



CITY OF PARK RIDGE

505 BUTLER PLACE
PARK RIDGE, IL 60068
TEL: 847/ 318-5200
FAX: 847/ 318-5300
TDD:847/ 318-5252
www.parkridge.us

Certificate of Operation License Process

1. Submit your fully completed application to the Administrative Services Department, c/o City Clerk which includes:
 - Non- Refundable Application Fee of \$200.00 payable to the City of Park Ridge (for administrative costs and legal publications)
 - Complete Financial Statement of business including assets, liabilities, income and expenses
 - Certificates of Insurance for each vehicle to be licensed in the amount of \$500,000 combined single limit against liability for injuries or death with the City of Park Ridge listed as an additional insured
 - Signed agreement between driver and owner to provide dispatch service
 - Valid chauffeur's license for each driver
 - Financial statement of business
 - Roster of drivers to be licensed under Certificate of Operation
 - Completion of City and State vehicle inspections as required (typically after certificate is granted)
2. The Procedures and Regulations Committee will address your application at an upcoming meeting. A formal notice of a Public Hearing will be provided to the local press notifying the community. The Public Hearing will be scheduled no less than 5 days nor more than 15 days after publication of the notice. The applicant is urged to attend the meeting.
3. A written report resulting from the Public Hearing held by the Procedures & Regulations Committee is presented to the City Council with the Committee's recommendation.
4. If the Committee decides favorably to allow a Certificate of Operation, the City Council will make a final determination by voting on the matter at one of their regular meetings held two times per month.
5. If the Council votes favorably to approve the business, the City Clerk's office will issue a Certificate of Operation valid for a term of four (4) years from date of issuance.
6. Each driver must submit an application for Chauffeur's Licenses through the Police Department located at 200 S. Vine. The application fee is \$150 which must accompany the application. A Chauffeur's License must be issued to each driver before they provide any service for your business. Call 847/318-5252 with any questions.

Please Note: An annual renewal fee of \$500.00 will be billed to the Taxicab Company on or before the 1st day of December. Payment is due and payable by January 1. If the initial Certificate of Operation is issued after January 31, the annual fee will be prorated based on a monthly basis.



LIVERY LICENSE CHECKLIST

- _____ Application Fee \$200.00 (non-refundable)

- _____ Letter of agreement between the operator of the vehicle and the holder of the Certificate of Operation to provide dispatching services

- _____ A copy of the company's financial statement, including complete and accurate books and records of all property, operations, receipts and disbursements and a true statement of all assets and liabilities, gross earnings, operator expenses and income

- _____ Driver Roster with evidence that all persons who operate the vehicle possess a valid Park Ridge Chauffeur's license

- _____ Fleet Roster with a Certificate of Insurance for each vehicle with coverage in the amount of \$500,000, combined single limit against liabilities for injuries or death, naming the City of Park Ridge as an additional insured from a "B" rated or better insurance company (10-5-8)

- _____ Evidence that all vehicles to be licensed have satisfactorily passed the current State Inspection Evidence that all vehicles to be licensed have satisfactorily passed Park Ridge Police Department Inspection

- _____ Proof of Purchase of Park Ridge Vehicle Registration tag for each registered vehicle for hire

- _____ Business License issued by the City of Park Ridge

Please note:

For State Inspections, you may contact S & E Inspections, Inc. at 3204 Rose, Franklin Park, IL 60131, 847/678-6110 or you may use any other Official IDOT Testing Station with permission granted in writing by the Park Ridge Police Department.

Bi-Annual inspections conducted by the Park Ridge Police Department are mandatory. You may contact them at 847/318-5252.

A \$500 renewal fee is will be billed on December 1 annually which is to be paid on or before January 1.



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APPLICATION FOR LIVERY CERTIFICATE OF OPERATION

APPLICANT INFORMATION		
FULL NAME		
ADDRESS, CITY, ZIPCODE		
DATE OF BIRTH	TELEPHONE	EMAIL ADDRESS
BUSINESS INFORMATION		
NAME		ADDRESS
PHONE		EMAIL
LIST # CHARACTER REFERENCES		
Name	1.	
Full Address		
Telephone		
Name	2.	
Full Address		
Telephone		
Name	3.	
Full Address		
Telephone		

Our Mission:

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

BUSINESS INFORMATION

Please explain the type of service your company will provide. Include the days and hours of operation, proposed number of vehicles, and the area to be serviced by your company.
Describe the public need for the service.
Chauffeurs wages to be paid :
Describe applicable experience of applicant to provide proposed services
Proposed location of taxi-cab stand
Location from which service will be provided.
Manner in which the public will contact the taxicab operator for service.

The City shall cause notice of the filing of this application to be published in a newspaper of general distribution within the City. Such notice shall designate a public place for the hearing to be held no less than five (5) days nor more that fifteen (15) days from the date of publication. The burden of proof shall be upon the applicant to establish by clear and convincing evidence that public needs required the issuance of the operator’s certificate applied.

By checking this box, I certify that all information provided on this application is true and correct to the best of my knowledge. I also certify that I have been provided with, have read, and fully understand the rules and regulations set forth relating to Livery services as indicated in the Municipal Code, Article 10

Signature of Applicant Date

FOR OFFICE USE

Date of Public Hearing _____ Publication of application _____
 Newspaper _____ Date Considered by City Council _____
 Recommendation _____ Final Action _____

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER

- 1 Definitions
- 2 Certificate of Operation
- 3 Chauffeur's License
- 4 Livery Vehicle Licenses
- 5 Operation of Livery Vehicles
- 6 Special Conditions - Taxicabs
- 7 Special Conditions - Limousines
- 8 Rate of Taxicab Fares
- 9 Reserved

(Ord. 2011-59, 11/07/2011)

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 1 DEFINITIONS

SECTION

10-1-1 Definitions

10-1-1 DEFINITIONS

The following words and phrases whenever they occur in this Article shall be construed as herein defined:

APPLICANT: Any person or persons, or in the case of a corporation, any stockholder, director or officer.

CERTIFICATE OF OPERATION: A certificate issued by the City through its appropriate officers authorizing the operation and control of a livery vehicle or fleet of livery vehicles in the City in the manner as provided in this Article.

CHAUFFEUR: Any person driving a livery vehicle.

CHAUFFEUR'S LICENSE: The license issued by the City through its appropriate officers authorizing the person therein named to drive any licensed livery vehicle within the City.

LIMOUSINE: Any passenger vehicle transporting passengers for hire at a charge or fee for each passenger per trip or for each vehicle per trip as a result of individual contract on a trip or hourly basis fixed by agreement in advance.

LIMOUSINE LICENSE: A license issued by the City through its appropriate officers authorizing the operation on the streets of the City of a limousine. Said license shall apply only to the vehicle described in the application for said license.

LIVERY VEHICLE: Any passenger vehicle, including taxicabs and limousines, except buses, used for the transportation of passengers for hire.

OPERATOR: Any person authorized to operate a livery vehicle pursuant to agreement with the holder of a Certificate of Operation.

TAXICAB: Any public passenger vehicle used for transporting persons for hire, equipped with a taximeter and accepting or discharging all such persons as may offer themselves for transportation.

TAXICAB LICENSE: The license issued by the City through its appropriate officers authorizing the operation on the streets of the City of that certain vehicle. Said license shall apply only to the vehicle described in the application for said license.

TAXIMETERS: Any mechanical device which records and indicates a charge or fare measured by distance traveled, waiting time and extra passengers.

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 2 CERTIFICATE OF OPERATION

SECTION

10-2-1	Certificate of Operation	
10-2-2	Qualifications of Applicant for Certificate of Operation	
10-2-3	Application for Certificate of Operation	
10-2-4	Application and Annual Fee	
10-2-5	Considerations for Issuance of Certificate of Operation	
10-2-6	Committee to Report Findings	
10-2-7	Term of Certificate	
10-2-8	Certificate Nontransferable	
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10-2-10	Access to Equipment, Books by Committee	
10-2-11	Filing of Address; Notice	
10-2-12	Insurance	
10-2-13	Vehicle License	
10-2-14	Chauffeur's License	
10-2-15	State License	
10-2-16	Condition of Vehicles	
10-2-17	Application to Change number of Livery Vehicles	
10-2-18	Considering Requested Amendment	
10-2-19	Complaints and Posting of Information	<i>(Ord. 2011-59, 11/07/2011)</i>

10-2-1 CERTIFICATE OF OPERATION

It shall be unlawful to engage in the business of operating a livery vehicle in the City without first having obtained a Certificate of Operation therefor. No Certificate of Operation shall be issued unless and until the Procedures and Regulations Committee shall find and declare to the City Council that the public convenience and necessity for livery service requires the service to be rendered. A Certificate of Operation shall be issued by the City Clerk pursuant to the direction of the City Council.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-2 QUALIFICATIONS OF APPLICANT FOR CERTIFICATE OF OPERATION

No Certificate of Operation shall be issued to or held by any person who is not of legal age or who is not a person of good character or who has been convicted of a felony, nor shall such Certificate of Operation be issued to or held by any corporation if any officer or stockholder or director thereof would be ineligible for a certificate under the foregoing conditions.

10-2-3 APPLICATION FOR CERTIFICATE OF OPERATION

Application for Certificate of Operation shall be made in writing to the City Clerk and shall state thereon the name of the applicant, the intended place of business, the number of vehicles to be operated, and such other information as may be required. Applications will not be accepted from an operator who has been denied a Certificate of Operation within the last 12 (twelve) months.

(Ord. 2011-59, 11/07/2011)

Upon the filing with the City Clerk of an application for a Certificate of Operation, the Procedures and Regulations Committee shall cause notice of the filing of such application to be published in a newspaper of general distribution within the City. Said notice shall designate a public place for hearing to be held not less than five (5) nor more than fifteen (15) days from the date of the publication. At said public hearing, the public as well as the holders of currently valid Certificates of Operation shall be entitled to appear and be heard on issuance of such certificate. At all such public hearings, the burden of proof shall be upon the applicant to establish by clear and convincing evidence that public need requires the issuance of the Certificate of Operation. In determining whether this burden has been met, the Committee may consider, among other things, (1) the fairness of the existing service's rate structure as compared to other communities or other livery services; (2) whether or not Park Ridge residents have expressed a desire for additional and/or competitive service; (3) the number and seriousness of complaints with regard to existing service; (4) comments received at the public hearing; (5) the current service's adherence to the applicable Park Ridge regulations.

(Ord. 2002-31, 9/3/2002, Supp22) (Ord. 2011-59, 11/07/2011)

10-2-4 APPLICATION AND ANNUAL FEE

(Ord. 2011-59, 11/07/2011)

Each application for Certificate of Operation shall be accompanied by a non-refundable fee of two hundred dollars (\$200.00) to cover administrative costs and cost of legal notices.

Each recipient of a Certificate of Operation must pay an annual fee of five hundred dollars (\$500) to cover administrative and related costs. Such annual fee will be due on the first day of January of each year. If the initial Certificate of Operation is issued after January 31, the initial annual fee shall be prorated on a monthly basis.

10-2-5 CONSIDERATIONS FOR ISSUANCE OF CERTIFICATE OF OPERATION

In considering the issuance of the proposed Certificate of Operation, the Procedures and Regulations Committee shall consider the following:

(Ord. 2002-31, 9/3/2002, Supp22)

- A. Protests, complaints and testimony in favor of;
- B. The character of the applicant;
- C. The experience of the applicant;
- D. The public need for operators;
- E. The type of service proposed by the applicant;
- F. Financial responsibility of the applicant;
- G. Inventory of vehicles;
- H. Current demand and anticipated future demand for service;
- I. Number of vehicles in operation;
- J. Other facts considered relevant by the Procedures and Regulations Committee.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-6 COMMITTEE TO REPORT FINDINGS

Upon the conclusion of the public hearing, the Procedures and Regulations Committee shall promptly report in writing to the City Council setting forth its findings in said report, and recommending to the City Council that such Certificate of Operation be either refused or granted. In the event that the Committee recommends that the certificate be granted, it shall further recommend the maximum and the minimum number of vehicles to be operated and licensed by the operator, and may further recommend the inclusion in said Certificate of Operation of any agreement proposed by the applicant or the Committee. In the event that the City Council determines that the proposed Certificate of Operation be issued, it shall specify the minimum and/or maximum number of vehicles to be operated on a regular basis by the applicant under the Certificate of Operation. Any special agreements or stipulations shall likewise be included in the Certificate of Operation. Said operator shall, by acceptance of such certificate, agree to any special agreements or stipulations made, and operate the minimum number of vehicles stipulated and may operate additional vehicles, not to exceed the maximum authorized. When said certificate is issued by the Clerk pursuant to the direction of the City Council, said certificate shall specify any special agreement and the maximum and the minimum number of vehicles to be operated by said operator under said certificate.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-7 TERM OF CERTIFICATE

A Certificate of Operation authorized by the City Council shall remain in full force and effect for a period of four (4) calendar years from the date of issuance unless sooner terminated in accordance with the provisions of this Chapter.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-8 CERTIFICATE NONTRANSFERABLE

A Certificate of Operation shall be non-assignable and non-transferable unless the City Council approves and authorizes the transfer and the assignment of said Certificate of Operation upon such terms and conditions as it may deem necessary.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-9 REVOCATION OF CERTIFICATE

A Certificate of Operation may be revoked by action of the City Council; provided, however, that no such revocation shall be made without cause and without a hearing before the Procedures and Regulations Committee. At least five (5) days notice of the time and place of such hearing shall be published in a newspaper of general distribution within the City. The Procedures and Regulations Committee may give such other notice to parties who may be interested as in its discretion is advisable. In the event that said Procedures and Regulations Committee finds that a good cause exists for the revocation of said Certificate of Operation, it shall so report its findings and recommendations to the City Council, and thereupon said Certificate of Operation may be revoked by action of the City Council. Cause for revocation of a Certificate of Operation shall be the violation by the operator of the Statutes of the State of Illinois, the United States or the ordinances of the City, the violations of which reflect unfavorably on the fitness of the operator to offer public transportation, the violation of the operator of any provisions of this Chapter, proof of fraud or misrepresentation in obtaining the Certificate of Operation, or failure to comply with the terms of the Certificate of Operation or any agreement therein contained.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-10 ACCESS TO EQUIPMENT, BOOKS BY COMMITTEE

For the purpose of enabling the Procedures and Regulations Committee or the City Council to inform itself as to the character and quality of service rendered the public and the just, reasonable and uniform rates of fare to be fixed from time to time by the City Council, and for determination of whether the operator is maintaining adequate reserves and insurance to meet personal injury, death and property damage claims, the Procedures and Regulations Committee shall have access to the plant, equipment, apparatus and other property, and the inventories, books, papers, accounts and records of all property and operations of the operator at all reasonable times. Every operator at all times shall keep in the City complete and accurate books and records of all property, operations, receipts and disbursements, in such form and detail as may be prescribed from time to time by the City Council. For each six-month period during the term of the Certificate of Operation, a true statement of all assets and liabilities, gross earnings, operating expenses and income of the operator within the City and in addition whenever called upon by the Procedures and Regulations Committee, shall be filed as well as such other information as may be required by said Committee. All statements required to be filed pursuant to this Article shall be sworn to by the operator or the duly authorized agent of the operator.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-11 FILING OF ADDRESS; NOTICE

Every operator shall file with the City Clerk an address in the City to which all notices required to be given to the operator under this Article may be addressed. All such notices shall be deemed good and sufficient for all purposes when deposited in the United States mail in a postpaid envelope addressed to the operator at the address on file with the City Clerk.

10-2-12 INSURANCE

The holder of a Certificate of Operation shall maintain in full force and effect insurance as required in Section 10-5-8 of this Municipal Code.

10-2-13 VEHICLE LICENSE

It shall be unlawful for the holder of a Certificate of Operation to enter into or maintain an agreement with any person who has not obtained a vehicle license for any and all vehicles to be operated.

10-2-14 CHAUFFEUR'S LICENSE

It shall be unlawful for the holder of a Certificate of Operation to enter into or maintain an agreement with any person who has not obtained the necessary Chauffeur's License as provided under the laws of the City of Park Ridge.

10-2-15 STATE LICENSE

It shall be unlawful for the holder of a Certificate of Operation to enter into or maintain an agreement with any person who has not obtained the necessary State vehicle license.

10-2-16 CONDITION OF VEHICLES

It shall be unlawful for the holder of a Certificate of Operation to permit any vehicle to operate under said certificate unless and until each vehicle is equipped with proper brakes, tires, lights, horn, muffler, rear vision mirror, and windshield wipers in good condition, and such other equipment as required by the Statutes of the State of Illinois. No vehicle shall be operated unless it has passed any and all City and State inspections as may be required. It shall be the duty of the Police Chief to inspect or cause to be inspected every vehicle so often as may be necessary to see to the enforcement of the provisions of this Section.

10-2-17 APPLICATION TO CHANGE NUMBER OF LIVERY VEHICLES

The holder of a Certificate of Operation may seek an increase or decrease in the number of livery vehicles provided by such certificate by filing an application with the City Clerk specifying the proposed changes. Hereupon, the City Council shall consider the matter at its next regularly scheduled public meeting, unless the meeting is less than fifteen (15) days after the applicant's request. Notices of the request and date of the public meeting shall be given to holders of all Certificates of Operation shall be heard on the proposed amendments of the Certificate of Operation. At all such meetings, the burden of proof shall be upon the applicant to establish by clear and convincing evidence that the public need requires the amendment of the Certificate of Operation.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-18 CONSIDERING REQUESTED AMENDMENT

(Ord. 2002-31, 9/3/2002, Supp22)

In considering the proposed amendment, the City Council shall, among other matters, consider the following:

- A. Protests, complaints and testimony in favor of;
- B. Manner of service theretofore rendered;
- C. The public need for more or fewer livery vehicles or for any other proposed amendment;
- D. The financial statement of applicant in the operation theretofore conducted within the City;
Supp. 18 (January, 1999)
- E. The financial statement of other operators, if available;
- F. The equipment of all operators;
- G. The possible effect of the proposed amendment on any of the foregoing matters;
- H. Other facts considered relevant by the Procedures and Regulations Committee.

Upon the conclusion of the public meeting provided for in this Chapter, the City Council shall promptly report in writing to the City Council setting forth its findings and making recommendations as to the amendments of said Certificate of Operation. The City Council may thereupon, without further public meeting, adopt the recommendations of said City Council in whole or in part and thereupon the Certificate of Operation shall be amended in accordance with such action of the City Council.

(Ord. 2002-31, 9/3/2002, Supp22)

10-2-19 COMPLAINTS AND POSTING OF INFORMATION

(Ord. 2011-59, 11/07/2011)

All complaints regarding taxicabs or taxicab drivers shall be made using the City approved complaint form and process. Each vehicle that has a livery vehicle license must post, in an area conspicuous to passenger, an emblem that includes the telephone number and email address where complaints may be made regarding that livery vehicle and/or its driver.

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 3 CHAUFFEUR'S LICENSE

(Ord. 2011-59, 11/07/2011)

SECTION

- 10-3-1 Chauffeur's License Required
- 10-3-2 Unlawful to Employ Unlicensed Driver
- 10-3-3 Applicant Qualifications
- 10-3-4 Chauffeur's License Application
- 10-3-5 Investigation
- 10-3-6 Issuance and Display of Chauffeur's License
- 10-3-7 Chauffeur's License Term and Fee
- 10-3-8 Chauffeur's License Nontransferable
- 10-3-9 Suspension or Revocation of Chauffeur's License and Appeal Procedure

10-3-1 CHAUFFEUR'S LICENSE REQUIRED

It shall be unlawful for any person to operate any public passenger vehicle for hire within the City unless the driver of the public passenger vehicle shall have first obtained and have in full force and effect a valid chauffeur's license issued under the provisions of this article.

10-3-2 UNLAWFUL TO EMPLOY UNLICENSED DRIVER

No person owning, controlling, or operating any public passenger vehicle for hire within the City shall employ or permit any person other than a chauffeur licensed under provisions of this article to operate such vehicle upon the public ways in the corporate limits of the City. Failure to comply with the requirements of this section shall be grounds for the suspension and/or revocation of all license privileges granted to the public passenger vehicle owner pursuant to this article.

10-3-3 APPLICANT QUALIFICATIONS

- A. Every applicant for a public passenger vehicle chauffeur's license shall be at least twenty-one (21) years of age.

- B. The applicant must not have been found guilty of any felony or Class A Misdemeanor within the past five (5) years. This five (5) year limitation shall not apply to heinous crimes against persons.
- C. The applicant must be the holder of a valid State of Illinois driver's license.
- D. The applicant must not have had is or her driver's license suspended or revoked in any state within the past three (3) years.

10-3-4 CHAUFFEUR'S LICENSE APPLICATION

A. Original Application

1. An application for a chauffeur's license shall be filed with the police department on the form provided and shall be accompanied by a non-refundable application fee of fifty dollars (\$50).
2. Such application shall include the following information:
 - a. Applicant's full name, residence address, and date of birth.
 - b. Applicant's employment history and experience in the transportation of passengers for hire.
 - c. A driving abstract issued within thirty (30) days of the application from the Illinois Secretary of State.
 - d. A criminal history report issued by the Illinois State Police within thirty (30) days of the application.
 - e. A list of all findings of guilty, if any, for violation of federal or state laws, including traffic offenses. Findings of guilty include any offense for which the court may have ordered the disposition of supervision.

B. Renewal Application

With respect to the renewal of the chauffeur's license, the applicant shall file a sworn statement with respect to any changes in his or her qualification status on a form provided by the City.

10-3-5 INVESTIGATION

Upon receipt of a completed application form, the Chief of Police shall review the application to assure that the applicant is qualified pursuant to the standards of this Article 10.

10-3-6 ISSUANCE AND DISPLAY OF CHAUFFEUR'S LICENSE

- A. If the Chief of Police is satisfied that the applicant complies with the requirements set forth in Section 10-3-3 of this Chapter, and is a fit person to be licensed, such application shall be approved and a license, containing a picture of the applicant, shall be issued. If not so satisfied, the Chief of Police shall notify the applicant that the application has been denied. The applicant shall have the right to appeal the denial to the City Manager.
- B. The chauffeur's license shall be displayed at all times in the public passenger vehicle in plain view of the passenger.

10-3-7 CHAUFFEUR'S LICENSE TERM AND FEE

- A. A chauffeur's license issued pursuant to the provisions of this article shall expire on December 31 following such issuance.
- B. An annual fee to cover administrative costs, including but not limited to the resolution of complaints, for a chauffeur's license shall be fifty dollars (\$50).

10-3-8 CHAUFFEUR'S LICENSE NONTRANSFERABLE

It shall be unlawful to transfer any public passenger vehicle chauffeur's license from one person to another. An attempted transfer of such license shall be void and shall be grounds for revocation.

10-3-9 SUSPENSION OR REVOCATION OF CHAUFFEUR'S LICENSE AND APPEAL PROCEDURE

The Chief of Police, at his discretion, may suspend, for a period not to exceed thirty (30) days, or revoke a public passenger vehicle chauffeur's license, for any failure or refusal to comply with provisions of this article; or for commission of any felony or Class A misdemeanor. In addition, this action may be based upon a determination that the license was obtained fraudulently; for excessive rudeness or abuse of passengers; that the licensee has become physically, mentally or emotionally unfit to perform his duties as a public passenger vehicle operator; or that there has been any fraudulent use of the public passenger vehicle chauffeur's license by or with the consent of the licensee. Upon the suspension or revocation of any chauffeur's license, the chauffeur shall have the right to appeal the decision of the Chief of Police to the Procedures and Regulations Committee. Upon receipt of such an appeal, the Procedures and Regulations Committee shall consider evidence presented by the chauffeur and the Chief of Police and may affirm or reverse the decision of the Chief of Police suspending or revoking the chauffeur's license.

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 4 LIVERY VEHICLE LICENSES

SECTION

10-4-1 License to Operate Livery Vehicle

10-4-2 Licensing Requirements

10-4-3 Expiration of License

10-4-4 Revocation of License

10-4-5 License Fees

(Ord. 2003-31,5/5/2003, Supp22)

10-4-1 LICENSE TO OPERATE LIVERY VEHICLE

It shall be unlawful to operate a livery vehicle in the City without first having secured an annual livery vehicle license for each vehicle. No Livery Vehicle License shall be issued to any person other than the holder of a currently valid Certificate of Operation or an operator being dispatched by the holder of a currently valid Certificate of Operation. Application for such license shall be made in writing to the City Clerk and shall state thereon the name of the applicant and a description of the vehicle to be licensed, including taxicab number, if applicable, name of manufacturer and motor number.

10-4-2 LICENSING REQUIREMENTS

Prior to the issuance of the annual Livery Vehicle License, the holder of the Certificate of Operation shall provide the following to the City Clerk:

- A. Evidence of insurance as required by Section 10-5-8 of this Municipal Code;
- B. A letter of agreement between operator of the vehicle and holder of the Certificate of Operation to provide dispatching services;
- C. Evidence that all persons who may operate the vehicle possess a valid chauffeur's license;

- D. Evidence that the vehicle to be licensed has passed current State and City inspections as required; and
- E. A copy of the financial statement of each operator including complete and accurate of all assets and liabilities, gross earnings, operator expenses and income. All such statements shall be sworn to by each operator or duly authorized agent.
- F. A copy of financial statement of each operator, including complete and accurate books and records of all property, operations, receipts and disbursements and a true statement of all assets and liabilities, gross earnings, operator expenses and income. All such statements shall be sworn to by each operator or duly authorized agent.

10-4-3 EXPIRATION OF LIVERY VEHICLE LICENSE

Licenses shall expire each June 15 following the date of issue unless sooner terminated by the City Clerk.

10-4-4 REVOCATION OF LICENSE

The revocation of the Certificate of Operation shall automatically revoke all livery vehicle licenses authorized by said Certificate of Operation.

10-4-5 LICENSE FEES

License fee shall be one hundred twenty-five dollars (\$125.00) per year or portion thereof and shall be non-refundable in whole or in part. Such fee shall be in lieu of any other vehicle fee required by ordinance. The City Clerk shall issue a suitable sticker or tag, which shall be displayed in the lower right corner of the front windshield of the vehicle in said license described. The license may be transferred to any livery vehicle put into service by the same operator to replace one permanently withdrawn from service, provided notice in writing of such substitution is filed with the City Clerk at the time of transfer and replacement vehicle meets all requirements of this Article. A fee of twenty-five dollars (\$25.00) shall be paid for purchase of each replacement livery vehicle license.

(Ord. 2003-31, 5/5/2003, Supp22), (Ord 2006-31, 4/3/06, S24), (Ord. 2010-41, 4/19/2010) (Ord. 2011-59, 11/07/2011)

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 5 OPERATION OF LIVERY VEHICLES

SECTION

10-5-1	State License	
10-5-2	Livery Vehicle License	
10-5-3	Chauffeur's License	
10-5-4	Equipment	
10-5-5	Inspections	
10-5-6	Condition of Vehicle	
10-5-7	Unlawful to Operate Unsafe Livery Vehicle	
10-5-8	Insurance	<i>(Ord. 2003-31,5/5/2003, Supp22)</i>
10-5-9	Conduct of Chauffeur	
10-5-10	Obeying Traffic Laws	
10-5-11	Use in Perpetration of Crime	
10-5-12	Substitution of Livery Vehicle	
10-5-13	Appearance	<i>(Ord. 2011-59, 11/07/2011)</i>

10-5-1 STATE LICENSE

No livery vehicle shall be operated unless it bears a State license duly issued.

10-5-2 LIVERY VEHICLE LICENSE

No livery vehicle shall be operated by other than a person possessing a duly issued livery vehicle license.

10-5-3 CHAUFFEUR'S LICENSE

No livery vehicle shall be operated by other than a person possessing a duly issued chauffeur's license.

10-5-4 EQUIPMENT

No livery vehicle shall be operated unless it is equipped with proper brakes, lights, tires, horn, muffler, rear-vision mirror, and windshield wiper in good condition, and such other equipment as is required by the Statutes of the State of Illinois.

10-5-5 INSPECTIONS

No livery vehicle shall be operated unless it has been inspected by or under the direction of an employee designated by the Police Chief and found to be in safe condition for the transportation of passengers, clean, of good appearance and all of the provisions of this Article have been complied with.

10-5-6 CONDITION OF LIVERY VEHICLE

If any licensed livery vehicle shall become unsafe for the transportation of passengers or shall become unclean or unsightly in appearance, such license may be suspended by the Police Chief or his designee, until the vehicle and all its appurtenances shall be put in fit condition for public use.

10-5-7 UNLAWFUL TO OPERATE UNSAFE LIVERY VEHICLE

It shall be unlawful, for the purpose of transporting passengers, for any person to drive, or move or for the owner to cause or knowingly permit to be driven or moved in the City any livery vehicle which does not contain those parts or is not at all times equipped with such equipment as is required under the terms of this Article or the Statutes of the State of Illinois relating to passenger vehicles.

10-5-8 INSURANCE

No livery vehicle shall be operated unless it is insured in the amount of five hundred thousand dollars (\$500,000) combined single limit against liability for injuries or death. Said Insurance shall name the City of Park Ridge as an additional insured. There shall be on deposit in the office of the City Clerk a currently valid certificate or policy issued by an insurance company with a rating of B or better from Best's Insurance Raters or alternative as approved by the Procedures and Regulations Committee and in the event that such policy or certificate of insurance at any time becomes ineffective by reason of notice served upon the City or otherwise, or in the event that the operator of a livery vehicle has failed to deposit such currently valid certificate or policy of insurance, the license herein provided for the operation of the livery vehicle shall likewise terminate forthwith and without further notice.

(Ord. 2003-31,5/5/2003, Supp22)

10-5-9 CONDUCT OF CHAUFFEUR

It shall be unlawful for any chauffeur of a livery vehicle while on duty to carry or possess intoxicating liquor or any narcotic or dangerous drug in a livery vehicle or be under the influence of intoxicating liquor or dangerous drugs whether or not such chauffeur possesses a prescription for such narcotic or dangerous drug, or to use any profane or obscene language, to shout or call to prospective passengers, or to disturb the peace in any way.

10-5-10 OBEYING TRAFFIC RULES

It shall be the duty of every chauffeur of a livery vehicle to obey all traffic rules established by State Statute or City ordinance.

10-5-11 USE IN PERPETRATION OF CRIME

It shall be unlawful to knowingly permit any livery vehicle to be used in the perpetration of a crime or misdemeanor.

10-5-12 SUBSTITUTION OF LIVERY VEHICLE

It shall be unlawful for an operator to substitute a livery vehicle unless such vehicle has passed inspections as may be required and notification has been made in writing to the City Clerk.

10-5-13 APPEARANCE

All chauffeurs of livery vehicles must be clean and neat in dress and person and present a professional appearance. Each driver dress code shall require the driver's hair and facial hair be neatly trimmed and groomed. No driver dress code may permit drivers on duty to wear a T-shirt, tank top, body shirt, swimwear, jogging suit, or other similar type of attire as an outer garment; and any form of shorts or other pants that are not at least as long as mid-calf. While on duty, each driver shall be hygienically clean, well-groomed, neat, and dressed in accordance with the approved driver dress code of the taxicab company with which he or she is affiliated.

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 6 SPECIAL CONDITIONS - TAXICABS

SECTION

10-6-1	Display Name of Licensee
10-6-2	Taximeter
10-6-3	Inspection of Taximeter
10-6-4	Sealing of Taximeter
10-6-5	Displaying Rates of Fare
10-6-6	Hours of Operation
10-6-7	Rendering Taxicab Service
10-6-8	Parking
10-6-9	Remaining in Parked Taxicab
10-6-10	Soliciting Passengers
10-6-11	Passenger Required to Pay Fare
10-6-12	Taxicabs Coming into City
10-6-13	Taxicab Stands Designated
10-6-14	No Smoking in Taxicabs
10-6-15	Air Conditioning

10-6-1 DISPLAY NAME OF LICENSEE

Each taxicab, while operated, shall have on each side in letters not less than two inches (2") high and readable from a distance of twenty feet (20') the name of the holder of the Certificate of Operation. Each taxicab shall be designated by a different number of such number shall also appear on each side and rear of such taxicab. Further, all taxicabs owned and/or operated by the holder of a Certificate of Operation shall be identically painted so that they are readily identifiable. However, no coloring scheme or name shall be similar to that of any other taxicab company possessing a valid Certificate of Operation in the City.

10-6-2 TAXIMETER

Each taxicab shall be provided with an approved, accurate and inspected taximeter to register, in plain view of the passenger, the fare as accumulated while said taxicab is in operation. The dial thereof shall be illuminated. The taximeter shall be equipped with a device which, when activated,

causes said meter to commence to register the fare being assessed. It shall be the duty of the driver of every taxicab, at the termination of his services, to cause the taximeter to be in a non-recording position and call the passenger's attention to the fare registered. The taximeter shall not be changed until the fare has been paid or a charge ticket thereof made out and delivered to the person hiring such taxicab. Any passenger shall be entitled to receive, upon his request, a receipt for the fare paid.

10-6-3 INSPECTION OF TAXIMETER

The Police Chief or his designee shall inspect, test, and seal all taximeters in use in the City, as the Police Chief may deem necessary. Whenever a complaint is made that any taximeter registers improperly or inaccurately, it shall be the duty of the Police Chief to immediately cause an inspection and test such taximeter, and if said taximeter is not properly and accurately registering, it shall be unlawful to operate the taxicab until it is equipped with a taximeter approved by the Police Chief. The owner or operator of any taxicab shall upon demand deliver to the Police Chief or his designee the taxicab together with the taximeter or the taximeter detached therefrom for inspection and test. Said owner or operator may be present or represented at the time such inspection and test is made. The Police Chief may require other tests to determine whether or not the taximeter registers improperly or inaccurately.

10-6-4 SEALING OF TAXIMETER

When a test shows that a taximeter correctly records the charge of fare measured by distance traveled, waiting time and extra passengers, it shall be sealed, and a certificate of the test shall be issued to the owner. If the taximeter registers incorrectly or inaccurately an inspection fee of fifty dollars (\$50) shall be charged and said vehicle will not be operated until the taximeter passes the required tests. No person(s) controlling or operating any taxicab shall transfer the taximeter to any other taxicab unless a new inspection and certification of such taximeter is made. No person shall tamper with, break or mutilate any taximeter, cable or the seal thereof.

10-6-5 DISPLAYING RATES OF FARE

There shall be affixed on the inside of each taxicab, in a conspicuous place and in such a manner that the same may be easily and conveniently read by the person riding in such taxicab, a card upon which shall be printed in plain legible type the rates of fare as prescribed by this Article.

10-6-6 HOURS OF OPERATION

Unless otherwise permitted, the holder of a Certificate of Operation shall provide taxicab service twenty-four (24) hours per day seven (7) days per week. For the purpose of meeting the public demands estimated for different hours of their daily operation, the Certificate of Operation may specify a minimum number of taxicabs to be operated in specified hourly periods.

Supp. 18 (January, 1999)

10-6-7 RENDERING TAXICAB SERVICE

Every person holding a Certificate of Operation in accordance with the terms of this Article shall render an overall service to the public desiring to use taxicabs. They shall maintain a central place of business and keep the same open during hours designated in the Certificate of Operation for the purpose of receiving and dispatching calls. They shall answer all calls received by them for service inside the corporate limits of Park Ridge as soon as they can do so, and if said services cannot be rendered within a reasonable time, they shall then notify the prospective passengers as to how long it will be before the said call can be answered and give the reason therefor.

Any operator who shall refuse to accept a call within the corporate limits of Park Ridge at any time when such operator has available taxicabs, or who shall fail to refuse to give overall service, shall be deemed a violator of this Article and the certificate granted to such operator shall be subject to revocation in accordance with the provisions of this Article.

It shall be the duty of the chauffeur of any taxicab to accept as a passenger any person who seeks to so use the taxicab, provided such person conducts himself in an orderly manner. The chauffeur shall take his passenger to his destination by the most direct available route from the place where the passenger enters the taxicab.

10-6-8 PARKING

It shall be unlawful for any taxicab to be parked upon any street, other than at a designated taxicab stand, and in any City-owned parking facility, except upon written authorization from the Procedures and Regulations Committee.

10-6-9 REMAINING IN PARKED TAXICAB

Every chauffeur shall remain in his taxicab when it is parked at a taxicab stand except that any chauffeur may leave his taxicab unattended for a fifteen (15) minute period at any time while it is parked at such taxicab stand.

10-6-10 SOLICITING PASSENGERS

It shall be unlawful for any chauffeur or employee of the operator to solicit passengers by signal, sign, sounding of horn, or oral request.

10-6-11 PASSENGER REQUIRED TO PAY FARE

It shall be unlawful for a passenger to fail or refuse to pay the lawful fare at the termination of the trip.

10-6-12 TAXICABS COMING INTO CITY

Nothing in this Article shall be construed to prohibit any public passenger vehicle from coming into the City to discharge passengers accepted for transportation outside the City. It shall be unlawful for any taxicab not licensed by the City to come into the City to pick up a passenger unless that passenger is to return to that community in which the taxicab is licensed, and then only when such transportation has been arranged for in advance either by writing or by telephone. While said vehicle is in the City, no roof light shall be used to indicate that the vehicle is vacant or subject to hire, and a white card bearing the words "Not for Hire" printed in black letters not less than two inches (2") in height shall be displayed on the windshield of said vehicle. No person shall be solicited or accepted in said vehicle for transportation from any place within the City unless prearranged as indicated above. Any person in control or possession of said vehicle who violates any of the provisions of this Chapter shall be subject to the penalties as herein provided in this Article.

10-6-13 TAXICAB STANDS DESIGNATED

The west side of Summit Avenue commencing one hundred forty feet (140') south of the curb at Touhy Avenue and continuing southerly and easterly for a distance of one hundred twenty feet (120') is hereby designated and established as a taxicab stand; the first parking space south of the first alley north of Higgins on the west side of Fairview is hereby designated and established as a taxicab stand; the first parking space west of Prospect on the north side of Devon is hereby designated and established as a taxicab stand; three spaces at the Dee Road Station designated as a taxicab stand.

10-6-14 NO SMOKING IN TAXICABS

It shall be unlawful for any person to smoke any tobacco at any time in any taxicab. Violations of this Section shall be punishable by a fine of not less than twenty-five dollars (\$25.00). Every taxicab shall be posted with a "No Smoking" sign.

10-6-15 AIR CONDITIONING

Any taxicab newly placed in service after September 1, 1993 shall be equipped with a properly functioning air conditioning system which shall be maintained in operating condition at all times.

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 7 SPECIAL CONDITIONS - LIMOUSINES

SECTION

10-7-1 Unlawful Acts

10-7-1 UNLAWFUL ACTS

It shall be unlawful for the operator of a limousine service within the City to do any of the following acts.

- A. Equip a limousine with a taximeter;
- B. Wait at a taxicab stand for passengers;
- C. Cruise the streets or in any way attempt to solicit business on the streets.

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 8 RATE OF TAXICAB FARES

SECTION

10-8-1	Rate of Taxicab Fares	<i>(Ord. 2003-31,5/5/2003, Supp22)</i>
10-8-2	Reserved	<i>(Ord. 2011-59, 11/07/2011)</i>

10-8-1 RATE OF TAXICAB FARES

The following maximum rates of fare for taxicabs shall apply:

- A. For the first one mile or fraction thereof - \$2.50;
- B. For each additional one-tenth (1/10) mile or fraction thereof - \$0.21;
(Ord. 2003-31,5/5/2003, Supp22), (Ord. 2007-54, 7/16/07)
- C. For each one minute waiting time - \$0.30;
- D. In addition to the other fees listed herein, for each trip within the limits of the City of Park Ridge, a \$0.50 fee will be charged, and for each trip that goes outside the limits of the City of Park Ridge, a \$1.00 fee will be charged.
(Ord. 2008-37, 06/16/2008)
- E. Where two (2) or more people twelve (12) years of age or older enter the taxicab at the same place of engagement, a charge of two dollars (\$2.00) for each person after the first may be charged;
(Ord. 2003-31,5/5/2003, Supp22)
- F. No charge shall be made for any person under twelve (12) years of age when accompanied by an adult;
- G. An additional twenty-five percent (25%) charge for fares originating or terminating beyond the perimeter of the boundaries of Golf on the north, Cicero on the east, Foster on the south and Wolf on the west may be charged, except where the passenger is a senior or handicapped citizen or for trips to O'Hare Airport;
- H. When there is more than one passenger and the destination is O'Hare Airport, the rate for each passenger shall not exceed eight dollars (\$8.00); excluding Chicago and O'Hare surcharges;

- I. When more than one passenger occupies the taxicab and when the pickup and destination of passengers is wholly within the corporate limits of the City, the total charge per person shall not exceed three dollars (\$3.00).
- J. A surcharge of \$1.00 may be added to the meter fare for each trip to or from the City of Chicago, with the exception that only one surcharge may be assessed for a round trip to and from Chicago.
- K. A surcharge of \$1.00 may be added to the meter fare for each trip to or from O'Hare Airport.

10-8-2 RESERVED

(Ord. 2011-59,11/07/2011)

ARTICLE 10

TAXICABS AND LIMOUSINES

CHAPTER 9 RESERVED

(Ord. 2007-29, 4/2/07, S25)