Proposed Annual Budget

FISCAL YEAR ENDING

APRIL 30, 2012

March 14, 2011

City of Park Ridge, Illinois
2011/12 Budget
Index

1. Budget Message
2. Budget Summary by Fund
3. Fund Balance Projections
4. Revenue Summary
5. Expenditure Summary
6. Headcount and Overtime
7. Administration
8. Finance
9. Police
10. Fire
11. Public Works
12. Water Fund
13. Sewer Fund
14. Parking Fund
15. Municipal Waste Fund
16. Motor Fuel Fund
17. Emergency 911 Fund
18. IMRF Fund
19. Library
20. Uptown TIF
21. Debt Service
22. Capital

Budget Message

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March 14, 2011

To The Mayor and Members of the City Council
of the City of Park Ridge, Illinois:

We've all seen the headlines. Economists declare the recession over, but revenues have not returned to historic levels. Because most city tax revenue is collected only at a few specific points during the year, there is usually a time lag of 18 months before economic shifts have an impact on city fiscal conditions,

To prepare a budget, we begin with the City's mission and strategic plan. In other words, what do we want to accomplish with our budget dollars?

THE CITY'S MISSION AND STRATEGIC PLAN

The City of Park Ridge is committed to providing excellence in City services in order to uphold a high quality of life, so our community remains a wonderful place to live and work.

On November 14 and 15, 2008 elected officials developed a strategic plan and goals for the city. Our vision for the City includes these key elements:

- **Economic Development**
- **Infrastructure**
- **City life**
- **The way we work**
- **Resources and financials**

From this strategic planning session, elected officials developed twelve major goals for the fiscal years 2009/10 and 2010/11. On January 16, 2010, the City Council reviewed the strategic plan and stated that their number one goal for the City was to improve the condition of the City's sewers, followed by making sure the City's financial condition and infrastructure are secure. The following are the Goals, Vision and Progress in each of these Strategic Planning areas where we have accomplishments and where we are proposing funding in the next fiscal year.

Fiscal Year 2011/12 Goals

Infrastructure
Goal: As dollars permit, install 1 or 2 relief sewers per year.

Vision: The City of Park Ridge's vision is to have a community where basement backup/overload flooding is reduced, not eliminated since nature prevents total elimination.

Progress: In 2009/10,*two* relief sewers were constructed on Frances from Greenwood to Grace and from Greenwood to Lincoln. In 2011/12 we have received grant funding in the amount of $475,000 for 3 sewers- Prospect from Devon to Rosemont (new relief sewer), Grace from Frances to Granville (new relief sewer), and Glenview from Hamlin to Dee (replacement of combination sewer).

Severe flooding occurred during a September 2008 rainfall. The City received 8.1 inches of rain in a 38-hour period. The City hired Burke Engineering, Ltd. to perform a flood study. The primary goals of the study were to determine the extent of the flooding damage, establish possible causes for flooding and provide potential solutions to reduce the risk of future flooding. The consultant determined the main reason for the flooding was due to excessive rainfall and not the result of insufficient maintenance or substandard development. The following chart shows the cost estimates and priorities. The $6.1 million projects would benefit 500 – 600 residents at a cost of $10,300 to $12,400 per residence excluding interest. The areas are listed by priority by flood reduction benefit and cost.

Study Area	A	B	C	D	Recommendation	Cost
Northwest Park (neighborhood to the east)	144	12	5	28	Construct a storm basin in Northwest Park	$1,872,720
PR Country Club (neighborhood to the west)	83	11	3	10	Increase the storage capacity on the golf course	$590,760
Burton Lane (neighborhood west of North Park)	67	1	0	4	Create a storage basin at North Park	$2,082,240
Mayfield Estates	65	2	0	1	Upgrade the pump evacuation system for increased discharge	$337,000
					Re-grade roadside ditches and replace driveway culverts	$395,000
					Establish defined overland flow paths	$204,000
Lahon/Overhill Avenue	32	4	1	4	Construct a new relief sewer	$595,440
St. James Place	11	0	0	11	Flood Control Systems Residents	$110,000
Total						$6,187,160

A: Number of Homes with Reduced Flood Risk
B: Number of Homes Flooded By Overland Flow
C: Number of Homes Flooded B Reverse Slope Driveway
D: Number of Homes Flooded By Sanitary Surcharge

The Watershed Infrastructure Improvement Plan that the City has been following since last year has been adjusted. Northwest Park, the first priority park where two little league ball diamond areas would be utilized for storm water detention, was met by concerns of the Park Ridge Parks District. The proposed area has regular recreation programming and there was anxiety about how long baseball practice and games would lose their use of the ball diamonds as the result of a rainstorm event. As a result, staff recommended to the City Council to alter the priority projects and move the North Park project to the forefront. This Park does not have any regular recreational programming and is utilized as a neighborhood park for occasional kids soccer practice. A conceptual design is ready and a legal agreement between the City and the Park District will soon be ready for the elected officials consideration. The Park District Board decided to wait on further discussion until the new elected officials take office in May. This project will provide flood relief to 70 residential homeowners in the area.

The Watershed Infrastructure Improvement Plan:

Program	**Category**	**FY 2010/11**	**FY 2011/12**	**FY 2012/13**	**FY 2013/14**	**FY 2014/15**	**FY2015/16**
Vactor Truck	One-Time	$303,000					
Lining & Rehabilitation	On-Going		$310,000	$310,000	$310,000	$310,000	$310,000
Sewer Study	One-Time	$400,000					
Design-North Park/Burton	Capital	$180,000					
North Park/Burton Construction	Capital			$1,910,000			
Design-Country Club	Capital			$50,000			
Country Club Construction	Capital			$550,000			

Design-NW Park	Capital			$165,000			
NW Park Construction	Capital				$1,725,000		
Design-Mayfield Estates	Capital				$85,000		
Mayfield Estates Construction	Capital					$865,000	
Design-Lahon						$50,000	
Construct Lahon							$550,000
Total		$883,000	$310,000	$2,985,000	$2,120,000	$1,225,000	860,000

Last year, City Council authorized and the City purchased a Vactor truck that is used to spray a high-powered jet stream of water on the inside wall of our sewer lines. This water jet cleans the walls of the sewer line and pushes any debris and roots from one sewer manhole to the next where the Vactor truck sucks up the dirty water for disposal rather than accumulating at the base of that manhole. Originally, Public Works had anticipated and promoted the purchase of a sewer televising camera that would be used to televise the sewer lines following the water jet cleaning by the new Vactor truck. The Public Works Department re-evaluated that $70,000 purchase and recommended not purchase of this equipment to the City Council. This was not to suggest that this effort is not worthy to view and evaluate the condition of our sewer lines to determine a repair or replacement schedule, just that it was an expensive proposition that they wished to review. What is proposed in this budget is $20,000 to be used to contract out the televising to evaluate the true need based upon the results of this contractual effort. Based upon these results, in future fiscal years, we may recommend anything from no contracting up to again, suggesting purchase of our own televising equipment.

The City has contracted with Burke Engineering to do a citywide sewer study. The results of this study may include additional sites where the City should direct flood relief efforts and that might change the current plan by adding some projects and reprioritizing our efforts.

We have dedicated an average of $310,000 per year towards sewer capital projects. This amount will continue to be expended only directed towards funding these planned future projects. In FY 2010/11 the sewer fund became a self-sufficient enterprise fund relying on sewer fees for it's total revenues. This year the City received State grant funding in the amount of $475,000 for 3 sewer projects planned for construction for 2011/12: Prospect from Devon to Rosemont (new relief sewer), Grace from Frances to Granville (new relief sewer), and Glenview from Hamlin to Dee (replacement of combination sewer).

During the Budget hearing process, the City Council decided that they would wait until the Burke study is complete before proceeding with any further discussion on implementation of the Watershed Infrastructure Improvement Plan.

Goal: Keep the streets and sidewalks in good repair.

Vision: The City's vision is to continue the sidewalk replacement program and limit "trip and fall" liability exposure. Last year we changed our policy. The City will not subsidize the cost of replacing "voluntary" sidewalks; sidewalks that are replaced for cosmetic reasons. The City will continue paying 50% of the replacement cost of mandatory sidewalks. We want to limit expenditures to current motor fuel tax fund revenues and concentrate on the street programs.

Progress: 1,051 mandatory sidewalk squares were replaced along with 151 under the 100% voluntary program. 5 miles of City owned streets were resurfaced. Approximately $62,000 is dedicated to sidewalk replacement in the budget.

Goal: Build a police station that meets our needs and is manageable within our financial constraints.

Vision: Our vision is to have a modest and efficient police facility that works for the employees and citizens.

Progress: The idea of building a new police station was put on indefinite hold until the City's finances improve. However, we have several critical space needs that need to be addressed. A "Sally Port" is desperately needed. The storage requirements in the evidence property room exceed available capacity. There are ventilation problems in the evidence property room. State law requires police agencies to retain property for longer time periods putting excess strain on space needs. The property clerk is forced to have her work desk inside the property room that smells from marijuana evidence and other types of evidence that may have odorous smells. The evidence property room is slightly bigger than a closet. When Evidence Technicians process evidence, they are forced to work in a cramped area and an inefficient workspace. The women's locker room is totally inadequate. Eight sworn and eight civilian uniformed female officers are forced to use a locker room built for ten people. The Traffic Officers' office was converted from two small holding cells and can only be accessed by squeezing through the foot and a half space between the desk of a reporting officer and the chairs that the citizens filing a report are using. Juveniles who are under arrest but cannot be processed in the holding cell area because adults are in custody in the holding cells can also occupy these chairs. Just this week, the office area shared by 5 investigative officers had to be emptied to address an air quality test that came back showing different types of mold growth on the walls.

Resources and Financials

Goal: Identify conservative base revenues, core services and their associated costs and develop a 2-year balanced budget.

Vision: Ideally, the City Council and senior staff would like to have a balanced budget; this means General Fund operating revenues equal operating expenses. In recent years, the City incurred deficits in the general operating fund primarily due to revenue shortfalls. While it is all right to use reserves in the event of a "rainy day", continued use of reserves eventually leads to depletion and weakened financial condition. The term "conservative base revenues" refers to not overestimating projected revenues.

We live in a different financial world than the one that existed a few years ago. We cannot assume that revenues will increase. This chart shows a history of major revenues from 2003 – 2010. "MFT" is an acronym for Motor Fuel Tax and "HMR" means Home Rule Sales Tax. Please note the variances

Fiscal Year	MFT	% Chg	Sales Tax	% Chg	HMR	% Chg	Income Tax	% Chg
2006/07	$1,092,858	0%	$3,911,095	4%	$1,240,532	24%	$3,258,110	12%
2007/08	$1,059,789	(3%)	$4,200,064	7%	$1,453,305	17%	$3,559,023	9%
2008/09	$994,878	(6%)	$3,817,495	(9%)	$1,403,156	(3%)	$3,326,676	(7%)
2009/10	$1,026,000	3%	$3,500,000	(8%)	$1,550,000	10%	$3,626,000	9%
2010/11	$833,000	(19%)	$3,500,000	0	$1,400,000	(10%)	$3,122,100	(14%)
2011/12	$1,000,000	20%	$3,600,000	3%	$1,470,000	5%	$2,998,700	(6%)

Progress: Management has been extremely careful to budget conservatively. In this 2011/12 budget, there is a 5% property tax increase and adopted increases in ambulance transport fees pursuant to the Fire Department's analysis and recommendation.

Goal: Prioritize additional capital projects based on other achievable revenues.

Vision: Elected officials and senior staff envision a city where streets and sidewalks are in good repair, storm drainage is improved, power lines are improved, the tree canopy is restored and improved, parking is improved, the Uptown streetscape is completed, and the Library meets current needs.

Progress: A schedule showing all recommended capital improvements for the ensuing six fiscal years is part of the yearly budget process. Even during these times of economic distress, the City Council has included essential capital improvements in the budget. As our fiscal position improves, we will dedicate additional funding towards these efforts. The capital budget shows outside grant funding agencies that the grant requests we make of them fit our plan to improve our city that improves our competitive position with other grant applicants.

Economic Development

Goal: Invest in providing the necessary tools to entice the redevelopment of targeted economic development areas within the City of Park Ridge.

The redevelopment of Uptown (Target Area 2) is complete with the exception of filling some vacant retail stores. It is now time to turn our attention to other areas in need of redevelopment.

Higgins Road: Council recently adopted a new Higgins Road Corridor plan as part of the City's Comprehensive Plan for the area that will provide a long-term vision for the corridor.

Target Area 4:Target Area 4 is the southwest sector of Uptown, and encompasses the area bounded by Touhy Avenue, Main Street, Fairview Avenue, Garden Street and Cumberland Avenue. The City wants to encourage mixed land use in this area. Challenges for this area include land assembly, environmental clean up, and accessibility from Touhy Avenue.

Northwest Highway: There is redevelopment potential for several properties located on Northwest Highway in Uptown. The location makes these properties influential to the City's Uptown Plan.

Dee Park: The City approved a redevelopment plan for Dee Park. There are traffic flow challenges that need to be resolved. The Northwest Highway Shopping Center site needs improvement. There are other potential redevelopment opportunities in the area.

South Park: The next priority is to prepare a redevelopment plan for South Park. Challenges include finding additional parking spaces, financing façade improvements, and filling vacant retail buildings.

Progress: Redevelopment spans several years. Tax Increment Financing, Special Service Areas, and Grant Funding can facilitate development. The 2011/12 proposed budget includes funding of the streetscape design in the Uptown area (ITEP grant partial funded)

Economic Development

Goal: Develop a comprehensive long-term strategy for economic development enveloping a business-friendly philosophy intended to attract and retain business in Park Ridge.

Vision: Our vision is to have an economic development strategy that attracts new businesses, creates an appropriate blend of businesses, markets Park Ridge as a business friendly environment, and includes a business incentive program.

Progress: The City reached out to the Chamber of Commerce to partner in the marketing of our retail establishments. To that end, the Chamber established a Retail Committee, which implemented a planning strategy that will:

- Maximize public sector investments
- Promote cooperation
- Aim to create competitive advantage
- Be sustainable and profitable

Targeted audience includes residents, employers/employees and visitors/tourism. Marketing strategies include:

- Building an image/branding campaign and advertising
- Increasing visibility and improving merchandising
- Complimenting newly placed wayfinding signs
- Developing a marketing brochure for the benefit of both residents and visitors.
- Created a Shop Local Campaign (website, email) and Social Marketing Campaign to attract shoppers, diners and visitors to Park Ridge.
- Kiosks throughout Uptown promoting local events and encouraging "Shop Locally"

City Life

Goal: Reinforce Park Ridge's strength as a caring community by promoting and referring community social services offered.

Vision: Park Ridge wants to be known as a caring community.

Progress: The City approved the Rainbow Hospice "Two by Two" fundraising project displaying pairs of animals in the parkways of Uptown this summer. In addition, the Community Health Commission in cooperation with the Human Needs Task Force developed a brochure that provides information on all of the social service organizations in the City, the services they provide with contact information. This is the second year that the

Community Health Commission has sponsored "The Biggest Loser" weight loss program offering classes on healthy diet and group support to residents. As an alternative to City cash contribution to the cultural organizations the City Council adopted a policy that will allow the City to ask resident to purchase a Cultural Arts decal that can be placed in any window. This $10 contribution for the sticker will be solicited with the notification to residents about purchase of their vehicle stickers. Further, during the budget meetings the consensus of the City Council was to continue funding of the social service agencies at 10% less than last fiscal year and $4000 funding of the activities of the Youth Commission.

Way We Work

Goal: In continuing to develop an even more user-friendly government, implement a courtesy program, database, and training for municipal staff.

Vision: Our vision is to have a City staff that is courteous and in the event they refuse a request, they will do so in a manner that the customer understands the reason for the refusal. Promote an organizational cultural mindset that we are here to assist residents. Don't just tell then they *can't* do something, offer ways we *can* meet their needs and desires.

Progress: In fiscal year 2009/10, staff began a major revision of the city's web page. This current year we went live with our new web page offering a multitude of additional options and information. The City now posts on the website a video of all City Council meetings, Committee of the Whole meetings and Budget meetings. A major component of implementing this vision is "Citizen Request" module, which permits residents to enter their request or concern and receive immediate verification of receipt and eventual follow up. We have currently been able to respond to almost all of these requests within 48 hours. This gives the city the ability to track the types of requests and concern and be pro-active to alleviate or anticipate an issue. We have already added information to the website such a FAQs, in response to Citizen Requests.

In the vein of developing a more user-friendly government, the Police Chief formed a Citizen Advisory Task Force that will examine police related citizen complaints and concerns and review neighborhood issues.

The City registered residents for the Everbridge Aware Alerts system. This system delivers messages to citizens in the event of an emergency, such as flooding or other natural disaster, or non-emergency, such as parade closures or street cleaning changes. The Police department used this system in last year to warn residents in a specific area about burglaries and to watch for a type of vehicle.

The Planning and Zoning Commission recommended several text amendments to the Zoning Ordinance. These changes included language regarding a nonconforming structure. The City Council passed by a 4 to 3 vote a policy that text and map amendment denials by the Planning and Zoning Commissions can be overturned by a super majority vote of the City Council. Staffs in the CP&D department are doing cross training of job responsibilities to assist each other during times of the year when there are increased demands due to the construction season.

The City Council also passed a Historic Preservation Ordinance. The purpose of the Historic Preservation Commission and Ordinance is to help designate landmarks and historic districts. Over the last few decades, substantial re-development has taken place in the City. Historic preservation enhances and respects Park Ridge's heritage and older neighborhoods.

Citizens voluntarily installed holiday lights when the $46,000 cost of installation was cut from the budget. In 2010/11, we should consider installing LED lights on storefronts. This creates an attractive environment that would stimulate the holiday business sales and be an ecologically efficient display.

Goal: Establish a Committee of the Whole "workshop" operating by January 1, 2009.

Vision: The City Council changed from a Standing Committee to a Committee of the Whole format effective January 2009.

Progress: We held our first Committee of the Whole workshop on January 12, 2009. Since that time, the COW has been meeting twice monthly. We need to change the Municipal Code and the City Council Procedure Manual to reflect this change in procedure.

BUDGET OVERVIEW

The City budgets for the following Governmental funds: General Operating, Library, Emergency Telephone 911, Illinois Municipal Retirement, Motor Fuel Tax, Municipal Waste, and Uptown Tax Increment Financing. With the exception of the General Operating Fund, the latter funds are termed Special Revenue funds. The City budgets for the following Debt Service funds: Series 2004A, 2004B, 2005A, 2006A, and 2006B. Debt service funds are termed Governmental funds. The City budgets for three Enterprise funds: the Water, Sewer and Parking funds. The City has three Capital Project Funds (Series 2005A Uptown TIF, Series 2006A Uptown TIF Construction, and Series 2006B Uptown TIF Construction). Whether the City budgets for these funds depends upon whether there is any activity in the fund.

The General Operating, Uptown TIF, Municipal Waste, and Library Funds are Major Governmental Funds. The Water Fund and Sewer Fund are a Major Proprietary Fund. The remaining budgeted funds are Minor Funds.

The following table shows the primary revenue sources of the above funds:

General Operating	Property taxes, followed by Utility and Telecommunication taxes, Sales taxes, and Income taxes
Library	Property taxes
E-911	Income tax transfer from the General Operating fund, not the Emergency Telephone surcharge
IMRF	Property taxes
Motor Fuel Tax	Motor Fuel taxes
Municipal Waste	Property taxes
Uptown TIF	Loan from General Operating Fund
Debt Service 2004A, 2005A, 2006A, 2006B	Uptown TIF Property Tax Increment
Debt Service 2004B	Water Sales
Water	Water Sales
Sewer	Sewer Surcharge
Parking	Parking Penalties

Factors Influencing the Budget

General Economic Conditions

This budget was prepared with several assumptions regarding general economic conditions.

Economists tell us the recession is over! This budget is prepared with a number of economic assumptions*

- Consumer spending is expected to pick up, but to lag overall growth. A modest rebound in both employment and wages, plus a cushion in saving, all suggest new strength in consumer spending. Pent-up demand for new cars and trucks has been building to the point that older vehicles now cost more to service than to replace.

- Housing has fallen so low that it has almost nowhere to go but up, so it is expected to become a driver of growth. Low mortgage rates, more realistic pricing and rising comparable rents have all combined to render the marginal costs of home ownership lower than renting. Inflation: Expected to remain tame through the end of 2011, inhibited by excessively high unemployment.

- Business investment is forecast to grow at a double-digit pace, outperforming most sectors. Rebounding profits, robust cash flow, easy credit (for large companies) and strong exports make up the primary reasons for optimism. All of these gains are expected to be concentrated in purchases and upgrades to equipment (mostly new technologies.)

- Inventories are expected to create a slight drag on growth because under-stocked shelves have been replenished, so now producers can shift back into maintenance mode.

- Government spending represents the primary headwind to growth. The push provided by fiscal stimulus has nearly played out, while state and local government spending is expected to stabilize after enduring brutal budget cuts during the last two years.

- The trade deficit is expected to narrow, as growth abroad (particularly across the developing economies) continues to outpace that in the U.S.

*Source: Mesirow Financial, December 16, 2010 Newsletter, Diane C. Swonk, Chief Economist and Senior Managing Director

The phrase that has been bandied about in discussions about the economy this past year is the phrase: "The New Normal". However, this phrase itself is not new. In 1920, Warren G. Harding campaigned for President on a *"Return to Normalcy"* by which he meant the prosperous isolationism of the pre World War I era. In 1939, a decade into the worst economic slump in American history, New York City Mayor La Guardia remarked: *"We must realize that it is not a temporary depression but a New Normal and adjust ourselves accordingly"* That year, New York's Central Park was filled with people living in tents.

"The old normal, whatever it was at the time, just doesn't stick around very long," said financial and business historian John Steele Gordon recently. A Bloomberg *Businessweek* magazine article on the year in review for 2010 quotes Wells Capital Management chief investment strategist, James Paulsen, *"Characterizing this as the New Normal is a misnomer and misdirection".* Paulsen notes, pointing out that the current economic recovery is actually stronger than the last two (in 2001 and 1991) in terms of profits, real gross domestic product growth, and job creation, even though employment remains unusually depressed. He notes that companies are making money, though they're still not spending much of it.

So the question is how will the economy and the "New Normal" whether you believe it or not, affect the revenue stream for Park Ridge this next year. There was recently very important legislation adopted by the State that will affect this equation and the ability to predict the impact of that legislation. Early January 2011, the lame-duck session of the State Legislature adopted an income tax increase for residents and business. The legislation does not provide municipalities with any share of the increased taxes. The legislation does, however, seek to maintain the shared revenues at their current levels. The distributions to LGDF are as follows:

- From February, 2011 through January, 2015, the distribution is 6% of the net revenue received from the 5% individual rate and 6.86% of the net revenue received from the 7% corporate rate;
- From February, 2015 through January, 2025, the distribution is 8% of the net revenue received from the 3.75% individual rate and 9.14% of the net revenue received from the 5.25% corporate rate; and
- From February 2025 and thereafter, the distribution is 9.23% of the net revenue received from the 3.25% individual rate and 10% of the net revenue received from the 4.8% corporate rate.

A potential problem is that this distribution scheme fails to account for a situation where the income tax rates could be reduced by State spending limits. The legislation attempts to maintain the status quo for the Local Government Distributive Fund distributions. It gives municipalities a lower distribution percentage of a higher tax rate in an effort to maintain the same level of funding. The legislation also provides for a mechanism for the tax rates to revert to current levels if the State overspends, but it does not provide for a mechanism to restore the LGDF distributions to their current levels. Therefore, if the tax rates fall due to the State's overspending, then municipalities will have a lower distribution percentage of a lower tax rate. For example, if the individual tax rate reverts to 3%, then instead of receiving 10% of the 3% rate (under the status quo), municipalities would receive only 6% of the 3% rate. In that case, municipalities will lose out on LGDF money.

The Auditor General is required to make various spending reports and, if the State spending exceeds the limits, then the General Assembly or Governor may act to reduce State spending to the authorized spending level. If the General Assembly or Governor does not Act, then the income tax rates revert back to their present levels of 3% for individuals and 4.8% for corporations.

Potentially troubling for municipalities is the fact that the definition of "State spending" appears broad enough that it may include shared revenue to municipalities. The legislation caps State spending at specified dollar amounts. The definition of "State spending" could be broad enough to include the payments for State shared revenues through LGDF, sales tax collections, or Motor Fuel Tax. If that is the case, if the State spends too much on other items, it may be prohibited from making the tax sharing distributions to municipalities.

Additionally, the legislation allows the Governor to declare a contingency reserve of moneys that would exceed the State-spending limit for that year. If the definition of State spending includes State shared revenues, then, the Governor appears to be authorized to reduce or delay the amount of shared revenues to local government.

While the State unemployment rate dropped from a high of 11.3% in January 2010 to 9.3% in December, our future income tax is no longer solely dependent on these improved statistics. As you can see, where historically our income tax share came from individuals earning a living, now we are also dependent to a degree on the performance and income of the business community in the State.

Income tax, State sales tax and Home Rule sales tax revenue sources are those that grow or shrink with the economy. There are typically 4 types of forecasting utilized for these types of economy dependent revenues: expert, trend, deterministic and econometric. We can do trend analysis, but in this most recent economic downturn we rely mostly on others that utilize all of these methods. Although we review national trends reported in the *Wall Street Journal, Governing Magazine and National League of Cities website,* we rely mostly on Illinois reporting agencies. These include the Illinois Commission on Government Forecasting & Accountability (CGFA), which is the bi-partisan commission that both the state Legislature and Senate rely on for financial predictions. They formed this commission as a check against the Governor's Office of Management & Budget (GOMB), which is an administrative office of the Governor. The Illinois Municipal League also forecasts cities revenues.

The City Council can use one or a combination of the following to deal with budget shortfalls:

- Cut staff
- Reduce services
- Defer Capital investment
- Raise taxes or fees
- Raid reserves or borrow funds, either long-term (bonds) or short-term (line of credit)

Use of reserves is not an option because General Operating Fund reserves have been used to supplement the operation of the Uptown Tax Increment Financing Fund. The disadvantage of reducing employee headcount or establishing furlough days is that this in turn reduces services. The disadvantage of raising taxes or fees is that citizens are suffering financially and local government does not wish to add to their burden. The disadvantage to borrowing funds is the incurrence of interest costs and possible downgrade of the City's bond rating particularly if the borrowing is for operating costs.

Non-Property Tax Revenues

Several revenue categories, including sales taxes, income taxes, building permit revenues and property transfer taxes are most visibly affected by changes in economic conditions.

Sales Taxes

Park Ridge is highly dependent upon a relatively small number of businesses for its sales tax receipts. Over half of our sales tax revenue derives from a limited number of car dealers and grocery stores. Park Ridge is highly dependent upon automobile sales for sales taxes – automobile sales account for approximately 40% of sales tax receipts – it is our hope that the Meisrow Financial prediction that there is a pent up demand for new auto purchases is true.

Pursuant to the Dempster TIF revenue sharing agreement with the Bredemann's, the City keeps the first $150,000 sales tax revenue then the next $400,000 in sales tax is rebated and the City keeps any amount above that total of $550,000. Last year, General Motors revoked Bredemann's Chevrolet dealership and their inventory dropped to nothing. This year, GM and Bredemann's reached a long-term agreement that they will continue to have a dealership at their location.

Edward H. Boss, Jr., Chief Economist for the State Legislature fiscal office of the Commission on Government Forecasting and Accountability said in December 2010, *"The economy appears to be on an upbeat path as the New Year begins despite a continuing high unemployment rate and a modest economic recovery that officially has been underway since July of 2009. Most encouraging have been signs of improved consumer spending, which generally accounts for about two-thirds or more of total spending in the economy."* He further stated, "*The key to sustained healthy gains in consumer spending most likely will be dependent on an improving job picture. Here there are some signs of hope as initial filings for unemployment insurance fell at year-end to the lowest level since July 2008. This together with improvement in temporary jobs, a precursor to full time employment, may be a sign of some improvement in employment numbers in the year ahead."*

Based upon these predictions for a stronger overall economy and our 2010/11 historical trend on recent Sales and Home Rule Sales Tax lead the City to adopt similar revenue figures for Sales and Home Rule Sales Tax as last year: $3,600,000 for State Sales Tax and $1,470,000 for Home Rule Sales Tax.

Income Taxes
Income Tax revenues to Cities in Illinois are calculated based upon income per capita (each $1 times 37,775 population). Fiscal year 2009/10, the actual total was $79.38. The revenue projection adopted in the budget for fiscal year 2010/11 was $82.65 per capita. Last year's predictions were as follows:

	Income per capita (each $1 times 37,775 population)
CGFA	$81.68
GOMB	$83.59
IML	$77.00
City Manager	$82.65

*Note CGFA and GOMB use the State fiscal year July1-June 30.

Based upon our income tax revenue for the current fiscal year, the IML has been closest to the actual revenues. Despite the change in formula for calculating the income tax revenue, the Illinois Municipal League believes that the impact of these changes will be neutral and they are standing by their estimate of $80.00/capita for the Local Government Distributive Fund. The City received our final 2010 census data, which reduces the City population from 37,775 to 37,480 for a reduction of 295 residents. This totals $2,998,400 for Income Tax revenue.

Utility Taxes
We budgeted $4,341,000 of utility tax revenue next year; this includes water and gas utility taxes, electric use tax, and a telecommunications tax. The breakdown is as follows: $2,232,000 for gas and electric utility taxes, $345,000 for water utility taxes, and $1,764,000 for telecommunications taxes. Due to the complex utility industry, legislative changes, and changing weather conditions, accurately predicting total revenues is extremely difficult.

Building Permits
The revenue projection for building permits is $755,000. Building permits must be purchased prior to construction. Permit fees vary depending upon the nature of the construction. This revenue source functions in the same manner as the economy (if economic conditions are positive, the revenue is positive, and vice versa). In the past, the City has built in anticipated revenues for large development projects that never began. This year's projection is $145,000 less than last year yet the City has never received less than $800,000 in the past several years.

Property Transfer Taxes
Property transfer activity continued to drop lower than expected. Housing sales are not expected to increase next year so there is a reduction to $442,000 in revenue.

Interest Rates
Three revenues, building permits, property transfer taxes and interest income, are affected by changes in interest rates. The budget was prepared assuming interest rates would remain low.

Water Rates
Last year the City of Chicago increased the water charges to the City 15% and we increased our rate to customers by 5%. This year, there is no increase charge from the City of Chicago. With a dramatic increase in fees proposed for the sewer charge to fund our Watershed Infrastructure Improvement Plan, there is no proposed increase in water rates.

There is one capital replacement of the south pump house roof replacement at a budgeted cost of $30,000 and Four proposed capital projects totaling $560,000. At the end of the 2011/12 fiscal year, the water fund will still have an annual operational deficit of $532,786 next year.

Other Income
The Fire Department conducted a survey of ambulance billings that other cities charge for their response calls to determine where our current charges are in comparison. We have mutual aid agreements with all of these communities and they all charge the same amount. I am recommending that the City increase our rate for an EMS response call to the rate of our neighbors. Fire Chief Zywanski sets the following reasons forth:

- The basis for the proposed Ambulance Rate increase is as follows.
    - Park Ridge Ambulance Rates have not changed since 2006

- Neighboring communities of Park Ridge on three sides have increased their ambulance rates to be equal to each other community. This facilitates equal patient billing when bringing in a mutual aid ambulance and when sending one of their ambulances mutual aid to another community.
- Although Medicare and Medicaid rates are fixed, billing higher rates to private payers and third party insurance will yield higher net collections.
- I would suggest as a measure to somewhat reduce the impact of the proposed increase on resident transports, a policy can be implemented with the billing company (Andres) that amounts above what is reimbursed by a resident's third party insurance carrier, Medicare or Medicaid, are not pursued for further collections.
- Non-resident patients billed amounts would be pursued fully as is the current policy.

This of course includes the continued City Council policy that we only charge the Medicare approved allowable reimbursement for those who fall under Medicare. As a result, the proposed budget included a revenue increase of $200,639 With an increase in revenue and our billing company charging a percentage fee, we will pursue a reduction in the billing rates or go to bid for ambulance billing which should further reduce our costs.

Rental Income
The City rented the former Public Works Service Center to NICOR. They have moved out and the City is proceeding with a Request for Proposals to sell and develop the site.

Property Tax Levy

The budget includes a 5% increase in the property tax levy.

Last year's property tax levy (net levy shown) was allocated among several funds as illustrated by the following table:

2010 Levy	Library	Garbage	IMRF	General
$16,153,200	$3,953,000	$3,620,300	$932,400	$3,335,300

Let's examine each component of the 2010 property tax.

The property tax is the major source of revenue for the library. Fluctuations in the annual property tax levy for the library often stem from the capital portion of the budget.

The Illinois Municipal Retirement System (IMRF) covers all non-Police or Fire employees who work 1,000 hours per year. This is a statewide retirement system that has there own Board and makes the determinations what each City must contribute as a percentage of payroll each year. The City has been notified that there will be a 7.6% increase in our contribution rate as a percentage of payroll for fiscal year 2011/12.

How a City budgets for solid waste removal is a philosophical issue. Some Cities charge a monthly fee that shows up on the water and sewer billing and others levy a tax. Park Ridge has always taxed which allows residents to deduct that local tax off of their federal tax deductions (if you qualify).

Fund Balance
General Operating Fund
The City's unrestricted general operating fund balance as of April 30, 2010 was $7,667,000. Estimated future fund balances are $7,569,000 as of April 30, 2011, and $7,608,313 April 30, 2012. The April 30, 2011 fund balance is based on revenues of $28,466,281 and expenses of $28,427,179. This will contribute $39,102 towards the fund balance April 30, 2012.

Medical costs will increase this year for the City, as it will for all employers. The Federal Patient Affordability Care Act requires that all medical coverage have minimum levels of specific benefits. Local government medical coverage typically has higher levels to begin with, therefore, we will not have as much of an increased cost as other employers. Last year, to keep our expenditure the same, we doubled the deductible amount per person on the policy, which in some cases amounted to a $3000 increase for employees. The budget contains an 8%

increase. This estimate comes from our insurance consultant, but the actual increase will not be available until Blue Cross/Blue Shield provides the experience history for the last year and that information will not be available until April. In the meantime, more than half of the States in the Union so far, have joined in a lawsuit against the Federal Government saying the law is unconstitutional and violates people's rights because it requires people to buy health insurance by 2014 or face penalties.

Two years ago, due to financial distress, the City eliminated four positions in the Public Works Department and quit providing the service of brush pickup. As a result of the budget discussions, the City Council determined that this service should be provided for a limited period of time during the year. $65,000 is allocated for this endeavor.

The City's target general balance at year-end is a range between four and six months of operating revenues (33%-50%) of general, special revenue and debt service (where payment stems from the levying of property taxes) funds on a budgetary basis. Fund balance is defined as the excess of assets over liabilities. Also, at year-end, the City's target is to have cash reserves equal to a range of two to four months of operating expenses. A fund balance policy provides guidance to the City Council and senior staff regarding the appropriate balance between reserves, revenues and expenditures. Adherence to an appropriate policy will help the city maintain and improve its credit rating. Having adequate reserves will help the city maintain operations should unexpected emergencies arise, revenues not be realized or expenditures exceed expectations. Reserves help a municipality sustain both economic and natural disasters. It is forecast that the City will have a 27% General Fund, fund balance at the end of the budget year. The Governmental Finance Officer Association recommends governments maintain an unreserved fund balance in the general operating fund of 5 to 15% of general operating fund revenues. (Source: Public Management Magazine, p. 13, September 2009).

Expenses are projected to exceed revenues in five funds next year.

Water Fund
Amount - $532,786
The City of Chicago increased water rates to the city of Park Ridge and other communities by 15% January 1, 2008 and 2009. Chicago increased water rates by another 14% on January 1, 2010. The city of Park Ridge raised water rates 6.7% May 1, 2008, 5% on May 1, 2009 and 5% on May 1, 2010. Although one position was eliminated last year and capital projects were cut in half, the rate increase was not enough to cover future needed operating and capital costs.

Library Fund
Amount - $170,374
The Library currently has a fund balance of 50% and will utilize $170,374 from their fund balance to pay for the capital cost of replacement of the roof of the entire building.

Uptown TIF Fund
Amount - $210,340
Expenses will exceed revenues in the Uptown Tax Increment Fund until the property is fully assessed. Even though the Uptown TIF fund is projected to have a surplus at its conclusion, the practice of spending in advance of revenues is problematic in that there is a strain on the general operating fund cash to lend the Uptown TIF Fund money. The only time that the Administration recommends using this fund for any expenditure, until reimbursements to the General Fund are made, is for matching funding for grants. We have a $400,000 grant for the Uptown planning and $80,000 is our share. This was in last year's budget and the grant will not move forward until next fiscal year so it again appears in FY 2011/12. In addition to the payments to the school districts made annually, is the reimbursement of last year's deferred payment of $180,000.

Illinois Municipal Retirement Fund
There was a surplus of revenue last year that will be used to make the City's portion of the payment for the retirement contribution of non-police and fire personnel. The fund will be balanced at the end of the fiscal year.

Emergency Telephone-911
There will be an anticipated increase in costs and the general fund makes a supplemental contribution to the tax revenue raised from telephone charges to pay for this fund's operational expenses. This contribution from the general fund will be adjusted upward or downward as needed and should end balanced.

THE CITY'S SOLVENCY

The City's budget can be analyzed in terms of solvency. The four relevant types of solvency are:

Cash Solvency
Cash solvency is defined as having adequate money on hand to pay expenses. Cash insolvency occurs when a city has a repeated history of budget insolvency money leading to long-range insolvency.

Budget Solvency
Budget solvency means estimated revenues are adequate to finance expenditures and programs. If operating expenditures exceed operating revenues, then the budget does not meet the test of budget solvency. The fiscal year 2009/10 general operating fund budget is solvent.

Long-Range Solvency
Long-range solvency means the municipality has the tools to finance its services on a perennial basis. A municipality that has revenues that offer long-term revenue growth will be well on its way to securing long-range solvency. The City of Park Ridge has a wide range of revenue sources to help maintain its future.

Service Delivery Solvency
Service delivery solvency means the funds budgeted for expenses are adequate to meet the demands for services. This budget meets the basic service needs of the City for the next twelve months. There remains a question of long-range service delivery solvency. If revenues continue to decrease and expenditures continue to increase there will be no other option than to further reduce services.

EXPENDITURE SUMMARY

General Operating. The general operating fund represents the single largest component of the total budget and as such, accounts for the majority of day-to-day operations. Much of the general fund expense involves wages and salaries and other personnel costs such as pensions and health insurance. Non-union employees and most supervisory employees are on a merit based pay plan. Other employees' wages and benefits are pursuant to union contracts.

Last year the City had to lay off 16 employees and we were required to fund 100% cost of the unemployment benefits. $362,000 was budgeted last year for this expense. This fiscal year, the number of those laid off that remain eligible for unemployment benefits has diminished and we are budgeting $40,000 for the next fiscal year. Based upon the current economic conditions just outlined, there is no recommendation to increase the workforce next fiscal year. However, no cuts in manpower are recommended for FY 2011/12. You will see in the following comparison to other area Cities, that we have one of the lowest ratios of City employees per 1000 residents.

CITY	***EMPLOYEES/1000 RESIDENTS***
Winnetka	12.6
Lake Forrest	11.7
Evanston	10.0
Northfield	9.5
Highland Park	8.5
Northbrook	8.0
Niles	7.8
Wilmette	7.5
Skokie	7.2
Glenview	6.7
Morton Grove	6.7
Arlington Heights	6.0
Des Plaines	5.9
Mount Prospect	5.7
Deerfield	5.7
Park Ridge	***5.7***
Buffalo Grove	5.5

Last year, in an effort to reach compromises that would save the layoff of several union positions, the City and unions worked together to try to minimize the impact of negotiated wage increases. We were successful in some cases and unsuccessful in others. However, the employees represented by bargaining units have received a minimum of 4% wage increases over the last two-year period while non-union employees have not received a wage increase since May of 2008. This has created wage compression where now promotion to Sergeant pays barely more than top pay for an Officer. As a result, the impact of this was seen when in December 2010 when the Sergeants in the Police Department formed a collective bargaining unit. The City is currently in negotiations with all of the union groups for a period beginning May 1, 2011. A 3% wage increase for non-union is included in the budget. There is no money budgeted for a wage increase for union positions.

The City stopped collecting brush and branches for chipping on September 11, 2009. This was necessary due to cost-cutting measures and resulting Public Works staff layoffs.

Municipal Waste. We will levy $3,620,300 in property taxes for garbage collection expenses next year. The two primary expenses in the municipal waste fund are the collection of waste, which is paid to ARC Disposal, and the disposal of waste, which is paid to the Solid Waste Agency of Northern Cook County (SWANCC). We estimate that we will pay ARC $3,317,000 next fiscal year for garbage pickup and recycling services. This equates to $15.75 per single family home and $8.15 per multi-family residence (5% increase cost). A garbage cart collection program became effective April 1, 2008. The garbage cart collection program increased costs.

Pension. The employer contribution rate to the Illinois Municipal Retirement Fund (IMRF) increased from 13.42% to 14.59%. The City's contribution to the Illinois Municipal Retirement Fund is determined on a calendar basis. The 14.59% consists of two numbers: 11.96% + 2.63%. The 2.63% funds an early retirement incentive (ERI). The City Council approved the ERI on February 19, 2007. The ERI will cost $2,000,000 over a ten-year period at 7.5% interest.

Although the percentage contribution rate increases, the number of full time employees has decreased creating a net neutral effect.

Major legislation that became state law January 1, 2011 was modification to Police and Fire pensions. New hired employees will be receiving benefits that will reduce future contributions by the City to fund those benefits. This portion of the legislation will have minimal impact on our contributions until there is turnover and retirements of the existing workforce. Some of these include:

- normal retirement age of 55 (currently age 50);
- early retirement at age 50 with a 6% reduction for each year prior to age 55;
- pensionable salary cap of $106,800 indexed to 1/2 % of the CPI-U;
- final average salary calculated using the last 8 of 10 years (currently final day's salary);
- survivor benefit of 66 2/3% of pension earned at date of death (currently 100% of pension); and
- cost-of-living adjustments beginning the year after a retiree or survivor turns age 60 with annual increases equaling the lesser of 3% simple or 1/2 of CPI-U (currently 3% compounded each year after pension becomes payable).

However, the legislation does have an immediate financial impact in a number of ways. The following are those changes to the pension law that will have an immediate impact on the contribution that the City contributes annually:

- 30-year closed amortization period with a funding target of 90% by the end of 2040 (currently expires in 2033 with a funding target of 100%)
- State-shared revenue diversions to pension funds beginning in 2016 equaling the difference between the employer contribution and the required actuarial contribution. Municipalities can use their own actuary to determine the required contribution. Three year phase-in with up to 1/3 of state-shared revenue diverted in 2016, up to 2/3 in 2017, and up to the full contribution difference beginning in 2018.
- Changed amortization methodology for the City of Chicago police and firefighter pension funds;
- Expanded investment authority including corporate bonds for all funds and greater equity investments for funds with assets of at least $10 million; and
- 5-year smoothing of actuarial gains and losses.

Pursuant to Governmental Accounting Standards, police and fire pension contributions are accounted for in the general operating fund. Both the Park Ridge Police and Fire Retirement System Boards have completed their actuarial analysis for 2010 and determined a contribution level that the City Council would levy adequate millage in December 2011 for collection in Spring and late fall of 2012. The following chart provides a history of the contribution rates for both systems:

Police Pension Fund Contributions	2007 Levy	2008 Levy	2009 Levy	2010 Levy	2011 Levy
December Levy	$980,600	$1,421,000	$1,561,500	$1,821,300	$2,002,567

Fire Pension Fund Contributions	2007 Levy	2008 Levy	2009 Levy	2010 Levy	2011 Levy
December Levy	$715,900	$1,133,900	$1,428,400	$1,769,600	$1,875,739

Based upon these actuarial determinations, the City is required to contribute and additional $106,139 to the Fire Pension Fund and an additional $181,267 for the Police Pension Fund. The effective date of the new pension law for purposes of the amortization period change from year 2033 to 2040 and the percentage change from 100% to 90% does not go into effect until March 23, 2011. I met with both the Park Ridge Firefighter's Pension Fund Board and the Park Ridge Police Officer's Pension Fund Board to determine if there was a way that the City could take advantage of the new law during the upcoming fiscal year. Upon discussion with their respective attorneys, the Boards were receptive to allowing the City to obtain an estimate form the pension board's actuary incorporating the new statutory provisions under the new pension reform law for the sole purpose of using those estimated contribution levels for this budget. The actuary would complete his annual report once the year end audit by the City is complete for April 30, 2011, and that contribution level would be used in the December tax levy by the City. The estimate from the actuary was $1,557,000 for Police and $1,478,000 for Fire. This is a decrease from the 2011 recommended levy of $843,306. Although the City Attorney rendered an opinion that it is legally permissible for the City to set aside the Actuarial Report and for the City to rely on the Actuarial Estimate when the City determines the amount to budget for the Pension Funds, the majority of the City Council decided that the larger 2011 actuarial amounts should be the budgeted amount to be contributed to the funds.

Debt Service. In 2004, the City issued bonds with a par value of $16,770,000 to finance the pump station and reservoir relocation and expansion project as an improvement to the water supply and distribution system of the city. The bonds were issued in two series. The payments for Series 2004A are abated with Uptown property tax increment and payments for Series 2004B are abated with water fund revenues.

In April 2005, the City issued $7,005,000 of general obligation bonds for Target Area 2 (Series 2005A). This interest payment is abated with Uptown property tax increment.

In June 2006, the City issued $10,530,000 of tax-exempt bonds (series 2006A) and $10,055,000 (series 2006B) to finance phase 3 of the Uptown TIF project, the Summit parking lot, and City Commons. Both series are intended to be paid from incremental Uptown TIF property taxes.

All of the above issues are general obligation issues.

Library. In prior years, the City has made a direct general fund contribution to the Library on top of the funding level reviewed by City Council. For a number of years the amount was $100,000. In addition, when the City has increased the property tax levy by a percentage amount, the Library Board has traditionally been provided the same percentage increase. However, this year it is estimated that at the end of fiscal year 2010/11, the Library will have a cash fund balance of $2,693,955. This is 49.5% of their total operating fund. Therefore a 4% property tax increase for the Library is included.

Due to greater needs in the City's general fund and the Library's high level of reserves, this year there will be no contribution of $100,000. In addition, the Library will proceed with their proposed capital project of roof replacement utilizing part of their fund balance, to cover a portion of this $365,000 expenditure.

Water. This budget was prepared to have a deficit in the water fund of $532,786. With a fund balance of $2.6 million, I believe the four capital water projects throughout the City planned next fiscal year totaling $560,000 should move forward and I am recommending that we wait until we have the results of the proposed water rate study and make appropriate adjustments to the water rates at that time.

Parking. Last year there was a proposal to demolish the house next door to City Hall and construct a parking lot at a cost of $205,000. The City may use the parking lot across the street from City Hall to be leased to commuters. There is nothing in the proposed 2011/12 budget for this expense, however, that does not preclude the City from undertaking this project at any time should the City Council decide to proceed with this project.

Motor Fuel Tax. Next year, pursuant to City Council priorities, we will resurface 5 miles of streets. Staff is limiting motor fuel tax receipts to street resurfacing. There are no alley projects planned. This will help prevent the motor fuel tax fund from running a deficit. The City's general fund has been loaning money for road projects to complete our capital plans. $600,000 is owed to the general fund. Many Cities supplement their road construction funds with General Fund dollars. It is a Council policy decision whether or not the Motor Fuel Tax fund should pay back the General Fund.

Uptown TIF Again, last year, the capital expense was to use a $400,000 grant from the State to complete the landscape planning of the Uptown TIF area. This will require a $80,000 budgeted use of TIF funds as our portion of the plan. The funds from the State did not come forward in a timely manner and this expenditure will not occur in the 2010/11 fiscal year, so it appears again in the proposed FY 2011/12 budget.

Emergency 911. Principal costs of this fund are fees paid to the City of Des Plaines to participate in the North Suburban Emergency Communication Center. Members of the consortium are Des Plaines, Park Ridge, Niles and Morton Grove.

Estimated revenues from the telephone surcharge are $500,000. The general fund must transfer funds annually to the E-911 fund to sustain operations. The subsidy this year is estimated at $812,568. The amount of this subsidy grows annually. The North Suburban Emergency Communications Center is working on a revised agreement that will change the way all participating communities costs are calculated. Any of the viable alternatives proposed that are in review and discussion at this time increase the annual cost for the City of Park Ridge. The budgeted amount has been increased in anticipation of an increase during the next fiscal year. A recommendation on an amended agreement between all of the participating cities will be presented to the City Council soon after the start of the fiscal year.

If the City Council wants to increase the surcharge to make this fund self sufficient, we would have to sponsor a referendum. The referendum would only apply to land lines. The JETS Board employed a consulting firm to review the operations of the E-911 center and the resulting improvement and efficiency measures will be implemented.

CAPITAL BUDGET

Capital Budget Highlights

Capital improvements are fixed asset expenditures with a value of $25,000 or more. Capital projects consist of a year-to-year ongoing infrastructure replacement program and one-time programs.

There are no contributions to the City computer replacement fund or motor equipment replacement fund from the General Fund. There is a fund balance of $3,600,000 in the motor equipment fund and $1,600,000 in the computer replacement fund. This should be sufficient for next year; however, this is a source of concern in the Motor Equipment Replacement Fund. The financial projection indicates the City may have difficulty in future years with replacement of major equipment like Fire apparatus.

Next year, using general fund money, we plan to remove and replace 15,500 square feet of sidewalk or 620 sidewalk squares under the mandatory program. We will also sponsor the voluntary sidewalk replacement program at 100% resident cost.

As a result of the feedback received from the City Council during our review of the General Fund Capital Plan and the need to rebuild our General Fund balance, we limited the number of projects.

All funds combined capital expenditures for next year total, $3,940,200 (without water projects)

General Fund

- $62,000 for sidewalk replacement

Water Fund

- $30,000 for roof replacement at the South Pump Station

- $560,000 for water main replacement on Higgins, transfer of connections on Higgins from a 6-inch to a 12-inch main line, Brookline/Kathleen-valve removal and replacement plus miscellaneous minor projects.

Sewer Fund

- $475,000 in grants for 3 sewers- Prospect from Devon to Rosemont (new relief sewer), Grace from Frances to Granville (new relief sewer), and Glenview from Hamlin to Dee (replacement of combination sewer).
- $310,000 for annual sewer construction and lining

Uptown TIF

- $400,000 for streetscape plan ($320,000 is a grant, $80,000 from General Fund)

Library

- $365,000 for roof replacement

CITY-WIDE POLICIES AND GOALS

Providing Services At A Low Cost

The Mayor and City Council have a long established policy that citizens should receive a full range of high quality services at the lowest possible cost per capita. Each year, Finance staff surveys neighboring communities and measures the costs of providing comparable services in Park Ridge with other suburbs.

COMPARABLE COMMUNITY SURVEY

PER CAPITA EXPENDITURE COMPARISON
JANUARY 2011

Adjusted budget includes total municipal budget, including MFT, Library, and garbage service. Items excluded are Park Districts, Electric Utilities, Sanitary District, Community Development Block Grants, Bus Service, Performing Arts Centers, Airparks, Capital Projects financed from Bond Proceeds, Tax Increment Financing Districts and Employee Retirement Contributions.

2011 RANK	MUNICIPALITY	ADJUSTED BUDGET	POPULATION	COST OF GOVERNMENT PER CAPITA	2010 RANK
1	Evanston	195,581,758	77,857	2,512.06	2
2	Niles	64,046,809	30,063	2,130.41	1
3	Schaumburg	156,998,814	75,386	2,082.59	3
4	Naperville	245,032,723	144,560	1,695.02	4
5	Downers Grove	84,010,465	49,681	1,690.99	6
6	Arlington Heights	123,934,244	76,943	1,610.72	8
7	Glenview	62,500,000	44,000	1,420.45	
8	Des Plaines	81,324,197	58,710	1,385.18	9
9	Park Ridge	49,316,800	37,775	1,305.54	11

The survey shows that, out of nine communities, Park Ridge was the lowest in per capita spending. The average cost per capita of nine neighboring communities was $1,758. The cost of government per capita in Park Ridge was $1,305. The Budget Summary section shows a comparison of Park Ridge's spending per capita to other communities.

Contingency Budget

Section 2-9-7 of the Municipal Code states the "annual budget may contain money set aside for contingency purposes not to exceed one percent (1%) of the total budget, less the amount set aside for contingency purposes, which monies may be expended for contingencies upon a majority vote of the corporate authorities then holding office." Beginning with fiscal year 2009/10 and continuing into this proposed budget, the general operating budget did not contain any amounts set aside for contingency because there were inadequate revenues to fund contingency. This creates a hardship as the year progresses.

Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Park Ridge, Illinois for its annual budget for the fiscal year beginning May 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CONCLUSION

If you are an economist reviewing national statistics, the recession is officially over, but the pace of the recovery is painstakingly slow as indicated by income tax receipts, building permits and property transfers. The General Fund in this proposed budget is balanced according to the desires of the Mayor and City Council. It addresses the financial needs of the core product that we produce for our residents, which are services. It also continues to provide funding for roads, sidewalks, and other infrastructure replacement needs of the community while contributing to the build the financial reserves in accordance with Council policy.

I want to thank the employees, both the non-union who have sacrificed two years of any wage increase and organized labor groups, who also negotiated compromises to maintain staffing levels and understand the financial difficulties and struggles of the City the past few years. They have all been very compromising regarding the continued need to discuss ways that we can attempt to preserve some jobs while maintaining the City in a fiscally sound condition. I also want to thank the elected officials for their efforts in controlling costs and helping the City realize its strategic goals. I look forward to embarking on the next fiscal year together.

Respectfully submitted,

James D. Hock
City Manager

Budget Summary by Fund

City of Park Ridge, Illinois
2011/12 Budget Summary

The 2011/12 total budget figures are:

Revenue and Other Sources:	$57,263,316
Expenditure and Other Uses:	$57,450,652
Budget Surplus (Deficit):	($187,336)

The City Council approved the use of fund balance to balance the budget, use of fund balance will be:

Water Fund Balance:	$532,786
Library Fund Balance:	$170,374
Budget Surplus (Deficit) with Fund Balance:	$515,824

The 2011/12 revenue and other source budget is 2% less than the 2010/11 budget:

2011/12 Revenue and Other Sources:	$57,263,316
2010/11 Revenue and Other Sources:	$58,127,700

The 2011/12 expenditure and other use budget is 1% less than the 2010/11 budget:

2011/12 Expenditures and Other Use:	$57,450,652
2010/11 Expenditures and Other Use:	$58,127,700

Of the 15 funds included in the budget, 4 of the funds have a budget surplus, 5 of the funds have a budget deficit and 6 of the funds are balanced.

The 4 funds with a budget surplus are:

General Fund -	$39,356
Municipal Waste -	$200,276
Parking -	$ 7,019
Sewer -	$524,631

The 5 funds with a budget deficit are:

Library -	($170,374)
Uptown TIF -	($210,340)
IMRF -	($ 21,118)
Emerg. Tele. 911	($ 24,000)
Water -	($532,786)

The Library Fund and Water Fund will use fund balance to balance the fund budget. The IMRF Fund is projecting a surplus fund balance for 2010/11 so the deficit balance in 2011/12 is acceptable. This fund does not need to maintain a fund balance at the end of each fiscal year. The Emergency Telephone Fund receives supplemental income via an interfund transfer from the General Fund. The projected fund balance during 2011/12 will be monitored to determine if the budgeted interfund transfer needs to be increased or decreased. The Uptown TIF fund will have to borrow funds from the General Fund to meet the fund obligations.

City of Park Ridge, Illinois
2011/12 Budget Summary

The 6 balanced funds are:
Motor Fuel
2004A Debt Service
2004B Debt Service
2005A Debt Service
2006A Debt Service
2006B Debt Service

The projected fund balance for all budgeted funds at the end of fiscal year 2011/12 is:

Projected end balance 2010/11:	$ 9,929,433
Revenue and Other Source:	$57,263,316
Expenditure and Other Use:	$57,450,652
Projected end balance 2011/12:	$ 9,742,097

This reflects a reduction of fund balance for all funds combined between 2010/11 and 2011/12 in the amount of $187,336.

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue All Funds

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$16,757,701	$18,910,837	$19,747,500	$20,201,270	$1,290,433	6.82%
Sales Taxes	$4,485,270	$5,042,554	$4,900,000	$5,070,000	$27,446	0.54%
Income Taxes	$3,008,242	$2,867,813	$3,122,100	$2,998,400	$130,587	4.55%
Ambulance Tax	$647,977	$659,361	$650,000	$860,000	$200,639	30.43%
Food, Beverage, Package Liquor	$686,634	$772,521	$735,000	$765,000	($7,521)	-0.97%
Utility Taxes	$4,152,233	$4,178,966	$4,760,000	$4,341,000	$162,034	3.88%
Licenses	$1,354,586	$1,491,444	$1,508,300	$1,482,475	($8,969)	-0.60%
Building Permits	$731,070	$780,907	$900,000	$755,000	($25,907)	-3.32%
Parking Garage Tax	$394,136	$600,999	$600,000	$600,000	($999)	-0.17%
Intergovernmental	$560,532	$1,054,483	$1,853,700	$946,490	($107,993)	-10.24%
Charges for Services	$355,285	$381,467	$351,300	$368,000	($13,467)	-3.53%
Fines and Forfeitures	$415,433	$365,859	$489,000	$406,000	$40,141	10.97%
Miscellaneous	$4,564,018	$4,769,316	$4,629,700	$4,548,400	($220,916)	-4.63%
User Charges	$7,225,540	$8,372,267	$8,990,300	$8,541,000	$168,733	2.02%
Transfers In	$4,544,091	$5,791,316	$5,357,600	$5,380,281	($411,035)	-7.10%
Total Revenues	$49,882,748	$56,040,110	$58,594,500	$57,263,316	$1,223,206	2.18%

Source of Expenditure All Funds

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$18,529,653	$17,414,126	$17,557,400	$17,664,303	$250,177	1.44%
Overtime	$895,171	$1,008,189	$979,900	$993,300	($14,889)	-1.48%
Medical, Dental, Unemployment	$2,570,365	$2,710,384	$2,787,800	$2,939,577	$229,193	8.46%
Police & Fire Pension	$3,081,410	$3,234,261	$3,603,100	$3,878,306	$644,045	19.91%
Workers Compensation	$356,407	$476,072	$250,400	$357,000	($119,072)	-25.01%
All Other Personnel	$148,636	$126,827	$197,000	$256,540	$129,713	102.28%
IMRF & SS	$1,926,499	$1,988,826	$2,059,000	$1,988,318	($508)	-0.03%
Water Purchases Chicago	$2,914,849	$3,460,040	$3,523,300	$3,500,000	$39,960	1.15%
Contractual Services	$9,855,970	$9,996,781	$10,956,200	$10,609,538	$612,757	6.13%
Commodities	$2,946,897	$2,559,009	$2,731,500	$2,717,000	$157,991	6.17%
Capital Items	$3,854,525	$3,092,673	$4,536,000	$3,597,776	$505,103	16.33%
Debt Service	$3,415,678	$3,399,747	$3,588,500	$3,568,713	$168,966	0.00%
Transfers Out	$4,541,350	$5,637,756	$5,357,600	$5,380,281	($257,475)	-4.57%
Total Expenditures	$55,037,410	$55,104,691	$58,127,700	$57,450,652	$2,345,961	4.26%
Use Fund Balance (Water Fund)				$532,786		
Use Fund Balance (Library Fund)				$170,374		
Surplus (Deficit)	**($5,154,662)**	**$935,419**	**$466,800**	**$515,824**		

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Revenue and Expenditure Summary All Funds*

Fund	Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
100	General	$25,313,436	$ 27,949,171	$29,709,800	$28,505,811	$556,640	1.99%
201	Library	$4,585,593	$ 4,479,210	$4,321,400	$4,345,760	($133,450)	-2.98%
203	Motor Fuel	$953,816	$ 1,119,486	$833,000	$1,000,000	($119,486)	-10.67%
204	Uptown TIF	$2,197,573	$ 2,641,695	$3,915,100	$3,560,914	$919,219	34.80%
206	IL Municipal Ret. (IMRF)	$1,889,490	$ 2,161,836	$1,963,900	$1,967,200	($194,636)	-9.00%
208	Municipal Waste	$3,253,587	$ 3,597,060	$3,620,300	$3,620,300	$23,240	0.65%
220	Emergency Telephone	$1,291,496	$ 1,190,151	$1,218,200	$1,312,568	$122,417	10.29%
304	2004A Debt Service	$1,041,581	$ 1,474,628	$1,194,500	$1,194,519	($280,109)	-19.00%
305	2004B Water Debt Service	$878,404	$ 885,600	$885,600	$885,566	($34)	0.00%
306	2005A Debt Service	$160,556	$ 321,112	$321,100	$321,113	$1	0.00%
308	2006A Debt Service	$889	$ 523,500	$523,500	$523,500	$0	0.00%
309	2006B Debt Service	$289,209	$ 579,816	$579,800	$579,815	($1)	0.00%
501	Parking	$451,442	$ 418,808	$438,000	$425,000	$6,192	1.48%
502	Water	$6,382,229	$ 6,880,075	$7,466,600	$7,004,000	$123,925	1.80%
503	Sewer	$1,193,447	$ 1,817,962	$1,603,700	$2,017,250	$199,288	10.96%
	Total Revenues	$49,882,748	$56,040,110	$58,594,500	$57,263,316	$1,223,206	2.18%

Fund	Expenditures & Other Uses	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
100	General	$29,024,260	$28,047,489	$29,597,700	$28,466,455	$418,966	1.49%
201	Library	$4,190,450	$4,135,852	$4,321,400	$4,516,134	$380,282	9.19%
203	Motor Fuel	$1,114,407	$833,000	$833,000	$1,000,000	$167,000	20.05%
204	Uptown TIF	$2,404,608	$3,335,819	$3,532,800	$3,771,254	$435,435	13.05%
206	IL Municipal Ret. (IMRF)	$1,926,499	$1,988,826	$2,059,000	$1,988,318	($508)	-0.03%
208	Municipal Waste	$3,314,559	$3,199,111	$3,620,300	$3,420,024	$220,913	6.91%
220	Emergency Telephone	$1,273,484	$1,171,290	$1,218,200	$1,336,568	$165,278	14.11%
304	2004A Debt Service	$1,041,581	$1,039,581	$1,194,500	$1,194,519	$154,938	14.90%
305	2004B Water Debt Service	$878,404	$885,354	$885,600	$885,566	$212	0.02%
306	2005A Debt Service	$321,113	$321,113	$321,100	$321,113	$0	0.00%
308	2006A Debt Service	$523,500	$523,500	$523,500	$523,500	$0	0.00%
309	2006B Debt Service	$579,815	$579,815	$579,800	$579,815	$0	0.00%
501	Parking	$649,244	$400,973	$370,500	$417,981	$17,008	4.24%
502	Water	$7,061,682	$7,212,403	$7,466,600	$7,536,786	$324,383	4.50%
503	Sewer	$733,804	$1,430,565	$1,603,700	$1,492,619	$62,054	4.34%
	Total Expenditures	$55,037,410	$55,104,691	$58,127,700	$57,450,652	$2,345,961	4.26%
	Use Fund Balance (Water)				$532,786		
	Use Fund Balance (Library)				$170,374		
	Surplus (Deficit)	**($5,154,662)**	**$935,419**	**$466,800**	**$515,824**		

*Revenue Table includes revenue and transfers in, Expenditure Table includes expenditures and transfer out

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue General Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$5,418,614	$6,721,643	$6,895,800	$7,544,836	$823,193	12.25%
Sales Taxes	$4,485,270	$5,042,554	$4,900,000	$5,070,000	$27,446	0.54%
Income Taxes	$3,008,242	$2,867,813	$3,122,100	$2,998,400	$130,587	4.55%
Ambulance Tax	$647,977	$659,361	$650,000	$860,000	$200,639	30.43%
Food, Beverage, Package Liquor	$686,634	$772,521	$735,000	$765,000	($7,521)	-0.97%
Utility Taxes	$4,152,233	$4,178,966	$4,760,000	$4,341,000	$162,034	3.88%
Licenses	$1,354,586	$1,491,444	$1,508,300	$1,482,475	($8,969)	-0.60%
Building Permits	$731,070	$780,907	$900,000	$755,000	($25,907)	-3.32%
Parking Garage Tax	$394,136	$600,999	$600,000	$600,000	($999)	-0.17%
Intergovernmental	$475,050	$863,361	$1,460,500	$231,600	($631,761)	-73.17%
Charges for Services	$355,285	$381,467	$351,300	$368,000	($13,467)	-3.53%
Fines and Forfeitures	$415,433	$365,859	$489,000	$406,000	$40,141	10.97%
Miscellaneous	$2,388,906	$2,268,716	$2,537,800	$2,283,500	$14,784	0.65%
Transfers In	$800,000	$953,560	$800,000	$800,000	($153,560)	-16.10%
Total Revenues	$25,313,436	$27,949,171	$29,709,800	$28,505,811	$556,640	1.99%

Source of Expenditure General Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$14,812,904	$13,720,679	$13,747,200	$13,837,187	$116,508	0.85%
Overtime	$814,222	$897,791	$876,100	$875,500	($22,291)	-2.48%
Medical, Dental, Unemployment	$2,099,192	$2,256,735	$2,293,000	$2,416,271	$159,536	7.07%
Police & Fire Pension	$3,081,410	$3,234,261	$3,603,100	$3,878,306	$644,045	19.91%
Workers Compensation	$353,403	$474,872	$243,400	$350,000	($124,872)	-26.30%
All Other Personnel	$134,959	$101,363	$163,700	$147,940	$46,577	45.95%
Contractual Services	$3,988,543	$4,143,341	$4,538,100	$4,370,107	$226,766	5.47%
Commodities	$1,750,029	$1,430,954	$1,565,800	$1,506,800	$75,846	5.30%
Capital Items	$819,398	$994,293	$1,774,100	$271,776	($722,517)	-72.67%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$1,170,200	$793,200	$793,200	$812,568	$19,368	2.44%
Total Expenditures	$29,024,260	$28,047,489	$29,597,700	$28,466,455	$418,966	1.49%
Surplus (Deficit)	**($3,710,824)**	**($98,318)**	**$112,100**	**$39,356**		

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue Library Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$4,251,709	$4,068,403	$3,953,000	$4,111,120	$42,717	1.05%
Personal Property Tax Repl.	$57,486	$69,564	$69,000	$69,000	($564)	-0.81%
Intergovernmental	$53,609	$72,372	$72,400	$38,640	($33,732)	-46.61%
Miscellaneous	$122,789	$168,871	$127,000	$127,000	($41,871)	-24.79%
Transfers In	$100,000	$100,000	$100,000	$0	($100,000)	-100.00%
Total Revenues	$4,585,593	$4,479,210	$4,321,400	$4,345,760	($133,450)	-2.98%

Source of Expenditure Library Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$2,595,185	$2,504,210	$2,641,500	$2,694,330	$190,120	7.59%
Overtime	$0	$0	$0	$0	$0	0.00%
Medical, Dental, Unemployment	$267,481	$266,709	$303,500	$330,404	$63,695	23.88%
Workers Compensation	$3,004	$1,200	$7,000	$7,000	$5,800	483.33%
All Other Personnel	$5,137	$5,107	$5,600	$5,600	$493	9.65%
Contractual Services	$469,970	$391,261	$399,400	$399,400	$8,139	2.08%
Commodities	$749,549	$689,365	$686,400	$686,400	($2,965)	-0.43%
Capital Items	$100,124	$278,000	$278,000	$393,000	$115,000	41.37%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$4,190,450	$4,135,852	$4,321,400	$4,516,134	$380,282	9.19%
Use of Fund Balance				$170,374		
Surplus (Deficit)	**$395,143**	**$343,358**	**$0**	**$0**		

City of Park Ridge, Illinois

Source of Revenue Motor Fuel Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Motor Fuel Tax	$953,330	$1,118,942	$833,000	$1,000,000	($118,942)	-10.63%
Miscellaneous	$486	$544	$0	$0	($544)	-100.00%
Transfers In	$0	$0	$0	$0	$0	0.00%
Total Revenues	$953,816	$1,119,486	$833,000	$1,000,000	($119,486)	-10.67%

Source of Expenditure Motor Fuel Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Alley Paving	$73,490	$0	$0	$0	$0	0.00%
Street Repairs	$1,040,917	$833,000	$833,000	$1,000,000	$167,000	20.05%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$1,114,407	$833,000	$833,000	$1,000,000	$167,000	20.05%
Surplus (Deficit)	**($160,591)**	**$286,486**	**$0**	**$0**		

City of Park Ridge, Illinois

Source of Revenue Uptown TIF Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$2,197,474	$2,641,695	$3,594,300	$3,240,914	$599,219	22.68%
Intergovernmental	$0	$0	$320,800	$320,000	$320,000	#DIV/0!
Misc. Other	$99	$0	$0	$0	$0	#DIV/0!
Transfer In	$0	$0	$0	$0	$0	#DIV/0!
Total Revenues	$2,197,573	$2,641,695	$3,915,100	$3,560,914	$919,219	34.80%

Source of Expenditure Uptown TIF Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
School & Park District	$280,316	$393,313	$526,600	$752,307	$358,994	91.27%
Commodities	$40,188	$43,450	$2,500	$0	($43,450)	-100.00%
Capital Items	$592,758	$0	$384,800	$400,000	$400,000	100.00%
Transfers Out	$1,491,346	$2,899,056	$2,618,900	$2,618,947	($280,109)	-9.66%
Total Expenditures	$2,404,608	$3,335,819	$3,532,800	$3,771,254	$435,435	13.05%
Surplus (Deficit)	**($207,035)**	**($694,124)**	**$382,300**	**($210,340)**		

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue IMRF Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$1,668,190	$1,882,036	$1,684,100	$1,684,100	($197,936)	-10.52%
Personal Property Tax Repl.	$19,900	$19,900	$19,900	$19,900	$0	0.00%
Transfers In	$201,400	$259,900	$259,900	$263,200	$3,300	1.27%
Total Revenues	$1,889,490	$2,161,836	$1,963,900	$1,967,200	($194,636)	-9.00%

Source of Expenditure IMRF Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
IMRF and Social Security	$1,926,499	$1,988,826	$2,059,000	$1,988,318	($508)	-0.03%
Transfers Out	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$1,926,499	$1,988,826	$2,059,000	$1,988,318	($508)	-0.03%
Surplus (Deficit)	**($37,009)**	**$173,010**	**($95,100)**	**($21,118)**		

City of Park Ridge, Illinois

Source of Revenue Muni Waste Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$3,221,714	$3,597,060	$3,620,300	$3,620,300	$23,240	0.65%
Intergovernmental	$31,873	$0	$0	$0	$0	0.00%
Misc. Other	$0	$0	$0	$0	$0	0.00%
Transfers In	$0	$0	$0	$0	$0	0.00%
Total Revenues	$3,253,587	$3,597,060	$3,620,300	$3,620,300	$23,240	0.65%

Source of Expenditure Muni Waste Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$56,320	$45,125	$42,700	$44,800	($325)	-0.72%
Overtime	$3,161	$5,044	$2,000	$5,000	($44)	-0.87%
Medical, Dental, Unemployment	$8,520	$7,045	$7,100	$7,668	$623	8.84%
Workers Compensation	$0	$0	$0	$0	$0	0.00%
All Other Personnel	$264	$178	$500	$23,500	$23,322	13102.25%
Contractual Services	$3,159,929	$3,076,235	$3,468,800	$3,256,056	$179,821	5.85%
Commodities	$0	$0	$100	$100	$100	0.00%
Capital Items	$15,100	$15,100	$15,100	$18,700	$3,600	23.84%
Debt Service	$71,265	$50,384	$84,000	$64,200	$13,816	27.42%
Transfers Out	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$3,314,559	$3,199,111	$3,620,300	$3,420,024	$220,913	6.91%
Surplus (Deficit)	**($60,972)**	**$397,949**	**$0**	**$200,276**		

City of Park Ridge, Illinois

Source of Revenue E-911 Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Emergency Telephone Receipts	$514,296	$496,951	$525,000	$500,000	$3,049	0.61%
Misc. Other	$0	$0	$0	$0	$0	0.00%
Transfers In	$777,200	$693,200	$693,200	$812,568	$119,368	17.22%
Total Revenues	$1,291,496	$1,190,151	$1,218,200	$1,312,568	$122,417	10.29%

Source of Expenditure E-911 Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
ANI/ALI Fees	$31,600	$31,600	$31,600	$31,600	$0	0.00%
Contractual Services	$1,234,884	$1,132,690	$1,179,600	$1,297,968	$165,278	14.59%
Capital Items	$7,000	$7,000	$7,000	$7,000	$0	0.00%
Total Expenditures	$1,273,484	$1,171,290	$1,218,200	$1,336,568	$165,278	14.11%
Surplus (Deficit)	**$18,012**	**$18,861**	**$0**	**($24,000)**		

City of Park Ridge, Illinois

Source of Revenue Debt Service Funds

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Transfer In for 2004A	$1,041,581	$1,474,628	$1,194,500	$1,194,519	($280,109)	-19.00%
Transfer In for 2004B	$878,404	$885,600	$885,600	$885,566	($34)	0.00%
Transfer In for 2005A	$160,556	$321,112	$321,100	$321,113	$1	0.00%
Transfer In for 2006A	$889	$523,500	$523,500	$523,500	$0	0.00%
Transfer In for 2006B	$289,209	$579,816	$579,800	$579,815	($1)	0.00%
Total Revenues	$2,370,639	$3,784,656	$3,504,500	$3,504,513	($280,143)	-7.40%

Source of Expenditure Debt Service Funds

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Debt Service 2004A	$1,041,581	$1,039,581	$1,194,500	$1,194,519	$154,938	14.90%
Debt Service 2004B	$878,404	$885,354	$885,600	$885,566	$212	0.02%
Debt Service 2005A	$321,113	$321,113	$321,100	$321,113	$0	0.00%
Debt Service 2006A	$523,500	$523,500	$523,500	$523,500	$0	0.00%
Debt Service 2006B	$579,815	$579,815	$579,800	$579,815	$0	0.00%
Total Expenditures	$3,344,413	$3,349,363	$3,504,500	$3,504,513	$155,150	4.63%
Surplus (Deficit)	**($973,774)**	**$435,293**	**$0**	**$0**		

City of Park Ridge, Illinois

Source of Revenue Parking Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Parking Revenue	$162,260	$197,114	$168,000	$200,000	$2,886	1.46%
Police Penalties	$279,793	$218,318	$250,000	$220,000	$1,682	0.77%
Misc. Other	$9,389	$3,376	$20,000	$5,000	$1,624	48.10%
Transfers In	$0	$0	$0	$0	$0	0.00%
Total Revenues	$451,442	$418,808	$438,000	$425,000	$6,192	1.48%

Source of Expenditure Parking Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$186,985	$194,690	$171,700	$161,600	($33,090)	-17.00%
Overtime	$5,454	$1,719	$5,600	$5,600	$3,881	225.77%
Medical, Dental, Unemployment	$21,082	$20,034	$20,600	$20,881	$847	4.23%
Workers Compensation	$0	$0	$0	$0	$0	0.00%
All Other Personnel	$295	$342	$5,500	$5,500	$5,158	1508.19%
Contractual Services	$125,793	$99,193	$82,000	$137,000	$37,807	38.11%
Commodities	$15,184	$18,595	$18,700	$20,700	$2,105	11.32%
Capital Items	$259,151	$29,000	$29,000	$29,700	$700	2.41%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$35,300	$37,400	$37,400	$37,000	($400)	-1.07%
Total Expenditures	$649,244	$400,973	$370,500	$417,981	$17,008	4.24%
Surplus (Deficit)	**($197,802)**	**$17,835**	**$67,500**	**$7,019**		

City of Park Ridge, Illinois

Source of Revenue Water Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Water User charges	$6,326,945	$6,837,076	$7,386,600	$6,955,000	$117,924	1.72%
Misc. Other	$55,284	$42,999	$80,000	$49,000	$6,001	13.96%
Transfers In	$0	$0	$0	$0	$0	#DIV/0!
Total Revenues	$6,382,229	$6,880,075	$7,466,600	$7,004,000	$123,925	1.80%

Source of Expenditure Water Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$662,359	$656,323	$675,000	$641,686	($14,637)	-2.23%
Overtime	$44,400	$87,830	$71,200	$82,200	($5,630)	-6.41%
Medical, Dental, Unemployment	$131,460	$114,782	$117,500	$110,734	($4,048)	-3.53%
Workers Compensation	$0	$0	$0	$0	$0	0.00%
All Other Personnel	$7,207	$10,014	$4,600	$56,900	$46,886	468.20%
Water Purchases Chicago	$2,914,849	$3,460,040	$3,523,300	$3,500,000	$39,960	1.15%
Contractual Services	$194,227	$193,287	$227,100	$224,100	$30,813	15.94%
Commodities	$338,549	$334,044	$377,000	$407,000	$72,956	21.84%
Capital Items	$924,127	$513,183	$628,000	$670,600	$157,417	30.67%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$1,844,504	$1,842,900	$1,842,900	$1,843,566	$666	0.04%
Total Expenditures	$7,061,682	$7,212,403	$7,466,600	$7,536,786	$324,383	4.50%
Use Fund Balance				$532,786		
Surplus (Deficit)	**($679,453)**	**($332,328)**	**$0**	**$0**		

City of Park Ridge, Illinois

Source of Revenue Sewer Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Sewer User Charge	$898,595	$1,535,191	$1,603,700	$1,586,000	$50,809	3.31%
Intergovernmental	$0	$118,750	$0	$356,250	$237,500	200.00%
Misc. Other	$0	$164,021	$0	$75,000	($89,021)	-54.27%
Transfers In	$294,852	$0	$0	$0	$0	#DIV/0!
Total Revenues	$1,193,447	$1,817,962	$1,603,700	$2,017,250	$199,288	10.96%

Source of Expenditure Sewer Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$215,900	$293,099	$279,300	$284,700	($8,399)	-2.87%
Overtime	$27,934	$15,805	$25,000	$25,000	$9,195	58.18%
Medical, Dental, Unemployment	$42,630	$45,079	$46,100	$53,619	$8,540	18.94%
Workers Compensation	$0	$0	$0	$0	$0	0.00%
All Other Personnel	$774	$9,823	$17,100	$17,100	$7,277	74.08%
Contractual Services	$330,520	$492,411	$503,000	$141,000	($351,411)	-71.37%
Commodities	$93,586	$86,051	$81,000	$96,000	$9,949	11.56%
Capital Items*	$22,460	$423,097	$587,000	$807,000	$383,903	90.74%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$0	$65,200	$65,200	$68,200	$3,000	4.60%
Total Expenditures	$733,804	$1,430,565	$1,603,700	$1,492,619	$62,054	4.34%
Surplus (Deficit)	**$459,643**	**$387,397**	**$0**	**$524,631**		

*Capital Items in Sewer Fund include capitalization and depreciation in 2009/10 and 2010/11

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Fund Balance Projections

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Fund Balance Summary 2010-11

FUND BALANCE = ASSETS - LIABILITIES

Fund	Fund Name	Audited Beginning Balance 5/1/2010	Projected FY 2010-11 Revenues/ Transfers In	Projected FY 2010-11 Expenditures/Transfers Out	Revenues Over (Under)	Estimated Fund Balance 4/30/2011	
100	General	$ 7,667,529	$27,949,171	$28,047,489	$ (98,318)	$ 7,569,211	(1)
201	Library	$ 2,616,879	$4,479,210	$4,135,852	$ 343,358	$ 2,960,237	
203	Motor Fuel	$ (257,044)	$1,119,486	$833,000	$ 286,486	$ 29,442	
204	Uptown TIF	$ (4,550,309)	$2,641,695	$3,335,819	$ (694,124)	$ (5,244,433)	
206	IL Municipal Ret. (IMRF)	$ 77,783	$2,161,836	$1,988,826	$ 173,010	$ 250,793	
208	Municipal Waste	$ (473,182)	$3,597,060	$3,199,111	$ 397,949	$ (75,233)	
220	Emergency Telephone	$ (210,700)	$1,190,151	$1,171,290	$ 18,861	$ (191,839)	
304	2004A Debt Service	$ (435,047)	$1,474,628	$ 1,039,581	$ 435,047	$ -	
305	2004B Water Debt Service	$ -	$885,600	$ 885,354	$ 246	$ 246	
306	2005A Debt Service	$ (3,568)	$321,112	$ 321,113	$ (1)	$ (3,569)	
308	2006A Debt Service	$ 45,055	$523,500	$ 523,500	$ -	$ 45,055	
309	2006B Debt Service	$ 2,637	$579,816	$ 579,815	$ 1	$ 2,638	
501	Parking*	$ 1,083,485	$418,808	$400,973	$ 17,835	$ 1,101,320	
502	Water*	$ 3,522,504	$6,880,075	$7,212,403	$ (332,328)	$ 3,190,176	
503	Sewer*	$ (92,008)	$1,817,962	$1,430,565	$ 387,397	$ 295,389	
	Total All City Funds	$ 8,994,014	$ 56,040,110	$ 55,104,691	$ 935,419	$ 9,929,433	

* Proprietary Fund balances are reported above as fund balance less the value of capital assets

(1) Target fund balance is between 33% and 50% of annual revenue, projected fund balance is 27% of annual revenue, fund balance includes $5.2M due from the TIF fund and $630K due from the Motor Fuel Fund

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Fund Balance Summary 2011-12

FUND BALANCE = ASSETS - LIABILITIES

Fund	Fund Name	Projected Beginning Balance 5/1/2011	FY 2011-12 Revenues/ Transfers In	FY 2011-12 Expenditures/Transfers Out	Revenues Over (Under)	Estimated Fund Balance 4/30/2012	
100	General	$ 7,569,211	$ 28,505,811	$ 28,466,455	$ 39,356	$ 7,608,567	(1)
201	Library	$ 2,960,237	$ 4,345,760	$ 4,516,134	$ (170,374)	$ 2,789,863	
203	Motor Fuel	$ 29,442	$ 1,000,000	$ 1,000,000	$ -	$ 29,442	
204	Uptown TIF	$ (5,244,433)	$ 3,560,914	$ 3,771,254	$ (210,340)	$ (5,454,773)	
206	IL Municipal Ret. (IMRF)	$ 250,793	$ 1,967,200	$ 1,988,318	$ (21,118)	$ 229,675	
208	Municipal Waste	$ (75,233)	$ 3,620,300	$ 3,420,024	$ 200,276	$ 125,043	
220	Emergency Telephone	$ (191,839)	$ 1,312,568	$ 1,336,568	$ (24,000)	$ (215,839)	
304	2004A Debt Service	$ -	$ 1,194,519	$ 1,194,519	$ -	$ -	
305	2004B Water Debt Service	$ 246	$ 885,566	$ 885,566	$ -	$ 246	
306	2005A Debt Service	$ (3,569)	$ 321,113	$ 321,113	$ -	$ (3,569)	
308	2006A Debt Service	$ 45,055	$ 523,500	$ 523,500	$ -	$ 45,055	
309	2006B Debt Service	$ 2,638	$ 579,815	$ 579,815	$ -	$ 2,638	
501	Parking*	$ 1,101,320	$ 425,000	$ 417,981	$ 7,019	$ 1,108,339	
502	Water*	$ 3,190,176	$ 7,004,000	$ 7,536,786	$ (532,786)	$ 2,657,390	
503	Sewer*	$ 295,389	$ 2,017,250	$ 1,492,619	$ 524,631	$ 820,020	
	Use of Fund Balance (Water Fund)				532,786		
	Use of Fund Balance (Library Fund)				170,374		
	Total All City Funds	$ 9,929,433	$ 57,263,316	$ 57,450,652	$ 515,824	$ 9,742,097	

* Proprietary Fund balances are reported above as fund balance less the value of capital assets

(1) Target fund balance is between 33% and 50% of annual revenue, projected fund balance is 27% of annual revenue, fund balance includes $5.4M due from the TIF fund and $630K due from the Motor Fuel Fund

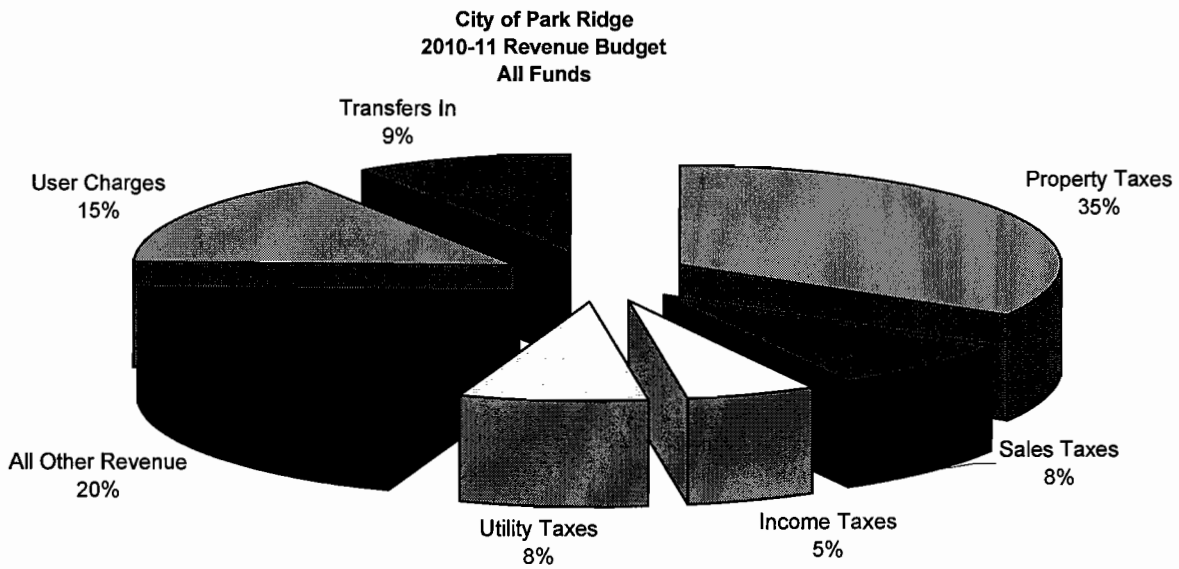
Revenue Summary

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue All Funds

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$16,757,701	$18,910,837	$19,747,500	$20,201,270	$1,290,433	$0
Sales Taxes	$4,485,270	$5,042,554	$4,900,000	$5,070,000	$27,446	0.54%
Income Taxes	$3,008,242	$2,867,813	$3,122,100	$2,998,400	$130,587	4.55%
Ambulance Tax	$647,977	$659,361	$650,000	$860,000	$200,639	30.43%
Food, Beverage, Package Liquor	$686,634	$772,521	$735,000	$765,000	($7,521)	-0.97%
Utility Taxes	$4,152,233	$4,178,966	$4,760,000	$4,341,000	$162,034	3.88%
Licenses	$1,354,586	$1,491,444	$1,508,300	$1,482,475	($8,969)	-0.60%
Building Permits	$731,070	$780,907	$900,000	$755,000	($25,907)	-3.32%
Parking Garage Tax	$394,136	$600,999	$600,000	$600,000	($999)	-0.17%
Intergovernmental	$560,532	$1,054,483	$1,853,700	$946,490	($107,993)	-10.24%
Charges for Services	$355,285	$381,467	$351,300	$368,000	($13,467)	-3.53%
Fines and Forfeitures	$415,433	$365,859	$489,000	$406,000	$40,141	10.97%
Miscellaneous	$4,564,018	$4,769,316	$4,629,700	$4,548,400	($220,916)	-4.63%
User Charges	$7,225,540	$8,372,267	$8,990,300	$8,541,000	$168,733	2.02%
Transfers In	$4,544,091	$5,791,316	$5,357,600	$5,380,281	($411,035)	($0)
Total Revenues	$49,882,748	$56,040,110	$58,594,500	$57,263,316	$1,223,206	



2011/12 Budget
Revenue and Other Sources Projections

Revenue Projections

The Illinois General Assembly passed SB2505 which raised income tax rates. The bill was signed by the Governor and became effective January 1, 2011. The impact this rate increase will have on already challenging economic conditions within the State of Illinois is unknown. Based on the recent change in income tax rate and the current economic conditions in the U.S. and within the State of Illinois, the City's projections for 2011/12 revenues are rather conservative.

Property Tax

The City of Park Ridge levies property taxes for general operating expenditures, police pensions, fire pensions, employee pensions (IMRF), the City's portion of social security payments, garbage collection, the library and debt service payments.

The current budget includes a 5% increase in the property tax that will be levied in December 2011. The amount levied is 2% higher than the figures provided below as the City budgets 2% for an allowance for uncollectable accounts. The City has not included debt service payments in the tax levy since the 2008/09 fiscal year. The only outstanding debt service is within the Uptown TIF Fund.

Fiscal Year	Change	Levy net allowance for Loss	General	Police	Fire	IMRF	Social Security	Library	Garbage
2009/10		$15,384,000	$3,201,700	$1,534,700	$1,403,900	$995,800	$802,700	$4,006,000	$3,439,200
2010/11	5.00%	$16,153,200	$3,335,300	$1,821,300	$1,739,200	$932,400	$751,700	$3,953,000	$3,620,300
2011/12	5.00%	$16,960,356	$3,666,530	$2,002,567	$1,875,739	$932,400	$751,700	$4,111,120	$3,620,300

Sales Tax

Items sold in Park Ridge, except food and drugs, are subject to a 9.5% sales tax. The City receives 2% of this 9.5% for items sold in Park Ridge. Of this 2%, 1% represents the Home Rule sales tax imposed by the City. The remaining 7.5% of the 9.5% is distributed as follows: 5% State, 1.25% Cook County, and 1.25% Regional Transportation Authority. The retailer must remit this money to the state of Illinois monthly.

Following our conservative projections for 2011/12, below is a table showing the combined home rule and state sales tax receipts for the 2 previous fiscal years and the 2011/12 projection:

Actual 2009/10*	Projected 2010/11	Budget 2011/12
4,885,270	5,042,554	5,070,000

The 2009/10 actual includes $400,000 that was paid to the Dempster Development, the actual total sales tax revenue booked was 4,885,270, but the payment was drawn from revenue instead of expense.

Income Tax

The Illinois General Assembly passed SB2505 to raise income tax rates. The bill signed by the Governor became effective January 1, 2011. In 2011 - 2014, the individual tax rate increases from 3% to 5%; and the corporate rate increases from 4.8% to 7%.

2011/12 Budget
Revenue and Other Sources Projections

From February, 2011 through January, 2015, the distribution to local governments is 6% of the net revenue received from the 5% individual rate and 6.86% of the net revenue received from the 7% corporate rate. The rate increase and change to the local government share is expected to net the same 10% as in previous years.

Income tax receipts are distributed based on the City's population. Park Ridge's population is 37,775 (2000 Census). The 2010 Census results show a modest decrease in population of 295 to 37,480. Currently, payments from the Local Government Distributive Fund (LGDF) are delayed 4-5 months.

2009-10 Actual	2010-11 Est. Actual	2011-12 Budget
3,008,242	2,867,813	2,998,400

The 2011/12 budget is projected to be $80.00 per capita based on the projected reduced population.

Motor Fuel Tax

The State imposes a $.19 tax on each gallon of gasoline sold at retail. Local governments receive 54.4% of the collections, after deductions for certain programs and administrative costs. Municipalities receive 49.1% of local government distributions. The tax revenue is distributed according to population. This revenue is restricted to street related maintenance and improvements and projects must be approved by the Department of Transportation.

2009-10 Actual	2010-11 Est. Actual	2011-12 Budget	
$953,330	$1,118,942	$1,000,000	
$25.24	$29.62	$27.12	Per capita

The proposed budget reflects a reduction in the per capita amount. Motor fuel consumption is influenced by the price of gasoline. As the price increases above $3.00 per gallon, individuals find ways to reduce consumption, by car pooling or using public transportation.

Personal Property Replacement Tax

This revenue is derived primarily from the income tax on corporations. From February, 2011 through January, 2015, the distribution is 6.86% of the net revenue received from the 7% corporate rate. Municipalities in Cook County receive a share of the distribution of the funds based upon the amount of corporate personal property tax collected for them for 1976 in proportion to the total amount.

Due to the uncertainty of the impact of the corporate income tax increase, and to remain conservative, the 2011/12 projection remains the same as the 2010/11 projection.

Road and Bridge Tax

When a Road District levies a road and bridge tax, one-half of the tax collected on property lying within a municipality, in which streets and alleys are under the care of the

municipality, must be turned over to the municipality. This revenue must be used for the improvement of roads or streets.

The projection for this tax is to remain flat in 2011/12 at $160,000.

Utility Tax

Municipalities are allowed to tax electric, gas and water utilities within the municipality. Utilities that can be subject to a 5% tax on gross sales are gas and water; if the population of a municipality is over 500,000 population the maximum for gas is 8%. There is a 5% tax on electric, which is based on the usage of kilowatt-hours. There are no restrictions on the use of this revenue.

Additionally, under the simplified municipal telecommunications tax act, both land-based and wireless service providers remit 6% of their gross sales to the Illinois Department of Revenue. The Illinois Department of Revenue forwards the tax to City of Park Ridge.

The Water tax projection is based on total water billed which is a function of projected consumption. The City relies on its residents to read their own water meters; the water consumption billed per billing period often includes system generated usage estimates for those customers that don't submit a meter reading.

The water tax projection is $345,000, which is based on 1.3B gallons of water used during fiscal year 2011/12.

Following our conservative projections, the table below shows the previous fiscal year actuals and the 2011/12 projection:

	2009-10 Actual	2010-11 Est. Actual	2011-12 Budget
Telecom Tax	$1,890,388	$1,772,608	$1,764,000
Electric and Gas Utility Tax	$2,261,845	$2,068,399	$2,232,000

Vehicle License Tax

Municipalities are allowed to impose a tax on each vehicle owned or operated by a resident or a business in the municipality. There is no limitation on the amount charged. The revenue is to be used for street-related expenditures and in cities and villages of more than 3,000 inhabitants up to 35% of the collections may be used for police salaries for regulating traffic.

We expect the number of vehicles owned or operated by a resident or business within Park Ridge to remain consistent with the previous fiscal year. Below is our projection for the vehicle license sales for 2011/12:

Vehicle Type	Fee	Estimated Count	Est. Total Revenue

Livery	$65	50	$3,250
Motorcycle	$30	210	$6,300
Passenger Car	$45	25,000	$1,125,000
RV	$60	35	$2,100
B Truck	$60	750	$45,000
D Truck	$85	65	$5,525
F Truck	$105	35	$3,675
H Truck	$125	25	$3,125
Late Fees	$15	1,500	$22,500
		27,670	**$1,216,475**

License and Permit Fees

Municipalities have the authority to impose license and permit fees on business activities where inspection and regulation of the activity are necessary to ensure the health, safety, and welfare of the community. License and permit fees must be reasonably related to the municipality's administrative expenses for inspection and any other regulatory activities. License and permit fees are commonly imposed for enforcing the Liquor Control Ordinance, regulating building construction, regulating the behavior of animals, and regulating the sale of beverages and food.

Building permit revenue for the City of Park Ridge increased annually from 2002 through 2007, peaking in 2007. That revenue has decreased significantly since 2007 and we expect the revenue to continue to remain at this decreased level until the real estate market improves and the unemployment rate decreases in the State of Illinois.

The table below shows our non-vehicle license and building permit projections for 2011/12:

	2009-10 Actual	2010-11 Est. Actual	2011-12 Budget
Building Permits	731,070	780,907	755,000
All Other Licenses	259,521	264,397	265,000

2011/12 Budget
Revenue and Other Sources Projections

Ambulance Fees

The City of Park Ridge Fire Department provides ambulance services for both residents and non-residents.

Option 1 - Increase Medicare rate to the Medicare Allowable Rate, Increase Private Rate for Non Resident, Establish Private Rate for Resident

Count of Annual Ambulance Services Provided by Life Support Category

Avg	*ALS*	*ALS2*	*BLS*	*Mile*
Resident	1,043	40	431	3,359
Non Resident	282	7	196	1,043

Rate Change - Estimated budget figures 2011/12 based on average services provided for 3 year period

Proposed Rates	*ALS*	*ALS2*	*BLS*	*Mile*
Resident Private Insurance	$700.00	$950.00	$500.00	$15.00
Non Resident Private Insurance	$950.00	$1,150.00	$650.00	$15.00
Medicare Resident 55%	$423.51	$612.98	$356.64	$6.86
Medicare Non Resident 55%	$423.51	$612.98	$356.64	$6.86

2011/12 Budget	*ALS*	*ALS2*	*BLS*	*Mile*	*Proposed Budget*
Resident (45%)	$328,440.00	$16,957.50	$97,050.00	$22,675.50	**$465,123.00**
Non Resident (45%)	$120,412.50	$3,450.00	$57,330.00	$7,042.50	**$188,235.00**
Medicare Resident (55%)	$242,868.87	$13,373.18	$84,606.90	$12,674.76	**$353,523.71**
Medicare Non Resident (55%)	$65,608.76	$2,247.59	$38,445.79	$3,936.50	**$110,238.64**
					$1,117,120.35
				77% Collections	**$860,182.67**

This represents a $200K increase over the 2010/11 projections for total ambulance revenue.

Fines

Fines can be imposed for violating a municipal ordinance. Municipalities can also receive revenue from fines imposed for state traffic law violations that occur within the corporate limits, if the arrest is made by the municipal law enforcement authorities.

2011/12 Budget
Revenue and Other Sources Projections

Intergovernmental (Grant Income)

Grant income fluctuates annually depending on grant opportunities offered at the State and Federal levels. An additional factor that influences grant income is the 5-year capital project plan. In most cases, grant income matches expenditures and if the grant isn't received, the expenditure depending on its nature may not be incurred.

Below is a table illustrating the projected grant income for 2011/12:

Fund	*Program*	*Project*	*Grant Provider*	*Grant Income*	*Total Project Cost*	*Notes*
100	Police	STEP traffic enforce.	IDOT	$71,600.00	$71,600.00	
100	Fire	FH Mobile Software for Fire Inspections	FEMA - FPS	$40,000.00	$50,000.00	(1)
100	Fire	Fire Video Conferencing Equipment	FEMA - AFG	$120,000.00	$130,000.00	(2)
				$231,600.00	$251,600.00	
201	Library	IL Per Capita Grant	IL State Library	$38,640.00	$38,640.00	
				$38,640.00	$38,640.00	
204	TIF	Uptown Streetscape	ITEP	$320,000.00	$400,000.00	(3)
				$320,000.00	$400,000.00	
503	PW	Sewer Construction	IL DCEO	$356,250.00	$475,000.00	(4)
				$356,250.00	$475,000.00	
			Grand Total	$946,490.00	$1,165,240.00	

(1) Grant will be applied for, if grant income is not awarded, project will not move forward

(2) Grant will be applied for, costs for project will be shared with Niles, Morton Grove, Skokie and Des Plaines

(3) Grant applied for, reimbursement expected to be 80% of project costs

(4) 100% reimbursable project, 25% of grant revenue was received in the previous fiscal year

2011/12 Budget
Revenue and Other Sources Projections

User Charges

Imposing user charges covers the cost of providing specific services to the public by Municipalities. They are commonly imposed for the operation of an enterprise such as water, sewer, parking, etc. An enterprise must be operated like a business and user charges should cover all operating expenses. Property taxes should not subsidize a utility or other enterprise.

The City of Park Ridge bills commercial and residential property for both water and sewer services.

Water System

Water System	
Project Usage 2011/12 (in thousands)	1,300,000
Average Rate (Including base charge and rate per 1,000)	$5.31
Revenue – Meter Read	$52,000
Projected User Charges	$6,955,000

An additional $52,000 for water revenue was added to the budget to account for the potential revenue gained by adding a dedicated contract staff member to read customer meters by appointment.

Sewer System

Sewer System	
Project Usage 2011/12 (in thousands)	1,300,000
Average Rate (Including base charge and rate per 1,000)	$1.22
Projected User Charges	$1,586,000

City of Park Ridge, Illinois

Base Revenue Budget with New / Increased Programs - 3/14/11

Revenue & Other Source Description	2011/12 Budget	Base	New / Change Program
Property Taxes	**$20,201,270**		
Property Taxes - General Fund		$3,335,300	$331,230
Property Taxes - Police Pension General Fund		$1,821,300	$181,267
Property Taxes - Fire Pension General Fund		$1,739,200	$136,539
Property Taxes - IMRF		$932,400	$0
Property Taxes - Social Security		$751,700	$0
Property Taxes - Garbage		$3,620,300	$0
Property Taxes - Library		$3,953,000	$158,120
Property Taxes - TIF		$2,641,695	$599,219
		$18,794,895	$1,406,375
Sales Taxes	**$5,070,000**		
Home Rule Sales Tax		$1,461,129	$8,871
State Sales Tax		$3,581,425	$18,575
		$5,042,554	$27,446
Income Taxes	**$2,998,400**		
Income Taxes		$2,867,813	$130,587
Ambulance Tax	**$860,000**		
Ambulance Tax		$659,361	$200,639
Food, Beverage, Package Liquor	**$765,000**		
Food & Beverage Tax		$428,989	$1,011
Package Liquor Tax		$330,671	$4,329
		$759,660	$5,340
Utility Taxes	**$4,341,000**		
Telecom Utility		$1,772,199	($8,199)
Water Utility		$338,658	$6,342
Electric & Gas Utility		$2,064,480	$167,520
		$4,175,337	$165,663
Licenses	**$1,482,475**		
Vehicle License		$1,226,025	($9,550)
Animal License		$34,065	($1,065)
Business License		$152,202	($1,202)
Liquor License		$83,184	($1,184)
		$1,495,476	($13,001)

City of Park Ridge, Illinois

Base Revenue Budget with New / Increased Programs - 3/1/11

Revenue & Other Source Description	2011/12 Budget	Base	New / Change Program
Building Permits	**$755,000**		
Building Permits		$754,548	$452
Parking Garage Tax	**$600,000**		
Parking Garage Tax		$600,000	
Intergovernmental	**$946,490**		
Police STEP Traffic Enforcement		$71,600	
FH Mobile Software for Fire Inspections			$40,000
Fire Video Conferencing Equipment			$120,000
Library IL Per Capita Grant		$38,640	
Uptown Streetscape			$320,000
Sewer Construction IL DCEO		$356,250	
		$466,490	$480,000
Charges for Services	**$368,000**		
Charges for Services		$381,467	($13,467)
Fines & Forfeitures	**$406,000**		
Court Fines		$100,000	
Adjudication Fines		$32,000	$36,000
Red Light Fines		$120,000	
Parking Meter Fines		$105,000	$3,000
Police Alarm Fines		$8,859	$1,141
		$365,859	$40,141
Miscellaneous	**$4,548,400**		
Cable TV Tax		$421,130	($6,130)
Emergency Telephone Receipts		$496,951	$3,049
Gasoline Tax		$468,010	($13,010)
Misc. General		$361,284	($14,784)
Misc. Library		$168,871	($41,871)
Misc. Parking		$3,376	$1,624
Misc. Sewer		$164,021	($89,021)
Misc. Water		$42,999	$6,001
Motor Fuel Tax		$1,118,942	($118,942)
Natural Gas Use Tax		$128,945	($945)
		$3,374,529	($274,029)

City of Park Ridge, Illinois

Base Revenue Budget with New / Increased Programs - 3/1/11

Revenue & Other Source Description	2011/12 Budget	Base	New / Change Program	
Parking Metered/Non Metered		$197,114	$2,886	
Parking Police Penalties		$218,318	$1,682	
Personal Property Replacement Tax		$428,177	($2,277)	
Property Transfer Tax		$405,019	$36,981	
Road & Bridge Tax		$158,325	$1,675	
		$1,406,953	$40,947	
User Charges	**$8,541,000**			
Sewer Charges		$1,535,191	$50,809	
Water Charges		$6,837,076	$117,924	
		$8,372,267	$168,733	
Transfers In	**$5,380,281**			
Emergency 911 to General Fund		$693,200	$119,368	
Overheads to General Fund from Water		$800,000		
Parking to IMRF		$37,400	($400)	
Water to IMRF		$157,300	$700	
Sewer to IMRF		$65,200	$3,000	
Water to 2004B Debt Service		$885,600	($34)	
TIF to 2004A Debt		$1,474,628	($280,109)	
TIF to 2005A Debt		$321,113		
TIF to 2006A Debt		$523,500		
TIF to 2006B Debt		$579,815		
		$5,537,756	($157,475)	
	$57,263,316	$55,054,965	$2,208,351	$57,263,316

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Expenditure Summary

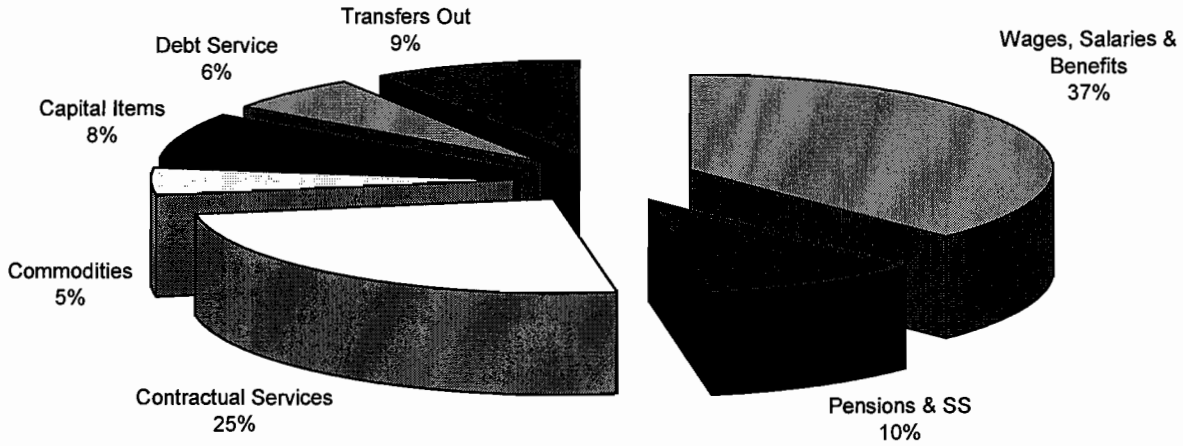
2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Expenditure All Funds

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$18,529,653	$17,414,126	$17,557,400	$17,664,303	$250,177	1.44%
Overtime	$895,171	$1,008,189	$979,900	$993,300	($14,889)	-1.48%
Medical, Dental, Unemployment	$2,570,365	$2,710,384	$2,787,800	$2,939,577	$229,193	8.46%
Police & Fire Pension	$3,081,410	$3,234,261	$3,603,100	$3,878,306	$644,045	19.91%
Workers Compensation	$356,407	$476,072	$250,400	$357,000	($119,072)	-25.01%
All Other Personnel	$148,636	$126,827	$197,000	$256,540	$129,713	102.28%
IMRF & SS	$1,926,499	$1,988,826	$2,059,000	$1,988,318	($508)	-0.03%
Water Purchases Chicago	$2,914,849	$3,460,040	$3,523,300	$3,500,000	$39,960	1.15%
Contractual Services	$9,855,970	$9,996,781	$10,956,200	$10,609,538	$612,757	6.13%
Commodities	$2,946,897	$2,559,009	$2,731,500	$2,717,000	$157,991	6.17%
Capital Items	$3,854,525	$3,092,673	$4,536,000	$3,597,776	$505,103	16.33%
Debt Service	$3,415,678	$3,399,747	$3,588,500	$3,568,713	$168,966	0.00%
Transfers Out	$4,541,350	$5,637,756	$5,357,600	$5,380,281	($257,475)	-4.57%
Total Expenditures	$55,037,410	$55,104,691	$58,127,700	$57,450,652	$2,345,961	

City of Park Ridge
2010-11 Expense Budget
All Funds



2011/12 Budget
Expenditure and Other Uses Highlights

Expenditure and Other Uses Summary

The intent of this document is not to detail all expenditures and other uses contained within the 2011/12 budget, instead the intent is to highlight expenditures and other uses that were topics of discussion during the budget process, or are new programs or are changes to existing programs.

Regular Salaries –

Budget includes a 3% increase above January 2011 salaries, for non-union with the exception of the City Manager and three new Department Heads in Fire, Police and Finance

Regular Salaries Library –

Budget includes 2% increase above 2010/11 salary budget; however, the Library will follow the City's 3% wage increase for non-union employees

Medical, Dental, Unemployment –

Medical and Dental budget includes an 8% increase over 2010/11 employer contributions
Unemployment - $40,000

IMRF -

See table below for calendar year 2011 employer and employee contribution rates

	Calendar Year 2011			**Calendar Year 2010**	
	Regular	SLEP		Regular	SLEP
Member Contributions	4.50%	7.50%		4.50%	7.50%
Employer Contributions					
Retirement Rate					
Normal Cost	7.58%	11.97%		7.58%	11.97%
Funding Adjustment (Over)/Under	3.41%	-0.18%		2.30%	-0.34%
Net Retirement Rate	***10.99%***	***11.79%***		***9.88%***	***11.63%***
Other Program Benefits					
Death	0.13%	1.28%		0.14%	0.17%
Disability	0.13%	0.13%		0.15%	0.16%
Supplemental Benefit Payment	0.62%	0.62%		0.62%	0.62%
Early Retirement Incentive	2.72%	0.00%		2.63%	0.00%
Total Employer Rate	14.59%	13.82%		13.42%	12.58%

2011/12 Budget
Expenditure and Other Uses Highlights

Police Pension –

Based on 2010 Actuary Report, levy request $2,002,567 (38% of Police Regular Salaries)

Police - Year Ending Actuarial Report	
	2010/11
Covered Payroll	$4,616,197
Active Participants	58
Investment Return Assumption	6.50%
Salary Increase Assumption	4.50%
City Normal Cost	$673,904
Contribution toward Unfunded Liability	$1,206,441
One Year's Interest	$122,222
Total Tax Levy Required*	$2,002,567
Employee Contribution	9.91%

Fire Pension –

Based on 2010 Actuary Report, levy request $1,875,739 (45% of Fire Regular Salaries)

Fire - Year Ending Actuarial Report	
	2010/11
Covered Payroll	$4,100,487
Active Participants	50
Investment Return Assumption	6.50%
Salary Increase Assumption	5.00%
City Normal Cost	$833,926
Contribution toward Unfunded Liability	$927,331
One Year's Interest	$114,482
Total Tax Levy Required*	$1,875,739
Employee Contribution	9.455%

All Other Personnel –

Extra Help – Includes $52,000 for a contracted employee to read water meters
Extra Help – Includes $23,000 for brush removal

Water Purchases Chicago –

Includes water purchases that match the projected usage billed for 2011/12, 1.3B gallons at $2.01 per 1,000 gallons
Also includes water purchases for unbilled water amounting to 33% of the total billed gallons

2011/12 Budget
Expenditure and Other Uses Highlights

Cook County Radio Rental –

Rental of radio communications equipment by the Police Department provided by Cook County Homeland Security Department

Emergency 911 Center Contract Charges –

Includes an 8% increase over current year charges

Scavenger Services –

Includes an estimated 2% CPI increase per contractual terms

Payments to School and Park Districts –

Includes $180,000 for payments that were deferred from 2010/11
Includes increase of $187,991 from 2010/11 payment level for revenue sharing agreement for General Fund sales taxes
Includes $173,993 increase to School District and Park District for payments based on assessments of new property in Uptown TIF District

Spokesman –

Includes a reduction of $20,000 from 2010/11 expenditure levels, resulting in a reduction from 6 issues to 4 issues annually

Televising –

Includes $20,000 for contracted televising services

Tree Trimming –

Significantly decreased from previous year, 2011/12 budgeted amount is $325K, 2010/11 expenditure level is projected to be $610K

Capital Projects –

Library Roof $365K
Sidewalk Replacement reduced to $61,776
Eliminated capital projects in the original budget submission in order to balance the budget:

- City Hall Roof
- Fire Station Ramp
- Budget Software
- Reforestation

Community Groups –

Includes $61,776 for external community groups and $4,000 for Youth Commission

City of Park Ridge, Illinois

Base Expenditure Budget with New / Increased Programs - 3/14/11

Expenditure & Other Use Description	2011/12 Budget	Base	New / Change Program
Regular Salaries	**$17,664,303**		
Salaries Base		$17,414,071	
Increases - 3% Non Union (2% Library)			$250,232
Overtime	**$993,300**		
Administration		$9,400	
CPD		$1,000	
Finance		$2,000	
Fire		$360,900	
Muni Waste		$5,000	
Parking		$5,600	
Police		$307,800	
Public Works		$160,400	
Sewer		$25,000	
Vehicle Maintenance		$34,000	
Water		$82,200	
Medical, Dental, Unemployment	**$2,939,577**		
Medical / Dental Base		$2,660,197	
Medical / Dental 8% Increase			$216,000
Flex Account Management		$3,000	
Unemployment		$43,380	
Employee Insurance - Early Retirement		$17,000	
Police & Fire Pensions	**$3,878,306**		
Police Actuary Report		$2,002,567	
Fire Actuary Report		$1,875,739	
Workers Compensation	**$357,000**		
Claim filing and Management		$357,000	
All Other Personnel	**$256,540**		
Uniforms		$124,100	
PSEBA		$15,840	
Life Insurance		$5,600	
Extra Help		$36,000	$75,000
IMRF & Social Security	**$1,988,318**		
IMRF		$1,270,950	
Social Security		$717,368	
Water Purchases Chicago	**$3,500,000**		
Base Water Purchase		$2,613,000	
Water Purchase - Unbilled		$887,000	

City of Park Ridge, Illinois

Base Expenditure Budget with New / Increased Programs - 3/1/11

Expenditure Description	2011/12 Budget	Base	New / Change Program
Contractual Services	**$10,609,538**		
All Other		$198,650	
Andres Medical Billing Fees		$60,000	
Arcade Lease		$26,000	
Audit Fees		$48,000	
Bank & Credit Card Fees		$55,000	
Building Maintenance		$267,000	
Car Dealer Revenue Sharing		$400,000	
Ceridian Payroll Services		$60,000	
Clean Lift Station		$45,000	
Cleaning Services		$60,000	
Community Groups		$61,776	$4,000
Cook County Radio Rental		$0	$16,800
CPD Consultants		$20,000	
Data Processing		$36,200	
Des Plaines Levee Sharing		$0	$55,000
Elevator Inspections		$15,000	
Elevator Maintenance		$30,000	
Emergency 911 ANI/ALI Fees		$31,600	
Emergency 911 Center Base		$1,132,690	
Emergency 911 Center 8% Increase		$0	$101,704
Everbridge Communication System		$24,000	
Fire Suppression Plan / Civil Reviews		$37,000	
Gas and Gas Light Maintenance		$37,000	
GIS Consulting Services		$108,000	
HVAC Services		$25,000	
Insurance Claims - Self Insured Funded		$180,000	
Insurance Claims - Self Insured Funded, vehicles		$40,000	
Insurance Premiums Liab., Excess Work Comp., Property., Crime, Bonds, Admin Fees		$302,600	
IT Cisco Smartnet Support		$12,900	
IT Ghost Imaging Software Support		$12,000	
IT Programming		$22,000	
IT UPS Back Up Maint.		$4,000	
IT Virtual Servers		$9,000	
Landscaping Services		$45,000	
Landscaping Services Vacant Property		$15,000	
Legal - Adjudication		$25,000	
Legal - All Other		$65,000	
Legal - KTL		$360,000	
Library Building Maintenance		$106,900	
Library Data Processing		$96,900	
Library Equipment Rental		$25,500	
Library Insurance		$20,700	
Library Internet		$5,000	

City of Park Ridge, Illinois

Base Expenditure Budget with New / Increased Programs - 3/1/11

Expenditure Description	2011/12 Budget	Base	New / Change Program
Library Postage		$19,200	
Library Printing		$11,500	
Library Programs		$25,100	
Library Public Relations		$32,400	
Library Telecommunications		$21,600	
Medical Exams		$20,000	
Membership Dues		$27,500	
Microfilming		$27,000	
MUNIS Support		$60,000	
NPDES Permit		$21,000	
O'Hare		$0	
Parking Fund Citation Fees		$20,000	
Parking Garage Maintenance		$35,000	
Parking General Contractual		$50,000	
Parking Fund Property Taxes Leased Lot		$15,000	
Permit System Maintenance		$70,000	
Police Radio Reband		$0	$5,000
Postal Charges		$73,600	
Property Rental - Parking Fund		$52,000	
Recruiting and Testing		$25,000	
Red Light Citation Fees		$60,000	
Refuse Disposal		$97,059	
Refuse Disposal Increase from Current		$0	$52,941
Scavenger Base		$2,979,176	
Scavenger Increase		$0	$125,880
School District Deferrals TIF Fund		$0	$180,000
School District Revenue Share Genl Fund		$349,711	$187,991
School District, Park District Revenue Sharing TIF Fund		$393,313	$173,993
Spokesman		$60,000	($20,000)
Squad Repair		$10,500	
Striping		$35,000	
Telecommunications		$155,300	
Televising		$0	$20,000
Traffic Control Maintenance Contracts		$120,000	
Traffic Control Repair/Replace		$40,000	
Training - Administration		$21,800	
Training - CPD		$8,300	
Training - Finance		$5,000	
Training - Fire		$33,000	
Training - Police		$37,400	
Training - Public Works		$4,200	
Training - Water Fund		$2,500	
Training Vehicle Maintenance		$1,100	
Tree Trimming		$585,000	($259,946)
True Green Chemlawn Treatment		$15,000	
Vehicle Repairs		$98,000	

City of Park Ridge, Illinois

Base Expenditure Budget with New / Increased Programs - 3/1/11

Expenditure Description	2011/12 Budget	Base	New / Change Program
Water Fund Surveys and Testing		$19,500	
Water General Contractual		$82,000	
Water Utility Billing Services		$22,000	
Commodities	**$2,717,000**		
Snow Removal Supplies		$245,000	$55,000
Electricity		$364,416	$19,484
Natural Gas		$32,105	$27,465
Fuel		$275,000	$25,000
Parking Meters		$4,000	
Water Meters		$45,000	$15,000
Library Materials		$574,600	
Street Maintenance Materials		$104,000	
Sewer Repair Materials		$77,520	$12,480
IT Parts		$20,000	
Traffic Signal Materials		$20,000	
Fire Cleaning & Office Supplies		$15,000	
Water Main Repair Materials		$145,000	
Advanced Life Support & First Aid Supplies		$50,000	
Library Office Supplies and Furnishing		$81,800	
Police Forms, Office Supplies, Equipment		$53,200	
Fire Hydrants		$25,000	
Fire Hydrant Parts and Materials		$10,000	
Building Maint. Materials		$48,000	
Finance Forms and Supplies		$13,000	
Landscaping Materials		$25,000	
All Other Material		$184,930	
Tires		$25,000	
Auto Repair Parts		$125,000	
Capital	**$3,597,776**		
Sewer Rehab (Grant Funded)		$475,000	
Sewer Lining			$310,000
Sidewalk Replacement		$61,776	
City Hall Roof			$0
Reforestation		$0	
Street Rehab		$1,000,000	
Uptown Streetscape			$400,000
Water Main Replacement		$560,000	
Budget Software Purchase & Implementation		$0	
Communication Interface for Fire Dept		$30,000	
Fire St. 35 - Replace Front Ramp		$0	

City of Park Ridge, Illinois

Base Expenditure Budget with New / Increased Programs - 3/1/11

Expenditure Description	2011/12 Budget	Base	New / Change Program	
FH Mobile Software for Fire Inspections (Grant Funded)			$50,000	
Fire Video Conferencing Equipment (Grant Funded)			$130,000	
Library Roof			$365,000	
Water South Pump Station Roof		30,000		
Tech and Equip Fund Contr.		186,000		
Debt Service	**$3,568,713**			
Transfer In for 2004A		$1,194,519		
Transfer In for 2004B		$885,566		
Transfer In for 2005A		$321,113		
Transfer In for 2006A		$523,500		
Transfer In for 2006B		$579,815		
Muni Waste Monthly Fixed Costs		$64,200		
Transfers	**$5,380,281**			
Subsidize emergency telephone fund		$693,200	$119,368	
Overhead costs shared with Water Fund		$800,000		
IMRF contributions from proprietary funds		$37,000		
IMRF contributions from proprietary funds		$158,000		
IMRF contributions from proprietary funds		$68,200		
Debt service transfer Water Fund		$885,566		
Debt Service transfer TIF Fund		$2,618,947		
	$57,450,652	$54,737,260	$2,713,392	$57,450,652

City of Park Ridge, Illinois

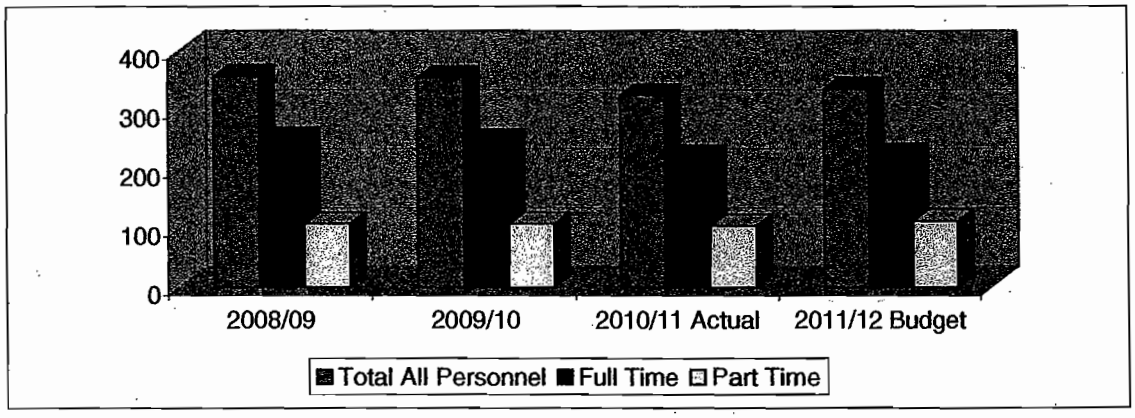
Interfund Transfers

Fund #	Fund	2010/11 In	2010/11 Out	2011/12 In	2011/12 Out	Reason for Transfer
220	E 911 Fund	$693,200		$812,568		Subsidize emergency telephone fund
100	General Fund		($693,200)		($812,568)	Subsidize emergency telephone fund
100	General Fund	$800,000		$800,000		Overhead costs shared with Water Fund
502	Water Fund		($800,000)		($800,000)	Overhead costs shared with Water Fund
100	General Fund	$153,560		$0		Transfer excess funds from debt service acct
302*	1998 Debt Service Fund		($153,560)		$0	Transfer excess funds from debt service acct
201	Library Fund	$100,000		$0		Transfer Income Tax to Library
100	General Fund		($100,000)		$0	Transfer Income Tax to Library
206	IMRF Fund	$259,900		$263,200		IMRF contributions from proprietary funds
501	Parking Fund		($37,400)		($37,000)	IMRF contributions from proprietary funds
502	Water Fund		($157,300)		($158,000)	IMRF contributions from proprietary funds
503	Sewer Fund		($65,200)		($68,200)	IMRF contributions from proprietary funds
304	2004B Debt Service Fund	$885,600		$885,566		Debt service transfer
502	Water Fund		($885,600)		($885,566)	Debt service transfer
305	2004A Debt Service Fund	$1,474,628		$1,194,519		Debt service transfer
306	2005A Debt Service Fund	$321,113		$321,113		Debt service transfer
307	2006A Debt Service Fund	$523,500		$523,500		Debt service transfer
308	2006B Debt Service Fund	$579,815		$579,815		Debt service transfer
204	Uptown TIF Fund		($2,899,056)		($2,618,947)	Debt service transfer
		$5,791,316	($5,791,316)	$5,380,281	($5,380,281)	

*2010/11 budget was not prepared for Fund 302 - 1998 Debt Service

Headcount and Overtime

City of Park Ridge
Headcount Totals



	2008/09	2009/10	2010/11 Actual	2011/12 Budget
Administration	**12**	**11**	**8**	**8**
Full Time	12	11	8	8
Part Time	0	0	0	0
Community Preservation & Development (1)	**15**	**14**	**11**	**12**
Full Time	15	14	11	12
Part Time	0	0	0	0
Finance Department	**13**	**12**	**10**	**10**
Full Time	11	11	10	10
Part Time	2	1	0	0
Fire Department	**53**	**53**	**50**	**51**
Full Time (2)	53	52	49	50
Part Time	0	1	1	1
Police Department	**109**	**109**	**101**	**106**
Full Time (3)	73	73	65	66
Part Time (4)	36	36	36	40
Public Works Department	**55**	**55**	**47**	**51**
Full Time	54	54	45	45
Part Time (5)	1	1	2	6
Library	**101**	**101**	**98**	**98**
Full Time	33	33	33	33
Part Time	68	68	65	65
Total All Personnel	**358**	**355**	**325**	**336**
Full Time	**251**	**248**	**221**	**224**
Part Time	**107**	**107**	**104**	**112**

(1) CPD 2011/12 budget includes a new position - Permit Inspections & Licensing Asst.
(2) Fire Department 2011/12 budget includes filling 1 open position
(3) Police Full Time 2011/12 budget includes filling 1 Patrol Officer
(4) Police Part Time 2011/12 budget includes 3 Crossing Guards and 1 Police Info Tech
(5) Public Works Part Time 2011/12 budget is seasonal help for Hydrant Flushing and Snow Plowing

2010/11 Actual Headcount includes 2 employees on workers compensation who remain on Park Ridge payroll for 1 year at 100% of their wages

City of Park Ridge, Illinois

2011/12 Budgeted Overtime as a Percent of Straight Time

Dept Description	2011/12 Budget	Overtime as a Percent of Straight Time
LEGISLATIVE	900.00	2.69%
CITY ADMINISTRATION	8,500.00	2.10%
FINANCE ADMINISTRATION	2,000.00	0.36%
POLICE ADMINISTRATION	4,000.00	0.66%
INVESTIGATIONS	75,000.00	8.63%
COMMUNICATIONS	1,000.00	0.41%
PATROL	224,800.00	6.59%
CRIME PREVENTION	3,000.00	3.83%
FIRE ADMINISTRATION	900.00	0.30%
FIRE PREVENTION	12,000.00	10.90%
EMERGENCY RESPONSE	350,000.00	9.28%
PUBLIC WORKS ADMIN	3,000.00	1.08%
ENGINEERING	5,000.00	1.90%
TRAFFIC CONTROL	1,400.00	2.66%
SNOW & STORM CONTROL	87,000.00	45.84%
STREET MAINTENANCE	31,000.00	6.86%
SIDEWALK MAINTENANCE	1,200.00	2.68%
ALLEY MAINTENANCE	500.00	2.18%
PARKING	5,600.00	3.47%
SEWER LINE & DRAINAGE	25,000.00	8.78%
SOLID WASTE DISPOSAL	5,000.00	11.16%
WATER ADMINISTRATION	5,000.00	3.22%
WATER SUPPLY & TREATMT	25,000.00	23.52%
FIRE HYDRANT SERVICES	3,300.00	7.38%
WATER MAIN SERVICES	45,000.00	17.26%
WATER METER SERVICES	3,900.00	5.23%
CITY BUILDINGS MAINT	14,000.00	8.93%
FORESTRY	500.00	0.74%
GROUNDS MAINTENANCE	16,800.00	6.70%
BUILDING CODE ENFORCE	1,000.00	0.34%
ENV HEALTH - NEIGHBORHD	0.00	0.00%
VEHICLE MAINTENANCE	34,000.00	7.95%
	995,300.00	5.64%

Administration

ADMINISTRATIVE SERVICES DEPARTMENT

MISSION STATEMENT

The overall mission of the Administrative Services Department is to interpret and define the needs of the community, to establish policies to meet those needs and to provide supportive services to administer those policies. The missions of the programs within the Administrative Services Department are as follows:

Legislative: The City Council serves as the legislative and policy making body of the City; it takes the leadership role in interpreting the wishes of the community and providing for the general welfare of the community through programs, services and activities.

City Administration: To plan, coordinate, staff and direct municipal activities to accomplish the City-wide goals of the Mayor and City Council.

Legal Counsel: To provide legal counsel to the Mayor and City Council, City Manager and all City departments relating to their official duties; to prosecute and defend all lawsuits on behalf of the City; and to provide services for the City's Adjudication process.

Records Control: To keep a complete and accurate record of City Council proceedings, maintain official city files, conduct voter registration, absentee balloting, act as early voting site, issue annual liquor licenses, and to service all resident and governmental agency requests pertaining to the same.

Human Resources: To hire well qualified employees and to establish policies and procedures that encourage employees to maximize their contributions to the achievement of City objectives.

Information Services: To provide effective, accurate and comprehensive communications between the citizens and the City, including elected officials and staff. Information shall be provided in multiple forms and shall include City policies, procedures, programs, issues and progress.

Information Technology: To coordinate the implementation and operation of the city wide technology systems, to manage and administer City WAN (Wide Area Network) and provide training and support for those systems.

Economic Development: To promote economic development within the business community by encouraging business retention, business attraction which should result in an increased property and sales tax revenue, lower unemployment rates, and a stable economic base.

Community Preservation and Development: To preserve and develop the physical and economic environment of the City, so as to enhance its character as an attractive, well planned, and high quality residential community.

ADMINISTRATIVE SERVICES DEPARTMENT

OVERALL ACCOMPLISHMENTS AND OBJECTIVES

GENERAL SUMMARY

GOAL – Provide leadership that serves the needs of the community.

20010/11 Accomplishments:

- Provided support for the Mayor and City Council.
- Continued to monitor the Uptown and Dempster TIF Districts.
- Worked with Mayors Advisory Board to fill Board & Commission vacancies
- Completed Plan for Higgins Rd. Corridor.
- Worked to restructure city departments and continue to provide core services.
- Approved first Historic Landmark Designation for the Pickwick Theater under the City's new Historic Preservation Ordinance.

2011/12 Objectives:

- Provide support for the Mayor and City Council.
- Conduct new aldermen orientation for incoming elected officials.
- Continue to work towards implementation of the Strategic Plan.

GOAL – Provide leadership that enhances city operations and promotes the accomplishment of citywide goals.

20010/11 Accomplishments:

- Received and monitored grants for EECBG Energy Grant, DCEO Sewer Grant, and ITEP Grant.
- Conducted monthly department head planning sessions to plan, provide information and to answer questions.
- Processed 38 annual liquor licenses and updated liquor ordinance.
- Continued implementation and enhancement of Administrative Adjudication Hearing Process
- Hired new Fire Chief and Finance Director.
- Issued approximately 55 Special Events Permits and 431 Solicitors Permits.

2011/12 Objectives:

- Facilitate input from city employees on improvements to the organization and provide regular opportunities for communication and for providing information.
- Work with City Council on setting clear direction for the organization.
- Continue to work to move organization forward with limited resources using innovation, collaboration and intergovernmental cooperation.
- Continue to seek grants and monitor existing grants.

GOAL – Augment record keeping procedures of City Council proceedings and official documents.

2010/11 Accomplishments:

- Served residents through voter registration, early voting and absentee voting. Early voting co-coordinated with County Clerk at no expense to City.
- Maintained City Code of Ordinances, agenda and minutes on the city's web site.
- Respond to resident inquiries in a resourceful manner
- Hosted a six day Sister Cities visit from England.

2011/12 Objectives:

- Provide high quality voter education and services
- Maintain official City files and index for easy retrieval.
- Respond to resident inquiries and to customer service request via City's website.
- Serve as FOIA Officer and respond to FOIA requests.
- Monitor Open Meeting Act requirements.

GOAL – Human Resources – To Enhance Employee Experience.

2010/11 Accomplishments:

- Successfully negotiated a 2-year union contract with the ICOPS and FOP. Successfully negotiated concessions with IAFF and FOP to offset contractual wage adjustments.
- Coordinated the recruitment and hiring process for a Finance Director and Fire Chief.
- Coordinated the process to develop new two-year promotional lists for the positions of Police Sergeant, Fire Lieutenant and Fire Battalion Chief.

2011/12 Objectives:

- Coordinate customer service training citywide to provide the best service level possible to internal and external customers.
- Open negotiations with IUOE, IAFF and ICOPS for successor contracts. Negotiate first contract with Police Sergeants.

GOAL – Information Services - To provide effective, accurate and comprehensive communications between elected officials, citizens, the business community, news media and city staff. Information sharing should be external and internal and provided in multiple forms.

2010/11 Accomplishments:

- Communicated with City Council, staff, businesses and residents regarding current issues of concern
- Produced six issues of the Spokesman in new format and a special history issue/insert.
- Handled intergovernmental projects, including the Clinical Government class.
- Worked to upgrade and development of a more user-friendly City website and improved Intranet.

2011/12 Objectives:

- Communicate with City Council, staff, businesses and residents regarding current issues of concern.
- Produce six issues of the Spokesman.
- Encourage use of newly developed website with added features including state of the art citizen request component.

GOAL – Information Technology - Maintain high level of internal/external customer service.

2010/11 Accomplishments:

- Worked with CP&D on the further improvements to the Business License system to increase collections.
- Finalized securing File Servers and technology infrastructure at the two Fire Stations.
- Brought live the new City's web site including the City's video channel and Customer Service system. Began basic broadcast of slides the WOW PEG Channel.
- Developed the process to generate a Business Directory on the City's website including mapping to promote local businesses.
- Renegotiated and reduced the City cell phone contracts resulting in a savings of approximately $1,200 per month.
- Began the process of migrating the aging City landline phone infrastructure to a new carrier to reduce the costs and develop a plan to upgrade the system without a large capital expenditure.

2011/12 Objectives:

- Continue to expand the capabilities of the City website and Intranet and direct and support the City website team.
- Promote and expand the Citizen Request system as a means of communicating with the City and improving customer service.
- Work with Police and Fire to promote and expand the use of the Everbridge notification system.
- Finalize the Business Directory module on the website and the necessary programming enhancements to the Business License System.
- Work with the Finance Department on implementation of a Budgeting System and on upgrading the HR/Payroll system.
- Work with the Finance Department on completing an online payment system to increase compliance and collections.
- Now that the City has a new phone carrier, begin the analysis and reduction of landlines for cost savings and develop an effective low cost upgrade plan.

GOAL – Economic Development -

2010/11 Accomplishments:

- Worked with state and federal officials in locating new funding sources and grants.
- Met monthly with Development Review Committee to improve communication with departments and the community.
- Coordinated implementation of a Shop Park Ridge E-mail and Social Media Marketing Campaign to attract shoppers, diners, and visitors to the City.
- Received ITEP Grant for streetscape enhancements in Uptown.
- Continued to monitor and assist with Target Area 2 (leasing of retail space and overseeing redevelopment agreement requirements).
- Created a Commercial Filming/Taping Policy.

2011/12 Objectives

- Begin implementation specific to the Higgins Corridor.
- Determine strategy for redevelopment of Target Area 4.
- Continue pursuing transportation funding resources through IDOT and FHA
- Design streetscape for Uptown Area in conjunction with ITEP Grant.

GOAL for Planning - Preserve and enhance the character of the City through the administration of the Comprehensive Plan, preparation of planning studies, evaluation of development proposals, and enhancement of the business environment.

2010/11 Accomplishments:

- Advised the Planning and Zoning Commission, Appearance Commission and City Council on various development proposals in the community.
- Completed several amendments to the Zoning Ordinance.
- Managed the Façade Improvement Program.
- Prepared and completed the Higgins Road Corridor Plan, an amendment to the Comprehensive Plan.
- Began implementation of the City's historic preservation ordinance.
- Advised the Historic Preservation Commission on the City's first historic landmark designation.

2011/12 Objectives:

- Continue advising the Planning and Zoning Commission, Appearance Commission and City Council on various development proposals in the community.
- Continue with the implementation of Uptown redevelopment, including streetscape improvements, in accordance with the Strategic Plan.
- Assist with proposed amendments to the Zoning Ordinance.
- Begin implementation of the Higgins Road Corridor Plan, in accordance with the Strategic Plan.
- Continue implementation of the City's historic preservation ordinance and continue to advise the Historic Preservation Commission.
- Review planning application fees.

GOAL for Zoning - Ensure compliance with the Zoning Ordinance, in order to control the use of land and maintain community development standards, as well as continue to administer the property transfer program.

2010/11 Accomplishments:

- Advised the Zoning Board of Appeals regarding variance proposals in the community.
- Assisted with amendments to the Zoning Ordinance.
- Maintained the business sign inventory.
- Processed property transfers within 5 business days.

2011/12 Objectives:

- Continue advising the Zoning Board of Appeals on variance proposals in the community.
- Continue assisting with amendments to the Zoning Ordinance.
- Continue maintaining the business sign inventory.
- Continue processing property transfers within 5 business days.
- Review zoning application fees.

GOAL for Building - Ensure compliance with the Building Code, in order to maintain quality construction and to improve property values.

2010/11 Accomplishments:

- Provided high quality training opportunities for building inspectors.
- Continued to update informational forms and guides for construction projects.
- Processed over 3,000 building permits in a timely manner with decreased staffing.
- Reviewed building permit fees.
- Reviewed residential land grade ordinance and proposed changes.
- Reviewed building code.

2011/12 Objectives:

- Continue providing high quality training opportunities for building inspectors.
- Consider additional amendments to the Building Code.
- Continue making improvements to the Certificate of Occupancy process for all new businesses.
- Update informational forms and guides for construction projects based on changes to City codes.
- Improve standards for the building plan review and inspection processes.

- Continue implementing the new digital archiving system.

GOAL for Environmental Health – Maintain the quality of residential neighborhoods through enforcement of the property maintenance and health codes and assure that businesses are sanitary, safe, and properly maintained.

2010/11 Accomplishments:

- Modified restaurant and special event inspection procedures were conducted in a timely, efficient and cooperative manner with local businesses.
- Conducted workshops and outreach efforts to educate the public regarding restaurant inspection procedures, and health and property maintenance issues.
- Provided information binders on health procedures and regulations to all new restaurants.
- Developed a courtesy inspection program for new restaurants.
- Improved business license program by replacing stickers with paper licenses.
- Participated in the Community Medicine Intern Program with Resurrection Family Practice Center.
- Managed the monthly recycling program for expired medicines, medicinal needles and compact fluorescent lights.
- Reviewed the business license fees.

2011/12 Objectives:

- Continue conducting workshops and outreach efforts to educate the public regarding inspection procedures.
- Continue providing information binders on health procedures and regulations to all new restaurants.
- Continue providing the courtesy inspection program for new restaurants.
- Continue improving the business license program.
- Participate in the Community Medicine training course at Resurrection Family Practice Center.
- Continue managing the monthly recycling program for expired medicines, medicinal needles and compact fluorescent lights.
- Review licensing and inspection fees.

Administrative Services Department
Ongoing Programs

Legislative

- Hold City Council meetings on the first and third Monday and Committee of the Whole meetings on the second and fourth Monday of each month to determine City policies and enact ordinances.
- Discuss policy decisions in depth at regularly scheduled meetings.
- Establish basic objectives for the City and evaluate accomplishments.
- Appropriate and adopt the City's annual budget.

City Administration

- Supply the City Council with relevant data needed to make policy decisions.
- Assure that necessary follow up of Council policies is provided.
- Provide direction to the operating departments so that their activities are in harmony with the expectations of the City Council and residents.
- Encourage innovative approaches in management of departmental activities, and seek to reduce costs of services by improving productivity.
- Respond to input from individuals and groups in such a manner as to develop and maintain cooperative relationships between the City organization and the community.
- Encourage continuous change, promote teamwork, and provide quality service.

Legal

- Represent the City in all legal matters including litigation.
- Advise the Mayor, City Council, City Manager, department heads and police officers on actions that could involve legal questions.
- Prosecute cases for the City in traffic court and City adjudication.
- Provide special counsel when needed to assist the City Attorney on cases of specialized law such as labor relations and condemnation.

Records Control

- Record and transcribe minutes of all City Council proceedings.
- Microfilm records for permanent retention and maintain off-site storage for security.
- Maintain official City files of ordinances, deeds and agreements, etc. accurately indexed for retrieval.
- Register voters and coordinate in conjunction with County Clerks Office: absentee balloting services and early voting in City Hall for convenience of residents.
- Provide voter education.
- Update Ordinance Books with all new Ordinances and Resolutions.
- Update the Municipal Code.
- Research restoration of historic minute books. This project began in 1989 with Book I (1873); planned restoration through Book XIX. Now complete through XIII.
- Prepare all proclamations and resolutions bestowed by Mayor and City Council.
- Conduct tours and information sessions for Scout Troops and other visitors, international and local.
- Continue direction of Sister Cities Commission and all related activities.
- Printing of City Council and resident information.
- Maintain variety of City recognition materials for Public Relations purposes.
- Review and issue solicitors permits, filming permits, raffle licenses, and Tag Day applications.

Human Resources

- Monitor group health coverage and plan design. Communicate and educate employees regarding benefit plans.
- Evaluate and enhance performance evaluation system and compensation programs for non-union employees, focusing on internal and external equity considerations.
- Maintain employee manual and supervisors' operating guidelines.
- Provide professional development opportunities for employees through ongoing training efforts.

Economic Development

- Act as the City's liaison to the Chamber of Commerce, Chicago Metropolitan Area Planning Organization (CMAP), Lambda Alpha, and South Park Association.
- Maintain an up-to-date database of available space in Park Ridge and plot retail/restaurant locations on website.
- Continue to lead Retail Community and Co-op Advertising and Events.
- Monitor new Commercial developments and market development opportunities.
- Partner with the Chamber of Commerce on a Shop Park Ridge e-mail/Social Media Marketing Campaign.

Information Services

- Produce six issues of the Spokesman.
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- Continuously improve and update the City Web site, offering government information 24/7.
- Provide timely information for citizens in multiple forms, such as town meetings, open houses, the Listening Post, publications, and the Internet including e-mail news subscriptions and customer service requests.
- Promote internal communications through support of a City Intranet.

Information Technology

- Continue to enhance the City's web site to make it more interactive.
- Promote and expand the website customer service system and use it as a means to streamline and improve city services.
- Manage and administer city technology infrastructure.
- Oversee the maintenance and security of technology systems.
- Provide computer training for employees.
- Monitor the service and performance of the computer systems.
- Maintain the city network hardware and software and evaluate and implement new technology, where appropriate.
- Oversee compliance with the city's computer policy and procedures.

Planning

- Coordinate management of Geographic Information Systems.
- Continue with the implementation of the Uptown Plan, including streetscape improvements.
- Collect, analyze and disseminate demographic and related data regarding the City.
- Provide staff review of subdivisions, zoning map and text amendments, special uses, planned developments and site plan reviews.
- Provide staff support to Planning and Zoning Commission and Appearance Commission.
- Conduct plan reviews for building permits.

Zoning

- Provide staff support to Zoning Board of Appeals.
- Issues zoning certificates and inspects properties for zoning compliance.
- Administer property transfer program.
- Correct violations of Zoning Ordinance.
- Manage the sign inventory program.

Building

- Review and issue building permits.
- Inspect construction projects for Building Code compliance.
- Enforcement of Building Code violations.
- Inspect all elevators in the City.
- Coordinate fire suppression reviews.
- Provide staff support to the Electrical Commission.

Environmental Health

- Residential and business environmental health code enforcement, property maintenance code enforcement, and environmental health maintenance activities including:
    - Control of pests, such as mosquitoes, flies, rodents, birds, raccoons, opossums, and skunks.
    - Inspection of sewage disposal systems.
    - Consultation on radon, asbestos, lead and other environmental concerns.
    - Code enforcement related to noise, animals, weeds, litter, refuse and other nuisances.
    - Inspection of spas and public swimming pools.
- Systematic inspection of food establishments, day care centers, massage establishments, laundries, barber shops, beauty salons for enforcement of federal, state and local regulations.
- Follow-up of complaints pertaining to environmental health and nuisance matters.
- Management of the City's Business License Program.

Performance Measurements

Mission: Provide leadership that serves the needs of the community and enhances city operations.

	2007/08	2008/09	2009/10	2010/11	2011/12 est.
Administrative Adjudication*:					
Number of Cases Prosecuted	891	974	900*	924	924
Liquor Licenses:					
Number of Violations	3	0	0	1	
Number of Licenses Applied For	35	37	39	39	39
Number of Licenses Issued	35	37	39	39	39
Revenue Collected for Licenses	$68,825	$68,100	$74,000	$74,000	$77,900
Revenue Collected for Fines	$3,000	$0	$0	$1,500	
Voter Registration:					
Number of Registered Voters	25,300	26,085	25,702	25,028	25,050
Number of Early Ballots	1,500	5,345	1,500	3,246	2,000
Percent of Eligible Voters Registered	90%	90%	90%	90%	90%
City's Website^					
Number of Hits/Visits	6,766,575	7,584,565	150,000^	10, 486, 904	18,000,000
Customer Service Requests				360^^	480
Percent of Requests that are Responded to in 48 Hours	Over 90%	Over 90%	Over 97%	Over 97%	Over 98%
Information Technology Workorders					
Number of requests for assistance in 12 months	1300	1200	1200	1300^^^	1500
Percent of requests completed in 48 hours	94%	94%	95%	95%	96%

* Administrative Adjudication –Added overweight truck violations to program in 2006/07.
** During 2007/08, all legal expenses for adjudication were added into these expenses, not just the cost of the actual hearings as previously calculated.
***During 2009/10, the City started requiring unpaid parking tickets to go through the adjudication process. This caused an increase in the number of cases and revenue. For FY 2009/10, without the extra parking tickets, the number of cases would have been 900, the value of fines of $154,000 and revenue over expenses of $115,000.

^ Method of calculation changed mid-year; not representative of actual hits/visits
^^ New City website went live 05/04/2010 so estimated based on seven full months of tracking.
^^^ IT Workorders – numbers trending up due to increased IT responsibilities (web site, phone systems) and aging infrastructure

Output Measures (Calendar Year):	2007	2008	2009	2010	2011 est.
Planning:					
Special Uses	3	3	2	4	3
Text Amendments	1	3	5	5	4
Map Amendments	1	2	1	3	2
Site Plan Reviews		6	1	3	6
Master Sign Plan Reviews		5	6	3	6
Planned Developments (Applications Made)	1	0	0	1	2
Subdivisions		10	1	0	2
Zoning:					
Variances	14	31	24	16	25
Real Estate Transfers	1,117	987	858	870	800
Building::					
Building Permits Issued	2,574	2,484	2,576	3,150	2,500
Building Permit Inspections	9,764	9,398	9,046	10,000	9,000
Environmental Health:					
Property Maintenance Inspections	577	578	770	700	770
All Divisions:					
Number of Inspections	11,649	11,105	11,073	9,285	9,250
Effectiveness Measures:					
Amount of Time to Process Permits (avg. # days)	5	5	5	7	7
% of complaints responded to within 24 hours	95%	95%	95%	95%	95%

City of Park Ridge, Illinois

Source of Expenditure Legislative
100-1011-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$33,023	$33,060	$34,100	$33,440	$380	1.15%
Overtime	$728	$1,087	$700	$900	($187)	-17.24%
Medical, Dental, Unemployment	$3,139	$3,476	$3,400	$1,853	($1,623)	-46.69%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$21,501	$23,959	$28,500	$26,500	$2,541	10.61%
Commodities	$1,798	$972	$3,000	$2,000	$1,028	105.76%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$60,189	$62,555	$69,700	$64,693	$2,139	

Northwest Municipal Conference Dues - $18K, Illinois Municipal League $2K, Postage $2K, Misc. Other 4.5K
Office Supplies - $2K

City of Park Ridge, Illinois

Source of Expenditure Administrative Services
100-1021-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$524,181	$445,126	$443,000	$405,150	($39,976)	-8.98%
Overtime	$6,690	$6,494	$8,000	$8,500	$2,006	30.88%
Medical, Dental, Unemployment	$56,794	$73,445	$77,600	$32,776	($40,669)	-55.37%
Workers Compensation	$1,100	$0	$1,200	$1,000	$1,000	#DIV/0!
All Other Personnel	$0	$0	$500	$0	$0	#DIV/0!
Contractual Services	$93,402	$118,000	$146,500	$98,500	($19,500)	-16.53%
Commodities	$9,979	$8,012	$10,700	$9,500	$1,488	18.57%
Capital Items	$5,600	$0	$5,600	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$1,170,200	$793,200	$793,200	$812,568	$19,368	0.024417549
Total Expenditures	$1,867,946	$1,444,278	$1,486,300	$1,367,994	($76,284)	

Postage for Spokesman - $10K, Author Spokesman - $16K
Proofreading, Printing, Graphics for Spokesman - $11.5K

Telecommunications - $30K, Postage - $12K, Misc. $7K
Office Supplies - $8.5K
Training Seminars - $4K, Memberships $4K
City Website - $5.5K

City of Park Ridge, Illinois

Source of Expenditure CPD Department
100-401X, 402X, 403X, 405X, 406X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$864,312	$783,296	$742,200	$793,100	$9,804	1.25%
Overtime	$581	$0	$1,500	$1,000	$1,000	#DIV/0!
Medical, Dental, Unemployment	$146,631	$148,930	$162,000	$155,401	$6,471	4.34%
Workers Compensation	$3,785	$4,614	$4,700	$5,000	$386	8.37%
All Other Personnel	$619	$4,000	$6,000	$3,000	($1,000)	-25.00%
Contractual Services	$281,320	$211,877	$304,800	$290,700	$78,823	37.20%
Commodities	$13,156	$11,032	$15,800	$13,300	$2,268	20.56%
Capital Items	$10,800	$0	$10,800	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$1,321,204	$1,163,749	$1,247,800	$1,261,501	$97,752	

Office Machine Maint. - $2K, Consulting Servies - $20K, Legal Notices - $1.5K
GIS Services - $108K, Telecommunications - $18K, Training - $7.5K, Postage - $6.5K, Arcade Lease - $26K
Permit System Maintenance - $21K, Elevator Inspections - $15K, Archiving - $12K
Sidwell Maps, Office Supplies, Forms - $13K, Memberships - $4K, Fire Suppression/Civil Eng. Plan Reviews - $37K
Landscaping Services Vacant Properties - $15K

City of Park Ridge, Illinois

Source of Expenditure Legal Counsel
100-1022-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$0	$0	$0	$0	$0	#DIV/0!
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$0	$0	$0	$0	$0	#DIV/0!
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$451,577	$449,284	$360,500	$450,000	$716	0.16%
Commodities	$0	$0	$0	$0	$0	#DIV/0!
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$451,577	$449,284	$360,500	$450,000	$716	

David Eterno - $11K, Clark Baird Smith - $15K, KTL - $360K, Sandler - $11K, Handler - $11K, Other - $50K

City of Park Ridge, Illinois

Source of Expenditure Human Resources
100-1024-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$90,195	$89,849	$89,800	$92,550	$2,701	3.01%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$56,930	28,107	$11,200	$35,413	$7,306	25.99%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$37,642	$47,000	$58,000	$60,300	$13,300	28.30%
Commodities	$4,084	$3,756	$7,300	$5,000	$1,244	33.12%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$188,851	$168,712	$166,300	$193,263	$24,551	

Doyle (Medical Insurance Consultant) - $3K, Health Screenings - $8K, Police & Fire Testing - $20K
Training - $20K, Recruiting Ad Postings - $8K

City of Park Ridge, Illinois

Source of Expenditure Economic Development
100-1027-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$128,556	$20,000	$0	$0	($20,000)	-100.00%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$10,246	$0	$0	$0	$0	#DIV/0!
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$290,365	$749,711	$753,400	$944,302	$194,591	25.96%
Commodities	$301	$0	$0	$0	$0	#DIV/0!
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$429,468	$769,711	$753,400	$944,302	$174,591	

Marketing - $6.5K
Dempster Development Sales Tax Share - $400K
School District 64 - $537.7K

City of Park Ridge, Illinois

Source of Expenditure Information Technology
100-1025-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$249,378	248,422	$248,400	$255,900	$7,478	3.01%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$31,389	34,109	$33,600	$44,192	$10,083	29.56%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$138	$0	$1,500	$500	$500	#DIV/0!
Contractual Services	$131,547	$135,000	$155,600	$145,600	$10,600	7.85%
Commodities	$17,302	$20,645	$20,000	$20,000	($645)	-3.12%
Capital Items	$136,633	$0	$84,300	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$566,387	$438,177	$543,400	$466,192	$28,015	

Telecommunications - $18K, Training - $4K, Website Maintenance - $4K
Programming - Permits Plus; Analyze Canopy and Fire House (pay as used) - $22K
Virtual Servers 3 Yr Agreement - $9K, UPS Annual Maint. - $4K
Disaster Recovery Services - 3.6K, CISCO Smartnet Support - $12.9K, Secure FTP -$2K
Ghost imaging, backup software and antivirus - $12K, Desktop Support - $2K
Work order software annual maintenance we renewed f 09 for $3,200 until 2012. - $3.2K
Police Records & CP&D - $1.5K, SPECOPS - $2K
Hardware Purchases - $20K

City of Park Ridge, Illinois

Source of Expenditure Community Support Program
100-1041-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$4,668	4,650	$5,100	$4,800	$150	3.23%
Concerts	$30,000	$0	$26,400	$0	$0	#DIV/0!
Youth Services	$38,639	$106	$33,000	$4,000	$3,894	3672.16%
Senior Services	$115,500	$68,640	$101,600	$61,776	($6,864)	-10.00%
Historical Services	$10,000	$0	$8,800	$0	$0	#DIV/0!
Cultural Arts	$18,612	$0	$20,200	$0	$0	#DIV/0!
Commodities	$0		$0	$0	$0	#DIV/0!
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$217,419	$73,396	$195,100	$70,576	($2,820)	

Youth Commission - $4,000
Center of Concern - $49,500
Home Delivered Meals - $6,336
Maine Center for Mental Health - $5,940

City of Park Ridge, Illinois

Source of Expenditure Noise Abatement Program
100-1042-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$0	$0	$0	$0	$0	#DIV/0!
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$0	$0	$0	$0	$0	#DIV/0!
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$0	$744	$165,000	$0	($744)	-100.00%
Commodities	$350,000	$0	$0	$0	$0	#DIV/0!
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$350,000	$744	$165,000	$0	($744)	

NO FUNDING IN 2011/12

City of Park Ridge, Illinois

Source of Expenditure Transportation Program
100-1044-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$5,614	5,505	$5,500	$5,500	($5)	-0.09%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$1,121	$1,086	$1,100	$1,541	$455	41.90%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$12,395	$0	$0	$0	$0	#DIV/0!
Commodities	$0	$0	$0	$0	$0	#DIV/0!
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$19,130	$6,591	$6,600	$7,041	$450	

NO FUNDING IN 2011/12

City of Park Ridge, Illinois

Administration Departments

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
100	1011	LEGISLATIVE	910000	Regular Salaries	34,100.00	33,440.00
100	1011	LEGISLATIVE	915200	Overtime	700.00	900.00
100	1011	LEGISLATIVE	921000	Employee Insurance	3,400.00	1,853.00
100	1011	LEGISLATIVE	943700	Training	3,500.00	2,500.00
100	1011	LEGISLATIVE	947400	Dues	22,000.00	23,000.00
100	1011	LEGISLATIVE	948500	General Contractual	3,000.00	1,000.00
100	1011	LEGISLATIVE	952000	Materials	3,000.00	2,000.00
					69,700.00	**64,693.00**
100	1021	CITY ADMINISTRATION	910000	Regular Salaries	443,000.00	405,150.00
100	1021	CITY ADMINISTRATION	915000	Extra Help	500.00	0.00
100	1021	CITY ADMINISTRATION	915200	Overtime	8,000.00	8,500.00
100	1021	CITY ADMINISTRATION	921000	Employee Insurance	77,600.00	32,776.00
100	1021	CITY ADMINISTRATION	921099	Workers Comp	1,200.00	1,000.00
100	1021	CITY ADMINISTRATION	940100	Telecommunications	39,400.00	26,000.00
100	1021	CITY ADMINISTRATION	943700	Training	8,500.00	9,000.00
100	1021	CITY ADMINISTRATION	947200	Postal Charges	27,500.00	27,500.00
100	1021	CITY ADMINISTRATION	947300	Printing	0.00	1,000.00
100	1021	CITY ADMINISTRATION	947500	Legal Notices	4,000.00	3,000.00
100	1021	CITY ADMINISTRATION	948500	General Contractual	67,100.00	32,000.00
100	1021	CITY ADMINISTRATION	952000	Materials	10,700.00	9,500.00
100	1021	CITY ADMINISTRATION	990400	Motor Equip	1,600.00	0.00
100	1021	CITY ADMINISTRATION	990800	Computer Equip	4,000.00	0.00
100			831100	Transfer Out	793,200.00	812,568.00
					1,486,300.00	**1,367,994.00**
100	4011	CPD ADMINISTRATION	910000	Regular Salaries	742,200.00	793,100.00
100	4011	CPD ADMINISTRATION	915000	Extra Help	6,000.00	3,000.00
100	4031	CPD ADMINISTRATION	915200	Overtime	1,500.00	1,000.00
100	4011	CPD ADMINISTRATION	921000	Employee Insurance	162,000.00	155,401.00
100	4011	CPD ADMINISTRATION	921099	Workers Comp	4,700.00	5,000.00
100	4011	CPD ADMINISTRATION	940100	Telecommunications	17,000.00	18,000.00
100	4012	CPD ADMINISTRATION	941100	Consulting	10,000.00	20,000.00
100	4031	CPD ADMINISTRATION	942400	Microfilming	12,000.00	12,000.00
100	4031	CPD ADMINISTRATION	943700	Training	8,300.00	8,300.00
100	4012	CPD ADMINISTRATION	947400	Dues	3,000.00	2,500.00
100	4051	CPD ADMINISTRATION	948100	Pest Control	3,000.00	3,000.00
100	4022	CPD ADMINISTRATION	948500	General Contractual	251,500.00	226,900.00
100	4022	CPD ADMINISTRATION	952000	Materials	15,800.00	13,300.00
100	4022	CPD ADMINISTRATION	990400	Motor Equip	7,300.00	0.00
100	4012	CPD ADMINISTRATION	990800	Computer Equip	3,500.00	0.00
					1,247,800.00	**1,261,501.00**
100	1022	LEGAL COUNSEL	942500	Special Counsel	265,000.00	360,000.00
100	1022	LEGAL COUNSEL	942501	Special Counsel	25,000.00	25,000.00
100	1022	LEGAL COUNSEL	942502	Special Counsel	60,000.00	65,000.00
100	1022	LEGAL COUNSEL	948500	General Contractual	10,500.00	0.00
					360,500.00	**450,000.00**

City of Park Ridge, Illinois

Administration Departments

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
100	1024	HUMAN RESOURCES	910000	Regular Salaries	89,800.00	92,550.00
100	1024	HUMAN RESOURCES	921000	Employee Insurance	11,200.00	18,413.00
100	1024	HUMAN RESOURCES	921010	Emp Ins Early Retirement	0.00	17,000.00
100	1024	HUMAN RESOURCES	940100	Telecommunications	1,200.00	1,200.00
100	1024	HUMAN RESOURCES	942700	Medical Exam	20,000.00	20,000.00
100	1024	HUMAN RESOURCES	943100	Recruit and Test	20,000.00	25,000.00
100	1024	HUMAN RESOURCES	943700	Training	2,100.00	2,100.00
100	1024	HUMAN RESOURCES	943701	Training	4,000.00	4,000.00
100	1024	HUMAN RESOURCES	948500	General Contractual	10,700.00	8,000.00
100	1024	HUMAN RESOURCES	952000	Materials	7,300.00	5,000.00
					166,300.00	**193,263.00**
100	1025	INFORMATION TECHNOLOGY	910000	Regular Salaries	248,400.00	255,900.00
100	1025	INFORMATION TECHNOLOGY	915000	Extra Help	1,500.00	500.00
100	1025	INFORMATION TECHNOLOGY	921000	Employee Insurance	33,600.00	44,192.00
100	1025	INFORMATION TECHNOLOGY	940100	Telecommunications	11,400.00	11,400.00
100	1025	INFORMATION TECHNOLOGY	943700	Training	4,200.00	4,200.00
100	1025	INFORMATION TECHNOLOGY	948500	General Contractual	140,000.00	130,000.00
100	1025	INFORMATION TECHNOLOGY	952000	Materials	20,000.00	20,000.00
100	1025	INFORMATION TECHNOLOGY	990400	Motor Equip	300.00	0.00
100	1025	INFORMATION TECHNOLOGY	990800	Computer Equip	84,000.00	0.00
					543,400.00	**466,192.00**
100	1027	ECONOMIC DEVELOPMENT	910000	Regular Salaries	0.00	0.00
100	1027	ECONOMIC DEVELOPMENT	947200	Postal Charges	100.00	100.00
100	1027	ECONOMIC DEVELOPMENT	947400	Dues	2,000.00	2,000.00
100	1027	ECONOMIC DEVELOPMENT	948500	General Contractual	746,800.00	937,702.00
100	1027	ECONOMIC DEVELOPMENT	948504	Marketing Promotion	4,500.00	4,500.00
					753,400.00	**944,302.00**
100	1041	COMMUNITY SUPPORT	910000	Regular Salaries	5,100.00	4,800.00
100	1041	COMMUNITY SUPPORT	946100	Concerts	26,400.00	0.00
100	1041	COMMUNITY SUPPORT	948600	Youth Services	33,000.00	4,000.00
100	1041	COMMUNITY SUPPORT	948700	Senior Services	101,600.00	61,776.00
100	1041	COMMUNITY SUPPORT	948800	Historical Services	8,800.00	0.00
100	1041	COMMUNITY SUPPORT	948801	Cultural Arts	20,200.00	0.00
					195,100.00	**70,576.00**
100	1042	NOISE ABATEMENT	948500	General Contractual	165,000.00	0.00
					165,000.00	**0.00**
100	1044	TRANSPORTATION	910000	Regular Salaries	5,500.00	5,500.00
100	1044	TRANSPORTATION	921000	Employee Insurance	1,100.00	1,541.00
					6,600.00	**7,041.00**

Finance

FINANCE DEPARTMENT

MISSION STATEMENT

The overall mission of the Finance Department is to provide financial support to the City Council, the City Manager and all Citywide Departments. The Finance Department will provide timely, accurate and useful financial information that will assist the City Council and Department heads in making sound financial decisions on behalf of the residents of Park Ridge. The Finance Department will follow generally accepted accounting principles to account for the City's financial transactions. We will provide direction and guidance on matters related to the finances of the City of Park Ridge.

Additionally, as a customer service center serving the residents of the Park Ridge Water and Sewer systems, we will strive to provide outstanding customer service in a courteous, professional and responsible manner. We will generate accurate timely billing data.

We will establish and monitor internal controls, procurement policies and City wide financial reporting standards. We will prepare an annual budget to be reviewed and adopted by the City Council and we will facilitate the preparation of the Comprehensive Annual Financial Report (CAFR).

FINANCE DEPARTMENT

OVERALL ACCOMPLISHMENTS AND OBJECTIVES

GENERAL SUMMARY

GOAL – Improve services for external customers.

2010/11 Accomplishments:

- Managed vehicle license sales, implemented fee increase, handled customer service with less staff
- Delivered 1099's to vendors on time

2011/12 Objectives:

- Deliver accurate, timely water and sewer bills to customers
- Manage an efficient, customer friendly vehicle license purchasing process
- Manage and track cultural arts sticker purchase program
- Review additional methods for accepting customer payments (on-line, E-Receiver, etc.)

GOAL – Improve city and/or departmental operations.

2010/11 Accomplishments:

- Obtained the best possible audit opinion that you can obtain. Received Certificate of Achievement for prior year's audit.
- Processed approximately 1,300 purchase orders and 6,000 non purchase-order payments
- Earned a Certificate of Achievement for the budget. This is the 16th year the City has received this recognition. For the past eight years, four of the city's budgets received special recognition

2011/12 Objectives:

- Provide monthly financial status reports to the City Council and Department heads that are comprehensive and easy to understand
- Re-establish Finance Department as oversight authority for procurement process
- Review use of credit cards, identify means of making purchases online
- Using lessons learned, establish budgeting process for 2012/13 budgeting cycle, with buy in from City Management and City Council by September 2011
- Learn and prepare for a GASB Statement that will be effective for the year ended April 30, 2011:
  GASB Statement No. 51, *Accounting and Financial Reporting for Intangible Assets.*
  GASB Statement No. 52, *Land and Other Real Estate Held as Investments by Endowments.*
  GASB Statement No. 53, *Accounting and Financial Reporting for Derivative Investments.*

FINANCE DEPARTMENT

OVERALL ACCOMPLISHMENTS AND OBJECTIVES

GENERAL SUMMARY

GOAL – Increase revenues and/or reduce expenses.

2010/11 Accomplishments:

- Prepared tax levy. Reconciliations and abatements were made for series 2004, series 2005A, and series 2006A and 2006B. Prepared tax levies for 17 alley special service areas.
- Monitored city investments and cash flow shortages.
- Used joint procurement contracts wherever possible to obtain office supplies, electronic goods, computer equipment, police cars, etc. This produces not only savings on the cost of the item, but also savings of the time and expense of obtaining bids and quotes.
- Managed city's general liability claims and issued semi-annual reports to City Council.

2011/12 Objectives:

- Monitor all City expenditures to ensure we are following internal policy and bidding out contracts to achieve cost savings
- Establish a plan to collect outstanding fees and fines dating back to pre-2008
- Work with Public Works Department to read water meters suspect of bad reads provided by residents
- Review allocations and transfers between funds to determine if current fixed allocations are accurate
- Review the TIF Fund debt structure and revenue sharing contracts

GOAL – Improve services for internal customers.

2010/11 Accomplishments:

- Issued all employee W2s by January 14th, two weeks before the deadline

2011/12 Objectives:

- Act as a service organization to all internal departments
- Regularly communicate financial status to Department heads
- Make suggestions on process/financial enhancements and improvements to internal departments
- Obtain payroll and financial reports for Finance personnel that improve the efficiency of Finance tasks
- Have regularly scheduled Finance Staff meetings
- Review the timekeeping process performed by each Department, streamline the process across all City Departments
- Establish fund balance criteria for each fund using GFOA best practices
- Establish specific balanced budget definition using GFOA best practices

Performance Measurements

	2006/07	2007/08	2008/09	2009/10	2010/11 est.
Output Measures:					
No. of Water Bills Issued	74,570	74,500	74,525	74,575	74,585
No. of Vehicle Licenses Issued	31,800	31,800	31,800	28,250	28,250
No. of Invoices Paid	8,581	8,134	7,849	7,400	7,100
No. Purchase Orders Processed	2,396	2,398	2,265	2,185	2,185
No. of Misc. Invoices Billed	1,500	1,347	1,114	3,300	3,400
Efficiency Measures:					
Total Spent on City GL, Prop, & Auto Insurance	$630,600	$502,400	$648,400	$742,400	$723,100
No. Misc. Invoices Sent to Collect.	30	20	36	80	40
No. of Bid Openings	14	10	22	24	17

City of Park Ridge, Illinois

Source of Expenditure Finance Department
100-103X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$641,950	$452,740	$530,400	$559,800	$107,060	23.65%
Overtime	$2,416	$2,225	$1,700	$2,000	($225)	-10.13%
Medical, Dental, Unemployment	$115,243	$119,128	$123,100	$146,366	$27,238	22.86%
Workers Compensation	$1,081	$0	$1,100	$5,000	$5,000	#DIV/0!
All Other Personnel	$191	$2,000	$2,000	$2,000	$0	0.00%
Contractual Services	$847,449	$749,136	$739,300	$879,100	$129,964	17.35%
Commodities	$21,062	$20,644	$21,200	$22,000	$1,356	6.57%
Capital Items	$300	$0	$300	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$1,629,692	$1,345,873	$1,419,100	$1,616,266	$270,393	

Telecommunications - $8K, Postage - $14K, Auditor - $48K, Ambulance Billing - $60K, Payroll Services - $60K
MUNIS Maintenance & Support - $60K, Vehicle/Pet License Application & Mailing - $13K
HELP Annual Fee - $55K, Insurance Consultant Fee - $5.5K, Liability & Workers Comp Premiums - $240K
Self Insured Claims - $180K, Bank Service Fees - $55K
Unemployment Claims - $40K, Citation Fees - $60K
Copier Supplies, Office Supplies, License Supplies - $22K

City of Park Ridge, Illinois

Finance Department

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
100	1031	FINANCE ADMINISTRATION	910000	Regular Salaries	530,400.00	559,800.00
100	1032	FINANCE ADMINISTRATION	915000	Extra Help	2,000.00	2,000.00
100	1031	FINANCE ADMINISTRATION	915200	Overtime	1,700.00	2,000.00
100	1031	FINANCE ADMINISTRATION	921000	Employee Insurance	123,100.00	146,366.00
100	1031	FINANCE ADMINISTRATION	921099	Workers Comp	1,100.00	5,000.00
100	1031	FINANCE ADMINISTRATION	940100	Telecommunications	6,300.00	8,000.00
100	1031	FINANCE ADMINISTRATION	940800	Insurance	473,500.00	482,600.00
100	1031	FINANCE ADMINISTRATION	941600	Audit Fees	48,000.00	48,000.00
100	1033	FINANCE ADMINISTRATION	941701	Citation Fees	12,000.00	60,000.00
100	1032	FINANCE ADMINISTRATION	942400	Microfilming	2,200.00	15,000.00
100	1031	FINANCE ADMINISTRATION	943700	Training	5,900.00	5,000.00
100	1033	FINANCE ADMINISTRATION	947200	Postal Charges	15,000.00	14,000.00
100	1031	FINANCE ADMINISTRATION	947800	Bank Service charge	40,000.00	52,500.00
100	1031	FINANCE ADMINISTRATION	947900	Bank Trust Fees	2,500.00	2,500.00
100	1031	FINANCE ADMINISTRATION	948500	General Contractual	133,900.00	191,500.00
100	1033	FINANCE ADMINISTRATION	952000	Materials	12,200.00	13,000.00
100	1033	FINANCE ADMINISTRATION	953000	License Supplies	9,000.00	9,000.00
100	1031	FINANCE ADMINISTRATION	990400	Motor Equip	300.00	0.00
					1,419,100.00	**1,616,266.00**

Police

POLICE MISSION STATEMENT

The Park Ridge Police Department is dedicated to providing excellent police service through positive community partnerships and collaborations with our citizens in order to reduce crime, create a safe environment, build trust, and enhance the quality of life in our community. In pursuit of this mission we endorse the following values: Honor, Integrity, Personal Accountability, and Professionalism.

Emergency 911: To provide for continuous emergency 9-1-1 police and fire computer aided dispatching; to constantly monitor all radio transmissions; to provide medical, pre-arrival instructions in life threatening situations; and to record pertinent computerized incident information.

Police Administration and Support: To assist in the planning and management of the primary program areas of Communications, Crime Prevention, Investigation, Patrol, Youth and Social Services; managing parking and animal control efforts; providing accurate record keeping; collecting and analyzing crime data; coordinating training programs; and ensuring accredited status is maintained.

Investigation: To conduct follow-up and department initiated criminal investigations; to investigate incidents of vice activities and illicit drug and alcohol use and sales. To investigate, control and reduce juvenile related criminal and status offenses; assist juveniles and adults in adapting and relating to community, school, and family issues; to provide interaction in the high school environment through the School Resource Officer program.

Communications: To provide an emergency back-up location for the Emergency Communications Center. To provide emergency contacts for call out of off-duty personnel for all City services; manage 24-hour/7 days a week police reception desk to act as an information source for citizen inquiries regarding all City services.

Patrol: To provide immediate response and professional service to the community for emergencies and other matters of concern; to deter crime, reduce and investigate traffic crashes and obtain compliance with State Laws and City Ordinances through education, enforcement, and prevention; and participate in problem solving through community policing techniques.

Crime Prevention: To recognize and evaluate crime opportunities in the community; to initiate police action and enlist citizen/community involvement to reduce or eliminate those risks. To educate the public on safety issues and crime prevention techniques.

POLICE DEPARTMENT

OVERALL ACCOMPLISHMENTS AND OBJECTIVES

GENERAL SUMMARY

GOAL #1 – Improve the Level of Professionalism of the Department

Accomplishments 10-11:

- Established a revised mission/value statement.
- Completed the ILEAP process.
- Examined and implemented a system for the review of citizen complaints.
- Developed a leadership-training program for Commanders.
- Completed a revision of protocol for radio communications.
- Implemented changes from the organizational assessment.

Objectives 11-12:

- Implement the new mission/value statement.
- Develop leadership-training program for Lieutenants and Sergeants.
- Create updated job descriptions for Commanders and Lieutenants.
- Implement an enhanced inspectional process.
- Fully implement the administrative tracking database.
- Restructure the Investigations Unit to improve accountability and efficiency.

GOAL #2 – Maintain a Comprehensive Traffic Safety Initiative

Accomplishments 10-11:

- Monitored the effectiveness of the traffic camera program.
- Conducted a Roadside Safety Check Program with Des Plaines Police Department.
- Applied for the Traffic Safety Challenge.
- Instituted the Neighborhood Safety Zone Sign Program.
- Continued participation in IDOT traffic grants.

Objectives 11-12:

- Establish BASSET program and deliver it to the business community.
- Enhance ability to monitor/assess traffic problems through improved technology.
- Conduct an experiment with the Flag Crosswalk concept.
- Continue to pursue traffic safety grant funding.

POLICE DEPARTMENT

OVERALL ACCOMPLISHMENTS AND OBJECTIVES

GENERAL SUMMARY

GOAL #3 – Enhance Our Community Policing and Partnership Building Efforts.

Accomplishments 10-11:

- Created a Department-wide community policy philosophy called P.A.C.T.
- Sponsored a Take-Back Program on prescription drugs with MCYAF.
- Initiated the Senior Breakfast Program.
- Established the Chief's Advisory Board.
- Developed partnership with the cab companies in order to add extra eyes & ears to the community.

Objectives 11-12:

- Participate in National Night Out.
- Conduct a Citizen's Police Academy re-training session.
- Assess the efficacy of the Parent Patrol Program.
- Conduct a community policing training program for representatives of the department, community and government.
- Investigate and develop a conflict resolution system.
- Fully implement the Chaplain Program.

Goal #4 – Innovation and Development for the Department

Accomplishments 10-11:

- Established a Wellness Program.
- Obtained new bikes for patrol.
- Enhanced security and accountability for the armory and property room.
- Continued to pursue support for renovations to the police facility.

Objectives 11-12:

- Investigate methods to improve tracking of officer performance.
- Follow through with the strategic plan for North Suburban Communications Center.
- Market the Text-a-Tip and Nixle programs.
- Implement the Cook County radio system.
- Become compliant with the FCC narrow banding mandate.
- Investigate and implement crime-reporting software.
- Complete work on department web page.

Police Budget Commentary:

The three main goals for the department are building the public trust, enhancing professionalism and team building.

The department continues to work towards building the community trust. During the year, a number of new programs and initiatives were designed with this important concept in mind. For instance, the Senior Breakfast, Parent Patrol and Chief's Advisory Board. In addition, the department continued to build on existing programs like the Citizen's Police Academy and Explorer Post.

In addition, there has been a strong emphasis on building teamwork within the department. To that end, the Commanders have worked with a consultant to improve their effectiveness and the entire command staff met with a team-building expert. The supervisory change in patrol, the team concept, is designed to enhance teamwork within the individual shifts.

Finally, the department continues to focus on ways to improve professionalism. Significant changes to the discipline policy were made in an effort to facilitate this goal. In addition, the department reviewed and improved the citizen complaint process. Another way the department is moving towards professionalism is by enlisting the help of an outside investigative body for serious complaints. In this way, the process will be viewed as unbiased and the results will be more widely accepted.

Police Ongoing Programs

Emergency 911

Emergency Communications is charged with the responsibility of receiving calls for police fire and emergency medical services through the 911 system, radio, alarm circuitry and other telephone lines. Communications personnel dispatch the necessary equipment and manpower to handle emergencies for the incorporated areas of Park Ridge, Des Plaines, Niles and Morton Grove. When callers dial 911 to report an emergency, the system provides the life and property saving features of Automatic Number Identification (ANI) and Automatic Location Identification (ALI) and Selective Routing (SR.). With ANI, ALI and SR, information concerning the caller's location, phone number and other essential facts are instantaneously displayed on a screen when the call is received in the Communications Center, assuring an emergency response even if the caller is unable to communicate his location or problem. Emergency Communications personnel utilize 22 separate emergency and non-emergency radio frequencies, linking the Police and Fire Departments with each other, surrounding communities and area wide mutual support in the event of major disasters. The system also links the Center with both state and federal agencies such as Cook County Sheriff, Illinois State Police and the Federal Bureau of Investigation.

Police Administration

- Police Records Section: Records Management System provides records system maintenance and reporting, statistics, subpoena response, state and federal reporting mandates, management reports and crime analysis.
- Property Custody/Court Liaison: Evidence storage and retrieval system, number of citations, traffic, criminal court and administrative adjudication hearing liaison.
- Agency Accreditation: Maintain State Accreditation with Illinois Law Enforcement Accreditation program (ILEAP).

Support Services

- Investigation of all criminal incidents.
- Youth and Social Services Program.
- Criminal intelligence information dissemination.
- Crime analysis and Crime Alert Bulletins.
- Liquor license and tobacco ordinance enforcement/inspection.
- Covert vice/narcotics enforcement.
- In-service training for domestic violence investigations.
- Community presentations regarding fraud, identity theft and computer crimes.
- Liaison with high schools and the Illinois Department of Children and Family Services.
- Peer jury program to provide an alternative to the formal juvenile justice system.

Communications

- Operate 24-hour information desk providing assistance to citizens and contact information for all city services.
- Provide billing for residential and business alarm service.
- Fax/TDD point.
- Maintain mobile computer and police radio systems.
- Act as central contact point for other city departments to disseminate information and provide needed support.
- Contract with Cook County Sheriff for Radio Communication Services.

Patrol

- Problem solving policing (community policing).
- Directed and random patrol.
- Selective traffic enforcement.
- Emergency response.
- Evidence Technician Program.
- Major Crash Unit.
- Field Training Program
- Facilities and equipment inspection and maintenance
- Fleet vehicle maintenance.
- Training: recruit, firearm, defensive tactics, use of force.
- Collection and preservation of evidence.
- Department Safety Initiative.
- Traffic Section

Crime Prevention

- Train Citizens Patrol to provide better understanding of police work and enhance performance of services.
- Child Identification event held at the Community Center.
- Four personnel serve as liaison to the Explorer Post 911.
- Conduct home and business security surveys for City residents and businesses.
- Participate in the Illinois Crime Prevention Association
- Serve as liaison to Healthy Community Partnership.
- "Are You OK?" computer based call-in system for senior citizens.
- Attend community and civic events to promote safety and provide crime prevention information.
- Conduct Citizens Police Academy (8 week program).
- Senior Breakfast Program
- Parent Patrol Program

Performance Measurements

Mission: **Provide a safe and secure community to live and work in. Build partnerships with the community. Provide the most professional service to all.**

Objectives: **Improve the level of professionalism of the department.**
Maintain a comprehensive traffic safety initiative.
Enhance our community policing and partnership building efforts.
Innovation and development for the department.

	2007/08	2008/09	2009/10	2010/11	2011/12 est.
Output Measures:					
Patrol & Community Service:					
Calls for Service	23,629	23,430	22,651	24,000	24,000
Traffic Citations Issued	8,617	6,004	6,506	8,000	8,000
Parking Citations Issued (Patrol, CSO, PEO)	7,178	8,190	9,988	8,407	8,000
Compliance/Local Ordinance Citations	2,336	2,799	1,858	2,000	1,800
Training Hours	3,587	3,682	5,559	5,819	5,800
Crime Prevention:					
Community Relations and Traffic Safety Programs Provided to Public (hours)	575*	600		460	550
Efficiency Measures:					
Average traffic citations issued per patrol and traffic officer	287	214	203	250	250
Average parking citations issued per officer (non-sworn and sworn)	199	240	238	175	175
Effectiveness Measures:					
Part I (homicide, sexual assault, aggravated battery & assault, burglary, theft, automobile theft, arson and robbery) crimes	580	678	577	550	550
Part II crimes	1,511	1,253	956	1,500	1,500
Ancillary Outcome Measures:					
Workers compensation injuries cal. yr)	6	4	3	10	
Workdays lost	216 days	0	16.5 hours	37 days	
Vehicular accidents	14	10	14	3	

City of Park Ridge, Illinois

Source of Expenditure Police All Departments
100-201X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$5,659,344	$5,349,426	$5,350,700	$5,301,472	($47,954)	-0.90%
Overtime	$332,188	$312,593	$307,800	$307,800	($4,793)	-1.53%
Medical, Dental, Unemployment	$755,892	$876,876	$869,300	$843,307	($33,569)	-3.83%
Workers Compensation	$65,031	$139,191	$41,100	$100,000	($39,191)	-28.16%
All Other Personnel	$54,199	$37,875	$61,300	$51,300	$13,425	35.45%
Police Pension	$1,704,784	$1,642,169	$1,843,200	$2,002,567	$360,398	21.95%
Contractual Services	$141,808	$157,284	$186,300	$207,100	$49,816	31.67%
Commodities	$44,333	$44,587	$67,300	$59,000	$14,413	32.33%
Capital Items	$112,200	$0	$112,200	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$8,869,779	$8,560,001	$8,839,200	$8,872,546	$312,545	

City of Park Ridge, Illinois

Source of Expenditure Police Administration
100-2011-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$557,926	645,531	$582,500	$606,850	($38,681)	-5.99%
Overtime	$0	$2,511	$4,000	$4,000	$1,489	59.31%
Medical, Dental, Unemployment	$72,732	215,116	$217,500	$106,640	($108,476)	-50.43%
Workers Compensation	$65,031	$139,191	$41,100	$100,000	($39,191)	-28.16%
All Other Personnel	$3,777	$1,000	$1,000	$1,000	$0	0.00%
Police Pension	$1,704,784	$1,642,169	$1,843,200	$2,002,567	$360,398	21.95%
Contractual Services	$58,414	$65,700	$74,700	$74,000	$8,300	12.63%
Commodities	$9,822	$13,567	$15,000	$15,000	$1,433	10.56%
Capital Items	$2,800	$0	$2,800	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$2,475,286	$2,724,785	$2,781,800	$2,910,057	$185,272	

Public Safety Training Academy - $14.2K
Telecommunications - $26K, Office Supplies, Forms, Other Materials - $15K
Membership Dues - $5K
General Contractual - $34.5K

City of Park Ridge, Illinois

Source of Expenditure Police Investigations
100-2012-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$912,978	901,201	$930,200	$868,900	($32,301)	-3.58%
Overtime	$90,214	$83,500	$75,000	$75,000	($8,500)	-10.18%
Medical, Dental, Unemployment	$121,520	127,312	$125,400	$141,323	$14,011	11.01%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$7,714	$6,500	$8,000	$8,000	$1,500	23.08%
Contractual Services	$15,275	$12,228	$12,500	$12,500	$272	2.22%
Commodities	$1,959	$1,358	$2,500	$2,500	$1,142	84.15%
Capital Items	$8,800	$0	$8,800	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$1,158,460	$1,132,099	$1,162,400	$1,108,223	($23,876)	

Leads Online, Major Case Assistance Team, Lexus Nexus - $10K, Training - $2K
Office Supplies - $2.5K

City of Park Ridge, Illinois

Source of Expenditure Police Communications
100-2013-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$254,494	221,383	$219,800	$243,530	$22,147	10.00%
Overtime	$1,629	$653	$1,000	$1,000	$347	53.11%
Medical, Dental, Unemployment	$47,084	34,109	$33,600	$13,970	($20,139)	-59.04%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$25,282	$33,000	$36,700	$58,200	$25,200	76.36%
Commodities	$934	$1,537	$1,200	$1,200	($337)	-21.93%
Capital Items	$4,500	$0	$4,500	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$333,923	$290,682	$296,800	$317,900	$27,218	

Central Management Services (Patrol Car Computers) - $15K, IWIN - $14.2K, T-1 Lines - $7K
Cook County Radio Rental - $16.8K, Reband Portable & Fixed Radio equipment to narrowband - $4K
Office Supplies - $1.2K

City of Park Ridge, Illinois

Source of Expenditure Police Patrol
100-2014-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$3,855,710	3,500,367	$3,537,300	$3,503,892	$3,525	0.10%
Overtime	$240,345	$224,800	$224,800	$224,800	$0	0.00%
Medical, Dental, Unemployment	$504,018	489,042	$481,600	$569,227	$80,185	16.40%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$41,958	$30,000	$52,000	$41,550	$11,550	38.50%
Contractual Services	$40,801	$45,000	$59,000	$59,000	$14,000	31.11%
Commodities	$25,742	$26,900	$43,300	$35,000	$8,100	30.11%
Capital Items	$96,100	$0	$96,100	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$4,804,674	$4,316,109	$4,494,100	$4,433,469	$117,360	

Memberships - $4K, Stray Animal Impound - $3K
Radio Repairs - $6K, Training - $20K, Squad Repair - $8K, Building Maint. - $8K
National Night Out Supplies - $5K, Office Supplies - $5K
Evidence Tech Supplies - $6K, Forms - $5K

City of Park Ridge, Illinois

Source of Expenditure Police Crime Prevention
100-2015-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$78,236	80,944	$80,900	$78,300	($2,644)	-3.27%
Overtime	$0	$1,129	$3,000	$3,000	$1,871	165.83%
Medical, Dental, Unemployment	$10,538	11,297	$11,200	$12,147	$850	7.52%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$750	$375	$300	$750	$375	100.00%
Contractual Services	$2,036	$1,356	$3,400	$3,400	$2,044	150.74%
Commodities	$5,876	$1,225	$5,300	$5,300	$4,075	332.65%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$97,436	$96,326	$104,100	$102,897	$6,571	

Uniforms - $750
Materials - Park Ridge Citizens Patrol, Crime Prevention, Citizens Police Academy, Youth Outreach - $5.3K
Citizens Patrol Dinner, Travel, Membership Dues - $3.4K

City of Park Ridge, Illinois

Police Department

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
100	2011	POLICE ADMINISTRATION	910000	Regular Salaries	582,500.00	606,850.00
100	2011	POLICE ADMINISTRATION	915200	Overtime	4,000.00	4,000.00
100	2011	POLICE ADMINISTRATION	921000	Employee Insurance	217,500.00	106,640.00
100	2011	POLICE ADMINISTRATION	921099	Workers Comp	41,100.00	100,000.00
100	2011	POLICE ADMINISTRATION	926000	Uniforms	1,000.00	1,000.00
100	2011	POLICE ADMINISTRATION	940100	Telecommunications	26,000.00	26,000.00
100	2011	POLICE ADMINISTRATION	943700	Training	14,200.00	14,200.00
100	2011	POLICE ADMINISTRATION	948500	General Contractual	34,500.00	33,800.00
100	2011	POLICE ADMINISTRATION	949100	Pension	1,843,200.00	2,002,567.00
100	2011	POLICE ADMINISTRATION	952000	Materials	15,000.00	15,000.00
100	2011	POLICE ADMINISTRATION	990400	Motor Equip	2,800.00	0.00
					2,781,800.00	**2,910,057.00**
100	2012	INVESTIGATIONS	910000	Regular Salaries	930,200.00	868,900.00
100	2012	INVESTIGATIONS	915200	Overtime	75,000.00	75,000.00
100	2012	INVESTIGATIONS	921000	Employee Insurance	125,400.00	141,323.00
100	2012	INVESTIGATIONS	926000	Uniforms	8,000.00	8,000.00
100	2012	INVESTIGATIONS	943700	Training	2,500.00	2,500.00
100	2012	INVESTIGATIONS	948500	General Contractual	10,000.00	10,000.00
100	2012	INVESTIGATIONS	949100	Pension	0.00	0.00
100	2012	INVESTIGATIONS	952000	Materials	2,500.00	2,500.00
100	2012	INVESTIGATIONS	990400	Motor Equip	8,800.00	0.00
					1,162,400.00	**1,108,223.00**
100	2013	COMMUNICATIONS	910000	Regular Salaries	219,800.00	243,530.00
100	2013	COMMUNICATIONS	915200	Overtime	1,000.00	1,000.00
100	2013	COMMUNICATIONS	921000	Employee Insurance	33,600.00	13,970.00
100	2013	COMMUNICATIONS	941700	Data Process	14,200.00	14,200.00
100	2013	COMMUNICATIONS	948500	General Contractual	22,500.00	44,000.00
100	2013	COMMUNICATIONS	952000	Materials	700.00	700.00
100	2013	COMMUNICATIONS	955500	Electricity	500.00	500.00
100	2013	COMMUNICATIONS	990800	Computer Equip	4,500.00	0.00
					296,800.00	**317,900.00**
100	2014	PATROL	910000	Regular Salaries	3,454,100.00	3,413,792.00
100	2014	PATROL	913000	Crossing Guards	83,200.00	90,100.00
100	2014	PATROL	915200	Overtime	224,800.00	224,800.00
100	2014	PATROL	921000	Employee Insurance	481,600.00	569,227.00
100	2014	PATROL	926000	Uniforms	52,000.00	41,550.00
100	2014	PATROL	942100	Bldg Maint	8,000.00	8,000.00
100	2014	PATROL	942300	Squad Emer Repair	8,000.00	8,000.00
100	2014	PATROL	943700	Training	20,000.00	20,000.00
100	2014	PATROL	948200	Stray Animal Impound	3,000.00	3,000.00
100	2014	PATROL	948500	General Contractual	20,000.00	20,000.00
100	2014	PATROL	949100	Pension	0.00	0.00
100	2014	PATROL	952000	Materials	43,300.00	35,000.00
100	2014	PATROL	990400	Motor Equip	56,500.00	0.00
100	2014	PATROL	990800	Computer Equip	39,600.00	0.00
					4,494,100.00	**4,433,469.00**
100	2015	CRIME PREVENTION	910000	Regular Salaries	80,900.00	78,300.00
100	2015	CRIME PREVENTION	915200	Overtime	3,000.00	3,000.00
100	2015	CRIME PREVENTION	921000	Employee Insurance	11,200.00	12,147.00
100	2015	CRIME PREVENTION	926000	Uniforms	300.00	750.00
100	2015	CRIME PREVENTION	943700	Training	700.00	700.00
100	2015	CRIME PREVENTION	948300	Mileage Compensation	1,800.00	1,800.00
100	2015	CRIME PREVENTION	948500	General Contractual	900.00	900.00
100	2015	CRIME PREVENTION	949100	Pension	0.00	0.00
100	2015	CRIME PREVENTION	952000	Materials	5,300.00	5,300.00
					104,100.00	**102,897.00**
					8,839,200.00	**8,872,546.00**

Fire

FIRE DEPARTMENT

MISSION STATEMENT

The Fire department's mission is to limit the loss of life and property through planning, prevention and response.

Fire Administration and Support: To oversee and support the program areas of Fire Prevention, Emergency Response, Special Services, and Emergency Preparedness (Disaster Management).

Fire Prevention: To reduce Life Safety hazards and property loss through a pro-active program encompassing building plan review, life safety code enforcement, building inspections, construction inspections, public education and community outreach programs.

Emergency Response: To provide rapid response to fire, rescue, emergency medical service, carbon monoxide alarms, vehicular accident, general service and other miscellaneous types of alarms.

Special Services: To provide rapid response to rescue, hazardous materials release and spill, below grade and confined space rescue, trench rescue, high angle rescue, water rescue, fire and arson investigations, general service and other miscellaneous types of alarms.

Emergency Preparedness: To maintain a state of readiness to respond to and mitigate situations that may

FIRE DEPARTMENT
OVERALL ACCOMPLISHMENTS AND OBJECTIVES

GENERAL SUMMARY

GOAL- ENHANCE EMPLOYEE CAREER DEVELOPMENT, TRAINING, KNOWLEDGE AND WELLNESS

2010/11 *ACCOMPLISHMENTS:*

- Designed and implemented a new Engineer Certification/Re-certification Program.
- Designed and implemented a new Truck Operator Certification/Re-certification Program.
- Conducted training with automatic aid companies from our neighboring communities.
- Command Staff completed Blue Card Incident Command Certification.
- Provided ACLS (Advanced Cardiac Life Support) training to all department paramedics.
- Precepted 3 SFHEMSS (St. Francis Hospital Emergency Medical Services System) paramedic students who successfully completed paramedic school and graduated on 9/16/10.
- Provided 150 flu shots to City employees and family members.

2011/12 *OBJECTIVES:*

- Design and implement an Officer and Acting Officer Development Programs, offering up to 18 hours of Fire Officer training.
- Certify additional personnel to the Office of the State Fire Marshal - Firefighter 3 level.
- Certify four company officers in Blue Card Incident Command (year of 1 of a 2-year program).
- Send company officers to Incident Commander "boot camp".
- Send acting officers to Company Officer "boot camp".
- Send eight line-personnel to driving program at International Academy of Professional Driving (at NIPSTA).
- Certify three line-personnel as peer fitness trainers.
- Certify six personnel as Hazardous Materials Incident Commanders (OSFM).
- Certify six personnel in Vehicle and Machinery - Operations level (OSFM).
- Certify six personnel in Vehicle and Machinery - Technician level (OSFM).
- Participate in MABAS Division three multi-company drills at NIPSTA.
- Special teams members will attend continuing education to comply with MABAS requirements.
- Provide PTLS (Pediatric Trauma Life Support) training to all department paramedics by 9/1/11.
- Seek to establish collaborative joint training programs with surrounding Mutual Aid Box Alarm System (MABAS) partners to reduce costs and increase training efficiency.

GOAL- IMPROVE/REHABILITATE PHYSICAL PLANTS, APPARATUS AND EQUIPMENT

2010/11 *ACCOMPLISHMENTS:*

- Updated apparatus floor lighting fixtures with lower demand electrical fixtures, reducing energy costs.
- Utilized preventative maintenance techniques on all apparatus and equipment to increase service life.
- Made improvements to one remaining bathroom facility at Station 35.
- Upgraded rear reflective material on the Truck, Squad, and Utility vehicle to have the proper reflective markings on the rear of vehicles per NFPA 1901.
- Installed hose restraint systems on all Fire apparatus per NFPA 1901.
- Setup preventative maintenance schedule for all of the departments Holmatro extrication equipment.
- Developed detailed specifications for a new fire engine utilizing a committee representing all stakeholders.
- Purchased Ford Escape to replace FPB vehicle.

2011/12 *OBJECTIVES:*

- Update all fire hydrant information in Firehouse software.
- Go out to bid for a new fire engine in May of 2011, and receive delivery within 300 days of order.
- Place new fire engine in service within 14 days of delivery including the thorough training of all shifts.
- Go out to bid for a new command vehicle.
- Place new command vehicle in service within 14 days of delivery.
- Implement a preventative maintenance program for existing facilities.

FIRE DEPARTMENT
OVERALL ACCOMPLISHMENTS AND OBJECTIVES

GENERAL SUMMARY

GOAL- IMPROVE OVERALL OPERATIONAL EFFICIENCY AND EFFECTIVENESS

2010/11 *ACCOMPLISHMENTS:*

- Submitted a complete re-write of the City's Emergency Operations Plan (EOP) to the Cook County Department of Homeland Security and Emergency Preparedness and received certification from Cook County in November 2010.
- Identified methods for streamlining the permit and fire inspection process.
- Reviewed the strategic plan for Fire and EMS services and implemented a resident survey to assist the Department in the revision of this document in 2011.
- Automated the fire prevention bureau inspection program through the use of new software.
- Implemented new Firehouse software feature to automatically populate auto/mutual aid equipment allowing for more accurate tracking of response times.

2011/12 *OBJECTIVES:*

- Pursue asset sharing programs with surrounding communities to reduce service cost to the City.
- Obtain ISO review and achieve classification upgrade.
- Pursue re-accreditation through the Commission on Fire Accreditation International (CFAI), and seek approval before the Commission in August 2011.
- Revise strategic plan for delivery of Fire and EMS services.
- Revise Standards of Cover document.
- Populate Firehouse software program with all past hydrant testing data, and have the system completely reflecting the current state of the water system by November 2011.
- Implement pre-plans into Firehouse software for use in the Command Vehicle and both front line engines by the end of the year.
- Implement IWIN dispatch software and hardware in all Fire response vehicles by September of 2011.
- Implement the Zoll Tablet PCR reporting program for computerized ambulance reporting by 5/1/11.

GOAL- EXPAND PUBLIC RELATIONS, COMMUNITY INVOLVEMENT AND PREPAREDNESS

2010/11 *ACCOMPLISHMENTS:*

- Developed and implemented a Community Emergency Response Team (CERT) activation plan utilizing the new mass notification system.
- Increased equipment and training opportunities available to the CERT responders.
- Utilized mass notification system to give Citizens more information regarding events taking place in their area.
- Re-established our Fire Prevention Week open house highlighting Fire Department and safety related topics.
- Participated in City's Winterfest celebration by conducting an open house at Fire Station #35.
- Partnered with Lutheran General Hospital to conduct the Children's Health Fair, held at Maine East High School.
- Worked with City Departments to increase public awareness of the different types of notification methods the City utilizes to disseminate information to citizens and encouraged registration (signup).
- Developed Emergency Notification Policy for the City.
- Revised the Fire Department website and integrated with the City of Park Ridge website.
- Established improved community outreach, with safety information available to the public in the lobby of City Hall.
- Started new public relations program with fire personnel reading to children at the Library on a monthly basis.

2011/12 *OBJECTIVES:*

- Re-establish the public education program in the schools.
- Increase the use of the Everbridge notification system by the City Departments by the Summer of 2011.
- Seek to establish a public-private partnership with Lutheran General Hospital to expand the presence of automated external defibrillators in the community.

Fire Budget Commentary

The Park Ridge Fire Department is a safe, efficient, fiscally viable, pro-active provider of the services for fire suppression, rescue, and emergency medical care. In addition, we offer comprehensive fire prevention services and many public education opportunities in order to keep our community safe. The Department's mission is to limit the loss of life and property, through planning, prevention, and response. The Department works in concert with other providers to further enhance service delivery throughout our response area.

Fire Department staff has made a commitment to provide a high level of service, while continuing to control and reduce costs wherever possible. The Department previously had eliminated the Fire Safety programs that we provide to the schools. We are now working to develop creative methods to provide fire safety education to school-aged children, in a cost effective manner. Several apparatus have exceeded their originally estimated useful life expectancies. We have increased our emphasis on preventative maintenance, and vehicle and station checks, in order to operate in the most efficient and safe manner possible. We continue to seek out alternative sources of funding, and were successful in obtaining a grant for firefighter training this last year.

Progress was made in a variety of program areas in 2010-11. In emergency preparedness, we completed a rewrite of the City's Emergency Operations Plan and had the plan certified by Cook County Homeland Security. In emergency response, we were able to provide advanced training to command staff in the area of incident command and all department paramedics in advanced cardiac life support. In terms of our assets, we were able to make upgrades to facilities and vehicles, the later being done in-house by Department personnel. We held a very successful and well-attended Fire Prevention Week open house, allowing us to bring many fire safety topics to the public.

Fire Ongoing Programs:

Fire Administration and Support

- Data management including CAD System maintenance, statistical reporting and analysis and attendance tracking of all members.
- Oversee on-going training of all firefighters following the guidelines of the Office of the State Fire Marshal and the National Fire Protection Association.
- Fire Stations and Administration Building improvements and maintenance.
- Specification and purchasing of all department equipment, apparatus, and supplies.
- Maintenance of a proactive Safety Committee to investigate accidents, review procedures and reports, and make recommendations to promote a safer working environment and lessen risk to the City.
- On-going review and revision of existing policies and procedures as well as the development of new ones.

Work closely with Human Resources to administer workers compensation, monitor and control costs.

Fire Prevention

- Conduct regular fire inspections to assure compliance with adopted fire codes and good fire and life safety practices.
- Coordinate with other city departments to review building plans and monitor construction to assure compliance with adopted fire codes and good fire and life safety practices.
- Work closely with state agencies, the Office of the State Fire Marshal, Department of Children and Family Services, and the State Superintendent of Schools, to assure compliance with state fire and life safety statutes.
- Work with business owners, property managers, and landlords to upgrade existing fire protection and life safety systems.
- Provide public education to the community through the following programs:
  School Program, CPR/First Aid Program, Fire Safety Lectures, Smoke Detectors for Seniors Program, Fire Extinguisher Classes, Fire Safety House, Child Car Seat Checks, Citizen's and Children's Fire Academy, Fire Department Open House, Health Fairs
- Reach out to the youth of the community through the Explorer Program

Provide home fire safety inspections

Emergency Response

- Provide rapid response to fire, rescue, emergency medical service, carbon monoxide alarms, vehicular accident, general service and other miscellaneous types of alarms.
- Develop and revise pre-incident plans on institutional, commercial, and public buildings.
- Perform annual flow testing of all City fire hydrants.
- Provide training to improve operational techniques and safety.
- Maintain two fully equipped staffed and one reserve (fully equipped and non-staffed) Advance Life Support Mobile Intensive Care Units for rapid response to calls for emergency medical, fire, rescue, and miscellaneous services.
- Continue participation in Emergency Medical Services system-wide Provider Based Quality Insurance program.
- Provide in-service continuing training in Advanced Life Support to all paramedics to maintain licensure.
- Provide in-service continuing training in Advanced First Aid and CPR to all non-paramedic Department personnel.

Provide in-service continuing training in Advanced First Aid, CPR and Automated External Defibrillator training to Police department personnel.

Special Services

- Maintain a Hazardous Materials Response Team to provide rapid response to hazardous materials releases and spills.
- Maintain a Technical Rescue Team to provide rapid response to below grade rescue, confined space rescue, trench rescue, high-angle rescue, and building collapse rescue.
- Maintain an Underwater Rescue and Recovery Team and Boat to provide rapid response to emergency situations involving water rescue.
- Maintain a team of certified Fire and Arson Investigators to determine cause and origin on all fires as required by State law.
- Maintain each team ready to receive and render aid through the mutual aid box alarm system.

*NOTE: The Hazardous Materials Team, Technical Rescue Team and Underwater Rescue and Recovery Team share a multi-purpose rescue vehicle to accommodate the unique and specialized needs of each team.

Emergency Preparedness

The Fire Department is the lead agency in disaster mitigation and must maintain a state of preparedness. The City must be ready to contend with natural disasters, pandemics, terrorism, technological and public health calamities. This program area provides for that readiness through the continuous updating and expansion of emergency plans, the training of personnel to aid in returning a situation to its pre-disaster condition and the formulation of aid agreements with other City departments, governmental agencies, contractors and private providers.

- Maintain readiness of personnel, plans, resources, tools, and equipment to assist in the remediation of a major disaster.
- Make improvements to and maintain the Emergency Operations Center (EOC) in the lower level at Station 36.
- Maintain the Public Emergency Warning System.
- Develop community resources (Citizens Emergency Response Team (CERT), Community Disaster Planning Committee (CDPC), Joint Community Response and Recovery Team (JCRRT), Collaborative Healthcare Urgency Group (CHUG), etc.) to assist recovery efforts.
- Integrate planning activities with outside government agencies (Cook County Department of Public Health, Cook County Sheriff's Emergency Management Agency) to develop plans for community medication dispensing sites.

Performance Measurements

Mission: Limit the loss of life and property through planning, prevention and response.

Objectives: The Park Ridge Fire Department will be a safe, efficient, fiscally prudent, pro-active provider of the emergency services for fire suppression, rescue, emergency medical care, fire prevention and code enforcement, emergency preparedness, and public education. The Department will work in concert with other providers to further enhance service delivery throughout our response area.

	2007/08	2008/09	2009/10	2010/11	2011/12 est.
Output Measures:					
Fire Administration:					
Alternative Funding Received (grants, etc)	$15,000	$159,520	$4,550	$15,147	
Fire Prevention:					
Public Education Staff Hours	775	891.5	582	550	750
Number of Residents Educated	4,250	4,200	1,250	2,550	3,500
Fire Prevention Bureau Inspections	1,530	1,511	1,587	1,400	1,400
Emergency Response:					
Total Responses	4,561	4,372	4,103	4,000	4,200
Emergency Medical Calls	2,582	2,581	2,432	2,450	2,500
Basic Life Support	1,196	1,154	972	950	1,000
Advanced Life Support	1,386	1,427	1,462	1,500	1,500
Fire and Non-Medical Responses	1,349	1,235	1,191	1,100	1,200
Mutual Aid and Automatic Aid Responses	630	556	480	450	500
Training Hours	6,350	4,400	6,400	8,000	6,000
Effectiveness Measures:					
Percent of emergency calls responded to in 6 minutes or less	90.4%	91.33%	>95.8%	>97%	>90%
Percent of fires confined to room(s) involved on arrival	73%	83%	>75%	>100%	>75%
Fire loss dollar value	$896,190	$2,662,250	$862,500	$737,200	
Percent of fires for which cause is determined	67.7%	75%	75%	55%	75%
Outcome Measures					
Percentage of patients surveyed who are very satisfied with the EMS service they received.	84%	90%	>85%	>87%	>85%
Ancillary Outcome Measures:					
Workers compensation injuries	8	7	7	3	<10
Workdays lost	8 days	59 days	38 days	<50 days	<10 days
Vehicular accidents	9	6	8		
Total overtime costs	$366,344	$383,400	$341,000	$425,000	$350,000

City of Park Ridge, Illinois

Source of Expenditure Fire All Departments
100-201X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$4,284,301	$4,128,698	$4,179,400	$4,177,125	$48,427	1.17%
Overtime	$305,338	$406,934	$363,000	$360,900	($46,034)	-11.31%
Medical, Dental, Unemployment	$547,670	$620,659	$624,000	$768,015	$147,356	23.74%
Workers Compensation	$91,629	$73,504	$81,100	$100,000	$26,496	36.05%
All Other Personnel	$53,199	$39,599	$65,700	$64,440	$24,841	62.73%
Fire Pension	$1,405,499	$1,632,850	$1,801,900	$1,919,814	$286,964	17.57%
Contractual Services	$142,181	$184,642	$145,300	$154,400	($30,242)	-16.38%
Commodities	$169,621	$53,711	$179,100	$66,000	$12,289	22.88%
Capital Items	$2,600	$0	$2,600	$210,000	$210,000	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$7,002,038	$7,140,597	$7,442,100	$7,820,694	$680,097	

City of Park Ridge, Illinois

Source of Expenditure Fire Administration
100-2021, 2024, 2025-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$288,510	$208,033	$286,600	$296,500	$88,467	42.53%
Overtime	$611	$664	$1,000	$900	$236	35.48%
Medical, Dental, Unemployment	$34,235	97,508	$108,800	$53,427	($44,081)	-45.21%
Workers Compensation	$91,629	$73,504	$81,100	$100,000	$26,496	36.05%
All Other Personnel	$16,802	$10,000	$18,100	$16,840	$6,840	68.40%
Fire Pension	$1,376,627	$1,592,091	$1,759,900	$1,875,739	$283,648	17.82%
Contractual Services	$80,346	$103,867	$93,100	$92,000	($11,867)	-11.42%
Commodities	$49,421	$53,711	$58,900	$66,000	$12,289	22.88%
Capital Items	$2,600	$0	$2,600	$210,000	$210,000	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$1,940,781	$2,139,378	$2,410,100	$2,711,406	$572,028	

Natural Gas - $14K
Telecommunications - $21K, Building Maintenance & Generators - $24K
Membership Dues - $15K, Office Supplies - $5K
CAD/ALERTS - $2.7K, Training - $5K, Case Lots (Cleaning Supplies) - $15K
Diver Rescue Supplies - $3.5K, Subscriptions - $.5K

City of Park Ridge, Illinois

Source of Expenditure Fire Prevention
100-2022-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$102,072	$105,169	$107,200	$110,100	$4,931	4.69%
Overtime	$6,039	$8,689	$12,000	$10,000	$1,311	15.09%
Medical, Dental, Unemployment	$10,538	11,297	$11,200	$18,247	$6,950	61.52%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$992	$1,000	$1,000	$1,000	$0	0.00%
Contractual Services	$716	$1,172	$5,500	$5,000	$3,828	326.62%
Commodities	$4,248	$3,525	$3,200	$3,200	($325)	-9.22%
Capital Items	$2,300	$0	$2,300	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$126,905	$130,852	$142,400	$147,547	$16,695	

Training - $4K, Fire Prevention Print Materials - $3.2K

City of Park Ridge, Illinois

Source of Expenditure Fire Emergency Response
100-2023-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$3,893,719	3,815,496	$3,785,600	$3,770,525	($44,971)	-1.18%
Overtime	$298,688	$397,580	$350,000	$350,000	($47,580)	-11.97%
Medical, Dental, Unemployment	$502,897	511,854	$504,000	$696,341	$184,487	36.04%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$35,405	$28,599	$46,600	$46,600	$18,001	62.94%
Contractual Services	$28,156	$39,587	$36,500	$39,075	($512)	-1.29%
Commodities	$57,587	$77,251	$49,000	$59,200	($18,051)	-23.37%
Capital Items	$117,900	$0	$117,900	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$4,934,352	$4,870,367	$4,889,600	$4,961,741	$91,374	

Equipment Repair - $2.5K
Advanced Life Support, CPR & Defibrillator Training - $36K
Advanced Life Support Supplies, First Aid Supplies - $50K
Fire Rescue Equipment - $9K

City of Park Ridge, Illinois

Fire Department

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
100	2021	FIRE ADMINISTRATION	910000	Regular Salaries	286,600.00	296,500.00
100	2021	FIRE ADMINISTRATION	915200	Overtime	1,000.00	900.00
100	2021	FIRE ADMINISTRATION	921000	Employee Insurance	108,800.00	53,427.00
100	2021	FIRE ADMINISTRATION	921011	PSEBA	17,100.00	15,840.00
100	2021	FIRE ADMINISTRATION	921099	Workers Comp	81,100.00	100,000.00
100	2021	FIRE ADMINISTRATION	926000	Uniforms	1,000.00	1,000.00
100	2021	FIRE ADMINISTRATION	940100	Telecommunications	24,000.00	20,000.00
100	2021	FIRE ADMINISTRATION	942100	Bldg Maint	21,000.00	21,000.00
100	2021	FIRE ADMINISTRATION	943700	Training	11,100.00	14,000.00
100	2021	FIRE ADMINISTRATION	948500	General Contractual	37,000.00	37,000.00
100	2021	FIRE ADMINISTRATION	949100	Pension	1,759,900.00	1,875,739.00
100	2021	FIRE ADMINISTRATION	952000	Materials	45,500.00	55,930.00
100	2021	FIRE ADMINISTRATION	955000	Natural Gas	13,400.00	10,070.00
100	2021	FIRE ADMINISTRATION	990400	Motor Equip	2,600.00	0.00
100	2021	Communications Interface for Fire Dept	990800	Computer Equip	0.00	30,000.00
100	2021	FH Mobile Software for Fire Inspections	990800	Computer Equip	0.00	50,000.00
100	2021	Videoconferencing Equip	990800	Computer Equip	0.00	130,000.00
					2,410,100.00	**2,711,406.00**
100	2022	FIRE PREVENTION	910000	Regular Salaries	107,200.00	110,100.00
100	2022	FIRE PREVENTION	915200	Overtime	12,000.00	10,000.00
100	2022	FIRE PREVENTION	921000	Employee Insurance	11,200.00	18,247.00
100	2022	FIRE PREVENTION	926000	Uniforms	1,000.00	1,000.00
100	2022	FIRE PREVENTION	943700	Training	1,500.00	1,000.00
100	2022	FIRE PREVENTION	948500	General Contractual	4,000.00	4,000.00
100	2022	FIRE PREVENTION	949100	Pension	0.00	0.00
100	2022	FIRE PREVENTION	952000	Materials	3,200.00	3,200.00
100	2022	FIRE PREVENTION	990400	Motor Equip	2,300.00	0.00
					142,400.00	**147,547.00**
100	2023	EMERGENCY RESPONSE	910000	Regular Salaries	3,785,600.00	3,770,525.00
100	2023	EMERGENCY RESPONSE	915200	Overtime	350,000.00	350,000.00
100	2023	EMERGENCY RESPONSE	921000	Employee Insurance	504,000.00	696,341.00
100	2023	EMERGENCY RESPONSE	926000	Uniforms	26,600.00	26,600.00
100	2023	EMERGENCY RESPONSE	926200	Uniforms	20,000.00	20,000.00
100	2023	EMERGENCY RESPONSE	942300	Squad Emer Repair	2,500.00	2,500.00
100	2023	EMERGENCY RESPONSE	943700	Training	15,500.00	18,000.00
100	2023	EMERGENCY RESPONSE	948500	General Contractual	18,500.00	18,575.00
100	2023	EMERGENCY RESPONSE	949100	Pension	0.00	0.00
100	2023	EMERGENCY RESPONSE	952000	Materials	45,000.00	50,000.00
100	2023	EMERGENCY RESPONSE	952005	Materials	0.00	0.00
100	2023	EMERGENCY RESPONSE	959000	Equip Maintenance	4,000.00	9,200.00
100	2023	EMERGENCY RESPONSE	990400	Motor Equip	106,400.00	0.00
100	2023	EMERGENCY RESPONSE	990800	Computer Equip	11,500.00	0.00
					4,889,600.00	**4,961,741.00**
					7,442,100.00	**7,820,694.00**

Public Works

Public Works Department

Mission Statement

The overall mission of the Public Works Department is to plan, prioritize, design, implement and fund within budgeting constraints, various programs that will rebuild and maintain the infrastructure of our community so as to provide safe and efficient public ways for vehicular and pedestrian traffic; prompt disposal of storm drainage, wastewater, refuse and trash; provide for a pure and adequate water supply and maintain public buildings, public grounds and parkway trees that enhance the aesthetic characteristics of our community. The missions of the programs within Public Works are:

Administration: To manage the various functions within Public Works as well as serve as the liaison with City officials, other departments and the public.

Engineering: To coordinate all major construction projects by preparing plans, specifications and estimates, oversee construction, and assist maintenance focus by providing engineering expertise.

Street - Traffic Control: To provide safe and efficient movement of traffic through the use of appropriate traffic control devices.

Street Lighting: To provide street lighting which provides for safe streets, yet minimizes the glare on homes.

Street - Snow, Ice & Storm Control: To keep the streets free from snow, ice, fallen trees and branches.

Street Maintenance: To clean the streets and minimize cracks, potholes, general deterioration, and implement periodic rehabilitation.
Sidewalk Maintenance: To replace and repair public sidewalks and install handicapped ramps at intersections.

Alley Maintenance: To maintain unpaved alleys in a stable condition so as to provide access to garages and accommodate service vehicles. To maintain and reconstruct, as necessary, existing paved alleys. To design and oversee the construction of previously unpaved alleys.

Parking: To maintain all public parking facilities.

Sewer: To provide and maintain sewer lines, catch basins, manholes, and inlets.

Solid Waste Disposal: To provide a system for regular and efficient collection and disposition of solid wastes that cannot be optimally recycled.

Water Administration: To supervise the water distribution maintenance operation and to read customers' meters and bill as necessary.

Water Supply & Treatment: To obtain, store, treat, pump, and test all water in order to assure a pure water supply.

Water - Fire Hydrant Services: To maintain and replace fire hydrants in order to assure their proper working condition.

Water Main Services: To provide and maintain the water mains which are used to distribute water from City reservoirs to the streets abutting customers' properties.

Water Meter Services: To adequately maintain and replace water meters so they provide accurate readings.

City Buildings Maintenance: To maintain City Hall, Public Works Service Center, and the train stations.

Forestry: To preserve the health and beauty of trees by diagnosing disease, trimming, spraying, removing trees and planting new trees.

Grounds Maintenance: To provide neat, attractive, and well landscaped municipal grounds.

Vehicle Maintenance: To maintain the vehicles of all departments and to develop specifications for the purchase of additional and/or replacement vehicles.

PUBLIC WORKS DEPARTMENT
OVERALL ACCOMPLISHMENTS AND OBJECTIVES
GENERAL SUMMARY

GOAL – Improve or provide additional or new citizen services.

2010/11 Accomplishments:

- Continued to provide, at 100% city cost, replacement of parkway trees lost to natural causes and storm damage.
- Continued to review Tree Preservation Ordinance with the Tree Preservation Task Force and developed a revised ordinance; oversaw 21,620 parkway trees.
- Continued on site forestry inspections to achieve tighter controls over residential and commercial construction projects.
- Met with residents regarding localized flooding issues.
- Expanded the use of Public Works educational materials on the website and in the *Spokesman*.
- Continued to participate in Town Hall meetings and met with residents regarding localized flooding.
- Provided approximately 1,273,476,000 gallons of water to consumers.
- Worked with residents on the Flood Control Task Force.

2011/12 Objectives:

- Develop a plan to restore the tree canopy; continue to provide, at 100% city cost, replacement of parkway trees lost to natural causes and storm damage; continue a Dutch Elm Tree Injection Program.
- Continue on site forestry inspections to achieve tighter controls over residential and commercial construction projects.
- Expand the use of Public Works educational materials via various mediums.
- Continue to participate in Town Hall meetings and meet with residents on various issues.
- Continue to work with residents on the Flood Control Task Force.

GOAL – Foster City Council and community awareness and trust, and facilitate intergovernmental cooperation.

2010/11 Accomplishments:

- Received Tree City USA and Tree City Growth award, participated in Earth and Arbor Day activities and provided trees for Arbor Day (2nd graders).
- Worked with Army Corps of Engineers, Des Plaines, Maine Township, State of Illinois, Department of Natural Resources and the Forest Preserve District on the Prairie/Farmers Creek-Levee 50 & 37 Flood Control projects.
- Continued and increased the Department's involvement in community events such as Taste of Park Ridge, fireworks display, concerts, block parties, and Touch a Truck.
- Continued and increased the Department's involvement with School and Park Districts, citizen and parent safety committees.
- Met periodically with aldermen to discuss specific engineering related concerns and solutions.
- Apprised residents of any current Public Works issues via website, Spokesman, Everbridge system, etc.

2010/11 Objectives:

- Work with other governmental agencies for funding (IDOT, MWRDGC, ACOE)
- Obtain Tree City USA and Tree City Growth award and participate in Earth and Arbor Day activities.
- Continue and increase the Department's involvement in community events and safety committees, especially safe routes to schools.
- Encourage private investment.
- Participate with other organizations in training efforts.
- Meet periodically with aldermen to discuss specific engineering related concerns and solutions.
- Participate with NWMC Best Practices Committee on Traffic Calming.
- Apprise residents of any current Public Works issues.
- Continue to work with Army Corps of Engineers, Des Plaines, Maine Township, State of Illinois, Department of Natural Resources and the Forest Preserve District on Flood Control projects.

PUBLIC WORKS DEPARTMENT
OVERALL ACCOMPLISHMENTS AND OBJECTIVES
GENERAL SUMMARY

GOAL – Improve city infrastructure system.

2010/11 Accomplishments:

- Monitored and updated utilities and other Public Works items on GIS.
- Continued relief sewer installation, street resurfacing and the sidewalk replacement program.
- Dedicated Motor Fuel Tax to street resurfacing program.
- Continued to study and implement traffic calming measures.
- Completed the Dee Road Sidewalk, Potter Right Turn Lane, Main Street and Avondale projects.
- Continued gas light maintenance, now done by city crews.
- Maintained 120.3 miles of streets via sweeping patching, salting and plowing and maintained 16 miles of alleys.
- Maintained 137.4 miles of water pipes, 133 miles of sewer pipes, and 8,049 inlets.
- Maintained 44.4 acres of public property.
- Maintained the city fleet of 115 motorized vehicles.
- Continued a preventative catch basin cleaning schedule.
- Pruned approximately 5200 parkway trees, performed approximately 333 tree removals, and planted 303 trees.

2011/12 Objectives:

- Develop innovative techniques to repair and replace the city's infrastructure.
- Work to further improve storm drainage and reduce basement backup and overland flooding.
- Work with Commonwealth Edison to improve reliability of electricity.
- Provide for a six-year pruning cycle for parkway trees, continue to prepare and set policy/procedure for Emerald Ash Borer.
- Continue to work with GIS on tracking all power sources and related lighting and develop sign inventory.
- Continue relief sewer installation, sewer lining, street resurfacing and sidewalk replacement programs.
- Continue to study and implement traffic calming measures.
- Provide and monitor parking needs in Uptown and South Park, encourage use of public transportation, walking and bike routes
- Work with developers on all aspects of infrastructure and forestry needs.
- Continue the gas light maintenance program.

GOAL – Improve employee teamwork, increase employee training and knowledge, and empower employee ideas and decision-making.

2010/11 Accomplishments:

- Continued to cross-train employees; continued the "buddy" system program.
- Worked with employee committees to review and provide recommendations on developmental matters.
- Continued staff involvement in the Illinois Public Employee Labor Relations Association.
- Held regular staff meetings to make employees aware of capital improvements, budget constraints, etc.; management spoke yearly with each employee on a one on one basis.
- Continued to improve fleet fuel economy by purchasing more efficient vehicles.

2011/12 Objectives:

- Continue to cross-train employees; continue the "buddy" system program.
- Continue staff involvement in the Illinois Public Employee Labor Relations Association.
- Hold regular staff meetings to make employees aware of capital improvements, budget constraints, etc.; have management speak yearly with each employee on a one on one basis.
- Continue to train staff to better utilize GIS.
- Conserve fuel and associated vehicle costs whenever possible.

Public Works Budget Commentary

Streets – 9.3 miles in 2006/07, 7.3 miles in 2007/08, 5.8 miles in 2008/09, 5 miles in 2009/10 & 2010/11. We expect to pave 5 miles in 2011/12. Funding for the street program will come from the motor fuel tax fund.

Sewers – A goal was established to replace or line 5,280 feet of sewers per year. Relief sewers have been constructed and cost more since they are larger than the average sewer.

Sidewalks –Due to budgetary constraints, the share-the-cost voluntary program was eliminated.

Trees – Park Ridge has been a "Tree City USA" for the past twenty-five years. In 2001/02, we began a program to replace trees dying of natural causes at no cost to the resident. Additional trimming monies were allocated in 2007/08. We expect to plant 365 trees in 2011/12.

Alleys – In 1998/99, the alley funding split went from 50/50 to a 75city/25resident split. The alley paving list was reopened in 2006 with a funding split of 75/25 and 22 alleys petitioned. Due to budgetary constraints, this program has been placed on hold. There are ten alleys on the current list still to be paved.

Water Mains – The goal is to install 2,640 linear feet of water main each year. In 2006/07 4,200 linear feet; in 2007/08 2,800 linear feet; in 2008/09 3,385 linear feet; in 2009/10 2,800 linear feet, and in 2010/11 1,750 linear feet of water main were installed. We plan to install 1,500 linear feet of water main in 2011/12.

Ongoing Programs

Public Works Administration

- Work with other governmental agencies such as the Illinois Department of Transportation (IDOT) and the Environmental Protection Agency (EPA) to manage Public Works programs.

Engineering

- Assess streets, sidewalks, watermains, and sewer conditions and determine repair schedule.
- Supervise all major construction projects.
- Issue permits and assure general compliance with regulations for improvements in the public right of way.
- Review and coordinate outside agency plans.
- Investigate traffic flows and accidents.
- Facilitate public area permits and inspections.

Traffic Control

- Manufacture and post traffic signs.
- Install and maintain traffic signal intersections and emergency vehicle pre-emption devices.
- Maintain traffic control signs at intersections.

Street Lighting

- Maintain streetlights. The City contracts out the maintenance of 189 City owned streetlights and leases 1,128 lights from Commonwealth Edison.

Snow, Ice & Storm Control

- Preplanned salt routes, business districts, and parking lots salted up to 2" of snow. Intersections salted after snow stops.
- Arterial and collector streets plowed and salted continuously after 2" of snow. Side streets plowed approximately every 8 hours. (Side street intersections salted 150' in each direction after storm has stopped and streets fully plowed.)
- Parking lots plowed at midnight after all streets are done. Alleys plowed after 4" as manpower becomes available.
- Clear streets, remove fallen trees, branches, and debris from storms and wind.

Street Maintenance

- Sweep streets. Goals are to sweep residential business district streets.
- Repair bad potholes. Work is done primarily in winter and spring. Goals are to repair severe holes within two hours of notification and repair less severe holes the next working day after notification, weather permitting.
- Hot patch streets from May 1 to November 1.
- Stripe heavily traveled crosswalks, business district streets and major intersections annually.
- Replace curb and gutters as needed.
- Remove leaves from street during autumn.
- Resurface streets.
- Cut weeds on vacant parkways and lots and spray weeds on islands.

Sidewalk Maintenance

- City personnel repair sidewalks each year.
- The City hires an outside contractor to replace sidewalks as part of capital program.
- City staff devotes at least 600 work hours to sweeping sidewalks.

Alley Maintenance

- Grade 8 miles of alleys three times annually (priority alleys more often). Small amounts of stone are added for potholes only.
- Administer alley-paving program where City pays 75% and residents pay 25% of all costs through the formation of a Special Service Area.
- Reconstruct existing paved alleys that are in poor condition on a priority basis.
- Pump flooded alleys as necessary.

Parking

- Stripe parking lots every year and repair parking lot pavements as needed.
- Enforce parking regulations.
- Monitor parking meter time limits; collect money from meters and boxes; monitor operation of parking meters; and clean, lubricate and repair defective meters.

Sewer Maintenance

- Clean catch basins and inlets as needed.
- Repair tiles, inlets, catch basins and manholes as necessary.
- Inspect sewers by closed circuit television.

Solid Waste Disposal

- Provide collection and disposal service to single family and two flat dwellings and subsidize cost of multi-family service.
- Provide curbside recycling program for items that can optimally be recycled.
- Participate in the Solid Waste Agency of Northern Cook County (SWANCC).

Water Administration

- Obtain consumption data for water billing.
- Bill most consumers every two months; selected accounts monthly.
- Maintain water enterprise as a self-sustaining entity.

Water Supply & Treatment

Purchase, store, chlorinate and test water supply in accordance with EPA requirement.

Fire Hydrant Services

- Repair malfunctioning fire hydrants.
- Replace hydrants that cannot be repaired.
- Repaint fire hydrants to fire department standards.

Water Main Services

Exercise valves, repair leaks and breaks on services and mains, repair valves, and search for leaks.

Water Meter Services

- Replace meters on basis most beneficial to the City. Install meters in new construction.
- Replace defective meters.
- Replace on a 20-year cycle, smaller meters for smaller consumers.
- Test and repair as necessary, 3-year cycle, larger meters for larger consumers.

City Buildings Maintenance

- Building maintenance employees are responsible for the maintenance of the Public Works Service Center, City Hall including the Police Station, and both train depots. The building maintenance employee who works at the Service Center is also in charge of the stock rooms and orders necessary equipment, tools and service parts.
- Maintain facilities in neat, clean condition and in good repair.

Forestry

- There are 21,620 parkway trees in Park Ridge. Tree trimming, is done by private tree contractors. Ideal cycles are:
  - 6 year cycle - all size trees
  - 3 year cycle - parkway elm trees and small trees 1' to 6' in diameter
- Tree removal and stump removals, repair of storm damaged trees, bolt and cable, sampling for Dutch elm disease, fertilizing and tree spraying for specific insect and disease problems and shared cost reforestation program with $156 per tree citizen's cost for planting 2 " diameter trees, guaranteed for 2 years. Provide 100% cost replacement of parkway trees lost to natural causes or storm damage.
- Scouting program for Dutch elm disease, hazardous and dead trees on public and private property.
- Respond to citizen requests for help in solving various insect and disease problems affecting public trees.
- Distribute tree seedlings for Arbor Day to 2nd graders and at Earth Day celebration.
- Obtain Tree City USA award annually.
- Participate in Earth Day program.
- Talk to various community organizations about trees and promote reforestation to citizens.
- Installation of root barrier product during removal and replacement of parkway sidewalks.
- Regulate Tree Preservation Ordinance; inspect and review request for tree removal permit.
- Maintain computerized inventory and investigate integration of this inventory with GIS.
- Scout for Asian Longhorned Beetle and Emerald Ash Borer.
- Preventative Dutch elm disease injection program for parkway trees injected on a share cost basis with Forester's approval and 3-year cycle elm trimming program.

Grounds Maintenance

- Maintenance of public grounds surrounding City buildings including the Library, parking lots, Devon Parkway, Main St., Belleplaine at Talcott, Summit ROW, Greenwood grade crossing from Elm to Busse Hwy, Busse Hwy, Elm to Touhy and park area next to RR tracks at Prospect and Vine, Busse Hwy, Potter Rd to Toll Road, Plaza Arcade, Dempster Toll Rd to Potter Rd, Talcott Rd, Cherry to Sibley, Farrell, Potter to Vernon, Manor, Potter to Tyrell, Parkside at Burton, Avondale Right of Way/Belleplaine, and Salt Dome area. (44 locations).
- Flower planting, fertilizing, chemical control of weeds, control of insect and diseases, joint maintenance with the Park District for Hodges Park.

- Gas light maintenance. Install holiday lights on various City properties.
- Sidewalk sweeping and debris pickup in commercial areas (Uptown & South Park) including City parking lots.
- Snow removal on sidewalks around municipal buildings, public parking lots, Hodges Park and Plaza Arcade.
- Salting all city and selected Park District parking lots.
- Maintain various municipal grounds including cutting grass, fertilizing, watering, pruning, cultivating, edging, weed control, planting, litter pickup, sidewalk sweeping, snow removal and restoration.

Vehicle Maintenance

- Provide general service for all City trucks, cars and specialized, motorized equipment, contract with selected outside organizations for bodywork, automatic transmissions and tire repair. Priority given to emergency vehicles.
- Service passenger vehicles every 3,000 miles or 90 days, trucks every 4 months or 3,000 miles or 100 hours and fire trucks every 3,000 miles or 100 hours, whichever is first.
- Prepare seasonal equipment for use and prepare trucks for state vehicle test lane.

Performance Measurements

Mission: **Maintain and improve the City's infrastructure.**
Objectives: **Rehabilitate streets, construct storm sewers, remove and replace sidewalks and water mains, and replace parkway trees.**

	2007/08	2008/09	2009/10	2010/11	2011/12 est.
Output Measures:					
Streets:					
Miles of streets rehabilitated	7.3	5.8	5.0	5.0	5.0
Amount spent for street rehabilitation	$1,224,100	$1,151,000	$906,300	$924,000	$1,000,000
Curb miles of streets swept	10,500	10,500	10,500	10,500	10,500
Tons of potholes repairs	300	300	300	300	300
Sewers:					
Linear feet of sewers replaced	5.200	4,900	0	0	2,200
Linear feet of sewers lined	0	0	0	0	2,800
Sidewalks:					
Square feet of sidewalk replaced - mandatory	20,000	37,500	26,300	24,000	25,000
Square feet of sidewalk replaced - voluntary	30,000	12,500	31,800	1,650	5,000
Trees:					
Number of new trees replaced	287	385	391	303	365
Alleys:					
Alleys paved/No of Unpaved Alleys Remaining	6/63	6/57	0/57	0/53	0/53
Water Mains:					
Linear feet of water mains replaced	2,800	3,385	2,958	1,750	1,500
Vehicle Maintenance:					
Vehicles maintained by dept.	108	114	114	115	115
Efficiency Measures:					
Cost per mile	$167,685	$198,000	$181,260	$220,000	$220,000
Cost per sidewalk square	$97.75	$109.50	$140.00	$150.	$70 est.
Ancillary Outcome Measures:					
Workers compensation injuries	3	3	4		
Workdays lost	242	151	129		
Vehicular accidents	18	32	23	23	

City of Park Ridge, Illinois

Source of Expenditure Public Works All Departments General Fund
100-301X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$2,327,384	$2,159,906	$2,118,600	$2,208,350	$48,444	2.24%
Overtime	$166,280	$168,458	$193,400	$194,400	$25,942	15.40%
Medical, Dental, Unemployment	$374,139	$350,918	$387,700	$387,407	$36,489	10.40%
Workers Compensation	$190,776	$257,563	$114,200	$139,000	($118,563)	-46.03%
All Other Personnel	$26,612	$17,990	$26,700	$26,700	$8,710	48.42%
Contractual Services	$1,357,569	$1,287,874	$1,315,100	$1,066,154	($221,720)	-17.22%
Commodities	$1,176,756	$1,186,820	$1,309,400	$1,247,600	$60,780	5.12%
Capital Items	$431,066	$994,293	$1,438,100	$61,776	($932,517)	-93.79%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$6,050,582	$6,423,822	$6,903,200	$5,331,387	($1,092,435)	

City of Park Ridge, Illinois

Source of Expenditure Public Works Administration
100-3011-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$317,315	274,019	$273,200	$279,000	$4,981	1.82%
Overtime	$202	$0	$3,000	$3,000	$3,000	#DIV/0!
Medical, Dental, Unemployment	$62,939	51,323	$92,900	$31,154	($20,169)	-39.30%
Workers Compensation	$190,776	$257,563	$114,200	$139,000	($118,563)	-46.03%
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$21,383	$20,328	$27,700	$27,700	$7,372	36.27%
Commodities	$4,647	$4,839	$5,300	$5,300	$461	9.53%
Capital Items	$2,300	$0	$2,300	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$599,562	$608,072	$518,600	$485,154	($122,918)	

Contractual Services: Telecommunications-$18.5K

City of Park Ridge, Illinois

Source of Expenditure Public Works Engineering
100-3012-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$262,553	256,591	$259,300	$263,800	$7,209	2.81%
Overtime	$236	$596	$7,000	$5,000	$4,404	739.55%
Medical, Dental, Unemployment	$38,788	42,148	$41,400	$52,323	$10,175	24.14%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$4,837	$6,500	$15,400	$17,400	$10,900	167.69%
Commodities	$1,646	$2,497	$5,700	$5,700	$3,203	128.27%
Capital Items	$2,800	$0	$2,800	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$310,860	$308,332	$331,600	$344,223	$35,891	

Overtime: Weekend inspections $5K
General Contractual: Autocad maintenance-$1K, Material testing to be compliant w/ IDOT requirements-$10K

City of Park Ridge, Illinois

Source of Expenditure Public Works Traffic Control & Street Light
100-3021, 3022-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$27,172	$52,842	$50,500	$52,700	($142)	-0.27%
Overtime	$1,586	$209	$1,400	$1,400	$1,191	569.73%
Medical, Dental, Unemployment	$9,641	8,256	$8,200	$9,955	$1,699	20.58%
Workers Compensation					$0	#DIV/0!
All Other Personnel	$108	$109	$200	$200	$91	83.77%
Contractual Services	$147,725	$150,176	$120,100	$160,000	$9,824	6.54%
Commodities	$247,190	$251,000	$277,000	$265,000	$14,000	5.58%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$433,422	$462,592	$457,400	$489,255	$26,663	

Meade Electric $49K annual maintenance, IL State traffic signal mainte. $68K
Repair / Replace Damaged Equipment - $43K
Traffic Signal Materials - $20K, Electricity - $250K

City of Park Ridge, Illinois

Source of Expenditure Public Works Snow & Storm Control
100-3023-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$164,084	165,792	$157,900	$189,800	$24,008	14.48%
Overtime	$69,466	$118,976	$86,000	$87,000	($31,976)	-26.88%
Medical, Dental, Unemployment	$30,492	26,071	$25,800	$30,641	$4,570	17.53%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$694	$5,000	$9,800	$9,800	$4,800	96.00%
Contractual Services	$3,280	$335	$0	$0	($335)	-100.00%
Commodities	$368,131	$250,818	$300,100	$300,100	$49,282	19.65%
Capital Items	$25,300	$0	$25,300	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$661,447	$566,991	$604,900	$617,341	$50,350	

Salt for snow removal - $300K

City of Park Ridge, Illinois

Source of Expenditure Public Works Street Maintenance
100-3024-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$536,674	452,863	$433,200	$452,000	($863)	-0.19%
Overtime	$34,720	$8,121	$31,000	$31,000	$22,879	281.73%
Medical, Dental, Unemployment	$80,490	70,391	$69,200	$84,762	$14,371	20.42%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$8,141	$3,100	$3,100	$3,100	$0	0.00%
Contractual Services	$36,559	$42,786	$41,200	$39,700	($3,086)	-7.21%
Commodities	$93,220	$103,000	$104,000	$104,000	$1,000	0.97%
Capital Items	$106,705	$718,752	$812,400	$0	($718,752)	-100.00%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$896,509	$1,399,012	$1,494,100	$714,562	($684,450)	

Striping - $35K
Asphalt, Concrete - $110K

NOTE: Street Rehabilitation is in Motor Fuel Tax Fund 203

City of Park Ridge, Illinois

Source of Expenditure Public Works Sidewalk Maintenance
100-3025-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$39,716	45,118	$42,700	$44,750	($368)	-0.82%
Overtime	$2,227	$193	$1,200	$1,200	$1,007	523.18%
Medical, Dental, Unemployment	$8,520	7,169	$7,100	$8,054	$885	12.34%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$186	$109	$400	$400	$291	267.55%
Contractual Services	$0	$0	$100	$100	$100	#DIV/0!
Commodities	$5,289	$9,432	$6,000	$10,000	$568	6.02%
Capital Items	$113,561	$173,341	$480,000	$61,776	($111,565)	-64.36%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$169,499	$235,362	$537,500	$126,280	($109,082)	

Sidewalk Repairs - $61,776

City of Park Ridge, Illinois

Source of Expenditure Public Works Alley Maintenance
100-3026-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$19,609	22,713	$22,000	$22,900	$187	0.82%
Overtime	$1,129	$69	$500	$500	$431	619.94%
Medical, Dental, Unemployment	$3,812	3,476	$3,500	$4,577	$1,101	31.67%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$55	$36	$200	$200	$164	452.94%
Contractual Services	$2,693	$0	$0	$0	$0	#DIV/0!
Commodities	$0	$0	$300	$300	$300	#DIV/0!
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$27,298	$26,295	$26,500	$28,477	$2,182	

City of Park Ridge, Illinois

Source of Expenditure Public Works City Buildings Maintenance
100-3062-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$157,650	156,923	$156,200	$156,800	($123)	-0.08%
Overtime	$11,721	$8,902	$14,000	$14,000	$5,098	57.28%
Medical, Dental, Unemployment	$23,766	25,202	$24,800	$24,267	($935)	-3.71%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$889	$436	$200	$200	($236)	-54.15%
Contractual Services	$246,399	$225,000	$230,000	$240,000	$15,000	6.67%
Commodities	$52,817	$91,000	$96,000	$76,200	($14,800)	-16.26%
Capital Items	$34,752	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$527,994	$507,463	$521,200	$511,467	$4,004	

Cleaning Services - $60K, HVAC - $25K, Elevator Maintenance - $30K, Pest Control, Parking Garage Maintenance - $35K
Electricity, Natural Gas, Building Maintenance Materials, Electricians/Electrical Repairs, Paint, Plumbing, Roof repairs
Floor Mats, Rugs, Cleaning Supplies

City of Park Ridge, Illinois

Source of Expenditure Public Works Forestry
100-3071-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$64,083	61,403	$63,600	$68,000	$6,597	10.74%
Overtime	$0	$3,093	$500	$500	($2,593)	-83.84%
Medical, Dental, Unemployment	$12,556	13,687	$13,400	$2,916	($10,771)	-78.70%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	$685,166	$601,733	$630,100	$340,154	($261,579)	-43.47%
Commodities	$9,342	$5,500	$6,000	$6,000	$500	9.09%
Capital Items	$133,748	$102,200	$103,400	$0	($102,200)	-100.00%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$904,895	$787,616	$817,000	$417,570	($370,046)	

Contractual Services: Tree trimmiming and removal programs-$340,154

City of Park Ridge, Illinois

Source of Expenditure Public Works Grounds Maintenance
100-3072-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$230,789	250,100	$240,700	$250,700	$600	0.24%
Overtime	$15,367	$3,753	$16,800	$16,800	$13,047	347.60%
Medical, Dental, Unemployment	$44,393	39,975	$39,400	$38,369	($1,606)	-4.02%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$12,375	$5,000	$8,600	$8,600	$3,600	72.00%
Contractual Services	$84,415	$95,000	$101,000	$97,000	$2,000	2.11%
Commodities	$24,136	$24,236	$25,000	$25,000	$764	3.15%
Capital Items	$8,400	$0	$8,400	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$419,875	$418,064	$439,900	$436,469	$18,405	

Gas and Gas Light Maintenance - $37K
Landscaping Services - $45K
Chemical Treatments - $15K

City of Park Ridge, Illinois

Source of Expenditure Vehicle Maintenance
100-6020-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$507,739	$421,543	$419,300	$427,900	$6,357	1.51%
Overtime	$29,626	$24,546	$32,000	$34,000	$9,454	38.52%
Medical, Dental, Unemployment	$58,742	$63,221	$62,000	$100,389	$37,168	58.79%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$4,164	$4,200	$4,200	$4,200	$0	0.00%
Contractual Services	$125,112	$146,016	$149,500	$144,100	($1,916)	-1.31%
Commodities	$370,338	$444,498	$484,000	$450,000	$5,502	1.24%
Capital Items	$3,500	$0	$3,500	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$1,099,221	$1,104,024	$1,154,500	$1,160,589	$56,565	

Commodities: Fuel - $300K, Tires - $20K, Vehicle Parts - $130K
General Contractual & Claims: Vehicle Repairs, Vehicle Body Work - $144K
Overtime - Shifts for repairs during emergencies-$34K

City of Park Ridge, Illinois

Public Works Department

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
100	3011	PUBLIC WORKS ADMIN	910000	Regular Salaries	273,200.00	279,000.00
100	3011	PUBLIC WORKS ADMIN	915200	Overtime	3,000.00	3,000.00
100	3011	PUBLIC WORKS ADMIN	921000	Employee Insurance	92,900.00	31,154.00
100	3011	PUBLIC WORKS ADMIN	921099	Workers Comp	114,200.00	139,000.00
100	3011	PUBLIC WORKS ADMIN	940100	Telecommunications	18,500.00	18,500.00
100	3011	PUBLIC WORKS ADMIN	943700	Training	700.00	700.00
100	3011	PUBLIC WORKS ADMIN	948500	General Contractual	8,500.00	8,500.00
100	3011	PUBLIC WORKS ADMIN	952000	Materials	5,300.00	5,300.00
100	3011	PUBLIC WORKS ADMIN	990400	Motor Equip	2,300.00	0.00
					518,600.00	**485,154.00**
100	3012	ENGINEERING	910000	Regular Salaries	259,300.00	263,800.00
100	3012	ENGINEERING	915200	Overtime	7,000.00	5,000.00
100	3012	ENGINEERING	921000	Employee Insurance	41,400.00	52,323.00
100	3012	ENGINEERING	941800	Engineering	2,000.00	6,000.00
100	3012	ENGINEERING	943700	Training	1,400.00	1,400.00
100	3012	ENGINEERING	948500	General Contractual	12,000.00	10,000.00
100	3012	ENGINEERING	952000	Materials	5,700.00	5,700.00
100	3012	ENGINEERING	990400	Motor Equip	2,800.00	0.00
					331,600.00	**344,223.00**
100	3021	TRAFFIC CONTROL	910000	Regular Salaries	50,500.00	52,700.00
100	3021	TRAFFIC CONTROL	915200	Overtime	1,400.00	1,400.00
100	3021	TRAFFIC CONTROL	921000	Employee Insurance	8,200.00	9,955.00
100	3021	TRAFFIC CONTROL	926000	Uniforms	200.00	200.00
100	3021	TRAFFIC CONTROL	942600	Electrical Equip Maint	120,000.00	160,000.00
100	3021	TRAFFIC CONTROL	948500	General Contractual	100.00	0.00
100	3021	TRAFFIC CONTROL	952000	Materials	27,000.00	25,000.00
100	3022	STREET LIGHTING	955500	Electricity	250,000.00	240,000.00
					457,400.00	**489,255.00**
100	3023	SNOW & STORM CONTROL	910000	Regular Salaries	157,900.00	189,800.00
100	3023	SNOW & STORM CONTROL	915000	Extra Help	8,000.00	8,000.00
100	3023	SNOW & STORM CONTROL	915200	Overtime	86,000.00	87,000.00
100	3023	SNOW & STORM CONTROL	921000	Employee Insurance	25,800.00	30,641.00
100	3023	SNOW & STORM CONTROL	926000	Uniforms	1,800.00	1,800.00
100	3023	SNOW & STORM CONTROL	952000	Materials	100.00	100.00
100	3023	SNOW & STORM CONTROL	958000	Snow removal supplies	300,000.00	300,000.00
100	3023	SNOW & STORM CONTROL	990400	Motor Equip	25,300.00	0.00
					604,900.00	**617,341.00**
100	3024	STREET MAINTENANCE	910000	Regular Salaries	433,200.00	452,000.00
100	3024	STREET MAINTENANCE	915200	Overtime	31,000.00	31,000.00
100	3024	STREET MAINTENANCE	921000	Employee Insurance	69,200.00	84,762.00
100	3024	STREET MAINTENANCE	926000	Uniforms	3,100.00	3,100.00
100	3024	STREET MAINTENANCE	940100	Telecommunications	4,200.00	4,200.00
100	3024	STREET MAINTENANCE	942000	Striping	35,000.00	35,000.00
100	3024	STREET MAINTENANCE	948500	General Contractual	2,000.00	500.00
100	3024	STREET MAINTENANCE	952000	Materials	104,000.00	104,000.00
100	3024	STREET MAINTENANCE	990400	Motor Equip	77,400.00	0.00
100	3024	STREET MAINTENANCE	995402	Avondale Grant project	735,000.00	0.00
					1,494,100.00	**714,562.00**

100	3025	SIDEWALK MAINTENANCE	910000	Regular Salaries	42,700.00	44,750.00
100	3025	SIDEWALK MAINTENANCE	915200	Overtime	1,200.00	1,200.00
100	3025	SIDEWALK MAINTENANCE	921000	Employee Insurance	7,100.00	8,054.00
100	3025	SIDEWALK MAINTENANCE	926000	Uniforms	400.00	400.00
100	3025	SIDEWALK MAINTENANCE	948500	General Contractual	100.00	100.00
100	3025	SIDEWALK MAINTENANCE	952000	Materials	6,000.00	10,000.00
100	3025	SIDEWALK MAINTENANCE	995400	Sidewalk repairs	80,000.00	61,776.00
100	3025	SIDEWALK MAINTENANCE	995401	Dee Rd grant project	400,000.00	0.00
					537,500.00	**126,280.00**
100	3026	ALLEY MAINTENANCE	910000	Regular Salaries	22,000.00	22,900.00
100	3026	ALLEY MAINTENANCE	915200	Overtime	500.00	500.00
100	3026	ALLEY MAINTENANCE	921000	Employee Insurance	3,500.00	4,577.00
100	3026	ALLEY MAINTENANCE	926000	Uniforms	200.00	200.00
100	3026	ALLEY MAINTENANCE	952000	Materials	300.00	300.00
					26,500.00	**28,477.00**
100	3062	CITY BUILDINGS MAINT	910000	Regular Salaries	156,200.00	156,800.00
100	3062	CITY BUILDINGS MAINT	915200	Overtime	14,000.00	14,000.00
100	3062	CITY BUILDINGS MAINT	921000	Employee Insurance	24,800.00	24,267.00
100	3062	CITY BUILDINGS MAINT	926000	Uniforms	200.00	200.00
100	3062	CITY BUILDINGS MAINT	942100	Bldg Maint	100,000.00	95,000.00
100	3062	CITY BUILDINGS MAINT	942101	Bldg Maint	95,000.00	95,000.00
100	3062	CITY BUILDINGS MAINT	942102	Bldg Maint	15,000.00	15,000.00
100	3062	CITY BUILDINGS MAINT	942103	Bldg Maint	10,000.00	10,000.00
100	3062	CITY BUILDINGS MAINT	942105	Bldg Maint	10,000.00	10,000.00
100	3062	CITY BUILDINGS MAINT	948500	General Contractual	0.00	15,000.00
100	3062	CITY BUILDINGS MAINT	952000	Materials	15,000.00	16,000.00
100	3062	CITY BUILDINGS MAINT	952001	Materials	11,000.00	12,000.00
100	3062	CITY BUILDINGS MAINT	952006	Materials Uptown Station	20,000.00	20,000.00
100	3062	CITY BUILDINGS MAINT	955000	Natural Gas	50,000.00	25,500.00
100	3062	CITY BUILDINGS MAINT	955500	Electricity	0.00	2,700.00
					521,200.00	**511,467.00**
100	3071	FORESTRY	910000	Regular Salaries	63,600.00	68,000.00
100	3071	FORESTRY	915200	Overtime	500.00	500.00
100	3071	FORESTRY	921000	Employee Insurance	13,400.00	2,916.00
100	3071	FORESTRY	940200	Tree Trimming	615,000.00	325,054.00
100	3071	FORESTRY	941900	Tree Spraying	7,000.00	7,000.00
100	3071	FORESTRY	943700	Training	2,100.00	2,100.00
100	3071	FORESTRY	948500	General Contractual	6,000.00	6,000.00
100	3071	FORESTRY	952000	Materials	6,000.00	6,000.00
100	3071	FORESTRY	990400	Motor Equip	1,200.00	0.00
100	3071	FORESTRY	997000	Reforestation	102,200.00	0.00
					817,000.00	**417,570.00**
100	3072	GROUNDS MAINTENANCE	910000	Regular Salaries	240,700.00	250,700.00
100	3072	GROUNDS MAINTENANCE	915000	Extra Help	7,500.00	7,500.00
100	3072	GROUNDS MAINTENANCE	915200	Overtime	16,800.00	16,800.00
100	3072	GROUNDS MAINTENANCE	921000	Employee Insurance	39,400.00	38,369.00
100	3072	GROUNDS MAINTENANCE	926000	Uniforms	1,100.00	1,100.00
100	3072	GROUNDS MAINTENANCE	940700	Gas for Gas Lights	18,000.00	18,000.00
100	3072	GROUNDS MAINTENANCE	941300	Gas Light Maint.	19,000.00	19,000.00
100	3072	GROUNDS MAINTENANCE	948500	General Contractual	64,000.00	60,000.00
100	3072	GROUNDS MAINTENANCE	952000	Materials	25,000.00	25,000.00
100	3072	GROUNDS MAINTENANCE	990400	Motor Equip	8,400.00	0.00
					439,900.00	**436,469.00**
100	6020	VEHICLE MAINTENANCE	910000	Regular Salaries	419,300.00	427,900.00
100	6020	VEHICLE MAINTENANCE	915200	Overtime	32,000.00	34,000.00
100	6020	VEHICLE MAINTENANCE	921000	Employee Insurance	62,000.00	100,389.00
100	6020	VEHICLE MAINTENANCE	926000	Uniforms	4,200.00	4,200.00
100	6020	VEHICLE MAINTENANCE	940801	Insurance	46,400.00	40,000.00
100	6020	VEHICLE MAINTENANCE	942100	Bldg Maint	4,000.00	5,000.00
100	6020	VEHICLE MAINTENANCE	943700	Training	1,100.00	1,100.00
100	6020	VEHICLE MAINTENANCE	948500	General Contractual	98,000.00	98,000.00
100	6020	VEHICLE MAINTENANCE	952000	Materials	165,000.00	125,000.00
100	6020	VEHICLE MAINTENANCE	959100	Auto Petroleum	300,000.00	300,000.00
100	6020	VEHICLE MAINTENANCE	959200	Tires	19,000.00	25,000.00
100	6020	VEHICLE MAINTENANCE	990400	Motor Equip	2,600.00	0.00
100	6020	VEHICLE MAINTENANCE	990800	Computer Equip	900.00	0.00
					1,154,500.00	**1,160,589.00**
					6,903,200.00	**5,331,387.00**

Water Fund

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue Water Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Water User charges	$6,326,945	$6,837,076	$7,386,600	$6,955,000	$117,924	1.72%
Misc. Other	$55,284	$42,999	$80,000	$49,000	$6,001	13.96%
Transfers In	$0	$0	$0	$0	$0	#DIV/0!
Total Revenues	$6,382,229	$6,880,075	$7,466,600	$7,004,000	$123,925	1.80%

Source of Expenditure Water Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$662,359	$656,323	$675,000	$641,686	($14,637)	-2.23%
Overtime	$44,400	$87,830	$71,200	$82,200	($5,630)	-6.41%
Medical, Dental, Unemployment	$131,460	$114,782	$117,500	$110,734	($4,048)	-3.53%
Workers Compensation	$0	$0	$0	$0	$0	0.00%
All Other Personnel	$7,207	$10,014	$4,600	$56,900	$46,886	468.20%
Water Purchases Chicago	$2,914,849	$3,460,040	$3,523,300	$3,500,000	$39,960	1.15%
Contractual Services	$194,227	$193,287	$227,100	$224,100	$30,813	15.94%
Commodities	$338,549	$334,044	$377,000	$407,000	$72,956	21.84%
Capital Items	$924,127	$513,183	$628,000	$670,600	$157,417	30.67%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$1,844,504	$1,842,900	$1,842,900	$1,843,566	$666	0.04%
Total Expenditures	$7,061,682	$7,212,403	$7,466,600	$7,536,786	$324,383	4.50%
Use Fund Balance				$532,786		
Surplus (Deficit)	**($679,453)**	**($332,328)**	**$0**	**$0**		

City of Park Ridge, Illinois

Water Fund - 2011/12 Budget

Water Rate Projections - Keep current rate for 11/12, set Flat Rate per 1,000 in 12/13, eliminate Radio Read Project, Reduce Transfer to Genl Fund for Overheads by $200K to $600K, Add position dedicated to water meter reading, Add Revenue to offset meter position

	2010-11 Est. Actual	2011-12 Budget	2012-13 Projections	2013-14 Projections	2014-15 Projections	2015-16 Projections
Annual Usage	1,258,353	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Rate (Per 1,000 gallons)			$5.90	$5.90	$5.90	$5.90
User Revenue Estimate	$6,837,076	$6,903,000	$7,670,000	$7,670,000	$7,670,000	$7,670,000
Water Read Revenue		$52,000				
Other Water Income	$42,999	$49,000	$49,000	$49,000	$49,000	$49,000
	$6,880,075	**$7,004,000**	**$7,719,000**	**$7,719,000**	**$7,719,000**	**$7,719,000**
Salaries	$656,323	$641,686	$654,520	$667,610	$680,962	$694,582
Extra Help	$6,230	$52,000	$8,000	$8,000	$8,000	$8,000
Overtime	$87,830	$82,200	$82,200	$82,200	$82,200	$82,200
Medical Insurance	$114,782	$110,734	$116,271	$122,084	$128,188	$134,598
Other Personnel	$3,784	$4,900	$2,100	$2,100	$2,100	$2,100
Water Purchases Chicago	$3,460,040	$3,500,000	$3,500,000	$3,500,000	$3,500,000	$3,500,000
Contracting	$193,287	$224,100	$235,305	$247,070	$259,424	$272,395
Material	$334,044	$407,000	$427,350	$448,718	$471,153	$494,711
Interior Water Tower Painting	$0	$0	$203,500	$0	$0	$0
Transfer Out (Debt Service)	$885,600	$885,566	$889,116	$926,354	$884,554	$888,554
Transfer Out (Overheads)	$800,000	$800,000	$600,000	$600,000	$600,000	$600,000
Transfer Out (IMRF)	$157,300	$158,000	$170,640	$184,291	$199,034	$214,957
Subtotal	**$6,699,220**	**$6,866,186**	**$6,889,001**	**$6,788,427**	**$6,815,616**	**$6,892,097**
Capital Items*						
Water Main Replacement	$335,183	$560,000	$815,000	$860,000	$903,000	$950,000
Street Repairs	$100,000	$0				
Replace Roof South Pump Station		$30,000				
Radio Read Meter System						
Tech Equip Repl Fund	$3,800	$3,800	$3,800	$3,800	$3,800	$3,800
Motor Equip Repl Fund	$74,200	$76,800	$79,800	$82,900	$86,100	$89,500
Total Capital	**$513,183**	**$670,600**	**$898,600**	**$946,700**	**$992,900**	**$1,043,300**
Net Balance (Cash Basis)	**($332,328)**	**($532,786)**	**($68,601)**	**($16,127)**	**($89,516)**	**($216,397)**
Beginning Fund Balance	3,522,504					
Ending Fund Balance	3,190,176	$2,657,390	$2,588,789	$2,572,661	$2,483,145	$2,266,748

*For purposes of determining the necessary rate to cover expenditures, Capital Items does not include capitalization and depreciation

Current Rates	$30.20	Minimum billing for 1 - 5,000 gallons.
	$4.67	Per 1,000 gallons up to 30,000 gallons.
	$5.21	Per 1,000 gallons over 30,000 gallons.

City of Park Ridge, Illinois

Source of Expenditure Water Fund - All Programs
502-305X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	662,359	656,323	675,000	641,686	($14,637)	-2.23%
Overtime	44,399	87,830	71,200	82,200	($5,630)	-6.41%
Medical, Dental, Unemployment	131,459	114,782	117,500	110,734	($4,048)	-3.53%
Workers Compensation	0	0	0	0	$0	#DIV/0!
All Other Personnel	7,207	10,014	4,600	56,900	$46,886	468.20%
Water Purchases Chicago	2,914,849	3,460,040	3,523,300	3,500,000	$39,960	1.15%
Contractual Services	194,227	193,287	227,100	224,100	$30,813	15.94%
Commodities	338,551	334,044	377,000	407,000	$72,956	21.84%
Capital Items	924,127	513,183	628,000	670,600	$157,417	30.67%
Debt Service	0	0	0	0	$0	#DIV/0!
Transfers Out	$1,844,504	$1,842,900	$1,842,900	$1,843,566	$666	0.000361387
Total Expenditures	$7,061,682	$7,212,403	$7,466,600	$7,536,786	$324,383	

City of Park Ridge, Illinois

Source of Expenditure Water Fund - Water Administration
502-3051-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	151,938	169,322	215,800	155,400	($13,922)	-8.22%
Overtime	2,093	2,412	5,000	5,000	$2,588	107.30%
Medical, Dental, Unemployment	35,725	40,063	39,600	29,271	($10,792)	-26.94%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$2,748	$0	$0	($2,748)	-100.00%
Contractual Services	103,545	117,000	$117,000	$118,000	$1,000	0.85%
Commodities	827	1,000	2,000	2,000	$1,000	100.00%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$1,844,504	$1,842,900	$1,842,900	$1,843,566	$666	0.000361387
Total Expenditures	$2,138,632	$2,175,445	$2,222,300	$2,153,237	($22,208)	

Transfer to IMRF - $158K
Transfer to Genl Fund - $800K
Transfer to Debt Service - $885.5K
Water Billing Services - $22K
Postal Charges - $32K
Telecommunications - $22K
Backflow Solutions - $31K

City of Park Ridge, Illinois

Source of Expenditure Water Fund - Water Supply & Treatment
502-3052-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	154,369	113,923	103,200	106,300	($7,623)	-6.69%
Overtime	17,912	22,287	25,000	25,000	$2,713	12.17%
Medical, Dental, Unemployment	27,308	18,269	19,000	14,405	($3,864)	-21.15%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	800	1,200	1,200	1,200	$0	0.00%
Water Purchases Chicago	2,914,849	3,460,040	3,523,300	3,500,000	$39,960	1.15%
Contractual Services	28,854	35,928	$58,000	$58,000	$22,072	61.43%
Commodities	140,639	157,907	161,500	161,500	$3,593	2.28%
Capital Items	$51,751	$7,700	$7,700	$33,800	$26,100	338.96%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$3,336,482	$3,817,254	$3,898,900	$3,900,205	$82,951	

Water Purchases City of Chicago - $3.4M
Testing - $7.5K
Building Maintenance - $8K
Training - $2.5K
Consumer Confidence Report - $7.5K
System Maintenance -$30K
Electricity - $130K
Natural Gas - $10K
Equipment Parts - $21.5K

City of Park Ridge, Illinois

Source of Expenditure Water Fund - Water Distribution Services
502-3053, 3054, 3055-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	356,052	373,078	356,000	379,986	$6,908	1.85%
Overtime	24,394	63,131	41,200	52,200	($10,931)	-17.31%
Medical, Dental, Unemployment	68,426	56,450	58,900	67,058	$10,608	18.79%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	6,407	6,066	3,400	55,700	$49,634	818.23%
Contractual Services	61,828	40,359	$52,100	$48,100	$7,741	19.18%
Commodities	197,085	175,137	213,500	243,500	$68,363	39.03%
Capital Items	$872,376	$505,483	$620,300	$636,800	$131,317	25.98%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$1,586,568	$1,219,704	$1,345,400	$1,483,344	$263,640	

Water Surveys - $12K
Water Main and Water Meter General Contractual Services -$36K
Fire Hydrants - $35K
Water Main Materials - $145K
Water Meters - $63.5K
Overtime - Wwatermain breaks, leaks & emergency repairs - $52,200K
Capital Projects - Watermain construction - $636,800K

City of Park Ridge, Illinois

Water Fund

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
502	3051	WATER ADMINISTRATION	910000	Regular Salaries	215,800.00	155,400.00
502	3051	WATER ADMINISTRATION	915200	Overtime	5,000.00	5,000.00
502	3051	WATER ADMINISTRATION	921000	Employee Insurance	39,600.00	29,271.00
502	3051	WATER ADMINISTRATION	940100	Telecommunications	22,000.00	22,000.00
502	3051	WATER ADMINISTRATION	941100	Consulting	0.00	0.00
502	3051	WATER ADMINISTRATION	941700	Data Process	22,000.00	22,000.00
502	3051	WATER ADMINISTRATION	947200	Postal Charges	31,000.00	32,000.00
502	3051	WATER ADMINISTRATION	948500	General Contractual	42,000.00	42,000.00
502	3051	WATER ADMINISTRATION	952000	Materials	2,000.00	2,000.00
502			885600	Transfer Out	885,600.00	885,566.00
502			880700	Transfer Out	957,300.00	958,000.00
					2,222,300.00	**2,153,237.00**
502	3052	WATER SUPPLY & TREATMT	910000	Regular Salaries	103,200.00	106,300.00
502	3052	WATER SUPPLY & TREATMT	915200	Overtime	25,000.00	25,000.00
502	3052	WATER SUPPLY & TREATMT	921000	Employee Insurance	19,000.00	14,405.00
502	3052	WATER SUPPLY & TREATMT	926000	Uniforms	1,200.00	1,200.00
502	3052	WATER SUPPLY & TREATMT	940300	Water Purchases - Chicago	3,523,300.00	3,500,000.00
502	3052	WATER SUPPLY & TREATMT	941400	Testing	7,500.00	7,500.00
502	3052	WATER SUPPLY & TREATMT	942100	Bldg Maint	8,000.00	8,000.00
502	3052	WATER SUPPLY & TREATMT	943700	Training	2,500.00	2,500.00
502	3052	WATER SUPPLY & TREATMT	948500	General Contractual	40,000.00	40,000.00
502	3052	WATER SUPPLY & TREATMT	952000	Materials	15,000.00	15,000.00
502	3052	WATER SUPPLY & TREATMT	955000	Natural Gas	10,000.00	10,000.00
502	3052	WATER SUPPLY & TREATMT	955500	Electricity	130,000.00	130,000.00
502	3052	WATER SUPPLY & TREATMT	959000	Equip Maintenance	6,500.00	6,500.00
502	3052	WATER SUPPLY & TREATMT	990400	Motor Equip	3,900.00	0.00
502	3052	WATER SUPPLY & TREATMT	990800	Computer Equip	3,800.00	3,800.00
502	3052	WATER SUPPLY & TREATMT	993600	Water Plant Improvement		30,000.00
					3,898,900.00	**3,900,205.00**
502	3053	FIRE HYDRANT SERVICES	910000	Regular Salaries	42,700.00	44,736.00
502	3054	WATER MAIN SERVICES	910000	Regular Salaries	242,100.00	260,750.00
502	3055	WATER METER SERVICES	910000	Regular Salaries	71,200.00	74,500.00
502	3054	WATER MAIN SERVICES	915000	Extra Help	0.00	52,000.00
502	3053	FIRE HYDRANT SERVICES	915200	Overtime	3,300.00	3,300.00
502	3054	WATER MAIN SERVICES	915200	Overtime	34,000.00	45,000.00
502	3055	WATER METER SERVICES	915200	Overtime	3,900.00	3,900.00
502	3053	FIRE HYDRANT SERVICES	921000	Employee Insurance	7,100.00	8,055.00
502	3054	WATER MAIN SERVICES	921000	Employee Insurance	40,000.00	45,597.00
502	3055	WATER METER SERVICES	921000	Employee Insurance	11,800.00	13,406.00
502	3053	FIRE HYDRANT SERVICES	926000	Uniforms	500.00	500.00
502	3054	WATER MAIN SERVICES	926000	Uniforms	2,000.00	2,200.00
502	3055	WATER METER SERVICES	926000	Uniforms	900.00	1,000.00
502	3054	WATER MAIN SERVICES	941200	Water Surveys	12,000.00	12,000.00
502	3053	FIRE HYDRANT SERVICES	948500	General Contractual	100.00	100.00
502	3054	WATER MAIN SERVICES	948500	General Contractual	15,000.00	16,000.00
502	3055	WATER METER SERVICES	948500	General Contractual	25,000.00	20,000.00
502	3053	FIRE HYDRANT SERVICES	952000	Materials	20,000.00	35,000.00
502	3054	WATER MAIN SERVICES	952000	Materials	140,000.00	145,000.00
502	3055	WATER METER SERVICES	952000	Materials	3,500.00	3,500.00
502	3055	WATER METER SERVICES	956000	Meters	50,000.00	60,000.00
502	3054	WATER MAIN SERVICES	990400	Motor Equip	70,300.00	76,800.00
502	3054	WATER MAIN SERVICES	993000	Water Construction	385,000.00	560,000.00
502	3054	WATER MAIN SERVICES	995143	Street Repairs	165,000.00	0.00
502	3054	WATER MAIN SERVICES	995146	Street Repairs	0.00	0.00
					1,345,400.00	**1,483,344.00**
					7,466,600.00	**7,536,786.00**

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Sewer Fund

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue Sewer Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Sewer User Charge	$898,595	$1,535,191	$1,603,700	$1,586,000	$50,809	3.31%
Intergovernmental	$0	$118,750	$0	$356,250	$237,500	200.00%
Misc. Other	$0	$164,021	$0	$75,000	($89,021)	-54.27%
Transfers In	$294,852	$0	$0	$0	$0	#DIV/0!
Total Revenues	$1,193,447	$1,817,962	$1,603,700	$2,017,250	$199,288	10.96%

Source of Expenditure Sewer Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$215,900	$293,099	$279,300	$284,700	($8,399)	-2.87%
Overtime	$27,934	$15,805	$25,000	$25,000	$9,195	58.18%
Medical, Dental, Unemployment	$42,630	$45,079	$46,100	$53,619	$8,540	18.94%
Workers Compensation	$0	$0	$0	$0	$0	0.00%
All Other Personnel	$774	$9,823	$17,100	$17,100	$7,277	74.08%
Contractual Services	$330,520	$492,411	$503,000	$141,000	($351,411)	-71.37%
Commodities	$93,586	$86,051	$81,000	$96,000	$9,949	11.56%
Capital Items*	$22,460	$423,097	$587,000	$807,000	$383,903	90.74%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$0	$65,200	$65,200	$68,200	$3,000	4.60%
Total Expenditures	$733,804	$1,430,565	$1,603,700	$1,492,619	$62,054	4.34%
Surplus (Deficit)	**$459,643**	**$387,397**	**$0**	**$524,631**		

*Capital Items in Sewer Fund include capitalization and depreciation in 2009/10 and 2010/11

City of Park Ridge, Illinois

Sewer Fund - 2011/12 Budget

Sewer Rate Projections - Keep rate at $1.22, Eliminate all Construction projects for flood remediation, keep lining program

	2010-11 Est. Actual	2011-12 Budget	2012-13 Projections	2013-14 Projections	2014-15 Projections	2015-16 Projections
Annual Usage (Gallons in Millions)	1,258,353	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Rate per 1,000	$1.22	$1.22	$1.22	$1.22	$1.22	$1.22
User Revenue Estimate	$1,535,191	$1,586,000	$1,586,000	$1,586,000	$1,586,000	$1,586,000
Other Sewer Income	$164,032	$75,000	$25,000	$25,000	$25,000	$25,000
State Grant	$118,750	$356,250	$0	$0	$0	$0
	$1,817,973	**$2,017,250**	**$1,611,000**	**$1,611,000**	**$1,611,000**	**$1,611,000**
Salaries	$293,099	$284,700	$290,394	$296,202	$302,126	$308,168
Extra Help	$9,117	$15,000	$15,000	$15,000	$15,000	$15,000
Overtime	$15,805	$25,000	$25,500	$26,010	$26,530	$27,061
Medical Insurance	$45,079	$53,619	$56,300	$59,115	$62,071	$65,174
Other Personnel	$707	$2,100	$2,100	$2,100	$2,100	$2,100
Contracting	$492,411	$141,000	$148,050	$155,453	$163,225	$171,386
Material	$82,216	$90,000	$94,500	$99,225	$104,186	$109,396
Electricity	$3,835	$6,000	$6,300	$6,615	$6,946	$7,293
Transfer Out (Overheads)			$100,000	$102,000	$104,040	$106,121
Transfer Out (IMRF)	$65,200	$68,200	$73,656	$79,548	$85,912	$92,785
Subtotal	**$1,007,469**	**$685,619**	**$811,800**	**$841,268**	**$872,136**	**$904,485**
Capital Items*						
Design of North Park	$0					
Vactor Truck	$302,478					
North Park Construction			$0			
Design of Country Club			$0			
Sewer Rehabilitation		$475,000				
Sewer Lining		$310,000	$310,000	$310,000	$310,000	$310,000
Country Club Construction				$0		
Design of NW Park				$0		
NW Construction					$0	
Design of Mayfield Estates					$0	
Construction of Mayfield						$0
Design of Lahon						$0
Construction of Lahon						
Motor Equip Repl Fund	$22,000	$22,000	$22,000	$22,000	$22,000	$22,000
Total Capital	**$324,478**	**$807,000**	**$332,000**	**$332,000**	**$332,000**	**$332,000**
Net Balance (Cash Basis)	**$486,026**	**$524,631**	**$467,200**	**$437,732**	**$406,864**	**$374,515**
Beginning Fund Balance	(92,008)					
Ending Fund Balance	394,018	$918,649	$1,385,849	$1,823,581	$2,230,445	$2,604,960

*For purposes of determining the necessary rate to cover expenditures, Capital Items does not include capitalization and depreciation

City of Park Ridge, Illinois

Source of Expenditure Sewer Fund - All Programs
503-305X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	215,900	293,099	279,300	284,700	($8,399)	-2.87%
Overtime	27,934	15,805	25,000	25,000	$9,195	58.18%
Medical, Dental, Unemployment	42,630	45,079	46,100	53,619	$8,540	18.94%
Workers Compensation	0	0	0	0	$0	#DIV/0!
All Other Personnel	774	9,823	17,100	17,100	$7,277	74.08%
Contractual Services	330,520	492,411	503,000	141,000	($351,411)	-71.37%
Commodities	93,586	86,051	81,000	96,000	$9,949	11.56%
Capital Items	22,460	423,097	587,000	807,000	$383,903	90.74%
Debt Service	0	0	0	0	$0	#DIV/0!
Transfers Out	$0	$65,200	$65,200	$68,200	$3,000	0.04601227
Total Expenditures	$733,804	$1,430,565	$1,603,700	$1,492,619	$62,054	

$55K for levee maint shared with DesPlaines, $45K clean lift station, $21K NPDES permit
$20K Televising
Sewer repair materials $90K
Transfer to IMRF
Electricity $6K

City of Park Ridge, Illinois

Sewer Fund

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
503	3031	SEWER LINE & DRAINAGE	910000	Regular Salaries	279,300.00	284,700.00
503	3031	SEWER LINE & DRAINAGE	915000	Extra Help	15,000.00	15,000.00
503	3031	SEWER LINE & DRAINAGE	915200	Overtime	25,000.00	25,000.00
503	3031	SEWER LINE & DRAINAGE	921000	Employee Insurance	46,100.00	53,619.00
503	3031	SEWER LINE & DRAINAGE	926000	Uniforms	2,100.00	2,100.00
503	3031	SEWER LINE & DRAINAGE	941100	Consulting	0.00	0.00
503	3031	SEWER LINE & DRAINAGE	948500	General Contractual	501,000.00	121,000.00
503	3031	SEWER LINE & DRAINAGE	948502	Swr Clean and TV	2,000.00	20,000.00
503	3031	SEWER LINE & DRAINAGE	952000	Materials	75,000.00	90,000.00
503	3031	SEWER LINE & DRAINAGE	955500	Electricity	6,000.00	6,000.00
503	3031	SEWER LINE & DRAINAGE	990400	Motor Equip	22,000.00	22,000.00
503	3031	SEWER LINE & DRAINAGE	994000	Sewer Construction	565,000.00	785,000.00
503			880500	Transfer Out	65,200.00	68,200.00
					1,603,700.00	**1,492,619.00**

Parking Fund

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Expenditure Parking Fund - All Programs
501-305X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$186,985	$194,690	$171,700	$161,600	($33,090)	-17.00%
Overtime	$5,454	$1,719	$5,600	$5,600	$3,881	225.77%
Medical, Dental, Unemployment	$21,082	$20,034	$20,600	$20,881	$847	4.23%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$295	$342	$5,500	$5,500	$5,158	1508.19%
Contractual Services	$125,793	$99,193	$82,000	$137,000	$37,807	38.11%
Commodities	$15,184	$18,595	$18,700	$20,700	$2,105	11.32%
Capital Items	$259,151	$29,000	$29,000	$29,700	$700	2.41%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$35,300	$37,400	$37,400	$37,000	($400)	-0.010695187
Total Expenditures	$649,244	$400,973	$370,500	$417,981	$17,008	

Citation Fees - $20K
Rent Payments - $52K
Parking Lot Maintenance - $35K
Electricity - $4.7K
Parking Meters - $16K
Property Taxes - Lot Rental - $15K

City of Park Ridge, Illinois

Parking Fund

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
501	3027	PARKING	910000	Regular Salaries	171,700.00	161,600.00
501	3027	PARKING	915200	Overtime	5,600.00	5,600.00
501	3027	PARKING	921000	Employee Insurance	20,600.00	20,881.00
501	3027	PARKING	926000	Uniforms	5,500.00	5,500.00
501	3027	PARKING	941701	Citation Fees	0.00	20,000.00
501	3027	PARKING	945200	Property Rental	52,000.00	52,000.00
501	3027	PARKING	948500	General Contractual	30,000.00	65,000.00
501	3027	PARKING	952000	Materials	11,000.00	12,000.00
501	3027	PARKING	955500	Electricity	4,700.00	4,700.00
501	3027	PARKING	956000	Meters	3,000.00	4,000.00
501	3027	PARKING	990400	Motor Equip	21,000.00	21,700.00
501	3027	PARKING	990800	Computer Equip	8,000.00	8,000.00
501			880700	Transfer Out	37,400.00	37,000.00
					370,500.00	**417,981.00**

Municipal Waste Fund

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue Muni Waste Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$3,221,714	$3,597,060	$3,620,300	$3,620,300	$23,240	0.65%
Intergovernmental	$31,873	$0	$0	$0	$0	0.00%
Misc. Other	$0	$0	$0	$0	$0	0.00%
Transfers In	$0	$0	$0	$0	$0	0.00%
Total Revenues	$3,253,587	$3,597,060	$3,620,300	$3,620,300	$23,240	0.65%

Source of Expenditure Muni Waste Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$56,320	$45,125	$42,700	$44,800	($325)	-0.72%
Overtime	$3,161	$5,044	$2,000	$5,000	($44)	-0.87%
Medical, Dental, Unemployment	$8,520	$7,045	$7,100	$7,668	$623	8.84%
Workers Compensation	$0	$0	$0	$0	$0	0.00%
All Other Personnel	$264	$178	$500	$23,500	$23,322	13102.25%
Contractual Services	$3,159,929	$3,076,235	$3,468,800	$3,256,056	$179,821	5.85%
Commodities	$0	$0	$100	$100	$100	0.00%
Capital Items	$15,100	$15,100	$15,100	$18,700	$3,600	23.84%
Debt Service	$71,265	$50,384	$84,000	$64,200	$13,816	27.42%
Transfers Out	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$3,314,559	$3,199,111	$3,620,300	$3,420,024	$220,913	6.91%
Surplus (Deficit)	**($60,972)**	**$397,949**	**$0**	**$200,276**		

City of Park Ridge, Illinois

Source of Expenditure Municipal Waste Fund - All Programs
501-305X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$56,320	$45,070	$42,700	$44,800	($270)	-0.60%
Overtime	$3,161	$5,044	$2,000	$5,000	($44)	-0.87%
Medical, Dental, Unemployment	$8,520	$6,889	$7,100	$7,668	$779	11.31%
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$264	$182	$500	$23,500	$23,318	12812.09%
Contractual Services	$3,159,929	$3,257,416	$3,468,800	$3,256,056	($1,360)	-0.04%
Commodities	$0	$0	$100	$100	$100	#DIV/0!
Capital Items	$15,100	$15,100	$15,100	$18,700	$3,600	23.84%
Debt Service	$71,265	$59,732	$84,000	$64,200	$4,468	7.48%
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$3,314,559	$3,389,433	$3,620,300	$3,420,024	$30,591	

SWANC O&M - $706K
ARC - $2.4M
SWANC Fixed - $64.2K

Refuse Disposal - $150K

City of Park Ridge, Illinois

Municipal Waste Fund

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
208	3043	SOLID WASTE DISPOSAL	910000	Regular Salaries	42,700.00	44,800.00
208	3043	SOLID WASTE DISPOSAL	915200	Overtime	2,000.00	5,000.00
208	3043	SOLID WASTE DISPOSAL	915000	Extra Help	0.00	23,000.00
208	3043	SOLID WASTE DISPOSAL	921000	Employee Insurance	7,100.00	7,668.00
208	3043	SOLID WASTE DISPOSAL	926000	Uniforms	500.00	500.00
208	3043	SOLID WASTE DISPOSAL	947600	Scavenger	3,317,800.00	3,105,056.00
208	3043	SOLID WASTE DISPOSAL	947700	Refuse Disposal	150,000.00	150,000.00
208	3043	SOLID WASTE DISPOSAL	948500	General Contractual	1,000.00	1,000.00
208	3043	SOLID WASTE DISPOSAL	952000	Materials	100.00	100.00
208	3043	SOLID WASTE DISPOSAL	981000	Bond Princ and Interest	84,000.00	64,200.00
208	3043	SOLID WASTE DISPOSAL	990400	Motor Equip	15,100.00	18,700.00
					3,620,300.00	**3,420,024.00**

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Motor Fuel Fund

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue Motor Fuel Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Motor Fuel Tax	$953,330	$1,118,942	$833,000	$1,000,000	($118,942)	-10.63%
Miscellaneous	$486	$544	$0	$0	($544)	-100.00%
Transfers In	$0	$0	$0	$0	$0	0.00%
Total Revenues	$953,816	$1,119,486	$833,000	$1,000,000	($119,486)	-10.67%

Source of Expenditure Motor Fuel Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Alley Paving	$73,490	$0	$0	$0	$0	0.00%
Street Repairs	$1,040,917	$833,000	$833,000	$1,000,000	$167,000	20.05%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$1,114,407	$833,000	$833,000	$1,000,000	$167,000	20.05%
Surplus (Deficit)	**($160,591)**	**$286,486**	**$0**	**$0**		

City of Park Ridge, Illinois

Motor Fuel Fund

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
203	3024	STREET MAINTENANCE	995147	Street Repairs	833,000.00	1,000,000.00
203	3026	ALLEY MAINTENANCE	995201	Alley Paving	0.00	0.00
					833,000.00	**1,000,000.00**

Emergency 911 Fund

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue E-911 Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Emergency Telephone Receipts	$514,296	$496,951	$525,000	$500,000	$3,049	0.61%
Misc. Other	$0	$0	$0	$0	$0	0.00%
Transfers In	$777,200	$693,200	$693,200	$812,568	$119,368	17.22%
Total Revenues	$1,291,496	$1,190,151	$1,218,200	$1,312,568	$122,417	10.29%

Source of Expenditure E-911 Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
ANI/ALI Fees	$31,600	$31,600	$31,600	$31,600	$0	0.00%
Contractual Services	$1,234,884	$1,132,690	$1,179,600	$1,297,968	$165,278	14.59%
Capital Items	$7,000	$7,000	$7,000	$7,000	$0	0.00%
Total Expenditures	$1,273,484	$1,171,290	$1,218,200	$1,336,568	$165,278	14.11%
Surplus (Deficit)	**$18,012**	**$18,861**	**$0**	**($24,000)**		

City of Park Ridge, Illinois

Emergency 911 Fund

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
220	2013	COMMUNICATIONS	941500	ANI/ALI Fees	31,600.00	31,600.00
220	2013	COMMUNICATIONS	948500	General Contractual	1,179,600.00	1,297,968.00
220	2013	COMMUNICATIONS	990800	Computer Equip	7,000.00	7,000.00
					1,218,200.00	**1,336,568.00**

IMRF Fund

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue IMRF Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$1,668,190	$1,882,036	$1,684,100	$1,684,100	($197,936)	-10.52%
Personal Property Tax Repl.	$19,900	$19,900	$19,900	$19,900	$0	0.00%
Transfers In	$201,400	$259,900	$259,900	$263,200	$3,300	1.27%
Total Revenues	$1,889,490	$2,161,836	$1,963,900	$1,967,200	($194,636)	-9.00%

Source of Expenditure IMRF Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
IMRF and Social Security	$1,926,499	$1,988,826	$2,059,000	$1,988,318	($508)	-0.03%
Transfers Out	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$1,926,499	$1,988,826	$2,059,000	$1,988,318	($508)	-0.03%
Surplus (Deficit)	**($37,009)**	**$173,010**	**($95,100)**	**($21,118)**		

City of Park Ridge, Illinois

IMRF Fund

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
206	6050	IMRF	949100	Pension	2,059,000.00	1,988,318.00
					2,059,000.00	**1,988,318.00**

Library

2011/12 Budget
March 7, 2011

City of Park Ridge, Illinois

Source of Revenue Library Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$4,251,709	$4,068,403	$3,953,000	$4,150,650	$82,247	2.02%
Personal Property Tax Repl.	$57,486	$69,564	$69,000	$69,000	($564)	-0.81%
Intergovernmental	$53,609	$72,372	$72,400	$38,640	($33,732)	-46.61%
Miscellaneous	$122,789	$168,871	$127,000	$127,000	($41,871)	-24.79%
Transfers In	$100,000	$100,000	$100,000	$0	($100,000)	-100.00%
Total Revenues	$4,585,593	$4,479,210	$4,321,400	$4,385,290	($93,920)	-2.10%

Source of Expenditure Library Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$2,595,185	$2,504,210	$2,641,500	$2,694,330	$190,120	7.59%
Overtime	$0	$0	$0	$0	$0	0.00%
Medical, Dental, Unemployment	$267,481	$266,709	$303,500	$330,404	$63,695	23.88%
Workers Compensation	$3,004	$1,200	$7,000	$7,000	$5,800	483.33%
All Other Personnel	$5,137	$5,107	$5,600	$5,600	$493	9.65%
Contractual Services	$469,970	$391,261	$399,400	$399,400	$8,139	2.08%
Commodities	$749,549	$689,365	$686,400	$686,400	($2,965)	-0.43%
Capital Items	$100,124	$278,000	$278,000	$393,000	$115,000	41.37%
Debt Service	$0	$0	$0	$0	$0	0.00%
Transfers Out	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$4,190,450	$4,135,852	$4,321,400	$4,516,134	$380,282	9.19%
Use of Fund Balance				$130,844		
Surplus (Deficit)	**$395,143**	**$343,358**	**$0**	**$0**		

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LIBRARY MISSION STATEMENT

The purpose of the Park Ridge Public Library is to advance human knowledge and understanding by providing access to information, literature, technology, and the arts relevant to the community it serves.

The Library's Board of Trustees actively supports the Library's mission, reviews long range plans, evaluates progress, and establishes policy.

The missions of the programs within the Library are:

Library Administration: To plan, staff, market, supervise and report on the programs of Adult Services, Children's Services, Circulation, Library Maintenance, and Technical Services. Functional areas include Business Office and Human Resources management, Information Technology, Public Relations and Graphics/Exhibit coordination. Development and maintenance of Library and Park Ridge Community Network websites are also functions of library administration.

Library Maintenance: To provide and maintain an inviting physical facility for library use. Facilitate use of the building as a community center by accommodating meeting room usage for residents and community organizations.

Technical Services: To verify, order, receive, and process all materials for the library and to provide and maintain for patrons a "window" to library collections through the on-line catalog.

Adult Services/Reference: To assist patrons in using the library and its collection both in the building and on-line. Provide Reference and research assistance, computer instruction classes, job search and business reference. Manage Interlibrary loans.

Children's Services: To assist children and their parents, teachers, and other adults working with children, in utilizing the library and its resources in the Children's Department and on-line. Provide classes, reading clubs and educational programs to children from Birth – Grade 6.

Circulation: To provide exceptional customer service in checking materials in and out for patrons, keeping track of fines, overdue and lost items and registering patrons for library cards.

Adult Services/Reader Services: To assist the public in using the library and its collections of fiction books, young adult materials, and non-print media. Services provided include classes for adults and teens, reading and book clubs and computer instruction.

LIBRARY DEPARTMENT

OVERALL ACCOMPLISHMENTS AND OBJECTIVES

The Library Board of Trustees and Library staff revised the Library's Strategic Plan in 2009/10. Six Strategic Directions were identified and action plans were developed for each one.

Assess and address community needs

2010/11 Accomplishments

- Continued to meet community's need for library materials in numerous formats as indicated by an increase in circulation
- Continued new programs to meet resident's needs – job hunting workshops, computer skills workshops, early childhood literacy
- Continued to offer ways to make the Library more convenient to use including – Ask?Away (a 24/7 online reference service consortium) and remote access to online databases and downloadable eBooks

2011/12 Objectives

- Continue to develop collections and services that meet the needs of the community
- Respond to community and societal trends as they relate to Library service
- Utilize resident input to identify areas for change and improvement
- Identify new residents and target marketing efforts to those residents

Optimize operational efficiency, flexibility and effectiveness

2010/11 Accomplishments

- Accomplished 2009/10 goals with a reduced budget and reduced staff
- Trained staff on newest technologies including those offered to the public
- Continued to modify and update new LAN
- Installed new WI-FI for staff and public
- Continued to study existing space to maximize efficiency
- Improved internal communication through the use of available technology – blogs & wikis
- Developed new Technology Plan for the Library

2011/12 Objectives

- Provide new formats and new services as appropriate to meet community demand
- Identify and eliminate services, programs or collections that are no longer popular or necessary
- Investigate Radio Frequency Identification (RFID) technology for automated materials handling

Promote awareness and increase use

2010/11 Accomplishments

- Conducted marketing campaign to increase awareness of new website
- Redesigned Library newsletter and identified new printer through bid process
- Promoted email news service for residents as part of new website
- Promoted use of the Park Ridge Community Network, www.parkridge.info as a gateway to a wide array of information about the community

2011/12 Objectives

- Complete update of Community Network and promote to residents
- Continue to solicit feedback on Library website and make changes as appropriate
- Promote email news service and website blogs to increase awareness
- Identify new ways to reach residents and implement them

Enhance service through staff and board development

2010/11 Accomplishments

- Established minimum continuing education requirements for all staff and staff participated in various training opportunities throughout the year
- Staff participated in annual In-Service Day – February 2011
- Staff completed training for new online catalog interface
- Library Trustees participated in continuing education and networking opportunities
- Library Trustees toured the Des Plaines Public Library and met with their trustees

2011/12 Objectives

- Staff will continue to participate in networking and continuing education opportunities
- Library Trustees will continue to network with other library trustees and will tour another facility annually
- Library Trustees will continue to participate in continuing education opportunities

Strengthen community support

2010/11 Accomplishments

- Staff participated in community organizations and projects to build positive relationships, Kiwanis, Lions, Chamber of Commerce, Chamber – Retail Committee, Winterfest
- Trustees made regular presentations to the Mayor and City Council to keep them informed
- Conducted annual library card sign up campaign

2011/12 Objectives

- Continue to participate in community organizations
- Continue to make presentations to the Mayor and City Council to keep them informed about the Library
- Increase total library card registration to 70% of the total population

Secure the future

2010/11 Accomplishments

- Met goal of six month operating fund balance at end of fiscal year
- Revised fund raising plan to provide funds to enhance the Library
- Conducted second annual after hours fund raising event – March 2011
- Continued to sell bricks for the Reading Garden as a fundraiser for interior improvements

2011/12 Objectives

- Update the Strategic Plan
- Provide adequate and appropriate staff to achieve goals of the Strategic Plan
- Conduct annual assessment of local area network and all associated equipment
- Conduct focus groups to obtain input on the facility, collections and services

Library Commentary

The Library maximizes the effectiveness of the operating budget by:

- Outsourcing the operation of the online catalog and circulation system through Cooperative Computer Services consortia.
- Participating in group purchases of online resources and databases through purchasing programs with the Illinois State Library and the library system.
- Managing public printing using a print management system for cost recovery.
- Purchasing library materials and supplies through vendors offering negotiated discounts and government pricing.

Providing collections to meet the needs and interest of the community is a major role of the Library. Space limitations within the current library building make this difficult. We anticipate continuing the policy of one book out for every book added to the collection to maintain collections within the limited size of the current building.

The New Book Room contains popular new fiction, bestsellers and an interesting selection of new nonfiction. New titles are added to this area on a weekly basis.

Total circulation reached an all time high in FY 2009/10 at 25 items per capita. On average, 1,550 people use the Library each day.

LIBRARY PERFORMANCE MEASUREMENTS

Mission: **The mission of the Park Ridge Public Library is to provide the community with access to information, recreation and enlightenment by promoting materials, programs and services.**

Objectives: **Offer a balanced collection of materials, programs and services to meet community needs. Encourage reading among all age groups. Maintain 99.9% computer uptime.**

	2007/08	2008/09	2009/10	2010/11 Est.	2011/12 Est.
Hours of service:	70	70	70	70	70
Participation:					
Program Attendance per Capita	.76	.68	.71	.78	.80
Library visits per capita	12.32	13.13	14.38	15.00	15.25
Circulation	736,485	847,719	944,378	970,000	975,000
Library Cards	26,500	26,200	26,800	27,300	27,800
Participants in reading programs	3,000	3,100	3500	4,000	4,200
Outreach Visits	11,500	13,000	12,900	13,500	14,000
Volunteer Hours	3,500	3,500	4,000	4,000	4,000
Collection:					
Collection size	240,103	246,721	245,857	245,000	245,000
Collection Additions	23,277	21,648	27,947	25,500	25,500
Collection Withdrawals	23,432	17,035	28,637	25,500	25,500
Computers available for public use	66	66	66	66	66
Efficiency Measures:					
Computer Uptime	99.9%	99.9%	99.9%	99.9%	99.9%
Departmental budget per capita, includes Capital Budget	$131.07	$127.75	$115.66	$114.40	$114.40

City of Park Ridge, Illinois

Source of Expenditure Library All Departments
201-501X-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$2,595,186	$2,504,210	$2,641,500	$2,694,330	$190,120	7.59%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$267,479	$266,709	$302,800	$330,404	$63,695	23.88%
Workers Compensation	$4,252	$1,200	$7,000	$7,000	$5,800	483.33%
All Other Personnel	$3,888	$5,107	$6,300	$5,600	$493	9.65%
Contractual Services	$469,970	$391,261	$399,400	$399,400	$8,139	2.08%
Commodities	$749,548	$689,365	$686,400	$686,400	($2,965)	-0.43%
Capital Items	$100,124	$278,000	$278,000	$393,000	$115,000	41.37%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$4,190,447	$4,135,852	$4,321,400	$4,516,134	$380,282	

City of Park Ridge, Illinois

Source of Expenditure Library Administration
201-5011-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$388,490	$375,633	$409,800	$417,996	$42,363	11.28%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$39,091	$40,007	$48,500	$55,760	$15,753	39.38%
Workers Compensation	$3,004	$1,200	$1,400	$7,000	$5,800	483.33%
All Other Personnel	$1,220	$907	$1,400	$1,300	$393	43.33%
Contractual Services	$184,674	$167,601	$167,800	$167,800	$199	0.12%
Commodities	$53,265	$51,765	$34,500	$34,500	($17,265)	-33.35%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$669,744	$637,113	$663,400	$684,356	$47,243	

ADD DETAILS

City of Park Ridge, Illinois

Source of Expenditure Library Maintenance
201-5012-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	111,649	100,168	130,300	132,906	$32,738	32.68%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$16,138	$10,668	$17,300	$18,684	$8,016	75.14%
Workers Compensation	$240	$0	$800	$0	$0	#DIV/0!
All Other Personnel	$0	$300	$400	$300	$0	0.00%
Contractual Services	$121,702	$106,748	$112,000	$112,000	$5,252	4.92%
Commodities	$21,797	$19,754	$30,000	$30,000	$10,246	51.87%
Capital Items	$33,324	$252,000	$252,000	$367,000	$115,000	45.63%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$304,850	$489,638	$542,800	$660,890	$171,252	

ADD DETAILS

City of Park Ridge, Illinois

Source of Expenditure Library Technical Services
201-5013-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	380,834	350,589	368,700	376,074	$25,485	7.27%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$43,651	$37,339	$48,500	$52,380	$15,041	40.28%
Workers Compensation	$0	$0	$900	$0	$0	#DIV/0!
All Other Personnel	$756	$700	$800	$700	$0	0.00%
Contractual Services	$22,838	$22,400	$23,400	$23,400	$1,000	4.46%
Commodities	33,185	29,702	31,600	31,600	$1,898	6.39%
Capital Items	66,800	26,000	26,000	26,000	$0	0.00%
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$548,064	$466,730	$499,900	$510,154	$43,424	

ADD DETAILS

City of Park Ridge, Illinois

Source of Expenditure Library Adult Reference
201-5014-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	512,300	500,842	530,400	541,008	$40,166	8.02%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$32,255	$53,342	$36,200	$39,096	($14,246)	-26.71%
Workers Compensation	$0	$0	$1,800	$0	$0	#DIV/0!
All Other Personnel	$781	$800	$900	$800	$0	0.00%
Contractual Services	$0	$0	$0	$0	$0	#DIV/0!
Commodities	326,173	295,736	296,100	296,100	$364	0.12%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$871,509	$850,720	$865,400	$877,004	$26,284	

ADD DETAILS

City of Park Ridge, Illinois

Source of Expenditure Library Children Services
201-5015-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	508,261	500,842	495,900	505,818	$4,976	0.99%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$58,820	$53,342	$57,900	$62,532	$9,190	17.23%
Workers Compensation	$1,008	$0	$900	$0	$0	#DIV/0!
All Other Personnel	$0	$1,000	$1,200	$1,100	$100	10.00%
Contractual Services	$10,635	$9,700	$9,700	$9,700	$0	0.00%
Commodities	154,787	131,699	132,300	132,300	$601	0.46%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$733,511	$696,583	$697,900	$711,450	$14,867	

ADD DETAILS

City of Park Ridge, Illinois

Source of Expenditure Library Circulation
201-5016-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$326,396	$325,547	$355,400	$362,508	$36,961	11.35%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$47,001	$34,672	$57,400	$61,992	$27,320	78.80%
Workers Compensation	$0	$0	$600	$0	$0	#DIV/0!
All Other Personnel	$472	$700	$800	$700	$0	0.00%
Contractual Services	$69,405	$69,288	$71,100	$71,100	$1,812	2.62%
Commodities	$10,242	$7,400	$7,400	$7,400	$0	0.00%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$453,516	$437,607	$492,700	$503,700	$66,093	

ADD DETAILS

City of Park Ridge, Illinois

Source of Expenditure Library Reader Services
201-5017-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$367,256	$350,589	$351,000	$358,020	$7,431	2.12%
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$30,523	$37,339	$37,000	$39,960	$2,621	7.02%
Workers Compensation	$0	$0	$600	$0	$0	#DIV/0!
All Other Personnel	$659	$700	$800	$700	$0	0.00%
Contractual Services	$14,923	$15,524	$15,400	$15,400	($124)	-0.80%
Commodities	$150,099	$153,309	$154,500	$154,500	$1,191	0.78%
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$563,460	$557,461	$559,300	$568,580	$11,119	

ADD DETAILS

City of Park Ridge, Illinois

Source of Expenditure Library Public Relations
201-5211-9XXXXX

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Regular Salaries	$0	$0	$0	$0	$0	#DIV/0!
Overtime	$0	$0	$0	$0	$0	#DIV/0!
Medical, Dental, Unemployment	$0	$0	$0	$0	$0	#DIV/0!
Workers Compensation	$0	$0	$0	$0	$0	#DIV/0!
All Other Personnel	$0	$0	$0	$0	$0	#DIV/0!
Contractual Services	45,793	$0	$0	$0	$0	#DIV/0!
Commodities	$0	$0	$0	$0	$0	#DIV/0!
Capital Items	$0	$0	$0	$0	$0	#DIV/0!
Debt Service	$0	$0	$0	$0	$0	#DIV/0!
Transfers Out	$0	$0	$0	$0	$0	#DIV/0!
Total Expenditures	$45,793	$0	$0	$0	$0	

ADD DETAILS

City of Park Ridge, Illinois

Library

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
201	5011	LIBRARY ADMINISTRATION	910010	Sal/Librarians	126,200.00	128,724.00
201	5011	LIBRARY ADMINISTRATION	910020	Sal/Library Assistants	283,600.00	289,272.00
201	5011	LIBRARY ADMINISTRATION	921001	Emp Benefits Medical	45,900.00	49,572.00
201	5011	LIBRARY ADMINISTRATION	921002	Emp Benefits Life	1,300.00	1,300.00
201	5011	LIBRARY ADMINISTRATION	921003	Emp Benefits Workers Comp	1,400.00	7,000.00
201	5011	LIBRARY ADMINISTRATION	921004	Emp Benefits Unemployment	100.00	3,380.00
201	5011	LIBRARY ADMINISTRATION	921005	Emp Benefits Dental	2,600.00	2,808.00
201	5011	LIBRARY ADMINISTRATION	931700	Data Process	7,600.00	7,600.00
201	5011	LIBRARY ADMINISTRATION	932400	Dues	4,200.00	4,200.00
201	5011	LIBRARY ADMINISTRATION	932900	Med Exam	100.00	100.00
201	5011	LIBRARY ADMINISTRATION	933100	Recruit and Test	3,200.00	3,200.00
201	5011	LIBRARY ADMINISTRATION	933800	Conferences and Training	20,000.00	20,000.00
201	5011	LIBRARY ADMINISTRATION	935100	Equip rental	15,900.00	15,900.00
201	5011	LIBRARY ADMINISTRATION	935101	Equip rental	2,900.00	2,900.00
201	5011	LIBRARY ADMINISTRATION	935102	Equip rental	2,500.00	2,500.00
201	5011	LIBRARY ADMINISTRATION	936000	Public Relations	8,800.00	8,800.00
201	5011	LIBRARY ADMINISTRATION	936001	Public Relations	23,600.00	23,600.00
201	5011	LIBRARY ADMINISTRATION	937800	Bank Service charge	1,000.00	1,000.00
201	5011	LIBRARY ADMINISTRATION	937900	Insurance	20,700.00	20,700.00
201	5011	LIBRARY ADMINISTRATION	938501	Telephone	21,600.00	21,600.00
201	5011	LIBRARY ADMINISTRATION	938502	Postage	19,200.00	19,200.00
201	5011	LIBRARY ADMINISTRATION	938503	Internet	5,000.00	5,000.00
201	5011	LIBRARY ADMINISTRATION	938504	Printing	11,500.00	11,500.00
201	5011	LIBRARY ADMINISTRATION	951001	Off Spls Photocopy	8,900.00	8,900.00
201	5011	LIBRARY ADMINISTRATION	951002	Off Spls Other Supplies	8,400.00	8,400.00
201	5011	LIBRARY ADMINISTRATION	951003	Off Spls Furnishings	7,500.00	7,500.00
201	5011	LIBRARY ADMINISTRATION	951100	Library Supplies	9,700.00	9,700.00
					663,400.00	**684,356.00**
201	5012	LIBRARY MAINTENANCE	910040	Sal/Library Maint	130,300.00	132,906.00
201	5012	LIBRARY MAINTENANCE	921001	Emp Benefits Medical	16,200.00	17,496.00
201	5012	LIBRARY MAINTENANCE	921002	Emp Benefits Life	300.00	300.00
201	5012	LIBRARY MAINTENANCE	921003	Emp Benefits Workers Comp	800.00	0.00
201	5012	LIBRARY MAINTENANCE	921004	Emp Benefits Unemployment	100.00	0.00
201	5012	LIBRARY MAINTENANCE	921005	Emp Benefits Dental	1,100.00	1,188.00
201	5012	LIBRARY MAINTENANCE	932103	Bldg Maint	90,000.00	90,000.00
201	5012	LIBRARY MAINTENANCE	932104	Bldg Maint	4,900.00	4,900.00
201	5012	LIBRARY MAINTENANCE	932105	Bldg Maint	12,000.00	12,000.00
201	5012	LIBRARY MAINTENANCE	932201	Grounds Maint	3,600.00	3,600.00
201	5012	LIBRARY MAINTENANCE	932700	Office equip maintenance	1,500.00	1,500.00
201	5012	LIBRARY MAINTENANCE	952100	Building Supplies	20,000.00	20,000.00
201	5012	LIBRARY MAINTENANCE	955000	Natural Gas	10,000.00	10,000.00
201	5012	LIBRARY MAINTENANCE	990400	Motor Equip	2,000.00	2,000.00
201	5012	LIBRARY MAINTENANCE	996300	Bldg Repairs	250,000.00	365,000.00
					542,800.00	**660,890.00**
201	5013	LIBRARY TECHNICAL SERV	910010	Sal/Librarians	200,200.00	204,204.00
201	5013	LIBRARY TECHNICAL SERV	910020	Sal/Library Assistants	168,500.00	171,870.00
201	5013	LIBRARY TECHNICAL SERV	910030	Sal/Library Pages	0.00	0.00
201	5013	LIBRARY TECHNICAL SERV	921001	Emp Benefits Medical	45,900.00	49,572.00
201	5013	LIBRARY TECHNICAL SERV	921002	Emp Benefits Life	700.00	700.00
201	5013	LIBRARY TECHNICAL SERV	921003	Emp Benefits Workers Comp	900.00	0.00
201	5013	LIBRARY TECHNICAL SERV	921004	Emp Benefits Unemployment	100.00	0.00
201	5013	LIBRARY TECHNICAL SERV	921005	Emp Benefits Dental	2,600.00	2,808.00
201	5013	LIBRARY TECHNICAL SERV	931702	Data Process	18,200.00	18,200.00
201	5013	LIBRARY TECHNICAL SERV	935100	Equip rental	4,200.00	4,200.00
201	5013	LIBRARY TECHNICAL SERV	937400	Binding	1,000.00	1,000.00
201	5013	LIBRARY TECHNICAL SERV	951100	Library Supplies	31,600.00	31,600.00
201	5013	LIBRARY TECHNICAL SERV	990100	Mach & Equip	26,000.00	26,000.00
					499,900.00	**510,154.00**

City of Park Ridge, Illinois

Library

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
201	5014	LIBRARY ADULT REFERENCE	910010	Sal/Librarians	315,000.00	321,300.00
201	5014	LIBRARY ADULT REFERENCE	910020	Sal/Library Assistants	133,300.00	135,966.00
201	5014	LIBRARY ADULT REFERENCE	910030	Sal/Library Pages	82,100.00	83,742.00
201	5014	LIBRARY ADULT REFERENCE	921001	Emp Benefits Medical	33,500.00	36,180.00
201	5014	LIBRARY ADULT REFERENCE	921002	Emp Benefits Life	800.00	800.00
201	5014	LIBRARY ADULT REFERENCE	921003	Emp Benefits Workers Comp	1,800.00	0.00
201	5014	LIBRARY ADULT REFERENCE	921004	Emp Benefits Unemployment	100.00	0.00
201	5014	LIBRARY ADULT REFERENCE	921005	Emp Benefits Dental	2,700.00	2,916.00
201	5014	LIBRARY ADULT REFERENCE	951100	Library Supplies	1,000.00	1,000.00
201	5014	LIBRARY ADULT REFERENCE	954001	Resources Adult	134,600.00	134,600.00
201	5014	LIBRARY ADULT REFERENCE	954003	Resources Periodicals	21,300.00	21,300.00
201	5014	LIBRARY ADULT REFERENCE	954006	Resources Micro Film	7,200.00	7,200.00
201	5014	LIBRARY ADULT REFERENCE	954010	Resources CD Rom	132,000.00	132,000.00
					865,400.00	**877,004.00**
201	5015	LIBRARY CHILDRENS SERV	910010	Sal/Librarians	287,200.00	292,944.00
201	5015	LIBRARY CHILDRENS SERV	910020	Sal/Library Assistants	148,800.00	151,776.00
201	5015	LIBRARY CHILDRENS SERV	910030	Sal/Library Pages	59,900.00	61,098.00
201	5015	LIBRARY CHILDRENS SERV	921001	Emp Benefits Medical	53,600.00	57,888.00
201	5015	LIBRARY CHILDRENS SERV	921002	Emp Benefits Life	1,100.00	1,100.00
201	5015	LIBRARY CHILDRENS SERV	921003	Emp Benefits Workers Comp	900.00	0.00
201	5015	LIBRARY CHILDRENS SERV	921004	Emp Benefits Unemployment	100.00	0.00
201	5015	LIBRARY CHILDRENS SERV	921005	Emp Benefits Dental	4,300.00	4,644.00
201	5015	LIBRARY CHILDRENS SERV	938506	Programs	9,700.00	9,700.00
201	5015	LIBRARY CHILDRENS SERV	951100	Library Supplies	4,100.00	4,100.00
201	5015	LIBRARY CHILDRENS SERV	954002	Resources Children	97,300.00	97,300.00
201	5015	LIBRARY CHILDRENS SERV	954003	Resources Periodicals	2,100.00	2,100.00
201	5015	LIBRARY CHILDRENS SERV	954004	Resources Recordings	10,500.00	10,500.00
201	5015	LIBRARY CHILDRENS SERV	954005	Resources Audio Visual	14,000.00	14,000.00
201	5015	LIBRARY CHILDRENS SERV	954008	Resources Misc	1,300.00	1,300.00
201	5015	LIBRARY CHILDRENS SERV	954010	Resources CD Rom	3,000.00	3,000.00
					697,900.00	**711,450.00**
201	5016	LIBRARY CIRCULATION	910020	Sal/Library Assistants	355,400.00	362,508.00
201	5016	LIBRARY CIRCULATION	921001	Emp Benefits Medical	54,900.00	59,292.00
201	5016	LIBRARY CIRCULATION	921002	Emp Benefits Life	700.00	700.00
201	5016	LIBRARY CIRCULATION	921003	Emp Benefits Workers Comp	600.00	0.00
201	5016	LIBRARY CIRCULATION	921004	Emp Benefits Unemployment	100.00	0.00
201	5016	LIBRARY CIRCULATION	921005	Emp Benefits Dental	2,500.00	2,700.00
201	5016	LIBRARY CIRCULATION	931701	Data Process	71,100.00	71,100.00
201	5016	LIBRARY CIRCULATION	951100	Library Supplies	7,400.00	7,400.00
					492,700.00	**503,700.00**
201	5017	LIBRARY READERS SERV	910010	Sal/Librarians	170,500.00	173,910.00
201	5017	LIBRARY READERS SERV	910020	Sal/Library Assistants	180,500.00	184,110.00
201	5017	LIBRARY READERS SERV	921001	Emp Benefits Medical	34,200.00	36,936.00
201	5017	LIBRARY READERS SERV	921002	Emp Benefits Life	700.00	700.00
201	5017	LIBRARY READERS SERV	921003	Emp Benefits Workers Comp	600.00	0.00
201	5017	LIBRARY READERS SERV	921004	Emp Benefits Unemployment	100.00	0.00
201	5017	LIBRARY READERS SERV	921005	Emp Benefits Dental	2,800.00	3,024.00
201	5017	LIBRARY READERS SERV	938506	Programs	12,400.00	12,400.00
201	5017	LIBRARY READERS SERV	938507	Programs	3,000.00	3,000.00
201	5017	LIBRARY READERS SERV	951100	Library Supplies	3,200.00	3,200.00
201	5017	LIBRARY READERS SERV	954001	Resources Adult	55,500.00	55,500.00
201	5017	LIBRARY READERS SERV	954004	Resources Recordings	32,200.00	32,200.00
201	5017	LIBRARY READERS SERV	954005	Resources Audio Visual	30,600.00	30,600.00
201	5017	LIBRARY READERS SERV	954008	Resources Misc	400.00	400.00
201	5017	LIBRARY READERS SERV	954010	Resources CD Rom	8,300.00	8,300.00
201	5017	LIBRARY READERS SERV	954011	Resources MWL	20,000.00	20,000.00
201	5017	LIBRARY READERS SERV	954012	Resources E Book	1,300.00	1,300.00
201	5017	LIBRARY READERS SERV	954013	Resources YA Games	3,000.00	3,000.00
					559,300.00	**568,580.00**
					4,321,400.00	**4,516,134.00**

Uptown TIF

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue Uptown TIF Fund

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Property Taxes	$2,197,474	$2,641,695	$3,594,300	$3,240,914	$599,219	22.68%
Intergovernmental	$0	$0	$320,800	$320,000	$320,000	#DIV/0!
Misc. Other	$99	$0	$0	$0	$0	#DIV/0!
Transfer In	$0	$0	$0	$0	$0	#DIV/0!
Total Revenues	$2,197,573	$2,641,695	$3,915,100	$3,560,914	$919,219	34.80%

Source of Expenditure Uptown TIF Fund

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
School & Park District	$280,316	$393,313	$526,600	$752,307	$358,994	91.27%
Commodities	$40,188	$43,450	$2,500	$0	($43,450)	-100.00%
Capital Items	$592,758	$0	$384,800	$400,000	$400,000	100.00%
Transfers Out	$1,491,346	$2,899,056	$2,618,900	$2,618,947	($280,109)	-9.66%
Total Expenditures	$2,404,608	$3,335,819	$3,532,800	$3,771,254	$435,435	13.05%
Surplus (Deficit)	**($207,035)**	**($694,124)**	**$382,300**	**($210,340)**		

City of Park Ridge, Illinois

Uptown TIF Projections with additional Capital (80% Grant Funded)

	YE 4/30/2011	YE 4/30/2012	YE 4/30/2013	YE 4/30/2014	YE 4/30/2015
Beginning Balance	**(4,550,307)**	**(5,204,399)**	**(5,414,739)**	**(5,721,228)**	**(6,056,848)**
Revenue					
Property Tax	2,641,695	3,240,914	3,240,914	3,240,914	3,912,972
Federal and State Grants	0	320,000	1,000,000	2,000,000	2,000,000
Misc Income	0	0	0	0	0
	2,641,695	3,560,914	4,240,914	5,240,914	5,912,972
Expenditures					
Contracting					
General Contracting	975	0	0	0	0
New Students District 64	45,426	45,426	45,426	45,426	45,426
Maine Township 207 New Students	60,993	60,993	60,993	60,993	60,993
Maine Township HS 207 (15% New Prprty)	224,079	384,073	384,073	384,073	384,073
Park Ridge Park District (3%)	62,816	76,815	76,815	76,815	76,815
Deferred Payments Maine and 64	0	180,000	0	0	0
Park Ridge Park District Construction	0	0	0	0	0
Park District Interest	0	0	0	0	0
Special Counsel	2,443	5,000	5,000	5,000	5,000
	396,731	752,306	572,306	572,306	572,306
Debt Service					
2004A - Pump Station & Reservoir	1,474,628	1,194,519	1,200,669	98,800	0
2005A - Phase 1 & Phase 2	321,112	321,113	421,113	417,113	413,113
2006A - Phase 3	523,500	523,500	523,500	623,500	619,250
2006B - Phase 3 (taxable)	579,816	579,815	579,815	1,364,815	1,880,070
	2,899,056	2,618,947	2,725,097	2,504,228	2,912,433
Capital Projects					
Uptown Streetscaping	0	400,000	1,250,000	2,500,000	2,500,000
Northwest Highway Streetscaping	0	0	0	0	0
	0	400,000	1,250,000	2,500,000	2,500,000
Subtotal Net Income (Loss)	**(654,092)**	**(210,339)**	**(306,489)**	**(335,620)**	**(71,767)**
Payment to PR General Fund	0	0	0	0	0
Total Net Income (Loss)	**(654,092)**	**(210,339)**	**(306,489)**	**(335,620)**	**(71,767)**
District 64 Payment from General Fund	349,711	537,702	537,702	537,702	537,702

City of Park Ridge, Illinois

Uptown TIF Projections without additional Capital

	YE 4/30/2011	YE 4/30/2012	YE 4/30/2013	YE 4/30/2014	YE 4/30/2015
Beginning Balance	**(4,550,307)**	**(5,204,399)**	**(5,414,739)**	**(5,471,228)**	**(5,306,848)**
Revenue					
Property Tax	2,641,695	3,240,914	3,240,914	3,240,914	3,912,972
Federal and State Grants	0	320,000	0	0	0
Misc Income	0	0	0	0	0
	2,641,695	3,560,914	3,240,914	3,240,914	3,912,972
Expenditures					
Contracting					
General Contracting	975	0	0	0	0
New Students District 64	45,426	45,426	45,426	45,426	45,426
Maine Township 207 New Students	60,993	60,993	60,993	60,993	60,993
Maine Township HS 207 (15% New Prprty)	224,079	384,073	384,073	384,073	384,073
Park Ridge Park District (3%)	62,816	76,815	76,815	76,815	76,815
Deferred Payments Maine and 64	0	180,000	0	0	0
Park Ridge Park District Construction	0	0	0	0	0
Park District Interest	0	0	0	0	0
Special Counsel	2,443	5,000	5,000	5,000	5,000
	396,731	752,306	572,306	572,306	572,306
Debt Service					
2004A - Pump Station & Reservoir	1,474,628	1,194,519	1,200,669	98,800	0
2005A - Phase 1 & Phase 2	321,112	321,113	421,113	417,113	413,113
2006A - Phase 3	523,500	523,500	523,500	623,500	619,250
2006B - Phase 3 (taxable)	579,816	579,815	579,815	1,364,815	1,880,070
	2,899,056	2,618,947	2,725,097	2,504,228	2,912,433
Capital Projects					
Uptown Streetscaping	0	400,000	0	0	0
Northwest Highway Streetscaping	0	0	0	0	0
	0	400,000	0	0	0
Subtotal Net Income (Loss)	**(654,092)**	**(210,339)**	**(56,489)**	**164,380**	**428,233**
Payment to PR General Fund	0	0	0	164,380	428,233
Total Net Income (Loss)	**(654,092)**	**(210,339)**	**(56,489)**	**(0)**	**0**
District 64 Payment from General Fund	349,711	537,702	537,702	537,702	537,702

City of Park Ridge, Illinois

TIF Fund

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
204	1027	ECONOMIC DEVELOPMENT	948500	General Contractual	526,600.00	752,307.00
204	3072	GROUNDS MAINTENANCE	997100	Uptown Streetscape	384,800.00	400,000.00
204	3062	CITY BUILDINGS MAINT	955500	Electricity	2,500.00	0.00
204			880800		2,618,900.00	2,618,947.00
					3,532,800.00	**3,771,254.00**

Debt Service

2011/12 Budget
March 14, 2011

City of Park Ridge, Illinois

Source of Revenue Debt Service Funds

Revenues & Other Sources	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Transfer In for 2004A	$1,041,581	$1,474,628	$1,194,500	$1,194,519	($280,109)	-19.00%
Transfer In for 2004B	$878,404	$885,600	$885,600	$885,566	($34)	0.00%
Transfer In for 2005A	$160,556	$321,112	$321,100	$321,113	$1	0.00%
Transfer In for 2006A	$889	$523,500	$523,500	$523,500	$0	0.00%
Transfer In for 2006B	$289,209	$579,816	$579,800	$579,815	($1)	0.00%
Total Revenues	$2,370,639	$3,784,656	$3,504,500	$3,504,513	($280,143)	-7.40%

Source of Expenditure Debt Service Funds

Expenditures & Other Usess	2009-10 Actual	2010-11 Est. Actual	2010-11 Budget	2011-12 Budget	$ Variance 11-12 Budget to 10-11 Actual	% Variance 11-12 Budget to 10-11 Actual
Debt Service 2004A	$1,041,581	$1,039,581	$1,194,500	$1,194,519	$154,938	14.90%
Debt Service 2004B	$878,404	$885,354	$885,600	$885,566	$212	0.02%
Debt Service 2005A	$321,113	$321,113	$321,100	$321,113	$0	0.00%
Debt Service 2006A	$523,500	$523,500	$523,500	$523,500	$0	0.00%
Debt Service 2006B	$579,815	$579,815	$579,800	$579,815	$0	0.00%
Total Expenditures	$3,344,413	$3,349,363	$3,504,500	$3,504,513	$155,150	4.63%
Surplus (Deficit)	**($973,774)**	**$435,293**	**$0**	**$0**		

City of Park Ridge, Illinois

Debt Service Schedule

Debt Service	Actual 2009-10	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
2004A (TIF)	1,041,581	1,039,581	1,194,500	1,194,519	1,200,669	98,800	-	-
2004B (Water)	878,404	885,354	885,600	885,566	889,116	926,354	884,554	888,554
2005A (Uptown TIF)	321,113	321,113	321,100	321,113	421,113	417,113	413,113	409,113
2006A (Uptown TIF-Tax Exempt)	523,500	523,500	523,500	523,500	523,500	623,500	619,250	615,000
2006B (Uptown TIF-Taxable	579,815	579,815	579,800	579,815	579,815	1,364,815	1,880,070	2,167,732
208 - Muni. Waste Fund	71,265	75,000	84,000	84,000	84,000	84,000	84,000	84,000
Total Debt Service	**3,415,678**	**3,424,362**	**3,588,500**	**3,588,513**	**3,698,213**	**3,514,582**	**3,880,987**	**4,164,399**

2004A - Pump Station & Reservoir

2004B - Pump Station & Reservoir

2005A - Phase 1 and Phase 2 Uptown Redevelopment

2006A - Phase 3 Redevelopment (tax exempt)

2006B - Phase 3 Redevelopment (taxable)

City of Park Ridge, Illinois

Debt Service Funds

Fund	Program	Dept Description	Object	Object Desc	2010/11 Budget	2011/12 Budget
304	6110	DEBT SERVICE	981000	Bond Princ and Interest	1,194,500.00	1,194,519.00
305	6110	DEBT SERVICE	981000	Bond Princ and Interest	885,600.00	885,566.00
306	6110	DEBT SERVICE	981000	Bond Princ and Interest	321,100.00	321,113.00
308	6110	DEBT SERVICE	981000	Bond Princ and Interest	523,500.00	523,500.00
309	6110	DEBT SERVICE	981000	Bond Princ and Interest	579,800.00	579,815.00
					3,504,500.00	**3,504,513.00**

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Capital

City of Park Ridge, Illinois

Capital Project Plan

100 - General Fund	YE Projected 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Sidewalk Replacement	70,341	80,000	61,776	99,800	104,800	110,000	115,500
Replace City Hall Roof	-	-	-	60,000	-	-	-
Reforestation	102,200	102,200	-	108,400	111,600	115,000	122,055
Dutch Elm Protection	-	-	-	20,900	21,500	22,200	-
Avondale (Grant Funded $328K)*	328,412	735,000	-	-	-	-	-
Main Street (Grant Funded $394K)*	390,340	-	-	-	-	-	-
Dee Road Sidewalk Installation (Grant Funded $103K)*	103,000	400,000	-	-	-	-	-
Resurface City Hall Parking Lot	-	-	-	250,000	-	-	-
Replace City Hall Parking Lot Lighting	-	-	-	140,000	-	-	-
Police Facility Renovation	-	-	-	6,405,000	-	-	-
Communication Interface for Fire Dept	-	-	30,000	-	-	-	-
New Defibulators			-	120,000	-	-	-
Fire St. 35 - Replace Front Ramp	-	-	-	50,000	-	-	-
Fire St. 35 & 36 Electrical Repairs	-	-	-	-	-	-	82,900
FH Mobile Software for Fire Inspections (Grant Funded)	-	-	50,000				
Fire Video Conferencing Equipment (Grant Funded)	-	-	130,000				
Fire Dept. Training Tower Improvement	-	-	-	-	-	-	39,500
Fire St. 35 & 36 Insulation Project	-	-	-	-	-	80,700	-
Fire St. 36 Rear Approach Concrete Project	-	-	-	218,500	-	-	-
Fire St. 35 Parking Lot Repair	-	-	-	-	166,800	-	-
Traffic Control Signals	-	-	-	-	60,000	-	-
Subtotal	994,293	1,317,200	271,776	7,472,600	464,700	327,900	359,955
Contrib. to Technology Repl. Fd.	-	148,000	-	151,000	152,500	154,000	155,500
Contrib. to Motor Equip. Repl. Fd.	-	308,900	-	319,800	331,000	342,500	354,300
General Fund Total	994,293	1,774,100	271,776	7,943,400	948,200	824,400	869,755

201 - Library Fund	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Re-carpet Library (priority 3)	-	-	-	160,000	-	-	-
Repair Flat Roof (priority 1)	-	-	365,000	-	-	-	-
HVAC - Circulating Pumps & Cond.	250,000	250,000	-	-	-	-	-
Uptown Streetscape/Library Entrance (priority 4)	-	-	-	100,000	-	-	-
Purchase Generator	-	-	-	-	-	-	125,000
Refinish Interior Woodwork	-	-	-	-	80,000	80000	80,000
Replace Light Fixtures (priority 2)	-	-	-	125,000	-	-	-
Relocate Electrical Gear	-	-	-	-	120,000	-	-
Subtotal	250,000	250,000	365,000	385,000	200,000	80,000	205,000
Contrib. to Technology Repl. Fd.	26,000	26,000	26,000	75,500	75,500	75,500	75,500
Contrib. to Motor Equip. Repl. Fd.	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Library Fund Total	278,000	278,000	393,000	462,500	277,500	157,500	280,500

City of Park Ridge, Illinois

Capital Project Plan

203 - Motor Fuel Tax Fund	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Street Rehabilitation (Projects begin in Apr)	833,000	833,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Alley Paving	-	-	-	-	-	-	-
MFT Fund Total	833,000	833,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

204 - Uptown TIF Fund	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Uptown Streetscape (partial Grant $320K in 2012)	-	384,800	400,000	1,250,000	2,500,000	2,500,000	1,500,000
Northwest Highway Streetscape	-	-	-	-	-	-	-
Uptown TIF Fund	-	384,800	400,000	1,250,000	2,500,000	2,500,000	1,500,000

208 - Muni. Waste Fund	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Contrib. to Motor Equip. Repl. Fd.	15,100	15,100	18,700	18,700	18,700	18,700	18,700
Muni Waste Fund	15,100	15,100	18,700	18,700	18,700	18,700	18,700

220 - Emerg. Telephone Fund	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Contrib. to Technology Repl. Fd.	7,000	7,000	7,000	7,100	7,200	7,200	7,300
Emergency Telephone Fund Total	7,000	7,000	7,000	7,100	7,200	7,200	7,300

City of Park Ridge, Illinois

Capital Project Plan

501 - Parking Fund	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Contrib. to Technology Repl. Fd.	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Contrib. to Motor Equip. Repl. Fd.	21,000	21,000	21,700	22,500	23,300	24,100	24,900
Parking Fund Total	29,000	29,000	29,700	30,500	31,300	32,100	32,900

502 - Water Fund	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Watermain Replacement	335,183	385,000	560,000	815,000	860,000	903,000	950,000
Replace South Pump Stn Roof	-	-	30,000	-	-	-	-
Street Repairs	100,000	165,000	-	-	-	-	-
Radio Read Meter System	-	-	-	-	850,000	850,000	850,000
Subtotal	435,183	550,000	590,000	815,000	1,710,000	1,753,000	1,800,000
Contrib. to Technology Repl. Fd.	3,800	3,800	3,800	3,800	3,800	3,800	3,800
Contrib. to Motor Equip. Repl. Fd.	74,200	74,200	76,800	79,800	82,900	86,100	89,500
Water Fund Total	513,183	628,000	670,600	898,600	1,796,700	1,842,900	1,893,300

503 - Sewer Fund	YE Forecast 2010-11	Budget 2010-11	Budget 2011-12	Budget 2012-13	Budget 2013-14	Budget 2014-15	Budget 2015-16
Design of North Park/Burton	180,000	165,000		-	-	-	-
North Park/Burton Construction (70 residents)	-	-	-	1,910,000	-	-	-
Design of Country Club	-	-	-	50,000	-	-	-
Country Club Construction (83 residents)	-	-	-	550,000	-	-	-
Design of Northwest Park Project	-	-	-	165,000	-	-	-
Northwest Park Construction (144 residents)	-	-	-	-	1,725,000	-	-
Design of Mayfield Estates	-	-	-	-	85,000	-	-
Construction of Mayfield Estates (65 residents)	-	-	-	-	-	865,000	-
Design of Lahon	-	-	-	-	-	50,000	-
Construction of Lahon (32 residents)	-	-	-	-	-	-	550,000
Sewer Rehabilitation (100% Grant)*	-	-	475,000	-	-	-	-
Vactor Truck	302,478	400,000	-	-	-	-	-
Sewer Construction/Video & Lining	-	-	310,000	310,000	310,000	310,000	310,000
Subtotal	482,478	565,000	785,000	2,985,000	2,120,000	1,225,000	860,000
Contrib. to Motor Equip. Repl. Fd.	22,000	22,000	22,000	22,800	23,600	24,400	25,300
Sewer Fund Total	504,478	587,000	807,000	3,007,800	2,143,600	1,249,400	885,300

Total Capital	3,174,054	4,536,000	3,597,776	14,618,500	8,723,200	7,632,200	6,487,755

*Projects that are grant funded reflect the grant reimbursement in the YE forecast for a future year. The total project expenditure is net of grant proceeds.

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Project Title: **Sidewalk Program**

Program Area Name: Sidewalk Maintenance

Fund/Department/Departmental Priority Within Fund#: General/Public Works/Priority #1

General Ledger Account #: 100-3025-9954-00

Project Description/Justification:

Description:

Bid a contract to replace City sidewalk squares.

1. Removal and replacement of 25,000 S.F. (1,000 squares) of sidewalk under the mandatory portion of the program.
2. Removal and replacement of 5,000 S.F. (200 squares) of sidewalk under the voluntary program.

Justification:

1. Replacement of sidewalks in bad condition.
2. Replacement by mandatory program (50/50 cost share).
3. Replacement by voluntary program (100% resident cost).

Capital Improvement Program History And Programming Of Project By Years:

The mandatory program was initiated in 1990-91. City participation in the voluntary program was eliminated in 2005/06, 2009/10, 2010/11 and again in 2011/12. Beginning with the 2011/12 budget, $10,000 is included for lit barricades.

Impact On Operating Budget:

Maintenance Costs:

Personnel Costs:

Ancillary Costs, such as Insurance: Periodic routine sidewalk maintenance increases safety for residents, improves the City's appearance, and reduces the possibility that the City will incur liability damages for trip and fall accidents.

Total Estimated Costs:

Engineering	Staff
Construction & Lit Barricades	$562,217
TOTAL	$562,217

Sources of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*
2010 to 2011	$70,341	General
2011 to 2012	$61,776	General
2012 to 2013	$99,800	General
2013 to 2014	$104,800	General
2014 to 2015	$110,000	General
2015 to 2016	$115,500	General
TOTAL	***$562,217***	***General***

Detailed Cost Calculations are based on the following:

$170 price per 5'X5' square

Project Title: GEAC/ IWIN interface

Program Area Name: Fire Administration

Fund/Department/Departmental Priority Within Fund#: General/Fire

General Ledger Account #: 100-2023-99 -00

Project Description/Justification:

In order to enhance in-vehicle emergency communications, we will be switching over to IWIN (Illinois Wireless Information Network) from the ALERTS network. ALERTS has been privatized, and is no longer state-supported and equipment is very difficult to replace. Once we are on IWIN we will be utilizing air cards (cellular network), affording us a full range of capabilities from our vehicles (10 units). Project includes $20,000 for cost of materials in order to replace the GEAC interface, and $10,000 for one-time licensing fees through IWIN ($1,000 per unit). This is a joint project with the City's I.T. department, which will handle the installation, maintenance, and troubleshooting.

Capital Improvement Program History And Programming Of Project By Years:

Impact On Operating Budget:

Maintenance Costs:	$750 (Maintenance agreement)
Personnel Costs:	
Ancillary Costs, such as insurance:	$4,800 (Annual cost of air cards for 10 units)

Total Estimated Costs:

Materials	20,000
Licensing	10,000
TOTAL	$30,000

Sources Of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*	*AMOUNT*	*FUND*
2011 to 2012	30,000	General		
2012 to 2013				
2013 to 2014				
2014 to 2015				
2015 to 2016				
2016 to 2017				
TOTAL	$30,000	General	$	

Project Title: **Mobile Software**

Program Area Name: Fire Administration

Fund/Department/Departmental Priority Within Fund#: General/Fire

General Ledger Account #: 100-2023-952000

Project Description/Justification:

In order to improve efficiency and overall effectivenss of fire inspection software, we will be purchasing the Firehouse mobile software for use by our Fire Prevention Bureau.

Capital Improvement Program History And Programming Of Project By Years:

This is a new project.

Impact On Operating Budget:

Maintenance Costs:
Personnel Costs:
Ancillary Costs, such as insurance:

Total Estimated Costs:

Materials	$50,000
TOTAL	$50,000

Sources Of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*	*AMOUNT*	*FUND*
2011 to 2012	$50,000.00	General		
2012 to 2013				
2013 to 2014				
2014 to 2015				
2015 to 2016				
2016 to 2017				
TOTAL	$50,000.00	General	$	

Project Title: **Video-conferencing Equipment**

Program Area Name: Fire Administration

Fund/Department/Departmental Priority Within Fund#: General/Fire

General Ledger Account #: 100-2021-990800

Project Description/Justification:

In order to improve efficiency of our administartion and operations, we will be purchasing vidoe-conferencing equipment to provide a link between our facilities.

Capital Improvement Program History And Programming Of Project By Years:

This is a new project.

Impact On Operating Budget:

Maintenance Costs:
Personnel Costs:
Ancillary Costs, such as insurance:

Total Estimated Costs:

Materials	$130,000
TOTAL	$130,000

Sources Of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*	*AMOUNT*	*FUND*
2011 to 2012	$130,000.00	General		
2012 to 2013				
2013 to 2014				
2014 to 2015				
2015 to 2016				
2016 to 2017				
TOTAL	$130,000.00	General	$	

Project Title: **Repair Flat Roof**

Program Area Name: Library Maintenance

Fund/Department/Departmental Priority Within Fund#: Library/Library/Future Project

General Ledger Account #: 5012-9963-00

Project Description/Justification:

An independent roof assessment was conducted in December 2010. The report identified numerous problem areas and recommended the replacement of both the flat and steep sloped roofs. We plan to replace the current rolled roofing material in all flat areas with an energy efficient PVC roofing. The steep slopes that are now slate tiles will be replaced with suitable and cost effective material.

Capital Improvement Program History And Programming Of Project By Years:

This project will extend the life of the roof and prevent water damage to the building and library materials.

Impact On Operating Budget:

This will eliminate the need for annual repairs of approximately $1,500 to this portion of the roof.

Total Estimated Costs:

Includes materials and labor.

TOTAL $365,000

Sources Of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*
2011 to 2012	$365,000	Library
2012 to 2013		
2013 to 2014		
2014 to 2015		
2015 to 2016		
2016 to 2017		
TOTAL	***$365,000***	***Library***

Project Title: **Street Rehabilitation**

Program Area Name: Street Maintenance

Fund/Department/Departmental Priority Within Fund#: MFT/Public Works/Priority #1

General Ledger Account #: 203-3024-9951-45

Project Description/Justification:

Description:

Resurfacing of streets each year on a priority basis, plus curb and gutter replacement, primarily on streets being resurfaced.

Justification:

Reduces maintenance of streets.

Capital Improvement Program History And Programming Of Project By Years:

Annual program with a standard of 6.3 miles set in 1999. In 2004, the City Council made street resurfacing a priority. 8.1 miles were resurfaced in 2005/06, 8.3 miles in 2006/07, 7.3 miles in 2007/08 and 5.8 miles in 2008/09. Due to the increased cost of asphalt and local street improvements, 5 miles of streets were resurfaced in 2009/10 and 2010/11 and proposed for 2011/12.

Impact On Operating Budget:

Maintenance Costs: Reduces reconstruction and minimizes street maintenance.

Personnel Costs:

Ancillary Costs, such as Insurance:

Total Estimated Costs:

Engineering	Staff
Construction	$5,916,330
TOTAL	$5,916,330

Sources of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*
2010 to 2011	$ 916,330	MFT
2011 to 2012	$1,000,000	MFT
2012 to 2013	$1,000,000	MFT
2013 to 2014	$1,000,000	MFT
2014 to 2015	$1,000,000	MFT
TOTAL	***$5,916,330***	***MFT***

Project Title: **Uptown Streetscape**

Program Area Name: Grounds Maintenance

Fund/Department/Departmental Priority Within Fund#: Uptown TIF/Public Works/Priority #1

General Ledger Account #: 204-3072-9971-00

Project Description/Justification:
Repair and replace parkways and sidewalks in selected locations in the Uptown area. These projects include the replacement and installation of a combination of the following: sidewalk replacement, brick carriage walks, pedestrian lights, wayfinding signs, trees, benches, trash receptacles, bicycle racks, street realignment and pedestrian crossings.

Capital Improvement Program History And Programming Of Project By Years:
These projects have been in the capital budget for many years. The streetscape projects have been reorganized for this year's budget to reflect the priorities of redevelopment projects in Uptown. The Summit Avenue beautification project, which was previously budgeted separately, has been incorporated into the Target Area 3 portion of the project.

Impact On Operating Budget:
Maintenance Costs: Initially maintenance cost will be lower because of the new construction. Over time maintenance costs will increase as facilities wear out.

Total Estimated Costs:

Design	$650,000
Construction	$7,500,000
TOTAL	$8,150,000

Sources of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*
2011 to 2012	$400,000	Uptown TIF ($320,000 Grant Funded)
2012 to 2013	$1,250,000	Uptown TIF
2013 to 2014	$2,500,000	Uptown TIF
2014 to 2015	$2,500,000	Uptown TIF
2015 to 2016	$1,500,000	Uptown TIF
TOTAL	***$8,150,000***	***Uptown TIF***

Detailed cost calculations:

Fiscal Year	Cost	Project Description
2012/13	$1,250,000	Construct Phase 1 of Target Area 3 along the east side of Prospect, between Northwest Highway and Summit to first alley, and design Main Street Area.
2013/14	$2,500,000	Construct Main Street Area Streetscape (Main from Prospect to Touhy, and Prospect/Fairview/Prairie from Main to first alley)
2014/15	$2,500,000	Construct Phase 2 of Target Area 3 along Summit, east of Prospect, and Northwest Hwy. from 6-comers to Washington
2015/16	$1,500,000	Construct Phase 3 of Target Area 3 along Touhy from 6-corners to Washington, and along Washington from Northwest Hwy. to Touhy

Project Title: **Main Replacement**

Program Area Name: Watermain Services

Fund/Department/Departmental Priority Within Fund#: Water/Public Works/Priority #1

General Ledger Account #: 502-3054-9930-00

Project Description/Justification:

Description:

The City's goal is to replace 2,800 – 3,500 lineal feet of watermains each year, which involves valve removal and replacement and watermain replacement.

1. Higgins – 1,500 LF
2. Higgins Service Transfer
3. Brookline/Kathleen – valve removal and placement
4. Misc. Water Main Replacement

Justification:

1. Upgrade water system and reduce watermain breaks by addressing areas with frequent breaks.

Capital Improvement Program History And Programming Of Project By Years:

Work based on water study and frequency of watermain repairs.

Impact On Operating Budget:

Ancillary Costs, such as Insurance: Replacement and maintenance of old and undersized watermains and accessories, which tend to leak. This reduces our unaccounted for water. Replacement of mains with a high breakage history results in less repair costs, damage to private and public property, public inconvenience, and lost water.

Total Estimated Costs:

Engineering	Staff
Construction	$4,431,000
TOTAL	$4,431,000

Sources of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*
2010 to 2011	$343,000	Water
2011 to 2012	$560,000	Water
2012 to 2013	$815,000	Water
2013 to 2014	$860,000	Water
2014 to 2015	$903,000	Water
2015 to 2016	$950,000	Water
TOTAL	***$4,431,000***	***Water***

Project Title: **Water Plant Improvements**

Program Area Name: Water Supply & Treatment

Fund/Department/Departmental Priority Within Fund#: Water/Public Works/Priority #2

General Ledger Account #: 502-3052-9936-00

Project Description/Justification:
Description:
Replace the roof on the South Pump Station

Justification:
Roof has reached its life span and is starting to deteriorate.

Capital Improvement Program History And Programming Of Project By Years:

N/A.

Impact On Operating Budget:

This project will not impact the operating budget.

Total Estimated Costs:

Replace Roof	$30,000
TOTAL	$30,000

Sources of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*
2011 to 2012	$30,000	Water
2012 to 2013		
2013 to 2014		
2014 to 2015		
2015 to 2016		
TOTAL	***$30,000***	***Water***

Project Title: **Sewer Rehabilitation**

Program Area Name: Sewer Construction

Fund/Department/Departmental Priority Within Fund#: Sewer/Public Works/Priority #1

General Ledger Account #:

Project Description/Justification:

Description:

This is a fully- funded, 100% reimbursable grant received from the Illinois Department of Commerce and Economic Development (DCEO). Construct relief storm sewers to relieve basement flooding or replace existing sewer at:

a. Grace, Francis to Granville– relief sewer installation
b. Glenview, Hamlin to Dee – sewer replacement
c. Prospect, Devon to Rosemont – relief sewer installation

Justification:

Residents have reported flooded basements during moderate/heavy storms.

Capital Improvement Program History And Programming Of Project By Years:

Pricing Assumptions: $220 a linear foot

Impact On Operating Budget:

Maintenance Costs: Construction of relief sewers reduces the level of basement backup. This reduction leads to the following:

- less personnel call outs in flooding situations
- less garbage pick-up for flood related materials
- improved health conditions

Personnel Costs:

Ancillary Costs, such as Insurance:

Total Estimated Costs:

Engineering	Staff
Construction	$475,000
TOTAL	$475,000

Sources of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*
2011 to 2012	$475,000	Grant
2012 to 2013		
2013 to 2014		
2014 to 2015		
2015 to 2016		
TOTAL	***$475,000***	***Grant***

Project Title: **Sewer Rehabilitation**

Program Area Name: Sewer Lining

Fund/Department/Departmental Priority Within Fund: Sewer/Public Works/Priority #3

General Ledger Account #: 503-3031-9940-00

Project Description/Justification:

Description:

1. Analyze City sewer system for maintenance and lining.
2. Line selected sewers and manholes based on evaluation.

Justification:

Sewer lining rehabilitates the sewer system and prevents infiltration and tree root penetration.

Capital Improvement Program History And Programming Of Project By Years:

Beginning with the installation of relief sewers in 2000/01, this program has been postponed.

Impact On Operating Budget:

Maintenance Costs: Routine replacement of sewers directly reduces operating budget expenses for sewer flushing.

Total Estimated Costs:

Engineering	Staff
Construction	$1,550,000
TOTAL	$1,550,000

Sources of Financing:

FISCAL YEAR	*AMOUNT*	*FUND*
2011 to 2012	$310,000	Sewer
2012 to 2013	$310,000	Sewer
2013 to 2014	$310,000	Sewer
2014 to 2015	$310,000	Sewer
2015 to 2016	$310,000	Sewer
TOTAL	***$1,550,000***	***Sewer***

Cost Breakdown:

Sewer Lining: $125/lf X 2640' = $330,000

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