Agenda Cover Memorandum

Meeting Date: June 19, 2017

Fiscal Year: FY18

Meeting Type: ☐ Committee of the Whole ☒ City Council ☐ Budget Workshop

Item Title: Staff recommends that the City award a purchase order for the purchase of one (1) 2017 Ford Taurus Interceptor to Morrow Brothers Ford, Greenfield, IL 62044 in the amount of $25,880.00.

Item Type: ☐ Transfer ☐ Budget Amendment ☒ Purchase Order ☐ Other

Action Requested: ☒ Approval ☐ For Discussion ☐ Feedback Requested ☐ For Your Information

Staff Contact: Chief Kaminski Ph:(847) 318-5252 Email:fkaminsk@parkridgepolice.org

Background:
The Police Department is replacing vehicle I-2, a 2006 Ford Explorer with 113,206 miles. The old vehicle will be sold through a forward auction. After the vehicle is delivered from Morrows Brother Ford, the vehicle requires additional equipment that is not available through the factory. This vehicle 'upfitting' for emergency lighting, siren, radio, etc. will be at an expected cost of $3,500.00.

The State of Illinois Joint Purchasing Program (CMS Contract #4018344), through its competitive bid process, selected Morrows Brothers of Greenfield, IL as being the lowest responsive and responsible bidder for 2017 Ford Taurus Interceptor for the price of $25,880.00. The vehicle is also offered through Suburban Purchasing Cooperative (SPC) contract extension #154, through Currie Motors Fleet in Frankfort, Il for the higher price of $25,960.00.

The forecasted ending FY18 fund balance in the MERF internal service fund is $1,882,654.00.

Staff recommends that the City award a purchase order for the purchase of one (1) 2017 Ford Taurus Interceptor to Morrow Brothers Ford, Greenfield, IL 62044 in the amount of $25,880.00.

This item was discussed at the June 12, 2017 Committee of the Whole meeting and was passed unanimously by roll call vote, 7-0.

Vendor and Transaction History:

Vendor Status: ☒ Current ☐ New

Is Purchase Order Request supported by existing contract: ☒ Yes ☐ No If Yes, date: 2017

Is this an Annual Recurring Purchase Order: ☐ Yes ☒ No

Bid Process Used: ☐ N/A ☐ Price Quotes ☒ Bid ☐ RFP Details: SPC

Have Goods been received or Statement of Work completed: ☐ N/A ☐ Yes ☒ No

If Overage, approved by Department: ☐ Yes ☐ No Details:

Recommendation:
Staff recommends that the City award a purchase order for the purchase of one (1) 2017 Ford Taurus Interceptor to Morrow Brothers Ford, Greenfield, IL 62044 in the amount of $25,880.00.

Budget Implications:
Does Action Require an Expenditure of Funds: ☒ Yes ☐ No

If Yes, Total Cost: $25,880.00

If Yes, is this a Budgeted Item: ☒ Yes ☐ No ☐ Requires Budget Transfer

If Budgeted, Budget Code (Fund, Dept, Object) 551-6020-990400

Attachment(s), if any:

- Morrow Brothers Ford Proposal

MORROW BROTHERS Ford
Greenfield, IL 877-368-3038
WWW.MORROWBROTHERSFORDINC.COM
Route 267 South • RR 2 Box 120 • GREENFIELD IL 62044
(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

January 5, 2017

City of Park Ridge Illinois
Mike McGrath

Thank you for allowing us to quote on your police vehicle requirements. We have figured the following.

) 2017 Interceptor Sedan Police Package AWD	$24,220.00
) 65L – 18" Full Face Wheel Covers	$60.00
) 96P – 100 Watt Siren Speaker	$290.00
) 20P – Noise Suppression Bonds	$95.00
) 549 – Mirrors Heated-Sideview	$70.00
) 60P – Remote Keyless Entry	$260.00
) Ignition Override (Secure Idle)	Included
) 12P – Police Interior Upgrade Package	$370.00
)13P – Headlight Housing Only	Included
) 662 – Tail Lamp Lighting Solution	Included
) 663 – Rear Lighting Solution	$480.00
) 19D – Badge Delete	N/C
) Delivery	$275.00
) Delete Driver's Side Spotlight (Credit)	-$240.00

)UX Ingot Silver Metallic Exterior, Charcoal Black Cloth Interior

TOTAL ILLINOIS GOVERNMENT PRICE	$25,880.00

Additional options can be added as required. Any and all trade in vehicles are welcome regardless of miles or condition. Let me know if you have any questions. Thank you.

Richie Morrow Wellenkamp
Fleet Manager/Vice President
Morrow Brothers Ford, Inc.