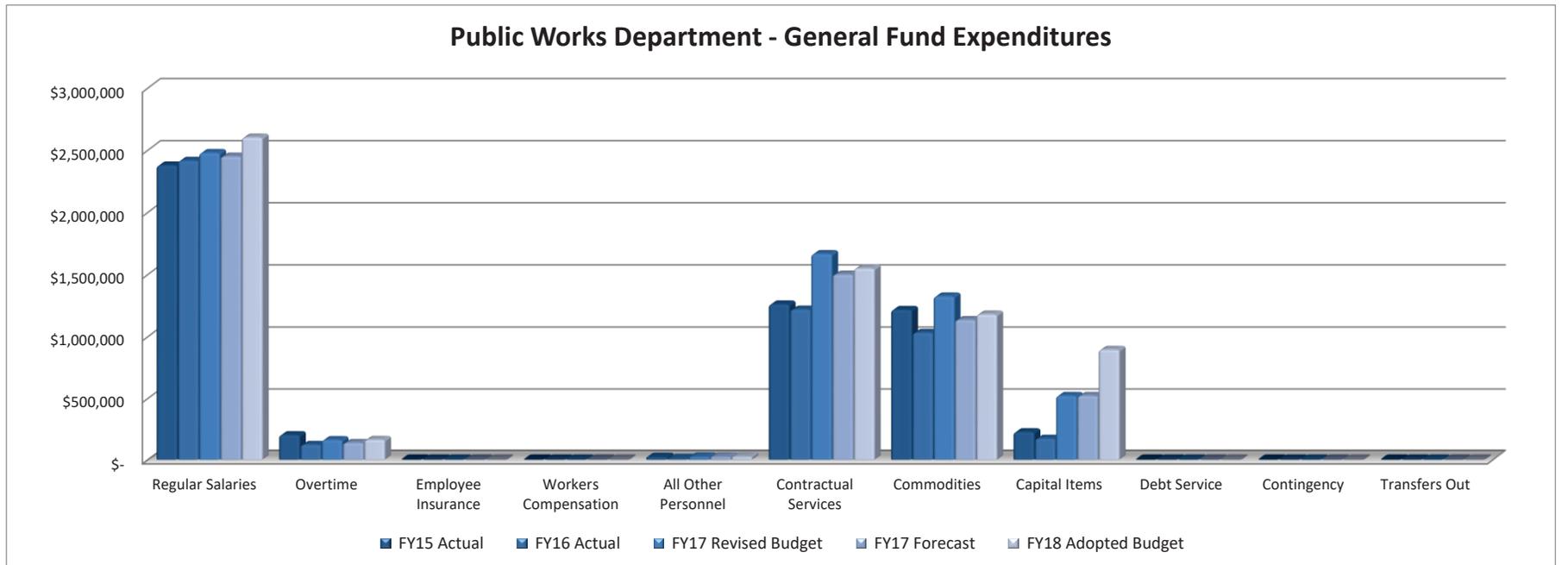
Follow-up to FY17 study (in progress) – likely multiyear implementation – STC3, STR2, STR3, LTR1

Public Works Department



Public Works Department - General Fund Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 2,377,421	\$ 2,415,283	\$ 2,477,958	\$ 2,449,501	\$ 2,602,522
Overtime	\$ 201,561	\$ 122,101	\$ 161,000	\$ 137,493	\$ 163,000
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ 22,189	\$ 9,380	\$ 25,000	\$ 25,000	\$ 26,000
Contractual Services	\$ 1,259,953	\$ 1,218,050	\$ 1,664,795	\$ 1,499,895	\$ 1,549,407
Commodities	\$ 1,215,962	\$ 1,031,089	\$ 1,323,883	\$ 1,134,539	\$ 1,178,892
Capital Items	\$ 225,664	\$ 172,200	\$ 521,569	\$ 521,569	\$ 895,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 5,302,749	\$ 4,968,102	\$ 6,174,205	\$ 5,767,996	\$ 6,414,821
Total Less Transfers	\$ 5,302,749	\$ 4,968,102	\$ 6,174,205	\$ 5,767,996	\$ 6,414,821



Public Works Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1003011		Public Works Admin						
1003011	910000	REGULAR SALARIES	\$ 292,238	\$ 301,049	\$ 310,706	\$ 310,398	\$ 326,756	Merit Pool/Union Contracts/Adjustments.
1003011	943700	TRAINING	\$ 180	\$ 1,999	\$ 5,000	\$ 3,856	\$ 5,000	New hires, certifications, training for all departments.
1003011	947400	MEMBERSHIP DUES	\$ 966	\$ 1,950	\$ 3,000	\$ 2,935	\$ 3,000	American Public Works Association, International Society of Arborists, Muni Fleet Manager, Commercial Drivers License reimbursement.
1003011	948500	GENERAL CONTRACTUAL SERV	\$ 331	\$ 201	\$ 1,000	\$ 134	\$ 1,000	
1003011	952000	MATERIALS	\$ 3,282	\$ 2,540	\$ 4,000	\$ 4,000	\$ 4,500	
	Total	Public Works Admin	\$ 296,996	\$ 307,738	\$ 323,706	\$ 321,322	\$ 340,256	
1003012		Engineering						
1003012	910000	REGULAR SALARIES	\$ 276,977	\$ 309,859	\$ 315,077	\$ 308,429	\$ 318,881	
1003012	915200	OVERTIME	\$ 953	\$ -	\$ 3,000	\$ 1,000	\$ 1,000	
1003012	943700	TRAINING	\$ 152	\$ -	\$ -	\$ -	\$ -	
1003012	948500	GENERAL CONTRACTUAL SERV	\$ 101,015	\$ 102,172	\$ 114,000	\$ 104,923	\$ 116,000	Geographic Information System Consortium:\$98K, Engineering consultants: \$18K.
1003012	952000	MATERIALS	\$ 729	\$ 820	\$ 2,000	\$ 2,000	\$ -	
	Total	Engineering	\$ 379,826	\$ 412,851	\$ 434,077	\$ 416,352	\$ 435,881	
1003021		Traffic Control						
1003021	910000	REGULAR SALARIES	\$ 61,860	\$ -	\$ -	\$ -	\$ -	
1003021	915000	EXTRA HELP	\$ 265	\$ -	\$ -	\$ -	\$ -	
1003021	915200	OVERTIME	\$ 6,844	\$ -	\$ -	\$ -	\$ -	
1003021	926000	UNIFORMS	\$ 199	\$ -	\$ -	\$ -	\$ -	
1003021	942600	ELECTRICAL EQUIP MAINT	\$ 120,667	\$ 106,338	\$ 135,000	\$ 127,864	\$ 140,000	Illinois Department Of Transportation Traffic Control, Meade Co. traffic light repairs
1003021	952000	MATERIALS	\$ 26,429	\$ 24,253	\$ 30,000	\$ 26,587	\$ 32,000	Signs, traffic control materials, parking signs.
1003021	991008	TRAFFIC IMPRVMT	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	Last traffic preemption device installed in FY17.
	Total	Traffic Control	\$ 216,264	\$ 130,591	\$ 195,000	\$ 184,451	\$ 172,000	
1003022		Street Lighting						
1003022	942600	ELECTRICAL EQUIP MAINT	\$ 63,224	\$ 37,222	\$ 68,000	\$ 68,000	\$ 70,000	Street light repair/replacements
1003022	955500	ELECTRICITY	\$ 189,942	\$ 185,203	\$ 220,000	\$ 144,500	\$ 151,725	Com Ed. FY17 forecast = annualized. FY18 = 5% increase on forecast
	Total	Street Lighting	\$ 253,166	\$ 222,425	\$ 288,000	\$ 212,500	\$ 221,725	

Public Works Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1003023		<u>Snow & Storm Control</u>						
1003023	910000	REGULAR SALARIES	\$ 158,726	\$ -	\$ -	\$ -	\$ -	
1003023	915000	EXTRA HELP	\$ 480	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	Seasonal snow removal.
1003023	915200	OVERTIME	\$ 21,373	\$ 97,849	\$ 128,000	\$ 107,516	\$ 131,000	New Local 150 contract, General Fund overtime consolidated here as of FY16.
1003023	926000	UNIFORMS	\$ 500	\$ -	\$ -	\$ -	\$ -	
1003023	948500	GENERAL CONTRACTUAL SERV	\$ 2,863	\$ -	\$ 3,000	\$ 3,000	\$ 3,500	Murray & Trettel (snow warning), increase in the number of warning systems.
1003023	958000	SNOW REMOVAL SUPPLIES	\$ 404,436	\$ 222,062	\$ 237,531	\$ 237,531	\$ 200,000	Salt & calcium chloride, additional \$10K for calcium chloride.
	Total	Snow & Storm Control	\$ 588,378	\$ 319,911	\$ 378,531	\$ 358,047	\$ 344,500	
1003024		<u>Street Maintenance</u>						
1003024	910000	REGULAR SALARIES	\$ 557,249	\$ 1,092,165	\$ 1,115,579	\$ 1,083,268	\$ 1,199,598	
1003024	915000	EXTRA HELP	\$ 2,768	\$ -	\$ -	\$ -	\$ -	
1003024	915200	OVERTIME	\$ 71,798	\$ -	\$ -	\$ -	\$ -	
1003024	926000	UNIFORMS	\$ 3,100	\$ 9,380	\$ 15,000	\$ 15,000	\$ 16,000	Uniform reimbursements and uniform rentals per contract.
1003024	942000	STRIPING	\$ 34,545	\$ 36,077	\$ 40,000	\$ 39,500	\$ 45,000	Annual road striping, bike path striping expenses to be determined.
1003024	948500	GENERAL CONTRACTUAL SERV	\$ 695	\$ 932	\$ 1,000	\$ 418	\$ 1,000	
1003024	952000	MATERIALS	\$ 100,591	\$ 93,683	\$ 102,900	\$ 95,897	\$ 110,000	Asphalt and stone and gravel for pothole repairs: \$100K, Box plow: \$6K.
	Total	Street Maintenance	\$ 770,746	\$ 1,232,236	\$ 1,274,479	\$ 1,234,084	\$ 1,371,598	
1003025		<u>Sidewalk Maintenance</u>						
1003025	910000	REGULAR SALARIES	\$ 42,577	\$ -	\$ -	\$ -	\$ -	
1003025	915200	OVERTIME	\$ 5,769	\$ -	\$ -	\$ -	\$ -	
1003025	926000	UNIFORMS	\$ 160	\$ -	\$ -	\$ -	\$ -	
1003025	952000	MATERIALS	\$ 2,634	\$ 931	\$ 3,000	\$ 1,370	\$ 3,000	
1003025	995400	SIDEWALK REPAIRS	\$ 119,790	\$ 143,019	\$ 161,569	\$ 161,569	\$ 180,000	FY17: Replaced/repared 1,100 squares; FY18: Replace/repair 1,200 squares.
	Total	Sidewalk Maintenance	\$ 170,928	\$ 143,949	\$ 164,569	\$ 162,939	\$ 183,000	
1003026		<u>Alley Maintenance</u>						
1003026	910000	REGULAR SALARIES	\$ 22,394	\$ -	\$ -	\$ -	\$ -	
1003026	915200	OVERTIME	\$ 2,992	\$ -	\$ -	\$ -	\$ -	
1003026	948599	REFUND OF PROPERTY TAX	\$ 0	\$ -	\$ -	\$ -	\$ -	
	Total	Alley Maintenance	\$ 25,386	\$ -	\$ -	\$ -	\$ -	

Public Works Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1003062		City Buildings Maintenance						
1003062	910000	REGULAR SALARIES	\$ 173,977	\$ 148,948	\$ 154,605	\$ 151,818	\$ 141,469	
1003062	915200	OVERTIME	\$ 19,284	\$ -	\$ -	\$ -	\$ -	
1003062	926000	UNIFORMS	\$ 3,706	\$ -	\$ -	\$ -	\$ -	
1003062	942100	BUILDING MAINTENANCE	\$ 54,178	\$ 62,601	\$ 185,000	\$ 185,000	\$ 145,000	Install new monitor system for fuel tanks: \$50K, Public Works Service Center general maintenance: \$85K.
1003062	942101	BLDG MAINT -CITY HALL	\$ 72,243	\$ 72,012	\$ 213,795	\$ 213,795	\$ 125,000	General Maintenance: \$95K, paint City Hall exterior: \$25K.
1003062	942102	BLDG MAINT -TRAIN DEPOT	\$ 3,862	\$ 4,980	\$ 6,000	\$ 4,738	\$ 6,000	General maintenance.
1003062	942103	BLDG MAINT -DEE RD TRN	\$ 1,205	\$ 3,956	\$ 6,000	\$ 5,192	\$ 6,000	General maintenance.
1003062	942105	BLDG MAINT - OLD PWSC	\$ -	\$ 550	\$ -	\$ -	\$ -	
1003062	948500	GENERAL CONTRACTUAL SERV	\$ 1,128	\$ -	\$ -	\$ -	\$ 12,000	Finance cashier redesign.
1003062	952000	MATERIALS	\$ 8,447	\$ 24,385	\$ 30,000	\$ 30,000	\$ 40,000	General maintenance.
1003062	952001	MATERIALS- CITY HALL	\$ 8,484	\$ -	\$ -	\$ -	\$ -	
1003062	955000	NATURAL GAS	\$ 33,430	\$ 15,335	\$ 35,000	\$ 18,218	\$ 19,129	Nicor. FY17 forecast = annualized. FY18 = 5% increase on forecast.
1003062	955003	NATURAL GAS-DEE RD STATION	\$ 3,186	\$ -	\$ -	\$ -	\$ -	
1003062	955500	ELECTRICITY	\$ 5,445	\$ 9,588	\$ 9,000	\$ 9,559	\$ 10,037	Com Ed. FY17 forecast = annualized. FY18 = 5% increase on forecast.
1003062	955503	ELECTRICITY-DEE RD STATION	\$ 3,032	\$ -	\$ -	\$ -	\$ -	
1003062	996300	BUILDING REPAIRS	\$ -	\$ 29,181	\$ 330,000	\$ 330,000	\$ 715,000	City Hall HVAC: \$290K, Parking Lot Resurfacing: \$350K, Life Safety/Police Space: \$50K, Salt Dome: \$25K.
	Total	City Buildings Maint	\$ 391,608	\$ 371,536	\$ 969,400	\$ 948,321	\$ 1,219,636	
1003071		Forestry						
1003071	910000	REGULAR SALARIES	\$ 94,295	\$ 100,111	\$ 105,588	\$ 117,183	\$ 119,787	
1003071	915200	OVERTIME	\$ 1,102	\$ -	\$ -	\$ -	\$ -	
1003071	940200	TREE TRIMMING AND REMOVAL	\$ 107,005	\$ 129,870	\$ 130,000	\$ 130,000	\$ 150,000	
1003071	940201	TREE REMOVAL	\$ 401,152	\$ 360,293	\$ 397,758	\$ 300,000	\$ 310,000	Emerald Ash Borer and Dutch Elm Disease removals.
1003071	940202	EMERGENCY T & M	\$ 59,420	\$ 114,343	\$ 125,000	\$ 85,862	\$ 135,000	
1003071	941900	TREE SPRAYING	\$ 40,232	\$ 40,000	\$ 41,592	\$ 41,592	\$ 60,000	
1003071	943700	TRAINING	\$ 2,090	\$ -	\$ -	\$ -	\$ -	
1003071	947400	MEMBERSHIP DUES	\$ 750	\$ -	\$ -	\$ -	\$ -	
1003071	948500	GENERAL CONTRACTUAL SERV	\$ 38,844	\$ 842	\$ 5,650	\$ 5,650	\$ 5,000	Tree keeper support.
1003071	952000	MATERIALS	\$ 1,972	\$ 1,431	\$ 2,000	\$ 1,846	\$ 2,500	Increase in trees planted require increase in materials needed.
1003071	952004	MATERIALS-REFORESTATION	\$ -	\$ 101,368	\$ 231,452	\$ 220,000	\$ 175,000	Purchase and planting of City trees.
1003071	997000	REFORESTATION	\$ 105,874	\$ -	\$ -	\$ -	\$ -	
	Total	Forestry	\$ 852,735	\$ 848,256	\$ 1,039,040	\$ 902,133	\$ 957,287	

Public Works Department - General Fund Expenditures

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
1003072		<u>Grounds Maintenance</u>						
1003072	910000	REGULAR SALARIES	\$ 245,235	\$ 77,029	\$ 77,614	\$ 79,897	\$ 81,895	
1003072	915000	EXTRA HELP	\$ 4,590	\$ -	\$ -	\$ -	\$ -	
1003072	915200	OVERTIME	\$ 26,407	\$ -	\$ -	\$ -	\$ -	
1003072	926000	UNIFORMS	\$ 1,000	\$ -	\$ -	\$ -	\$ -	
1003072	940700	GAS FOR GAS LIGHTS	\$ 14,380	\$ 8,746	\$ 12,000	\$ 8,483	\$ 8,907	Nicor. FY17 forecast = annualized. FY18 = 5% increase on forecast.
1003072	941300	GAS LIGHT MAINTENANCE	\$ 4,018	\$ 5,985	\$ 12,000	\$ 12,000	\$ 16,000	Maintenance/replacement of equipment and gas lines.
1003072	948500	GENERAL CONTRACTUAL SERV	\$ 40,231	\$ 42,609	\$ 50,000	\$ 46,954	\$ 52,000	City Island/Cul-de-sac maintenance and materials. Bike Task Force Initiatives: \$10K.
1003072	952000	MATERIALS	\$ 28,886	\$ 26,804	\$ 32,000	\$ 28,044	\$ 32,000	Planting supplies and lawn equipment. Bike Task Force Initiatives: \$50K.
	Total	Grounds Maintenance	\$ 364,748	\$ 161,172	\$ 183,614	\$ 175,378	\$ 190,802	
1006020		<u>Vehicle Maintenance</u>						
1006020	910000	REGULAR SALARIES	\$ 451,894	\$ 386,123	\$ 398,789	\$ 398,507	\$ 414,137	
1006020	915200	OVERTIME	\$ 45,039	\$ 24,252	\$ 30,000	\$ 28,977	\$ 31,000	New 150 union contract.
1006020	926000	UNIFORMS	\$ 5,422	\$ -	\$ -	\$ -	\$ -	
1006020	940801	INSURANCE CLAIMS	\$ 18,012	\$ 27,982	\$ 30,000	\$ 30,000	\$ 30,000	Accident claims.
1006020	942100	BUILDING MAINTENANCE	\$ 3,093	\$ -	\$ -	\$ -	\$ -	
1006020	947400	MEMBERSHIP DUES	\$ 30	\$ -	\$ -	\$ -	\$ -	
1006020	948500	GENERAL CONTRACTUAL SERV	\$ 73,441	\$ 56,393	\$ 80,000	\$ 80,000	\$ 104,000	Rust repair to Fire Ladder Truck: \$18K, sandblast & paint bodies of salt trucks: \$6K, outsourced vehicle maintenance and repair.
1006020	952000	MATERIALS	\$ 136,772	\$ 134,188	\$ 140,000	\$ 123,975	\$ 154,000	Tire machine: \$8K, tire balancer: \$6K.
1006020	959100	AUTO PETROLEUM PRODUCTS	\$ 238,737	\$ 170,177	\$ 225,000	\$ 172,011	\$ 225,000	
1006020	959200	TIRES	\$ 19,528	\$ 18,322	\$ 20,000	\$ 19,000	\$ 20,000	
	Total	Vehicle Maintenance	\$ 991,968	\$ 817,436	\$ 923,789	\$ 852,470	\$ 978,137	
Public Works Expenditures Total			\$ 5,302,749	\$ 4,968,102	\$ 6,174,205	\$ 5,767,996	\$ 6,414,821	

Public Works Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Admin Assistant	Public Works Administration	303011	\$ 41,794	37.5	Full-time	\$ 2,624	\$ 614	\$ 4,029	\$ 4	\$ 49,586
Assistant to PW Director	Public Works Administration	303011	\$ 70,482	37.5	Full-time	\$ 4,479	\$ 1,048	\$ 6,878	\$ 6	\$ 84,654
Admin Assistant	Public Works Administration	303011	\$ 57,040	37.5	Full-time	\$ 3,581	\$ 837	\$ 5,498	\$ 5	\$ 67,674
Public Works Director	Public Works Administration	303011	\$ 140,920	37.5	Full-time	\$ 8,955	\$ 2,094	\$ 13,751	\$ 13	\$ 169,256
Building Maintenance Person	Public Works Building Maintenance	303062	\$ 60,753	37.5	Full-time	\$ 3,950	\$ 924	\$ 6,066	\$ 6	\$ 74,660
Building Maintenance Person	Public Works Building Maintenance	303062	\$ 74,141	37.5	Full-time	\$ 4,821	\$ 1,127	\$ 7,402	\$ 7	\$ 91,112
Engineering Design Tech	Public Works Engineering	303012	\$ 77,392	37.5	Full-time	\$ 4,858	\$ 1,136	\$ 7,460	\$ 7	\$ 91,821
Engineering Tech	Public Works Engineering	303012	\$ 63,526	37.5	Full-time	\$ 3,988	\$ 933	\$ 6,123	\$ 6	\$ 75,369
City Engineer	Public Works Engineering	303012	\$ 105,025	37.5	Full-time	\$ 6,674	\$ 1,561	\$ 10,248	\$ 9	\$ 126,144
Civil Engineer	Public Works Engineering	303012	\$ 62,000	37.5	Full-time	\$ 3,940	\$ 921	\$ 6,050	\$ 6	\$ 74,467
City Forester	Public Works Forestry	303071	\$ 63,500	37.5	Full-time	\$ 4,035	\$ 944	\$ 6,196	\$ 6	\$ 76,269
Urban Forester	Public Works Forestry	303071	\$ 54,024	37.5	Full-time	\$ 3,391	\$ 793	\$ 5,207	\$ 5	\$ 64,096
Public Works Supervisor	Public Works Grounds Maintenance	303072	\$ 79,897	37.5	Full-time	\$ 5,077	\$ 1,187	\$ 7,796	\$ 7	\$ 95,963
Mechanic II	Public Works Vehicle Maintenance	316020	\$ 80,136	37.5	Full-time	\$ 5,211	\$ 1,219	\$ 8,001	\$ 7	\$ 98,479
Public Works Supervisor	Public Works Vehicle Maintenance	316020	\$ 83,371	37.5	Full-time	\$ 5,298	\$ 1,239	\$ 8,135	\$ 7	\$ 100,135
Public Works Supervisor	Public Works Vehicle Maintenance	316020	\$ 92,148	37.5	Full-time	\$ 5,856	\$ 1,370	\$ 8,992	\$ 8	\$ 110,677
Mechanic I	Public Works Vehicle Maintenance	316020	\$ 65,022	37.5	Full-time	\$ 4,228	\$ 989	\$ 6,492	\$ 6	\$ 79,906
Mechanic II	Public Works Vehicle Maintenance	316020	\$ 78,186	37.5	Full-time	\$ 5,084	\$ 1,189	\$ 7,806	\$ 7	\$ 96,083
Public Works Supervisor	Public Works Water	303051	\$ 82,431	37.5	Full-time	\$ 5,238	\$ 1,225	\$ 8,044	\$ 7	\$ 99,006
Public Works Supervisor	Public Works Water	303051	\$ 81,459	37.5	Full-time	\$ 5,177	\$ 1,211	\$ 7,949	\$ 7	\$ 97,839
Maintenance Worker III	Sewer	303031	\$ 75,709	37.5	Full-time	\$ 4,923	\$ 1,151	\$ 7,559	\$ 7	\$ 93,039
Maintenance Worker I	Sewer	303031	\$ 49,203	37.5	Full-time	\$ 3,199	\$ 748	\$ 4,912	\$ 4	\$ 60,466

Public Works Department - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Maintenance Worker II	Sewer	303031	\$ 66,985	37.5	Full-time	\$ 4,356	\$ 1,019	\$ 6,688	\$ 6	\$ 82,318
Maintenance Worker III	Sewer	303031	\$ 75,909	37.5	Full-time	\$ 4,936	\$ 1,154	\$ 7,579	\$ 7	\$ 93,285
Maintenance Worker I	Sewer	303031	\$ 51,663	37.5	Full-time	\$ 3,359	\$ 786	\$ 5,158	\$ 5	\$ 63,489
Maintenance Worker II	Sewer	303031	\$ 67,385	37.5	Full-time	\$ 4,382	\$ 1,025	\$ 6,728	\$ 6	\$ 82,810
Maintenance Worker II	Sewer	303031	\$ 67,385	37.5	Full-time	\$ 4,382	\$ 1,025	\$ 6,728	\$ 6	\$ 82,810
Maintenance Worker III	Sewer	303031	\$ 75,909	37.5	Full-time	\$ 4,936	\$ 1,154	\$ 7,579	\$ 7	\$ 93,285
Maintenance Worker II	Sewer	303031	\$ 67,185	37.5	Full-time	\$ 4,369	\$ 1,022	\$ 6,708	\$ 6	\$ 82,564
Maintenance Worker II	Sewer	303031	\$ 67,185	37.5	Full-time	\$ 4,369	\$ 1,022	\$ 6,708	\$ 6	\$ 82,564
Maintenance Worker II	Sewer	303031	\$ 66,985	37.5	Full-time	\$ 4,356	\$ 1,019	\$ 6,688	\$ 6	\$ 82,318
Maintenance Worker III	Sewer	303031	\$ 75,709	37.5	Full-time	\$ 4,923	\$ 1,151	\$ 7,559	\$ 7	\$ 93,039
Maintenance Worker III	Sewer	303031	\$ 75,909	37.5	Full-time	\$ 4,936	\$ 1,154	\$ 7,579	\$ 7	\$ 93,285
Maintenance Worker II	Sewer	303031	\$ 67,185	37.5	Full-time	\$ 4,369	\$ 1,022	\$ 6,708	\$ 6	\$ 82,564
Maintenance Worker III	Sewer	303031	\$ 75,909	37.5	Full-time	\$ 4,936	\$ 1,154	\$ 7,579	\$ 7	\$ 93,285
Maintenance Worker III	Sewer	303031	\$ 72,163	37.5	Full-time	\$ 4,692	\$ 1,097	\$ 7,205	\$ 7	\$ 88,681
Maintenance Worker II	Sewer	303031	\$ 67,385	37.5	Full-time	\$ 4,382	\$ 1,025	\$ 6,728	\$ 6	\$ 82,810
Maintenance Worker II	Sewer	303031	\$ 67,385	37.5	Full-time	\$ 4,382	\$ 1,025	\$ 6,728	\$ 6	\$ 82,810
Maintenance Worker III	Sewer	303031	\$ 75,909	37.5	Full-time	\$ 4,936	\$ 1,154	\$ 7,579	\$ 7	\$ 93,285
Maintenance Worker II	Sewer	303031	\$ 67,385	37.5	Full-time	\$ 4,382	\$ 1,025	\$ 6,728	\$ 6	\$ 82,810
Snow Plower	Snow & Storm	303023	\$ 20,800	20	Part-time	\$ 1,322	\$ 309	\$ 2,030	\$ 2	\$ 24,982
Maintenance Worker II	Streets	303024	\$ 62,796	37.5	Full-time	\$ 4,083	\$ 955	\$ 6,270	\$ 6	\$ 77,170
Public Works Supervisor	Streets	303024	\$ 84,862	37.5	Full-time	\$ 5,393	\$ 1,261	\$ 8,281	\$ 8	\$ 101,927
Public Works Superintendent	Streets	303024	\$ 92,000	37.5	Full-time	\$ 5,847	\$ 1,367	\$ 8,977	\$ 8	\$ 110,499
Maintenance Worker II	Streets	303024	\$ 63,846	37.5	Full-time	\$ 4,151	\$ 971	\$ 6,374	\$ 6	\$ 78,461
			\$ 3,213,993			\$ 206,762	\$ 48,356	\$ 317,479	\$ 290	\$ 3,907,751
		Merit Pool/Union Contracts	\$ 135,872							
			<u>\$ 3,349,865</u>							

Salaries Allocated to Other Funds	
Municipal Waste	\$ (50,955)
Parking	\$ (67,940)
Sewer	\$ (203,821)
Water	\$ (424,626)
Public Works Total	<u>\$ 2,602,522</u>

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Library
Fiscal Year 2018 Budget

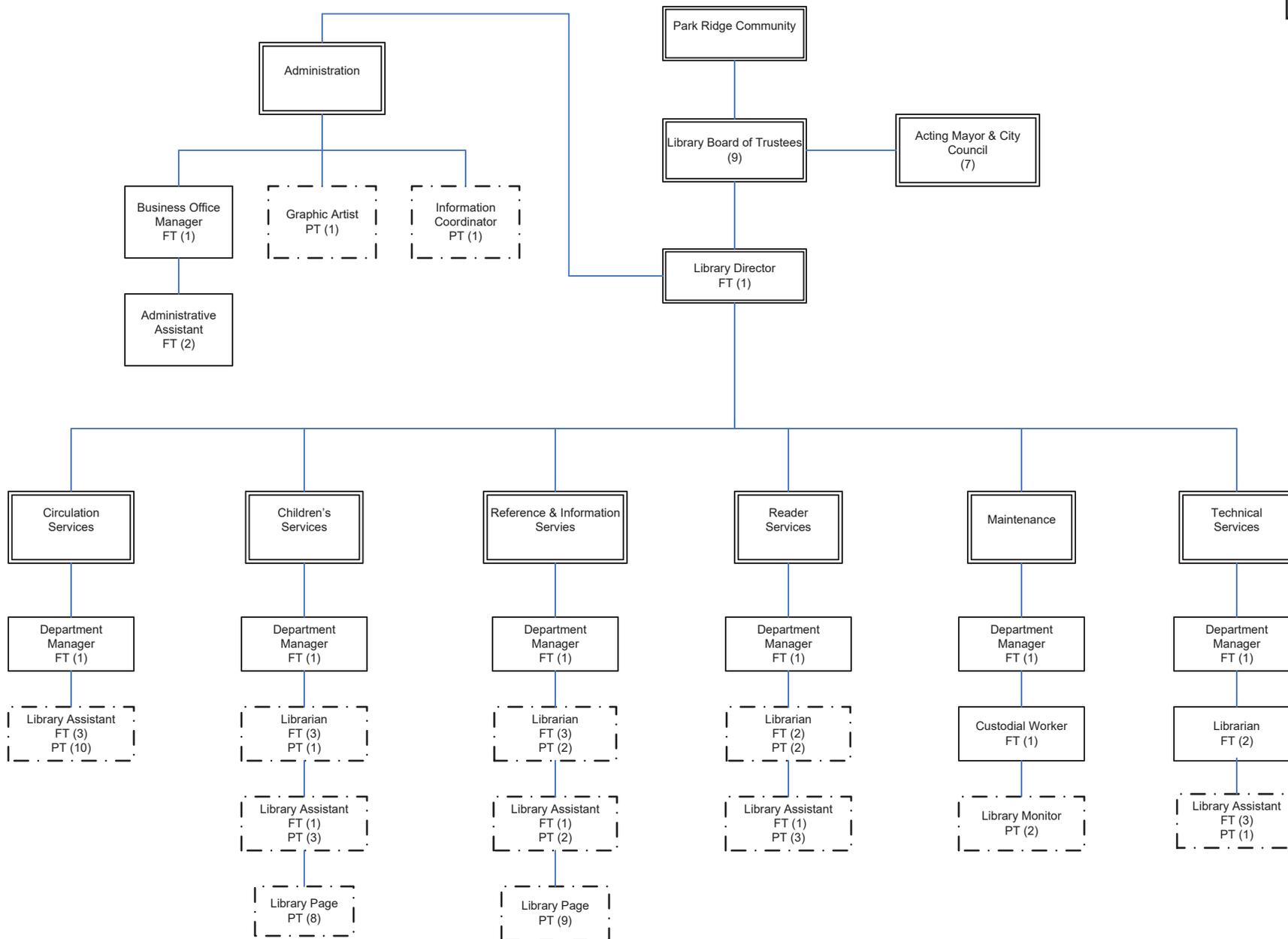


MISSION: The mission of the Park Ridge Public Library is to provide the community with access to information, recreation and enlightenment by providing and promoting materials, programs and services.

Strategic Plan 2015-2019 – Strategic Goals

- *The Library works to provide a positive experience in every interaction with the community*
- *The Library strives to reach out to members of our community so that they are well informed of the wide variety of Library services, programs, and materials*
- *As a vital community institution dedicated to being an active part of a vibrant community life, the Library seeks ways to partner with organizations and businesses that share that goal*
- *The Library continues to be an early adopter of technology, anticipating trends and changes, by providing ever evolving services and assisting community members in adopting new technologies*
- *The Library shall effectively use the funds from the referendum to enhance Library resources, facility, and programs to increase the relevancy and use of the Library*
- *The Library will secure its future by remaining relevant, ensuring adequate funding and enhancing public awareness*

Park Ridge Public Library



Library Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ 3,694,889	\$ 5,360,515	\$ 4,830,454	\$ 4,830,454	\$ 4,624,096
Intergovernmental Taxes	\$ 71,568	\$ 66,182	\$ 70,000	\$ 70,000	\$ 65,000
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ 19,702	\$ 46,850	\$ 42,000	\$ 42,000	\$ 28,891
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 1,763	\$ 3,164	\$ 2,500	\$ 2,500	\$ 2,500
Miscellaneous	\$ 195,454	\$ 117,063	\$ 149,500	\$ 149,500	\$ 134,500
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 3,983,375	\$ 5,593,774	\$ 5,094,454	\$ 5,094,454	\$ 4,854,987
Less Contributions & Transfers	\$ 3,983,375	\$ 5,593,774	\$ 5,094,454	\$ 5,094,454	\$ 4,854,987

Library Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 2,331,018	\$ 2,306,638	\$ 2,430,726	\$ 2,430,726	\$ 2,376,726
Overtime	\$ 3,209	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ 501,024	\$ 477,896	\$ 552,234	\$ 552,234	\$ 383,045
Workers Compensation	\$ 749	\$ 17,815	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 379,598	\$ 510,380	\$ 630,300	\$ 630,300	\$ 610,068
Commodities	\$ 578,306	\$ 640,507	\$ 795,192	\$ 795,192	\$ 753,500
Capital Items	\$ 195,309	\$ 157,775	\$ 847,001	\$ 847,001	\$ 2,050,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 47,000	\$ 77,000	\$ 102,000	\$ 102,000	\$ 102,000
Total Expenditures	\$ 4,036,212	\$ 4,188,011	\$ 5,357,453	\$ 5,357,453	\$ 6,275,339
Total Less Transfers	\$ 3,989,212	\$ 4,111,011	\$ 5,255,453	\$ 5,255,453	\$ 6,173,339
Surplus (Deficit)	\$ (52,836)	\$ 1,405,762	\$ (262,999)	\$ (262,999)	\$ (1,420,353)
Fund Balance	\$ 2,570,724	\$ 3,976,486	\$ 3,713,487	\$ 3,713,487	\$ 2,293,135

Library Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
201		<u>Library Revenues</u>						
201	811000	PROPERTY TAX CURRENT	\$ 3,681,997	\$ 5,325,761	\$ 4,795,454	\$ 4,795,454	\$ 4,589,096	
201	812000	PROPERTY TAX PRIOR	\$ 12,892	\$ 34,754	\$ 35,000	\$ 35,000	\$ 35,000	
201	831500	PERS PROP REPLACE TAX	\$ 71,568	\$ 66,182	\$ 70,000	\$ 70,000	\$ 65,000	
201	833000	STATE GRANTS	\$ 19,702	\$ 46,850	\$ 42,000	\$ 42,000	\$ 28,891	
201	854000	LIBRARY OTHER	\$ 85,493	\$ 72,840	\$ 100,000	\$ 100,000	\$ 90,000	
201	872000	INTEREST ON INVESTMENTS	\$ 1,763	\$ 3,164	\$ 2,500	\$ 2,500	\$ 2,500	
201	876000	EMPLOYEE CONTRIBUTIONS	\$ 51,487	\$ -	\$ -	\$ -	\$ -	
201	877000	MISCELLANEOUS	\$ 59,056	\$ 45,141	\$ 50,000	\$ 50,000	\$ 45,000	
201	877007	PROMOTIONAL ITEMS REV	\$ 933	\$ 724	\$ 1,000	\$ 1,000	\$ 1,000	
201	877500	COLLECTION AGENCY-MISC	\$ (1,515)	\$ (1,641)	\$ (1,500)	\$ (1,500)	\$ (1,500)	
	Total	Library Revenues	\$ 3,983,375	\$ 5,593,774	\$ 5,094,454	\$ 5,094,454	\$ 4,854,987	
2015011		<u>Library Administration</u>						
2015011	910000	REGULAR SALARIES	\$ 398,103	\$ 345,148	\$ 330,017	\$ 330,017	\$ 338,468	
2015011	921000	EMP BNFTS-PPO	\$ 358,389	\$ 348,497	\$ 383,737	\$ 383,737	\$ 246,071	
2015011	921001	EMP BNFTS-HMO	\$ 104,310	\$ 97,855	\$ 132,616	\$ 132,616	\$ 110,603	
2015011	921002	EMP BNFTS-LIFE	\$ 5,380	\$ 4,560	\$ 2,590	\$ 2,590	\$ 2,346	
2015011	921003	WORKERS COMPENSATION	\$ -	\$ 296	\$ -	\$ -	\$ -	
2015011	921004	UNEMPLOYMENT	\$ 2,050	\$ -	\$ -	\$ -	\$ -	
2015011	921005	EMP BNFTS-DENTAL	\$ 30,894	\$ 26,688	\$ 33,291	\$ 33,291	\$ 24,026	
2015011	921099	WORKERS COMP	\$ 749	\$ 17,815	\$ -	\$ -	\$ -	
2015011	931700	LIB DATA PROC SV	\$ 10,723	\$ 109,089	\$ 145,600	\$ 145,600	\$ 149,968	
2015011	932400	LIB MEMBER DUES	\$ 4,801	\$ 3,960	\$ 5,000	\$ 5,000	\$ 5,000	
2015011	933100	LIB RECRUIT & TESTING	\$ 2,166	\$ 2,271	\$ 2,500	\$ 2,500	\$ 2,500	
2015011	933800	CONFERENCES & TRAINING	\$ 15,120	\$ 18,442	\$ 20,000	\$ 20,000	\$ 20,000	
2015011	935100	EQPT RNTL-MAINTENANCE	\$ 6,490	\$ 5,818	\$ 8,000	\$ 8,000	\$ 10,000	
2015011	935101	EQPT RNTL-LEASE PAYMENTS	\$ 2,864	\$ 2,824	\$ 3,900	\$ 3,900	\$ 4,000	
2015011	935102	EQPT RNTL-POSTAGE MACHINE	\$ 2,040	\$ 1,777	\$ 2,500	\$ 2,500	\$ 2,500	
2015011	935900	LIB CONSULT SERV	\$ 6,153	\$ 17,420	\$ 35,000	\$ 35,000	\$ 35,000	
2015011	936000	PUBLIC RELATIONS	\$ 4,935	\$ 8,256	\$ 10,400	\$ 10,400	\$ 10,400	
2015011	936001	PUBLIC RELATIONS NEWSLETTER	\$ 13,361	\$ 14,390	\$ 18,600	\$ 18,600	\$ 18,600	
2015011	937800	LIB BNK SERV CHG	\$ 838	\$ 809	\$ 1,500	\$ 1,500	\$ 1,500	
2015011	937900	LIB INSURANCE	\$ 6,067	\$ 6,360	\$ 16,000	\$ 16,000	\$ 16,000	
2015011	938501	GNL CNTRL SVC/TELEPHONE	\$ 7,854	\$ 9,918	\$ 9,900	\$ 9,900	\$ 10,900	
2015011	938502	GNL CNTRL SVC/POSTAGE	\$ 20,509	\$ 12,329	\$ 24,000	\$ 24,000	\$ 18,000	
2015011	938503	GNL CNTRL SVC-INTERNET	\$ 8,235	\$ 8,263	\$ 10,000	\$ 10,000	\$ 10,000	
2015011	938504	GNL CNTRL SVC/PRINTING	\$ 3,153	\$ 10,206	\$ 11,000	\$ 11,000	\$ 11,000	
2015011	942500	SPECIAL COUNSEL	\$ 8,410	\$ 11,821	\$ 10,000	\$ 10,000	\$ 10,000	
2015011	951001	OFF SPLS--PHOTOCOPY	\$ 7,681	\$ 6,642	\$ 7,900	\$ 7,900	\$ 7,900	
2015011	951002	OFF SPLS--OTHER SUPPLIES	\$ 7,969	\$ 7,142	\$ 9,600	\$ 9,600	\$ 9,600	
2015011	951003	OFF SPLS FURNISHINGS	\$ 6,268	\$ 6,159	\$ 7,500	\$ 7,500	\$ 7,500	
2015011	951100	LIBRARY SUPPLIES	\$ 1,857	\$ 1,864	\$ 3,600	\$ 3,600	\$ 3,600	
	Total	Library Administration	\$ 1,047,368	\$ 1,106,617	\$ 1,244,751	\$ 1,244,751	\$ 1,085,481	

Library Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
<u>2015012</u> <u>Library Maintenance</u>								
	2015012 910000	REGULAR SALARIES	\$ 113,238	\$ 117,637	\$ 125,955	\$ 125,955	\$ 127,982	
	2015012 932103	BLDG MNT CNTR-GENL MAINT	\$ 78,087	\$ 69,871	\$ 108,600	\$ 108,600	\$ 93,600	
	2015012 932104	BLDG MNT CNTR-ELEV MAINT	\$ 7,704	\$ 10,841	\$ 6,400	\$ 6,400	\$ 6,400	
	2015012 932105	BLDG MNT CNTR-HVAC EQUIP	\$ 16,266	\$ 23,703	\$ 15,000	\$ 15,000	\$ 45,000	
	2015012 932700	OFFICE EQUIPMENT MAINT	\$ 1,086	\$ -	\$ -	\$ -	\$ -	
	2015012 949300	TRANSFER OUT	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	
	2015012 952100	BUILDING SUPPLIES	\$ 16,469	\$ 10,431	\$ 21,000	\$ 21,000	\$ 21,000	
	2015012 955000	NATURAL GAS	\$ 10,072	\$ 3,569	\$ 12,000	\$ 12,000	\$ 12,000	
	2015012 990400	MOTOR EQUIPMENT	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000	Motor Equipment Replacement Fund: \$2K.
	2015012 996300	BUILDING REPAIRS	\$ 195,309	\$ 157,775	\$ 847,001	\$ 847,001	\$ 2,050,000	Library Improvement Plan: \$2M, Return air fans: \$50K.
	Total	Library Maintenance	\$ 440,231	\$ 395,827	\$ 1,137,956	\$ 1,137,956	\$ 2,357,982	
<u>2015013</u> <u>Library Technical Services</u>								
	2015013 910000	REGULAR SALARIES	\$ 346,047	\$ 344,002	\$ 353,010	\$ 353,010	\$ 300,056	
	2015013 915200	OVERTIME	\$ 962	\$ -	\$ -	\$ -	\$ -	
	2015013 931702	DATA PROCESSING/OCLC	\$ 12,629	\$ 12,334	\$ 14,800	\$ 14,800	\$ 13,000	
	2015013 935100	EQPT RNTL-MAINTENANCE	\$ 4,110	\$ 2,735	\$ 4,600	\$ 4,600	\$ 4,600	
	2015013 951100	LIBRARY SUPPLIES	\$ 22,849	\$ 25,705	\$ 30,000	\$ 30,000	\$ 78,000	
	2015013 990100	MACHINERY & EQUIPMENT	\$ 45,000	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000	
	Total	Library Technical Services	\$ 431,598	\$ 459,777	\$ 502,410	\$ 502,410	\$ 495,656	
<u>2015014</u> <u>Library Adult Reference</u>								
	2015014 910000	REGULAR SALARIES	\$ 453,223	\$ 456,865	\$ 502,949	\$ 502,949	\$ 485,065	
	2015014 915200	OVERTIME	\$ 1,745	\$ -	\$ -	\$ -	\$ -	
	2015014 951100	LIBRARY SUPPLIES	\$ 857	\$ 781	\$ 1,000	\$ 1,000	\$ 1,000	
	2015014 954001	LIB RSRCS--ADULT BOOKS	\$ 96,747	\$ 90,618	\$ 100,000	\$ 100,000	\$ 92,000	
	2015014 954003	LIB RSRCS--PERIODICALS	\$ 15,146	\$ 15,873	\$ 18,000	\$ 18,000	\$ 18,000	
	2015014 954006	LIB RSRCS--MICROFILM	\$ 5,620	\$ 933	\$ 7,000	\$ 7,000	\$ 1,600	
	2015014 954010	LIB RSRCS-CD ROM	\$ 29,529	\$ 128,854	\$ 125,000	\$ 125,000	\$ 150,000	
	Total	Library Adult Reference	\$ 602,866	\$ 693,925	\$ 753,949	\$ 753,949	\$ 747,665	
<u>2015015</u> <u>Library Children's Services</u>								
	2015015 910000	REGULAR SALARIES	\$ 391,654	\$ 403,659	\$ 419,846	\$ 419,846	\$ 431,603	
	2015015 915200	OVERTIME	\$ 501	\$ -	\$ -	\$ -	\$ -	
	2015015 938506	GNL CNTRL SVC/PROGRAM	\$ 9,233	\$ 10,066	\$ 10,000	\$ 10,000	\$ 10,500	
	2015015 951100	LIBRARY SUPPLIES	\$ 3,868	\$ 3,889	\$ 4,100	\$ 4,100	\$ 4,100	
	2015015 954002	LIB RSRCS-CHILDREN BOOKS	\$ 90,152	\$ 100,953	\$ 100,000	\$ 100,000	\$ 101,000	
	2015015 954003	LIB RSRCS--PERIODICALS	\$ 1,191	\$ 1,476	\$ 2,500	\$ 2,500	\$ 2,000	
	2015015 954004	LIB RSRCS-RECORDING	\$ 9,669	\$ 10,805	\$ 12,000	\$ 12,000	\$ 12,000	
	2015015 954005	LIB RSRCS-AUDIO VISUAL	\$ 13,218	\$ 15,396	\$ 17,000	\$ 17,000	\$ 17,000	
	2015015 954008	LIB RSRCS-MISCELLANEOUS	\$ 962	\$ 853	\$ 992	\$ 992	\$ 1,000	
	2015015 954010	LIB RSRCS-CD ROM	\$ 3,032	\$ 3,493	\$ 3,500	\$ 3,500	\$ 3,500	
	Total	Library Children's Services	\$ 523,481	\$ 550,590	\$ 569,938	\$ 569,938	\$ 582,703	

Library Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
2015016		<u>Library Circulation</u>						
2015016	910000	REGULAR SALARIES	\$ 305,763	\$ 320,312	\$ 362,575	\$ 362,575	\$ 354,776	
2015016	931701	DATA PROCESSING/CLSI	\$ 73,168	\$ 75,011	\$ 79,600	\$ 79,600	\$ 83,600	
2015016	951100	LIBRARY SUPPLIES	\$ 9,770	\$ 8,917	\$ 9,800	\$ 9,800	\$ 10,500	
	Total	Library Circulation	\$ 388,702	\$ 404,239	\$ 451,975	\$ 451,975	\$ 448,876	
2015017		<u>Library Readers Services</u>						
2015017	910000	REGULAR SALARIES	\$ 322,990	\$ 319,015	\$ 336,374	\$ 336,374	\$ 338,776	
2015017	938506	GNL CNTRL SVC/PROGRAM	\$ 10,999	\$ 11,996	\$ 12,400	\$ 12,400	\$ 15,000	
2015017	938507	GNL CNTRL SVC/YA PROGRAMS	\$ 2,988	\$ 3,033	\$ 3,000	\$ 3,000	\$ 3,000	
2015017	951100	LIBRARY SUPPLIES	\$ 1,365	\$ 1,316	\$ 3,000	\$ 3,000	\$ 3,000	
2015017	954001	LIB RSRCS--ADULT BOOKS	\$ 52,488	\$ 63,775	\$ 65,000	\$ 65,000	\$ 65,000	
2015017	954004	LIB RSRCS-RECORDING	\$ 25,640	\$ 27,119	\$ 34,500	\$ 34,500	\$ 30,000	
2015017	954005	LIB RSRCS-AUDIO VISUAL	\$ 29,476	\$ 39,542	\$ 40,000	\$ 40,000	\$ 40,000	
2015017	954010	LIB RSRCS-CD ROM	\$ 9,287	\$ 10,490	\$ 10,000	\$ 10,000	\$ 12,000	
2015017	954011	LIB RSRCS -MWL	\$ 20,521	\$ 20,639	\$ 20,000	\$ 20,000	\$ 20,000	
2015017	954012	LIB RSRCS-E-BOOKS	\$ 19,413	\$ 27,227	\$ 27,200	\$ 27,200	\$ 27,200	
2015017	954013	LIB RSRCS-YA GAMES	\$ 1,952	\$ 2,982	\$ 3,000	\$ 3,000	\$ 3,000	
	Total	Library Readers Services	\$ 497,118	\$ 527,133	\$ 554,474	\$ 554,474	\$ 556,976	
2015111		<u>Library Gift</u>						
2015111	952000	MATERIALS	\$ 65,238	\$ 3,065	\$ 100,000	\$ 100,000	\$ -	
	Total	Library Gift	\$ 65,238	\$ 3,065	\$ 100,000	\$ 100,000	\$ -	
2015211		<u>Library Grant</u>						
2015211	936000	PUBLIC RELATIONS	\$ 39,611	\$ 46,838	\$ 42,000	\$ 42,000	\$ -	
	Total	Library Grant	\$ 39,611	\$ 46,838	\$ 42,000	\$ 42,000	\$ -	
	Total	Library Fund Expenditures	\$ 4,036,212	\$ 4,188,011	\$ 5,357,453	\$ 5,357,453	\$ 6,275,339	
		Library Surplus (Deficit)	\$ (52,836)	\$ 1,405,762	\$ (262,999)	\$ (262,999)	\$ (1,420,353)	

Library Fund - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Library Director	Library Administration - Librarians	500111	\$ 130,290	37.5	Full Time	\$ 8,280	\$ 1,936	\$ 12,714	\$ 12	\$ 156,488
Admin Assistant	Library Administration Assistant	500112	\$ 45,791	37.5	Full Time	\$ 2,910	\$ 681	\$ 4,468	\$ 4	\$ 54,998
Admin Assistant	Library Administration Assistant	500112	\$ 45,081	37.5	Full Time	\$ 2,865	\$ 670	\$ 4,399	\$ 4	\$ 54,147
Library Asst III	Library Administration Assistant	500112	\$ 21,853	10	Part Time	\$ 1,389	\$ 325	\$ -	\$ -	\$ 24,113
Library Asst III	Library Administration Assistant	500112	\$ 20,254	15	Part Time	\$ 1,287	\$ 301	\$ -	\$ -	\$ 22,349
Library Business Office MgrA	Library Administration Assistant	500112	\$ 63,886	37.5	Full Time	\$ 4,060	\$ 950	\$ 6,234	\$ 6	\$ 76,732
Library Asst II	Library Adult Reference - Assistants	500142	\$ 19,074	10	Part Time	\$ 1,212	\$ 283	\$ -	\$ -	\$ 21,046
Library Asst II	Library Adult Reference - Assistants	500142	\$ 4,599	37.5	Full Time	\$ 292	\$ 68	\$ 449	\$ -	\$ 5,524
Library Asst III	Library Adult Reference - Assistants	500142	\$ 9,968	37.5	Full Time	\$ 633	\$ 148	\$ 973	\$ 1	\$ 11,973
Library Asst III	Library Adult Reference - Assistants	500142	\$ 19,760	37.5	Full Time	\$ 1,256	\$ 294	\$ 1,928	\$ 2	\$ 23,733
Library Asst IV	Library Adult Reference - Assistants	500142	\$ 53,958	37.5	Full Time	\$ 3,429	\$ 802	\$ 5,265	\$ 5	\$ 64,808
Librarian I	Library Adult Reference - Librarians	500141	\$ 51,235	10	Part Time	\$ 3,256	\$ 761	\$ -	\$ -	\$ 56,533
Librarian I	Library Adult Reference - Librarians	500141	\$ 13,832	10	Part Time	\$ 879	\$ 206	\$ -	\$ -	\$ 15,262
Librarian I	Library Adult Reference - Librarians	500141	\$ 27,446	37.5	Full Time	\$ 1,744	\$ 408	\$ 2,678	\$ 2	\$ 32,964
Librarian I	Library Adult Reference - Librarians	500141	\$ 56,212	5	Part Time	\$ 3,572	\$ 835	\$ -	\$ -	\$ 62,025
Librarian II	Library Adult Reference - Librarians	500141	\$ 62,034	37.5	Full Time	\$ 3,942	\$ 922	\$ 6,053	\$ 6	\$ 74,507
Reference Services Manager	Library Adult Reference - Librarians	500141	\$ 83,129	10	Part Time	\$ 5,283	\$ 1,236	\$ -	\$ -	\$ 91,726
Library Page	Library Adult Reference - Pages	500143	\$ 10,057	15	Part Time	\$ 639	\$ 149	\$ -	\$ -	\$ 11,097
Library Page	Library Adult Reference - Pages	500143	\$ 4,420	15	Part Time	\$ 281	\$ 66	\$ -	\$ -	\$ 4,877
Library Page	Library Adult Reference - Pages	500143	\$ 4,420	15	Part Time	\$ 281	\$ 66	\$ -	\$ -	\$ 4,877
Library Page	Library Adult Reference - Pages	500143	\$ 4,420	15	Part Time	\$ 281	\$ 66	\$ -	\$ -	\$ 4,877
Library Page	Library Adult Reference - Pages	500143	\$ 6,630	20	Part Time	\$ 421	\$ 99	\$ 647	\$ -	\$ 7,963
Library Page	Library Adult Reference - Pages	500143	\$ 10,161	15	Part Time	\$ 646	\$ 151	\$ -	\$ -	\$ 11,212
Library Page	Library Adult Reference - Pages	500143	\$ 4,420	15	Part Time	\$ 281	\$ 66	\$ -	\$ -	\$ 4,877
Library Page	Library Adult Reference - Pages	500143	\$ 4,420	37.5	Full Time	\$ 281	\$ 66	\$ 431	\$ -	\$ 5,308
Student Page	Library Adult Reference - Pages	500143	\$ 4,456	5	Part Time	\$ 283	\$ 66	\$ -	\$ -	\$ 4,917
Library Asst III	Library Children's Services - Assistants	500152	\$ 9,781	10	Part Time	\$ 622	\$ 145	\$ -	\$ -	\$ 10,793
Library Asst III	Library Children's Services - Assistants	500152	\$ 20,987	5	Part Time	\$ 1,334	\$ 312	\$ -	\$ -	\$ 23,158
Library Asst III	Library Children's Services - Assistants	500152	\$ 19,614	20	Part Time	\$ 1,246	\$ 292	\$ 1,914	\$ -	\$ 23,557
Library Asst IV	Library Children's Services - Assistants	500152	\$ 30,008	25	Part Time	\$ 1,907	\$ 446	\$ 2,928	\$ -	\$ 36,039
Library Asst IV	Library Children's Services - Assistants	500152	\$ 49,277	37.5	Full Time	\$ 3,132	\$ 732	\$ 4,808	\$ 4	\$ 59,186
Children Services Manager	Library Children's Services - Librarians	500151	\$ 60,864	37.5	Full Time	\$ 3,868	\$ 905	\$ 5,939	\$ 5	\$ 73,102
Librarian I	Library Children's Services - Librarians	500151	\$ 25,520	20	Part Time	\$ 1,622	\$ 379	\$ 2,490	\$ -	\$ 30,649
Librarian I	Library Children's Services - Librarians	500151	\$ 22,734	10	Part Time	\$ 1,445	\$ 338	\$ -	\$ -	\$ 25,085
Librarian I	Library Children's Services - Librarians	500151	\$ 42,409	37.5	Full Time	\$ 2,695	\$ 630	\$ 4,138	\$ 4	\$ 50,937
Librarian I	Library Children's Services - Librarians	500151	\$ 27,539	37.5	Full Time	\$ 1,750	\$ 409	\$ 2,687	\$ 2	\$ 33,077
Librarian I	Library Children's Services - Librarians	500151	\$ 42,385	37.5	Full Time	\$ 2,694	\$ 630	\$ 4,136	\$ 4	\$ 50,907
Librarian II	Library Children's Services - Librarians	500151	\$ 52,018	15	Part Time	\$ 3,306	\$ 773	\$ -	\$ -	\$ 57,398
Library Page	Library Children's Services - Pages	500153	\$ 10,296	20	Part Time	\$ 654	\$ 153	\$ 1,005	\$ -	\$ 12,365
Library Page	Library Children's Services - Pages	500153	\$ 6,630	10	Part Time	\$ 421	\$ 99	\$ -	\$ -	\$ 7,316
Library Page	Library Children's Services - Pages	500153	\$ 4,420	15	Part Time	\$ 281	\$ 66	\$ -	\$ -	\$ 4,877
Library Page	Library Children's Services - Pages	500153	\$ 4,420	20	Part Time	\$ 281	\$ 66	\$ 431	\$ -	\$ 5,308
Library Page	Library Children's Services - Pages	500153	\$ 6,630	10	Part Time	\$ 421	\$ 99	\$ -	\$ -	\$ 7,316
Library Page	Library Children's Services - Pages	500153	\$ 6,630	20	Part Time	\$ 421	\$ 99	\$ 647	\$ -	\$ 7,963
Library Page	Library Children's Services - Pages	500153	\$ 9,984	37.5	Full Time	\$ 634	\$ 148	\$ 974	\$ 1	\$ 11,992
Senior Page	Library Children's Services - Pages	500153	\$ 10,733	15	Part Time	\$ 682	\$ 160	\$ -	\$ -	\$ 11,843

Library Fund - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Circulation ManagerA	Library Circulation - Assistants	500162	\$ 54,000	37.5	Full Time	\$ 3,432	\$ 803	\$ 5,269	\$ 5	\$ 64,858
Library Asst I	Library Circulation - Assistants	500162	\$ 12,532	20	Part Time	\$ 796	\$ 186	\$ 1,223	\$ -	\$ 15,051
Library Asst I	Library Circulation - Assistants	500162	\$ 12,938	20	Part Time	\$ 822	\$ 192	\$ 1,262	\$ -	\$ 15,538
Library Asst I	Library Circulation - Assistants	500162	\$ 13,759	10	Part Time	\$ 874	\$ 204	\$ -	\$ -	\$ 15,182
Library Asst I	Library Circulation - Assistants	500162	\$ 12,532	20	Part Time	\$ 796	\$ 186	\$ 1,223	\$ -	\$ 15,051
Library Asst I	Library Circulation - Assistants	500162	\$ 13,634	10	Part Time	\$ 866	\$ 203	\$ -	\$ -	\$ 15,044
Library Asst I	Library Circulation - Assistants	500162	\$ 6,817	20	Part Time	\$ 433	\$ 101	\$ 665	\$ -	\$ 8,187
Library Asst I	Library Circulation - Assistants	500162	\$ 12,605	10	Part Time	\$ 801	\$ 187	\$ -	\$ -	\$ 13,908
Library Asst I	Library Circulation - Assistants	500162	\$ 12,532	20	Part Time	\$ 796	\$ 186	\$ 1,223	\$ -	\$ 15,051
Library Asst I	Library Circulation - Assistants	500162	\$ 6,266	5	Part Time	\$ 398	\$ 93	\$ -	\$ -	\$ 6,914
Library Asst II	Library Circulation - Assistants	500162	\$ 18,086	10	Part Time	\$ 1,149	\$ 269	\$ -	\$ -	\$ 19,956
Library Asst II	Library Circulation - Assistants	500162	\$ 11,638	25	Part Time	\$ 740	\$ 173	\$ 1,136	\$ -	\$ 13,977
Library Asst III	Library Circulation - Assistants	500162	\$ 39,284	25	Part Time	\$ 2,497	\$ 584	\$ 3,833	\$ -	\$ 47,180
Library Asst III	Library Circulation - Assistants	500162	\$ 40,446	37.5	Full Time	\$ 2,570	\$ 601	\$ 3,947	\$ 4	\$ 48,579
Library Asst IV	Library Circulation - Assistants	500162	\$ 47,100	37.5	Full Time	\$ 2,993	\$ 700	\$ 4,596	\$ 4	\$ 56,571
Building Maintenance Supvr	Library Maintenance V2	500122	\$ 54,000	37.5	Full Time	\$ 3,432	\$ 803	\$ 5,269	\$ 5	\$ 64,858
Custodial Worker II	Library Maintenance V2	500122	\$ 34,937	37.5	Full Time	\$ 2,220	\$ 519	\$ 3,409	\$ 3	\$ 41,962
Library Monitor	Library Maintenance V2	500122	\$ 7,987	10	Part Time	\$ 508	\$ 119	\$ -	\$ -	\$ 8,813
Library Monitor	Library Maintenance V2	500122	\$ 7,327	10	Part Time	\$ 466	\$ 109	\$ -	\$ -	\$ 8,084
Library Monitor	Library Maintenance V2	500122	\$ 7,556	10	Part Time	\$ 480	\$ 112	\$ -	\$ -	\$ 8,337
Library Asst III	Library Reader Services - Assistants	500172	\$ 24,453	15	Part Time	\$ 1,554	\$ 363	\$ -	\$ -	\$ 26,982
Library Asst III	Library Reader Services - Assistants	500172	\$ 21,102	25	Part Time	\$ 1,341	\$ 314	\$ 2,059	\$ -	\$ 25,343
Library Asst III	Library Reader Services - Assistants	500172	\$ 49,306	20	Part Time	\$ 3,133	\$ 733	\$ 4,811	\$ -	\$ 59,217
Library Asst IV	Library Reader Services - Assistants	500172	\$ 34,333	25	Part Time	\$ 2,182	\$ 510	\$ 3,350	\$ -	\$ 41,234
Librarian I	Library Reader's Services - Librarians	500171	\$ 12,449	37.5	Full Time	\$ 791	\$ 185	\$ 1,215	\$ 1	\$ 14,952
Librarian I	Library Reader's Services - Librarians	500171	\$ 45,029	5	Part Time	\$ 2,862	\$ 669	\$ -	\$ -	\$ 49,686
Librarian I	Library Reader's Services - Librarians	500171	\$ 6,289	20	Part Time	\$ 400	\$ 93	\$ 614	\$ -	\$ 7,554
Librarian I	Library Reader's Services - Librarians	500171	\$ 42,936	25	Part Time	\$ 2,729	\$ 638	\$ 4,190	\$ -	\$ 51,566
Librarian I	Library Reader's Services - Librarians	500171	\$ 28,275	37.5	Full Time	\$ 1,797	\$ 420	\$ 2,759	\$ 3	\$ 33,961
Reader Services ManagerA	Library Reader's Services - Librarians	500171	\$ 60,862	20	Part Time	\$ 3,868	\$ 905	\$ 5,939	\$ -	\$ 73,095
Library Asst I	Library Technical Services - Assistants	500132	\$ 17,566	20	Part Time	\$ 1,116	\$ 261	\$ 1,714	\$ -	\$ 21,096
Library Asst II	Library Technical Services - Assistants	500132	\$ 38,382	37.5	Full Time	\$ 2,439	\$ 570	\$ 3,745	\$ 3	\$ 46,100
Library Asst II	Library Technical Services - Assistants	500132	\$ 41,821	37.5	Full Time	\$ 2,658	\$ 622	\$ 4,081	\$ 4	\$ 50,230
Library Asst II	Library Technical Services - Assistants	500132	\$ 38,344	20	Part Time	\$ 2,437	\$ 570	\$ 3,742	\$ -	\$ 46,051
Assistant Library Director	Library Technical Services - Librarians	500131	\$ 96,232	37.5	Full Time	\$ 6,116	\$ 1,430	\$ 9,390	\$ 9	\$ 115,582
Librarian I	Library Technical Services - Librarians	500131	\$ 50,036	37.5	Full Time	\$ 3,180	\$ 744	\$ 4,882	\$ 4	\$ 60,097
Librarian II	Library Technical Services - Librarians	500131	\$ 58,904	20	Part Time	\$ 3,743	\$ 875	\$ 5,748	\$ -	\$ 70,743
			\$ 2,336,978			\$ 148,515	\$ 34,733	\$ 169,633	\$ 106	\$ 2,748,389
	Merit Pool/Union Contracts		\$ 39,748							
			\$ 2,376,726							
	Open positions		\$ 30,486							
	Substitute hours and salary adjustments		\$ 45,643							
	Library Total		\$ 2,452,855							

Library Tech
Fiscal Year 2018 Budget

Library Technology Replacement Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 202	\$ 201	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 120,000	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Revenues	\$ 120,202	\$ 75,201	\$ 100,000	\$ 100,000	\$ 100,000
Less Contributions & Transfers	\$ 202	\$ 201	\$ -	\$ -	\$ -

Library Technology Replacement Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ 51,867	\$ 50,031	\$ 245,612	\$ 153,000	\$ 237,000
Capital Items	\$ 10,750	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 62,617	\$ 50,031	\$ 245,612	\$ 153,000	\$ 237,000
Total Less Transfers	\$ 62,617	\$ 50,031	\$ 245,612	\$ 153,000	\$ 237,000
Surplus (Deficit)	\$ 57,585	\$ 25,171	\$ (145,612)	\$ (53,000)	\$ (137,000)
Fund Balance	\$ 277,023	\$ 302,194	\$ 156,582	\$ 249,194	\$ 112,194

Library Technology Replacement Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
553		<u>Library Techn Repl Fd Revenues</u>						
553	872000	INTEREST ON INVESTMENTS	\$ 202	\$ 201	\$ -	\$ -	\$ -	
553	881100	TRANSFERS IN	\$ 120,000	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000	Library Fund: \$100K.
		Library Tech Repl Fund Revenues	\$ 120,202	\$ 75,201	\$ 100,000	\$ 100,000	\$ 100,000	
5535011		<u>Library Techn Repl Fd Expenditures</u>						
5535011	952000	MATERIALS	\$ 51,867	\$ 50,031	\$ 245,612	\$ 153,000	\$ 237,000	
5535011	990800	COMPUTER EQUIPMENT	\$ 10,750	\$ -	\$ -	\$ -	\$ -	
		Total Library Tech Repl Fund Expenditures	\$ 62,617	\$ 50,031	\$ 245,612	\$ 153,000	\$ 237,000	
		Library Tech Replacement Surplus (Deficit)	\$ 57,585	\$ 25,171	\$ (145,612)	\$ (53,000)	\$ (137,000)	

Motor Fuel Tax Fund
Fiscal Year 2018 Budget

Motor Fuel Tax Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ 1,246,617	\$ 958,705	\$ 900,000	\$ 965,000	\$ 965,110
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 79	\$ 865	\$ -	\$ 2,908	\$ 2,500
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 1,246,695	\$ 959,570	\$ 900,000	\$ 967,908	\$ 967,610
Less Contributions & Transfers	\$ 1,246,695	\$ 959,570	\$ 900,000	\$ 967,908	\$ 967,610

Motor Fuel Tax Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ 1,019,074	\$ 947,687	\$ 900,000	\$ 950,000	\$ 1,100,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,019,074	\$ 947,687	\$ 900,000	\$ 950,000	\$ 1,100,000
Total Less Transfers	\$ 1,019,074	\$ 947,687	\$ 900,000	\$ 950,000	\$ 1,100,000
Surplus (Deficit)	\$ 227,622	\$ 11,883	\$ -	\$ 17,908	\$ (132,390)
Fund Balance	\$ 1,328,339	\$ 1,340,222	\$ 1,340,222	\$ 1,358,130	\$ 1,225,740

Motor Fuel Tax Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
203		<u>Motor Fuel Tax Fund Revenues</u>						
203	832000	MOTOR FUEL TAX	\$ 1,246,617	\$ 958,705	\$ 900,000	\$ 965,000	\$ 965,110	Based on Illinois Municipal League Estimates as of January 2017.
203	872000	INTEREST ON INVESTMENTS	\$ 79	\$ 865	\$ -	\$ 2,908	\$ 2,500	Illinois Funds Interest.
		Total Motor Fuel Tax Fund Revenues	\$ 1,246,695	\$ 959,570	\$ 900,000	\$ 967,908	\$ 967,610	
2033021		<u>Motor Fuel Tax Fund Expenditures</u>						
2033021	991000	TRAFFIC SIGNAL IMPRVMT	\$ 11,935	\$ -	\$ -	\$ -	\$ -	
2033024	995152	STREET REPAIRS	\$ -	\$ 947,687	\$ 900,000	\$ 950,000	\$ 1,100,000	
2033024	995151	STREET REPAIRS 2014/2015	\$ 1,007,139	\$ -	\$ -	\$ -	\$ -	
		Total Motor Fuel Tax Fund Expenditures	\$ 1,019,074	\$ 947,687	\$ 900,000	\$ 950,000	\$ 1,100,000	
		Motor Fuel Tax Fund Surplus (Deficit)	\$ 227,622	\$ 11,883	\$ -	\$ 17,908	\$ (132,390)	

Municipal Waste Fund Fiscal Year 2018 Budget

Municipal Waste Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ 3,131,114	\$ 3,897,123	\$ 3,550,153	\$ 3,663,361	\$ 2,625,320
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 1,179	\$ 698	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 3,132,293	\$ 3,897,821	\$ 3,550,153	\$ 3,663,361	\$ 2,625,320
Less Contributions & Transfers	\$ 3,132,293	\$ 3,897,821	\$ 3,550,153	\$ 3,663,361	\$ 2,625,320

Municipal Waste Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 42,576	\$ 52,083	\$ 53,023	\$ 51,081	\$ 50,955
Overtime	\$ 5,769	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ 11,108	\$ 44,100	\$ 11,023	\$ 11,023	\$ 7,897
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 3,346,095	\$ 3,282,949	\$ 2,987,492	\$ 2,718,184	\$ 2,799,180
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ 18,700	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ 28,415	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 3,452,663	\$ 3,379,133	\$ 3,051,538	\$ 2,780,288	\$ 2,858,032
Total Less Transfers	\$ 3,452,663	\$ 3,379,133	\$ 3,051,538	\$ 2,780,288	\$ 2,858,032
Surplus (Deficit)	\$ (320,370)	\$ 518,689	\$ 498,615	\$ 883,073	\$ (232,713)
Fund Balance	\$ (53,287)	\$ 465,402	\$ 964,017	\$ 1,348,475	\$ 1,115,762

Municipal Waste Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
208		<u>Municipal Waste Fund Revenues</u>						
208	811000	PROPERTY TAX CURRENT	\$ 3,131,114	\$ 3,897,123	\$ 3,550,153	\$ 3,663,361	\$ 2,625,320	
208	876000	EMPLOYEE CONTRIBUTIONS	\$ 1,179	\$ -	\$ -	\$ -	\$ -	
208	877013	RECYCLED MATERIALS	\$ -	\$ 698	\$ -	\$ -	\$ -	
		Total Municipal Waste Fund Revenues	\$ 3,132,293	\$ 3,897,821	\$ 3,550,153	\$ 3,663,361	\$ 2,625,320	
2083043		<u>Municipal Waste Fund Expenditures</u>						
2083043	910000	REGULAR SALARIES	\$ 42,576	\$ 52,083	\$ 53,023	\$ 51,081	\$ 50,955	
2083043	915200	OVERTIME	\$ 5,769	\$ -	\$ -	\$ -	\$ -	
2083043	921000	EMP BNFTS-PPO	\$ 6,400	\$ 30,307	\$ 6,633	\$ 6,633	\$ 5,073	
2083043	921001	EMP BNFTS-HMO	\$ 4,031	\$ 10,969	\$ 3,769	\$ 3,769	\$ 2,280	
2083043	921002	EMP BNFTS-LIFE	\$ 86	\$ 380	\$ 63	\$ 63	\$ 48	
2083043	921005	EMP BNFTS-DENTAL	\$ 592	\$ 2,444	\$ 558	\$ 558	\$ 495	
2083043	947600	SCAVENGER SERVICE	\$ 3,283,501	\$ 3,221,226	\$ 2,902,492	\$ 2,658,184	\$ 2,714,180	Groot Garbage: \$2.1M, Solid Waste Agency of No. Cook Co.: \$614,180.
2083043	947700	REFUSE DISPOSAL	\$ 62,594	\$ 61,723	\$ 85,000	\$ 60,000	\$ 85,000	Disposal of spoils: asphalt, leaves. Fluctuation based on weather conditions.
2083043	981000	BOND INTEREST	\$ 28,415	\$ -	\$ -	\$ -	\$ -	
2083043	990400	MOTOR EQUIPMENT	\$ 18,700	\$ -	\$ -	\$ -	\$ -	
		Total Municipal Waste Fund Expenditures	\$ 3,452,663	\$ 3,379,133	\$ 3,051,538	\$ 2,780,288	\$ 2,858,032	
		Municipal Waste Surplus (Deficit)	\$ (320,370)	\$ 518,689	\$ 498,615	\$ 883,073	\$ (232,713)	

Emergency Telephone (E-911) Fund
Fiscal Year 2018 Budget

Emergency Telephone (E-911) Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ 489,803	\$ 473,963	\$ 500,000	\$ 500,000	\$ 500,000
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 972,367	\$ 952,939	\$ 1,032,971	\$ 1,032,971	\$ 700,000
Total Revenues	\$ 1,462,170	\$ 1,426,902	\$ 1,532,971	\$ 1,532,971	\$ 1,200,000
Less Contributions & Transfers	\$ 489,803	\$ 473,963	\$ 500,000	\$ 500,000	\$ 500,000

Emergency Telephone (E-911) Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 1,484,746	\$ 1,344,475	\$ 1,502,971	\$ 1,346,242	\$ 1,210,129
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ 27,451	\$ 660	\$ 20,000	\$ 20,000	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,512,197	\$ 1,345,135	\$ 1,522,971	\$ 1,366,242	\$ 1,210,129
Total Less Transfers	\$ 1,512,197	\$ 1,345,135	\$ 1,522,971	\$ 1,366,242	\$ 1,210,129
Surplus (Deficit)	\$ (50,027)	\$ 81,766	\$ 10,000	\$ 166,729	\$ (10,129)
Fund Balance	\$ (810)	\$ 80,956	\$ 90,957	\$ 247,686	\$ 237,556

Emergency Telephone (E-911) Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
220		<u>E-911</u>						
220	816500	EMERGENCY TELEPHONE TAX	\$ 489,803	\$ 473,963	\$ 500,000	\$ 500,000	\$ 500,000	Automatic Number Ident. and Automatic Location Ident. Revenue from the State.
220	831200	OTH FIN SRC-CONT FRM GEN	\$ 972,367	\$ 952,939	\$ 1,032,971	\$ 1,032,971	\$ 700,000	General Fund subsidy of E-911 program.
		Total E-911 Fund Revenues	\$ 1,462,170	\$ 1,426,902	\$ 1,532,971	\$ 1,532,971	\$ 1,200,000	
2202013		<u>Police Dept. - E-911</u>						
2202013	941500	ANI/ALI FEES	36,295	29,408	44,595	(1,634)	-	- As of 01/17, fiscal operations are managed by the State.
2202013	948500	GENERAL CONTRACTUAL SERV	1,142,776	1,185,942	1,110,376	1,000,376	850,129	Dispatch svc. (West Suburban). Reduction due to additional member (Forest Park).
2202013	949300	TRANSFER OUT	-	-	-	-	-	
2202013	990800	COMPUTER EQUIPMENT	26,763	660	20,000	20,000	-	
		Total Police Dept. - E-911 Expenditures	1,205,833	1,216,010	1,174,971	1,018,742	850,129	
2202021		<u>Fire Dept. - E-911 Expenditures</u>						
2202021	948500	GENERAL CONTRACTUAL SERV	305,675	129,126	348,000	347,500	360,000	Fire Dispatch (RED).
2202021	949300	TRANSFER OUT	-	-	-	-	-	
2202021	990800	COMPUTER EQUIPMENT	688	-	-	-	-	
		Total Fire Dept. - E-911 Expenditures	306,363	129,126	348,000	347,500	360,000	
		Total E-911 Expenditures	1,512,197	1,345,135	1,522,971	1,366,242	1,210,129	
		E-911 Fund Surplus (Deficit)	(50,027)	81,766	10,000	166,729	(10,129)	

Parking Fund
Fiscal Year 2018 Budget

Parking Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ 228,122	\$ 218,088	\$ 270,900	\$ 249,561	\$ 288,300
Fines and Forfeitures	\$ 68,352	\$ 101,816	\$ 150,000	\$ 162,932	\$ 162,000
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 1,109	\$ 377	\$ -	\$ -	\$ -
Miscellaneous	\$ 1,569	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 299,152	\$ 320,281	\$ 420,900	\$ 412,493	\$ 450,300
Less Contributions & Transfers	\$ 299,152	\$ 320,281	\$ 420,900	\$ 412,493	\$ 450,300

Parking Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 123,889	\$ 136,546	\$ 177,315	\$ 167,542	\$ 174,279
Overtime	\$ 7,685	\$ -	\$ 2,000	\$ 154	\$ 500
Employee Insurance	\$ 14,995	\$ 41,177	\$ 14,695	\$ 14,695	\$ 27,089
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ 820	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 99,168	\$ 86,920	\$ 121,404	\$ 115,105	\$ 133,305
Commodities	\$ 9,034	\$ 10,336	\$ 20,200	\$ 14,648	\$ 15,280
Capital Items	\$ 57,581	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 134,403	\$ 108,662	\$ 103,943	\$ 103,943	\$ 114,395
Total Expenditures	\$ 447,574	\$ 383,642	\$ 439,557	\$ 416,088	\$ 464,848
Total Less Transfers	\$ 313,171	\$ 274,980	\$ 335,614	\$ 312,145	\$ 350,453
Surplus (Deficit)	\$ (148,422)	\$ (63,360)	\$ (18,657)	\$ (3,594)	\$ (14,548)
Balance Sheet Accrual Adjustment	\$ -	\$ (34,580)	\$ (40,000)	\$ (40,000)	\$ (40,000)
Unrestricted Net Position	\$ (325,139)	\$ (423,079)	\$ (481,736)	\$ (466,674)	\$ (521,222)

Parking Fund Account Detail

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
501		<u>Parking Fund Revenues</u>						
501	851000	PARKING POLICE PENALTY	\$ -	\$ 75	\$ -	\$ -	\$ -	
501	853000	PARKING METER FINES	\$ 67,792	\$ 99,746	\$ 150,000	\$ 160,000	\$ 160,000	Monthly Duncan Journal entry + revenue collected at the front desk.
501	853001	PARKING VIOLATION-ADJUDICATION	\$ 560	\$ 1,995	\$ -	\$ 2,932	\$ 2,000	
501	865000	PARKING METERS	\$ 165,472	\$ 121,251	\$ 175,000	\$ 152,872	\$ 185,000	Assumed increase with automatic meters.
501	865001	PARKING METERS - DEE ROAD	\$ -	\$ 60,437	\$ 70,000	\$ 63,314	\$ 65,000	Restricted revenue per Union Pacific Agreement.
501	866000	UNMETERED PARKING	\$ 62,650	\$ 36,400	\$ 25,900	\$ 33,375	\$ 38,300	Uptown and Touhy Avenue Parking Lots.
501	872000	INTEREST ON INVESTMENTS	\$ 1,109	\$ 377	\$ -	\$ -	\$ -	
501	876000	EMPLOYEE CONTRIBUTIONS	\$ 1,569	\$ -	\$ -	\$ -	\$ -	
	Total	Parking Fund Revenues	\$ 299,152	\$ 320,281	\$ 420,900	\$ 412,493	\$ 450,300	
5013027		<u>Parking Fund Expenditures</u>						
5013027	910000	REGULAR SALARIES	\$ 123,889	\$ 136,546	\$ 177,315	\$ 167,542	\$ 174,279	
5013027	915200	OVERTIME	\$ 7,685	\$ -	\$ 2,000	\$ 154	\$ 500	
5013027	921000	EMP BNFTS-PPO	\$ 8,436	\$ 27,905	\$ 8,844	\$ 8,844	\$ 17,402	
5013027	921001	EMP BNFTS-HMO	\$ 5,442	\$ 10,543	\$ 5,025	\$ 5,025	\$ 7,822	
5013027	921002	EMP BNFTS-LIFE	\$ 335	\$ 380	\$ 83	\$ 83	\$ 166	
5013027	921005	EMP BNFTS-DENTAL	\$ 781	\$ 2,349	\$ 743	\$ 743	\$ 1,699	
5013027	926000	UNIFORMS	\$ 820	\$ -	\$ -	\$ -	\$ -	
5013027	941701	CITATION FEES	\$ 7,265	\$ 11,052	\$ 30,000	\$ 25,596	\$ 28,155	Duncan RFP is in process. FY18 includes 10% increase over forecast for program enhancements.
5013027	945200	REAL PROPERTY RENTAL	\$ 41,475	\$ 20,764	\$ 11,400	\$ 11,580	\$ 12,500	33% of collections on Summit Parking payable to Union Pacific.
5013027	947800	BANK SERVICE CHARGES	\$ -	\$ 114	\$ 250	\$ 122	\$ 150	For counting and depositing meter change.
5013027	948500	GENERAL CONTRACTUAL SERV	\$ 31,465	\$ 35,921	\$ 54,754	\$ 52,807	\$ 65,000	Uptown parking maintenance agreement. (FY17 includes parking study). Automated Meters Pilot Program (\$25K).
5013027	948509	CONT SVCS -PROPERTY TAX	\$ 18,963	\$ 19,069	\$ 25,000	\$ 25,000	\$ 27,500	Summit Lot Agreement.
5013027	949300	TRANSFER OUT	\$ 134,403	\$ 108,662	\$ 103,943	\$ 103,943	\$ 114,395	General Fund Shared Services: \$70,889, IMRF: \$30,097, FICA: \$13,409.
5013027	952000	MATERIALS	\$ 6,327	\$ 7,133	\$ 17,200	\$ 12,000	\$ 12,500	Parking meter repair and materials.
5013027	955500	ELECTRICITY	\$ 2,707	\$ 3,203	\$ 3,000	\$ 2,648	\$ 2,780	Com Ed. FY17 forecast = annualized. FY18 = 5% increase on forecast.
5013027	990400	MOTOR EQUIPMENT	\$ 23,300	\$ -	\$ -	\$ -	\$ -	
5013027	990800	COMPUTER EQUIPMENT	\$ 18,000	\$ -	\$ -	\$ -	\$ -	
5013027	998000	PARKING LOT CONSTRUCT	\$ 16,281	\$ -	\$ -	\$ -	\$ -	
	Total	Parking Fund Expenditures	\$ 447,574	\$ 383,642	\$ 439,557	\$ 416,088	\$ 464,848	
		Parking Surplus (Deficit)	\$ (148,422)	\$ (63,360)	\$ (18,657)	\$ (3,594)	\$ (14,548)	

Parking Fund - Salary Detail

Last Name	First Name	Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Eager	Christina	Parking Enforcement Officer	Parking	303027	\$ 33,324	29	Part Time	\$ 2,092	\$ 489	\$ 3,212	\$ -	\$ 39,533
Ziemek	Karen	Parking Enforcement Officer	Parking	303027	\$ 33,324	29	Part Time	\$ 2,092	\$ 489	\$ 3,212	\$ -	\$ 39,533
Kosecki	Philip	Parking Enforcement Officer	Parking	303027	\$ 38,379	29	Part Time	\$ 2,409	\$ 563	\$ 3,699	\$ -	\$ 45,530
					\$ 105,026			\$ 6,593	\$ 1,542	\$ 10,123	\$ -	\$ 124,597
Merit Pool/Union Contracts					\$ 1,313							
					\$ 106,339							
Allocation from Public Works Department					\$ 67,940							
Total					\$ 174,279							

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Water Fund
Fiscal Year 2018 Budget

Water Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ (128)	\$ (1)	\$ -	\$ (17)	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ 8,715,617	\$ 9,624,726	\$ 10,115,742	\$ 9,504,948	\$ 10,191,250
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 2,419	\$ 2,417	\$ -	\$ 1,419	\$ -
Miscellaneous	\$ 35,474	\$ 38,976	\$ 15,000	\$ 30,408	\$ 30,000
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 8,753,382	\$ 9,666,117	\$ 10,130,742	\$ 9,536,758	\$ 10,221,250
Less Contributions & Transfers	\$ 8,753,382	\$ 9,666,117	\$ 10,130,742	\$ 9,536,758	\$ 10,221,250

Water Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 611,063	\$ 532,641	\$ 537,279	\$ 532,448	\$ 579,797
Overtime	\$ 73,016	\$ 67,623	\$ 90,000	\$ 82,544	\$ 75,000
Employee Insurance	\$ 192,279	\$ 205,640	\$ 100,151	\$ 98,080	\$ 89,859
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ 13,300	\$ 28,633	\$ 34,000	\$ 21,213	\$ 35,000
Contractual Services	\$ 5,178,665	\$ 5,548,451	\$ 6,374,392	\$ 5,999,893	\$ 5,879,000
Commodities	\$ 370,491	\$ 372,326	\$ 445,000	\$ 383,496	\$ 413,829
Capital Items	\$ 1,399,218	\$ 305,374	\$ 2,100,000	\$ 1,350,000	\$ 1,500,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 1,781,894	\$ 1,799,003	\$ 2,133,835	\$ 2,133,835	\$ 2,067,317
Total Expenditures	\$ 9,619,927	\$ 8,859,691	\$ 11,814,657	\$ 10,601,508	\$ 10,639,802
Total Less Transfers	\$ 7,838,032	\$ 7,060,688	\$ 9,680,822	\$ 8,467,673	\$ 8,572,485
Surplus (Deficit)	\$ (866,545)	\$ 806,426	\$ (1,683,915)	\$ (1,064,751)	\$ (418,552)
Balance Sheet Accrual Adjustment	\$ -	\$ (95,981)	\$ -	\$ -	\$ -
Ending Unrestricted Net Position	\$ 3,635,516	\$ 4,345,961	\$ 2,662,046	\$ 3,281,210	\$ 2,862,658

Water Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
502		<u>Water Fund Revenues</u>						
502	817000	UTILITY TAX	\$ (128)	\$ (1)	\$ -	\$ (17)	\$ -	
502	817200	SEWER CHARGE	\$ (176)	\$ (80)	\$ -	\$ (60)	\$ -	
502	860000	FIXED CHARGE	\$ 1,750,808	\$ 1,329,034	\$ 1,493,142	\$ 1,373,000	\$ 1,420,000	
502	861000	WATER SALES	\$ 3,681,645	\$ 3,995,428	\$ 4,287,600	\$ 4,116,749	\$ 4,411,058	
502	861001	CITY OF CHGO WATER SALES	\$ 3,256,980	\$ 4,241,850	\$ 4,320,000	\$ 3,992,135	\$ 4,335,192	
502	862000	WATER METERS	\$ 26,360	\$ 58,494	\$ 15,000	\$ 23,124	\$ 25,000	Sale of water meters to developments.
502	872000	INTEREST ON INVESTMENTS	\$ 2,419	\$ 2,417	\$ -	\$ 1,419	\$ -	
502	876000	EMPLOYEE CONTRIBUTIONS	\$ 19,674	\$ -	\$ -	\$ -	\$ -	
502	877000	MISCELLANEOUS	\$ 15,800	\$ 38,976	\$ 15,000	\$ 30,408	\$ 30,000	Late fee and shut off fee revenue.
	Total	Water Fund Revenues	\$ 8,753,382	\$ 9,666,117	\$ 10,130,742	\$ 9,536,758	\$ 10,221,250	
5023051		<u>Water Administration Expenditures</u>						
5023051	910000	REGULAR SALARIES	\$ 163,841	\$ 532,641	\$ 537,279	\$ 532,448	\$ 579,797	
5023051	915200	OVERTIME	\$ 2,932	\$ 67,623	\$ 90,000	\$ 82,544	\$ 75,000	
5023051	921000	EMP BNFTS-PPO	\$ 146,614	\$ 139,129	\$ 63,009	\$ 60,938	\$ 57,726	
5023051	921001	EMP BNFTS-HMO	\$ 33,863	\$ 52,838	\$ 31,409	\$ 31,409	\$ 25,946	
5023051	921002	EMP BNFTS-LIFE	\$ 1,386	\$ 1,900	\$ 629	\$ 629	\$ 550	
5023051	921005	EMP BNFTS-DENTAL	\$ 10,416	\$ 11,773	\$ 5,104	\$ 5,104	\$ 5,636	
5023051	941700	DATA PROCESSING SERVICES	\$ 21,355	\$ 21,606	\$ 25,000	\$ 25,211	\$ 30,000	Producing and mailing utility bills. Includes \$5K to implement storm water utility fee on bill.
5023051	947200	POSTAL CHARGES	\$ 33,539	\$ 35,727	\$ 35,000	\$ 34,055	\$ 35,000	Postage on utility bills and meter return cards.
5023051	948500	GENERAL CONTRACTUAL SERV	\$ 33	\$ -	\$ -	\$ -	\$ -	
5023051	949300	TRANSFER OUT	\$ 1,781,894	\$ 1,799,003	\$ 2,133,835	\$ 2,133,835	\$ 2,067,317	GF Shared Services: \$903,770, IMRF: \$112,429, FICA: \$50,092, 2004B Debt Service: \$801,026, MERF: \$125K, IT Replacement Fund: \$75K.
5023051	952000	MATERIALS	\$ 919	\$ -	\$ -	\$ -	\$ -	
5023051	990400	MOTOR EQUIPMENT	\$ 82,900	\$ 200,000	\$ -	\$ -	\$ -	
5023051	990800	COMPUTER EQUIPMENT	\$ 28,880	\$ -	\$ -	\$ -	\$ -	
	Total	Water Administration Expenditures	\$ 2,308,572	\$ 2,862,239	\$ 2,921,265	\$ 2,906,174	\$ 2,876,973	
5023052		<u>Water Supply & Treatment Expenditures</u>						
5023052	910000	REGULAR SALARIES	\$ 189,784	\$ -	\$ -	\$ -	\$ -	
5023052	915200	OVERTIME	\$ 22,076	\$ -	\$ -	\$ -	\$ -	
5023052	926000	UNIFORMS	\$ 1,000	\$ -	\$ -	\$ -	\$ -	
5023052	940300	WATER PURCHASES-CHICAGO	\$ 5,052,231	\$ 5,451,912	\$ 5,981,392	\$ 5,750,000	\$ 5,750,000	
5023052	941400	TESTING	\$ 7,439	\$ 5,715	\$ 10,000	\$ 7,636	\$ 10,000	EPA mandated tests.
5023052	942100	BUILDING MAINTENANCE	\$ 862	\$ 682	\$ 1,000	\$ 800	\$ 1,000	
5023052	943700	TRAINING	\$ 96	\$ 225	\$ 1,000	\$ 889	\$ 3,000	Water licensing classes, new employees.
5023052	948500	GENERAL CONTRACTUAL SERV	\$ 19,573	\$ 14,379	\$ 25,000	\$ 15,824	\$ 25,000	Alarm systems, water testing, SCADA repairs, general maintenance.
5023052	952000	MATERIALS	\$ 11,733	\$ 7,304	\$ 20,000	\$ 14,402	\$ 20,000	Chlorine, diesel fuel, general maintenance.
5023052	955000	NATURAL GAS	\$ 2,382	\$ 2,311	\$ 5,000	\$ 2,316	\$ 2,432	Nicor. FY17 forecast = annualized. FY18 = 5% increase on forecast.
5023052	955500	ELECTRICITY	\$ 88,600	\$ 83,759	\$ 110,000	\$ 77,522	\$ 81,398	Com Ed. FY17 forecast = annualized. FY18 = 5% increase on forecast.
	Total	Water Supply & Treatment Expenditures	\$ 5,395,776	\$ 5,566,287	\$ 6,153,392	\$ 5,869,388	\$ 5,892,829	

Water Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
5023053		<u>Fire Hydrant Services</u>						
5023053	910000	REGULAR SALARIES	\$ 42,577	\$ -	\$ -	\$ -	\$ -	
5023053	915200	OVERTIME	\$ 5,769	\$ -	\$ -	\$ -	\$ -	
5023053	926000	UNIFORMS	\$ 720	\$ -	\$ -	\$ -	\$ -	
	Total	Fire Hydrant Service Expenditures	\$ 49,065	\$ -	\$ -	\$ -	\$ -	
5023054		<u>Water Main Services</u>						
5023054	910000	REGULAR SALARIES	\$ 143,996	\$ -	\$ -	\$ -	\$ -	
5023054	915000	EXTRA HELP	\$ 6,581	\$ 21,393	\$ 27,000	\$ 14,213	\$ 27,000	Six summer interns at \$4,500 per intern, (2 PW, 2 hydrant painting, 2 hydrant flushing).
5023054	915200	OVERTIME	\$ 32,637	\$ -	\$ -	\$ -	\$ -	
5023054	926000	UNIFORMS	\$ 3,999	\$ 7,240	\$ 7,000	\$ 7,000	\$ 8,000	New contract.
5023054	941200	WATER SURVEYS	\$ 10,320	\$ 11,940	\$ 16,000	\$ 15,477	\$ -	M.E. Simpson will complete water surveys in FY17.
5023054	948500	GENERAL CONTRACTUAL SERV	\$ 30,577	\$ 4,776	\$ 260,000	\$ 130,000	\$ 25,000	Emergency repairs by outside contractors.
5023054	952000	MATERIALS	\$ 197,193	\$ 187,411	\$ 230,000	\$ 209,256	\$ 230,000	Main/hydrant repairs, fire hydrants, service leaks and meter parts, stone, concrete and soil.
5023054	993000	WATER CONSTRUCTION	\$ 1,287,438	\$ 105,374	\$ 2,100,000	\$ 1,350,000	\$ 1,500,000	Replacement of approximately 1 mile of 8" - 12" water mains; contingent on project costs.
	Total	Water Main Service Expenditures	\$ 1,712,742	\$ 338,135	\$ 2,640,000	\$ 1,725,946	\$ 1,790,000	
5023055		<u>Water Meter Services</u>						
5023055	910000	REGULAR SALARIES	\$ 70,866	\$ -	\$ -	\$ -	\$ -	
5023055	915200	OVERTIME	\$ 9,601	\$ -	\$ -	\$ -	\$ -	
5023055	926000	UNIFORMS	\$ 1,000	\$ -	\$ -	\$ -	\$ -	
5023055	948500	GENERAL CONTRACTUAL SERV	\$ 2,640	\$ 1,491	\$ 20,000	\$ 20,000	\$ -	M.E. Simpson will be testing meters as part of Water Loss Study.
5023055	956000	METERS	\$ 69,664	\$ 91,540	\$ 80,000	\$ 80,000	\$ 80,000	Replacement meters and pass thru for meters used in new developments.
	Total	Water Meter Service Expenditures	\$ 153,771	\$ 93,030	\$ 100,000	\$ 100,000	\$ 80,000	
	Total	Water Fund Expenditures	\$ 9,619,927	\$ 8,859,691	\$ 11,814,657	\$ 10,601,508	\$ 10,639,802	
		Water Fund Surplus (Deficit)	\$ (866,545)	\$ 806,426	\$ (1,683,915)	\$ (1,064,751)	\$ (418,552)	

Water Fund - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Fiscal Tech II	Water	303051	\$ -	25	Part-time	\$ 1,666	\$ 390	\$ 2,558	\$ -	\$ 31,477
Fiscal Tech II	Water	303051	\$ -	18.75	Full-time	\$ 1,344	\$ 314	\$ 2,064	\$ 1	\$ 25,403
Pump Station Operator	Water	303051	\$ 58,622	37.5	Full-time	\$ 3,725	\$ 871	\$ 5,720	\$ -	\$ 70,405
Utility Billing Specialist	Water	303051	\$ 45,964	37.5	Full-time	\$ 2,885	\$ 675	\$ 4,430	\$ -	\$ 54,529
			\$ 104,586			\$ 9,621	\$ 2,250	\$ 14,772	\$ 1	\$ 181,814
		Merit Pool/Union Contracts	\$ 2,040							
		Personnel Change	\$ 48,545							
			\$ 155,170							
Allocation from Public Works Department			\$ 424,627							
Total			\$ 579,797							

Personnel Change	
\$ 21,680	Transfer from General Fund (.50 FTE) Fiscal Tech
\$ 26,865	Transfer from General Fund (.75 FTE) Fiscal Tech
\$ 48,545	Total

Sewer Fund
Fiscal Year 2018 Budget

Sewer Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ (4,804)	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ 1,942,239	\$ 1,914,646	\$ 1,808,347	\$ 1,877,135	\$ 1,868,740
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 0	\$ 1,648	\$ -	\$ 1,656	\$ -
Miscellaneous	\$ 2,441	\$ 5,188	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ 369,666	\$ -	\$ -	\$ -
Total Revenues	\$ 1,939,877	\$ 2,291,148	\$ 1,808,347	\$ 1,878,791	\$ 1,868,740
Less Contributions & Transfers	\$ 1,939,877	\$ 1,921,482	\$ 1,808,347	\$ 1,878,791	\$ 1,868,740

Sewer Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ 280,051	\$ 359,605	\$ 379,653	\$ 372,988	\$ 380,063
Overtime	\$ 34,310	\$ 36,455	\$ 30,000	\$ 21,079	\$ 35,000
Employee Insurance	\$ 21,023	\$ 34,274	\$ 68,283	\$ 64,405	\$ 58,903
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ 9,162	\$ 16,715	\$ 20,000	\$ 18,109	\$ 21,000
Contractual Services	\$ 110,507	\$ 129,523	\$ 570,000	\$ 370,333	\$ 265,000
Commodities	\$ 88,605	\$ 102,397	\$ 122,000	\$ 111,455	\$ 124,000
Capital Items	\$ 597,122	\$ 50,993	\$ 1,233,980	\$ 600,000	\$ 1,100,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 703,545	\$ 724,148	\$ 778,063	\$ 778,063	\$ 901,227
Total Expenditures	\$ 1,844,325	\$ 1,454,110	\$ 3,201,979	\$ 2,336,433	\$ 2,885,193
Total Less Transfers	\$ 1,140,780	\$ 729,962	\$ 2,423,916	\$ 1,558,370	\$ 1,983,966
Surplus (Deficit)	\$ 95,552	\$ 837,038	\$ (1,393,632)	\$ (457,643)	\$ (1,016,453)
Balance Sheet Accrual Adjustment	\$ -	\$ (351,362)	\$ 369,666	\$ 369,666	\$ -
Ending Unrestricted Net Position	\$ 3,048,651	\$ 3,534,327	\$ 2,510,361	\$ 3,446,350	\$ 2,429,897

Sewer Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
503		<u>Sewer Fund Revenues</u>						
503	817200	SEWER CHARGE	\$ 1,456,704	\$ 1,552,179	\$ 1,533,600	\$ 1,500,000	\$ 1,538,993	Rates unchanged from FY16.
503	833000	STATE GRANTS	\$ (4,804)	\$ -	\$ -	\$ -	\$ -	
503	860000	FIXED CHARGE	\$ 239,262	\$ 252,783	\$ 254,747	\$ 232,518	\$ 254,747	Rates unchanged from FY16.
503	872000	INTEREST ON INVESTMENTS	\$ 0	\$ 1,648	\$ -	\$ 1,656	\$ -	
503	876000	EMPLOYEE CONTRIBUTIONS	\$ 2,441	\$ -	\$ -	\$ -	\$ -	
503	877000	MISCELLANEOUS	\$ -	\$ 5,188	\$ -	\$ -	\$ -	
503	877040	IN LIEU OF DETENTION	\$ 246,273	\$ 109,684	\$ 20,000	\$ 144,617	\$ 75,000	
503	881100	TRANSFER IN	\$ -	\$ 369,666	\$ -	\$ -	\$ -	
		Total Sewer Fund Revenues	\$ 1,939,877	\$ 2,291,148	\$ 1,808,347	\$ 1,878,791	\$ 1,868,740	
5033031		<u>Sewer Fund Expenses</u>						
5033031	910000	REGULAR SALARIES	\$ 280,051	\$ 359,605	\$ 379,653	\$ 372,988	\$ 380,063	
5033031	915000	EXTRA HELP	\$ 8,177	\$ 15,377	\$ 18,000	\$ 16,000	\$ 18,000	Four summer employees .
5033031	915200	OVERTIME	\$ 34,310	\$ 36,455	\$ 30,000	\$ 21,079	\$ 35,000	Dependent on weather and storms.
5033031	921000	EMP BNFTS-PPO	\$ -	\$ 22,015	\$ 26,533	\$ 22,655	\$ 37,840	
5033031	921001	EMP BNFTS-HMO	\$ 19,250	\$ 9,715	\$ 37,195	\$ 37,195	\$ 17,008	
5033031	921002	EMP BNFTS-LIFE	\$ 567	\$ 380	\$ 431	\$ 431	\$ 361	
5033031	921005	EMP BNFTS-DENTAL	\$ 1,207	\$ 2,165	\$ 4,124	\$ 4,124	\$ 3,695	
5033031	926000	UNIFORMS	\$ 985	\$ 1,338	\$ 2,000	\$ 2,109	\$ 3,000	New uniform contract pending.
5033031	948500	GENERAL CONTRACTUAL SERV	\$ 109,932	\$ 123,673	\$ 550,000	\$ 365,000	\$ 250,000	Sewer emergency repairs.
5033031	948502	SWR CLEAN & TV	\$ 575	\$ 5,850	\$ 20,000	\$ 5,333	\$ 15,000	Sewer line locating, televise problem areas. GF Shared Svcs.: \$290,305, IMRF: \$72,643, FICA: \$33,129, 2012A Debt Svc: \$455,150, MERF:
5033031	949300	TRANSFER OUT	\$ 703,545	\$ 724,148	\$ 778,063	\$ 778,063	\$ 901,227	\$25K, IT Replacement Fund: \$25K.
5033031	952000	MATERIALS	\$ 68,730	\$ 84,152	\$ 82,000	\$ 71,455	\$ 84,000	Increase in material costs, inlets, manholes & sewer lines. Based on Sibley Lift Station usage, monthly expense, Two year payback to ComEd for
5033031	955500	ELECTRICITY	\$ 19,875	\$ 18,245	\$ 40,000	\$ 40,000	\$ 40,000	transformers.
5033031	990400	MOTOR EQUIPMENT	\$ 23,600	\$ 50,000	\$ -	\$ -	\$ -	
5033031	990800	COMPUTER EQUIPMENT	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
5033031	994000	SEWER CONSTRUCTION	\$ 563,522	\$ -	\$ -	\$ -	\$ -	
5033031	994013	SEWER IMPROVEMENT PROJECT	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	Upsizing Dempster St. pipe (MWRD). Lining of approximately 2.8 mi. of 8" - 15" sewers and 0.7 mi. of 18" - 30" sewers; contingent
5033031	994014	SEWER LINING IMPROVEMENTS	\$ -	\$ 993	\$ 733,980	\$ 600,000	\$ 600,000	on project costs.
		Total Sewer Fund Expenditures	\$ 1,844,325	\$ 1,454,110	\$ 3,201,979	\$ 2,336,433	\$ 2,885,193	
		Sewer Surplus (Deficit)	\$ 95,552	\$ 837,038	\$ (1,393,632)	\$ (457,643)	\$ (1,016,453)	

Sewer Fund - Salary Detail

Job title	Home Department	Home Department Code	Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.009%	Total
Maintenance Worker II	Sewer	303031	\$ 67,185	25	Part-time	\$ 4,369	\$ 1,022	\$ 6,708	\$ -	\$ 82,558
Maintenance Worker I	Sewer	303031	\$ 49,203	37.5	Full-time	\$ 3,199	\$ 748	\$ 4,912	\$ -	\$ 60,461
Maintenance Worker I	Sewer	303031	\$ 51,663	37.5	Full-time	\$ 3,359	\$ 786	\$ 5,158	\$ -	\$ 63,484
			\$ 168,051			\$ 10,927	\$ 2,556	\$ 16,778	\$ -	\$ 206,503
		Merit Pool/Union Contracts	\$ 8,191							
			\$ 176,242							
		Allocation from Public Works Department	\$ 203,821							
		Total	\$ 380,063							

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Information Technology Replacement Fund Fiscal Year 2018 Budget

Information Technology Replacement Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 202	\$ 201	\$ -	\$ 118	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 64,080	\$ 100,000	\$ 125,000	\$ 125,000	\$ 625,000
Total Revenues	\$ 64,282	\$ 100,201	\$ 125,000	\$ 125,118	\$ 625,000
Less Contributions & Transfers	\$ 202	\$ 201	\$ -	\$ 118	\$ -

Information Technology Replacement Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ 102,896	\$ 108,240	\$ 460,775	\$ 460,775	\$ 504,200
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 115,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ -
Total Expenditures	\$ 217,896	\$ 128,240	\$ 470,775	\$ 470,775	\$ 504,200
Total Less Transfers	\$ 102,896	\$ 108,240	\$ 460,775	\$ 460,775	\$ 504,200
Surplus (Deficit)	\$ (153,614)	\$ (28,039)	\$ (345,775)	\$ (345,657)	\$ 120,800
Balance Sheet Accrual Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Net Position	\$ 695,614	\$ 667,575	\$ 321,800	\$ 321,918	\$ 442,718

Information Technology Replacement Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
552		<u>Tech Replacement Revenues</u>						
552	872000	INTEREST ON INVESTMENTS	\$ 202	\$ 201	\$ -	\$ 118	\$ -	
552	881100	TRANSFERS IN	\$ 64,080	\$ 100,000	\$ 125,000	\$ 125,000	\$ 625,000	General Fund: \$525K, Water Fund: \$75K, Sewer Fund: \$25K.
	Total	Tech Replacement Revenues	\$ 64,282	\$ 100,201	\$ 125,000	\$ 125,118	\$ 625,000	
5521025		<u>Tech Replacement Expenditures</u>						
5521025	949300	TRANSFER OUT	\$ 115,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ -	
5521025	990800	COMPUTER EQUIPMENT	\$ 102,896	\$ 108,240	\$ 460,775	\$ 460,775	\$ 504,200	Project details are provided in the City's Capital Plan.
	Total	Tech Replacement Expenditures	\$ 217,896	\$ 128,240	\$ 470,775	\$ 470,775	\$ 504,200	
		Tech Replacement Surplus (Deficit)	\$ (153,614)	\$ (28,039)	\$ (345,775)	\$ (345,657)	\$ 120,800	

Motor Equipment Replacement Fund (MERF)
Fiscal Year 2018 Budget

Motor Equipment Replacement Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 1,612	\$ 1,611	\$ 1,000	\$ 1,500	\$ 1,600
Miscellaneous	\$ (9,319)	\$ 7,693	\$ -	\$ 5,661	\$ 5,000
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 150,500	\$ 152,000	\$ 277,000	\$ 277,000	\$ 1,277,000
Total Revenues	\$ 142,793	\$ 161,304	\$ 278,000	\$ 284,161	\$ 1,283,600
Less Contributions & Transfers	\$ (7,707)	\$ 9,304	\$ 1,000	\$ 7,161	\$ 6,600

Motor Equipment Replacement Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ 527,524	\$ 262,670	\$ 1,234,590	\$ 1,213,348	\$ 1,178,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 527,524	\$ 262,670	\$ 1,234,590	\$ 1,213,348	\$ 1,178,000
Total Less Transfers	\$ 527,524	\$ 262,670	\$ 1,234,590	\$ 1,213,348	\$ 1,178,000
Surplus (Deficit)	\$ (384,731)	\$ (101,366)	\$ (956,590)	\$ (929,187)	\$ 105,600
Balance Sheet Accrual Adjustment	\$ -	\$ (3,312)	\$ -	\$ -	\$ -
Unrestricted Net Position	\$ 3,087,956	\$ 2,983,278	\$ 2,026,688	\$ 2,054,091	\$ 2,159,691

Motor Equipment Replacement Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
551		<u>MERF Revenues</u>						
551	872000	INTEREST ON INVESTMENTS	\$ 1,612	\$ 1,611	\$ 1,000	\$ 1,500	\$ 1,600	
551	877011	GAIN/LOSS ON FIXED ASSETS	\$ (9,319)	\$ 7,693	\$ -	\$ 5,661	\$ 5,000	
551	881100	TRANSFERS IN	\$ 150,500	\$ 152,000	\$ 277,000	\$ 277,000	\$ 1,277,000	General Fund: \$1.125M, Water Fund: \$125K, Sewer Fund: \$25K, Library Fund: \$2K.
		Total MERF Revenues	\$ 142,793	\$ 161,304	\$ 278,000	\$ 284,161	\$ 1,283,600	
5516020		<u>MERF Expenditures</u>						
5516020	990400	MOTOR EQUIPMENT	\$ 527,524	\$ 262,670	\$ 1,234,590	\$ 1,213,348	\$ 1,178,000	
		Total MERF Expenses	\$ 527,524	\$ 262,670	\$ 1,234,590	\$ 1,213,348	\$ 1,178,000	
		MERF Surplus (Deficit)	\$ (384,731)	\$ (101,366)	\$ (956,590)	\$ (929,187)	\$ 105,600	

Uptown Tax Increment Financing (TIF)
District Fund
Fiscal Year 2018 Budget

Uptown TIF Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ 2,727,725	\$ 2,524,531	\$ 2,500,000	\$ 2,607,309	\$ 2,600,000
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 44	\$ 37	\$ -	\$ 559	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 2,727,769	\$ 2,524,568	\$ 2,500,000	\$ 2,607,868	\$ 2,600,000
Less Contributions & Transfers	\$ 2,727,769	\$ 2,524,568	\$ 2,500,000	\$ 2,607,868	\$ 2,600,000

Uptown TIF Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 292,340	\$ 342,334	\$ 831,000	\$ 883,165	\$ 1,361,413
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 1,819,835	\$ 200,000	\$ -	\$ -	\$ 728,081
Total Expenditures	\$ 2,112,175	\$ 542,334	\$ 831,000	\$ 883,165	\$ 2,089,494
Total Less Transfers	\$ 292,340	\$ 342,334	\$ 831,000	\$ 883,165	\$ 1,361,413
Surplus (Deficit)	\$ 615,594	\$ 1,982,234	\$ 1,669,000	\$ 1,724,703	\$ 510,506
Fund Balance	\$ 615,593	\$ 2,597,827	\$ 4,266,827	\$ 4,322,530	\$ 4,833,036

Uptown TIF Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
204		<u>Uptown TIF Fund Revenues</u>						
204	811000	PROPERTY TAX CURRENT	\$ 2,727,725	\$ 2,498,685	\$ 2,500,000	\$ 2,596,553	\$ 2,600,000	
204	812000	PROPERTY TAX PRIOR	\$ -	\$ 25,846	\$ -	\$ 10,756	\$ -	
204	872000	INTEREST ON INVESTMENTS	\$ 44	\$ 37	\$ -	\$ 559	\$ -	
	Total	Uptown TIF Fund Revenues	\$ 2,727,769	\$ 2,524,568	\$ 2,500,000	\$ 2,607,868	\$ 2,600,000	
2041027		<u>Economic Development</u>						
2041027	948500	GENERAL CONTRACTUAL SERV	\$ 287,370	\$ 342,334	\$ 804,000	\$ 856,165	\$ 531,913	Dist. #64 new student; Dist. #207 new student/new property; Park Dist. new property.
2041027	949300	TRANSFER OUT	\$ 1,819,835	\$ 200,000	\$ -	\$ -	\$ 728,081	Abated 25% of 2016 Debt Service: \$44,206; 2015A Debt Service: \$47,063; and 2015B Debt Service: \$604,800; close out of 2006A Debt Service: \$32,012.
	Total	Economic Development Expenditures	\$ 2,107,205	\$ 542,334	\$ 804,000	\$ 856,165	\$ 1,259,994	
2044063		<u>Business District</u>						
2044063	942500	SPECIAL COUNSEL	\$ 4,970	\$ -	\$ 22,000	\$ 22,000	\$ 22,000	TIF Attorney (Welch & Montana) -- PIN segmentation, contract input.
2044063	948500	GENERAL CONTRACTUAL SERV	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 807,500	Uptown Streetscape project City cost-share: \$800k, TIF Consultant (Kane McKenna): annual report, joint review board: \$7,500.
	Total	Business District Expenditures	\$ 4,970	\$ -	\$ 27,000	\$ 27,000	\$ 829,500	
	Total	Uptown TIF Fund Expenditures	\$ 2,112,175	\$ 542,334	\$ 831,000	\$ 883,165	\$ 2,089,494	
		Uptown TIF Surplus (Deficit)	\$ 615,594	\$ 1,982,234	\$ 1,669,000	\$ 1,724,703	\$ 510,506	

Dempster Tax Increment Financing (TIF)
District Fund
Fiscal Year 2018 Budget

Dempster TIF Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ 163,435	\$ 172,409	\$ 175,000	\$ 166,848	\$ 170,000
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 2	\$ 2	\$ -	\$ 2	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 163,437	\$ 172,411	\$ 175,000	\$ 166,850	\$ 170,000
Less Contributions & Transfers	\$ 163,437	\$ 172,411	\$ 175,000	\$ 166,850	\$ 170,000

Dempster TIF Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 169,091	\$ 171,540	\$ 177,500	\$ 177,500	\$ 175,000
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 169,091	\$ 171,540	\$ 177,500	\$ 177,500	\$ 175,000
Total Less Transfers	\$ 169,091	\$ 171,540	\$ 177,500	\$ 177,500	\$ 175,000
Surplus (Deficit)	\$ (5,654)	\$ 870	\$ (2,500)	\$ (10,650)	\$ (5,000)
Fund Balance	\$ 109,344	\$ 110,214	\$ 107,714	\$ 99,565	\$ 94,565

Dempster TIF Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
202		<u>Dempster TIF Fund Revenues</u>						
202	811000	PROPERTY TAX CURRENT	\$ 163,435	\$ 172,409	\$ 175,000	\$ 166,848	\$ 170,000	
202	872000	INTEREST ON INVESTMENTS	\$ 2	\$ 2	\$ -	\$ 2	\$ -	
		Total Dempster TIF Fund Revenues	\$ 163,437	\$ 172,411	\$ 175,000	\$ 166,850	\$ 170,000	
2021031		<u>Financial Administration Expenditures</u>						
2021031	948500	GENERAL CONTRACTUAL SERV	\$ 2,988	\$ 1,800	\$ 2,500	\$ 2,500	\$ 5,000	TIF consultant (TIF Reporting and filing, JRB meeting).
		Total Financial Administration Expenditures	\$ 2,988	\$ 1,800	\$ 2,500	\$ 2,500	\$ 5,000	
2024063		<u>Business District Expenditures</u>						
2024063	948500	GENERAL CONTRACTUAL SERV	\$ 166,104	\$ 169,740	\$ 175,000	\$ 175,000	\$ 170,000	Tax reimbursement per agreement.
		Total Business District Expenditures	\$ 166,104	\$ 169,740	\$ 175,000	\$ 175,000	\$ 170,000	
		Total Dempster TIF Expenditures	\$ 169,091	\$ 171,540	\$ 177,500	\$ 177,500	\$ 175,000	
		Dempster TIF Surplus (Deficit)	\$ (5,654)	\$ 870	\$ (2,500)	\$ (10,650)	\$ (5,000)	

Illinois Municipal Retirement Fund (IMRF)
Fiscal Year 2018 Budget

Illinois Municipal Retirement Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ 1,497,727	\$ 2,005,185	\$ 1,921,255	\$ 1,982,521	\$ 824,239
Intergovernmental Taxes	\$ 26,470	\$ 24,463	\$ 25,000	\$ 24,321	\$ 25,000
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ 260,523	\$ 231,586	\$ 214,897	\$ 214,897	\$ 215,169
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 1,784,720	\$ 2,261,234	\$ 2,161,152	\$ 2,221,739	\$ 1,064,408
Less Contributions & Transfers	\$ 1,524,197	\$ 2,029,648	\$ 1,946,255	\$ 2,006,842	\$ 849,239

Illinois Municipal Retirement Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ 1,905,851	\$ 1,855,300	\$ 1,783,731	\$ 1,783,731	\$ 939,842
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,905,851	\$ 1,855,300	\$ 1,783,731	\$ 1,783,731	\$ 939,842
Total Less Transfers	\$ 1,905,851	\$ 1,855,300	\$ 1,783,731	\$ 1,783,731	\$ 939,842
Surplus (Deficit)	\$ (121,130)	\$ 405,934	\$ 377,421	\$ 438,008	\$ 124,566
May 1, 2017 Fund Balance Restatement					\$ (470,544)
Fund Balance	\$ (351,886)	\$ 54,048	\$ 431,469	\$ 492,056	\$ 146,077

Illinois Municipal Retirement Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
206		<u>II Mun Retire Fund Revenues</u>						
206	811000	PROPERTY TAX CURRENT	\$ 726,045	\$ 987,627	\$ 946,360	\$ 976,538	\$ 824,239	
206	811004	SS/MEDICARE PROPERTY TAX	\$ 771,683	\$ 1,017,558	\$ 974,895	\$ 1,005,983	\$ -	Moved to new FICA Fund.
206	831500	PERS PROP REPLACE TAX	\$ 26,470	\$ 24,463	\$ 25,000	\$ 24,321	\$ 25,000	
206	880500	REV-CONTRIBUTION FROM SEWER	\$ 64,605	\$ 76,791	\$ 78,519	\$ 78,519	\$ 72,643	IMRF portion only.
206	880600	REV-CONTRIB FRM WATER	\$ 157,948	\$ 125,866	\$ 114,699	\$ 114,699	\$ 112,429	IMRF portion only.
206	880700	REV-CONTR FRM PARKING	\$ 37,970	\$ 28,929	\$ 21,679	\$ 21,679	\$ 30,097	IMRF portion only.
	Total II Mun Retire Fund Revenues		\$ 1,784,720	\$ 2,261,234	\$ 2,161,152	\$ 2,221,739	\$ 1,064,408	
2066050		<u>II Mun Retire Fund Expenditures</u>						
2066050	949100	PENSION PAYMENTS	\$ 1,101,492	\$ 1,020,032	\$ 963,810	\$ 963,810	\$ 939,842	IMRF Rate decreased from 11.39% to 9.52% on 1/1/2017.
2066050	949101	FICA/MEDICARE	\$ 804,359	\$ 835,268	\$ 819,921	\$ 819,921	\$ -	Moved to new FICA Fund.
	Total II Mun Retire Fund Expenditures		\$ 1,905,851	\$ 1,855,300	\$ 1,783,731	\$ 1,783,731	\$ 939,842	
		IMRF Surplus (Deficit)	\$ (121,130)	\$ 405,934	\$ 377,421	\$ 438,008	\$ 124,566	

Federal Insurance Contributions Act (FICA)
Tax Fund
Fiscal Year 2018 Budget

Federal Insurance Contributions Act Tax Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	942,433
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	-
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	-
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	-
Grant	\$ -	\$ -	\$ -	\$ -	-
Charges for Services	\$ -	\$ -	\$ -	\$ -	-
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	-
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	96,631
Interest	\$ -	\$ -	\$ -	\$ -	-
Miscellaneous	\$ -	\$ -	\$ -	\$ -	-
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	-
Transfers In	\$ -	\$ -	\$ -	\$ -	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	1,039,064
Less Contributions & Transfers	\$ -	\$ -	\$ -	\$ -	942,433

Federal Insurance Contributions Act Tax Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	-
Overtime	\$ -	\$ -	\$ -	\$ -	-
Employee Insurance	\$ -	\$ -	\$ -	\$ -	-
Workers Compensation	\$ -	\$ -	\$ -	\$ -	-
All Other Personnel	\$ -	\$ -	\$ -	\$ -	976,211
Contractual Services	\$ -	\$ -	\$ -	\$ -	-
Commodities	\$ -	\$ -	\$ -	\$ -	-
Capital Items	\$ -	\$ -	\$ -	\$ -	-
Debt Service	\$ -	\$ -	\$ -	\$ -	-
Contingency	\$ -	\$ -	\$ -	\$ -	-
Transfers Out	\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	976,211
Total Less Transfers	\$ -	\$ -	\$ -	\$ -	976,211
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	62,853
May 1, 2017 Fund Balance Restatement				\$	470,544
Fund Balance	\$ -	\$ -	\$ -	\$ -	533,397

Federal Insurance Contributions Act Tax Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
207		<u>FICA Fund Revenues</u>						
207	811000	PROPERTY TAX CURRENT	\$ -	\$ -	\$ -	\$ -	942,433	
207	880500	REV-CONTRIBUTION FROM SEWER	\$ -	\$ -	\$ -	\$ -	13,409	New Fund established in FY18, split from IMRF Fund.
207	880600	REV-CONTRIB FRM WATER	\$ -	\$ -	\$ -	\$ -	50,092	New Fund established in FY18, split from IMRF Fund.
207	880700	REV-CONTR FRM PARKING	\$ -	\$ -	\$ -	\$ -	33,129	New Fund established in FY18, split from IMRF Fund.
		Total FICA Fund Revenues	\$ -	\$ -	\$ -	\$ -	1,039,064	
2076050		<u>FICA Fund Expenditures</u>						
2076050	949101	FICA/MEDICARE	\$ -	\$ -	\$ -	\$ -	976,211	Social Security 6.2% + Medicare 1.45%.
		Total FICA Fund Expenditures	\$ -	\$ -	\$ -	\$ -	976,211	
		FICA Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	62,853	

Debt Service Funds
Fiscal Year 2018 Budget

Debt Service Funds - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ 1,995,778	\$ 3,471,644	\$ 3,027,748	\$ 2,753,104	\$ 2,368,388
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ 517,205	\$ 1,282,625	\$ 1,263,675	\$ 1,263,675	\$ 1,256,176
Interest	\$ 1	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ 7,954,943	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 3,497,039	\$ 200,000	\$ -	\$ -	\$ 728,081
Total Revenues	\$ 13,964,964	\$ 4,954,269	\$ 4,291,423	\$ 4,016,779	\$ 4,352,645
Less Contributions & Transfers	\$ 9,950,721	\$ 3,471,644	\$ 3,027,748	\$ 2,753,104	\$ 2,368,388

Debt Service Funds - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 1,020	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ 12,348,379	\$ 4,575,166	\$ 4,341,423	\$ 4,341,423	\$ 4,347,076
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 961,927	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 13,311,326	\$ 4,575,166	\$ 4,341,423	\$ 4,341,423	\$ 4,347,076
Total Less Transfers	\$ 12,349,399	\$ 4,575,166	\$ 4,341,423	\$ 4,341,423	\$ 4,347,076
Surplus (Deficit)	\$ 653,638	\$ 379,103	\$ (49,999)	\$ (324,644)	\$ 5,569
Fund Balance	\$ 1,615,190	\$ 1,994,293	\$ 1,944,294	\$ 1,669,650	\$ 1,675,219

Debt Service Funds

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
305-315		Debt Service Funds Revenues						
305	880800	TRANSFER - DEBT SERVICE	\$ 715,277	\$ -	\$ -	\$ -	\$ -	
306	811000	PROPERTY TAX CURRENT	\$ 362,425	\$ -	\$ -	\$ -	\$ -	
308	811000	PROPERTY TAX CURRENT	\$ 546,668	\$ 668,839	\$ 600,828	\$ 281,865	\$ -	2006A TIF, Refunded with 2016. Fund closed in FY17.
308	881100	TRANSFER IN FROM UPTOWN TIF	\$ -	\$ -	\$ -	\$ -	\$ 32,012	Transfer in from Uptown TIF to close out Fund.
309	811000	PROPERTY TAX CURRENT	\$ 830,628	\$ -	\$ -	\$ -	\$ -	
309	872000	INTEREST ON INVESTMENTS	\$ 1	\$ -	\$ -	\$ -	\$ -	
309	880800	TRANSFER - DEBT SERVICE	\$ 1,819,835	\$ -	\$ -	\$ -	\$ -	
310	880600	REV-CONTRIB FRM WATER	\$ 451,450	\$ 455,550	\$ 454,450	\$ 454,450	\$ 455,150	Use of \$369,666 in restricted fund balance from closure of capital fund.
311	811000	PROPERTY TAX CURRENT	\$ 245,676	\$ 315,918	\$ 290,795	\$ 299,839	\$ 276,713	2012B IMRF ERI. FY18 revenue = December 2016 net levy.
312	879000	BOND PROCEEDS	\$ 7,858,978	\$ -	\$ -	\$ -	\$ -	
312	880600	REV-CONTRIB FRM WATER	\$ 65,755	\$ 827,075	\$ 809,225	\$ 809,225	\$ 801,026	2014A WATER, Refunding of 2004B.
313	811000	PRP TX CUR	\$ 1,787	\$ 331,843	\$ 185,192	\$ 188,250	\$ 233,772	2015A TIF, Refunding of 2005A. FY18 revenue = December 2016 net levy.
313	879000	BOND PROCEEDS	\$ 34,854	\$ -	\$ -	\$ -	\$ -	
313	881100	TRANSFERS IN	\$ 158,023	\$ -	\$ -	\$ -	\$ 47,063	2015A TIF, Transfer in from Uptown TIF for 25% Abatement.
314	811000	PRP TX CUR	\$ 8,594	\$ 2,155,044	\$ 1,950,933	\$ 1,983,150	\$ 1,739,465	2015B TIF, Refunding of 2006B.
314	879000	BOND PROCEEDS	\$ 61,111	\$ -	\$ -	\$ -	\$ -	
314	881100	TRANSFERS IN	\$ 803,904	\$ 200,000	\$ -	\$ -	\$ 604,800	2015B TIF, Transfer in from Uptown TIF for 25% Abatement.
315	811000	PROPERTY TAX CURRENT	\$ -	\$ -	\$ -	\$ -	\$ 118,437	2016 TIF, Refunding of 2006A.
315	880808	TRANSFER FROM UPTOWN TIF	\$ -	\$ -	\$ -	\$ -	\$ 44,206	2016 TIF, Transfer in from Uptown TIF for 25% Abatement.
Total Debt Service Funds Revenues			\$ 13,964,964	\$ 4,954,269	\$ 4,291,423	\$ 4,016,779	\$ 4,352,645	

Debt Service Funds

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
3056110-3156110		Debt Service Funds Expenditures						
		BOND INTEREST	\$ 190,277	\$ -	\$ -	\$ -	\$ -	
		BOND PRINCIPAL	\$ 525,000	\$ -	\$ -	\$ -	\$ -	
		TRANSFER OUT	\$ 158,023	\$ -	\$ -	\$ -	\$ -	
		BOND INTEREST	\$ 313,113	\$ -	\$ -	\$ -	\$ -	
		BOND PRINCIPAL	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
		BOND INTEREST	\$ 519,250	\$ 515,000	\$ 510,750	\$ 510,750	\$ -	2006A TIF, Refunded with 2016.
		BOND PRINCIPAL	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	2006A TIF, Refunded with 2016.
		TRANSFER OUT	\$ 803,904	\$ -	\$ -	\$ -	\$ -	
		BOND INTEREST	\$ 535,070	\$ -	\$ -	\$ -	\$ -	
		BOND PRINCIPAL	\$ 1,345,000	\$ -	\$ -	\$ -	\$ -	
		BOND INTEREST	\$ 156,450	\$ 150,550	\$ 144,450	\$ 144,450	\$ 135,150	2012A SEWER.
		BOND PRINCIPAL	\$ 295,000	\$ 305,000	\$ 310,000	\$ 310,000	\$ 320,000	2012A SEWER.
		BOND INTEREST	\$ 31,680	\$ 29,040	\$ 25,598	\$ 25,598	\$ 21,278	2012B IMRF ERI.
		BOND PRINCIPAL	\$ 240,000	\$ 255,000	\$ 270,000	\$ 270,000	\$ 280,000	2012B IMRF ERI.
		BOND INTEREST	\$ 65,755	\$ 232,075	\$ 214,225	\$ 214,225	\$ 196,375	2014A WATER, Refunding of 2004B.
		BOND ISSUE	\$ 57,407	\$ -	\$ -	\$ -	\$ -	
		BOND PAYMENT-REFUNDING	\$ 7,796,221	\$ -	\$ -	\$ -	\$ -	
		BOND PRINCIPAL	\$ -	\$ 595,000	\$ 595,000	\$ 595,000	\$ 610,000	2014A WATER, Refunding of 2004B.
		GEN K SERV	\$ 510	\$ -	\$ -	\$ -	\$ -	
		BOND INTEREST	\$ -	\$ 137,478	\$ 188,250	\$ 188,250	\$ 188,250	2015A TIF, Refunding of 2005A.
		BOND ISSUANCE COSTS	\$ 33,055	\$ -	\$ -	\$ -	\$ -	
		BOND PRINCIPAL	\$ -	\$ 220,000	\$ -	\$ -	\$ -	
		GEN K SERV	\$ 510	\$ -	\$ -	\$ -	\$ -	
		BOND INTEREST	\$ -	\$ 76,024	\$ 88,150	\$ 88,150	\$ 69,200	2015B TIF, Refunding of 2006B.
		BOND ISSUANCE COSTS	\$ 45,102	\$ -	\$ -	\$ -	\$ -	
		BOND PRINCIPAL	\$ -	\$ 1,960,000	\$ 1,895,000	\$ 1,895,000	\$ 2,350,000	2015B TIF, Refunding of 2006B.
		GEN K SERV	\$ -	\$ -	\$ -	\$ -	\$ -	
		BOND INTEREST	\$ -	\$ -	\$ -	\$ -	\$ 176,823	2016 TIF, Refunding of 2006A.
		BOND PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	
		Total Debt Service Funds Expenditures	\$ 13,311,326	\$ 4,575,166	\$ 4,341,423	\$ 4,341,423	\$ 4,347,076	
		Debt Service Surplus (Deficit)	\$ 653,638	\$ 379,103	\$ (49,999)	\$ (324,644)	\$ 5,569	

City of Park Ridge Debt Schedule

	Series 2016 Debt Schedule			Series 2015B Debt Schedule			
Dated	December 1, 2016			March 17, 2015			
Issue	General Obligation Refunding Bonds			General Obligation Refunding Bonds			
Series	Series 2016			Series 2015B			
Original Par	\$	9,990,000		\$	8,145,000		
Earliest Call	Not subject to redemption prior to maturity			Not subject to redemption prior to maturity			
Maturity	December 1, 2024			December 1, 2018			
Ratings	Private placement, Not Rated			Aaa (Aa2)			
Credit Enhancement	None			None			
Payment Methods	General Obligation			General Obligation			
Financial Advisor	William Blair & Company			William Blair & Company			
Bond Counsel	Katten Muchin Rosenman LLP, Chicago, IL			Katten Muchin Rosenman LLP, Chicago, IL			
Purpose	Refunding of 2006A to finance portions of City's redevelopment plan Phase III.			Refunding of 2006B to finance portions of City's redevelopment plan Phase III.			
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	
Total Due	\$ 9,990,000	\$ 924,383	\$ 10,914,383	\$ 6,185,000	\$ 191,300	\$ 6,376,300	
06/01/2017		\$ 88,412	\$ 88,412		\$ 34,600	\$ 34,600	
12/01/2017		\$ 88,412	\$ 88,412	\$ 2,350,000	1.50%	\$ 34,600	\$ 2,384,600
06/01/2018		\$ 88,412	\$ 88,412		\$ 16,975	\$ 16,975	
12/01/2018		\$ 88,412	\$ 88,412	\$ 1,940,000	1.75%	\$ 16,975	\$ 1,956,975
06/01/2019		\$ 88,412	\$ 88,412				
12/01/2019	\$ 1,990,000	1.77%	\$ 88,412	\$ 2,078,412			
06/01/2020		\$ 70,800	\$ 70,800				
12/01/2020	\$ 1,895,000	1.77%	\$ 70,800	\$ 1,965,800			
06/01/2021		\$ 54,029	\$ 54,029				
12/01/2021	\$ 1,730,000	1.77%	\$ 54,029	\$ 1,784,029			
06/01/2022		\$ 38,719	\$ 38,719				
12/01/2022	\$ 1,765,000	1.77%	\$ 38,719	\$ 1,803,719			
06/01/2023		\$ 23,099	\$ 23,099				
12/01/2023	\$ 1,445,000	1.77%	\$ 23,099	\$ 1,468,099			
06/01/2024		\$ 10,310	\$ 10,310				
12/01/2024	\$ 1,165,000	1.77%	\$ 10,310	\$ 1,175,310			

City of Park Ridge Debt Schedule

	Series 2015A Debt Schedule			Series 2014A Debt Schedule										
Dated	March 17, 2015			August 19, 2014										
Issue	General Obligation Refunding Bonds			General Obligation Bonds										
Series	Series 2015A			Series 2014A										
Original Par	\$	6,495,000		\$	7,590,000									
Earliest Call	Not subject to redemption prior to maturity			12/1/2025 @ 100										
Maturity	December 1, 2024			December 1, 2025										
Ratings	Aaa (Aa2)			Aaa (Aa2)										
Credit Enhancement	None													
Payment Methods	General Obligation			General Obligation										
Financial Advisor	William Blair & Company			William Blair & Company										
Bond Counsel	Katten Muchin Rosenman LLP, Chicago, IL			Katten Muchin Rosenman LLP, Chicago, IL										
Purpose	Refunding of 2005A Bonds to finance portions of City's redevelopment plan Phase I and II.			Refunding of 2004B to finance portion of City's water capital improvements.										
	<u>Principal</u>		<u>Interest</u>	<u>Total</u>	<u>Principal</u>		<u>Interest</u>	<u>Total</u>						
Total Due	\$	6,275,000	\$	1,331,550	\$	7,606,550	\$	6,995,000	\$	1,264,600	\$	8,259,600		
06/01/2017			\$	94,125	\$	94,125		\$	98,188	\$	98,188			
12/01/2017		3.00%	\$	94,125	\$	94,125	\$	610,000	3.00%	\$	98,188	\$	708,188	
06/01/2018			\$	94,125	\$	94,125		\$	89,038	\$	89,038			
12/01/2018	\$	265,000	3.00%	\$	94,125	\$	359,125	\$	635,000	3.00%	\$	89,038	\$	724,038
06/01/2019			\$	90,150	\$	90,150		\$	79,513	\$	79,513			
12/01/2019	\$	275,000	3.00%	\$	90,150	\$	365,150	\$	655,000	3.00%	\$	79,513	\$	734,513
06/01/2020			\$	86,025	\$	86,025		\$	69,688	\$	69,688			
12/01/2020	\$	735,000	3.00%	\$	86,025	\$	821,025	\$	680,000	3.00%	\$	69,688	\$	749,688
06/01/2021			\$	75,000	\$	75,000		\$	59,488	\$	59,488			
12/01/2021	\$	955,000	3.00%	\$	75,000	\$	1,030,000	\$	700,000	3.00%	\$	59,488	\$	759,488
06/01/2022			\$	60,675	\$	60,675		\$	48,988	\$	48,988			
12/01/2022	\$	980,000	3.00%	\$	60,675	\$	1,040,675	\$	725,000	3.00%	\$	48,988	\$	773,988
06/01/2023			\$	45,975	\$	45,975		\$	38,113	\$	38,113			
12/01/2023	\$	1,360,000	3.00%	\$	45,975	\$	1,405,975	\$	750,000	3.00%	\$	38,113	\$	788,113
06/01/2024			\$	25,575	\$	25,575		\$	26,863	\$	26,863			
12/01/2024	\$	1,705,000	3.00%	\$	25,575	\$	1,730,575	\$	770,000	3.00%	\$	26,863	\$	796,863
06/01/2025									\$	15,313	\$	15,313		
12/01/2025								\$	875,000	3.00%	\$	15,313	\$	890,313

City of Park Ridge Debt Schedule

	Series 2012A Debt Schedule			Series 2012B Debt Schedule		
Dated	February 1, 2012			February 1, 2012		
Issue	General Obligation Bonds			Taxable General Obligation Bonds		
Series	Series 2012A			Series 2012B		
Original Par	\$	5,415,000		\$	2,130,000	
Earliest Call	12/1/2021 @ 100					
Maturity	December 1, 2028			December 1, 2019		
Ratings	Aaa (Aa2)			Aaa (Aa2)		
Credit Enhancement						
Payment Methods	General Obligation			General Obligation		
Financial Advisor	William Blair & Company			William Blair & Company		
Bond Counsel	Katten Muchin Rosenman			Katten Muchin Rosenman		
Purpose	Finance portion of City's sewer capital improvements.			Finance outstanding liability of City's ERI and IMRF payments.		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Total Due	\$ 4,815,000	\$ 1,069,800	\$ 5,884,800	\$ 1,165,000	\$ 70,620	\$ 1,235,620
06/01/2017		\$ 67,575	\$ 67,575		\$ 10,639	\$ 10,639
12/01/2017	\$ 320,000 3.00%	\$ 67,575	\$ 387,575	\$ 280,000 2.10%	\$ 10,639	\$ 290,639
06/01/2018		\$ 62,775	\$ 62,775		\$ 7,699	\$ 7,699
12/01/2018	\$ 325,000 3.00%	\$ 62,775	\$ 387,775	\$ 300,000 2.35%	\$ 7,699	\$ 307,699
06/01/2019		\$ 57,900	\$ 57,900		\$ 4,174	\$ 4,174
12/01/2019	\$ 335,000 3.00%	\$ 57,900	\$ 392,900	\$ 315,000 2.65%	\$ 4,174	\$ 319,174
06/01/2020		\$ 52,875	\$ 52,875			
12/01/2020	\$ 345,000 3.00%	\$ 52,875	\$ 397,875			
06/01/2021		\$ 47,700	\$ 47,700			
12/01/2021	\$ 360,000 3.00%	\$ 47,700	\$ 407,700			
06/01/2022		\$ 42,300	\$ 42,300			
12/01/2022	\$ 370,000 3.00%	\$ 42,300	\$ 412,300			
06/01/2023		\$ 36,750	\$ 36,750			
12/01/2023	\$ 380,000 3.00%	\$ 36,750	\$ 416,750			
06/01/2024		\$ 31,050	\$ 31,050			
12/01/2024	\$ 390,000 3.00%	\$ 31,050	\$ 421,050			
06/01/2025		\$ 25,200	\$ 25,200			
12/01/2025	\$ 405,000 3.00%	\$ 25,200	\$ 430,200			
06/01/2026		\$ 19,125	\$ 19,125			
12/01/2026	\$ 415,000 3.00%	\$ 19,125	\$ 434,125			
06/01/2027		\$ 12,900	\$ 12,900			
12/01/2027	\$ 425,000 3.00%	\$ 12,900	\$ 437,900			
06/01/2028		\$ 6,525	\$ 6,525			
12/01/2028	\$ 435,000 3.00%	\$ 6,525	\$ 441,525			

Capital Projects
Fiscal Year 2018 Budget

City of Park Ridge, Illinois
Capital Projects Plan

100 - General Fund	Forecast FY17	Budget FY18	Budget FY19	Budget FY20	Future TBD	Department
Resurface City Hall Parking Lot	\$ -	\$ 350,000	\$ -	\$ -	\$ -	P.W.
City Hall Heating Ventilation & Air Conditioning (HVAC)	\$ 70,000	\$ 290,000	\$ 250,000	\$ 250,000	\$ -	P.W.
Sidewalk Replacement (various locations)	\$ 181,208	\$ 180,000	\$ 160,000	\$ 165,000	\$ -	P.W.
Life Safety/Police Space	\$ -	\$ 50,000	\$ -	\$ -	\$ -	P.W.
Replace Roof at Salt Dome	\$ -	\$ 25,000	\$ -	\$ -	\$ -	P.W.
Replace City Hall Parking Lot Lighting	\$ 42,221	\$ -	\$ -	\$ -	\$ -	P.W.
City Hall Life Safety Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	P.W.
HVAC Cooling Tower	\$ 85,000	\$ -	\$ -	\$ -	\$ -	P.W.
Traffic Preemption Device	\$ 21,200	\$ -	\$ -	\$ -	\$ -	P.W.
Service Center Parking Deck	\$ -	\$ -	\$ 250,000	\$ -	\$ -	P.W.
Service Center Roof Replacement	\$ -	\$ -	\$ -	\$ -	\$ 250,000	P.W.
Alley Paving	\$ -	\$ -	\$ -	\$ -	\$ 800,000	P.W.
Alley Restoration	\$ -	\$ -	\$ -	\$ -	\$ 500,000	P.W.
Defibrillator for Emergency Response Vehicle	\$ -	\$ 32,000	\$ -	\$ -	\$ -	F.D.
Roof Repairs at Fire Stations	\$ -	\$ 25,000	\$ -	\$ -	\$ -	F.D.
Fire Station 35 & 36 - Asphalt Repair	\$ 125,000	\$ -	\$ -	\$ -	\$ -	F.D.
Fire Station 36 - Replace AC and Install Insulation	\$ 36,500	\$ -	\$ -	\$ -	\$ -	F.D.
Fire Station 36 - Replace Breathing Air Compressor	\$ 28,129	\$ -	\$ -	\$ -	\$ -	F.D.
Replace Security Door - Fire Stations 35 & 36	\$ 19,632	\$ -	\$ -	\$ -	\$ -	F.D.
City Generator	\$ -	\$ 27,000	\$ -	\$ -	\$ -	P.D.
100 - General Fund Total	\$ 608,890	\$ 979,000	\$ 660,000	\$ 415,000	\$ 1,550,000	

201 - Library Fund	Forecast FY17	Budget FY18	Budget FY19	Budget FY20	Future TBD	Department
Studio GC Designed - Library Improvement Plan	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	Library
Replace Two Return Air Fans	\$ -	\$ 50,000	\$ -	\$ -	\$ -	Library
Upgrade electrical switch gear	\$ -	\$ -	\$ 120,000	\$ -	\$ -	Library
Replace Condensing Units 2 & 3	\$ -	\$ -	\$ 100,000	\$ -	\$ -	Library
Replace 6 Reheat Coils	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	Library
201 - Library Fund Total	\$ -	\$ 2,050,000	\$ 220,000	\$ 25,000	\$ 25,000	

203 - Motor Fuel Tax Fund	Forecast FY17	Budget FY18	Budget FY19	Budget FY20	Future TBD	Department
Street Resurfacing (various locations)	\$ 917,120	\$ 1,100,000	\$ 900,000	\$ 1,000,000	\$ -	P.W.
203 - Motor Fuel Tax Fund Total	\$ 917,120	\$ 1,100,000	\$ 900,000	\$ 1,000,000	\$ -	

502 - Water Fund	Forecast FY17	Budget FY18	Budget FY19	Budget FY20	Future TBD	Department
Water main Replacement	\$ 785,080	\$ 1,500,000	\$ 1,350,000	\$ 1,350,000	\$ -	P.W.
502 - Water Fund Total	\$ 785,080	\$ 1,500,000	\$ 1,350,000	\$ 1,350,000	\$ -	

503 - Sewer Fund	Forecast FY17	Budget FY18	Budget FY19	Budget FY20	Future TBD	Department
Sewer Lining	\$ 600,000	\$ 600,000	\$ 500,000	\$ 500,000	\$ -	P.W.
Dempster Street Storm Sewer Construction	\$ -	\$ 500,000	\$ -	\$ -	\$ -	P.W.
503 - Sewer Fund Total	\$ 600,000	\$ 1,100,000	\$ 500,000	\$ 500,000	\$ -	

City of Park Ridge, Illinois
Capital Projects Plan

551 - Motor Equipment Vehicle Replacement Fund	Forecast FY17	Budget FY18	Budget FY19	Budget FY20	Future TBD	Department
Snow & Ice Control Vehicles	\$ -	\$ 340,000	\$ 175,000	\$ 185,000	\$ -	P.W.
Grounds Maintenance Vehicles	\$ -	\$ 90,000	\$ 160,000	\$ 90,000	\$ -	P.W.
Water Main Maintenance Vehicles	\$ 28,484	\$ 45,000	\$ 40,000	\$ -	\$ 24,000	P.W.
Street Maintenance Vehicles	\$ 30,484	\$ -	\$ 470,000	\$ 460,000	\$ 244,000	P.W.
Public Works Administration Vehicles	\$ -	\$ -	\$ -	\$ 26,000	\$ -	P.W.
Police Administration Vehicles	\$ -	\$ 64,000	\$ -	\$ 30,000	\$ -	P.D.
Police Patrol Vehicles	\$ 104,526	\$ -	\$ 34,000	\$ 160,000	\$ -	P.D.
Community Service Vehicles	\$ 18,815	\$ -	\$ 34,000	\$ -	\$ -	P.D.
Police Investigation Vehicles	\$ -	\$ -	\$ 90,000	\$ -	\$ -	P.D.
Parking Enforcement Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 28,000	P.D.
Emergency Response Vehicles ¹	\$ -	\$ 595,000	\$ 575,000	\$ -	\$ -	F.D.
Fire Administration Vehicles	\$ 35,177	\$ -	\$ -	\$ -	\$ -	F.D.
Fire Prevention Vehicles	\$ -	\$ -	\$ 36,000	\$ -	\$ -	F.D.
Pool Cars	\$ -	\$ 24,000	\$ -	\$ 24,000	\$ -	Admin
Building Inspector Vehicles	\$ -	\$ 20,000	\$ 48,000	\$ 25,000	\$ -	C.P.&D.
Health Inspector Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 52,000	C.P.&D.
Zoning Inspector Vehicles	\$ -	\$ -	\$ -	\$ 25,000	\$ -	C.P.&D.
FY16 Carry-Over	\$ 215,280					
551 - Motor Equipment Vehicle Replacement Fund	\$ 432,766	\$ 1,178,000	\$ 1,662,000	\$ 1,025,000	\$ 348,000	
551 - MERF Legend						
¹ FY18 - Fire Department Addition of new Emergency Response Vehicle = \$45,000						

552 - Technology Replacement Fund	Forecast FY17	Budget FY18	Budget FY19	Budget FY20	Future TBD	Department
Energov	\$ -	\$ 202,000	\$ -	\$ -	\$ -	IT
Printers (Managed Print Service)	\$ -	\$ 65,000	\$ 25,000	\$ 25,000	\$ 25,000	IT
Desktop Infrastructure	\$ 37,480	\$ 36,000	\$ 36,000	\$ -	\$ 36,000	IT
Firewall	\$ -	\$ 35,000	\$ -	\$ -	\$ -	IT
City Hall Wiring	\$ -	\$ 30,000	\$ -	\$ -	\$ -	IT
IT Equipment for Public Safety Vehicles	\$ 23,600	\$ 26,000	\$ 26,000	\$ -	\$ -	IT
Servers	\$ 3,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ -	IT
Council Chamber Audio Visual	\$ 14,025	\$ 21,000	\$ 25,000	\$ 25,000	\$ 25,000	IT
Neo Gov Insight Enterprise Software	\$ -	\$ 16,000	\$ 9,500	\$ 9,500	\$ 9,500	IT
Surveillance System	\$ -	\$ 14,000	\$ -	\$ -	\$ -	IT
Network Software/Licensing	\$ 10,000	\$ 12,000	\$ 12,000	\$ -	\$ -	IT
Routers	\$ -	\$ 12,000	\$ -	\$ -	\$ -	IT
Access Layer Switches	\$ -	\$ 8,000	\$ -	\$ -	\$ -	IT
WI-FI and Core Switch	\$ 31,022	\$ 5,200	\$ 12,000	\$ -	\$ -	IT
Storage Area Network (SAN)	\$ 48,984	\$ -	\$ -	\$ -	\$ -	IT
Utility Billing Software (UBCIS)	\$ 41,000	\$ -	\$ -	\$ -	\$ -	IT
Back-up Software and Hardware	\$ 38,000	\$ -	\$ -	\$ -	\$ -	IT
Munis Adjudication Module	\$ -	\$ -	\$ 10,000	\$ -	\$ -	IT
FY16 Carry-Over	\$ 17,500					IT
552 - Technology Replacement Fund	\$ 264,611	\$ 504,200	\$ 177,500	\$ 81,500	\$ 95,500	

Totals	\$ 3,608,467	\$ 8,411,200	\$ 5,469,500	\$ 4,396,500	\$ 2,018,500	
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**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/20/2016

Department: Public Works Department

Project Name/Location: Resurface City Hall Parking Lot

Description of Project: Mill and resurface City Hall parking lot. Work to occur after City Hall parking lot lighting has been replaced.

Project Benefits: Improves safety, reduces probability of accidents and trip and falls; reduces liability.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ -	\$ 350,000	\$ -	\$ -	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 350,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 350,000	\$ -	\$ -	\$ -

Detail on Funding Method: General Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: X

Contractor/Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on

Operating Costs: Will reduce Public Works having to make patch repairs of failed areas.

Impact to Department/City

if NOT Funded: Increased liability, increased maintenance and outside contractor costs.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/20/2016

Department: Public Works Department

Project Name/Location: City Hall Heating Ventilation & Air Conditioning (HVAC)

Description of Project: Address aging HVAC infrastructure. Projects may include refurbishment/replacement of existing air Handlers, rooftop/split condenser units and insulation.

Project Benefits: Improve air quality, address end-of-life equipment concerns, reduce emergency repair expenses and improve employee productivity.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ 128,795	\$ 290,000	\$ 250,000	\$ 250,000	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ 128,795	\$ 290,000	\$ 250,000	\$ 250,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 128,795	\$ 290,000	\$ 250,000	\$ 250,000	\$ -
	Grant/Donation					
	Other					\$ -
	Total Funding	\$ 128,795	\$ 290,000	\$ 250,000	\$ 250,000	\$ -

Detail on Funding Method: General Fund Expenditure

Basis of Project Costs:

Bid: X

Comparable Costs:

Contractor/Vendor
Estimate:

Other Basis
(please specify):

Project Impact on

Operating Costs: Mitigate emergency repair bills and allow for orderly RFP process to attain maximum value.

Impact to Department/City

if NOT Funded: Uncertain ongoing repair costs and timing, intermittent workplace environment discomfort.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/20/2016

Department: Public Works Department

Project Name/Location: Sidewalk Replacement (various locations)

Description of Project: Removal and replacement of deficient and deteriorated sidewalk squares; mudjacking (raising) of offset squares, and installation of ADA ramps.

Project Benefits: Reduces number of trip and fall accidents and assists in defense of claims against the City; keeps the City's sidewalks in good condition per Council Policy Statement #26.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ 161,569	\$ 180,000	\$ 160,000	\$ 165,000	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ 161,569	\$ 180,000	\$ 160,000	\$ 165,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 86,369	\$ 90,000	\$ 79,800	\$ 82,300	\$ -
	Grant/Donation					
	Other	\$ 75,200	\$ 90,000	\$ 80,200	\$ 82,700	\$ -
	Total Funding	\$ 161,569	\$ 180,000	\$ 160,000	\$ 165,000	\$ -

Detail on Funding Method: General Fund Expenditure; Sidewalk Replacement Program Revenue

Basis of Project Costs:

Bid: X

Comparable Costs: _____

Contractor/Vendor
Estimate: _____

Other Basis
(please specify): _____

Project Impact on
Operating Costs: Labor spent on replacing and mudjacking sidewalks.

Impact to Department/City
if NOT Funded: Increase in sidewalk maintenance and repairs by City crews, increase in liability.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 02/01/2017

Department: Public Works Department

Project Name/Location: Life Safety/Police Space

Description of Project: FY17 included the hiring of a consultant to identify Life Safety issues throughout City Hall and propose solutions including architectural plans. Those may include: female locker room (police), prisoner/victim/witness segregation (police), building security, ADA compatibility, fire safety, and others as defined. This project funds a portion of the proposed solutions when identified.

Project Benefits: Address employee and resident accommodation, safety and accessibility.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ -	\$ 50,000	\$ -	\$ -	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 50,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 50,000	\$ -	\$ -	\$ -

Detail on Funding Method: General Fund Expenditure

Basis of Project Costs:

Bid: X

Comparable Costs:

Contractor/Vendor Estimate: X

Other Basis (please specify):

Project Impact on

Operating Costs: Minimal impact to ongoing operating costs but may reduce potential future liabilities.

Impact to Department/City

if NOT Funded: Liability concerns regarding employees and residents.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/20/2016

Department: Public Works Department

Project Name/Location: Replace Roof at Salt Dome

Description of Project: Replace Roof at Salt Dome

Project Benefits: Long-term benefits include, preserving the integrity of salt.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ -	\$ 25,000	\$ -	\$ -	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 25,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 25,000	\$ -	\$ -	\$ -

Detail on Funding Method: General Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Negligible

Impact to Department/City if NOT Funded: Loss of salt due to evaporation.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 02/15/2017

Department: Fire Department

Project Name/Location: Defibrillator for Emergency Response Vehicle

Description of Project: Purchase a Defibrillator for emergency response vehicle.

Project Benefits: N/A

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 32,000	\$ -	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 32,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 32,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 32,000	\$ -	\$ -	\$ -

Detail on Funding Method: General Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: N/A

Impact to Department/City
if NOT Funded: N/A

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/26/2016

Department: Fire Department

Project Name/Location: Roof Repairs at Fire Stations

Description of Project: Stations are approaching their fiftieth year and certain parts are in need of repair. The mansard portions of the roofs need to be re-shingled. (This is not including the larger, flat area of the roofs).

Project Benefits: Extends the life of the roof

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ -	\$ 25,000	\$ -	\$ -	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 25,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 25,000	\$ -	\$ -	\$ -

Detail on Funding Method: General Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: This replacement will lower future roof expenses.

Impact to Department/City
if NOT Funded: The roofs will continue to deteriorate.

City of Park Ridge - Capital Plan 2018-2020 Project Detail

Date: 12/22/2016

Department: Police Department

Project Name/Location: City Generator

Description of Project: Generator at Dee Rd. and Busse Rd. serves as a back-up generator for the Public Works, Fire and Police Departments.

Project Benefits: Provides a continuous power source to the above three departments in the case of a power outage.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ -	\$ 27,000	\$ -	\$ -	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 27,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 27,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 27,000	\$ -	\$ -	\$ -

Detail on Funding Method: General Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Reduces the ongoing maintenance costs attributed to the current generator aging and difficulty in obtaining discontinued parts.

Impact to Department/City

if NOT Funded: In case of an emergency, all three department will not have a back-up power source to communicate with Citizen's Patrol, the Public Work's Service Center and the Fire Department.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 10/19/2016

Department: Library Department

Project Name/Location: Studio GC Designed - Library Improvement Plan

Description of Project: Complete Library Improvement Plan as Designed by StudioGC in conjunction with Library staff and Board of Trustees.

Project Benefits: Improve library facility and level of services provide to the public.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					\$ -
	Total Funding	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -

Detail on Funding Method: Library Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: N/A

Impact to Department/City
if NOT Funded: Uncertain ongoing repair costs and decrease level of service to the public.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 10/19/2016

Department: Library Department

Project Name/Location: Replace Two Return Air Fans

Description of Project: Replace two return air fans within the City Library.

Project Benefits: Improve the air quality of the City Library.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ -	\$ 50,000	\$ -	\$ -	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 50,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					\$ -
	Total Funding	\$ -	\$ 50,000	\$ -	\$ -	\$ -

Detail on Funding Method: Library Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: N/A

Impact to Department/City
if NOT Funded: Uncertain ongoing repair costs and decreased level of air quality at the City Library.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/20/2016

Department: Public Works Department

Project Name/Location: Street Resurfacing (various locations)

Description of Project: Annual street resurfacing project: mill and resurface approximately 3.5 - 4.0 miles of public streets.

Project Benefits: Reduces number of trip and fall accidents and assists in defense of claims against the City, keeps streets from deteriorating further, less pothole repair. Aesthetic value to properties.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ 950,000	\$ 1,100,000	\$ 900,000	\$ 1,000,000	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ 950,000	\$ 1,100,000	\$ 900,000	\$ 1,000,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 950,000	\$ 1,100,000	\$ 900,000	\$ 1,000,000	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 950,000	\$ 1,100,000	\$ 900,000	\$ 1,000,000	\$ -

Detail on Funding Method: Motor Fuel Fund Expenditure

Basis of Project Costs:

Bid: X

Comparable
Costs: _____

Contractor/Vendor
Estimate: _____

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Reduces City's operating costs in repairing potholes and patch jobs.

Impact to Department/City

if NOT Funded: Increase in street maintenance and repairs by City crews.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/20/2016

Department: Public Works Department

Project Name/Location: Water main Replacement

Description of Project: Replacement of approximately 3/4 miles of public water main and associated work; miscellaneous water department work (valve installation and replacement, hydrant replacement, etc.).

Project Benefits: Improves water system reliability and performance, reduces water main breaks, improves fire protection, reduces amount of unaccounted water loss from breaks and leaks.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ 1,350,000	\$ 1,500,000	\$ 1,350,000	\$ 1,350,000	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ 1,350,000	\$ 1,500,000	\$ 1,350,000	\$ 1,350,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 1,350,000	\$ 1,500,000	\$ 1,350,000	\$ 1,350,000	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 1,350,000	\$ 1,500,000	\$ 1,350,000	\$ 1,350,000	\$ -

Detail on Funding Method: Water Fund Expenditure

Basis of Project Costs:

Bid: X

Comparable Costs:

Contractor/Vendor
Estimate:

Other Basis
(please specify):

Project Impact on

Operating Costs: Reduces operations costs on water main repairs, overtime; reduces unaccounted water loss.

Impact to Department/City

if NOT Funded: Increase in water main breaks, maintenance and overtime costs.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/20/2016

Department: Public Works Department

Project Name/Location: Sewer Lining

Description of Project: Sewer rehabilitation using insertion of a heat-cured liner (pipe replacement/trenching not required).

Project Benefits: Fixes broken/deteriorated sewer, increases lifespan of sewers, reduces root penetration, reduces sewer blockages and chance of back-up.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ 600,000	\$ 600,000	\$ 500,000	\$ 500,000	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ 600,000	\$ 600,000	\$ 500,000	\$ 500,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 600,000	\$ 600,000	\$ 500,000	\$ 500,000	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 600,000	\$ 600,000	\$ 500,000	\$ 500,000	\$ -

Detail on Funding Method: Sewer Fund Expenditure

Basis of Project Costs:

Bid: X

Comparable
Costs: _____

Contractor/Vendor
Estimate: _____

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Reduces operating costs for sewer repairs and flooding related issues.

Impact to Department/City

if NOT Funded: Increase in sewer repairs, maintenance, and overtime costs. Possible basement backups and flooding.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/20/2016

Department: Public Works Department

Project Name/Location: Dempster Street Storm Sewer Construction

Description of Project: Construct pipe on Dempster Street as part of the Metropolitan Water Reclamation District (MWRD)

Flood Control Project. The project would provide a downstream outlet for Mayfield Estates.

Project Benefits: Provides capacity for a potential Mayfield Estates Flood Relief Project.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment					
	Construction/Repair	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 500,000	\$ -	\$ -	\$ -

Detail on Funding Method: Sewer Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable
Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: N/A

Impact to Department/City

if NOT Funded: The City would need to need to fund an alternative solution to provide downstream drainage for the
Mayfield Estates Flood Relief Project.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Public Works Department

Project Name/Location: Snow and Ice Control Vehicles

Description of Project: Purchase the following vehicles (cost includes equipment installation):

Description	Vehicle Number	FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Dump Truck	60	\$ -	\$ 170,000	\$ -	\$ -	\$ -
Dump Truck	61	\$ -	\$ 170,000	\$ -	\$ -	\$ -
Dump Truck	62	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Dump Truck	63	\$ -	\$ -	\$ 175,000	\$ -	\$ -
Dump Truck	64	\$ -	\$ -	\$ -	\$ 185,000	\$ -

Project Benefits: Efficiency, dependability, safety, and reduction in repair costs.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 150,000	\$ 340,000	\$ 175,000	\$ 185,000	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ 150,000	\$ 340,000	\$ 175,000	\$ 185,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 150,000	\$ 340,000	\$ 175,000	\$ 185,000	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 150,000	\$ 340,000	\$ 175,000	\$ 185,000	\$ -

Detail on Funding Method: Motor Equipment Vehicle Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating

Costs: Reduces vehicle repair costs, improves fuel economy, and less down time in operation.

Impact to Department/City if

NOT Funded: Increase in vehicle maintenance costs and down time in operational tasks.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Public Works Department

Project Name/Location: Grounds Maintenance Vehicles

Description of Project: Purchase the following vehicles (cost includes equipment installation):

Description	Vehicle Number	FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Dump Truck	5	\$ -	\$ -	\$ 80,000	\$ -	\$ -
Dump Truck *	6	\$ 30,795	\$ -	\$ -	\$ -	\$ -
Dump Truck	7	\$ -	\$ 70,000	\$ -	\$ -	\$ -
Riding Mower	EX-1	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Riding Mower	EX-2	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Wood Chipper	58	\$ -	\$ -	\$ 80,000	\$ -	\$ -
Wood Chipper	59	\$ -	\$ -	\$ -	\$ 90,000	\$ -

* FY16 Carry-Over

Project Benefits: Efficiency, dependability, safety, and reduction in repair costs.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 30,795	\$ 90,000	\$ 160,000	\$ 90,000	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ 30,795	\$ 90,000	\$ 160,000	\$ 90,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 30,795	\$ 90,000	\$ 160,000	\$ 90,000	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 30,795	\$ 90,000	\$ 160,000	\$ 90,000	\$ -

Detail on Funding Method: Motor Equipment Vehicle Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating

Costs: Reduces vehicle repair costs, improves fuel economy, and less down time in operation.

Impact to Department/City if

NOT Funded: Increase in vehicle maintenance costs and down time in operational tasks.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Public Works Department

Project Name/Location: Water Main Maintenance Vehicles

Description of Project: Purchase the following vehicles (cost includes equipment installation):

<u>Description</u>	<u>Vehicle Number</u>	<u>FY17 Forecast</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>	<u>Future TBD</u>
1 Ton Pick-up	4	\$ -	\$ -	\$ 40,000	\$ -	\$ -
3/4 Ton Utility	31	\$ -	\$ 45,000	\$ -	\$ -	\$ -
3/4 Ton Utility *	33	\$ 14,879	\$ -	\$ -	\$ -	\$ -
3/4 Ton Utility *	34	\$ 14,879	\$ -	\$ -	\$ -	\$ -
1 Ton Pick-up	37	\$ 35,000	\$ -	\$ -	\$ -	\$ -
GVW Dump Truck *	40	\$ 130,000	\$ -	\$ -	\$ -	\$ -
Back Hoe Loader *	49	\$ 130,000	\$ -	\$ -	\$ -	\$ -
Passenger Vehicle	112	\$ -	\$ -	\$ -	\$ -	\$ 24,000

* FY16 Carry-Over

Project Benefits: Efficiency, dependability, safety, and reduction in repair costs.

		<u>FY17 Forecast</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>	<u>Future TBD</u>
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 324,758	\$ 45,000	\$ 40,000	\$ -	\$ 24,000
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ 324,758	\$ 45,000	\$ 40,000	\$ -	\$ 24,000
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 324,758	\$ 45,000	\$ 40,000	\$ -	\$ 24,000
	Grant/Donation					
	Other					
	Total Funding	\$ 324,758	\$ 45,000	\$ 40,000	\$ -	\$ 24,000

Funding Source: Motor Equipment Vehicle Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating

Costs: Reduces vehicle repair costs, improves fuel economy, and less down time in operation.

Impact to Department/City if

NOT Funded: Increase in vehicle maintenance costs and down time in operational tasks.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Police Department

Project Name/Location: Police Administration Vehicles

Description of Project: Purchase the following vehicles (cost includes equipment installation):

Description	Vehicle Number	FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Utility Vehicle	A-2	\$ -	\$ 32,000	\$ -	\$ -	\$ -
Utility Vehicle	I-2	\$ -	\$ 32,000	\$ -	\$ -	\$ -

Project Benefits: Efficiency, dependability, safety, and reduction in repair costs.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 64,000	\$ -	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 64,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 64,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 64,000	\$ -	\$ -	\$ -

Detail on Funding Method: Motor Equipment Vehicle Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating

Costs: Reduces vehicle repair costs, improves fuel economy, and less down time in operation.

Impact to Department/City if

NOT Funded: Increase in vehicle maintenance costs and down time in operational tasks.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Fire Department

Project Name/Location: Emergency Response Vehicles

Description of Project: Purchase the following vehicles (cost includes equipment installation):

Description	Vehicle Number	FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Ambulance	F-32	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Pumper Truck	F-41	\$ -	\$ 550,000	\$ -	\$ -	\$ -
Pumper Truck	F-42	\$ -	\$ -	\$ 575,000	\$ -	\$ -
Sport Utility Vehicle	Addition to Fleet	\$ -	\$ 45,000	\$ -	\$ -	\$ -

Project Benefits: Additional vehicle will be used to respond to emergency calls that do not require the use of a pumper truck; Efficiency, dependability, safety, and reduction in repair costs .

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 250,000	\$ 595,000	\$ 575,000	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs		\$ 250,000	\$ 595,000	\$ 575,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 250,000	\$ 95,000	\$ 575,000	\$ -	\$ -
	Grant/Donation	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	Other					
	Total Funding		\$ 250,000	\$ 595,000	\$ 575,000	\$ -

Detail on Funding Method: Motor Equipment Vehicle Replacement Fund Expenditure, U.S. Dept. of Homeland Security Grant Revenue

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor

Other Basis

Estimate: X

(please specify): _____

Project Impact on Operating

Costs: Reduces vehicle repair costs, improves fuel economy, and less down time in operation.

Impact to Department/City if

NOT Funded: Increase in vehicle maintenance costs and down time in operational tasks.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Administration Department

Project Name/Location: Pool Car Vehicles

Description of Project: Purchase the following vehicles (cost includes equipment installation):

Description	Vehicle Number	FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Passenger Vehicle	100	\$ -	\$ -	\$ -	\$ 24,000	\$ -
Passenger Vehicle	102	\$ -	\$ 24,000	\$ -	\$ -	\$ -

Project Benefits: Efficiency, dependability, safety, and reduction in repair costs.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 24,000	\$ -	\$ 24,000	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs		\$ -	\$ 24,000	\$ -	\$ 24,000
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 24,000	\$ -	\$ 24,000	\$ -
	Grant/Donation					
	Other					
	Total Funding		\$ -	\$ 24,000	\$ -	\$ 24,000

Detail on Funding Method: Motor Equipment Vehicle Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating

Costs: Reduces vehicle repair costs, improves fuel economy, and less down time in operation.

Impact to Department/City if

NOT Funded: Increase in vehicle maintenance costs and down time in operational tasks.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Community Preservation & Dev.

Project Name/Location: Building Inspector Vehicles

Description of Project: Purchase the following vehicles (cost includes equipment installation):

Description	Vehicle Number	FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Passenger Vehicle	110	\$ -	\$ 20,000	\$ 48,000	\$ 25,000	\$ -

Project Benefits: Efficiency, dependability, safety, and reduction in repair costs.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 20,000	\$ 48,000	\$ 25,000	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs		\$ -	\$ 20,000	\$ 48,000	\$ 25,000
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 20,000	\$ 48,000	\$ 25,000	\$ -
	Grant/Donation					
	Other					
	Total Funding		\$ -	\$ 20,000	\$ 48,000	\$ 25,000

Detail on Funding Method: Motor Equipment Vehicle Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating

Costs: Reduces vehicle repair costs, improves fuel economy, and less down time in operation.

Impact to Department/City if

NOT Funded: Increase in vehicle maintenance costs and down time in operational tasks.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: EnerGov

Description of Project: Update The Community Preservation & Development Department's software and incorporate with Munis.

Project Benefits: Utilizing this Tyler option allows CPD software to integrate with the Munis Finance System utilized by the Finance Department.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 202,000	\$ -	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 202,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 202,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 202,000	\$ -	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Provides the Community Preservation & Development Department increased operational capabilities.

Impact to Department/City

if NOT Funded: The Community Preservation & Development Department will continue to utilize manual intensive licensing processes.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Printers (Managed Print Service)

Description of Project: Consolidate all purchasing of printer hardware/leases through a vendor that offers support and toner for equipment.

Project Benefits: Reduces printer sprawl and monthly support costs of all printing equipment.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 65,000	\$ 25,000	\$ 25,000	\$ 25,000
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 65,000	\$ 25,000	\$ 25,000	\$ 25,000
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 65,000	\$ 25,000	\$ 25,000	\$ 25,000
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 65,000	\$ 25,000	\$ 25,000	\$ 25,000

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: Total cost of printer support and purchasing will decrease.

Impact to Department/City

if NOT Funded: Each department will continue to maintain their own agreements with different vendors, resulting in excess costs and equipment not being utilized fully.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Desktop Infrastructure

Description of Project: Upgrade aging desktops and related components every four years.

Project Benefits: Improved security and performance.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 38,000	\$ 36,000	\$ 36,000	\$ -	\$ 36,000
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ 38,000	\$ 36,000	\$ 36,000	\$ -	\$ 36,000
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 38,000	\$ 36,000	\$ 36,000	\$ -	\$ 36,000
	Grant/Donation					
	Other					
	Total Funding	\$ 38,000	\$ 36,000	\$ 36,000	\$ -	\$ 36,000

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Increase productivity by upgrading to higher performance desktops.

Impact to Department/City

if NOT Funded: Performance of aging desktop network will diminish.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Firewall

Description of Project: Replace the current aging firewall appliance with two new redundant firewalls that provide next generation features.

Project Benefits: Improves security, performance, and redundancy - If a firewall fails, it will not bring down connectivity for the entire network. Advanced security features.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 35,000	\$ -	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 35,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 35,000	\$ -	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: Reduction in licensing cost as VPN and filtering solutions will replace existing costly solutions.

Impact to Department/City
if NOT Funded: Continued utilization of current firewall will result in the city not being able to receive support from the vendor/manufacturer when the firewall fails.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: City Hall Wiring

Description of Project: Wire city hall to replace obsolete wiring for IT upgrades.

Project Benefits: Provide more reliable connectivity and increase performance for IT related tasks.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 30,000	\$ -	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 30,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 30,000	\$ -	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: X

Contractor/Vendor
Estimate: _____

Other Basis
(please specify): _____

Project Impact on
Operating Costs: Increase in processing speeds should result in increased productivity.

Impact to Department/City

if NOT Funded: We will need to purchase additional components for aging servers/wiring and may not have the capacity to add more virtual servers if they are needed for other software projects.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: IT Equipment for Public Safety Vehicles

Description of Project: Continuous upgrading of public safety laptops/tablets.

Project Benefits: Maintain a capable and current deployment of IT equipment in public safety vehicles.

Reduced outages due to system failures, better system performance, Manufacturer Warranty.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 23,600	\$ 26,000	\$ 26,000	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ 23,600	\$ 26,000	\$ 26,000	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 23,600	\$ 26,000	\$ 26,000	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 23,600	\$ 26,000	\$ 26,000	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: X

Comparable Costs: _____

Contractor/Vendor
Estimate: _____

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Increase in productivity and reliable performance on IT related equipment in public safety vehicles.

Impact to Department/City

if NOT Funded: Increased downtime for CAD for public safety vehicles due to tough books failing.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Servers

Description of Project: Replace existing server with newer more capable equipment.

Project Benefits: Increase integration with Virtual environments (Hyper-V, VMware, Citrix). Increased computing capacity.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 3,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ 3,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 3,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 3,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: X

Comparable Costs: _____

Contractor/Vendor
Estimate: _____

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Increases efficiency of the virtual server infrastructure increases the efficiency of staff. Support for current virtualization products, network protocols. Provides software optimization.

Impact to Department/City

if NOT Funded: Increase in downtime to troubleshoot aging server related issues.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Council Chamber Audio Visual

Description of Project: Upgrade the audio visual capabilities of the City Council Chambers to meet current/future demands.

Project Benefits: Reduce complexity of broadcasting meetings. Projector system that integrates with newer laptops/tablets. Automate streaming of meetings.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 14,025	\$ 17,000	\$ 25,000	\$ 25,000	\$ 25,000
	Construction/Repair					
	Consulting	\$ -	\$ 4,000	\$ -	\$ -	\$ -
	Other					
	Total Project Costs	\$ 14,025	\$ 21,000	\$ 25,000	\$ 25,000	\$ 25,000
Funding	Bond					
	New/Increased Fee					
	Operating Revenue					
	Grant/Donation					
	Other	\$ 14,025	\$ 21,000	\$ 25,000	\$ 25,000	\$ 25,000
	Total Funding	\$ 14,025	\$ 21,000	\$ 25,000	\$ 25,000	\$ 25,000

Detail on Funding Method: Public, Educational, and Governmental Fee Revenue

Basis of Project Costs:

Bid: _____

Comparable
Costs: X

Contractor/Vendor
Estimate: _____

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Reduces time spent by staff on technical requirements of council meetings/presentations.

Reduces paperwork.

Impact to Department/City

if NOT Funded: Existing audio/visual will continue to age.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Neo Gov Insight Enterprise Software

Description of Project: Human Resource Software to assist with recruitment, selection, applicant tracking, reporting and analysis, and HR automation.

Project Benefits: Reduces the amount of time it takes to screen, recruit, and evaluate applicants.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 16,000	\$ 9,500	\$ 9,500	\$ 9,500
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs		\$ -	\$ 16,000	\$ 9,500	\$ 9,500
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 16,000	\$ 9,500	\$ 9,500	\$ 9,500
	Grant/Donation					
	Other					
	Total Funding		\$ -	\$ 16,000	\$ 9,500	\$ 9,500

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Reduces the amount of time to screen applicants, which will translate to time that could be allocated towards other H.R. related functions.

Impact to Department/City

if NOT Funded: Current applicant recruiting, screening, and evaluation process will remain.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Surveillance System

Description of Project: Replace existing camera system with IP based camera system.

Project Benefits: Reduction in the amount of equipment and incompatible camera systems. Increase in the clarity of recordings and reduce potential liabilities to the City.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 14,000	\$ -	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 14,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 14,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 14,000	\$ -	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: Negligible

Impact to Department/City

if NOT Funded: Existing equipment is failing and many cameras may stop functioning. Old Cables utilized by outdoor cameras are breaking down.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Network Software and Licensing

Description of Project: Upgrades of software and licenses

Project Benefits: Upgrading of software and licenses will result in increased efficiencies.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 10,000	\$ 12,000	\$ 12,000	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ 10,000	\$ 12,000	\$ 12,000	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 10,000	\$ 12,000	\$ 12,000	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 10,000	\$ 12,000	\$ 12,000	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: X

Comparable Costs: _____

Contractor/Vendor
Estimate: _____

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Increased efficiency will result due to upgrading of operating and other IT related software.

Impact to Department/City

if NOT Funded: Increase in downtime due to inefficiencies from using aging software.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Routers

Description of Project: Replace EOL/EOS routers with new routers

Project Benefits: Infrastructure maintenance will lead to the longevity of the City's IT infrastructure.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ -	\$ 12,000	\$ -	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ -	\$ 12,000	\$ -	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ -	\$ 12,000	\$ -	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ -	\$ 12,000	\$ -	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: Increase in efficiency may lead to a decrease in operating costs.

Impact to Department/City
if NOT Funded: Aging routers may not work as efficiently with other IT upgrades.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: Access Layer Switches

Description of Project: Replace obsolete Ethernet switches

Project Benefits: Increase capacity at location. Reduce outage time and impact at fire stations.

			FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment		\$ -	\$ 8,000	\$ -	\$ -	\$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs		\$ -	\$ 8,000	\$ -	\$ -	\$ -
Funding	Bond						
	New/Increased Fee						
	Operating Revenue		\$ -	\$ 8,000	\$ -	\$ -	\$ -
	Grant/Donation						
	Other						
	Total Funding		\$ -	\$ 8,000	\$ -	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on
Operating Costs: Negligible

Impact to Department/City

if NOT Funded: Will continue to run into capacity issues when adding additional equipment to infrastructure, ex. Devices that utilize power from the Ethernet.

**City of Park Ridge - Capital Plan 2018-2020
Project Detail**

Date: 09/23/2016

Department: Information Tech. Department

Project Name/Location: WI-FI and Core Switch

Description of Project: Install new WIFI equipment and create multiple wireless networks.

Project Benefits: Allow for mobility throughout City Hall. Increased speed and security.

		FY17 Forecast	FY18 Budget	FY19 Budget	FY20 Budget	Future TBD
Cost Elements	Planning/Design					
	Site Acquisition					
	Vehicle/Equipment	\$ 31,022	\$ 5,200	\$ 12,000	\$ -	\$ -
	Construction/Repair					
	Consulting					
	Other					
	Total Project Costs	\$ 31,022	\$ 5,200	\$ 12,000	\$ -	\$ -
Funding	Bond					
	New/Increased Fee					
	Operating Revenue	\$ 31,022	\$ 5,200	\$ 12,000	\$ -	\$ -
	Grant/Donation					
	Other					
	Total Funding	\$ 31,022	\$ 5,200	\$ 12,000	\$ -	\$ -

Detail on Funding Method: Technology Replacement Fund Expenditure

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor/Vendor
Estimate: X

Other Basis
(please specify): _____

Project Impact on

Operating Costs: Reduced data use on mobile devices when in City Hall.

Increased productivity as a result of constant connectivity.

Impact to Department/City

if NOT Funded: Limited connectivity on mobile devices throughout City Hall thus reducing productivity.

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Employee Benefits Fund
Fiscal Year 2018 Budget

Employee Benefits Fund - Revenues

Revenues and Other Sources	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Other Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	4,720,561	4,155,485	4,068,189	3,873,212
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	4,720,561	4,155,485	4,068,189	3,873,212
Less Contributions & Transfers	\$ -	4,720,561	4,155,485	4,068,189	3,873,212

Employee Benefits Fund - Expenditures

Expenditures and Other Uses	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance	\$ -	4,735,800	4,155,486	4,154,857	3,873,212
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Items	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	4,735,800	4,155,486	4,154,857	3,873,212
Total Less Transfers	\$ -	4,735,800	4,155,486	4,154,857	3,873,212
Surplus (Deficit)	\$ -	(15,239)	(1)	(86,668)	-
Fund Balance	\$ -	(15,239)	(15,240)	(101,907)	(101,907)

Employee Benefits Fund

Fund	Object	Description	FY15 Actual	FY16 Actual	FY17 Revised Budget	FY17 Forecast	FY18 Adopted Budget	Notes
554		<u>Employee Benefit Revenues</u>						
554	876000	EMPLOYEE CONTRIBUTIONS	\$ -	\$ 462,595	\$ 478,325	\$ 456,891	\$ 470,899	13% contribution for health and dental. 100% contribution for voluntary life and vision insurance.
554	876001	EMPLOYER CONTRIBUTIONS	\$ -	\$ 3,778,846	\$ 3,260,036	\$ 3,260,036	\$ 3,037,590	87% contribution for health and dental. 100% contribution for 1x of salary for life insurance.
554	876002	RETIREE CONTRIBUTIONS	\$ -	\$ 477,346	\$ 417,124	\$ 344,968	\$ 364,723	100% of premium is paid by retirees.
554	876003	COBRA	\$ -	\$ 1,773	\$ -	\$ 6,294	\$ -	100% of premium is paid by COBRA participants.
		Total Employee Benefits Revenues	\$ -	\$ 4,720,561	\$ 4,155,485	\$ 4,068,189	\$ 3,873,212	
5541024		<u>Employee Benefit Expenditures</u>						
5541024	921000	EMP BNFTS-PPO	\$ -	\$ 3,274,490	\$ 2,700,054	\$ 2,700,054	\$ 2,519,119	Per insurance consultant, includes 3.0% PPO Premium increase. FY18 census is lower than FY17 census.
5541024	921001	EMP BNFTS-HMO	\$ -	\$ 1,065,049	\$ 995,567	\$ 995,567	\$ 1,096,709	Per insurance consultant, includes 3.3% HMO premium increase. FY18 census is lower than FY17 census.
5541024	921002	EMP BNFTS-LIFE	\$ -	\$ 18,791	\$ 24,488	\$ 24,488	\$ 20,038	Per insurance consultant, assumes no premium increase. FY18 census is lower than FY17 census.
5541024	921005	EMP BNFTS-DENTAL	\$ -	\$ 214,935	\$ 214,087	\$ 214,087	\$ 218,994	Per insurance consultant, assumes no premium increase. FY18 census is similar to FY17 census.
5541024	921006	EMP BNFTS-FLEX	\$ -	\$ 4,500	\$ 4,140	\$ 4,140	\$ 4,680	Fee is per participant. Small fee increase occurred on 1/1/17.
5541024	921007	EMP BNFTS-VISION	\$ -	\$ 12,817	\$ 14,400	\$ 13,772	\$ 13,671	Per insurance consultant, assumes no premium increase. FY18 census is similar to FY17 census.
5541024	921008	IPBC RESERVE	\$ -	\$ 145,218	\$ 202,750	\$ 202,750	\$ -	
		Total Employee Benefits Expenses	\$ -	\$ 4,735,800	\$ 4,155,486	\$ 4,154,857	\$ 3,873,212	
		Employee Benefits Surplus (Deficit)	\$ -	\$ (15,239)	\$ (1)	\$ (86,668)	\$ -	