City of Park Ridge
Proposed Budget
Fiscal Year Ending
April 30, 2021

City of Park Ridge Proposed Budget
Fiscal Year Ending April 30, 2021

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City of Park Ridge, IL
Special Finance and Budget Committee of the Whole Meetings
For the Purpose of Discussing the Proposed Fiscal Year 2021 Budget
Topics are tentative and subject to change

Wednesday, February 19, 2020 6:00PM – 9:00PM	All Fund Summary General Fund Summary (including General Fund Revenue) Public Works – General Fund Municipal Waste Fund Motor Equipment Replacement Fund (MERF) Motor Fuel Tax (MFT) Fund Special Service Area Funds (Green Alleys) Water Fund Sewer Fund Debt Service Funds IMRF & FICA Funds Tax Increment Financing (TIF) Funds IT Maintenance and Replacement Fund
Thursday, March 05, 2020 6:00PM – 9:00PM	Library Fund Public Safety: Police – General Fund *Asset Forfeiture Fund Public Safety: Fire – General Fund *Foreign Fire Tax Fund
Wednesday, March 18, 2020 6:00PM – 7:30PM	Parking Fund CP&D – General Fund City Administration – General Fund Employee Benefits Funds Finance – General Fund Capital Fund / Capital Improvement Plan

City of Park Ridge, IL
Public Hearing & Fiscal Year 2021 Budget Approval
At Regular City Council Meeting

Monday, April 6, 2020
7:00PM

CITY OF PARK RIDGE FUND BALANCE SCORECARD

	General	IL Municipal Ret. (IMRF)	FICA	Municipal Waste	Uptown TIF	Dempster TIF	Motor Fuel Tax	Water	Sewer	Parking
FY19 Audited Results										
FY19 Beginning Fund Balance	**$ 20,984,798**	**$ 252,635**	**$ 843,119**	**$ 1,555,514**	**$ 5,764,295**	**$ 106,620**	**$ 1,392,235**	**$ 6,954,762**	**$ 3,967,458**	**$ (588,844)**
Revenues/ Transfers In	$ 33,710,672	$ 763,208	$ 741,310	$ 2,190,513	$ 3,370,503	$ 200,025	$ 959,767	$ 10,272,771	$ 2,005,134	$ 399,859
Expenditures/Transfers Out	$ (34,608,362)	$ (737,377)	$ (861,932)	$ (2,928,839)	$ (3,874,086)	$ (200,798)	$ (1,344,406)	$ (10,743,613)	$ (1,633,810)	$ (499,430)
Balance Sheet Adjustments	$ (37,931)	$ -	$ -	$ -	$ -	$ -	$ -	$ 241,839	$ (852,899)	$ 34,821
FY19 Ending Fund Balance	**$ 20,049,177**	**$ 278,466**	**$ 722,497**	**$ 817,188**	**$ 5,260,712**	**$ 105,847**	**$ 1,007,596**	**$ 6,725,759**	**$ 3,485,883**	**$ (653,594)**
FY20 Forecast										
FY20 Beginning Fund Balance	**$ 20,049,177**	**$ 278,466**	**$ 722,497**	**$ 817,188**	**$ 5,260,712**	**$ 105,847**	**$ 1,007,596**	**$ 6,725,759**	**$ 3,485,883**	**$ (653,594)**
Revenues/ Transfers In	$ 33,294,923	$ 974,472	$ 925,611	$ 2,801,250	$ 3,245,000	$ 188,307	$ 1,315,000	$ 10,915,000	$ 2,063,000	$ 414,800
Expenditures/Transfers Out	$ (37,007,503)	$ (1,057,999)	$ (909,211)	$ (3,019,410)	$ (2,771,911)	$ (188,407)	$ (1,135,088)	$ (11,859,191)	$ (3,085,045)	$ (352,247)
Balance Sheet Adjustments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,015,000	$ 800,000	$ (88,400)
FY20 Ending Fund Balance	**$ 16,336,597**	**$ 194,939**	**$ 738,897**	**$ 599,028**	**$ 5,733,801**	**$ 105,747**	**$ 1,187,508**	**$ 7,796,568**	**$ 3,263,838**	**$ (679,441)**
Target Fund Balance	**$ 8,383,264**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,934,854**	**$ 545,341**	**$ 98,084**
FY21 Proposed Budget										
FY21 Beginning Fund Balance	**$ 16,336,597**	**$ 194,939**	**$ 738,897**	**$ 599,028**	**$ 5,733,801**	**$ 105,747**	**$ 1,187,508**	**$ 7,796,568**	**$ 3,263,838**	**$ (679,441)**
Revenues/ Transfers In	$ 34,591,420	$ 725,511	$ 872,730	$ 3,000,000	$ 3,210,000	$ 195,000	$ 1,307,500	$ 11,310,000	$ 2,192,000	$ 415,600
Expenditures/Transfers Out	$ (36,633,105)	$ (887,694)	$ (951,616)	$ (3,078,339)	$ (3,200,213)	$ (195,500)	$ (1,300,000)	$ (12,382,824)	$ (2,652,989)	$ (581,435)
Balance Sheet Adjustments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,356,250	$ 200,000	$ 120,600
FY21 Ending Fund Balance	**$ 14,294,912**	**$ 32,756**	**$ 660,011**	**$ 520,689**	**$ 5,743,588**	**$ 105,247**	**$ 1,195,008**	**$ 9,079,994**	**$ 3,002,849**	**$ (724,676)**
Target Fund Balance	**$ 8,514,526**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,871,402**	**$ 568,985**	**$ 100,622**

* Unassigned Fund Balance is used for the General Fund and Unrestricted Net Position is used for other Funds

ALL FUNDS SUMMARY - REVENUE

Fund	Fund Name	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
100	GENERAL FUND	$ 34,466,782	$ 33,710,673	$ 32,539,088	$ 33,294,923	$ 34,591,420
202	DEMPSTER TIF	$ 173,213	$ 200,025	$ 195,000	$ 188,307	$ 195,000
203	MOTOR FUEL TAX	$ 964,927	$ 959,767	$ 959,375	$ 1,315,000	$ 1,307,500
204	UPTOWN TIF	$ 2,815,438	$ 4,616,299	$ 2,800,000	$ 3,245,000	$ 3,210,000
206	IMRF	$ 1,046,946	$ 763,208	$ 1,041,267	$ 974,472	$ 725,511
207	FICA	$ 1,678,768	$ 741,310	$ 912,887	$ 925,611	$ 872,730
208	MUNICIPAL WASTE	$ 3,207,295	$ 2,190,512	$ 2,855,034	$ 2,801,250	$ 3,000,000
221	ASSET FORFEITURE	$ 10,767	$ 15,238	$ -	$ 3,222	$ -
222	FOREIGN FIRE	$ 67,144	$ 63,393	$ 63,000	$ 68,119	$ 68,200
308	DEBT SERVICE SERIES 2006A	$ 261,432	$ -	$ -	$ -	$ -
310	DEBT SERVICE SERIES 2012A	$ 455,150	$ 450,550	$ 450,800	$ 450,800	$ 450,750
311	DEBT SERVICE SERIES 2012B	$ 109,442	$ 1	$ 397,000	$ 396,517	$ -
312	DEBT SERVICE SERIES 2014A	$ 801,026	$ 813,075	$ 814,025	$ 814,025	$ 819,376
313	DEBT SERVICE SERIES 2015A	$ 133,073	$ 441,848	$ 455,300	$ 454,438	$ 854,265
314	DEBT SERVICE SERIES 2015B	$ 1,409,025	$ 1,825,031	$ -	$ -	$ -
315	DEBT SERVICE SERIES 2016	$ 105,482	$ 278,499	$ 2,166,823	$ 2,162,722	$ 1,928,948
501	PARKING	$ 373,914	$ 399,859	$ 410,000	$ 414,800	$ 415,600
502	WATER	$ 10,620,555	$ 10,272,771	$ 10,823,500	$ 10,915,000	$ 11,310,000
503	SEWER	$ 1,950,071	$ 2,005,134	$ 2,127,500	$ 2,063,000	$ 2,192,000
550	CAPITAL FUND	$ -	$ -	$ -	$ -	$ 1,625,000
551	MERF	$ 1,343,727	$ 1,539,095	$ 1,150,000	$ 1,220,000	$ 977,500
552	ITRF	$ 625,085	$ 398,212	$ 350,000	$ 351,800	$ 200,000
554	EMPLOYEE BENEFITS	$ 3,907,491	$ 4,149,519	$ 4,480,500	$ 4,623,000	$ 4,375,400
6104	SPECIAL SERVICE AREA	$ -	$ -	$ -	$ -	$ -
6105	SPECIAL SERVICE AREA	$ -	$ -	$ -	$ -	$ -
	TOTAL CITY REVENUES	**$ 66,526,753**	**$ 65,834,019**	**$ 64,991,099**	**$ 66,682,006**	**$ 69,119,200**
201	*LIBRARY*	*$ 4,945,458*	*$ 6,358,290*	*$ 2,909,699*	*$ 2,767,537*	*$ 4,323,513*
	TOTAL CITY AND LIBRARY REVENUES	**$ 71,472,211**	**$ 72,192,309**	**$ 67,900,798**	**$ 69,449,543**	**$ 73,442,713**
	TRANSFERS AND CONTRIBUTIONS	$ 10,160,846	$ 10,961,889	$ 10,664,841	$ 10,834,761	$ 11,836,581
	TOTAL LESS TRANSFERS AND CONTRIBUTIONS	**$ 61,311,365**	**$ 61,230,420**	**$ 57,235,957**	**$ 58,614,782**	**$ 61,606,132**

ALL FUNDS SUMMARY - EXPENDITURES

Fund	Fund Name	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
100	GENERAL FUND	$ 31,822,573	$ 34,608,362	$ 38,429,547	$ 37,007,503	$ 36,633,105
202	DEMPSTER TIF	$ 174,972	$ 200,798	$ 195,500	$ 188,407	$ 195,500
203	MOTOR FUEL TAX	$ 961,265	$ 1,344,406	$ 1,135,088	$ 1,135,088	$ 1,300,000
204	UPTOWN TIF	$ 1,649,122	$ 5,119,881	$ 2,786,911	$ 2,771,911	$ 3,200,213
206	IMRF	$ 1,397,786	$ 737,377	$ 1,015,192	$ 1,057,999	$ 887,694
207	FICA	$ 835,649	$ 861,932	$ 917,141	$ 909,211	$ 951,616
208	MUNICIPAL WASTE	$ 2,854,746	$ 2,928,839	$ 3,022,582	$ 3,019,410	$ 3,078,339
221	ASSET FORFEITURE	$ 16,524	$ 13,409	$ 142,232	$ 142,232	$ 124,000
222	FOREIGN FIRE	$ 74,867	$ 43,804	$ 106,401	$ 68,000	$ 70,000
308	DEBT SERVICE SERIES 2006A	$ -	$ -	$ -	$ -	$ -
310	DEBT SERVICE SERIES 2012A	$ 455,150	$ 450,550	$ 450,800	$ 450,800	$ 450,750
311	DEBT SERVICE SERIES 2012B	$ 301,278	$ 315,398	$ 323,348	$ 323,348	$ -
312	DEBT SERVICE SERIES 2014A	$ 806,375	$ 813,075	$ 814,025	$ 814,025	$ 819,376
313	DEBT SERVICE SERIES 2015A	$ 188,250	$ 453,250	$ 455,300	$ 455,300	$ 907,050
314	DEBT SERVICE SERIES 2015B	$ 2,419,200	$ 2,000,268	$ -	$ -	$ -
315	DEBT SERVICE SERIES 2016	$ 176,073	$ 176,823	$ 2,166,823	$ 2,166,823	$ 2,036,600
501	PARKING	$ 489,107	$ 499,430	$ 357,914	$ 352,247	$ 581,435
502	WATER	$ 9,428,750	$ 10,743,613	$ 14,216,587	$ 11,859,191	$ 12,382,824
503	SEWER	$ 2,143,799	$ 1,633,810	$ 3,390,775	$ 3,085,045	$ 2,652,989
550	CAPITAL FUND	$ -	$ -	$ -	$ -	$ 1,625,000
551	MOTOR EQUIPMENT REPLACEMENT	$ 1,230,523	$ 1,174,774	$ 576,742	$ 1,898,709	$ 1,201,300
552	IT MAINTENANCE & REPLACEMENT	$ 283,335	$ 380,684	$ 436,907	$ 375,000	$ 218,770
554	EMPLOYEE BENEFITS	$ 4,030,028	$ 3,824,250	$ 4,453,994	$ 4,173,000	$ 4,375,000
6104	SPECIAL SERVICE AREA	$ -	$ -	$ -	$ -	$ 200,000
6105	SPECIAL SERVICE AREA	$ -	$ -	$ -	$ -	$ 200,000
	TOTAL CITY EXPENDITURES	**$ 61,739,372**	**$ 68,324,733**	**$ 75,393,809**	**$ 72,253,249**	**$ 74,091,561**
201	*LIBRARY*	*$ 4,257,027*	*$ 6,182,965*	*$ 4,922,953*	*$ 4,349,823*	*$ 5,550,005*
	TOTAL CITY AND LIBRARY EXPENDITURES	**$ 65,996,399**	**$ 74,507,698**	**$ 80,316,762**	**$ 76,603,072**	**$ 79,641,566**
	TRANSFERS AND CONTRIBUTIONS	$ 10,160,846	$ 10,961,889	$ 10,736,449	$ 10,910,771	$ 11,836,581
	TOTAL LESS TRANSFERS AND CONTRIBUTIONS	**$ 55,835,553**	**$ 63,545,809**	**$ 69,580,313**	**$ 65,692,301**	**$ 67,804,985**

FISCAL YEAR 2021 WAGE SUMMARY

REGULAR WAGES

Department	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
Administration	$ 336,884	$ 374,077	$ 501,073	$ 341,401	$ 391,314
Human Resources	$ 105,716	$ 158,543	$ 182,107	$ 140,373	$ 199,154
Information Technology	$ -	$ -	$ -	$ -	$ -
CP&D	$ 956,791	$ 1,001,882	$ 1,062,867	$ 1,000,000	$ 1,038,049
Finance	$ 595,712	$ 719,381	$ 736,314	$ 670,000	$ 771,384
Police	$ 5,788,334	$ 6,165,759	$ 6,601,801	$ 6,590,801	$ 6,819,221
Fire	$ 4,620,813	$ 5,222,548	$ 5,026,021	$ 5,068,623	$ 5,338,731
Public Works	$ 2,576,834	$ 2,726,220	$ 2,751,836	$ 2,676,909	$ 2,743,359
Parking	$ 153,872	$ 140,022	$ 141,647	$ 133,080	$ 141,803
Sewer	$ 333,710	$ 327,019	$ 341,610	$ 325,000	$ 339,373
Municipal Waste	$ 56,102	$ 51,483	$ 53,190	$ 50,000	$ 50,062
Water	$ 611,638	$ 668,619	$ 692,599	$ 668,000	$ 667,736
Library	$ 2,152,102	$ 2,129,506	$ 2,400,000	$ 2,068,178	$ 2,406,539
Total Regular Wages	**$ 18,288,507**	**$ 19,685,058**	**$ 20,491,065**	**$ 19,732,365**	**$ 20,906,725**

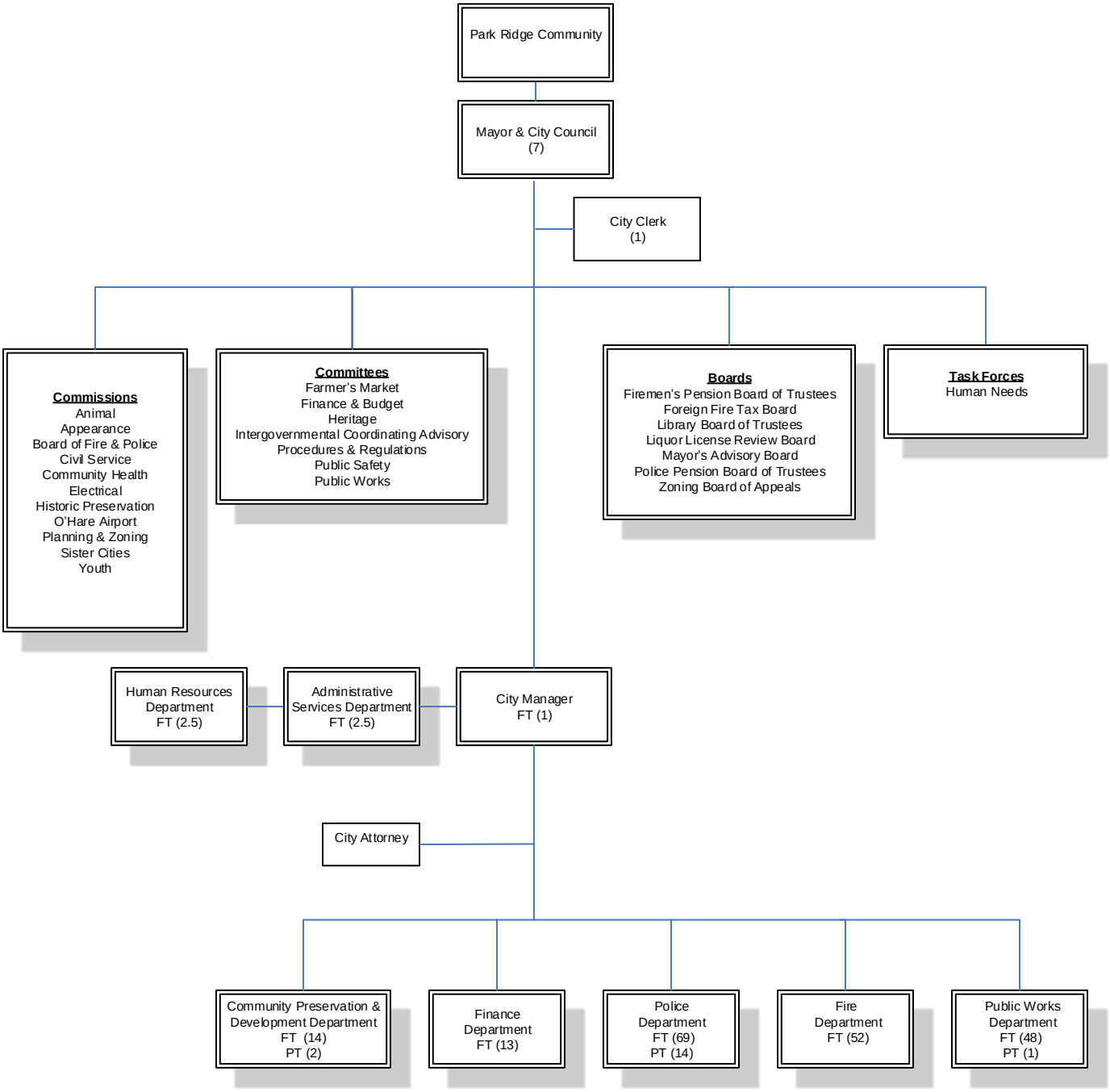
OVERTIME

Department	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
Administration	$ 8,606	$ 9,374	$ 9,000	$ 9,912	$ 9,000
Human Resources	$ -	$ -	$ 1,000	$ 500	$ 1,000
Information Technology	$ -	$ -	$ -	$ -	$ -
CP&D	$ 9,774	$ 7,393	$ 11,200	$ 5,100	$ 6,000
Finance	$ 1,080	$ 368	$ 2,000	$ 1,000	$ 2,000
Police	$ 383,949	$ 379,404	$ 397,000	$ 389,000	$ 378,000
Fire	$ 338,956	$ 282,644	$ 268,000	$ 368,000	$ 268,000
Public Works	$ 196,848	$ 198,246	$ 163,000	$ 165,500	$ 169,000
Parking	$ -	$ -	$ 500	$ -	$ -
Sewer	$ 35,130	$ 26,427	$ 38,000	$ 25,000	$ 40,000
Municipal Waste	$ -	$ -	$ -	$ -	$ -
Water	$ 122,884	$ 127,258	$ 125,000	$ 125,000	$ 129,000
Library	$ -	$ -	$ -	$ -	$ -
Total Overtime	**$ 1,097,226**	**$ 1,031,114**	**$ 1,014,700**	**$ 1,089,012**	**$ 1,002,000**

TOTAL WAGES

Department	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
Administration	$ 345,489	$ 383,452	$ 510,073	$ 351,313	$ 400,314
Human Resources	$ 105,716	$ 158,543	$ 183,107	$ 140,873	$ 200,154
Information Technology	$ -	$ -	$ -	$ -	$ -
CP&D	$ 966,565	$ 1,009,275	$ 1,074,067	$ 1,005,100	$ 1,044,049
Finance	$ 596,792	$ 719,749	$ 738,314	$ 671,000	$ 773,384
Police	$ 6,172,283	$ 6,545,163	$ 6,998,801	$ 6,979,801	$ 7,197,221
Fire	$ 4,959,769	$ 5,505,192	$ 5,294,021	$ 5,436,623	$ 5,606,731
Public Works	$ 2,773,682	$ 2,924,466	$ 2,914,836	$ 2,842,409	$ 2,912,359
Parking	$ 153,872	$ 140,022	$ 142,147	$ 133,080	$ 141,803
Sewer	$ 368,841	$ 353,446	$ 379,610	$ 350,000	$ 379,373
Municipal Waste	$ 56,102	$ 51,483	$ 53,190	$ 50,000	$ 50,062
Water	$ 734,522	$ 795,877	$ 817,599	$ 793,000	$ 796,736
Library	$ 2,152,102	$ 2,129,506	$ 2,400,000	$ 2,068,178	$ 2,406,539
Total Wages	**$ 19,385,734**	**$ 20,716,172**	**$ 21,505,765**	**$ 20,821,376**	**$ 21,908,725**

City of Park Ridge Government



FULL-TIME EQUIVALENTS - DEPARTMENTAL BREAKDOWN

ADMINISTRATION	FY19	FY20	FY21
City Manager	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	-
Deputy Clerk/Sr. Administrative Assistant	1.00	1.00	1.00
Sr. Administrative Assistant	1.00	1.00	1.00
HR Manager	0.50	0.50	-
HR Support Staff	2.00	2.00	2.00
Total Administration	**7.50**	**7.50**	**6.00**

COMMUNITY PRESERVATION & DEVELOPMENT	FY19	FY20	FY21
CP&D Director	1.00	1.00	1.00
Building Official/Administrator	1.00	1.00	1.00
Administrative Assistant	2.75	1.75	1.00
Environmental Health Officer	2.00	2.00	2.00
Permit, Lisc. & Insp. Assistant	2.00	3.00	3.00
Plans Examiner/Inspector	4.75	4.75	4.75
Senior Planner	1.00	1.00	1.00
Planner	1.00	1.00	1.00
Total CP&D	**15.50**	**15.50**	**14.75**

FINANCE	FY19	FY20	FY21
Finance Director	1.00	1.00	1.00
Asst. Finance Director	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Financial Analyst	1.00	1.00	-
Financial Specialist	-	-	1.00
(Sr.) Fiscal Technician	5.50	5.50	4.00
Payroll Specialist	1.00	1.00	1.00
Procurement Officer	1.00	1.00	1.00
Sr. Administrative Assistant	1.00	1.00	1.00
Sr. Fiscal Technician*	-	-	1.00
Utility Billing Specialist*	1.00	1.00	1.00
Total Finance	**13.50**	**13.50**	**13.00**

**Wages in Water Fund*

FULL-TIME EQUIVALENTS - DEPARTMENTAL BREAKDOWN

FIRE DEPARTMENT	FY19	FY20	FY21
Fire Chief	1.00	1.00	1.00
Executive Officer	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Captain/Training Officer	1.00	1.00	1.00
Firefighter/Paramedic	39.00	39.00	39.00
Inspector	0.50	0.50	0.50
Lieutenant	7.00	7.00	7.00
Total Fire	**52.50**	**52.50**	**52.50**

POLICE DEPARTMENT	FY19	FY20	FY21
Police Chief	1.00	1.00	1.00
Deputy Police Chief	2.00	1.00	1.00
Executive Officer	-	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Administrative Services Supervisor	1.00	1.00	1.00
Assistant to the Police Chief	1.00	1.00	1.00
Cadet Program Trainee	0.50	0.50	1.00
Community Service Officer	6.00	6.75	6.75
Crossing Guards	4.75	4.75	4.00
Evidence/Property Technician	1.00	1.00	1.00
Information Technician	2.50	2.50	2.50
Parking Enforcement Officer*	2.25	1.50	1.50
Patrol Officer	43.00	43.00	43.00
Police Commander	3.00	3.00	3.00
Police Sergeant	7.00	7.00	7.00
Records Supervisor	1.00	1.00	1.00
Records Technician	3.25	3.25	3.25
Social Worker	1.00	1.00	1.00
Volunteer Program Coordinator	0.25	0.25	0.25
Total Police	**81.50**	**81.50**	**81.25**

**Wages in Parking Fund*

FULL-TIME EQUIVALENTS - DEPARTMENTAL BREAKDOWN

PUBLIC WORKS	FY19	FY20	FY21
Public Works Director	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Public Works Supervisor*	6.00	6.00	6.00
Administrative Assistant	2.50	2.50	2.50
Assistant to the Public Works Director	1.00	1.00	1.00
Building Maintenance	2.00	2.00	2.00
City Engineer	1.00	1.00	1.00
City Forester	1.00	1.00	1.00
Civil Engineer	1.00	1.00	2.00
Engineering Design Technician	1.00	1.00	-
Engineering Technician	1.00	1.00	1.00
Maintenance Worker†	25.00	25.00	25.00
Mechanic	3.00	3.00	3.00
Pump Station Operator‡	1.00	1.00	1.00
Urban Forester	1.00	1.00	1.00
Total Public Works	**48.50**	**48.50**	**48.50**

**Wages for 1.00 FTE in Water Fund*

† *Wages for 2.00 FTE in Sewer Fund*

‡*Wages in Water Fund*

TOTAL ALL DEPARTMENTS	219.00	219.00	216.00

LIBRARY*	FY19	FY20	FY21
Administrative Assistant	2.00	2.00	1.50
Adult Services Manager	-	-	1.00
Building Maintenance Supervisor	1.00	1.00	1.00
Circulation Manager	1.00	1.00	1.00
Custodial Worker	1.00	1.00	1.00
Librarian	12.00	12.00	13.25
Library Assistant	19.00	19.00	16.75
Library Business Office Manager	1.00	1.00	1.00
Library Director	1.00	1.00	1.00
Library Monitor	1.00	1.00	1.25
Page	6.75	5.63	4.80
Reader Services Manager	1.00	1.00	1.00
Reference Services Manager	1.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00
Youth Services Manager	1.00	1.00	1.00
Total Library	**49.75**	**48.63**	**47.55**

**Component Unit*

General Fund Summary

Description

The General Fund is the principal operating fund for the City. It accounts for all general government activity not accounted for in the other funds. The General Fund supports the day to day operations of the City. The General Fund uses the modified accrual basis for accounting and has distinct departments for oversight:

- Administration
- Community Preservation and Development
- Elected Officials
- Finance
- Fire
- Police
- Public Works

General Fund Revenues

- FY20 revenues are forecast to be 2.3% over the FY20 budget, $755,835
    - Property Tax revenue is $320,000 over budget due to timing differences
    - Sales Tax revenue is $235,000 over budget due to income exceeding budget estimates
    - Home Rule Sales Tax revenue is $110,000 over budget
    - State Income Tax revenue is $221,875 over budget due to actual revenue exceeding IML estimates
    - Ambulance Service Charge revenue is over budget $30,000 due to call volume exceeding estimates
    - Interest income is under budget ($125,000) due to decreasing cash balances combined with lower interest rates
    - There is a one-time transfer in of $184,945 from the closure of dormant Special Service Area Funds
- FY21 budgeted revenues are 3.9% more than FY20 budgeted revenue, $1,296,497
    - Property tax revenue, including Police and Firefighter's Pension, increased $1,588,852 in accordance with the levy ordinance
    - Use tax increased $105,000 based on IML estimates
    - Interest income decreased ($75,000)

GENERAL FUND SCORECARD

	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
Revenue	$ 33,190,041	$ 32,397,111	$ 31,238,936	$ 31,994,771	$ 33,221,420
Transfers In	$ 1,264,964	$ 1,304,051	$ 1,300,152	$ 1,300,152	$ 1,370,000
Sale of Assets	$ 11,777	$ 9,510	$ -	$ -	$ -
Total Revenue	**$ 34,466,782**	**$ 33,710,672**	**$ 32,539,088**	**$ 33,294,923**	**$ 34,591,420**
1011 Legislative	$ 51,624	$ 52,483	$ 55,400	$ 54,658	$ 56,400
102X Admin	$ 7,019,144	$ 7,576,688	$ 9,106,343	$ 8,477,300	$ 8,249,842
1031 Finance	$ 1,918,425	$ 1,921,937	$ 2,039,764	$ 1,698,900	$ 1,993,934
1041 Community Support	$ 21,825	$ 83,702	$ 35,700	$ 33,770	$ 39,270
201X Police	$ 8,864,662	$ 9,444,002	$ 10,305,913	$ 10,204,718	$ 10,765,979
202X Fire	$ 7,451,140	$ 8,258,296	$ 8,514,079	$ 8,731,931	$ 8,726,962
30XX PW	$ 4,503,469	$ 5,163,581	$ 6,153,938	$ 5,673,798	$ 4,612,376
4011 CP&D	$ 1,115,210	$ 1,133,133	$ 1,303,093	$ 1,211,978	$ 1,247,609
6020 Fleet	$ 877,074	$ 974,540	$ 915,317	$ 920,450	$ 940,733
Total Expenditure	**$ 31,822,573**	**$ 34,608,362**	**$ 38,429,547**	**$ 37,007,503**	**$ 36,633,105**
Surplus (Deficit)	**$ 2,644,209**	**$ (897,690)**	**$ (5,890,459)**	**$ (3,712,580)**	**$ (2,041,685)**
Unassigned Fund Balance	**$ 20,984,798**	**$ 20,049,177**	**14,158,718**	**$ 16,336,597**	**$ 14,294,912**
Target Fund Balance					**$ 8,514,526**
Over / (Under)					**$ 5,780,386**

GENERAL FUND REVENUES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
100 - GENERAL FUND REVENUES						
811000	PROPERTY TAX CURRENT	$ 3,995,996	$ 2,457,629	$ 2,780,000	$ 3,100,000	$ 4,450,000
811001	ROAD & BRIDGE -CURRENT	$ 242,286	$ 239,163	$ 235,000	$ 235,000	$ 235,000
811002	PROP TAX REV -POLICE	$ 2,230,826	$ 2,402,485	$ 2,447,618	$ 2,447,618	$ 2,567,818
811003	PROPERTY TAX REV - FIRE	$ 1,951,307	$ 2,248,818	$ 2,234,999	$ 2,234,999	$ 2,353,651
812000	PROPERTY TAX PRIOR	$ 84,086	$ 44,862	$ 84,000	$ 40,000	$ 40,000
814000	MUNICIPAL TELECOMM TAX	$ 1,119,617	$ 1,025,687	$ 1,000,000	$ 900,000	$ 870,000
814100	CABLE TV & VIDEO FRANCHISE TAX	$ 843,488	$ 674,172	$ 680,000	$ 630,000	$ 625,000
814150	PEG FEES	$ 50,507	$ 33,359	$ 33,500	$ 33,000	$ 30,000
814200	PACKAGE LIQUOR TAX	$ 500,444	$ 509,649	$ 470,000	$ 500,000	$ 500,000
814300	PROPERTY TRANSFER TAX	$ 726,620	$ 772,605	$ 730,000	$ 700,000	$ 700,000
814301	EXEMPT PROPERTY TRANSFER	$ 12,425	$ 12,025	$ 12,300	$ 12,300	$ 12,300
814400	FOOD & BEVERAGE TAX	$ 668,224	$ 770,168	$ 775,000	$ 775,000	$ 800,000
815000	SALES TAX	$ 3,889,615	$ 3,914,677	$ 3,765,000	$ 4,000,000	$ 4,000,000
815001	SPECIAL SALES TAX	$ 16,916	$ 19,663	$ 16,300	$ 18,300	$ 18,300
815100	HOME-RULE SALES TAX	$ 1,741,038	$ 1,778,568	$ 1,690,000	$ 1,800,000	$ 1,800,000
815200	USE TAX	$ 985,854	$ 1,139,508	$ 1,188,750	$ 1,225,000	$ 1,330,000
815500	GASOLINE TAX	$ 505,894	$ 516,026	$ 500,000	$ 504,000	$ 500,000
817000	UTILITY TAX - GAS	$ 556,193	$ 597,206	$ 530,000	$ 500,000	$ 525,000
817001	UTILITY TAX-ELECTRIC	$ 1,280,584	$ 1,321,796	$ 1,300,000	$ 1,300,000	$ 1,300,000
817010	UTILITY TAX-WATER	$ 517,815	$ 501,397	$ 508,000	$ 510,000	$ 525,000
817500	NATURAL GAS USAGE TAX	$ 142,255	$ 147,671	$ 137,000	$ 137,000	$ 140,000
818500	PARKING GARAGE TAX	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
818900	TELECOMM FRANCHISE FEE	$ 525	$ 525	$ 525	$ 525	$ 525
820100	VEHICLE LICENSE	$ 1,210,118	$ 1,238,853	$ 1,225,000	$ 1,225,000	$ 1,225,000
820200	ANIMAL LICENSE	$ 23,300	$ 28,340	$ 30,000	$ 30,000	$ 30,000
820300	BUSINESS LICENSE	$ 242,850	$ 231,063	$ 244,000	$ 240,000	$ 240,000
820400	LIQUOR LICENSE	$ 127,925	$ 140,775	$ 133,000	$ 140,000	$ 140,000
820600	MASSAGE LICENSE	$ 1,250	$ 1,325	$ 1,000	$ 1,300	$ 1,300
820800	OUTDOOR CAFE LICENSE	$ 2,265	$ 2,850	$ 2,300	$ 2,800	$ 2,800
820900	OVERSIZED VEHICLE PERMITS	$ 22,695	$ 6,985	$ 10,000	$ 7,000	$ 7,000
820950	SMALL CELL PERMITS	$ -	$ 2,950	$ 3,000	$ 1,000	$ 1,000
825000	BUILDING PERMITS	$ 1,365,072	$ 1,206,185	$ 1,200,000	$ 1,200,000	$ 1,200,000
831000	STATE INCOME TAX	$ 3,912,798	$ 3,877,504	$ 3,778,125	$ 4,000,000	$ 3,937,500
831500	PERS PROP REPLACE TAX	$ 369,220	$ 343,700	$ 307,000	$ 400,000	$ 350,000
831501	PERS PROP REPL TX -POL	$ 21,802	$ 24,204	$ 21,650	$ 21,650	$ 21,650
831502	PERS PROP REPL TX-FIRE	$ 21,802	$ 24,204	$ 21,650	$ 21,650	$ 21,650
832700	GRANT INCOME-POLICE	$ -	$ 2,420	$ -	$ 1,595	$ -
832900	FEDERAL GRANTS	$ 585,611	$ 101,769	$ 13,619	$ 53,619	$ -
833000	STATE GRANTS	$ 28,846	$ 5,582	$ -	$ 2,500	$ -
836300	SERVICE TO OTHER AGENCY	$ 242,794	$ 238,572	$ 240,000	$ 240,000	$ 240,000
842200	AMBULANCE SERVICE CHARGE	$ 767,444	$ 793,711	$ 770,000	$ 800,000	$ 800,000
843800	PRIVATE PROPERTY TREE REVENUE	$ 54,452	$ 37,875	$ 28,000	$ 25,000	$ 25,000
843801	50/50 & BUILDER TREE REVENUE	$ 28,815	$ 29,350	$ 23,000	$ 23,000	$ 23,000
845000	ALARM REGISTRATION	$ 28,840	$ 35,940	$ 32,000	$ 30,000	$ 30,000
848000	ELEVATOR INSPECTIONS	$ 24,060	$ 21,360	$ 23,000	$ 25,000	$ 25,000
851000	POLICE PENALTY	$ 126,748	$ 105,605	$ 135,000	$ 75,000	$ 75,000
851001	POLICE PENALTY-ADJUDICATION	$ 12,397	$ 11,569	$ 11,000	$ 10,000	$ 10,000
851500	COURT FINES	$ 130,550	$ 102,947	$ 140,000	$ 80,000	$ 80,000
851700	RED LIGHT FINES	$ 235,150	$ 222,925	$ 230,000	$ 120,000	$ 100,000
851800	ADMIN TOW FINES	$ 13,000	$ 7,250	$ 13,500	$ 13,500	$ 13,500
852000	POLICE ALARM FINES	$ 2,220	$ 3,070	$ 3,000	$ 3,000	$ 3,000
853005	MUNICIPAL CODE ADJUDICATION	$ 30,855	$ 46,818	$ 35,000	$ 35,000	$ 35,000
872000	INTEREST ON INVESTMENTS	$ 190,224	$ 440,143	$ 350,000	$ 225,000	$ 150,000
873000	RENT INCOME	$ 94,416	$ 85,134	$ 125,000	$ 85,000	$ 85,000
874000	SALE OF PROPERTY	$ 11,777	$ 9,510	$ -	$ 1,122	$ -
875010	CONTRIBUTION - SISTER CITIES	$ 2,170	$ 509	$ -	$ -	$ -
875020	CONTRIBUTION-FARMERS MARKET	$ 21,442	$ 7,507	$ 20,000	$ 21,073	$ 20,000
875030	CONTRIBUTIONS-NATIONAL NIGHT	$ -	$ 9,275	$ 5,000	$ 3,100	$ 3,000
875040	CONTRIBUTIONS-POLICE CHURCH	$ -	$ 7,089	$ 1,500	$ 2,500	$ 1,500
875060	CONTRIBUTIONS-YOUTH COMM	$ -	$ 3,434	$ -	$ 3,434	$ -
875080	CONTRIBUTIONS-COMM HEALTH	$ -	$ 6,762	$ 5,000	$ 5,000	$ 5,000

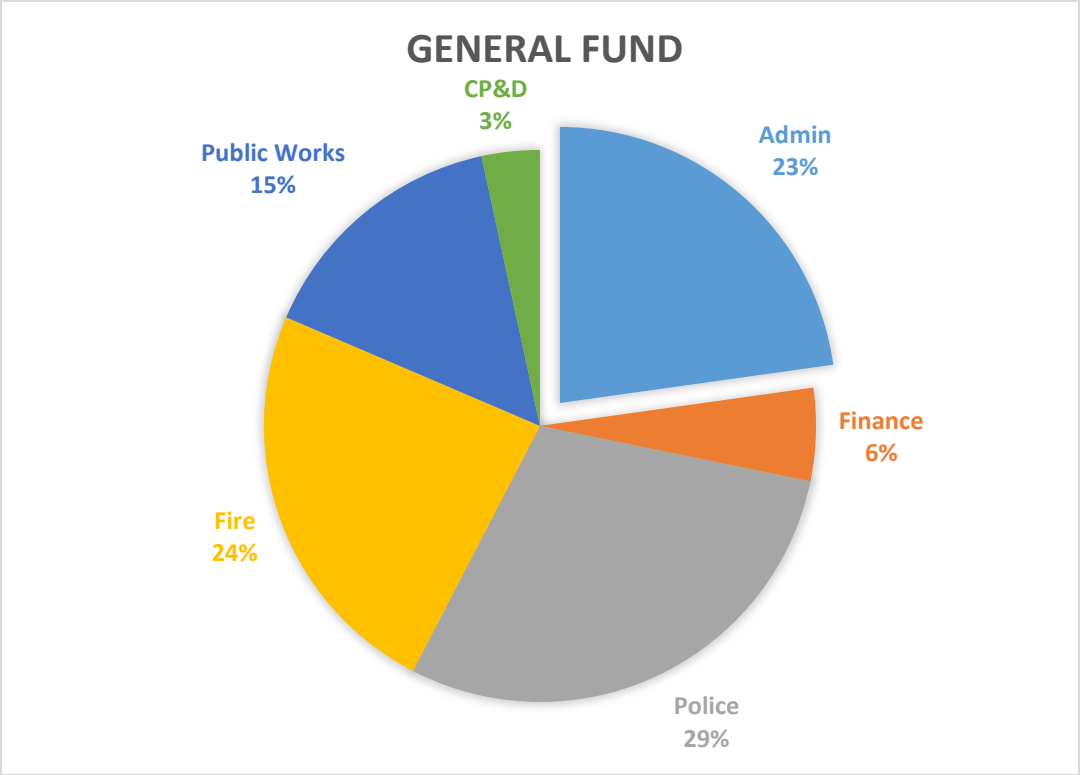
GENERAL FUND REVENUES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
100 - GENERAL FUND REVENUES						
875500	CONTRIBUTIONS	$ 15,479	$ 55,528	$ -	$ 2,515	$ -
877000	MISCELLANEOUS	$ 18,987	$ 4,016	$ 15,000	$ 6,000	$ 5,000
877001	MISC CITY CLERK	$ 6,300	$ 2,645	$ 5,800	$ 2,000	$ 2,000
877002	MISC POLICE	$ 23,411	$ 13,381	$ 15,000	$ 17,500	$ 15,000
877003	MISC FIRE	$ 15,792	$ 19,096	$ 17,000	$ 15,000	$ 15,000
877004	MISC ZONING	$ 6,650	$ 17,346	$ 9,000	$ 10,000	$ 10,000
877005	MISC STREET	$ 184,950	$ 271,848	$ 198,500	$ 245,000	$ 250,000
877006	RETURNED CHECK CHARGE	$ 297	$ 525	$ -	$ 500	$ 500
877007	PROMOTIONAL ITEMS REV	$ 1,350	$ 1,100	$ 1,300	$ 550	$ 500
877010	MISC OVER/UNDER	$ (111)	$ 207	$ -	$ 75	$ -
877014	MISC TREE REVENUE	$ -	$ 1,000	$ -	$ 1,000	$ -
877015	DAMAGE TO CITY PROPERTY	$ 22,124	$ 43,173	$ -	$ 30,000	$ 15,000
877016	MISC PUBLIC WORKS	$ 867	$ 12,195	$ 3,000	$ 6,000	$ 6,000
877023	SPECIAL EVENTS	$ 34,040	$ 19,779	$ 20,000	$ 25,000	$ 25,000
877400	RECOVERY OF BAD DEBTS	$ -	$ 4,669	$ -	$ -	$ -
877500	COLLECTION AGENCY-MISC	$ 30	$ 18	$ -	$ 100	$ -
877501	COLLECTION AGENCY - PAM	$ 22,970	$ 1,687	$ -	$ -	$ -
877502	COLLECTION AGENCY-RED SPEED	$ 15,587	$ 15,299	$ 16,000	$ 12,000	$ 12,000
877503	COLLECTION AGENCY - IDROP	$ 35,196	$ 65,645	$ 40,000	$ 60,000	$ 40,000
878000	INSURANCE RECOVERIES	$ 182,477	$ 664,744	$ -	$ -	$ -
880600	CONTRIBUTION FROM ENTERPRISE	$ 1,264,964	$ 1,294,476	$ 1,300,152	$ 1,300,152	$ 1,370,926
881100	TRANSFERS IN	$ -	$ 9,575	$ -	$ 184,945	$ -
	Total General Fund Revenues	**$ 34,466,782**	**$ 33,710,673**	**$ 32,539,088**	**$ 33,294,923**	**$ 34,591,420**

Administrative Services Department

Description

The Administrative Services Department is under the direction of the City Manager. The City Manager leads the Strategic Vision of the City through oversight of the operations of all City departments, and is responsible for the management of all governmental operations. Divisions within Administrative Services include Human Resources, Legal, Legislative, and Information Technology (outsourced). Economic Development initiatives also fall under the direction of Administration.



Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

Summary Highlights

- FY20 Forecast is (6.9%) under budget, ($631,715)
    - Wages are under budget ($201,406) due to vacancies.
    - General Contractual is under budget ($14,650) due to less being spent on the branding initiative than anticipated.
    - Contingency is under budget ($200,000) due to no unforeseen expenses.
    - Legal is under budget ($56,066) due to labor work being less than anticipated.
    - Economic Development is under budget ($132,002) due to redevelopment agreement payments being less than expected.
- FY21 Budget is (9.3%) less than the FY20 Budget, ($851,931)
    - Wages decreased ($92,712) due to reorganization.
    - General Contractual decreased ($31,700) due to a decrease in funds for branding initiatives.
    - Capital expenditures decreased ($418,352) as outlined in the Capital Improvement Plan (CIP).
    - Economic Development costs decreased ($126,025).
    - Insurance Contributions to the Employee Benefit Fund decreased ($187,182) due to changes in census and rate.

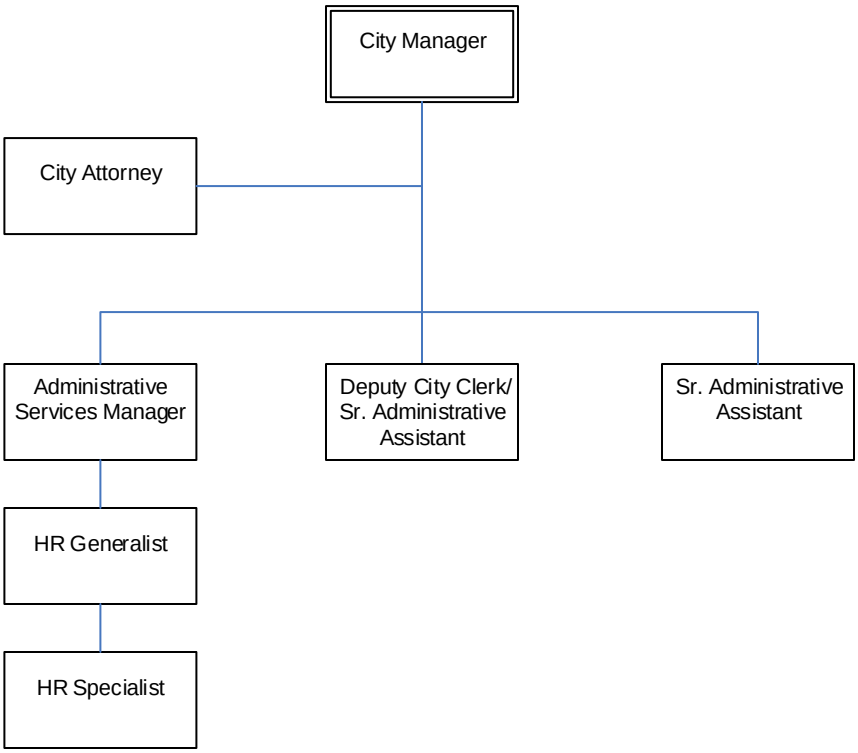
Fiscal Year 2020 Goals

- Building Improvements: Life Safety and Police Space
    - *Since soliciting the FGM Architects study in 2017, significant progress has been made each year to address life safety and police space issues. Regarding police space, the investigations department has been relocated and renovated, and the roll call, break area, women's locker room, fitness center, men's locker room and evidence tech area have all been completely renovated. On the life safety side, we have updated the fire alarm system and installed the infrastructure and two floors of a fire suppression system at City Hall.*
- Economic Development: Recruitment and Retention
    - *Enhanced efforts to attract and retain businesses in Park Ridge. Dedicated significant focus on several underperforming high-visibility sites: popularly known as JD Kadds and Mr. K's Garden & Material. Both sites currently under contract for development. Hotel development approved by P&Z with incentive agreement approved by the City Council.*
- Staffing/Wages/Training
    - *Continued to address employee morale and retention issues through implementation of the compensation study findings, expanded wellness program, tuition reimbursement opportunities, work environment upgrades, and enhanced recruitment techniques.*

Fiscal Year 2021 Goals

- Reorganize Administrative Department (specifically Admin Services Manager, Assistant to City Manager, and Human Resources Manager) for efficiency and organization needs
- Continue to pursue building renovation and life safety projects
- Expand economic development efforts which translate into additional revenue streams
- Maintain focus on elevating the work experience for staff to improve morale, reduce unwanted turnover, and raise the bar on performance and work output

Administrative Services Department



ADMINISTRATION DEPARTMENT - GENERAL FUND EXPENDITURES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
1001011 - LEGISLATIVE						
910000	REGULAR SALARIES	$ 29,300	$ 29,400	$ 29,400	$ 29,400	$ 29,400
943700	TRAINING	$ 961	$ 1,130	$ 1,500	$ 1,415	$ 1,500
947400	MEMBERSHIP DUES	$ 20,135	$ 20,195	$ 22,000	$ 22,293	$ 23,500
948500	GENERAL CONTRACTUAL SERV	$ 450	$ -	$ 500	$ 350	$ 500
952000	MATERIALS	$ 778	$ 1,758	$ 2,000	$ 1,200	$ 1,500
	Total Legislative	**$ 51,624**	**$ 52,483**	**$ 55,400**	**$ 54,658**	**$ 56,400**
1001021 - CITY ADMINISTRATION						
910000	REGULAR SALARIES	$ 307,584	$ 344,677	$ 471,673	$ 312,001	$ 361,914
915200	OVERTIME	$ 8,606	$ 9,374	$ 9,000	$ 9,912	$ 9,000
943700	TRAINING	$ 35	$ 1,595	$ 800	$ 300	$ 2,000
947400	MEMBERSHIP DUES	$ 3,788	$ 3,757	$ 3,780	$ 3,250	$ 3,500
947500	LEGAL NOTICES AND ADS	$ 1,305	$ 2,251	$ 2,500	$ 1,200	$ 1,500
948500	GENERAL CONTRACTUAL SERV	$ 26,508	$ 29,928	$ 85,500	$ 70,850	$ 53,800
949300	TRANSFER OUT	$ 622,472	$ 555,096	$ 1,250,000	$ 1,250,000	$ -
949500	CONTINGENCY	$ -	$ -	$ 200,000		$ 200,000
952000	MATERIALS	$ 19,483	$ 7,760	$ 6,200	$ 6,200	$ 6,500
990100	BUILDING & EQUIPMENT	$ -	$ -	$ -	$ -	$ 1,625,000
990400	MOTOR EQUIPMENT	$ 1,125,000	$ 1,305,242	$ -	$ -	$ 850,000
990800	COMPUTER EQUIPMENT	$ 525,000	$ 299,601	$ -	$ -	$ 150,000
996300	BUILDING REPAIRS	$ -	$ 396,064	$ 1,793,352	$ 1,793,352	$ -
996302	911 MEMORIAL	$ 614	$ 326	$ 500	$ 500	$ -
	Total City Administration	**$ 2,640,395**	**$ 2,955,671**	**$ 3,823,305**	**$ 3,447,565**	**$ 3,263,214**
1001022 - LEGAL COUNSEL						
942500	GENERAL COUNSEL	$ 219,795	$ 199,441	$ 190,000	$ 190,000	$ 194,750
942501	SPECIAL COUNSEL-ADJUDICATION	$ 34,403	$ 34,743	$ 45,000	$ 35,178	$ 38,000
942502	SPECIAL COUNSEL-LABOR	$ 66,016	$ 47,499	$ 72,000	$ 25,756	$ 65,000
	Total Legal Counsel	**$ 320,215**	**$ 281,683**	**$ 307,000**	**$ 250,934**	**$ 297,750**
1001024 - HUMAN RESOURCES						
910000	REGULAR SALARIES	$ 105,716	$ 158,543	$ 182,107	$ 140,373	$ 199,154
915200	OVERTIME		$ -	$ 1,000	$ 500	$ 1,000
921000	EMP BNFTS-PPO	$ 1,587,256	$ 1,694,110	$ 1,971,970	$ 1,971,970	$ 1,782,954
921001	EMP BNFTS-HMO	$ 713,434	$ 762,072	$ 816,236	$ 816,236	$ 810,617
921002	EMP BNFTS-LIFE	$ 15,132	$ 17,508	$ 21,616	$ 21,616	$ 25,248
921004	UNEMPLOYMENT	$ 1,823	$ 630	$ 10,000	$ 8,000	$ 10,000
921005	EMP BNFTS-DENTAL	$ 154,975	$ 157,988	$ 179,377	$ 179,377	$ 183,045
921009	EMP BNFTS-PROGRAMMING	$ -	$ 12,215	$ 12,471	$ 12,471	$ 12,624
921099	WORKERS COMP	$ 356,867	$ 280,816	$ 225,000	$ 225,000	$ 225,000
942700	MEDICAL EXAMS	$ 23,880	$ 18,133	$ 25,000	$ 25,000	$ 25,000
943100	RECRUITING AND TESTING	$ 13,721	$ 20,969	$ 25,000	$ 18,000	$ 30,000
943700	TRAINING	$ 1,742	$ 2,584	$ 5,000	$ 2,000	$ 5,000
943701	CITY-WIDE TRAINING	$ -	$ 1,850	$ 40,000	$ 30,000	$ 33,000
947400	MEMBERSHIP DUES	$ 999	$ 1,203	$ 2,000	$ 1,000	$ 2,000
948500	GENERAL CONTRACTUAL SERV	$ 26,835	$ 4,500	$ -	$ -	$ -
952000	MATERIALS	$ 7,330	$ 6,408	$ 9,000	$ 9,000	$ 10,000
	Total Human Resources	**$ 3,009,709**	**$ 3,139,529**	**$ 3,525,777**	**$ 3,460,543**	**$ 3,354,642**

ADMINISTRATION DEPARTMENT - GENERAL FUND EXPENDITURES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
1001025 - INFORMATION TECHNOLOGY						
940100	TELECOMMUNICATIONS	$ 128,521	$ 163,458	$ 215,200	$ 215,200	$ 208,200
948500	GENERAL CONTRACTUAL SERV	$ 298,995	$ 283,889	$ 312,036	$ 312,036	$ 330,036
948514	SOFTWARE SUPPORT & LICENSING	$ 35,667	$ 74,994	$ 90,000	$ 90,000	$ 85,000
952000	MATERIALS	$ 13,988	$ 8,433	$ 10,000	$ 10,000	$ 14,000
	Total Information Technology	**$ 477,171**	**$ 530,774**	**$ 627,236**	**$ 627,236**	**$ 637,236**
1001027 - ECONOMIC DEVELOPMENT						
948500	GENERAL CONTRACTUAL SERV	$ 571,654	$ 669,030	$ 802,025	$ 680,523	$ 697,000
952000	MATERIALS	$ -	$ -	$ 21,000	$ 10,500	
	Total Economic Development	**$ 571,654**	**$ 669,030**	**$ 823,025**	**$ 691,023**	**$ 697,000**
1001041 - COMMUNITY SUPPORT						
948600	YOUTH SERVICES	$ 4,000	$ 4,588	$ 7,700	$ 7,770	$ 7,770
948800	HISTORICAL SERVICES	$ -	$ 1,575	$ 1,000	$ -	
948801	CULTURAL ARTS	$ -	$ 992	$ 1,500	$ 1,000	$ 1,000
948802	SISTER CITIES	$ 1,290	$ -	$ 500	$ -	$ 500
948803	COMMUNITY HEALTH COMMISSION	$ -	$ 2,541	$ 5,000	$ 5,000	$ 5,000
948804	FARMERS MARKET	$ 16,535	$ 17,847	$ 20,000	$ 20,000	$ 25,000
948805	BIKE TASK FORCE	$ -	$ 56,159	$ -	$ -	$ -
	Total Community Support	**$ 21,825**	**$ 83,702**	**$ 35,700**	**$ 33,770**	**$ 39,270**
	Total Administration Expenditures	**$ 7,092,592**	**$ 7,712,872**	**$ 9,197,443**	**$ 8,565,728**	**$ 8,345,512**

Administration Department - Salary Detail

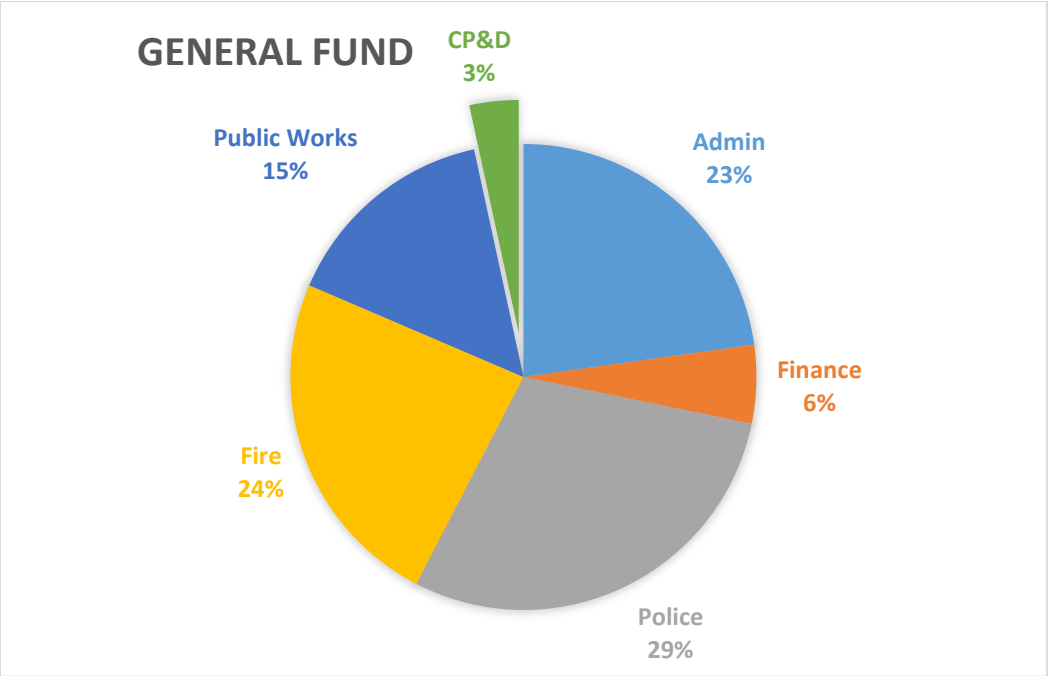
Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
ADSVSMGR - Administrative Services Manager	111021 - City Administration	$ 115,121	37.5
CITYMGR - City Manager	111021 - City Administration	$ 180,005	37.5
SRASST - Senior Administrative Asst	111021 - City Administration	$ 52,944	37.5
SRASST - Senior Administrative Asst	111021 - City Administration	$ 62,575	37.5
HRGEN - HR Generalist	111024 - Human Resources	$ 76,995	37.5
HRSPEC - Human Resources Specialist	111024 - Human Resources	$ 59,740	37.5
ALD - Alderman	141011 - Legislation	$ 1,200	10
ALD - Alderman	141011 - Legislation	$ 1,200	10
ALD - Alderman	141011 - Legislation	$ 1,200	10
ALD - Alderman	141011 - Legislation	$ 1,200	10
ALD - Alderman	141011 - Legislation	$ 1,200	10
ALD - Alderman	141011 - Legislation	$ 1,200	10
ALD - Alderman	141011 - Legislation	$ 1,200	10
CLERK - City Clerk	141011 - Legislation	$ 9,000	10
MAYOR - Mayor	141011 - Legislation	$ 12,000	10
	Merit Pool/Union Contracts/Adjustments	$ 576,780	
	Total	$ 13,688	
		$ 590,468	

Salaries by Department	
111021 - City Administration	$ 361,914
111024 - Human Resources	$ 199,154
141011 - Legislation	$ 29,400
Total Administration	$ 590,468

Community Preservation & Development Department

Description

The Community Preservation and Development Department provides overall program administration and coordination for all long range community planning, zoning and land use, building and construction activities, property transfers and environmental health and nuisance control programs. Divisions within the CP&D Department include Building Safety (enforcement of the City-adopted building codes), Planning (enforcement of the City's land use policies and regulations), Zoning (compliance enforcement with zoning code), Environmental Health (enforcement of food code, inspection of food establishments, animal and nuisance control), and Economic Development (business retention and recruitment, liaison with economic development consultant and civic organizations).



Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

Summary Highlights

- FY20 forecast is (7.0%) under budget, ($91,115)
  - Wages are under budget ($62,867) due to vacancies.
  - Extra help and overtime are under budget $10,000 due to more efficient use of staff time.
  - Microfilming , with a revised budget of $5,800, was not completed because another option was identified.
  - General Contractual is under budget ($9,187).
  - Training is under budget ($2,060).
- FY21 budget is (4.3%) less that the FY20 budget, ($55,484).
  - Wages decreased ($24,818) due to the elimination of two part time inspectors whose duties are now outsourced and the elimination of a vacant part time administrative assistant.
  - The full microfilm budget of $5,800 was removed due to another option being identified.
  - General Contractual decreased ($2,487).
  - Capital costs decreased ($11,560) due to the one-time purchase of a shelving and storage system in the FY20 budget and no capital items in the FY21 budget.

Key Metrics

Measurable Statistics	CY 2019	CY 2018	CY 2017
Permit Applications	3,775	2,372	2,696
Permits Issued	2,182	2,081	2,314
Building Inspections	6,562	6,804	8,548
Plan Reviews	6,057	7,320	7,443
Health Inspections (food service, pool, daycare)	852	609	732
Health Complaint Cases: food-borne illnesses, grass, litter, nuisance animals, rodents. See Note 1	354	650	760
Property Maintenance Complaint Cases: violations of Property Maintenance Code, e.g. fence in disrepair, and illumination and noise standards. See Note 1	71	105	151
Zoning Complaint Cases. See Note 2	41		
Construction Complaint Cases: stop-work orders, construction complaints, flooding complaints. See Note 2	456		
Planning & Zoning Commission Cases	16	16	16
Zoning Board of Appeals Cases	15	10	4
Appearance Commission Cases	68	88	78
Property Transfers	1,211	1,205	1,255
Business Licenses Issued	1,395	1,439	1,481
Average Bldg Permit Review, in Calendar Days	7.97	10.025	N/A

Note 1: This year each complaint that generates a response is tallied as one "case." In previous years the tally was for number of site visits or other staff responses, e.g. letter, generated by a complaint.

Note 2: Not tallied in previous years

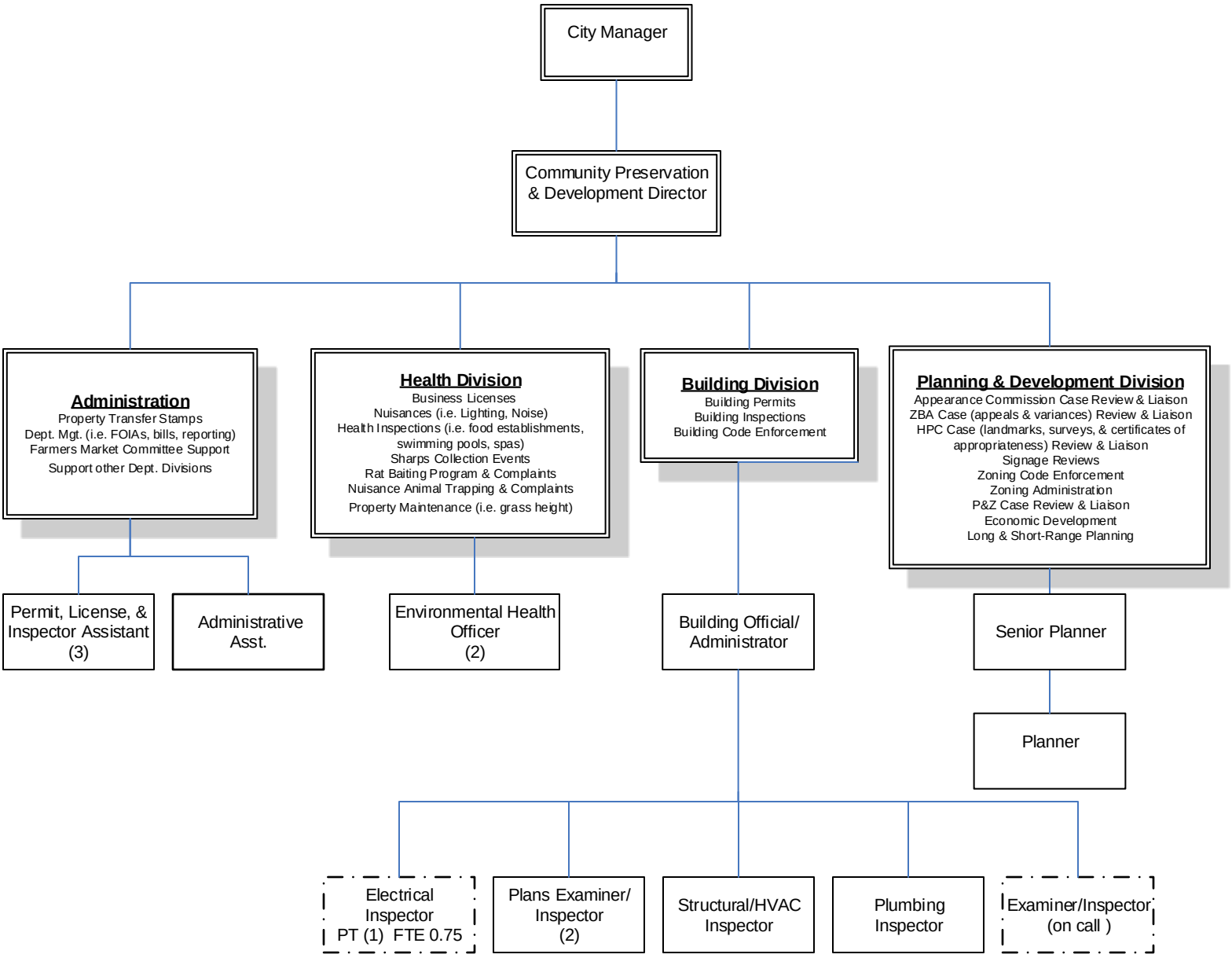
Fiscal Year 2020 Goals

- Examine expanding/clarifying role of economic development - *New interactive webpage with map of available commercial properties; expanded network and interaction with commercial real estate brokers; improved assistance in site selection process*
- Enhance technology - *Citizen Self Service (CSS) module of EnerGov, which allows for online building permit applications, was launched*
- Update City's Comprehensive Plan - *Staff anticipates that the aggressive timeline proposed for completion of the new comprehensive plan in May/June 2020 can be met.*
- Improve external customer service to residents - *Review time for building permit applications decreased from XX to an average of 8.0 calendar days. 17% of permit approvals are now done over the counter, i.e. same day.*

Fiscal Year 2021 Goals

- Complete update of City's Comprehensive Plan and begin implementation
- Continue to improve efficiency and customer service by - Full implementation of CSS and explore options for other technology/digital enhancements

Community Preservation & Development Department



COMMUNITY PRESERVATION AND DEVELOPMENT DEPARTMENT - GENERAL FUND EXPENDITURES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
1004011 - CP&D ADMINISTRATION						
910000	REGULAR SALARIES	$ 956,791	$ 1,001,882	$ 1,062,867	$ 1,000,000	$ 1,038,049
915000	EXTRA HELP	$ -	$ 1,854	$ 5,400	$ 1,500	$ 5,000
915200	OVERTIME	$ 9,774	$ 7,393	$ 11,200	$ 5,100	$ 6,000
942400	MICROFILMING	$ -	$ -	$ 5,800	$ -	$ -
943700	TRAINING	$ 5,497	$ 6,613	$ 11,560	$ 9,500	$ 11,560
947400	MEMBERSHIP DUES	$ 3,338	$ 2,684	$ 4,061	$ 4,060	$ 4,100
948100	PEST CONTROL	$ 15,339	$ 4,590	$ 6,000	$ 5,800	$ 2,400
948500	GENERAL CONTRACTUAL SERV	$ 114,255	$ 91,140	$ 167,987	$ 158,800	$ 165,500
952000	MATERIALS	$ 10,216	$ 11,968	$ 18,200	$ 17,200	$ 15,000
990100	MACHINERY & EQUIPMENT	$ -	$ 5,009	$ 10,018	$ 10,018	$ -
	Total CP&D Expenditures	**$ 1,115,210**	**$ 1,133,133**	**$ 1,303,093**	**$ 1,211,978**	**$ 1,247,609**

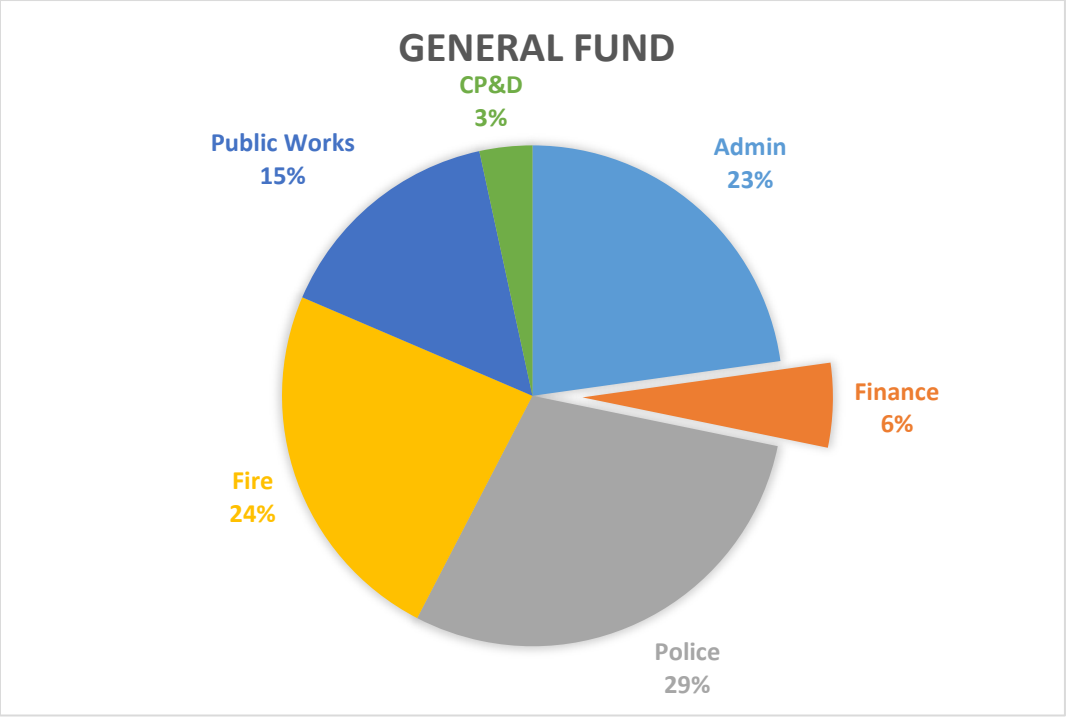
CP&D Department - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
ADMASST - Admin Assistant	404011 - CP&D Administration	$ 44,353	37.5
BLDGADMA - Building AdministratorA	404011 - CP&D Administration	$ 98,286	37.5
CPDDIR - CP&D Director	404011 - CP&D Administration	$ 134,601	37.5
ENVOFF - Environmental Health Officer	404011 - CP&D Administration	$ 58,254	37.5
ENVOFF - Environmental Health Officer	404011 - CP&D Administration	$ 74,175	37.5
PERLICA - Permit Inspections Licensing Asst	404011 - CP&D Administration	$ 48,000	37.5
PERLICA - Permit Inspections Licensing Asst	404011 - CP&D Administration	$ 48,960	37.5
PERLICA - Permit Inspections Licensing Asst	404011 - CP&D Administration	$ 48,960	37.5
PLANA - PlannerA	404011 - CP&D Administration	$ 61,279	37.5
PLANSEX - Plans Examiner/Inspector	404011 - CP&D Administration	$ 45,044	29
PLANSEX - Plans Examiner/Inspector	404011 - CP&D Administration	$ 59,419	37.5
PLANSEX - Plans Examiner/Inspector	404011 - CP&D Administration	$ 74,175	37.5
PLANSEX - Plans Examiner/Inspector	404011 - CP&D Administration	$ 58,254	37.5
PLANSEX - Plans Examiner/Inspector	404011 - CP&D Administration	$ 7,766	5
PLANSEX - Plans Examiner/Inspector	404011 - CP&D Administration	$ 55,992	37.5
SRPLANR - Senior Planner	404011 - CP&D Administration	$ 73,525	37.5
		$ 991,043	
	Merit Pool/Union Contracts/Adjustments	$ 47,006	
	Total CP&D	$ 1,038,049	

Finance Department

Description

The Finance Department provides a system that preserves and enhances the financial condition of the City; creates, implements and maintains an effective accounting system and financial reports; and collects all funds due to the City. The Finance Department is responsible for records control, accounting, purchasing, and collection of all license fees, water billings and traffic fines. The Finance Department prepares the City's budget document (the working plan for the operation of the City), along with preparation of all financial reporting documents for the City.



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Summary Highlights

- FY20 forecast is (16.7%) under budget, ($340,864)
    - Wages are under budget ($66,314) due to vacancies and turnover.
    - Overtime and extra help are under budget ($5,900) due to use of general contractual help for vehicle sticker season instead of staff overtime.
    - Insurance and insurance claims are under budget ($169,000) due to few general liability claims and settlements than expected.
    - Red light camera fees are under budget ($97,000) due to a change in accounting practice to better reflect cash flow.
        - Excluding the change to red light camera fees the forecast is (12.6%) under budget, ($243,864.)
- FY21 budget is (2.0%) less than the FY20 budget, ($45,830)
    - Wages are increasing $35,070 due to a proposed staffing change in the table of organization to accommodate increased technical needs in the department.
    - Overtime and extra help decreased ($6,000) due to use of general contractual help for vehicle sticker season instead of staff overtime.
    - Insurance costs increased $17,000 due to preliminary renewal data reflecting 20%-30% across the municipal market.
    - Audit fees decreased ($14,200) due to Library assuming their own audit responsibility and costs.
    - General Contractual increased $21,000 due to contracted work for vehicle sticker season and COLA increases in the ADP contract for payroll and HR processing and software support.
    - Red Light fees decreased ($97,000).
        - Excluding the change to red light camera fees the FY21 budget increased 2.63% over the FY20 budget, $51,170.

Key Metrics

Measurable Statistics	**2019**	**2018**	**2017**
Purchase Orders Issued	518	813	955
Invoices Paid	10,567	11,621	11,600
Payments Processed	159,476	132,965	133,725
Utility Bills Issued	75,349	75,180	75,869
Bids/RFP's Issued	60	46	33
Vehicle Licenses Sold	28,512	27,771	27,635
Animal Licenses Sold	2,804	2,913	2,904
GFOA Certificate of Achievement	Submitted	Yes	Yes

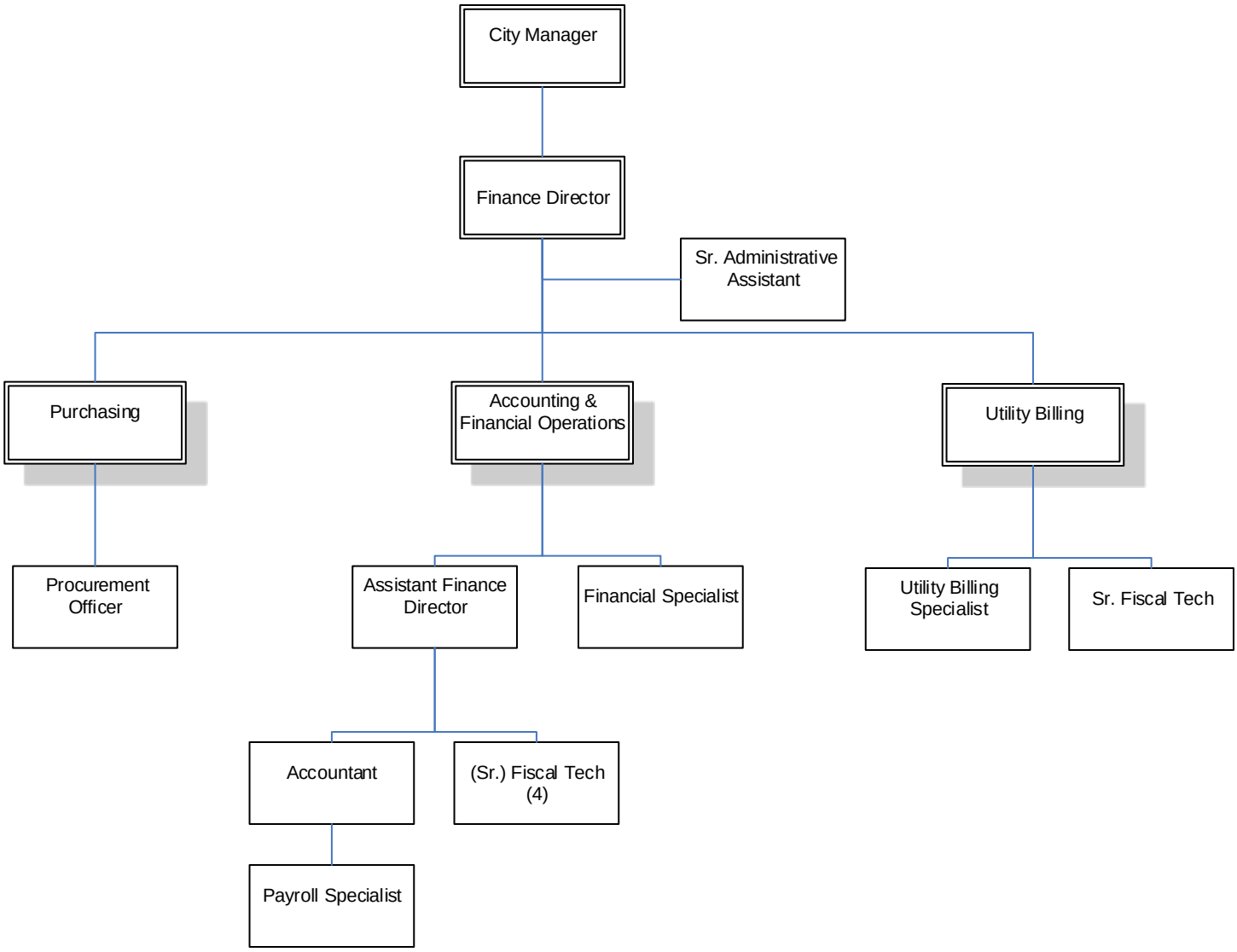
Fiscal Year 2020 Goals

- Enhance the customer experience - *AMI software implemented and online vehicle sticker payment option implemented and fully operational.*
- Accounting and Audit – *Successfully implemented GASB 74/75 and new GATA requirements. Completed RFP and selected new independent auditor.*

Fiscal Year 2021 Goals

- Technology - Continue integrating new automatic meters into billing system and implement additional online bill pay options. Research credit card processing vendors.
- Policy - Explore changing City's fiscal year, revise fund balance and budget revision policies, implement fixed asset and debt policies.
- Accounting and Audit - Onboard new auditor and implement new GASB requirements.

Finance Department



FINANCE DEPARTMENT - GENERAL FUND EXPENDITURES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
1001031 - FINANCE ADMINISTRATION						
910000	REGULAR SALARIES	$ 595,712	$ 719,381	$ 736,314	$ 670,000	$ 771,384
915000	EXTRA HELP	$ 4,188	$ 3,117	$ 6,000	$ 1,100	$ -
915200	OVERTIME	$ 1,080	$ 368	$ 2,000	$ 1,000	$ 2,000
940800	INSURANCE	$ 398,788	$ 465,198	$ 468,000	$ 464,000	$ 550,000
940801	INSURANCE CLAIMS	$ 387,777	$ 212,438	$ 265,000	$ 100,000	$ 200,000
941600	AUDIT FEES	$ 52,337	$ 48,466	$ 54,000	$ 59,000	$ 39,800
941701	CITATION FEES	$ 16,063	$ 11,528	$ 14,000	$ 6,950	$ 7,300
941702	RED LIGHT FEES	$ 101,231	$ 97,359	$ 97,000	$ -	$ -
943700	TRAINING	$ 4,523	$ 7,344	$ 7,500	$ 7,500	$ 9,500
947200	POSTAL CHARGES	$ 37,487	$ 40,192	$ 40,000	$ 40,000	$ 42,000
947400	MEMBERSHIP DUES	$ 1,597	$ 1,657	$ 1,650	$ 1,550	$ 1,600
947800	BANK SERVICE CHARGES	$ 45,607	$ 46,128	$ 65,000	$ 60,000	$ 66,000
947900	BANK TRUSTEE FEES	$ 4,225	$ 3,225	$ 3,300	$ 3,300	$ 2,800
948500	GENERAL CONTRACTUAL SERV	$ 252,960	$ 249,540	$ 262,000	$ 267,000	$ 283,000
952000	MATERIALS	$ 9,844	$ 11,496	$ 13,000	$ 12,500	$ 13,250
953000	LICENSE SUPPLIES	$ 5,006	$ 4,500	$ 5,000	$ 5,000	$ 5,300
	Total Finance Expenditures	**$ 1,918,425**	**$ 1,921,937**	**$ 2,039,764**	**$ 1,698,900**	**$ 1,993,934**

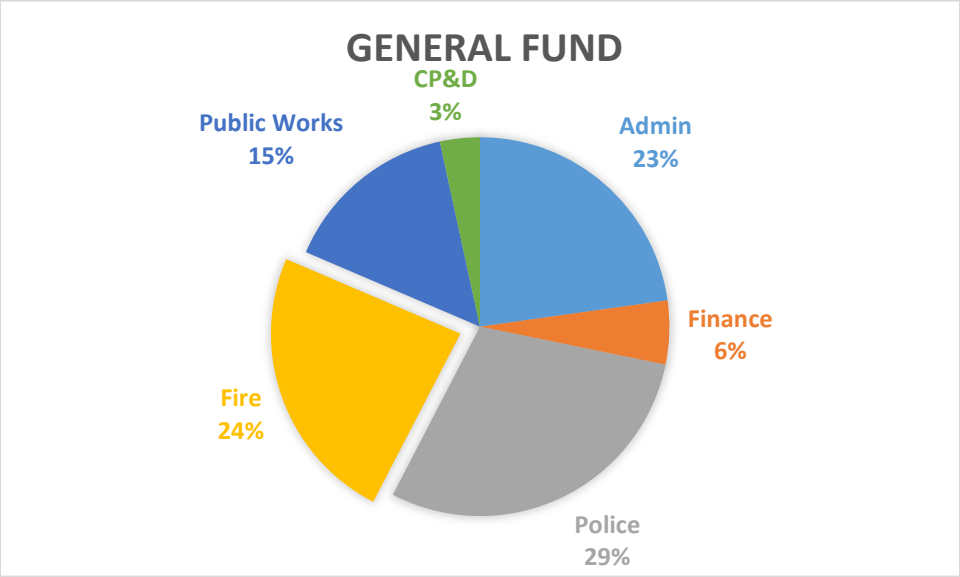
Finance Department - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
ACCT - Accountant	131031 - Finance Administration	$ 66,993	37.5
ASSTFDIR - Asst Finance Director	131031 - Finance Administration	$ 104,653	37.5
FINDIR - Finance Director	131031 - Finance Administration	$ 137,159	37.5
FINSPEC - Financial Specialist	131031 - Finance Administration	$ 55,565	37.5
FISTEC11 - Fiscal Tech II	131031 - Finance Administration	$ 39,794	37.5
FISTEC11 - Fiscal Tech II	131031 - Finance Administration	$ 42,229	37.5
FISTEC11 - Fiscal Tech II	131031 - Finance Administration	$ 39,794	37.5
PAYTECH - Payroll Specialist	131031 - Finance Administration	$ 56,375	37.5
PROCOFC - Procurement Officer	131031 - Finance Administration	$ 70,400	37.5
SRASST - Senior Administrative Asst	131031 - Finance Administration	$ 48,985	37.5
SRFISTEC - Senior Fiscal Tech	131031 - Finance Administration	$ 44,832	37.5
		$ 706,779.28	
	Merit Pool/Union Contracts/Adjustments	$ 64,605	
	Total Finance	$ 771,384	

Fire Department

Description

The Fire Department is responsible for fire protection, emergency medical services, fire prevention, hazardous materials release response, underwater rescue and recovery, special rescue and emergency services, and also serves as the disaster agency for the City.



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Summary Highlights

- FY20 forecast is 2.6% over FY20 budget, $217,852
    - Regular wages are over budget $42,602, which is less than 1% of the total regular wage budget.
    - Overtime is over budget $100,000 due to coverage required due to retirements and medical leaves.
    - Capital costs are over budget by $77,244 due to grant expenditures which are covered by grant revenue.
        - Excluding capital and material grant costs the forecast is over budget 1.7%, $140,608.

- FY21 budget is 2.5% over FY20 budget, $212,883
    - Wages increased $312,710 due to required union increases.
    - General Contractual decreased ($13,905) due to the removal of a one-time cost for a building assessment that was in the FY20 budget.
    - Membership costs decreased ($7,500) due to withdrawal from Northeastern Illinois Public Safety Training Academy (NIPSTA).
    - Pension contributions increased $118,652.
    - Capital costs decreased ($161,174) due to moving capital expenses to the new Building and Improvement Fund.
        - Excluding capital costs the FY21 budget is 4.5% more than the FY20 budget, $379,026.

Key Metrics

Measurable Statistics	**2019**	**2018**	**2017**
Total Incidents	5,367	5,187	4,817
Simultaneous Incidents	1,913	1,957	1,543
Avg Call to arrival time (sec)	267	249	239
Inspections	1,460	2,075	2,500
Plan Reviews	380	588	450

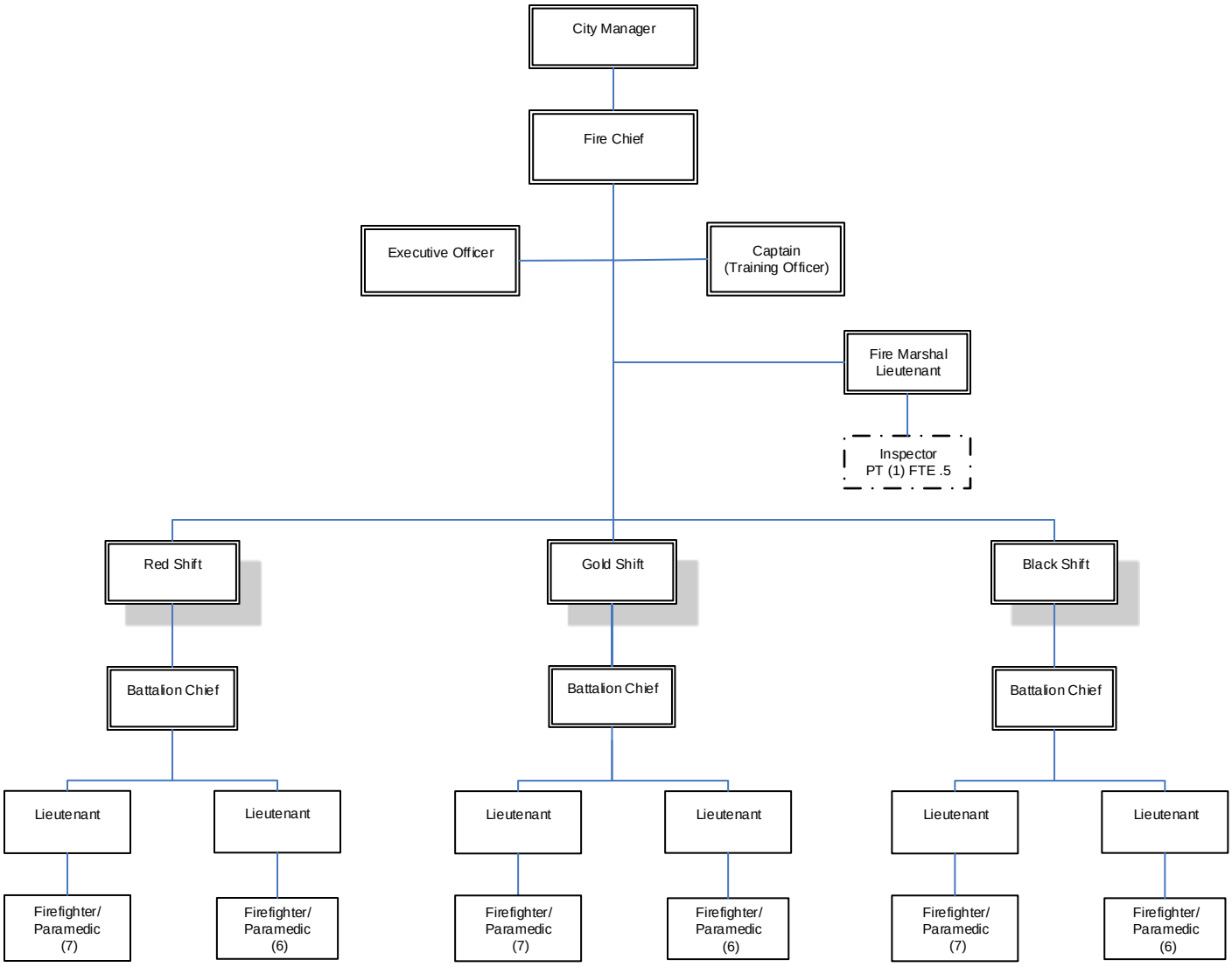
Fiscal Year 2020 Goals

- Reduce response time through new alerting system *Station alerting installation is in progress, and should be completed on or about February 3, 2020.*
- Update emergency operations center (EOC) *EOC communications upgrade completed at the end of calendar year 2019.*
- Complete building needs assessment *Nearing completion on the quotes from different vendors, will be complete by end of FY 21.*

Fiscal Year 2021 Goals

- Replace self-contained breathing apparatus (SCBA) through a capital purchase.
- Complete upgrade of portable radios (third year) through a capital purchase. Approximately half of the overall project was grant funded.
- Improve efficiency and reliability in response to cardiac arrest/CPR calls through a capital purchase. Both first-due Ambulances will be outfitted with automated CPR devices.
- Complete ordering process for F-45 (tower ladder truck) and place the apparatus into service. This vehicle is more efficient and lighter weight, with technological upgrades that will improve overall reach and safety of personnel.
- Lower response times through improved turnout times due to implementation of new station alerting equipment.

Park Ridge Fire Department



FIRE DEPARTMENT - GENERAL FUND EXPENDITURES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
1002021 - FIRE ADMINISTRATION						
910000	REGULAR SALARIES	$ 239,938	$ 251,938	$ 275,771	$ 275,771	$ 377,489
921011	PSEBA	$ 31,458	$ 33,595	$ 33,000	$ 35,006	$ 37,400
922001	PEHP CONTRIBUTIONS	$ 62,815	$ 73,315	$ 70,000	$ 70,000	$ 70,000
942100	BUILDING MAINTENANCE	$ 23,683	$ 31,519	$ 25,000	$ 25,000	$ 25,000
947400	MEMBERSHIP DUES	$ 16,611	$ 5,955	$ 16,500	$ 16,500	$ 9,000
948500	GENERAL CONTRACTUAL SERV	$ 24,128	$ 20,633	$ 428,905	$ 428,905	$ 415,000
949100	PENSION PAYMENTS	$ 1,971,987	$ 2,269,498	$ 2,255,679	$ 2,255,679	$ 2,374,331
952000	MATERIALS	$ 37,095	$ 30,488	$ 35,000	$ 35,000	$ 25,000
955000	NATURAL GAS	$ 4,887	$ 5,086	$ 5,000	$ 5,000	$ 5,000
996300	BUILDING REPAIRS	$ 110,687	$ 35,255	$ 114,500	$ 114,500	$ -
	Total Fire Administration	**$ 2,523,288**	**$ 2,757,281**	**$ 3,259,355**	**$ 3,261,361**	**$ 3,338,220**
1002022 - FIRE PREVENTION						
910000	REGULAR SALARIES	$ 121,542	$ 124,603	$ 129,549	$ 119,339	$ 122,270
915200	OVERTIME	$ 6,716	$ 16,054	$ 18,000	$ 18,000	$ 18,000
948500	GENERAL CONTRACTUAL SERV	$ 1,204	$ 1,535	$ 1,500	$ 1,500	$ 1,500
952000	MATERIALS	$ 7,737	$ 9,878	$ 10,000	$ 10,000	$ 10,000
	Total Fire Prevention	**$ 137,200**	**$ 152,069**	**$ 159,049**	**$ 148,839**	**$ 151,770**
1002023 - EMERGENCY RESPONSE						
910000	REGULAR SALARIES	$ 4,259,332	$ 4,846,006	$ 4,620,701	$ 4,673,513	$ 4,838,972
915200	OVERTIME	$ 332,240	$ 266,590	$ 250,000	$ 350,000	$ 250,000
926000	UNIFORMS	$ 30,207	$ 20,789	$ 28,000	$ 28,000	$ 20,000
926200	PPE-TURN OUT GEAR	$ 6,376	$ 203	$ 16,000	$ 16,000	$ 10,000
942300	SQUAD EMERG EQUIP REPAIR	$ 490	$ 1,472	$ 3,000	$ 3,000	$ 3,000
943700	TRAINING	$ 42,089	$ 31,289	$ 47,300	$ 47,300	$ 35,000
948500	GENERAL CONTRACTUAL SERV	$ 19,236	$ 18,203	$ 20,000	$ 20,000	$ 20,000
952000	MATERIALS	$ 65,165	$ 52,085	$ 55,000	$ 66,674	$ 55,000
959000	EQUIPMENT MAINTENANCE	$ 3,664	$ 3,847	$ 9,000	$ 5,000	$ 5,000
990100	MACHINERY & EQUIPMENT	$ 31,853	$ 108,460	$ 46,674	$ 112,244	$ -
	Total Emergency Response	**$ 4,790,653**	**$ 5,348,945**	**$ 5,095,675**	**$ 5,321,731**	**$ 5,236,972**
	Total Fire Expenditures	**$ 7,451,141**	**$ 8,258,295**	**$ 8,514,079**	**$ 8,731,931**	**$ 8,726,962**

Fire Department - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
FIRCH - Fire Chief	212021 - Fire Administration	$ 146,259	37.5
PSEXEOFF - Public Safety Executive Officer	212021 - Fire Administration	$ 116,792	37.5
FIRELT - Fire Lt	212022 - Fire Prevention	$ 119,339	37.5
BATTCHF - Fire Battalion Chief	212023 - Fire Emergency Response	$ 126,942	51.93
BATTCHF - Fire Battalion Chief	212023 - Fire Emergency Response	$ 125,346	51.93
BATTCHF - Fire Battalion Chief	212023 - Fire Emergency Response	$ 125,338	51.93
FF - Firefighter	212023 - Fire Emergency Response	$ 94,895	51.93
FF - Firefighter	212023 - Fire Emergency Response	$ 94,895	51.93
FF - Firefighter	212023 - Fire Emergency Response	$ 93,955	51.93
FF - Firefighter	212023 - Fire Emergency Response	$ 93,025	51.93
FF - Firefighter	212023 - Fire Emergency Response	$ 93,955	51.93
FF - Firefighter	212023 - Fire Emergency Response	$ 71,682	51.93
FF - Firefighter	212023 - Fire Emergency Response	$ 93,955	51.93
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	$ 99,593	51.93
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	$ 100,589	51.93
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	$ 98,607	51.93
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	$ 99,593	51.93
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	$ 98,607	51.93
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	$ 100,589	51.93
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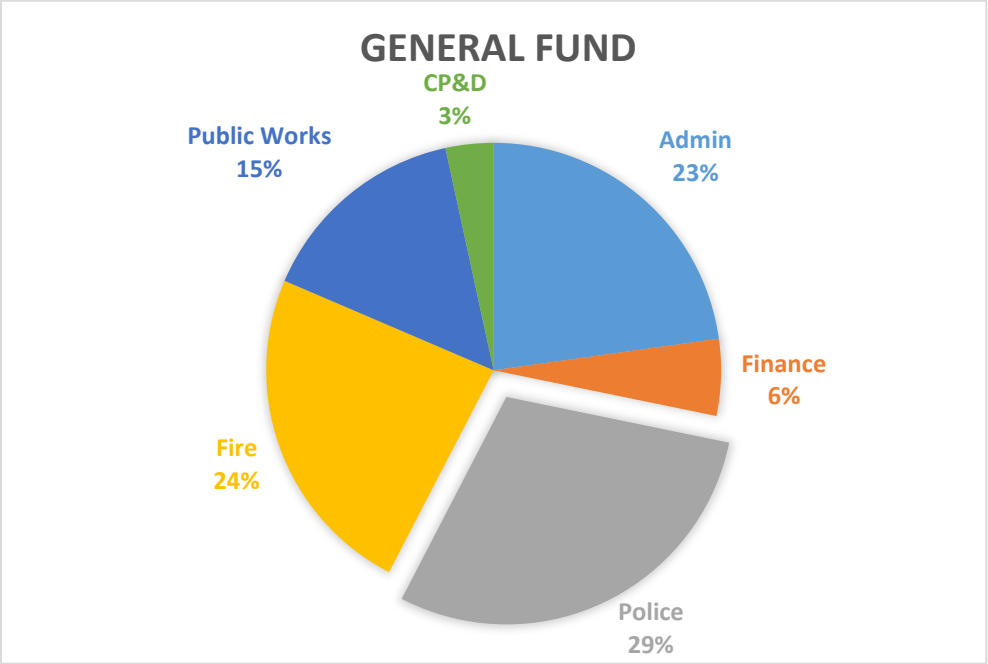
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	$ 100,589	51.93
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	$ 99,593	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 83,858	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 77,531	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 77,531	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 71,682	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 90,701	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 71,682	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 71,682	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 87,212	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 94,329	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 83,858	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 77,531	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 87,212	51.93
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	$ 90,701	51.93
FIRECPT - Fire Captain	212023 - Fire Emergency Response	$ 116,571	37.5
FIRELT - Fire Lt	212023 - Fire Emergency Response	$ 104,261	51.93
FIRELT - Fire Lt	212023 - Fire Emergency Response	$ 113,224	51.93
FIRELT - Fire Lt	212023 - Fire Emergency Response	$ 113,224	51.93
FIRELT - Fire Lt	212023 - Fire Emergency Response	$ 113,224	51.93
FIRELT - Fire Lt	212023 - Fire Emergency Response	$ 113,224	51.93
FIRELT - Fire Lt	212023 - Fire Emergency Response	$ 103,811	51.93
		$ 5,131,765	
	Merit Pool/Union Contracts/Adjustments	$ 206,966	
		$ 5,338,731	

Salaries by Department	
212021 - Fire Administration	$ 377,489
212022 - Fire Prevention	$ 122,270
212023 - Fire Emergency Response	$ 4,838,972
Total Fire	$ 5,338,731

Police Department

Description

The Park Ridge Police Department is dedicated to providing excellent police service through positive community partnerships and collaborations with our citizens in order to reduce crime, create a safe environment, build trust, and enhance the quality of life in our community. In pursuit of this mission, the Department endorses the following values: Honor, Integrity, Personal Accountability, and Professionalism. The Police Department provides the operational functions and services related to the protection of persons and property, including police patrol, crime investigation and prevention, community relations, traffic law enforcement, community service officers, parking enforcement and school crossing guards.



Our Mission: THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

Summary Highlights

- FY20 Forecast is (1.0%) under FY20 budget, ($101,195).
    - Crossing Guard wages are under budget ($11,000) due to being unable to find adequate staffing. Community Service Officers backfill Crossing Guard assignments.
    - Overtime is under budget ($8,000).
    - General Contractual is under budget ($56,820) due to Cook County Radio and other costs being less than expected.
    - Building Maintenance and Squad Repairs are under budget ($8,000) and ($7,000) respectively due to actual costs being less than expected.
- FY21 Budget is 4.5% more than FY20 budget, $460,066.
    - Wages increased $219,960 due to standard increases and a proposed change to the table of organization.
    - Overtime costs decreased ($19,000).
    - Pension contributions increased $120,200.
    - General Contractual increased $165,196 mainly due to costs related to West Suburban Consolidated Dispatch Center.
    - Materials decreased ($26,000). A one-time purchase in FY20 for a Speed Sentry contributed to this decrease.

Key Metrics

Measurable Statistics*	2019	2018	2017
Index Crime Rate	816	977	1206
Traffic Stops	4777	3867	4,177
Traffic Citations	5891	4688	5,269
Arrests	351	294	355
Police Service Events	43,450	41,091	42,956
Offense Reports	3688	3707	3,754
Crash Reports	1407	1404	1,373

**The current Uniform Crime Reporting (UCR) program that our agency participates in will transition to a data-rich National Incident-Based Reporting System (NIBRS) by the deadline, January 1, 2021, set forth by the Federal Bureau of Investigations (FBI). NIBRS requires the collection and reporting of much more detailed data elements, in turn allowing for better law enforcement planning, training and management, as well as better transparency and accountability to our community.*

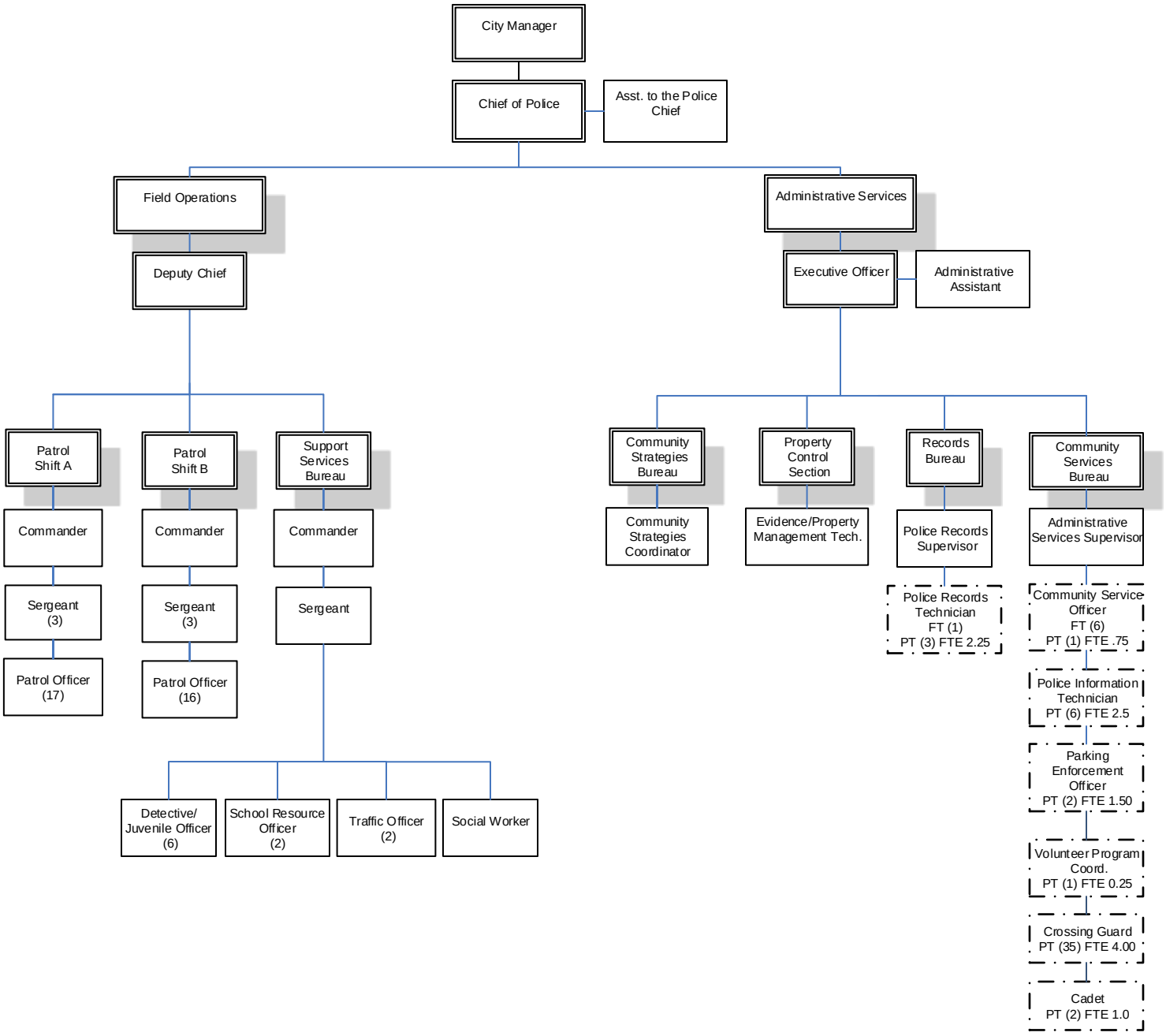
Fiscal Year 2020 Goals

- Police Renovation – *Projects 5 and 6 completed*
- Body Cameras – *Implemented and monitored, fully operational.*

Fiscal Year 2021 Goals

- Project 9 of Master Plan – Sally Port addition
- Mid-year transfer of Sworn Officer in Community Strategies (Crime Prevention) to Support Services Traffic Officer
- Civilianize Community Strategies position

Park Ridge Police Department



POLICE DEPARTMENT - GENERAL FUND EXPENDITURES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
1002011 - POLICE ADMINISTRATION						
910000	REGULAR SALARIES	$ 1,010,133	$ 1,006,772	$ 1,175,153	$ 1,175,153	$ 1,227,219
915200	OVERTIME	$ 19,493	$ 14,802	$ 23,000	$ 15,000	$ 23,000
921011	PSEBA	$ 23,522	$ 25,120	$ 25,000	$ 26,500	$ 28,000
926400	UNIFORMS- PAYROLL	$ 300	$ -	$ -	$ -	$ -
940100	TELECOMMUNICATIONS	$ 16,764	$ 19,101	$ 20,000	$ 20,000	$ 22,000
943700	TRAINING	$ 38,295	$ 39,496	$ 39,500	$ 39,500	$ 45,000
947400	MEMBERSHIP DUES	$ 17,590	$ 18,513	$ 21,000	$ 21,000	$ 23,000
948500	GENERAL CONTRACTUAL SERV	$ 93,878	$ 93,151	$ 55,000	$ 35,000	$ 55,500
949100	PENSION PAYMENTS	$ 2,252,706	$ 2,424,365	$ 2,469,498	$ 2,469,498	$ 2,589,698
952000	MATERIALS	$ 31,909	$ 11,320	$ 25,000	$ 15,000	$ 20,000
	Total Police Administration	**$ 3,504,590**	**$ 3,652,640**	**$ 3,853,151**	**$ 3,816,651**	**$ 4,033,417**
1002012 - SUPPORT SERVICES						
910000	REGULAR SALARIES	$ 917,223	$ 1,070,778	$ 1,181,799	$ 1,181,799	$ 1,261,747
915200	OVERTIME	$ 72,544	$ 75,432	$ 75,000	$ 75,000	$ 75,000
926400	UNIFORMS- PAYROLL	$ 6,650	$ 7,400	$ 8,150	$ 8,150	$ 8,525
948500	GENERAL CONTRACTUAL SERV	$ 8,226	$ 7,493	$ 10,500	$ 5,000	$ 10,500
948508	POLICE CHURCH SUPPORT	$ -	$ 1,371	$ 1,500	$ 1,500	$ 1,500
952000	MATERIALS	$ 973	$ 1,957	$ 3,000	$ 3,000	$ 3,000
	Total Support Services	**$ 1,005,615**	**$ 1,164,431**	**$ 1,279,949**	**$ 1,274,449**	**$ 1,360,272**
1002013 - COMMUNICATIONS						
948500	GENERAL CONTRACTUAL SERV	$ 27,734	$ 17,793	$ 337,920	$ 317,000	$ 502,616
990100	MACHINERY & EQUIPMENT	$ 23,750	$ -	$ -	$ -	$ -
	Total Communications	**$ 51,484**	**$ 17,793**	**$ 337,920**	**$ 317,000**	**$ 502,616**
1002014 - PATROL						
910000	REGULAR SALARIES	$ 3,653,421	$ 3,877,420	$ 4,020,634	$ 4,020,634	$ 4,123,548
913000	CROSSING GUARDS	$ 116,822	$ 113,914	$ 126,000	$ 115,000	$ 123,460
915200	OVERTIME	$ 291,706	$ 284,869	$ 295,000	$ 295,000	$ 275,000
926000	UNIFORMS	$ 34,495	$ 41,372	$ 38,000	$ 38,000	$ 38,000
926400	UNIFORMS- PAYROLL	$ 22,575	$ 21,150	$ 27,450	$ 25,575	$ 28,200
942100	BUILDING MAINTENANCE	$ 5,797	$ 7,004	$ 20,000	$ 12,000	$ 20,000
942300	SQUAD EMERG EQUIP REPAIR	$ 8,516	$ 11,958	$ 22,000	$ 15,000	$ 10,000
948200	STRAY ANIMAL IMPOUND	$ 264	$ 1,711	$ 3,000	$ 3,000	$ 3,000
948500	GENERAL CONTRACTUAL SERV	$ 21,156	$ 19,124	$ 86,344	$ 75,944	$ 86,344
952000	MATERIALS	$ 40,632	$ 56,627	$ 80,000	$ 80,000	$ 59,000
990100	MACHINERY & EQUIPMENT	$ -	$ 58,500	$ -	$ -	$ -
	Total Patrol	**$ 4,195,384**	**$ 4,493,648**	**$ 4,718,428**	**$ 4,680,153**	**$ 4,766,552**
1002015 - COMMUNITY STRATEGIES						
910000	REGULAR SALARIES	$ 90,735	$ 96,876	$ 98,215	$ 98,215	$ 83,247
915200	OVERTIME	$ 206	$ 4,300	$ 4,000	$ 4,000	$ 5,000
926400	UNIFORMS- PAYROLL	$ 750	$ 750	$ 750	$ 750	$ 375
948300	MILEAGE COMPENSATION	$ 2,192	$ 1,857	$ 2,500	$ 2,500	$ 2,500
948807	NATIONAL NIGHT OUT	$ -	$ 5,383	$ 6,000	$ 6,000	$ 7,000
952000	MATERIALS	$ 13,705	$ 6,323	$ 5,000	$ 5,000	$ 5,000
	Total Community Strategies	**$ 107,588**	**$ 115,489**	**$ 116,465**	**$ 116,465**	**$ 103,122**
	Total Police Expenditures	**$ 8,864,661**	**$ 9,444,002**	**$ 10,305,913**	**$ 10,204,718**	**$ 10,765,979**

Police Department - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
ADMASST - Admin Assistant	202011 - Police Administration	$ 46,144	37.5
ADSVSSPV - Administrative Services Supervisor	202011 - Police Administration	$ 72,649	37.5
ASTPDCHF - Assistant to the Police Chief	202011 - Police Administration	$ 59,017	37.5
CSO - Community Service Officer	202011 - Police Administration	$ 57,745	37.5
CSO - Community Service Officer	202011 - Police Administration	$ 58,467	37.5
CSO - Community Service Officer	202011 - Police Administration	$ 44,791	37.5
CSO - Community Service Officer	202011 - Police Administration	$ 60,987	37.5
CSO - Community Service Officer	202011 - Police Administration	$ 43,913	37.5
CSO - Community Service Officer	202011 - Police Administration	$ 43,052	37.5
CSO - Community Service Officer	202011 - Police Administration	$ 33,297	29
EVIDTECH - Evidence/Property Management Tech.	202011 - Police Administration	$ 45,687	37.5
PCADET - Cadet	202011 - Police Administration	$ 13,832	19
PCADET - Cadet	202011 - Police Administration	$ 13,832	19
POLCHIEF - Police Chief	202011 - Police Administration	$ 157,098	37.5
POLINFO - Police Info Tech	202011 - Police Administration	$ 13,301	15.75
POLINFO - Police Info Tech	202011 - Police Administration	$ 12,285	15.75
POLINFO - Police Info Tech	202011 - Police Administration	$ 13,038	15.75
POLINFO - Police Info Tech	202011 - Police Administration	$ 12,047	15.75
POLINFO - Police Info Tech	202011 - Police Administration	$ 12,047	15.75
POLINFO - Police Info Tech	202011 - Police Administration	$ 12,047	15.75
POLREC - Police Records Tech	202011 - Police Administration	$ 30,733	29
POLREC - Police Records Tech	202011 - Police Administration	$ 31,970	29
POLREC - Police Records Tech	202011 - Police Administration	$ 31,351	29
POLREC - Police Records Tech	202011 - Police Administration	$ 39,743	37.5
PSEXEOFF - Public Safety Executive Officer	202011 - Police Administration	$ 115,286	37.5
RECSUPV - Records Supervisor	202011 - Police Administration	$ 82,378	37.5
VPRCORD - Volunteer Program Coord.	202011 - Police Administration	$ 13,244	15
PATROFF - Patrol Officer	202012 - Police Support Services	$ 95,429	40
PATROFF - Patrol Officer	202012 - Police Support Services	$ 95,429	40
PATROFF - Patrol Officer	202012 - Police Support Services	$ 95,429	40
PATROFF - Patrol Officer	202012 - Police Support Services	$ 93,101	40
PATROFF - Patrol Officer	202012 - Police Support Services	$ 95,429	40
PATROFF - Patrol Officer	202012 - Police Support Services	$ 97,815	40
PATROFF - Patrol Officer	202012 - Police Support Services	$ 97,815	40
PATROFF - Patrol Officer	202012 - Police Support Services	$ 97,815	40
PATROFF - Patrol Officer	202012 - Police Support Services	$ 95,429	40
POLCOMM - Police Commander	202012 - Police Support Services	$ 118,145	40
POLSGT - Police Sergeant	202012 - Police Support Services	$ 106,162	40
SOCWRK - Police Social Worker	202012 - Police Support Services	$ 76,495	37.5
POLSGT - Police Sergeant	202014 - Police Patrol	$ 110,336	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 76,813	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 76,813	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 79,118	40
POLSGT - Police Sergeant	202014 - Police Patrol	$ 110,336	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 90,831	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
POLSGT - Police Sergeant	202014 - Police Patrol	$ 104,798	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 76,813	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 93,101	40
POLSGT - Police Sergeant	202014 - Police Patrol	$ 110,336	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 90,831	40
POLCOMM - Police Commander	202014 - Police Patrol	$ 115,829	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 95,429	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 93,101	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 93,101	40
POLSGT - Police Sergeant	202014 - Police Patrol	$ 108,212	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 76,813	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 79,118	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
DEPTPOFC - Deputy Police Chief	202014 - Police Patrol	$ 127,917	37.5
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 86,454	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40

Police Department - Salary Detail

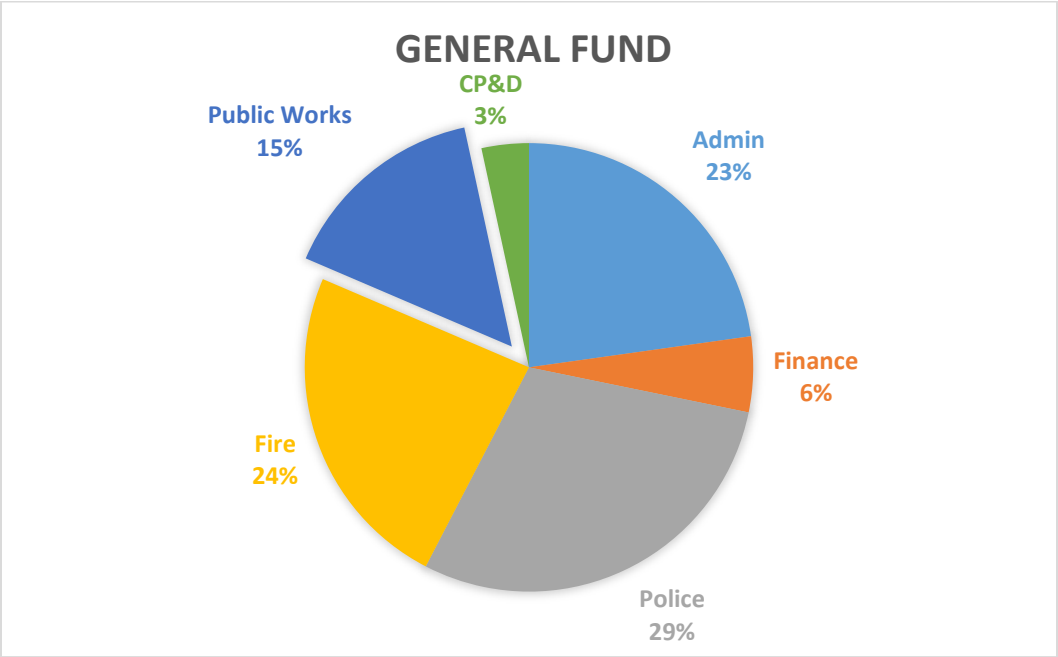
Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
PATROFF - Patrol Officer	202014 - Police Patrol	$ 93,101	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 76,813	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 76,813	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 83,936	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 93,101	40
POLCOMM - Police Commander	202014 - Police Patrol	$ 113,279	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 83,936	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 76,813	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 76,813	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 69,830	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 69,830	40
PATROFF - Patrol Officer	202014 - Police Patrol	$ 97,815	40
POLSGT - Police Sergeant	202014 - Police Patrol	$ 110,036	40
PATROFF - Patrol Officer	202015 - Police Community Strategies	$ 97,815	40
SCHCROSS - Crossing Guard	214913 - Police Crossing Guards	$ 125,802	5
		$ 6,456,642	
	Merit Pool/Union Contracts/Adjustments	$ 362,580	
		$ 6,819,221	

Salaries by Department	
202011 - Police Administration	$ 1,227,219
202012 - Police Support Services	$ 1,261,747
202014 - Police Patrol	$ 4,123,548
202015 - Police Community Strategies	$ 83,246.92
214913 - Police Crossing Guards	$ 123,460
Total Police	$ 6,819,221

Public Works Department

Description

The Public Works Department provides services including traffic control, street lighting, snow removal, public ways maintenance, sewer and storm drainage, water supply and distribution, and solid waste collection and disposal. Public Works is responsible for equipment, maintenance, and all engineering services, including the preparation of construction plans and on-site supervision of all public construction projects. Divisions within the Public Works Department are Engineering, Forestry/Grounds Maintenance, Sewer/Water, Streets, Water Supply, and Vehicle Maintenance.



Summary Highlights

- FY20 forecast is (6.7%) under FY20 budget, ($475,007).
    - Wages are under budget ($74,927) due to turnover.
    - Snow Removal Materials is over budget $35,000 due to salt prices being greater than the budget expectation.
    - Alley Paving (Green Alleys) is under budget ($320,000) due to timing, the project is expected to be completed in FY21.
    - Building Repairs is under budget ($68,131) due to the deferral of the Security Lock project to FY21.
- FY21 budget is (21.4%) under FY20 budget, ($1,516,146)
    - Capital items were moved to the new capital fund. Excluding capital items the increase in the FY21 budget from the FY20 budget is 0.4%, $25,413.
    - Wages decreased ($8,477) due to turnover resulting in new union workers being hired at a starting wage much lower than their tenured predecessors.

Key Metrics

Measurable Statistics	**2019**	**2018**	**2017**
Water Main breaks & service leaks	86	89	57
Snow & Ice removal (by man hours)	2,965	2,817	1,997
Salt used (by ton)	2,028	2,545	1,524
Sewer Flushing (by linear feet)	199,116	122,469	111,190
Catch Basin & Inlets cleaning	2,006	2,517	2,696
Tree Removal & Plantings	508 / 652	429 / 600	393 / 610
Water Meter readings & service calls (by man hours)	1,997	2,022	2,083
Water Meter installation	145	254	293
Street Sweeping (by curb mile)	3,439	4,375	4,225
Alley Grading (by linear feet)	33,700	28,502	37,138
Parking Meters (by man hours)	567	588	466
JULIE Locates	9,827	7,458	5,866

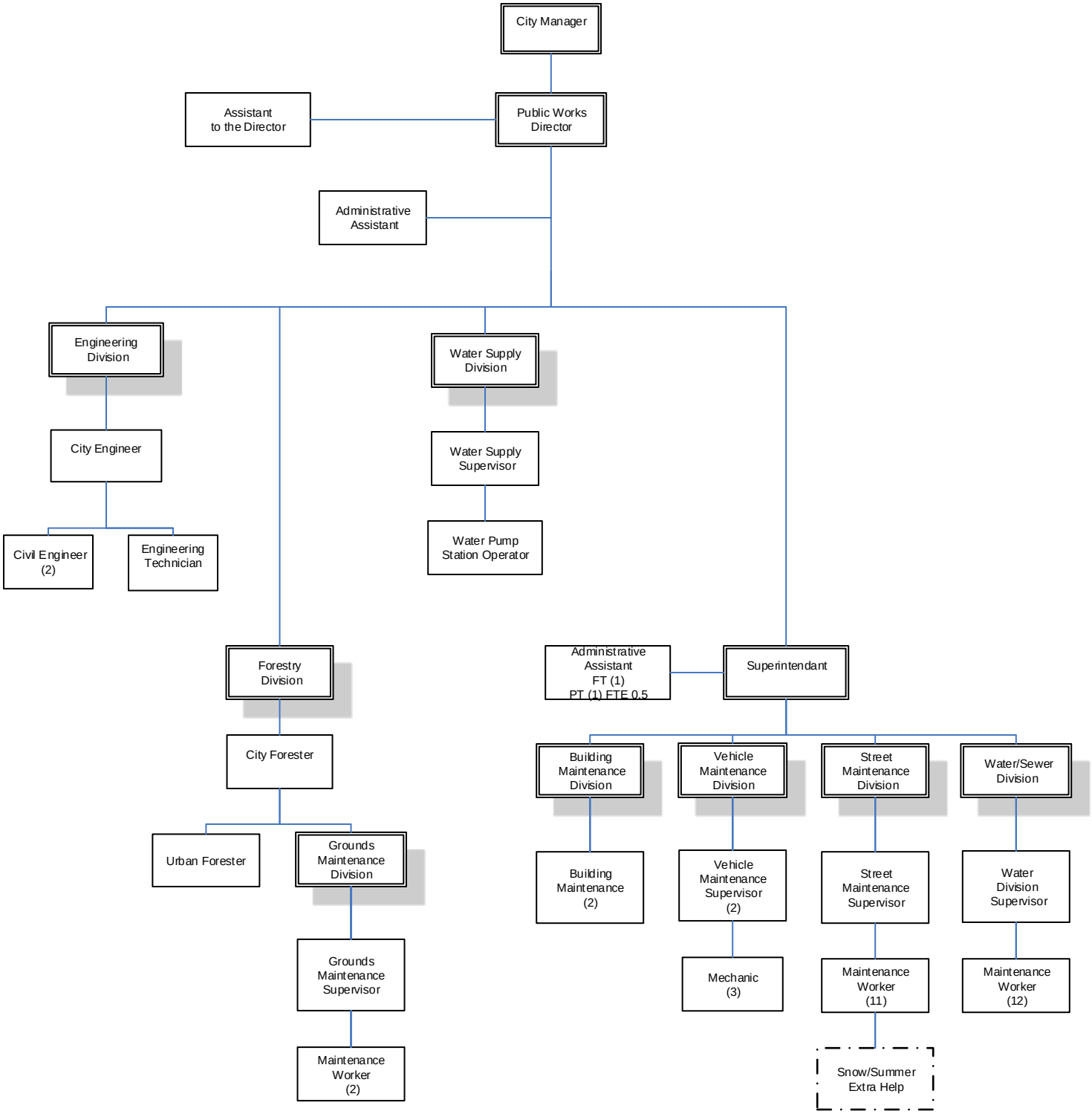
Fiscal Year 2020 Goals

- Service Center initiatives
  Status: Parking deck complete, roof to be installed at a future time
- Maintain elevated sewer lining spend
  Status: Continuing
- Water main replacement spend
  Status: Several projects complete this year and program is caught up
- Green Alley Pilot Program
  Status: Alleys have been determined, SSA being developed

Fiscal Year 2021 Goals

- Resurface Uptown Parking Court and partial reconstruct of Summit Ave.
- Placement of water valves at key locations for better control of water grid
- Hoist repair and security locks at the Service Center
- Construction of two “green” alleys

Public Works Department



PUBLIC WORKS DEPARTMENT - GENERAL FUND EXPENDITURES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
1003011 - PUBLIC WORKS ADMINISTRATION						
910000	REGULAR SALARIES	$ 317,942	$ 352,641	$ 373,431	$ 315,785	$ 327,946
943700	TRAINING	$ 2,396	$ 3,165	$ 4,000	$ 3,500	$ 4,000
947400	MEMBERSHIP DUES	$ 2,125	$ 1,955	$ 3,500	$ 3,500	$ 3,500
948500	GENERAL CONTRACTUAL SERV	$ -	$ 25	$ 1,000	$ 1,000	$ 1,000
952000	MATERIALS	$ 3,107	$ 3,000	$ 5,000	$ 3,000	$ 5,000
	Total Public Works Administration	**$ 325,570**	**$ 360,787**	**$ 386,931**	**$ 326,785**	**$ 341,446**
1003012 - ENGINEERING						
910000	REGULAR SALARIES	$ 316,714	$ 338,567	$ 337,484	$ 317,735	$ 326,659
915200	OVERTIME	$ -	$ 278	$ 1,000	$ 500	$ 1,000
948500	GENERAL CONTRACTUAL SERV	$ 109,065	$ 116,194	$ 122,500	$ 122,500	$ 130,000
952000	MATERIALS	$ -	$ 508	$ 2,000	$ 2,000	$ 2,000
	Total Engineering	**$ 425,780**	**$ 455,547**	**$ 462,984**	**$ 442,735**	**$ 459,659**
1003021 - TRAFFIC CONTROL						
942600	ELECTRICAL EQUIP MAINT	$ 92,759	$ 134,156	$ 140,000	$ 140,000	$ 143,000
952000	MATERIALS	$ 30,698	$ 25,945	$ 32,000	$ 30,000	$ 32,000
	Total Traffic Control	**$ 123,457**	**$ 160,101**	**$ 172,000**	**$ 170,000**	**$ 175,000**
1003022 - STREET LIGHTING						
942600	ELECTRICAL EQUIP MAINT	$ 77,057	$ 42,643	$ 70,000	$ 70,000	$ 70,000
955500	ELECTRICITY	$ 200,061	$ 206,840	$ 206,000	$ 208,000	$ 210,000
	Total Street Lighting	**$ 277,117**	**$ 249,483**	**$ 276,000**	**$ 278,000**	**$ 280,000**
1003023 - SNOW & STORM CONTROL						
915000	EXTRA HELP	$ -	$ 1,494	$ 10,000	$ 10,000	$ 10,000
915200	OVERTIME	$ 174,707	$ 185,312	$ 135,000	$ 138,000	$ 140,000
948500	GENERAL CONTRACTUAL SERV	$ 2,775	$ 2,775	$ 3,500	$ 3,500	$ 3,500
958000	SNOW REMOVAL SUPPLIES	$ 139,186	$ 191,145	$ 200,000	$ 235,000	$ 210,000
	Total Snow & Storm Control	**$ 316,669**	**$ 380,726**	**$ 348,500**	**$ 386,500**	**$ 363,500**
1003024 - STREET MAINTENANCE						
910000	REGULAR SALARIES	$ 1,187,445	$ 1,202,089	$ 1,246,875	$ 1,246,875	$ 1,275,327
926000	UNIFORMS	$ 13,570	$ 12,967	$ 16,500	$ 16,500	$ 17,000
942000	STRIPING	$ 41,417	$ 43,157	$ 48,000	$ 42,591	$ 48,000
948500	GENERAL CONTRACTUAL SERV	$ 853	$ 526	$ 30,134	$ 28,943	$ 1,000
952000	MATERIALS	$ 92,927	$ 94,048	$ 100,000	$ 100,000	$ 102,000
	Total Street Maintenance	**$ 1,336,212**	**$ 1,352,786**	**$ 1,441,509**	**$ 1,434,909**	**$ 1,443,327**
1003025 - SIDEWALK MAINTENANCE						
952000	MATERIALS	$ 2,704	$ 614	$ 3,000	$ 3,000	$ 3,000
995400	SIDEWALK REPAIRS	$ 151,960	$ 154,772	$ 173,500	$ 173,459	$ -
	Total Sidewalk Maintenance	**$ 154,664**	**$ 155,386**	**$ 176,500**	**$ 176,459**	**$ 3,000**
1003026 - ALLEY MAINTENANCE						
995200	ALLEY RESTORATION	$ -	$ 60,344	$ 70,000	$ 69,993	$ -
995201	ALLEY PAVING	$ -	$ -	$ 400,000	$ 80,000	$ -
	Total Alley Maintenance	**$ -**	**$ 60,344**	**$ 470,000**	**$ 149,993**	**$ -**

PUBLIC WORKS DEPARTMENT - GENERAL FUND EXPENDITURES

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
1003062 - CITY BUILDINGS MAINTENANCE						
910000	REGULAR SALARIES	$ 142,915	$ 153,502	$ 156,318	$ 157,381	$ 152,581
942100	BUILDING MAINTENANCE	$ 89,568	$ 211,599	$ 212,602	$ 210,000	$ 228,000
942101	BLDG MAINT -CITY HALL	$ 110,162	$ -	$ -	$ -	$ -
942102	BLDG MAINT -TRAIN DEPOT	$ 5,557	$ -	$ -	$ -	$ -
942103	BLDG MAINT -DEE RD TRN	$ 5,979	$ 4,575	$ 6,000	$ -	$ -
948500	GENERAL CONTRACTUAL SERV	$ 100	$ -	$ -	$ -	$ -
952000	MATERIALS	$ 42,694	$ 44,333	$ 39,226	$ 45,000	$ 45,000
952006	MATERIALS - UPTOWN STATION	$ (90)	$ -	$ -	$ -	$ -
955000	NATURAL GAS	$ 21,657	$ 26,126	$ 22,000	$ 22,000	$ 25,000
955500	ELECTRICITY	$ 5,603	$ 5,997	$ 10,500	$ 6,000	$ 10,000
996300	BUILDING REPAIRS	$ 268,794	$ 599,937	$ 798,059	$ 729,928	$ -
	Total City Buildings Maintenance	**$ 692,939**	**$ 1,046,070**	**$ 1,244,705**	**$ 1,170,309**	**$ 460,581**
1003071 - FORESTRY						
910000	REGULAR SALARIES	$ 115,943	$ 131,061	$ 134,345	$ 135,188	$ 140,555
940200	TREE TRIMMING	$ 13,290	$ 109,661	$ 140,000	$ 135,000	$ 135,000
940201	TREE REMOVAL	$ 274,275	$ 249,694	$ 250,000	$ 250,000	$ 250,000
940202	EMERGENCY T & M	$ 39,310	$ 101,316	$ 105,000	$ 110,000	$ 110,000
941900	TREE SPRAYING	$ 51,568	$ 62,089	$ 62,500	$ 55,227	$ 65,000
948500	GENERAL CONTRACTUAL SERV	$ 2,178	$ -	$ 7,000	$ 3,300	$ 1,750
952000	MATERIALS	$ 4,099	$ 1,980	$ 4,000	$ 3,000	$ 3,000
952004	MATERIALS-REFORESTATION	$ 164,526	$ 122,893	$ 150,000	$ 130,000	$ 160,000
	Total Forestry	**$ 665,189**	**$ 778,694**	**$ 852,845**	**$ 821,715**	**$ 865,305**
1003072 - GROUNDS MAINTENANCE						
910000	REGULAR SALARIES	$ 81,808	$ 84,215	$ 87,066	$ 82,495	$ 84,558
940700	GAS FOR GAS LIGHTS	$ 8,328	$ 8,593	$ 10,000	$ 9,000	$ 10,000
941300	GAS LIGHT MAINTENANCE	$ 9,687	$ 3,026	$ 13,500	$ 13,500	$ 12,000
948500	GENERAL CONTRACTUAL SERV	$ 46,273	$ 40,557	$ 75,437	$ 75,437	$ 77,000
952000	MATERIALS	$ 39,777	$ 27,267	$ 35,961	$ 35,961	$ 37,000
997201	LIGHTING IMPROVEMENTS	$ -	$ -	$ 100,000	$ 100,000	$ -
	Total Grounds Maintenance	**$ 185,873**	**$ 163,658**	**$ 321,964**	**$ 316,393**	**$ 220,558**
1006020 - VEHICLE MAINTENANCE						
910000	REGULAR SALARIES	$ 414,067	$ 464,144	$ 416,317	$ 421,450	$ 435,733
915200	OVERTIME	$ 22,141	$ 12,656	$ 27,000	$ 27,000	$ 28,000
940801	INSURANCE CLAIMS	$ 20,870	$ 21,107	$ 40,000	$ 40,000	$ 40,000
948500	GENERAL CONTRACTUAL SERV	$ 81,944	$ 118,937	$ 90,000	$ 90,000	$ 92,000
952000	MATERIALS	$ 143,544	$ 145,228	$ 142,000	$ 142,000	$ 145,000
959100	AUTO PETROLEUM PRODUCTS	$ 175,176	$ 192,472	$ 180,000	$ 180,000	$ 180,000
959200	TIRES	$ 19,332	$ 19,996	$ 20,000	$ 20,000	$ 20,000
	Total Vehicle Maintenance	**$ 877,074**	**$ 974,540**	**$ 915,317**	**$ 920,450**	**$ 940,733**
	Total Public Works Expenditures	**$ 5,380,542**	**$ 6,138,123**	**$ 7,069,255**	**$ 6,594,248**	**$ 5,553,109**

Public Works Department - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
ADMASST - Admin Assistant	303011 - Public Works Administration	$ 22,734	20
ADMASST - Admin Assistant	303011 - Public Works Administration	$ 41,794	37.5
ADMASST - Admin Assistant	303011 - Public Works Administration	$ 41,794	37.5
ASTTPWDR - Assistant to PW Director	303011 - Public Works Administration	$ 55,000	37.5
PWDIR - Public Works Director	303011 - Public Works Administration	$ 154,463	37.5
CITYENG - City Engineer	303012 - Public Works Engineering	$ 119,944	37.5
CIVENG - Civil Engineer	303012 - Public Works Engineering	$ 74,613	37.5
CIVENG - Civil Engineer	303012 - Public Works Engineering	$ 67,875	37.5
ENGTEC - Engineering Tech	303012 - Public Works Engineering	$ 55,303	37.5
MWI - Maintenance Worker I	303024 - Streets	$ 54,060	37.5
MWII - Maintenance Worker II	303024 - Streets	$ 73,494	37.5
PWSUPT - Public Works Superintendent	303024 - Streets	$ 111,060	37.5
PWSUPV - Public Works Supervisor	303024 - Streets	$ 91,039	37.5
MWI - Maintenance Worker I	303054 - Water Main Services	$ 56,763	37.5
MWI - Maintenance Worker I	303054 - Water Main Services	$ 51,488	37.5
MWI - Maintenance Worker I	303054 - Water Main Services	$ 59,603	37.5
MWI - Maintenance Worker I	303054 - Water Main Services	$ 54,060	37.5
MWI - Maintenance Worker I	303054 - Water Main Services	$ 51,488	37.5
MWII - Maintenance Worker II	303054 - Water Main Services	$ 65,710	37.5
MWII - Maintenance Worker II	303054 - Water Main Services	$ 68,996	37.5
MWII - Maintenance Worker II	303054 - Water Main Services	$ 73,894	37.5
MWII - Maintenance Worker II	303054 - Water Main Services	$ 73,964	37.5
MWII - Maintenance Worker II	303054 - Water Main Services	$ 73,894	37.5
MWII - Maintenance Worker II	303054 - Water Main Services	$ 73,694	37.5
MWII - Maintenance Worker II	303054 - Water Main Services	$ 73,894	37.5
MWII - Maintenance Worker II	303054 - Water Main Services	$ 73,894	37.5
MWIII - Maintenance Worker III	303054 - Water Main Services	$ 79,164	37.5
MWIII - Maintenance Worker III	303054 - Water Main Services	$ 83,260	37.5
MWIII - Maintenance Worker III	303054 - Water Main Services	$ 83,260	37.5
MWIII - Maintenance Worker III	303054 - Water Main Services	$ 83,260	37.5
MWIII - Maintenance Worker III	303054 - Water Main Services	$ 83,060	37.5
MWIII - Maintenance Worker III	303054 - Water Main Services	$ 83,260	37.5
MWIII - Maintenance Worker III	303054 - Water Main Services	$ 83,260	37.5
MWIII - Maintenance Worker III	303054 - Water Main Services	$ 83,060	37.5
PWSUPV - Public Works Supervisor	303054 - Water Main Services	$ 85,739	37.5
BLDMNTP - Building Maintenance Person	303062 - Public Works Building Maintenance	$ 76,064	37.5
BLDMNTP - Building Maintenance Person	303062 - Public Works Building Maintenance	$ 62,579	37.5
CTYFOR - City Forester	303071 - Public Works Forestry	$ 79,676	37.5
URBFOR - Urban Forester	303071 - Public Works Forestry	$ 55,512	37.5
PWSUPV - Public Works Supervisor	303072 - Public Works Grounds Maintenance	$ 82,495	37.5
MECHI - Mechanic I	316020 - Public Works Vehicle Maintenance	$ 70,672	37.5
MECHII - Mechanic II	316020 - Public Works Vehicle Maintenance	$ 87,854	37.5
MECHII - Mechanic II	316020 - Public Works Vehicle Maintenance	$ 86,954	37.5
PWSUPFM - Public Works Supervisor - Foreman	316020 - Public Works Vehicle Maintenance	$ 82,695	37.5
PWSUPV - Public Works Supervisor	316020 - Public Works Vehicle Maintenance	$ 93,275	37.5
		$ 3,339,613	
	Merit Pool/Union Contracts/Adjustments	$ 137,985	
		$ 3,477,598	

Salaries Allocated to Other Funds		
Municipal Waste	$	(50,062)
Parking	$	(66,749)
Water	$	(417,181)
Sewer	$	(200,247)
Public Works Total - General Fund	$	2,743,359

Salaries by Department		
303011 - Public Works Administration	$	327,946
303012 - Public Works Engineering	$	326,659
303024 - Streets	$	1,275,327
303062 - Public Works Building Maintenance	$	152,581
303071 - Public Works Forestry	$	140,555
303072 - Public Works Grounds Maintenance	$	84,558
316020 - Public Works Vehicle Maintenance	$	435,733
Public Works Total - General Fund	$	2,743,359

Special Revenue Funds

Description

Special Revenue Funds account for resources that have legal restrictions on their use. Special Revenue Funds account for general operations and use the modified accrual basis of accounting.

- Library Fund*
- Dempster TIF Fund
- Motor Fuel Tax Fund
- Uptown TIF Fund
- Illinois Municipal Retirement Fund (IMRF)
- Federal Insurance Contributions Act (FICA) Fund
- Municipal Waste Fund
- Asset Forfeiture Fund
- Foreign Fire Insurance Fund

*The Library Fund is a *Component Unit* of the City. A *Component Unit* is a legally separate organization for which the elected officials of the primary government are financially accountable.

Park Ridge Public Library

Library Mission

The mission of the Park Ridge Public Library is to provide the community with access to information, recreation and enlightenment by providing and promoting materials, programs and services.

Library Vision

The vision of the Park Ridge Public Library is to be a community resource that dynamically provides relevant materials and stimulating programs, accomplished through a friendly and professional staff in an enhanced building with reliable and accessible technology.

Library Strategic Plan 2015-2019

- The Library works to provide a positive experience in every interaction with the community
- The Library strives to reach out to members of our community so that they are well informed of the wide variety of Library services, programs, and materials
- As a vital community institution dedicated to being an active part of a vibrant community life, the Library seeks ways to partner with organizations and businesses that share that goal
- The Library continues to adopt technology that fits within the Library's mission by anticipating trends and changes, providing ever evolving services and assisting community members in learning new technologies
- The Library shall effectively use the funds from the referendum to enhance Library resources, facility, and programs to increase the relevancy and use of the Library
- The Library will secure its future by remaining relevant, ensuring adequate funding and enhancing public awareness

The Library is currently in the process of updating its Strategic Plan.

Park Ridge is a Library Town: FY2019 Library Use

- 800,650 items borrowed
- 280,000+ visits*
- 154,423 electronic content uses
- 30,000+ Wi-Fi sessions*

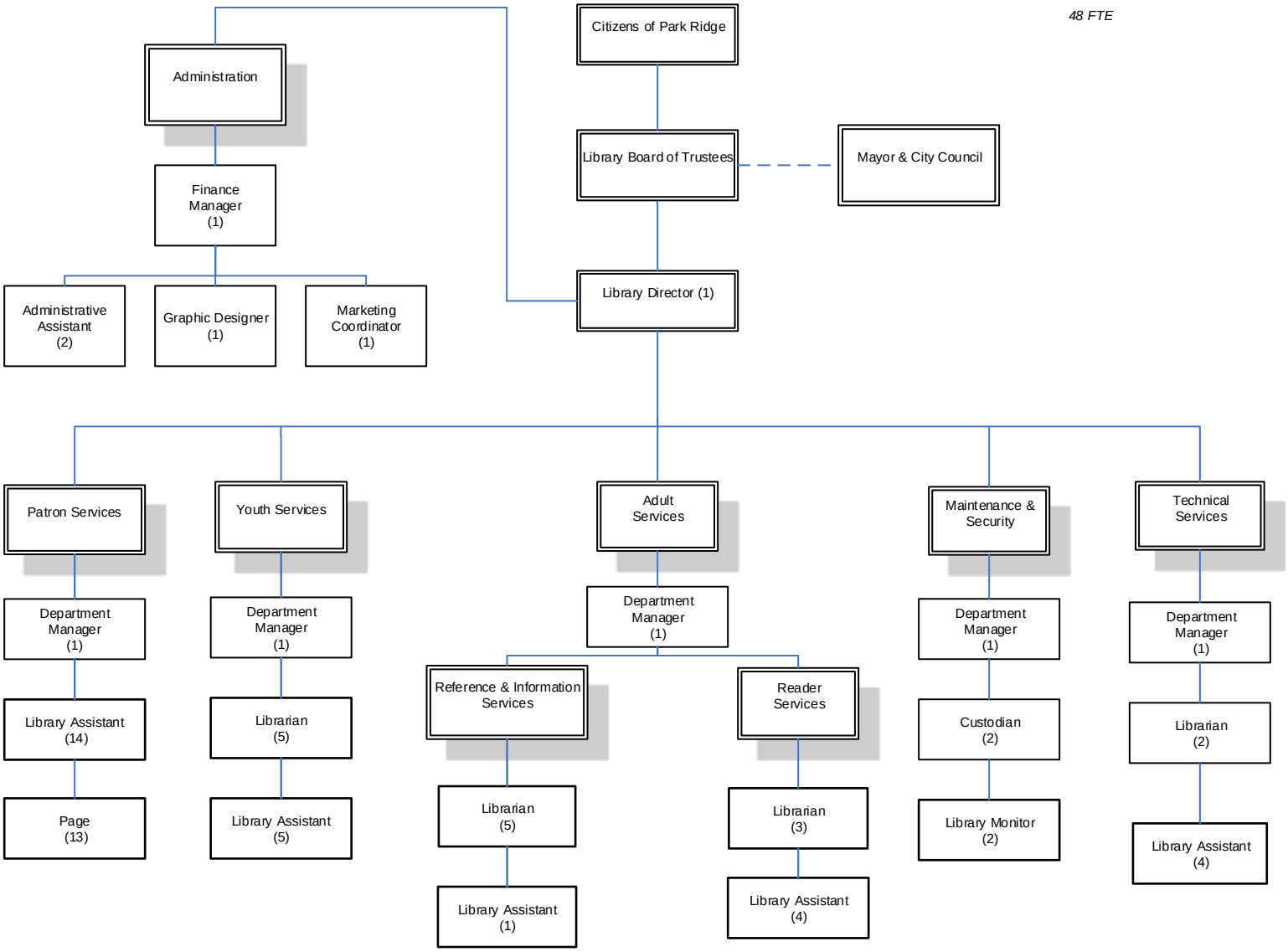
  **Estimated during renovation*
- 214,570 virtual visits to www.parkridgelibrary.org
- 24,331 computer sessions
- 14,145 outreach connections
- 74,256 reference questions
- 14,078 program attendees

Last year, the Library provided Park Ridge an estimated $11 million of value. A household that borrows 9 books and movies a month rather than purchasing them saves about $150; that's over $1,800 a year. Visit www.parkridgelibrary.org/about/library-value-calculator for more information.

FY2021 Operating Budget Goals:

- Anticipate strategic plan applications upon completion in summer 2020.
- Enact salary changes based on FY20 staff audit including market pay study, changes to minimum wage and relief of minimum wage compression as appropriate exclusive of annual merit increases.
- Address needs identified in post-renovation assessment including furniture, furnishings, equipment, signage and storage. Gift and grant funds will support these enhancements.

Park Ridge Public Library



LIBRARY FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
201 - LIBRARY REVENUES						
811000	PROPERTY TAX - CURRENT	$ 4,698,408	$ 5,995,750	$ 2,565,743	$ 2,522,125	$ 4,127,470
812000	PROPERTY TAX - PRIOR	$ (75,351)	$ 24,053	$ 45,000	$ 14,350	$ -
831500	PERSONAL PROPERTY REPLACE TAX	$ 60,480	$ 67,160	$ 55,000	$ 33,226	$ 38,343
833000	STATE GRANTS	$ 29,101	$ 46,850	$ 46,850	$ 46,850	$ 46,850
854000	LIBRARY OTHER	$ 91,758	$ 45,251	$ 35,000	$ 41,380	$ 45,000
854001	LIBRARY MAKERSPACE REV	$ -	$ -	$ 1,000	$ 1,000	$ 1,500
872000	INTEREST ON INVESTMENTS	$ 3,395	$ 12,322	$ 15,000	$ 15,000	$ 10,000
875500	CONTRIBUTIONS	$ -	$ -	$ 28,606	$ 28,606	$ 11,350
877000	MISCELLANEOUS	$ 38,594	$ 66,623	$ 40,000	$ 65,000	$ 40,000
877007	PROMOTIONAL ITEMS	$ 478	$ 378	$ 1,000	$ -	$ 1,500
877500	COLLECTION AGENCY	$ (1,608)	$ (1,313)	$ 1,500	$ -	$ 1,500
	Total Library Revenues	**$ 4,845,255**	**$ 6,257,072**	**$ 2,834,699**	**$ 2,767,537**	**$ 4,323,513**
2015011 - LIBRARY ADMINISTRATION EXPENDITURES						
910000	REGULAR SALARIES	$ 267,744	$ 327,537	$ 385,000	$ 331,997	$ 345,150
910010	SAL/LIBRARIANS	$ 45,540	$ 5,748	$ -	$ -	$ -
921000	EMP BNFTS-PPO	$ 246,071	$ 256,426	$ 267,250	$ 257,140	$ 209,759
921001	EMP BNFTS-HMO	$ 110,603	$ 115,350	$ 109,935	$ 106,435	$ 95,367
921002	EMP BNFTS-LIFE	$ 2,346	$ 2,650	$ 2,819	$ 2,819	$ 2,970
921003	WORKERS COMPENSATION	$ 684	$ -	$ -	$ -	$ -
921004	UNEMPLOYMENT	$ -	$ -	$ -	$ 9,000	$ 7,000
921005	EMP BNFTS-DENTAL	$ 24,026	$ 23,914	$ 23,390	$ 23,390	$ 21,535
921009	EMP BNFTS-PROGRAMMING	$ -	$ 1,849	$ 1,626	$ 1,626	$ 1,485
921099	WORKERS COMP	$ 315	$ -	$ -	$ -	$ -
931700	LIB DATA PROC SV	$ 156,887	$ 167,520	$ 165,000	$ 165,000	$ 165,000
932400	LIB MEMBER DUES	$ 4,025	$ 3,792	$ 5,000	$ 4,173	$ 6,000
933100	LIB RECRUIT & TESTING	$ 2,011	$ 1,964	$ 2,500	$ 1,494	$ 2,500
933800	CONFERENCES & TRAINING	$ 10,251	$ 16,327	$ 30,000	$ 28,500	$ 25,000
935100	EQPT RNTL-MAINTENANCE	$ 6,687	$ 7,921	$ 22,500	$ 8,330	$ 22,500
935102	EQPT RNTL-POSTAGE MACHINE	$ 1,777	$ 1,765	$ 2,000	$ 1,999	$ 2,000
935900	LIB CONSULT SERV	$ 17,034	$ -	$ 37,000	$ 12,500	$ 25,000
936000	PUBLIC RELATIONS	$ 9,459	$ 6,231	$ 18,600	$ 18,000	$ 30,500
936001	PUBLIC RELATIONS NEWSLETTER	$ 14,637	$ 9,070	$ 15,000	$ 12,999	$ 16,000
937800	LIB BNK SERV CHG	$ 816	$ 1,175	$ 4,000	$ 3,076	$ 3,500
937900	LIB INSURANCE	$ 6,325	$ 6,329	$ 7,000	$ 7,000	$ 7,500
938501	GNL CNTRL SVC/TELEPHONE	$ 10,461	$ 12,178	$ 12,000	$ 9,882	$ 12,500
938502	GNL CNTRL SVC/POSTAGE	$ 15,005	$ 6,380	$ 17,000	$ 12,600	$ 14,500
938503	GNL CNTRL SVC-INTERNET	$ 9,987	$ 10,335	$ 12,000	$ 8,467	$ 12,500
938504	GNL CNTRL SVC/PRINTING	$ 6,023	$ 5,398	$ 9,000	$ 8,991	$ 11,500
941600	AUDIT FEES	$ -	$ -	$ -	$ -	$ 8,200
942500	GENERAL COUNSEL	$ 38,184	$ 6,156	$ 30,000	$ 18,271	$ 25,000
951001	OFF SPLS--PHOTOCOPY	$ 4,687	$ 4,706	$ 7,000	$ 3,601	$ 7,500
951002	OFF SPLS--OTHER SUPPLIES	$ 4,719	$ 2,743	$ 8,000	$ 5,845	$ 8,500
951003	OFF SPLS FURNISHINGS	$ 527	$ 2,181	$ 49,683	$ 49,000	$ 127,000
951100	LIBRARY SUPPLIES	$ 220	$ 1,109	$ 2,000	$ 1,979	$ 2,500
951103	STAFF APPRECIATION	$ -	$ -	$ -	$ -	$ 1,650
952000	MATERIALS	$ -	$ -	$ -	$ -	$ 30,000
990800	COMPUTER EQUIPMENT	$ -	$ -	$ -	$ -	$ 70,000
	Total Library Administration Expenditures	**$ 1,017,049**	**$ 1,006,753**	**$ 1,245,303**	**$ 1,114,114**	**$ 1,320,116**
2015012 - LIBRARY MAINTENANCE EXPENDITURES						
910000	REGULAR SALARIES	$ 123,596	$ 135,123	$ 185,000	$ 127,437	$ 176,883
932103	BLDG MNT CNTR-GENL MAINT	$ 46,024	$ 102,923	$ 77,600	$ 50,860	$ 101,000
932104	BLDG MNT CNTR-ELEV MAINT	$ 2,196	$ 4,872	$ 6,400	$ 2,266	$ 6,500
932105	BLDG MNT CNTR-HVAC EQUIP	$ 14,320	$ 14,711	$ 30,000	$ 12,500	$ 30,500
952100	BUILDING SUPPLIES	$ 9,565	$ 12,228	$ 21,000	$ 11,059	$ 19,500
955000	NATURAL GAS	$ 6,042	$ 12,911	$ 10,000	$ 10,000	$ 15,000
990100	MACHINERY & EQUIPMENT	$ -	$ -	$ 46,850	$ 46,850	$ 15,000
990400	MOTOR EQUIPMENT	$ 2,000	$ -	$ -	$ -	$ -
996300	BUILDING REPAIRS	$ 312,554	$ 2,219,149	$ 386,270	$ 386,270	$ 1,170,000
	Total Library Maintenance Expenditures	**$ 516,297**	**$ 2,501,916**	**$ 763,120**	**$ 647,242**	**$ 1,534,383**

LIBRARY FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
2015013 - LIBRARY TECHNICAL SERVICES EXPENDITURES						
910000	REGULAR SALARIES	$ 250,016	$ 217,322	$ 295,000	$ 278,536	$ 293,025
910010	SAL/LIBRARIANS	$ 8,800	$ -	$ -	$ -	$ -
931702	DATA PROCESSING/OCLC	$ 9,768	$ 11,248	$ 15,000	$ 15,000	$ 15,500
935100	EQPT RNTL-MAINTENANCE	$ 2,735	$ 2,735	$ -	$ -	$ -
949300	TRANSFER OUT	$ -	$ -	$ 75,000	$ -	$ -
951100	LIBRARY SUPPLIES	$ 71,571	$ 14,225	$ 24,000	$ 8,659	$ 19,500
990100	MACHINERY & EQUIPMENT	$ 100,000	$ 100,000	$ -	$ 75,000	$ -
	Total Library Technical Services Expenditures	**$ 442,890**	**$ 345,530**	**$ 409,000**	**$ 377,195**	**$ 328,025**
2015014 - LIBRARY ADULT REFERENCE EXPENDITURES						
910000	REGULAR SALARIES	$ 393,430	$ 358,928	$ -	$ -	$ -
951100	LIBRARY SUPPLIES	$ 669	$ 155	$ 1,000	$ 225	$ -
954001	LIB RSRCS--ADULT BOOKS	$ 68,207	$ 65,375	$ 78,000	$ 67,780	$ -
954003	LIB RSRCS--PERIODICALS	$ 17,575	$ 16,582	$ 18,000	$ 18,000	$ -
954006	LIB RSRCS--MICROFILM	$ 980	$ 1,254	$ 1,600	$ 848	$ -
954010	LIB RSRCS-CD ROM	$ 131,244	$ 108,765	$ 135,000	$ 135,000	$ -
	Total Library Adult Reference Expenditures	**$ 612,105**	**$ 551,059**	**$ 233,600**	**$ 221,853**	**$ -**
2015015 - LIBRARY YOUTH SERVICES EXPENDITURES						
910000	REGULAR SALARIES	$ 455,478	$ 466,877	$ 535,000	$ 505,151	$ 549,054
938506	GNL CNTRL SVC/PROGRAM	$ 10,236	$ 9,136	$ 19,600	$ 16,898	$ 31,500
951100	LIBRARY SUPPLIES	$ 4,186	$ 4,487	$ 4,500	$ 6,035	$ 5,500
954002	LIB RSRCS-CHILDREN BOOKS FIC	$ 98,181	$ 79,909	$ 120,250	$ 86,903	$ 75,000
954003	LIB RSRCS--PERIODICALS	$ 1,358	$ 1,287	$ 1,500	$ 1,500	$ 1,500
954004	LIB RSRCS-RECORDINGS AUDIOBOOKS	$ 15,072	$ 13,672	$ 23,500	$ 15,086	$ 19,000
954005	LIB RSRCS-AV DVD/BLURAY	$ 18,735	$ 14,808	$ 23,500	$ 17,301	$ 24,000
954008	LIB RSRCS-MISCELANEOUS	$ 1,150	$ 1,010	$ 3,000	$ 2,451	$ 3,000
954010	LIB RSRCS-VIDEOGAMES	$ 3,777	$ 3,304	$ 6,000	$ 6,000	$ 6,000
954012	LIB RSRCS-EBOOKS	$ -	$ -	$ -	$ -	$ 10,500
954015	LIB RSRCS-RECORDINGS MUSIC	$ -	$ -	$ -	$ -	$ 5,000
954019	LIB RSRCS-CHILDREN BOOKS NF	$ -	$ -	$ -	$ -	$ 36,500
	Total Library Youth Services Expenditures	**$ 608,172**	**$ 594,490**	**$ 736,850**	**$ 657,325**	**$ 766,554**
2015016 - LIBRARY PATRON SERVICES EXPENDITURES						
910000	REGULAR SALARIES	$ 332,759	$ 348,421	$ 460,000	$ 346,172	$ 465,530
931701	DATA PROCESSING/CLSI	$ 77,234	$ 77,405	$ 73,000	$ 73,000	$ 74,500
951100	LIBRARY SUPPLIES	$ 6,737	$ 4,881	$ 4,500	$ 2,734	$ 4,500
	Total Library Patron Services Expenditures	**$ 416,731**	**$ 430,707**	**$ 537,500**	**$ 421,906**	**$ 544,530**
2015017 - LIBRARY ADULT SERVICES EXPENDITURES						
910000	REGULAR SALARIES	$ 274,739	$ 269,549	$ 540,000	$ 478,885	$ 576,897
938506	GNL CNTRL SVC/PROGRAM	$ 12,229	$ 7,434	$ 18,350	$ 11,135	$ 30,000
938507	GNL CNTRL SVC/YA PROGRAMS	$ 3,176	$ 2,790	$ -	$ -	$ -
951100	LIBRARY SUPPLIES	$ 2,759	$ 3,255	$ 3,000	$ 1,411	$ 3,000
951102	LIBRARY SUPPLIES-MAKERSPACE	$ -	$ -	$ 1,000	$ 1,000	$ 1,500
954001	LIB RSRCS-ADULT BOOKS FIC	$ 62,931	$ 52,281	$ 69,000	$ 53,623	$ 64,000
954003	LIB RSRCS-PERIODICALS	$ -	$ -	$ -	$ -	$ 18,000
954004	LIB RSRCS-RECORDINGS AUDIOBOOKS	$ 26,538	$ 28,313	$ 22,000	$ 26,094	$ 16,000
954005	LIB RSRCS-AV DVD/BLURAY	$ 43,169	$ 43,259	$ 40,000	$ 34,929	$ 40,500
954006	LIB RSRCS-MICROFILM	$ -	$ -	$ -	$ -	$ 2,000
954010	LIB RSRCS-VIDEOGAMES	$ 14,132	$ 12,682	$ -	$ -	$ 2,000
954011	LIB RSRCS -MWL	$ 20,686	$ 20,686	$ 22,000	$ 21,156	$ 22,000
954012	LIB RSRCS-E-BOOKS	$ 51,078	$ 57,092	$ 55,000	$ 55,000	$ 59,500
954013	LIB RSRCS-YA GAMES	$ 3,060	$ 3,095	$ 2,000	$ 1,725	$ -
954015	LIB RSRCS-RECORDINGS MUSIC	$ -	$ -	$ -	$ -	$ 8,000
954017	LIB RSRCS-ADULT BOOKS NF	$ -	$ -	$ -	$ -	$ 78,000
954018	LIB RSRCS-ONLINE DATABASES	$ -	$ -	$ -	$ -	$ 135,000
	Total Library Adult Services Expenditures	**$ 514,498**	**$ 500,436**	**$ 772,350**	**$ 684,958**	**$ 1,056,397**

LIBRARY FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
2015111 - LIBRARY GIFT EXPENDITURES						
952000	MATERIALS	$ 73,513	$ 2,875	$ -	$ -	$ -
	Total Library Gift Expenditures	**$ 73,513**	**$ 2,875**	**$ -**	**$ -**	**$ -**
2015211 - LIBRARY GRANT EXPENDITURES						
936000	PUBLIC RELATIONS	$ 31,810	$ -	$ -	$ -	$ -
	Total Library Grant Expenditures	**$ 31,810**	**$ -**	**$ -**	**$ -**	**$ -**
	Total Library Expenditures	**$ 4,233,064**	**$ 5,933,765**	**$ 4,697,723**	**$ 4,124,593**	**$ 5,550,005**
	Library Surplus (Deficit)	**$ 612,190**	**$ 323,308**	**$ (1,863,024)**	**$ (1,357,056)**	**$ (1,226,492)**

LIBRARY TECHNOLOGY REPLACEMENT FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
553 - LIBRARY TECH REPLACEMENT REVENUES						
872000	INTEREST	$ 203	$ 1,218	$ -	$ -	$ -
881100	TRANSFERS IN	$ 100,000	$ 100,000	$ 75,000	$ -	$ -
	Total Library Tech Replacement Revenues	**$ 100,203**	**$ 101,218**	**$ 75,000**	**$ -**	**$ -**
5535011 - LIBRARY TECH REPLACEMENT EXPENDITURES						
952000	MATERIALS	$ 23,963	$ 113,237	$ 55,230	$ 55,230	$ -
990800	COMPUTER EQUIPMENT	$ -	$ 135,963	$ 170,000	$ 170,000	$ -
	Total Library Tech Replacement Expenditures	**$ 23,963**	**$ 249,200**	**$ 225,230**	**$ 225,230**	**$ -**
	Library Tech Replacement Surplus (Deficit)	**$ 76,239**	**$ (147,982)**	**$ (150,230)**	**$ (225,230)**	**$ -**

Library Fund - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
LIBDIR - Library Director	500111 - Library Administration - Librarians	$ 115,000	37.5
ADMASST - Admin Assistant	500112 - Library Administration Assistant	$ 24,804	18
ADMASST - Admin Assistant	500112 - Library Administration Assistant	$ 47,385	37.5
LIB0MGRA - Library Business Office MgrA	500112 - Library Administration Assistant	$ 65,000	37.5
LIBASTIV - Library Asst IV	500112 - Library Administration Assistant	$ 39,936	32
LIBATIII - Library Asst III	500112 - Library Administration Assistant	$ 27,107	24
BLDGMSUP - Building Maintenance Supvr	500122 - Library Maintenance V2	$ 67,465	37.5
CUSWRK11 - Custodial Worker II	500122 - Library Maintenance V2	$ 37,343	37.5
LIBMON - Library Monitor	500122 - Library Maintenance V2	$ 14,040	18
LIBMON - Library Monitor	500122 - Library Maintenance V2	$ 15,229	18
LIBMON - Library Monitor	500122 - Library Maintenance V2	$ 4,696	6
LIBMON - Library Monitor	500124 - Library Maintenance V1	$ 4,446	6
LIBI - Librarian I	500131 - Library Technical Services - Librar	$ 29,640	24
LIBI - Librarian II	500131 - Library Technical Services - Librar	$ 48,750	37.5
LIBII - Librarian II	500131 - Library Technical Services - Librar	$ 62,034	37.5
TECHMGR - Technical Services Manager	500131 - Library Technical Services - Librar	$ 83,129	37.5
LIBASSTI - Library Asst I	500132 - Library Technical Services - Assist	$ 11,279	18
LIBASSTI - Library Asst I	500132 - Library Technical Services - Assist	$ 22,576	24
LIBASTII - Library Asst II	500132 - Library Technical Services - Assist	$ 40,931	37.5
LIBASTII - Library Asst II	500132 - Library Technical Services - Assist	$ 40,658	37.5
LIBI - Librarian I	500141 - Library Adult Reference - Librarian	$ 53,820	37.5
LIBI - Librarian I	500141 - Library Adult Reference - Librarian	$ 8,552	6
LIBI - Librarian I	500141 - Library Adult Reference - Librarian	$ 34,432	24
LIBI - Librarian I	500141 - Library Adult Reference - Librarian	$ 59,066	37.5
LIBII - Librarian II	500141 - Library Adult Reference - Librarian	$ 62,034	37.5
LIBATIII - Library Asst III	500142 - Library Adult Reference - Assistant	$ 6,162	6
LIBATIII - Library Asst III	500142 - Library Adult Reference - Assistant	$ 19,366	18
LIBI - Librarian I	500151 - Library Children's Services - Libra	$ 27,290	20
LIBI - Librarian I	500151 - Library Children's Services - Libra	$ 7,179	6
LIBI - Librarian I	500151 - Library Children's Services - Libra	$ 45,396	37.5
LIBI - Librarian I	500151 - Library Children's Services - Libra	$ 17,197	12
LIBII - Librarian II	500151 - Library Children's Services - Libra	$ 51,672	37.5
LIBII - Librarian II	500151 - Library Children's Services - Libra	$ 46,923	37.5
LIBYSM - Youth Services Manager	500151 - Library Children's Services - Libra	$ 66,500	37.5
LIBASSTI - Library Asst I	500152 - Library Children's Services - Assis	$ 11,669	12
LIBASTII - Library Asst II	500152 - Library Children's Services - Assis	$ 11,669	12
LIBASTIV - Library Asst IV	500152 - Library Children's Services - Assis	$ 16,056	12
LIBASTIV - Library Asst IV	500152 - Library Children's Services - Assis	$ 52,787	37.5
LIBATIII - Library Asst III	500152 - Library Children's Services - Assis	$ 20,883	20
LIBATIII - Library Asst III	500152 - Library Children's Services - Assis	$ 23,338	24
LIBATIII - Library Asst III	500152 - Library Children's Services - Assis	$ 23,338	24
LIBATIII - Library Asst III	500152 - Library Children's Services - Assis	$ 12,012	12
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	$ 5,772	12
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	$ 6,146	12
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	$ 6,146	12
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	$ 2,886	6
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	$ 5,772	12
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	$ 9,940	18
CIRCMGRA - Circulation ManagerA	500162 - Library Circulation - Assistants	$ 59,579	37.5
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	$ 14,976	20
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	$ 15,325	24
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	$ 7,975	12
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	$ 17,809	24
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	$ 8,493	12
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	$ 7,519	12
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	$ 7,800	12
LIBASTIV - Library Asst IV	500162 - Library Circulation - Assistants	$ 50,583	37.5
LIBASTIV - Library Asst IV	500162 - Library Circulation - Assistants	$ 56,258	37.5
LIBATIII - Library Asst III	500162 - Library Circulation - Assistants	$ 39,507	37.5
LIBATIII - Library Asst III	500162 - Library Circulation - Assistants	$ 37,500	37.5
LIBPAGE - Library Page	500162 - Library Circulation - Assistants	$ 13,840	24
LIBPAGE - Library Page	500162 - Library Circulation - Assistants	$ 5,772	12
LIBPAGE - Library Page	500162 - Library Circulation - Assistants	$ 5,897	12
LIBPAGE - Library Page	500162 - Library Circulation - Assistants	$ 5,834	12
STUPAGE - Student Page	500162 - Library Circulation - Assistants	$ 8,986	12
STUPAGE - Student Page	500162 - Library Circulation - Assistants	$ 5,834	12
STUPAGE - Student Page	500162 - Library Circulation - Assistants	$ 8,986	12

Library Fund - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
ADULTSVM - Adult Services Manager	500171 - Library Reader's Services - Librari	$ 72,500	37.5
LIBI - Librarian I	500171 - Library Reader's Services - Librari	$ 32,361	24
LIBI - Librarian I	500171 - Library Reader's Services - Librari	$ 7,812	6
LIBI - Librarian I	500171 - Library Reader's Services - Librari	$ 47,093	37.5
LIBI - Librarian I	500171 - Library Reader's Services - Librari	$ 46,215	37.5
LIBATIII - Library Asst III	500172 - Library Reader Services - Assistant	$ 23,962	24
LIBATIII - Library Asst III	500172 - Library Reader Services - Assistant	$ 12,031	12
LIBATIII - Library Asst III	500172 - Library Reader Services - Assistant	$ 23,338	24
LIBATIII - Library Asst III	500172 - Library Reader Services - Assistant	$ 16,249	12
		$ 2,175,479	
	Merit Pool/Union Contracts	$ 58,981	
		$ 2,234,460	
	Open Positions/Substitute Hours/Salary Adjustments	$ 172,079	
	Library Fund Total	**$ 2,406,539**	

Dempster Tax Increment Financing (TIF) District

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	108,378	106,620	105,847	105,847	105,747
Revenues	173,213	200,025	195,000	188,307	195,000
Expenses	(174,942)	(200,798)	(195,500)	(188,407)	(195,500)
Transfers	-	-	-	-	-
Ending Balance	106,620	105,847	105,347	105,747	105,247

Description

Tax increment finance (TIF) funding is an incentive method used to better the economic condition of a specified area. TIF funding freezes the assessed valuation of a given area for a period of time. The development that subsequently occurs in the area results in an increase in the valuation of the district. The incremental property tax increase is placed into a segregated fund of the City, which in turn utilizes those funds to provide incentives for the initial and additional development.

The City entered into the Dempster TIF Redevelopment Agreement September 20, 1999. Final incentive payments are due in 2022.

DEMPSTER TAX INCREMENT FINANCING (TIF) DISTRICT FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
202 - DEMPSTER TIF REVENUES						
811000	PROPERTY TAX CURRENT	$ 173,197	$ 199,894	$ 195,000	$ 187,907	$ 195,000
872000	INTEREST ON INVESTMENTS	$ 16	$ 132	$ -	$ 400	$ -
	Total Dempster TIF Revenues	**$ 173,213**	**$ 200,025**	**$ 195,000**	**$ 188,307**	**$ 195,000**
2021031 - FINANCE ADMINISTRATION EXPENDITURES						
948500	GENERAL CONTRACTUAL SERV	$ 1,775	$ -	$ -	$ -	$ -
	Total Financial Administration Expenditures	**$ 1,775**	**$ -**	**$ -**	**$ -**	**$ -**
2024063 - BUSINESS DISTRICT SUPPORT EXPENDITURES						
942500	GENERAL COUNSEL	$ -	$ 900	$ 500	$ 500	$ 500
948500	GENERAL CONTRACTUAL SERV	$ 173,197	$ 199,898	$ 195,000	$ 187,907	$ 195,000
	Total Business District Support Expenditures	**$ 173,197**	**$ 200,798**	**$ 195,500**	**$ 188,407**	**$ 195,500**
	Total Dempster TIF Expenditures	**$ 174,972**	**$ 200,798**	**$ 195,500**	**$ 188,407**	**$ 195,500**
	Dempster TIF Surplus (Deficit)	**$ (1,759)**	**$ (773)**	**$ (500)**	**$ (100)**	**$ (500)**

Motor Fuel Tax Fund

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	1,388,573	1,392,235	1,007,596	1,007,596	1,187,508
Revenues	964,927	959,767	959,375	1,315,000	1,307,500
Expenses	(961,265)	(1,344,406)	(1,135,088)	(1,135,088)	(1,300,000)
Transfers	-	-	-	-	-
Ending Balance	1,392,235	1,007,596	831,883	1,187,508	1,195,008

Description

The Motor Fuel Tax Fund accounts for the revenues and expenditures of the City's portion of the state tax on the sale of motor fuel. This tax is distributed to the City by the State on a per capita basis. Money from this fund, as directed by State law, can be utilized for the construction and maintenance of roads and related items. Annually planned expenditures include funding for street improvements.

MOTOR FUEL TAX FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
203 - MOTOR FUEL TAX REVENUES						
832000	MOTOR FUEL TAX	$ 956,977	$ 951,415	$ 954,375	$ 1,300,000	$ 1,300,000
872000	INTEREST ON INVESTMENTS	$ 7,949	$ 8,352	$ 5,000	$ 15,000	$ 7,500
	Total Motor Fuel Tax Revenues	**$ 964,927**	**$ 959,767**	**$ 959,375**	**$ 1,315,000**	**$ 1,307,500**
2033024 - MOTOR FUEL TAX EXPENDITURES						
952000	MATERIALS	$ -	$ 60	$ -	$ -	$ -
995152	STREET REPAIRS	$ 961,265	$ 1,344,346	$ 1,135,088	$ 1,135,088	$ 1,300,000
	Total Motor Fuel Tax Expenditures	**$ 961,265**	**$ 1,344,406**	**$ 1,135,088**	**$ 1,135,088**	**$ 1,300,000**
	Motor Fuel Tax Surplus (Deficit)	**$ 3,662**	**$ (384,639)**	**$ (175,713)**	**$ 179,912**	**$ 7,500**

Uptown Tax Increment Financing (TIF) District

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	$4,597,979	$5,764,295	$5,260,712	$5,260,712	$5,733,801
Revenues	$2,815,438	$4,616,299	$2,800,000	$3,245,000	$3,210,000
Expenses	($691,621)	($2,771,832)	($427,000)	($412,000)	($417,000)
Transfers Out	($957,501)	(2,348,049)	($2,359,911)	($2,359,911)	($2,783,213)
Ending Balance	$5,764,295	$5,260,712	$5,273,801	$5,733,801	$5,743,588

Description

Tax increment finance (TIF) funding is an incentive method used to better the economic condition of a specified area. TIF funding freezes the assessed valuation of a given area for a period of time. The development that subsequently occurs in the area results in an increase in the valuation of the district. The incremental property tax increase is placed into a segregated fund of the City, which in turn utilizes those funds to provide incentives for the initial and additional development.

In 2003 the City entered into Intergovernmental Agreements (IGAs) with the Park Ridge Park District, Maine Township High School District 207 and Park Ridge-Niles Consolidated Community School District 64 for the Uptown TIF. Final IGA payments are due December 2028. Final debt payments for the Uptown TIF development are due in December 2024.

Summary Highlights

Increment revenue has recovered in recent years resulting in an increase of property tax revenue in Fiscal Year 2019 and projected through Fiscal Years 2020 and 2021.

Debt payments increased from Fiscal Year 2020 to Fiscal Year2021 in accordance with the debt schedules. Additionally, due to the increased revenue the City was able to fully abate property taxes for debt payments in December 2019. As a result funds for the full debt payments are transferred out of the Uptown TIF Fund into the Debt funds to cover the payments.

UPTOWN TAX INCREMENT FINANCING (TIF) DISTRICT FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
204 - UPTOWN TIF REVENUES						
811000	PROPERTY TAX CURRENT	$ 2,653,825	$ 3,322,232	$ 2,800,000	$ 3,200,000	$ 3,200,000
812000	PROPERTY TAX PRIOR	$ 19,237	$ 17,131	$ -	$ 10,000	$ 5,000
832900	FEDERAL GRANTS	$ 37,029	$ -	$ -	$ -	$ -
833000	STATE GRANTS	$ -	$ 1,245,796	$ -	$ -	$ -
872000	INTEREST ON INVESTMENTS	$ 227	$ 4,822	$ -	$ 35,000	$ 5,000
880800	TRANSFER - DEBT SERVICE	$ -	$ 26,318	$ -	$ -	$ -
881100	TRANSFERS IN	$ 105,120	$ -	$ -	$ -	$ -
	Total Uptown TIF Revenues	**$ 2,815,438**	**$ 4,616,299**	**$ 2,800,000**	**$ 3,245,000**	**$ 3,210,000**
2041027 - ECONOMIC DEVELOPMENT EXPENDITURES						
948500	GENERAL CONTRACTUAL SERV	$ 481,431	$ 823,045	$ 425,000	$ 410,000	$ 415,000
949300	TRANSFER OUT	$ 957,501	$ 2,348,049	$ 2,359,911	$ 2,359,911	$ 2,783,213
	Total Economic Development Expenditures	**$ 1,438,932**	**$ 3,171,094**	**$ 2,784,911**	**$ 2,769,911**	**$ 3,198,213**
2043027 - UPTOWN PARKING EXPENDITURES						
998000	PARKING LOT CONSTRUCT	$ 142,149	$ -	$ -	$ -	$ -
	Total Uptown Parking Expenditures	**$ 142,149**	**$ -**	**$ -**	**$ -**	**$ -**
2043072 - GROUNDS MAINTENANCE EXPENDITURES						
997100	UPTOWN STREETSCAPING	$ 64,503	$ 1,948,037	$ -	$ -	$ -
	Total Grounds Maintenance Expenditures	**$ 64,503**	**$ 1,948,037**	**$ -**	**$ -**	**$ -**
2044063 - BUSINESS DISTRICT SUPPORT EXPENDITURES						
942500	GENERAL COUNSEL	$ 2,000	$ 750	$ 2,000	$ 2,000	$ 2,000
948500	GENERAL CONTRACTUAL SERV	$ 1,538	$ -	$ -	$ -	$ -
	Total Business District Support Expenditures	**$ 3,538**	**$ 750**	**$ 2,000**	**$ 2,000**	**$ 2,000**
	Total Uptown TIF Expenditures	**$ 1,649,122**	**$ 5,119,881**	**$ 2,786,911**	**$ 2,771,911**	**$ 3,200,213**
	Uptown TIF Surplus (Deficit)	**$ 1,166,316**	**$ (503,583)**	**$ 13,089**	**$ 473,089**	**$ 9,787**

Illinois Municipal Retirement Fund-IMRF

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	$603,473	$252,635	$278,466	$278,466	$194,939
Revenues	$1,046,946	$763,208	$1,041,267	$974,472	$725,511
Expenses	($849,542)	($737,377)	($618,192)	($661,518)	(887,694)
Transfers	($548,244)	-	($397,000)	($396,481)	-
Ending Balance	$252,635	$278,466	$304,541	$194,939	$32,756

Description

The Illinois Municipal Retirement Fund (IMRF) is a Special Revenue fund used to account for property tax revenue levied for the purpose of funding IMRF pension obligations. Pension payments are remitted to IMRF on a monthly basis based on actual payroll. The City's calendar year 2019 IMRF rate is 5.74% of covered payroll.

Summary Highlights

Property Taxes were temporarily decreased in December 2019 to account for excess fund balances.

An early retirement bond was paid off in 2019. With the final payment being transferred out of the IMRF fund and into the Debt Service fund in 2020, no future transfers out of the IMRF fund are anticipated at this time.

The IMRF rate increased from 5.74% in 2019 to 8.83% in 2020 resulting in increased expenses.

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
206 - IMRF REVENUES						
811000	PROPERTY TAX CURRENT	$ 809,409	$ 626,215	$ 951,773	$ 884,278	$ 595,774
831500	PERS PROP REPLACE TAX	$ 22,368	$ 24,817	$ 22,000	$ 22,000	$ 22,000
872000	INTEREST ON INVESTMENTS	$ -	$ 53	$ -	$ 700	$ 500
880500	CONTRIBUTION FROM SEWER	$ 72,643	$ 31,255	$ 19,608	$ 19,608	$ 31,873
880600	CONTRIBUTION FROM ENTERPRISE	$ 112,429	$ 62,793	$ 39,755	$ 39,755	$ 62,464
880700	CONTRIBUTION FROM PARKING	$ 30,097	$ 18,075	$ 8,131	$ 8,131	$ 12,900
	Total IMRF Revenues	**$ 1,046,946**	**$ 763,208**	**$ 1,041,267**	**$ 974,472**	**$ 725,511**
2066050 - IMRF EXPENDITURES						
949100	PENSION PAYMENTS	$ 849,542	$ 737,377	$ 618,192	$ 661,518	$ 887,694
949300	TRANSFER OUT	$ 548,244	$ -	$ 397,000	$ 396,481	$ -
	Total IMRF Expenditures	**$ 1,397,786**	**$ 737,377**	**$ 1,015,192**	**$ 1,057,999**	**$ 887,694**
	IMRF Surplus (Deficit)	**$ (350,840)**	**$ 25,832**	**$ 26,075**	**$ (83,527)**	**$ (162,183)**

Federal Insurance Contributions Act Fund-FICA

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	$0	$843,119	$722,497	$722,497	$738,896
Revenues	$1,678,768	$741,310	$912,887	$925,611	$872,730
Expenses	($835,649)	($861,932)	($917,141)	($909,211)	($951,616)
Transfers	-	-	-	-	-
Ending Balance	$843,119	$722,497	$718,243	$738,897	$660,011

Description

The Federal Insurance Contributions Act (FICA) fund is a Special Revenue fund used to account for property tax revenue levied for the purpose of funding the City's FICA obligations. Payments are remitted to the federal government on a bi-weekly payment, along with the employee's contribution. The FICA fund was split off from the IMRF Fund in Fiscal Year 2018 for improved compliance and accounting efficiency.

Summary Highlights

The property tax levy was temporarily decreased to account for excess fund balances.

The FICA rate remains constant at 7.65%. Increases in expenditures are attributed to annual wages increasing.

FEDERAL INSURANCE CONTRIBUTIONS ACT TAX (FICA) FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
207 - FICA REVENUES						
811000	PROPERTY TAX CURRENT	$ 1,033,894	$ 646,450	$ 822,934	$ 834,158	$ 779,824
872000	INTEREST ON INVESTMENTS	$ -	$ 498	$ -	$ 1,500	$ -
880500	CONTRIBUTION FROM SEWER	$ 33,129	$ 26,305	$ 26,133	$ 26,133	$ 27,613
880600	CONTRIBUTION FROM ENTERPRISE	$ 50,092	$ 52,846	$ 52,984	$ 52,984	$ 54,117
880700	CONTRIBUTION FROM PARKING	$ 13,409	$ 15,212	$ 10,836	$ 10,836	$ 11,176
881100	TRANSFERS IN	$ 548,244	$ -	$ -	$ -	$ -
	Total FICA Revenues	**$ 1,678,768**	**$ 741,310**	**$ 912,887**	**$ 925,611**	**$ 872,730**
2076050 - FICA EXPENDITURES						
949101	FICA/MEDICARE	$ 835,649	$ 861,932	$ 917,141	$ 909,211	$ 951,616
	Total FICA Expenditures	**$ 835,649**	**$ 861,932**	**$ 917,141**	**$ 909,211**	**$ 951,616**
	FICA Surplus (Deficit)	**$ 843,119**	**$ (120,622)**	**$ (4,254)**	**$ 16,400**	**$ (78,886)**

Municipal Waste Fund

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	$1,202,965	$1,555,514	$817,188	$817,188	$599,028
Revenues	$3,207,295	$2,190,512	$2,855,034	$2,801,250	$3,000,000
Expenses	($2,854,746)	($2,928,839)	($3,022,582)	($3,019,410)	($3,078,339)
Transfers	-	-	-	-	-
Ending Balance	$1,555,514	$817,188	$649,640	$599,028	$520,689

Description

The Municipal Waste Fund is a Special Revenue fund used to account for the City's garbage collection program. The primary revenue source for this fund is through property tax collections. In 2016 the City negotiated a contract with a new garbage hauler, Groot Waste Management.

The City is a member of The Solid Waste Agency of Northern Cook County (SWANCC). SWANCC was formed in 1988 to provide comprehensive solid waste management programs to twenty-three member communities. Since 1994, the Agency has owned a solid waste transfer station in the Village of Glenview to provide solid waste transfer and disposal services to its members.

Summary Highlights

Property tax revenues are increasing slightly in Fiscal Year 2021 to decrease the operating deficit as the excess fund balance is drawn down.

MUNICIPAL WASTE FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
208 - MUNICIPAL WASTE REVENUES						
811000	PROPERTY TAX CURRENT	$ 3,207,295	$ 2,190,200	$ 2,855,034	$ 2,800,000	$ 3,000,000
872000	INTEREST ON INVESTMENTS	$ -	$ 312	$ -	$ 1,250	$ -
	Total Municipal Waste Revenues	**$ 3,207,295**	**$ 2,190,512**	**$ 2,855,034**	**$ 2,801,250**	**$ 3,000,000**
2083043 - SOLID WASTE DISPOSAL EXPENDITURES						
910000	REGULAR SALARIES	$ 56,102	$ 51,483	$ 53,190	$ 50,000	$ 50,062
921000	EMP BNFTS-PPO	$ 5,073	$ 5,442	$ 6,182	$ 6,182	$ 5,244
921001	EMP BNFTS-HMO	$ 2,280	$ 2,448	$ 2,559	$ 2,559	$ 2,384
921002	EMP BNFTS-LIFE	$ 48	$ 56	$ 68	$ 68	$ 74
921005	EMP BNFTS-DENTAL	$ 495	$ 508	$ 562	$ 562	$ 538
921009	EMP BNFTS-PROGRAMMING	$ -	$ 39	$ 39	$ 39	$ 37
947600	SCAVENGER SERVICE	$ 2,711,247	$ 2,780,382	$ 2,874,982	$ 2,875,000	$ 2,932,000
947700	REFUSE DISPOSAL	$ 79,501	$ 88,481	$ 85,000	$ 85,000	$ 88,000
	Total Municipal Waste Expenditures	**$ 2,854,746**	**$ 2,928,839**	**$ 3,022,582**	**$ 3,019,410**	**$ 3,078,339**
	Municipal Waste Surplus (Deficit)	**$ 352,549**	**$ (738,327)**	**$ (167,548)**	**$ (218,160)**	**$ (78,339)**

Asset Forfeiture Fund

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	149,792	144,034	145,949	145,949	132,647
Revenues	10,767	15,238	-	3,222	0
Expenses	(16,524)	(13,409)	(142,232)	(16,524)	(124,000)
Transfers					
Ending Balance	144,034	145,949	3,717	132,647	8,647

Description

The Asset Forfeiture Fund is a Special Revenue Fund created to account for the receipts of state remitted asset forfeitures and seizures, federally remitted asset forfeitures and seizures and DUI fines. Revenues and expenditures are tracked by source and category to ensure monies spent comply with local, state and federal statutes.

The annual budget reflects funds that have been received and are available to spend.

ASSET FORFEITURE FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
221 - ASSET FORFEITURE REVENUES						
853712	STATE DRUG SEIZURE RECEIPTS	$ 3,347	$ 974	$ -	$ -	$ -
853714	STATE ASSET FORFEITURE RECEIPTS	$ 3,180	$ 8,921	$ -	$ 1,110	$ -
853715	DUI FINE RECEIPTS	$ 4,160	$ 5,135	$ -	$ 1,961	$ -
853716	FEDERAL FORFEITURE RECEIPTS	$ 79	$ 208	$ -	$ 151	$ -
	Total Asset Forfeiture Revenues	**$ 10,767**	**$ 15,238**	**$ -**	**$ 3,222**	**$ -**
2212012 - ASSET FORFEITURE EXPENDITURES						
952008	DUI MATERIALS	$ 285	$ 722	$ 47,947	$ 47,947	$ 50,000
952009	DRUG MATERIALS	$ 11,051	$ 676	$ 35,880	$ 35,880	$ 36,000
952014	STATE ASSET FORFEITURE EXPEND	$ 5,176	$ 12,010	$ 20,756	$ 20,756	$ 18,000
952016	FEDERAL FORFEITURE EXPENDITURE	$ 12	$ -	$ 37,649	$ 37,649	$ 20,000
	Total Asset Forfeiture Expenditures	**$ 16,524**	**$ 13,409**	**$ 142,232**	**$ 142,232**	**$ 124,000**
	Asset Forfeiture Surplus (Deficit)	**$ (5,757)**	**$ 1,830**	**$ (142,232)**	**$ (139,010)**	**$ (124,000)**

Foreign Fire Fund

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	53,002	45,279	64,868	64,868	64,987
Revenues	67,144	63,393	63,000	68,119	68,200
Expenses	(74,867)	(43,804)	(106,401)	(68,000)	(70,000)
Transfers	-	-	-	-	-
Ending Balance	45,279	64,868	21,467	64,987	63,187

Description

The Foreign Fire fund is a Special Revenue fund established to account for Foreign Fire tax revenue. The tax is a two-percent charge paid by consumers who purchase fire insurance from companies based outside of Illinois. The tax is collected by the Illinois Municipal League (IML) and is not subject to control by City Council. State law, ILCS 5/11-10-1, requires that these funds be turned over to the Foreign Fire Insurance Board. The Foreign Fire Insurance Board is responsible for voting on appropriate spending of the funds in accordance with state law.

The annual budget reflects funds that have been received and are available to spend by the board.

FOREIGN FIRE TAX FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
222 - FOREIGN FIRE REVENUES						
816000	FOREIGN FIRE INSURANCE TAX	$ 67,012	$ 63,189	$ 63,000	$ 67,819	$ 68,000
872000	INTEREST ON INVESTMENTS	$ 132	$ 204	$ -	$ 300	$ 200
	Total Foreign Fire Tax Revenues	**$ 67,144**	**$ 63,393**	**$ 63,000**	**$ 68,119**	**$ 68,200**
2222023 - EMERGENCY RESPONSE EXPENDITURES						
952000	MATERIALS	$ 74,867	$ 43,804	$ 106,401	$ 68,000	$ 70,000
	Total Foreign Fire Tax Expenditures	**$ 74,867**	**$ 43,804**	**$ 106,401**	**$ 68,000**	**$ 70,000**
	Foreign Fire Tax Surplus (Deficit)	**$ (7,723)**	**$ 19,589**	**$ (43,401)**	**$ 119**	**$ (1,800)**

Proprietary Funds

Description

Proprietary Funds account for business type activities of governmental units. There are two types of Proprietary Funds: Enterprise Funds and Internal Service Funds. The key distinction between these two funds is that Enterprise Funds charge fees for goods or services to external users and internal service funds charge fees for goods or services to governmental departments, agency component units or other governmental units. Proprietary Funds use the full accrual basis of accounting and have equity accounts. Depreciation expense is recorded in Enterprise Funds, but the City excludes this non-cash expense from its budget.

ENTERPRISE FUNDS:

- Parking Fund
- Water Fund
- Sewer Fund

INTERNAL SERVICE FUNDS:

- Capital Improvement and Equipment Fund
- Motor Equipment Replacement Fund
- Technology Replacement Fund
- Employee Benefit Fund

Parking Fund

Description

The Parking Fund is an Enterprise Fund used to account for the revenue and expenses associated with the maintenance of the City's surface and commuter lots. Revenue is generated from daily charges, lease agreements and hourly parking meters.

Parking lot and meter maintenance and revenue collection is conducted by the Public Works Department. Parking enforcement is conducted by the Police Department. The Finance Department administers sale of parking permits and lease agreements.

PARKING FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
501 - PARKING REVENUES						
853000	PARKING METER FINES	$ 129,925	$ 130,108	$ 100,000	$ 120,000	$ 120,000
853001	PARKING VIOLATION-ADJUDICATION	$ 3,765	$ 5,106	$ 3,000	$ 3,800	$ 3,600
865000	PARKING METERS	$ 140,240	$ 112,627	$ 65,000	$ 59,000	$ 60,000
865001	PARKING PAY STATIONS - DEE RD	$ 57,134	$ 59,809	$ 73,000	$ 78,400	$ 78,400
865002	PARKING PAY STATIONS - UPTOWN	$ -	$ 29,226	$ 109,000	$ 93,600	$ 93,600
866000	UNMETERED PARKING	$ 42,850	$ 59,425	$ 60,000	$ 60,000	$ 60,000
877000	MISCELLANEOUS	$ -	$ 3,558	$ -	$ -	$ -
	Total Parking Revenues	**$ 373,914**	**$ 399,859**	**$ 410,000**	**$ 414,800**	**$ 415,600**
5013027 - PARKING EXPENDITURES						
910000	REGULAR SALARIES	$ 153,872	$ 140,022	$ 141,647	$ 133,080	$ 141,803
915200	OVERTIME	$ -	$ -	$ 500	$ -	$ -
921000	EMP BNFTS-PPO	$ 17,402	$ 19,115	$ 16,462	$ 16,462	$ 14,683
921001	EMP BNFTS-HMO	$ 7,822	$ 8,599	$ 6,814	$ 6,814	$ 6,676
921002	EMP BNFTS-LIFE	$ 166	$ 198	$ 180	$ 180	$ 208
921005	EMP BNFTS-DENTAL	$ 1,699	$ 1,783	$ 1,497	$ 1,497	$ 1,507
921009	EMP BNFTS-PROGRAMMING	$ -	$ 138	$ 104	$ 104	$ 104
941701	CITATION FEES	$ 15,105	$ 13,731	$ 15,600	$ 9,000	$ 9,500
942103	BLDG MAINT-DEE RD DEPOT	$ -	$ -	$ -	$ 12,000	$ 19,000
945200	REAL PROPERTY RENTAL	$ 11,940	$ 11,908	$ 13,500	$ 12,500	$ 12,750
947800	BANK SERVICE CHARGES	$ 238	$ 6,651	$ 4,000	$ 3,000	$ 4,000
948500	GENERAL CONTRACTUAL SERV	$ 36,199	$ 52,604	$ 51,200	$ 51,200	$ 55,500
948509	CONT SVCS -PROPERTY TAX	$ 16,935	$ 18,820	$ 20,000	$ 20,000	$ 21,000
949100	PENSION PAYMENTS	$ (8,597)	$ (3,532)	$ -	$ -	$ -
949300	TRANSFER OUT	$ 219,515	$ 105,683	$ 69,410	$ 69,410	$ 77,704
952000	MATERIALS	$ 10,503	$ 50,544	$ 10,000	$ 10,000	$ 10,000
955500	ELECTRICITY	$ 6,309	$ 3,805	$ 7,000	$ 7,000	$ 7,000
998000	PARKING LOT CONSTRUCT	$ -	$ 69,361	$ -	$ -	$ 200,000
	Total Parking Expenditures	**$ 489,107**	**$ 499,430**	**$ 357,914**	**$ 352,247**	**$ 581,435**
	Parking Surplus (Deficit)	**$ (115,193)**	**$ (99,571)**	**$ 52,086**	**$ 62,553**	**$ (165,835)**

Parking Fund - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
PARKENF - Parking Enforcement Officer	303027 - Parking	$ 35,363	29
PARKENF - Parking Enforcement Officer	303027 - Parking	$ 33,990	29
		$ 69,353	
	Merit Pool/Union Contracts/Adjustments	$ 5,701	
		$ 75,054	
	Salaries Allocated from Other Funds		
	Public Works - General Fund	$ 66,749	
	Parking Fund - Total	$ 141,803	

Water Fund

Description

The Water Fund is an Enterprise Fund that accounts for the revenue and expenses associated with the transmission, treatment, storage and sale of water to the residential, commercial and industrial customers within the City. The City is a wholesale purchaser of water from the City of Chicago. The water rate has two components; the variable water rate accounts for the purchase of water from the City of Chicago and the transmission of the water to residents, the fixed rate covers operations and maintenance costs.

The Water Fund has debt associated with a 2004 bond issuance in the amount of $11,860,000 for the construction of a new water reservoir and pump station. Outstanding debt on this bond issue was refunded in 2014 for present value savings of $878,000. The last payment on the 2014 debt issuance is due December 2025.

The Finance Department is responsible for utility billing. Bills are generated bi-monthly for users.

The Public Works Department is responsible for design and permitting of the public water supply as well as the maintenance, distribution and treatment of water supplied to residents.

WATER FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
502 - WATER REVENUES						
860000	FIXED CHARGE	$ 1,313,053	$ 1,502,411	$ 1,430,500	$ 1,500,000	$ 1,525,000
861000	WATER SALES	$ 4,732,821	$ 6,274,744	$ 9,350,000	$ 9,350,000	$ 9,732,000
861001	CITY OF CHGO WATER SALES	$ 4,517,234	$ 2,446,578	$ -	$ -	$ -
862000	WATER METERS	$ 24,227	$ 17,660	$ 18,000	$ 18,000	$ 18,000
872000	INTEREST ON INVESTMENTS	$ 1,019	$ 4,959	$ -	$ 22,000	$ 10,000
877000	MISCELLANEOUS	$ 32,202	$ 26,419	$ 25,000	$ 25,000	$ 25,000
	Total Water Revenues	**$ 10,620,555**	**$ 10,272,771**	**$ 10,823,500**	**$ 10,915,000**	**$ 11,310,000**
5023051 - WATER ADMINISTRATION EXPENDITURES						
910000	REGULAR SALARIES	$ 611,638	$ 668,619	$ 98,353	$ 93,000	$ 91,548
915200	OVERTIME	$ 122,884	$ 127,258	$ 5,000	$ 5,000	$ 5,000
921000	EMP BNFTS-PPO	$ 57,726	$ 70,898	$ 80,494	$ 80,494	$ 70,269
921001	EMP BNFTS-HMO	$ 25,946	$ 31,893	$ 33,318	$ 33,318	$ 31,948
921002	EMP BNFTS-LIFE	$ 550	$ 733	$ 882	$ 882	$ 995
921005	EMP BNFTS-DENTAL	$ 5,636	$ 6,612	$ 7,322	$ 7,322	$ 7,214
921009	EMP BNFTS-PROGRAMMING	$ -	$ 511	$ 509	$ 509	$ 498
941700	DATA PROCESSING SERVICES	$ 21,995	$ 22,555	$ 25,000	$ 23,000	$ 23,000
947200	POSTAL CHARGES	$ 33,084	$ 33,685	$ 36,000	$ 34,000	$ 36,000
947800	BANK SERVICE CHARGES	$ 5,048	$ 16,028	$ 30,000	$ 30,000	$ 32,000
949100	PENSION PAYMENTS	$ (37,788)	$ (15,524)	$ -	$ -	$ -
949150	OPEB EXPENSE	$ -	$ 4,484	$ -	$ 4,500	$ 5,000
949300	TRANSFER OUT	$ 1,867,317	$ 1,923,337	$ 2,129,661	$ 2,004,661	$ 2,074,414
990400	MOTOR EQUIPMENT	$ 200,000	$ 174,000	$ -	$ 125,000	$ 106,250
	Total Water Administration Expenditures	**$ 2,914,035**	**$ 3,065,089**	**$ 2,446,539**	**$ 2,441,686**	**$ 2,484,136**
5023052 - WATER SUPPLY & TREATMENT EXPENDITURES						
940300	WATER PURCHASES-CHICAGO	$ 5,855,695	$ 5,836,771	$ 5,600,000	$ 5,500,000	$ 5,600,000
941400	TESTING	$ 7,417	$ 8,125	$ 12,000	$ 12,000	$ 12,000
943700	TRAINING	$ 2,307	$ 275	$ 3,000	$ 2,000	$ 2,000
947400	MEMBERSHIP DUES	$ -	$ 1,915	$ 3,846	$ 3,846	$ 4,000
948500	GENERAL CONTRACTUAL SERV	$ 7,492	$ 23,627	$ 25,000	$ 25,000	$ 25,000
952000	MATERIALS	$ 12,054	$ 4,159	$ 20,000	$ 15,000	$ 20,000
955000	NATURAL GAS	$ 2,425	$ 2,636	$ 3,000	$ 3,000	$ 3,000
955500	ELECTRICITY	$ 81,233	$ 88,186	$ 90,000	$ 90,000	$ 90,000
996300	BUILDING REPAIRS	$ -	$ 34,415	$ -	$ -	$ -
	Total Water Supply & Treatment Expenditures	**$ 5,968,623**	**$ 6,000,108**	**$ 5,756,846**	**$ 5,650,846**	**$ 5,756,000**
5023054 - WATER MAIN SERVICES EXPENDITURES						
910000	REGULAR SALARIES	$ -	$ -	$ 594,246	$ 575,000	$ 576,188
915000	EXTRA HELP	$ 16,908	$ 13,879	$ 18,000	$ 14,159	$ 18,000
915200	OVERTIME	$ -	$ -	$ 120,000	$ 120,000	$ 124,000
926000	UNIFORMS	$ 7,404	$ 7,599	$ 9,000	$ 9,000	$ 9,000
941200	WATER SURVEYS	$ -	$ 1,145	$ 75,000	$ 30,000	$ 30,000
948500	GENERAL CONTRACTUAL SERV	$ 56,782	$ 31,627	$ 24,154	$ 25,000	$ 25,000
952000	MATERIALS	$ 171,565	$ 154,432	$ 230,000	$ 230,000	$ 235,000
993000	WATER MAIN INFRASTRUCTURE	$ 248,200	$ 1,427,784	$ 1,397,802	$ 1,740,000	$ 600,000
	Total Water Main Services Expenditures	**$ 500,859**	**$ 1,636,466**	**$ 2,468,202**	**$ 2,743,159**	**$ 1,617,188**
5023055 - WATER METER SERVICES EXPENDITURES						
940100	TELECOMMUNICATIONS	$ -	$ -	$ -	$ 2,500	$ 7,500
948500	GENERAL CONTRACTUAL SERV	$ -	$ 2,077	$ 24,000	$ 5,000	$ 5,000
955500	METER ELECTRICITY	$ -	$ -	$ 1,000	$ 1,000	$ 3,000
956000	METERS	$ 45,233	$ 39,873	$ 20,000	$ 15,000	$ 10,000
993100	ADVANCED METERING INFRASTRUCT	$ -	$ -	$ 3,500,000	$ 1,000,000	$ 2,500,000
	Total Water Meter Services Expenditures	**$ 45,233**	**$ 41,949**	**$ 3,545,000**	**$ 1,023,500**	**$ 2,525,500**
	Total Water Expenditures	**$ 9,428,750**	**$ 10,743,613**	**$ 14,216,587**	**$ 11,859,191**	**$ 12,382,824**
	Water Surplus (Deficit)	**$ 1,191,804**	**$ (470,841)**	**$ (3,393,087)**	**$ (944,191)**	**$ (1,072,824)**

Water Fund - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
SRFISTEC - Senior Fiscal Tech	303051 - Water Administration	$ 43,953	37.5
UTBILSPE - Utility Billing Specialist	303051 - Water Administration	$ 45,728	37.5
PUMPOP - Pump Station Operator	303054 - Water Main Services	$ 61,449	37.5
PWSUPV - Public Works Supervisor	303054 - Water Main Services	$ 90,180	37.5
		$ 241,310	
	Merit Pool/Union Contracts/Adjustments	$ 9,245	
		$ 250,555	
	Salaries Allocated from Other Funds		
	Public Works - General Fund	$ 417,181	
	Water Fund - Total	$ 667,736	

Sewer Fund

Description

The Sewer Fund is an Enterprise Fund that was established by the City in 2010 to account for revenue and expenses associated with the maintenance of the City's sanitary sewer mains and connections to the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) interceptors, including the inspection, cleaning and maintenance of catch basins, drains, lift stations and manholes. Prior to the Sewer Fund being established, sewer costs were accounting for in the General Fund.

The Sewer Fund has debt associated with a 2012 bond issuance in the amount of $5,415,000 for capital improvements to the City's sewer system as part of a larger capital improvement plan. The last payment on this debt issuance is due December 2028.

A stormwater utility study was conducted in fiscal year 2018 to update the 2012 plan. Results from this study continue to be discussed and will be implemented as decisions are made and projects are identified.

SEWER FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
503 - SEWER REVENUES						
817200	SEWER CHARGE	$ 1,604,272	$ 1,559,782	$ 1,736,500	$ 1,740,000	$ 1,880,000
860000	FIXED CHARGE	$ 235,839	$ 269,367	$ 266,000	$ 278,000	$ 282,000
872000	INTEREST ON INVESTMENTS	$ 1,189	$ 3,487	$ -	$ 20,000	$ 5,000
877040	IN LIEU OF DETENTION	$ 108,771	$ 172,498	$ 125,000	$ 25,000	$ 25,000
	Total Sewer Revenues	**$ 1,950,071**	**$ 2,005,134**	**$ 2,127,500**	**$ 2,063,000**	**$ 2,192,000**
5033031 - SEWER EXPENDITURES						
910000	REGULAR SALARIES	$ 333,710	$ 327,019	$ 341,610	$ 325,000	$ 339,373
915000	EXTRA HELP	$ 22,399	$ 18,544	$ 18,000	$ 17,260	$ 18,000
915200	OVERTIME	$ 35,130	$ 26,427	$ 38,000	$ 25,000	$ 40,000
921000	EMP BNFTS-PPO	$ 37,840	$ 34,378	$ 39,702	$ 39,702	$ 35,659
921001	EMP BNFTS-HMO	$ 17,008	$ 15,464	$ 16,433	$ 16,433	$ 16,212
921002	EMP BNFTS-LIFE	$ 361	$ 355	$ 435	$ 435	$ 505
921005	EMP BNFTS-DENTAL	$ 3,695	$ 3,206	$ 3,611	$ 3,611	$ 3,661
921009	EMP BNFTS-PROGRAMMING	$ -	$ 248	$ 251	$ 251	$ 252
926000	UNIFORMS	$ 2,000	$ 3,093	$ 4,000	$ 4,000	$ 4,000
948500	GENERAL CONTRACTUAL SERV	$ 156,493	$ 215,745	$ 539,692	$ 500,000	$ 350,000
948502	SWR CLEAN & TV	$ 7,750	$ 8,750	$ 10,000	$ 10,000	$ 10,000
949100	PENSION PAYMENTS	$ (31,928)	$ (13,116)	$ -	$ -	$ 5,000
949150	OPEB EXPENSE	$ -	$ 13,451	$ -	$ 10,000	$ 10,000
949300	TRANSFER OUT	$ 851,227	$ 745,142	$ 773,353	$ 748,353	$ 739,077
952000	MATERIALS	$ 70,914	$ 68,389	$ 100,000	$ 110,000	$ 110,000
955500	ELECTRICITY	$ 53,694	$ 43,480	$ 50,000	$ 50,000	$ 50,000
990400	MOTOR EQUIPMENT	$ 50,000	$ 74,000	$ -	$ 25,000	$ 21,250
994013	SEWER IMPROVEMENT PROJECT	$ -	$ -	$ 300,000	$ -	$ 300,000
994014	SEWER LINING IMPROVEMENTS	$ 533,507	$ 49,236	$ 1,155,688	$ 1,200,000	$ 600,000
	Total Sewer Expenditures	**$ 2,143,799**	**$ 1,633,810**	**$ 3,390,775**	**$ 3,085,045**	**$ 2,652,989**
	Sewer Surplus (Deficit)	**$ (193,728)**	**$ 371,325**	**$ (1,263,275)**	**$ (1,022,045)**	**$ (460,989)**

Sewer Fund - Salary Detail

Job title	Home Department/Code	FY20 Base Amount (Annual)	Weekly Hours
MWII - Maintenance Worker II	303031 - Sewer	$ 65,710	37.5
MWII - Maintenance Worker II	303031 - Sewer	$ 65,712	37.5
		$ 131,422	
	Merit Pool/Union Contracts/Adjustments	$ 7,704	
		$ 139,126	
	Salaries Allocated from Other Funds		
	Public Works - General Fund	$ 200,247	
	Sewer Fund - Total	$ 339,373	

Capital Improvement & Equipment Fund

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	-	-	-	-	-
Revenues	-	-	-	-	1,625,000
Expenses	-	-	-	-	(1,625,000)
Transfers	-	-	-	-	-
Ending Balance	-	-	-	-	-

Description

The Building and Equipment Fund was established in Fiscal Year 2021 to account for the expenditure of revenues dedicated for the improvement of the City's non enterprise fund building, equipment and infrastructure. The budgeted expenditures are capital projects that have been approved in the 5-year Capital Improvement Plan (CIP). The plan is updated annually and approved by the City Council.

CAPITAL IMPROVEMENTS AND EQUIPMENT FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
550 - CAPITAL IMPROVEMENTS AND EQUIPMENT REVENUES						
881100	TRANSFERS IN	$ -	$ -	$ -	$ -	$ 1,625,000
	Total Capital and Equipment Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,625,000**
5501021 - CITY ADMINISTRATION EXPENDITURES						
996300	BUILDINGS & BUILDING IMPROVEMENTS	$ -	$ -	$ -	$ -	$ 485,000
	Total City Administration Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 485,000**
5502013 - COMMUNICATIONS EXPENDITURES						
990100	MACHINERY & EQUIPMENT	$ -	$ -	$ -	$ -	$ 165,000
	Total Communications Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 165,000**
5502023 - EMERGENCY RESPONSE EXPENDITURES						
990100	MACHINERY & EQUIPMENT	$ -	$ -	$ -	$ -	$ 350,000
	Total Emergency Response Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**
5503025 - SIDEWALK MAINTENANCE EXPENDITURES						
995400	SIDEWALK REAPAIRS	$ -	$ -	$ -	$ -	$ 175,000
	Total Sidewalk Maintenance Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 175,000**
5503026 - ALLEY MAINTENANCE EXPENDITURES						
995200	ALLEY RESTORATION	$ -	$ -	$ -	$ -	$ 75,000
995201	ALLEY PAVING	$ -	$ -	$ -	$ -	$ 320,000
	Total Alley Maintenance Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 395,000**
5503062 - CITY BUILDING MAINTENANCE EXPENDITURES						
996300	BUILDINGS & BUILDING IMPROVEMENTS	$ -	$ -	$ -	$ -	$ 55,000
	Total City Building Maintenance Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 55,000**
	Total Capital and Equipment Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,625,000**
	Capital and Equipment Surplus (Deficit)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Motor Equipment Replacement Fund-MERF

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	2,637,493	2,750,698	3,115,019	3,115,019	2,436,310
Revenues	66,727	83,353	-	70,000	-
Expenses	(1,230,523)	(1,174,774)	(576,742)	(1,898,709)	(1,201,300)
Transfers	1,277,000	1,455,242	1,150,000	1,150,000	977,500
Ending Balance	2,750,698	3,115,019	3,688,277	2,436,310	2,212,510

Description

The Motor Equipment Replacement Fund (MERF) is an Internal Service Sinking Fund used to account for the replacement of the City's fleet.

The fund receives an annual subsidy (transfer) from the General Fund, Parking Fund, Water Fund and Sewer Fund. A detailed inventory and replacement schedule of the entire fleet is maintained. All motor equipment is projected to have a specific life span and replacement cost. Future replacement costs are assumed to have a 2% annual increase in cost from current costs.

Annually, the life span is reviewed by City staff and adjusted accordingly based on the current condition of the fleet. Motor equipment

Additionally, department requests for new motor equipment are reviewed and analyzed based on the City's strategic plan.

MOTOR EQUIPMENT REPLACEMENT FUND (MERF)

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
551 - MERF REVENUES						
872000	INTEREST ON INVESTMENTS	$ 679	$ 2,959	$ -	$ 20,000	$ -
877011	GAIN/LOSS ON FIXED ASSETS	$ 63,163	$ 80,894	$ -	$ 50,000	$ -
877015	DAMAGE TO CITY PROPERTY	$ 2,885	$ -	$ -	$ -	$ -
881100	TRANSFERS IN	$ 1,277,000	$ 1,455,242	$ 1,150,000	$ 1,150,000	$ 977,500
	Total MERF Revenues	**$ 1,343,727**	**$ 1,539,095**	**$ 1,150,000**	**$ 1,220,000**	**$ 977,500**
5516020 - MERF EXPENDITURES						
990400	MOTOR EQUIPMENT	$ 1,230,523	$ 1,174,774	$ 576,742	$ 1,898,709	$ 1,201,300
	Total MERF Expenditures	**$ 1,230,523**	**$ 1,174,774**	**$ 576,742**	**$ 1,898,709**	**$ 1,201,300**
	MERF Surplus (Deficit)	**$ 113,204**	**$ 364,322**	**$ 573,258**	**$ (678,709)**	**$ (223,800)**

Information Technology (IT) Replacement Fund

	2018 Actual	2019 Actual	2020 Budget	2020 Forecast	2021 Proposed
Beginning Balance	$459,650	$801,400	$818,928	$818,928	$795,728
Revenues	$625,085	$398,212	$350,000	$351,800	$200,000
Expenses	($283,335)	($380,684)	($436,907)	($375,000)	($218,770)
Transfers	$0	$0	$0	$0	$0
Ending Balance	$801,400	$818,928	$723,021	$795,728	$776,958

Description

The Information Technology Maintenance and Replacement Fund is an Internal Service Sinking Fund used for maintaining and upgrading the City's computer and copier network (equipment and software).

The fund receives an annual subsidy (transfers) from the General Fund, Water Fund and Sewer Fund. A detailed inventory and replacement schedule is maintained. Personal computers, copiers, servers and network software are projected to have a specific life span, and are replaced and/or upgraded systematically each year.

Additionally, department requests for new computers, copiers or computer upgrades are reviewed and approved based on the information technology master plan.

INFORMATION TECHNOLOGY REPLACEMENT FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
552 - TECH REPLACEMENT REVENUES						
872000	INTEREST ON INVESTMENTS	$ 85	$ 611	$ -	$ 1,800	$ -
881100	TRANSFERS IN	$ 625,000	$ 397,601	$ 350,000	$ 350,000	$ 200,000
	Total Tech Replacement Revenues	**$ 625,085**	**$ 398,212**	**$ 350,000**	**$ 351,800**	**$ 200,000**
5521025 - TECH REPLACEMENT EXPENDITURES						
990800	COMPUTER EQUIPMENT	$ 283,335	$ 380,684	$ 436,907	$ 375,000	$ 218,770
	Total Tech Replacement Expenditures	**$ 283,335**	**$ 380,684**	**$ 436,907**	**$ 375,000**	**$ 218,770**
	Tech Replacement Surplus (Deficit)	**$ 341,750**	**$ 17,528**	**$ (86,907)**	**$ (23,200)**	**$ (18,770)**

Employee Benefits Fund

	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Forecast	FY21 Proposed
Beginning Balance	787,997	665,459	990,728	990,728	1,440,728
Revenues	3,907,491	4,149,519	4,480,500	4,623,000	4,375,000
Expenses	(4,030,029)	(3,824,251)	(4,453,994)	(4,173,000)	(4,375,000)
Transfers/Other	0	0	0	0	0
Ending Balance	665,459	990,728	1,017,234	1,440,728	1,440,728

Description

The Employee Benefits Fund is an Internal Service Fund created in 2015 to account for the charges to each fund for providing health and other related benefits to employees and retirees.

The City offers medical insurance, dental insurance, optical insurance, term life insurance, voluntary life insurance, an employee assistance program and a wellness program. Employees (and their qualified spouses and dependents) currently pay 13% of their monthly medical and dental insurance premiums and 100% of vision and optional life insurance premiums. All participating retirees pay 100% of their respective premiums.

Since 2015 the City has been a member of the Intergovernmental Personnel Benefit Cooperative (IPBC), a municipal pool consisting of over 130 local governments. Through IPBC the City retains the third-party administrative services of Blue Cross/Blue Shield of Illinois (BBCBSIL) to provide PPO and HMO programs. In the IPBC, the City maintains its independence in terms of plan design and benefit levels, but pools claims experience for claims from $30,000 to $125,000.

The plan year for all lines of coverage is 7/1 – 6/30.

Premium Increase History – for the plan year beginning 7/1 of the year listed

Insurance Plans	2017	2018	2019	2020 Estimated
PPO I	13.0%	(1.9)%	3.5%	5.0%
PPO II	13.0%	(1.9)%	3.5%	5.0%
HMO	3.0%	2.0%	4.4%	5.0%
Dental	0.0%	4.5%	0.0%	5.0%
Vision	0.0%	0.0%	0.0%	5.0%

EMPLOYEE BENEFITS FUND

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
554 - EMPLOYEE BENEFITS REVENUES						
872000	INTEREST ON INVESTMENTS	$ -	$ 248	$ -	$ 1,000	$ -
876000	EMPLOYEE CONTRIBUTIONS	$ 465,050	$ 476,922	$ 552,374	$ 500,000	$ 512,995
876001	EMPLOYER CONTRIBUTIONS	$ 3,092,570	$ 3,305,421	$ 3,610,506	$ 3,671,000	$ 3,409,673
876002	RETIREE CONTRIBUTIONS	$ 348,917	$ 359,880	$ 313,620	$ 436,000	$ 452,732
876003	COBRA PREMIUMS	$ 953	$ 3,547	$ -	$ 15,000	$ -
877000	MISCELLANEOUS	$ -	$ 3,500	$ 4,000	$ -	$ -
	Total Employee Benefits Revenues	**$ 3,907,491**	**$ 4,149,519**	**$ 4,480,500**	**$ 4,623,000**	**$ 4,375,400**
5541024 - EMPLOYEE BENEFITS EXPENDITURES						
921000	EMP BNFTS-PPO	$ 2,425,679	$ 2,666,982	$ 2,940,000	$ 2,700,000	$ 2,810,000
921001	EMP BNFTS-HMO	$ 1,184,855	$ 1,138,483	$ 1,228,500	$ 1,190,000	$ 1,250,000
921002	EMP BNFTS-LIFE	$ 21,139	$ 22,675	$ 26,000	$ 28,000	$ 30,000
921005	EMP BNFTS-DENTAL	$ 211,509	$ 224,394	$ 227,460	$ 227,000	$ 250,000
921006	EMP BNFTS-FLEX	$ 4,530	$ 4,430	$ 5,000	$ 5,000	$ 5,000
921007	EMP BNFTS-VISION	$ 14,515	$ 16,724	$ 17,034	$ 17,500	$ 20,000
921008	IPBC BENEFIT FUND	$ 167,802	$ (255,921)	$ -	$ -	$ -
921009	EMP BNFTS-PROGRAMMING	$ -	$ 6,484	$ 10,000	$ 5,500	$ 10,000
	Total Employee Benefits Expenditures	**$ 4,030,028**	**$ 3,824,250**	**$ 4,453,994**	**$ 4,173,000**	**$ 4,375,000**
	Employee Benefits Surplus (Deficit)	**$ (122,537)**	**$ 325,269**	**$ 26,506**	**$ 450,000**	**$ 400**

Debt Service Funds

Description

The Debt Service Funds account for the accumulation of resources, and the payment of, general long-term debt principal, interest and related costs. The City has four Debt Service Funds with payments due in Fiscal Year 2021.

2012A — FUND 310 - Issued for Stormwater Improvements. The Sewer Fund transfers funds from sewer user fees to cover debt payments. The last payment is due 12/1/2028 (FY29).

2014A — FUND 312 - Issued for the construction of a water reservoir and pump station. The Water Fund transfers funds from water user fees to cover debt payments. The last payment is due 12/1/2025 (FY26).

2015A — FUND 313 - Issued for refunding of 2005A for Uptown TIF projects. The Uptown TIF fund transfers incremental tax revenue into the debt fund to cover debt payments. The last payment is due 12/1/2024 (FY25).

2016 — FUND 315 - Issued for refunding of 2006A for Uptown TIF projects. The Uptown TIF fund transfers incremental tax revenue into the debt fund to cover debt payments. The last payment is due 12/1/2024 (FY25).

PRINCIPAL AMOUNT OUTSTANDING BY SOURCE FUND

YEAR	WATER FUND	SEWER FUND	UPTOWN TIF	TOTAL
2021	680,000	345,000	2,630,000	3,655,000
2022	700,000	360,000	2,685,000	3,745,000
2023	725,000	370,000	2,745,000	3,840,000
2024	750,000	380,000	2,805,000	3,935,000
2025	770,000	390,000	2,870,000	4,030,000
2026	875,000	405,000		1,280,000
2027		415,000		415,000
2028		425,000		425,000
2029		435,000		435,000
TOTAL	4,500,000	3,525,000	13,735,000	21,760,000

DEBT SERVICE FUND - SERIES 2006A

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
TIF	**BEGINNING FUND BALANCE**	**$ (261,432)**	**$ -**	**$ -**	**$ -**	**$ -**
308 - DEBT SERVICE FUND-SERIES 2006A REVENUES						
881100	TRANSFERS IN	$ 261,432	$ -	$ -	$ -	$ -
	Total Debt Service Series 2006A Revenues	**$ 261,432**	**$ -**	**$ -**	**$ -**	**$ -**
3086110 - DEBT SERVICE FUND-SERIES 2006A EXPENDITURES						
981000	BOND INTEREST	$ -	$ -	$ -	$ -	$ -
999200	BOND PRINCIPAL	$ -	$ -	$ -	$ -	$ -
	Total Debt Service Series 2006A Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
	Debt Service Series 2006A Surplus (Deficit)	**$ 261,432**	**$ -**	**$ -**	**$ -**	**$ -**
	ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Bond was refunded with 2015A

DEBT SERVICE FUND - SERIES 2012A

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
SEWER	**BEGINNING FUND BALANCE**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
310 - DEBT SERVICE FUND-SERIES 2012A REVENUES						
880600	CONTRIBUTION FROM ENTERPRISE	$ 455,150	$ 450,550	$ 450,800	$ 450,800	$ 450,750
	Total Debt Service Series 2012A Revenues	**$ 455,150**	**$ 450,550**	**$ 450,800**	**$ 450,800**	**$ 450,750**
3106110 - DEBT SERVICE-SERIES 2012A EXPENDITURES						
981000	BOND INTEREST	$ 135,150	$ 125,550	$ 115,800	$ 115,800	$ 105,750
999200	BOND PRINCIPAL	$ 320,000	$ 325,000	$ 335,000	$ 335,000	$ 345,000
	Total Debt Service Series 2012A Expenditures	**$ 455,150**	**$ 450,550**	**$ 450,800**	**$ 450,800**	**$ 450,750**
	Debt Service Series 2012A Surplus (Deficit)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
	ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

DEBT SERVICE FUND - SERIES 2012B

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
IMRF	**BEGINNING FUND BALANCE**	**$ 434,063**	**$ 242,228**	**$ (73,169)**	**$ (73,169)**	**$ -**
311 - DEBT SERVICE FUND-SERIES 2012B REVENUES						
811000	PROPERTY TAX CURRENT	$ 109,442	$ 1	$ -	$ -	$ -
872000	INTEREST ON INVESTMENTS	$ -	$ -	$ -	$ 36	$ -
881100	TRANSFERS IN	$ -	$ -	$ 397,000	$ 396,481	$ -
	Total Debt Service Series 2012B Revenues	**$ 109,442**	**$ 1**	**$ 397,000**	**$ 396,517**	**$ -**
3116110 - DEBT SERVICE-SERIES2012B EXPENDITURES						
981000	BOND INTEREST	$ 21,278	$ 15,398	$ 8,348	$ 8,348	$ -
999200	BOND PRINCIPAL	$ 280,000	$ 300,000	$ 315,000	$ 315,000	$ -
	Total Debt Service Series 2012B Expenditures	**$ 301,278**	**$ 315,398**	**$ 323,348**	**$ 323,348**	**$ -**
	Debt Service Series 2012B Surplus (Deficit)	**$ (191,835)**	**$ (315,397)**	**$ 73,652**	**$ 73,169**	**$ -**
	ENDING FUND BALANCE	**$ 242,228**	**$ (73,169)**	**$ 483**	**$ -**	**$ -**

Final Debt Payment was made in FY20
Bond matured 12/1/19

DEBT SERVICE FUND - SERIES 2014A

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
WATER	**BEGINNING FUND BALANCE**	**$ 5,349**	**$ -**	**$ -**	**$ -**	**$ -**
312 - DEBT SERVICE FUND-SERIES 2014A REVENUES						
880600	CONTRIBUTION FROM ENTERPRISE	$ 801,026	$ 813,075	$ 814,025	$ 814,025	$ 819,376
	Total Debt Service Series 2014A Revenues	**$ 801,026**	**$ 813,075**	**$ 814,025**	**$ 814,025**	**$ 819,376**
3126110 - DEBT SERVICE-SERIES 2014A EXPENDITURES						
981000	BOND INTEREST	$ 196,375	$ 178,075	$ 159,025	$ 159,025	$ 139,376
999200	BOND PRINCIPAL	$ 610,000	$ 635,000	$ 655,000	$ 655,000	$ 680,000
	Total Debt Service Series 2014A Expenditures	**$ 806,375**	**$ 813,075**	**$ 814,025**	**$ 814,025**	**$ 819,376**
	Debt Service Series 2014A Surplus (Deficit)	**$ (5,349)**	**$ -**	**$ -**	**$ -**	**$ -**
	ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

DEBT SERVICE FUND - SERIES 2015A

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
TIF	**BEGINNING FUND BALANCE**	**$ 120,226**	**$ 65,049**	**$ 53,647**	**$ 53,647**	**$ 52,785**
313 - DEBT SERVICE FUND-SERIES 2015A REVENUES						
811000	PROPERTY TAX CURRENT	$ 86,010	$ 33,152	$ 45,530	$ 44,668	$ -
881100	TRANSFERS IN	$ 47,063	$ 408,696	$ 409,770	$ 409,770	$ 854,265
	Total Debt Service Series 2015A Revenues	**$ 133,073**	**$ 441,848**	**$ 455,300**	**$ 454,438**	**$ 854,265**
3136110 - DEBT SERVICE FUND-SERIES 2015A EXPENDITURES						
981000	BOND INTEREST	$ 188,250	$ 188,250	$ 180,300	$ 180,300	$ 172,050
999200	BOND PRINCIPAL	$ -	$ 265,000	$ 275,000	$ 275,000	$ 735,000
	Total Debt Service Series 2015A Expenditures	**$ 188,250**	**$ 453,250**	**$ 455,300**	**$ 455,300**	**$ 907,050**
	Debt Service Series 2015A Surplus (Deficit)	**$ (55,177)**	**$ (11,402)**	**$ -**	**$ (862)**	**$ (52,785)**
	ENDING FUND BALANCE	**$ 65,049**	**$ 53,647**	**$ 53,647**	**$ 52,785**	**$ -**

DEBT SERVICE FUND - SERIES 2015B

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
TIF	**BEGINNING FUND BALANCE**	**$ 1,185,412**	**$ 175,237**	**$ -**	**$ -**	**$ -**
314 - DEBT SERVICE FUND-SERIES 2015B REVENUES						
811000	PROPERTY TAX CURRENT	$ 804,225	$ 45,120	$ -	$ -	$ -
881100	TRANSFERS IN	$ 604,800	$ 1,779,911	$ -	$ -	$ -
	Total Debt Service Series 2015B Revenues	**$ 1,409,025**	**$ 1,825,031**	**$ -**	**$ -**	**$ -**
3146110 - DEBT SERVICE FUND-SERIES 2015B EXPENDITURES						
949300	TRANSFER OUT	$ -	$ 26,318	$ -	$ -	$ -
981000	BOND INTEREST	$ 69,200	$ 33,950	$ -	$ -	$ -
999200	BOND PRINCIPAL	$ 2,350,000	$ 1,940,000	$ -	$ -	$ -
	Total Debt Service Series 2015B Expenditures	**$ 2,419,200**	**$ 2,000,268**	**$ -**	**$ -**	**$ -**
	Debt Service Series 2015B Surplus (Deficit)	**$ (1,010,175)**	**$ (175,237)**	**$ -**	**$ -**	**$ -**
	ENDING FUND BALANCE	**$ 175,237**	**$ -**	**$ -**	**$ -**	**$ -**

Final Debt Payment was made in FY19
Bond matured 12/1/18

DEBT SERVICE FUND - SERIES 2016

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
TIF	**BEGINNING FUND BALANCE**	**$ 80,668**	**$ 10,077**	**$ 111,753**	**$ 111,753**	**$ 107,652**
315 - DEBT SERVICE FUND-SERIES 2016 REVENUES						
811000	PROPERTY TAX CURRENT	$ 61,276	$ 119,057	$ 216,682	$ 212,581	$ -
880808	TRANSFER FROM UPTOWN TIF	$ 44,206	$ 159,442	$ 1,950,141	$ 1,950,141	$ 1,928,948
	Total Debt Service Series 2016 Revenues	**$ 105,482**	**$ 278,499**	**$ 2,166,823**	**$ 2,162,722**	**$ 1,928,948**
3156110 - DEBT SERVICE FUND-SERIES 2016 EXPENDITURES						
981000	BOND INTEREST	$ 176,823	$ 176,823	$ 176,823	$ 176,823	$ 141,600
984000	BOND ISSUANCE COSTS	$ (750)	$ -	$ -	$ -	$ -
999200	BOND PRINCIPAL	$ -	$ -	$ 1,990,000	$ 1,990,000	$ 1,895,000
	Total Debt Service Series 2016 Expenditures	**$ 176,073**	**$ 176,823**	**$ 2,166,823**	**$ 2,166,823**	**$ 2,036,600**
	Debt Service Series 2016 Surplus (Deficit)	**$ (70,591)**	**$ 101,676**	**$ -**	**$ (4,101)**	**$ (107,652)**
	ENDING FUND BALANCE	**$ 10,077**	**$ 111,753**	**$ 111,753**	**$ 107,652**	**$ -**

DEBT SERVICE SCHEDULE

ANNUAL PRINCIPAL PAYMENTS

FISCAL YEAR	SERIES 2012A	SERIES 2014A	SERIES 2015A	SERIES 2016	
FUND	310	312	313	315	
FUNDING SOURCE	SEWER	WATER	UPTOWN TIF	UPTOWN TIF	TOTAL
2021	$ 345,000	$ 680,000	$ 735,000	$ 1,895,000	$ 3,655,000
2022	$ 360,000	$ 700,000	$ 955,000	$ 1,730,000	$ 3,745,000
2023	$ 370,000	$ 725,000	$ 980,000	$ 1,765,000	$ 3,840,000
2024	$ 380,000	$ 750,000	$ 1,360,000	$ 1,445,000	$ 3,935,000
2025	$ 390,000	$ 770,000	$ 1,705,000	$ 1,165,000	$ 4,030,000
2026	$ 405,000	$ 875,000	$ -	$ -	$ 1,280,000
2027	$ 415,000	$ -	$ -	$ -	$ 415,000
2028	$ 425,000	$ -	$ -	$ -	$ 425,000
2029	$ 435,000	$ -	$ -	$ -	$ 435,000
TOTAL	**$ 3,525,000**	**$ 4,500,000**	**$ 5,735,000**	**$ 8,000,000**	**$ 21,760,000**

ANNUAL INTEREST PAYMENTS

FISCAL YEAR	SERIES 2012A	SERIES 2014A	SERIES 2015A	SERIES 2016	
FUND	310	312	313	315	
FUNDING SOURCE	SEWER	WATER	UPTOWN TIF	UPTOWN TIF	TOTAL
2021	$ 105,750	$ 139,375	$ 172,050	$ 141,600	$ 558,775
2022	$ 95,400	$ 118,975	$ 150,000	$ 108,057	$ 472,432
2023	$ 84,600	$ 97,975	$ 121,350	$ 77,438	$ 381,363
2024	$ 73,500	$ 76,225	$ 91,950	$ 46,198	$ 287,873
2025	$ 62,100	$ 53,725	$ 51,150	$ 20,620	$ 187,595
2026	$ 50,400	$ 30,625	$ -	$ -	$ 81,025
2027	$ 38,250	$ -	$ -	$ -	$ 38,250
2028	$ 25,800	$ -	$ -	$ -	$ 25,800
2029	$ 13,050	$ -	$ -	$ -	$ 13,050
TOTAL	**$ 548,850**	**$ 516,900**	**$ 586,500**	**$ 393,913**	**$ 2,046,163**

TOTAL ANNUAL DEBT PAYMENTS

FISCAL YEAR	SERIES 2012A	SERIES 2014A	SERIES 2015A	SERIES 2016	
FUND	310	312	313	315	
FUNDING SOURCE	SEWER	WATER	UPTOWN TIF	UPTOWN TIF	TOTAL
2021	$ 450,750	$ 819,375	$ 907,050	$ 2,036,600	$ 4,213,775
2022	$ 455,400	$ 818,975	$ 1,105,000	$ 1,838,057	$ 4,217,432
2023	$ 454,600	$ 822,975	$ 1,101,350	$ 1,842,438	$ 4,221,363
2024	$ 453,500	$ 826,225	$ 1,451,950	$ 1,491,198	$ 4,222,873
2025	$ 452,100	$ 823,725	$ 1,756,150	$ 1,185,620	$ 4,217,595
2026	$ 455,400	$ 905,625	$ -	$ -	$ 1,361,025
2027	$ 453,250	$ -	$ -	$ -	$ 453,250
2028	$ 450,800	$ -	$ -	$ -	$ 450,800
2029	$ 448,050	$ -	$ -	$ -	$ 448,050
TOTAL	**$ 4,073,850**	**$ 5,016,900**	**$ 6,321,500**	**$ 8,393,913**	**$ 23,806,163**

Special Service Areas

Description

The Fiscal Year 2020 budget includes funding to pilot two “Green” alleys. The “Green” alley-paving program has the City paying 50% and residents paying 50% of all costs through the formation of Special Service Areas.

SPECIAL SERVICE AREA (SSA) 6104

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
6104 - SSA 6104 REVENUES						
811000	PROPERTY TAX CURRENT	$ -	$ -	$ -	$ -	$ -
	Total Special Service Area 6104 Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
61043026 - ALLEY MAINTENANCE EXPENDITURES						
995201	ALLEY PAVING	$ -	$ -	$ -	$ -	$ 200,000
949300	TRANSFER OUT	$ -	$ -	$ -	$ -	$ -
	Total Alley Maintenance Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**
	Special Service Area 6104 Surplus (Deficit)	**$ -**	**$ -**	**$ -**	**$ -**	**$ (200,000)**

SPECIAL SERVICE AREA (SSA) 6105

Object	Account Description	FY18 Actual	FY19 Actual	FY20 Revised Budget	FY20 Forecast	FY21 Proposed Budget
6105 - SSA 6105 REVENUES						
811000	PROPERTY TAX CURRENT	$ -	$ -	$ -	$ -	$ -
	Total Special Service Area 6105 Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
61053026 - ALLEY MAINTENANCE EXPENDITURES						
995201	ALLEY PAVING	$ -	$ -	$ -	$ -	$ 200,000
949300	TRANSFER OUT	$ -	$ -	$ -	$ -	$ -
	Total Alley Maintenance Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**
	Special Service Area 6105 Surplus (Deficit)	**$ -**	**$ -**	**$ -**	**$ -**	**$ (200,000)**

Capital Improvement Plan

Description

The City of Park Ridge's Capital Improvement Plan (CIP) is a mulit-year projection of expenditures for a variety of capital projects. The plan provides comprehensive planning and analysis of the long range capital needs of the City. This includes project review, fiscal analysis and prioritization of facility, infrastructure, and major equipment needs of the City. The capital plan is a stand-alone document which is used as a guide when drafting the City's Annual Budget.

As outlined in the Handbook for Elected Officials, a capital item is defined as the purchase or construction of any of the following, long-lived, high-cost, tangible assets. "Long-lived" implies a useful life of ten years or more. "High-cost" means that the project amounts to $25,000 or more. "Tangible" assets exclude contractual services except those that are necessary for putting a tangible asset into service or that extends the life of a tangible asset. Those items that do not meet the City's definition of capital expenditures are included in the operating budget.

The scope of the capital project determines the funding method that the City uses as well the public's willingness to provide the financial support required. As referenced in Park Ridge Municipal Code, 2-9-5, The City maintains two capital repair or replacement funds: the Technology Replacement Fund and the Motor Equipment Replacement Fund.

City of Park Ridge, Illinois

Capital Improvement Plan

100 - General Fund / Capital Improvements and Equipment	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
Life Safety Study/Police Space	$ 1,156,582	$ 1,156,582	$ 335,000	$ 1,465,440	$ 234,753	$ 39,404	Administration
Security Locks			$ 150,000				
Body Worn Cameras	$ -	$ -	$ -	$ -	$ -	$ -	Police
Portable and Stationary Radio Replacement			$ 165,000	$ 110,000	$ 110,000	$ 150,000	Police
Upgrade Alert Systems-Station #35 and #36	$ 114,500	$ 114,500					Fire
Portable Radios	$ 35,000	$ 33,570	$ 35,000				Fire
Self Contained Breathing Air (SCBA) Packs			$ 275,000				Fire
Hydraulic Rescue Equipment		$ 67,000					Fire
EMS Simulator Equipment	$ 11,674	$ 11,674					Fire
Station #35 and #36 Replacement Vehicle Exhaust System			$ -	$100,000			Fire
Replacement of AEDs						$ 35,000	Fire
Automated CPR Devices			$ 40,000				Fire
Replacement of 5 Cardiac Monitors				$ 190,000			Fire
Parking Deck Roof - Public Works Service Center	$ 450,000	$ 450,000					Public Works
Sidewalk Replacement	$ 173,500	$ 173,459	$ 175,000	$ 175,000	$ 175,000	$ 175,000	Public Works
Gas Light Replacement - Hodges Park	$ 100,000	$ 100,000					Public Works
Alley Restoration	$ 70,000	$ 69,993	$ 75,000	$ 75,000	$ 75,000	$ 75,000	Public Works
Security Locks	$ 70,000	$ -	$ -				Public Works
City Hall Refresh	$ 30,000	$ 30,000					Public Works
Epoxy Floor - Public Works Service Center	$ 30,000	$ 26,968					Public Works
Service Center Vehicle Hoists			$ 55,000				Public Works
Service Center Air Conditioning Unit				$ 200,000			Public Works
Green Alley Pilot Program *	$ 400,000	$ 80,000	$ 320,000				Public Works
Service Center Building Roof				$ 100,000			Public Works
FY19 Carry-Over							
Life Safety Study	*$ 636,770*	*$ 636,770*					*Administration*
CP&D Storage Solution	*$ 10,018*	*$ 10,018*					*CP&D*
Service Center Parking Deck Repair	*$ 71,109*	*$ 75,510*					*Public Works*
Fuel Monitoring System	*$ 146,950*	*$ 147,450*					*Public Works*
100 - General Fund Total	**$ 3,506,103**	**$ 3,183,494**	**$ 1,625,000**	**$ 2,415,440**	**$ 594,753**	**$ 474,404**	
		1,793,352					

201 - Library Fund	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
Sprinkler Installation with Plumbing & Electrical Upgrades			$ 1,130,000				Library
Ceiling Sound Mitigation - Children's Services			$ 40,000				Library
Update Phone System			$ 35,000				Library
Replace Backup System			$ 18,100				Library
Replace Public Address System			$ 16,900				Library
Update Security Camera System		$ 46,850					Library
Indoor Scissor Lift			$ 15,000				Library
Roof Snow/Ice Prevention System	$ 146,270	$ 146,270					Library
Replace Condensing Units 2 & 3					$ 100,000		Library
Replace Two Return Air Fans					$ 50,000		Library
Replace 12 Reheat Coils					$ 50,000		Library
Capital Repairs As/If Needed				$ 65,000		$ 100,000	Library
Professional Services to Plan FY21 Projects	$ 40,000	$ 40,000					Library
Studio GC Designed - Library Improvement Plan	$ 180,000	$ 180,000					Library
Replacement of Columns	$ 20,000	$ 20,000					Library
Repoint and Reseal Joints for External Brick				$ 35,000			Library
201 - Library Fund Total	**$ 386,270**	**$ 433,120**	**$ 1,255,000**	**$ 100,000**	**$ 200,000**	**$ 100,000**	

203 - Motor Fuel Tax Fund	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
Street Resurfacing	$ 1,135,088	$ 1,135,088	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000	Public Works
203 - Motor Fuel Tax Fund Total	**$ 1,135,088**	**$ 1,135,088**	**$ 1,300,000**	**$ 1,300,000**	**$ 1,300,000**	**$ 1,300,000**	

501 - Parking Fund	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
Uptown Parking Court Resurface			$ 200,000				Public Works
501 - Parking Fund Total	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	

City of Park Ridge, Illinois

Capital Improvement Plan

502 - Water Fund	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
Water Main Infrastructure	$ 1,000,000	$ 1,324,000	$ 600,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	Public Works
Advanced Metering Infrastructure (AMI)	$ 3,500,000	$ 1,000,000	$ 2,500,000	$ 1,100,000			Finance
FY19 Carry-Over							
FY17 Water Main Infrastructure	*$ 100,000*	*$ 120,000*					*Public Works*
FY19 Water Main Infrastructure	*$ 297,802*	*$ 296,000*					*Public Works*
502 - Water Fund Total	**$ 4,897,802**	**$ 2,740,000**	**$ 3,100,000**	**$ 2,100,000**	**$ 1,000,000**	**$ 1,000,000**	

	1,155,688	1,200,000					
503 - Sewer Fund	**Budget FY20**	**Forecast FY20**	**Budget FY21**	**Budget FY22**	**Budget FY23**	**Budget FY24**	**Department**
Sewer Lining	$ 600,000	$ 660,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	Public Works
Dempster Storm Sewer Construction	$ 300,000	$ -	$ 300,000				Public Works
FY19 Carry-Over							
FY19 Sewer Lining	*$ 555,688*	*$ 540,000*					*Public Works*
503 - Sewer Fund Total	**$ 1,455,688**	**$ 1,200,000**	**$ 900,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	

551 - Motor Equipment Vehicle Replacement Fund	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
Pool Cars			$ 25,000				Administration
Police Patrol Vehicles			$ 132,000	$ 180,000	$ 184,000		Police
Police Investigation Vehicles	$ 67,000	$ 75,000				$ 38,000	Police
Community Service Vehicles	$ 38,000	$ 43,000					Police
Parking Enforcement Vehicles	$ 36,000	$ 36,000					Police
Fire Prevention Vehicles	$ 28,000	$ 28,000					Fire
Emergency Response Vehicles		$ 1,136,000	$ -	$ 630,000	$ 325,000	$ 1,019,000	Fire
Snow and Ice Control Vehicles			$ 540,000				Public Works
Water Supply and Treatment Vehicles			$ 230,000	$ 24,000	$ 248,500	$ 32,500	Public Works
Grounds Maintenance Vehicles	$ 90,000	$ 85,000	$ 170,000	$ 47,600	$ 10,000	$ 32,500	Public Works
Street Maintenance Vehicles	$ 228,000	$ 406,237	$ 30,300		$ 857,600	$ 1,081,400	Public Works
Administration Vehicles			$ 26,000		$ 49,000	$ 32,500	Public Works
Building Inspector Vehicles	$ 24,000	$ 24,000	$ 24,000	$ 24,000			CP&D
Zoning Inspector Vehicles	$ 24,000	$ 24,000					CP&D
Health Inspector Vehicles			$ 24,000	$ 24,000			CP&D
FY19 Carry-Over							
Water Department Vehicle PW203	*$ 41,472*	*$ 41,472*					*Public Works*
551 - Motor Equip. Vehicle Replacement Fund Total	**$ 576,472**	**$ 1,898,709**	**$ 1,201,300**	**$ 929,600**	**$ 1,674,100**	**$ 2,235,900**	

City of Park Ridge, Illinois

Capital Improvement Plan

552 - Technology Replacement Fund	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
City Website Upgrade	$ 70,000	$ 70,000					IT
Phone System Upgrade	$ 5,000	$ 5,000	$ 28,000				IT
City Hall Surveillance System	$ 60,000	$ 59,092					IT
Servers	$ 35,000	$ 30,000			$ -	$ 85,000	IT
Audio Visual - Conference Room Upgrades	$ 30,000	$ 30,000					IT
IT Equipment for Public Safety Vehicles	$ 26,000	$ 26,000	$ 28,000	$ 28,000	$ 28,000		Police - Fire
Desktop Infrastructure	$ 25,000	$ 15,000		$ 39,000	$ 39,000	$ 39,000	IT
Printers (Managed Print Service)	$ 21,500	$ 21,500	$ 15,170	$ 24,000	$ 24,000	$ 24,000	IT
Data Room Fire Suppression System	$ 18,000	$ 15,000	$ 18,000				IT
Emergency Operations Center	$ 45,000	$ 15,000					Fire
Network Software and Licensing	$ 15,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	IT
Storage Area Network	$ 15,000	$ 8,000					IT
Printers (replacements)	$ 10,000	$ 9,000	$ 15,000	$ 5,000	$ 5,000	$ 5,000	IT
Uninterruptible Power Supply System	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	IT
Switches			$ 18,000	$ 12,000		$ 20,000	IT
Backup			$ 40,000		$ 100,000		IT
Security Audit			$ 20,000	$ 20,000	$ 20,000	$ 20,000	IT
Email Security			$ 22,000				IT
Scanners for Munis Finance TCM Application			$ 2,600			$ 2,600	Finance
WIFI				$ 35,000			IT
FY19 Carry-Over							
Emergency Operations Center (EOC)	*$ 1,602*	*$ 1,602*					*IT*
City Web Site Upgrade	*$ 20,044*	*$ 20,044*					*IT*
IT Equipment for Public Safety Vehicles	*$ 16,473*	*$ 16,473*					*IT*
City Hall Surveillance System	*$ 9,289*	*$ 9,289*					*IT*
EnerGov	*$ 12,000*	*$ 12,000*					*CP&D*
552 - Technology Replacement Fund Total	**$ 436,907**	**$ 375,000**	**$ 218,770**	**$ 175,000**	**$ 228,000**	**$ 207,600**	
		42,473					

6104 - Special Service Area #6104	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
Green Alley Pilot Program *	$ 200,000	$ -	$ 200,000				Public Works
6104 - Special Service Area #6104 Total	**$ 200,000**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	

6105 - Special Service Area #6105	Budget FY20	Forecast FY20	Budget FY21	Budget FY22	Budget FY23	Budget FY24	Department
Green Alley Pilot Program *	$ 200,000	$ -	$ 200,000				Public Works
6105 - Special Service Area #6105 Total	**$ 200,000**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	

* The budget for the Green Alley Pilot Program is split into three funds based on the funding source.

Totals	**$ 12,394,330**	**$ 10,965,411**	**$ 10,200,070**	**$ 7,620,040**	**$ 5,596,853**	**$ 5,917,904**

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Admin/PW/Police

Project Name/Location: City Hall Life Safety/Police Space Implementation

Strategic Priority Area: Capital & Infrastructure Investments & Improvements / Workforce Development

Description of Project: City hired FGM Architects in FY18 to do a space needs study. Life safety and police station master plan were presented to Council on 11/13/2017. Numerous projects were approved and initiated in FY19 and into FY20 with more planned in FY21-FY22. In FY21 staff would like to pursue construction of a Sally Port and new Police entrance addition. Note: FGM cost estimates increased for inflation.

Project Benefits: Improve building safety for employees and residents, increase efficiency and functionality by reconfiguring a seventy year old building to current uses. Improve employee morale and retention by providing proper working environment. Address aging infrastructure.

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		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair*	$ 1,793,352	$ 1,793,352	$ 335,000	$ 1,465,440	$ 234,753	$ 39,404
	Consulting						
	Other						
	Total Project Cost(s)	$ 1,793,352	$ 1,793,352	$ 335,000	$ 1,465,440	$ 234,753	$ 39,404
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue						
	Grant/Donation						
	Other*	$ 1,793,352	$ 1,793,352	$ 335,000	$ 1,465,440	$ 234,753	$ 39,404
	Total Funding	$ 1,793,352	$ 1,793,352	$ 335,000	$ 1,465,440	$ 234,753	$ 39,404

Detail on Funding Method(s): Utilize existing General Fund surplus and future operating revenues

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): Potential cost savings include efficiency gains (lower turnover, reduced training and onboarding expense, improved employee motivation), reduce liability exposure, curtail repair/maintenance due to aging infrastructure

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works / Administration

Project Name/Location: Security Locks /All

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Installation of access control lock systems for municipal buildings

City Hall and Fire Departments completed. Public Works Service Center and Police buildings planned for FY21

Project Benefits: Improved building security/safety for employees and residents at municipal buildings, increased safety of equipment

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 70,000	$ -	$ 150,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 70,000	$ -	$ 150,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 70,000	$ -	$ 150,000			
	Grant/Donation						
	Other						
	Total Funding	$ 70,000	$ -	$ 150,000	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Police

Project Name/Location: Body Worn Cameras

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: Provide sworn officers with body worn cameras to be used to record interactions with the public. Video and audio recordings will be maintained electronically within the vendor's "cloud" system pursuant to State Law and department policy.

Project Benefits: Use of these cameras will facilitate professionalism, accountability, and transparency by documenting interactions with the public. Recorded video and audio will provide the department with an additional means to collect evidence.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ -	$ -	$ -	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ -	$ -	$ -	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): Five-year contract expense is approximately $293,508. Additional data storage expenses could be incurred after the fifth year.

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Police

Project Name/Location: Police Portable and Stationary Radio Replacement

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: In June of 2020, Cook County will be implementing several software changes that will affect our police radio frequencies. These updates are being made in order to provide additional frequencies for first responders to utilize throughout Cook County. Due to this update, several older portable radios and radio consolettes will no longer work on Cook County frequencies. As a result, the Park Ridge Police Dept. will need to replace 20 portable radios and 3 desk consolettes by June of 2020. Additionally, 50 portable radios will need to be replaced over the next 4 years.

Project Benefits: Mandatory radio communication needs for the police department

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ 165,000	$ 110,000	$ 110,000	$ 150,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 165,000	$ 110,000	$ 110,000	$ 150,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 165,000	$ 110,000	$ 110,000	$ 150,000
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 165,000	$ 110,000	$ 110,000	$ 150,000

Detail on Funding Method(s): Operating Revenue

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Fire

Project Name/Location: Station #35 and #36-Upgrade Alert Systems

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Replacement of the station alerting systems in both fire stations

Project Benefits: Our dispatch center, Regional Emergency Dispatch (R.E.D.) Center, requires that we upgrade our station alerting systems so they are compatible with RED Center's upgraded dispatch system. RED Center upgraded their systems to reduce response times and to make them less dependent on human action to lower personnel costs over the lifetime of the upgraded system.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 114,500	$ 114,500				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 114,500	$ 114,500	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 114,500	$ 114,500				
	Grant/Donation						
	Other						
	Total Funding	$ 114,500	$ 114,500	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): R.E.D. Center

Project Impact on Operating Cost(s): Eliminates repair costs of current operating system

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: Replacement of Portable Radios

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: Current portable radios are at the end of their useful life. Our Mutual Aid Box Alarm System Division coordinated a grant application through FEMA. When this project is complete, we will be able to replace all of our portable radios in FY20 and then will purchase the hardware necessary for accountability and safety improvements in FY21

Project Benefits: These new radios allow interoperability with our neighboring fire departments as well as our Police Dept. Additionally, they support data transmissions along with voice transmissions, which is a new safety feature

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 35,000	$ 33,570	$ 35,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 35,000	$ 33,570	$ 35,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 35,000	$ 33,569	$ 35,000			
	Grant/Donation				$ -		
	Other						
	Total Funding	$ 35,000	$ 33,569	$ 35,000	$ -	$ -	$ -

Detail on Funding Method(s): In FY19, we paid approximately $13,000 and we received approximately $117,000 in funding from FEMA. In FY20 and FY21 we will be responsible for all of the cost.

Basis of Project Cost(s):

Bid: _____ Comparable Costs: X

Contractor - Vendor Estimate: _____ Other Basis (please specify): _____

Project Impact on Operating Cost(s): Reduce repair costs on current inventory of portable radios; reduce the City's cost on the purchase of future radios

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: Self-Contained Breathing Air (SCBA) Packs

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: Replacement of aging equipment; Air packs are worn by our firefighters in areas: where the air quality is questionable, gas leaks are detected, carbon monoxide is detected or other hazardous conditions.

Project Benefits: New air packs contain latest safety upgrades that would increase the safety our firefighters

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ 275,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 275,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 275,000			
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 275,000	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): No repair costs to be incurred the first two years

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: Replacement of Hydraulic Rescue Equipment

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: The Fire Department relies on hydraulic tools, such as the "Jaws of Life" to perform rescues from severe motor vehicle accidents, or any other emergency that requires specialized extrication. Our current hydraulic equipment will be 20 years old and at the end of its reliable and useful life. We will go to bid to replace this equipment.

Project Benefits: Newer equipment is more powerful and more mobile, which will aid in our rescue capabilities.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ 67,000				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ 67,000	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue		$ 23,909				
	Grant/Donation		$ 43,091				
	Other						
	Total Funding	$ -	$ 67,000	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund; FEMA grant

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): Reduction in repair costs for future years

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: EMS Simulator Equipment

Strategic Priority Area: Quality Customer Service & Delivery of City Services / Workforce Development

Description of Project: Purchase of EMS Simulator Equipment for CPR Training

Project Benefits: This equipment will enhance CPR training.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 11,674	$ 11,674				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 11,674	$ 11,674	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 11,674	$ 11,674	$ -	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ 11,674	$ 11,674	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: Station #35 and #36-Replacement Vehicle Exhaust Systems

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Replacement of vehicle exhaust systems at both fire stations. These systems expel vehicle exhaust from the inside of the fire stations. Current systems are nearing 20 years.

Project Benefits: Increased health and safety for fire department personnel

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ -	$ 100,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ -	$ 100,000	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ -	$ 100,000		
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ -	$ 100,000	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Repair and maintenance costs would be decreased with a new system

City of Park Ridge - Capital Improvement Plan 2020+C7+A1:A1:H44
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: Replacement of AED's

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: The City owns twenty-two (22) Automatic External Defibrillators (AED's) that are placed on police cars, non-ALS fire vehicles and at locations throughout the City. These need to be replaced periodically due to age and effectiveness. AED's are meant to be used by minimally trained personnel and are much different than the cardiac monitors used by our paramedics on our ALS vehicles.

Project Benefits: These AED's have been used numerous times by our police to save lives and are valuable pieces of life-saving equipment that are meant to be used prior to the arrival of PRFD paramedics.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						$ 35,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ -	$ -	$ -	$ 35,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue						$ 35,000
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ -	$ -	$ -	$ 35,000

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: Automated CPR Devices

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: Purchase of two (2) automated CPR devices **Pending approval of Lutheran General Emergency Medical Director*

Project Benefits: These devices provide continuous high quality CPR compressions to the cardiac arrest victim which improve the patient's chance for survival.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ 40,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 40,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 40,000			
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 40,000	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: Replacement of Five (5) Cardiac Monitors

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: The Fire Department operates six (6) cardiac monitors/defibrillators which are placed in all of our Advanced Life Support (ALS) vehicles. We need to replace five of these monitors (the 6th one was purchased after the Rescue 36 vehicle was bought, so will not need to be replaced until FY25).

Project Benefits: These are some of the most valuable pieces of equipment on our apparatus and are used thousands of times per year on ambulance/EMS calls.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment				$ 190,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ -	$ 190,000	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				$ 190,000		
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ -	$ 190,000	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): We would see a slight decrease in repair costs which we incur as the monitors age and need repairs that are no longer covered on the expired warranty.

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Parking Deck Roof at Service Center

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Build Roof on Parking Deck at Public Works Service Center

Project Benefits: Stop break down of roof, walls, and parking deck

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 450,000	$ 450,000				
	Consulting						
	Other						
	Total Project Cost(s)	$ 450,000	$ 450,000	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 450,000	$ 450,000				
	Grant/Donation						
	Other						
	Total Funding	$ 450,000	$ 450,000	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Less maintenance, repair, degradation of concrete

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Sidewalk Replacement

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Removal and replacement of deficient / deteriorated sidewalk squares, mud jacking (raising) of offset squares, and installation of ADA ramps

Project Benefits: Reduces number of trip and fall accidents and assists in defense of claims against the City; keeps the City's sidewalks in good condition per Council Policy #26

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 173,500	$ 173,459	$ 175,000	$ 175,000	$ 175,000	$ 175,000
	Consulting						
	Other						
	Total Project Cost(s)	$ 173,500	$ 173,459	$ 175,000	$ 175,000	$ 175,000	$ 175,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 120,000	$ 130,000	$ 121,000	$ 121,000	$ 121,000	$ 121,000
	Grant/Donation						
	Other (escrow from residents)	$ 53,500	$ 43,459	$ 54,000	$ 54,000	$ 54,000	$ 54,000
	Total Funding	$ 173,500	$ 173,459	$ 175,000	$ 175,000	$ 175,000	$ 175,000

Detail on Funding Method(s): General Fund

Revenue collected from residents with mandatory squares goes back to General Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Allows city crews to spend time on other repairs

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Conversion of Gas Lights at Hodges Park

Strategic Priority Area: Community Outreach & Engagement

Description of Project: Convert gas lights at Hodges Park to electric

Project Benefits: No relighting of gas lights, public safety

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 100,000	$ 100,000				
	Consulting						
	Other						
	Total Project Cost(s)	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 100,000	$ 100,000				
	Grant/Donation						
	Other						
	Total Funding	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): Less maintenance

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Alley Restoration

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Repair of failing concrete paved alleys

Project Benefits: Reduces repairs and liability

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 70,000	$ 69,993	$ 75,000	$ 75,000	$ 75,000	$ 75,000
	Consulting						
	Other						
	Total Project Cost(s)	$ 70,000	$ 69,993	$ 75,000	$ 75,000	$ 75,000	$ 75,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 70,000	$ 69,993	$ 75,000	$ 75,000	$ 75,000	$ 75,000
	Grant/Donation						
	Other						
	Total Funding	$ 70,000	$ 69,993	$ 75,000	$ 75,000	$ 75,000	$ 75,000

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Less in-house repairs

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Update of City Hall Council Chambers and Second Floor Breakroom

Strategic Priority Area: Capital & Infrastructure Investments & Improvements / Workforce Development

Description of Project: Update Council Chambers with removal of wallpaper and new paint

Upgrade of Second Flood Breakroom to include cabinetry, appliances, furniture, carpet

Project Benefits: Improve employee morale and functionality of breakroom by providing better working environment

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 30,000	$ 30,000				
	Consulting						
	Other						
	Total Project Cost(s)	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 30,000	$ 30,000				
	Grant/Donation						
	Other						
	Total Funding	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: X

Contractor - Vendor Estimate: _____ Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Epoxy Floor in Vehicle Maintenance Area at Public Works Service Center

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Epoxy floor covering

Project Benefits: Less dust, staining, degradation of concrete floor

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 30,000	$ 26,968				
	Consulting						
	Other						
	Total Project Cost(s)	$ 30,000	$ 26,968	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 30,000	$ 26,968				
	Grant/Donation						
	Other						
	Total Funding	$ 30,000	$ 26,968	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Cleaner work environment and less area maintenance

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Service Center Vehicle Hoists/400 Busse Hwy

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Repair of failing vehicle hoists in vehicle maintenance area.

Project Benefits: Operable hoists for vehicle maintenance.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ 55,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 55,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 55,000			
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 55,000	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Cost(s): Necessary for vehicle maintenance

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Public Works Service Center Air Conditioning/ 400 Busse Hwy

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Removal and replacement of full rooftop air conditioning unit.

Project Benefits: Less maintenance cost, ability to air condition without failure.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair				$ 200,000		
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ -	$ 200,000	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				$ 200,000		
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ -	$ 200,000	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: X

Contractor - Vendor Estimate: _____ Other Basis (please specify): _____

Project Impact on Operating Cost(s): Less repair and maintenance

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Green Alley/TBD

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Permeable pavers bonded by concrete strips to create permeability.

Project Benefits: Less water in the city sewer system, increased aesthetic value, less dust and potholes

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 400,000	$ 80,000	$ 320,000			
	Consulting						
	Other						
	Total Project Cost(s)	$ 400,000	$ 80,000	$ 320,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 400,000	$ 80,000	$ 320,000			
	Grant/Donation						
	Other						
	Total Funding	$ 400,000	$ 80,000	$ 320,000	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): Less grading of alleys, less problems with potholes, dust, and call outs

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: PWSC Building Roof/400 Busse Hwy

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Removal and replacement of office roof.

Project Benefits: Stop leaks, preventative maintenance

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair				$ 100,000		
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ -	$ 100,000	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				$ 100,000		
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ -	$ 100,000	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Cost(s): Less repair and maintenance

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Community Preservation & Development

Project Name/Location: Storage Solution

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: Install open filing system and mechanical storage units; revise filing and labeling system.

Project Benefits: Improve record organization and storage

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair*	$ 10,018	$ 10,018				
	Consulting						
	Other						
	Total Project Cost(s)	$ 10,018	$ 10,018	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 10,018	$ 10,018				
	Grant/Donation						
	Other						
	Total Funding	$ 10,018	$ 10,018	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): No known impact to future budgets

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Service Center Parking Deck-Structural Repair

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Parking deck repair based on structural engineering appraisal

Project Benefits: Reduces leaks, cracking, and structural damage

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair*	$ 71,109	$ 75,510				
	Consulting						
	Other						
	Total Project Cost(s)	$ 71,109	$ 75,510	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 71,109	$ 75,510				
	Grant/Donation						
	Other						
	Total Funding	$ 71,109	$ 75,510	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Less in-house repair

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Service Center - Fuel System Upgrades

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Replace multiple components of service center fuel system (fuel pump dispensers, manholes, overflow buckets, risers, conduit and electrical lines)

Project Benefits: Reduction in maintenance and down time attributed to aging fuel system. Upgrades necessary to continue to meet State Fire Marshall requirements

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair*	$ 146,950	$ 147,450				
	Consulting						
	Other						
	Total Project Cost(s)	$ 146,950	$ 147,450	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 146,950	$ 147,450				
	Grant/Donation						
	Other						
	Total Funding	$ 146,950	$ 147,450	$ -	$ -	$ -	$ -

Detail on Funding Method(s): General Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Reduction in operating costs

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Street Resurfacing

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Annual street resurfacing project: mill and resurface approximately 4.0 miles of public streets based on condition rating

Project Benefits: Improves public travel, reduces accidents and damage from poor street condition; reduces liability

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 1,135,088	$ 1,135,088	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000
	Consulting						
	Other						
	Total Project Cost(s)	$ 1,135,088	$ 1,135,088	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 1,135,088	$ 1,135,088	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000
	Grant/Donation						
	Other						
	Total Funding	$ 1,135,088	$ 1,135,088	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000

Detail on Funding Method(s): Motor Fuel Tax Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): Reduces city's operating costs for potholes and patch repair

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Uptown Parking Court/ 115 S. Northwest Hwy

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Resurfacing of the Uptown Parking Court

Project Benefits: Removal of trip hazards, ponding of water, and aesthetic value

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair			$ 200,000			
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 200,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 200,000			
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 200,000	$ -	$ -	$ -

Detail on Funding Method(s): Parking Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): Less maintenance of potholes, surfice imperfections, and call outs

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Watermain Replacement

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Replacement of public watermain on Cumberland Avenue and associated work; miscellaneous other water mark (valve installation and replacement, hydrant replacement, etc.)

Project Benefits: Improves water system reliability and performance, reduces watermain breaks, improves fire protection, reduces amount of non revenue water loss from breaks and leaks

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair*	$ 1,397,802	$ 1,740,000	$ 600,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
	Consulting						
	Other						
	Total Project Cost(s)	$ 1,397,802	$ 1,740,000	$ 600,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 1,397,802	$ 1,740,000	$ 600,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
	Grant/Donation						
	Other						
	Total Funding	$ 1,397,802	$ 1,740,000	$ 600,000	$ 1,000,000	$ 1,000,000	$ 1,000,000

Detail on Funding Method(s): Water Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Reduces operation costs for watermain repair and overtime; reduces non revenue water loss

** FY20 Budget and Forecast include FY17 & FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/13/2019 Department: Finance/PW

Project Name/Location: Advanced Metering Infrastructure (AMI)

Strategic Priority Area: Quality Customer Services & Delivery of City Services

Description of Project: Advanced Metering Infrastructure (AMI) is an integrated system of smart meters, communication networks, and data management system that enables two-way communication between the utility system and the metering endpoints. AMI are the systems beyond simple meters that allow utility professionals to not only collect and analyze water usage, but also communication back to the metering devices.

Project Benefits: Advanced metering will improve customer service by eliminating the need for residents to read their own water meter, will improve the accuracy and timeliness of water meter readings, streamline billing data upload and processing, and over time reduce water loss resulting in increased water sale revenue.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 3,500,000	$ 1,000,000	$ 2,500,000	$ 1,100,000	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 3,500,000	$ 1,000,000	$ 2,500,000	$ 1,100,000	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 3,500,000	$ 1,000,000	$ 2,500,000	$ 1,100,000		
	Grant/Donation						
	Other						
	Total Funding	$ 3,500,000	$ 1,000,000	$ 2,500,000	$ 1,100,000	$ -	$ -

Detail on Funding Method(s): Water Fund, use of existing fund balance from previous operating revenue is funding this project.

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Ongoing operational cost for maintenance of the software and infrastructure is estimated at $50,000 annually.

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Sewer Lining

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Sewer rehabilitation using insertion of a heat-cured liner (pipe replacement / trenching not required)

Project Benefits: Fixes broken / deteriorated sewers, increases lifespan of sewers, reduces infiltration and root penetration, reduces sewer blockages and chance of sewer back-up

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair*	$ 1,155,688	$ 1,200,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
	Consulting						
	Other						
	Total Project Cost(s)	$ 1,155,688	$ 1,200,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 1,155,688	$ 1,200,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
	Grant/Donation						
	Other						
	Total Funding	$ 1,155,688	$ 1,200,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000

Detail on Funding Method(s): Sewer Fund

Basis of Project Cost(s):

Bid: X Comparable Costs:

Contractor - Vendor Estimate: Other Basis (please specify):

Project Impact on Operating Cost(s): Reduces operating costs for sewer repairs and flooding issues

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Dempster Storm Sewer Construction

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Upsize of MWRD sewer on Dempster to accommodate additional capacity from Mayfield Estates

Project Benefits: Allows for Mayfield Estates Flood Control project to be effective

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 300,000	$ -	$ 300,000			
	Consulting						
	Other						
	Total Project Cost(s)	$ 300,000	$ -	$ 300,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 300,000	$ -	$ 300,000			
	Grant/Donation						
	Other						
	Total Funding	$ 300,000	$ -	$ 300,000	$ -	$ -	$ -

Detail on Funding Method(s): Sewer Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: X

Contractor - Vendor Estimate: _____ Other Basis (please specify): _____

Project Impact on Operating Cost(s): No emergency flood operations for Mayfield Estates

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Administration

Project Name/Location: Pool Car

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicle (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
100			$ 25,000			
	$ -	$ -	$ 25,000	$ -	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ -	$ 25,000	$ -	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ -	$ -	$ 25,000	$ -	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ -	$ -	$ 25,000	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 25,000	$ -	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Police

Project Name/Location: Patrol Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
P-40					$ 46,000	
P-41					$ 46,000	
P-42				$ 45,000		
P-43				$ 45,000		
P-44				$ 45,000		
P-45			$ 44,000			
P-46			$ 44,000			
P-47				$ 45,000		
P-48			$ 44,000			
P-50					$ 46,000	
P-51					$ 46,000	
	$ -	$ -	$ 132,000	$ 180,000	$ 184,000	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ -	$ 132,000	$ 180,000	$ 184,000	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ -	$ -	$ 132,000	$ 180,000	$ 184,000	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ -	$ -	$ 132,000	$ 180,000	$ 184,000	$ -
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 132,000	$ 180,000	$ 184,000	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Police

Project Name/Location: Investigation Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Puchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
I-4/PD402	$ 35,000	$ 35,000				
I-7/PD403	$ 32,000	$ 40,000				
I-3						$ 38,000
	$ 67,000	$ 75,000	$ -	$ -	$ -	$ 38,000

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 67,000	$ 75,000	$ -	$ -	$ -	$ 38,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 67,000	$ 75,000	$ -	$ -	$ -	$ 38,000
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 67,000	$ 75,000	$ -	$ -	$ -	$ 38,000
	Grant/Donation						
	Other						
	Total Funding	$ 67,000	$ 75,000	$ -	$ -	$ -	$ 38,000

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Police

Project Name/Location: Community Service Vehicle

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicle (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
C2/PD601	$ 38,000	$ 43,000				
	$ 38,000	$ 43,000	$ -	$ -	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 38,000	$ 43,000	$ -	$ -	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 38,000	$ 43,000	$ -	$ -	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 38,000	$ 43,000	$ -	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ 38,000	$ 43,000	$ -	$ -	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Police

Project Name/Location: Parking Enforcement Vehicle

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicle (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
C4/PD600	$ 36,000	$ 36,000				
	$ 36,000	$ 36,000	$ -	$ -	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 36,000	$ 36,000	$ -	$ -	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 36,000	$ 36,000	$ -	$ -	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 36,000	$ 36,000	$ -	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ 36,000	$ 36,000	$ -	$ -	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Fire

Project Name/Location: Fire Prevention Vehicle

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicle (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
F28/FD002	$ 28,000	$ 28,000				
	$ 28,000	$ 28,000	$ -	$ -	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 28,000	$ 28,000	$ -	$ -	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 28,000	$ 28,000	$ -	$ -	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 28,000	$ 28,000	$ -	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ 28,000	$ 28,000	$ -	$ -	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: Emergency Response Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
F-31					$ 325,000	
F-33						$ 335,000
F-35						$ 684,000
F-42				$ 630,000		
F-45		$ 1,136,000	$ -			
	$ -	$ 1,136,000	$ -	$ 630,000	$ 325,000	$ 1,019,000

Project Benefits: Newer and safer vehicle with a shorter wheel base wil reduce repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ 1,136,000	$ -	$ 630,000	$ 325,000	$ 1,019,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ -	$ 1,136,000	$ -	$ 630,000	$ 325,000	$ 1,019,000
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ -	$ 1,136,000	$ -	$ 630,000	$ 325,000	$ 1,019,000
	Grant/Donation						
	Other						
	Total Funding	$ -	$ 1,136,000	$ -	$ 630,000	$ 325,000	$ 1,019,000

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Snow and Ice Control Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
65			$ 270,000			
66			$ 270,000			
	$ -	$ -	$ 540,000	$ -	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ -	$ 540,000	$ -	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ -	$ -	$ 540,000	$ -	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ -	$ -	$ 540,000	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 540,000	$ -	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Water Supply and Treatment Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
13					$ 18,500	
18					$ 205,000	
36						$ 32,500
45					$ 25,000	
52			$ 230,000			
112				$ 24,000		
	$ -	$ -	$ 230,000	$ 24,000	$ 248,500	$ 32,500

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ -	$ 230,000	$ 24,000	$ 248,500	$ 32,500
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ -	$ -	$ 230,000	$ 24,000	$ 248,500	$ 32,500
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ -	$ -	$ 230,000	$ 24,000	$ 248,500	$ 32,500
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 230,000	$ 24,000	$ 248,500	$ 32,500

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Ground Maintenance Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
5/PW204	$ 90,000	$ 85,000				
22				$ 47,600		
58			$ 85,000			
59			$ 85,000			
103						$ 32,500
T-2					$ 10,000	
	$ 90,000	$ 85,000	$ 170,000	$ 47,600	$ 10,000	$ 32,500

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 90,000	$ 85,000	$ 170,000	$ 47,600	$ 10,000	$ 32,500
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 90,000	$ 85,000	$ 170,000	$ 47,600	$ 10,000	$ 32,500
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 90,000	$ 85,000	$ 170,000	$ 47,600	$ 10,000	$ 32,500
	Grant/Donation						
	Other						
	Total Funding	$ 90,000	$ 85,000	$ 170,000	$ 47,600	$ 10,000	$ 32,500

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Public Works

Project Name/Location: Street Maintenance Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
10						$ 220,000
11					$ 205,000	
12					$ 205,000	
15						$ 205,000
16						$ 205,000
17						$ 205,000
20		$ 217,000	$ -			
27						$ 51,000
46			$ 21,800			
50						$ 171,800
51/PW602	$ 190,000	$ 146,460				
53					$ 215,000	
54					$ 215,000	
55/PW603	$ 38,000	$ 42,777				
AB-23						$ 8,800
AB-24						$ 8,800
AB-25					$ 8,800	
AB-26					$ 8,800	
T-1						$ 6,000
T-4			$ 8,500			
T-5						
T-6						
	$ 228,000	$ 406,237	$ 30,300	$ -	$ 857,600	$ 1,081,400

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 228,000	$ 406,237	$ 30,300	$ -	$ 857,600	$ 1,081,400
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 228,000	$ 406,237	$ 30,300	$ -	$ 857,600	$ 1,081,400
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 228,000	$ 406,237	$ 30,300	$ -	$ 857,600	$ 1,081,400
	Grant/Donation						
	Other						
	Total Funding	$ 228,000	$ 406,237	$ 30,300	$ -	$ 857,600	$ 1,081,400

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____ Comparable Costs: _____

Contractor - Vendor Estimate: X Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Public Works Administration Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
104					$ 22,000	
116					$ 27,000	
118			$ 26,000			
119						$ 32,500
	$ -	$ -	$ 26,000	$ -	$ 49,000	$ 32,500

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ -	$ 26,000	$ -	$ 49,000	$ 32,500
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ -	$ -	$ 26,000	$ -	$ 49,000	$ 32,500
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ -	$ -	$ 26,000	$ -	$ 49,000	$ 32,500
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 26,000	$ -	$ 49,000	$ 32,500

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: CP&D

Project Name/Location: Building Inspector Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
105			$ 24,000			
113				$ 24,000		
115/CP002	$ 24,000	$ 24,000				
	$ 24,000	$ 24,000	$ 24,000	$ 24,000	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 24,000	$ 24,000	$ 24,000	$ 24,000	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 24,000	$ 24,000	$ 24,000	$ 24,000	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 24,000	$ 24,000	$ 24,000	$ 24,000	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ 24,000	$ 24,000	$ 24,000	$ 24,000	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: CP&D

Project Name/Location: Zoning Inspector Vehicle

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicle (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
111/CP001	$ 24,000	$ 24,000				
	$ 24,000	$ 24,000	$ -	$ -	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 24,000	$ 24,000	$ -	$ -	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 24,000	$ 24,000	$ -	$ -	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 24,000	$ 24,000	$ -	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ 24,000	$ 24,000	$ -	$ -	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: CP&D

Project Name/Location: Health Inspector Vehicles

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
101				$ 24,000		
109			$ 24,000			
	$ -	$ -	$ 24,000	$ 24,000	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ -	$ -	$ 24,000	$ 24,000	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ -	$ -	$ 24,000	$ 24,000	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ -	$ -	$ 24,000	$ 24,000	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 24,000	$ 24,000	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Water Department Vehicle

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Purchase the following vehicle (cost includes equipment installation)

Vehicle Number	FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
FY19 Carry-Over (PW203)	*$ 41,472*	*$ 41,472*				
	$ 41,472	*$ 41,472*	$ -	$ -	$ -	$ -

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 41,472	$ 41,472	$ -	$ -	$ -	$ -
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	$ 41,472	$ 41,472	$ -	$ -	$ -	$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 41,472	$ 41,472	$ -	$ -	$ -	$ -
	Grant/Donation						
	Other						
	Total Funding	$ 41,472	$ 41,472	$ -	$ -	$ -	$ -

Detail on Funding Method: Motor Equipment Replacement Fund

Basis of Project Costs:

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: City Website Upgrade

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: Full web redesign and upgrade of the City Website

Project Benefits: Increase interface efficiency between residents and the City by providing more online interactive forms/applications.
Make the City Website compliant with the Americans with Disabilities Act.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment*	$ 90,044	$ 90,044				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 90,044	$ 90,044	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 90,044	$ 90,044				
	Grant/Donation						
	Other						
	Total Funding	$ 90,044	$ 90,044	$ -	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Phone System

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Upgrade Handsets

Project Benefits: Upgrade aging phones with new phones with more capabilities. Improves efficiency and reduces down time.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 5,000	$ 5,000	$ 28,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 5,000	$ 5,000	$ 28,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 5,000	$ 5,000	$ 28,000			
	Grant/Donation						
	Other						
	Total Funding	$ 5,000	$ 5,000	$ 28,000	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: City Hall Surveillance System

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Install and upgrade cameras throughout City Hall with Network Video Recording (NVR) capabilities.

Project Benefits: Provide more reliable video footage and ability to export footage to modern video formats.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment*	$ 69,289	$ 68,381				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 69,289	$ 68,381	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 69,289	$ 68,381				
	Grant/Donation						
	Other						
	Total Funding	$ 69,289	$ 68,381	$ -	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Servers

Strategic Priority Area: Technology Enhancements, Use and Effectiveness

Description of Project: Replace existing server with newer more capable equipment

Project Benefits: Increase integration with Virtual environments (VMware); increased computing capacity

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 35,000	$ 30,000			$ -	$ 85,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 35,000	$ 30,000	$ -	$ -	$ -	$ 85,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 35,000	$ 30,000			$ -	$ 85,000
	Grant/Donation						
	Other						
	Total Funding	$ 35,000	$ 30,000	$ -	$ -	$ -	$ 85,000

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): Increases efficiency of the virtual server infrastructure, increases the efficiency of staff. Support for current virtualization products, network protocols. Provides software optimization.

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Audio Visual - Conference Room Upgrades

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Upgrade the audio visual capabilities of the conference rooms at City Hall and Public Works.

Project Benefits: Reduce complexity of broadcasting meetings; the projector system will integrate with newer laptops and tablets; automate streaming of meetings

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 30,000	$ 30,000				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 30,000	$ 30,000				
	Grant/Donation						
	Other						
	Total Funding	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: IT Equipment for Public Safety Vehicles

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Continuous upgrading of public safety laptops/tablets.

Project Benefits: Maintain a capable and current deployment of I.T. equipment in public safety vehicles. Reduced outages due to system failures, better system performance, manufacturer warranty.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment*	$ 42,473	$ 42,473	$ 28,000	$ 28,000	$ 28,000	
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 42,473	$ 42,473	$ 28,000	$ 28,000	$ 28,000	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 42,473	$ 42,473	$ 28,000	$ 28,000	$ 28,000	
	Grant/Donation						
	Other						
	Total Funding	$ 42,473	$ 42,473	$ 28,000	$ 28,000	$ 28,000	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): Increase in productivity and reliable performance of IT related equipment in public safety vehicles

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Desktop Infrastructure

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Upgrade aging desktops and related components every four years.

Project Benefits: Reduce complexity of broadcasting meetings. Projector system that integrates with newer laptops and tablets.
Automate streaming of meetings.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 25,000	$ 15,000		$ 39,000	$ 39,000	$ 39,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 25,000	$ 15,000	$ -	$ 39,000	$ 39,000	$ 39,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 25,000	$ 15,000		$ 39,000	$ 39,000	$ 39,000
	Grant/Donation						
	Other						
	Total Funding	$ 25,000	$ 15,000	$ -	$ 39,000	$ 39,000	$ 39,000

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Cost(s): Increase productivity by upgrading to higher performance desktops.

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Printers (Managed Print Service)

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Consolidate all purchasing of printer hardware/leases through a vendor that offers support and toner for equipment.

Project Benefits: Reduces printer sprawl and monthly support costs of all printing equipment.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	$ 21,500	$ 21,500	$ 15,170	$ 24,000	$ 24,000	$ 24,000
	Consulting						
	Other						
	Total Project Cost(s)	$ 21,500	$ 21,500	$ 15,170	$ 24,000	$ 24,000	$ 24,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 21,500	$ 21,500	$ 15,170	$ 24,000	$ 24,000	$ 24,000
	Grant/Donation						
	Other						
	Total Funding	$ 21,500	$ 21,500	$ 15,170	$ 24,000	$ 24,000	$ 24,000

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): Total cost of printer support and purchasing expenses will decrease

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Data Center Room Fire Suppression System

Strategic Priority Area: Technology Enhancements, Use & Effectiveness / Financial Stability

Description of Project: Add a clean agent fire suppression system to main data center room

Project Benefits: The fire suppression system will protect critical I.T. assets and data

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 18,000	$ 15,000	$ 18,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 18,000	$ 15,000	$ 18,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 18,000	$ 15,000	$ 18,000			
	Grant/Donation						
	Other						
	Total Funding	$ 18,000	$ 15,000	$ 18,000	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: IT / Fire

Project Name/Location: Emergency Operations Center (E.O.C.)

Strategic Priority Area: Quality Customer Services & Delivery of City Services

Description of Project: Current Emergency Operations Center is unable to sustain operations. Project would upgrade the following: internet and Wi-Fi, radio communications, electrical connections, audio visual equipment, and cellular repeaters

Project Benefits: Provide resources to operate during emergency situations

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment*	$ 46,602	$ 16,602				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 46,602	$ 16,602	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 46,602	$ 16,602				
	Grant/Donation						
	Other						
	Total Funding	$ 46,602	$ 16,602	$ -	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____ Comparable Costs: X

Contractor - Vendor Estimate: _____ Other Basis (please specify): _____

Project Impact on Operating Cost(s): Impact to future budgets unknown, may require routine maintenance and upgrades

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Network Software and Licensing

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Upgrades of software and licenses

Project Benefits: Upgrading of software and licenses will result in increased efficiencies

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 15,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 15,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 15,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
	Grant/Donation						
	Other						
	Total Funding	$ 15,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): Increased efficiency will result due to upgrading of operating and other I.T. related software

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Storage Area Network

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Purchase new controller cards for existing Storage Area Network (SAN) and extend support to 3 years.

Project Benefits: Extend life for existing SAN, reducing total cost.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 15,000	$ 8,000				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 15,000	$ 8,000	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 15,000	$ 8,000				
	Grant/Donation						
	Other						
	Total Funding	$ 15,000	$ 8,000	$ -	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Printers (Replacements)

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Multiple printers are approaching or exceeding their life expectancy on print counts and should be replaced

Project Benefits: Reduced calls to support staff and faster print jobs

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 10,000	$ 9,000	$ 15,000	$ 5,000	$ 5,000	$ 5,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 10,000	$ 9,000	$ 15,000	$ 5,000	$ 5,000	$ 5,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 10,000	$ 9,000	$ 15,000	$ 5,000	$ 5,000	$ 5,000
	Grant/Donation						
	Other						
	Total Funding	$ 10,000	$ 9,000	$ 15,000	$ 5,000	$ 5,000	$ 5,000

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: _____

Contractor - Vendor Estimate: X

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Uninterruptible Power Supply System

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Annual maintenance of existing UPS

Project Benefits: Continued use of the power supply system for the City Hall Data Center

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000
	Grant/Donation						
	Other						
	Total Funding	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Switches

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Replace obsolete Ethernet switches

Project Benefits: Increase capacity at location; reduce outage time and impact

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ 18,000	$ 12,000		$ 20,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 18,000	$ 12,000	$ -	$ 20,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 18,000	$ 12,000		$ 20,000
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 18,000	$ 12,000	$ -	$ 20,000

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Backup

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Add additional capacity to backup solution by upgrading appliance model

Project Benefits: Backup data has grown larger more quickly due to new services and moves to go paperless.
Additional storage space required to maintain growing systems.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ 40,000		$ 100,000	
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 40,000	$ -	$ 100,000	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 40,000		$ 100,000	
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 40,000	$ -	$ 100,000	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): Project supports migration to reduced paper/supply expense.

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Security Audit

Strategic Priority Area: Financial Stability & Management

Description of Project: Do a full internal and external Security Audit.

Project Benefits: Correct any gaps and make improvements based on recommendations from audit

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair						
	Consulting			$ 20,000	$ 20,000	$ 20,000	$ 20,000
	Other						
	Total Project Cost(s)	$ -	$ -	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 20,000	$ 20,000	$ 20,000	$ 20,000
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 20,000	$ 20,000	$ 20,000	$ 20,000

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Information Technology

Project Name/Location: Email Security

Strategic Priority Area: Technology Enhancements, Use & Effectiveness / Workforce Development

Description of Project: Add a multi tiered security solution for cloud email

Project Benefits: Advanced security solution for email including user training modules to increase awareness on phishing attacks

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ 22,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 22,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 22,000			
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 22,000	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs:

Contractor - Vendor Estimate:

Other Basis (please specify):

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Fire

Project Name/Location: WIFI Upgrade

Strategic Priority Area: Technology Enhancements, Use & Effectiveness

Description of Project: Upgrade existing WIFI system.

Project Benefits: Upgrade will allow us to have a WIFI system that is supported by the manufacturer to ensure reliable wireless service.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment				$ 35,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ -	$ 35,000	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				$ 35,000		
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ -	$ 35,000	$ -	$ -

Detail on Funding Method(s):

Basis of Project Cost(s):

Bid: Comparable Costs:

Contractor - Vendor Estimate: X Other Basis (please specify):

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019 Department: Finance

Project Name/Location: Scanners for Munis Finance Tyler Content Management (TCM)

Strategic Priority Area: Technology Enhancements, Use & Effectiveness / Workforce Development / Financial Stability & Management

Description of Project: Purchase Scanners to utilize Munis (TCM) for Finance Applications

Project Benefits: This equipment will allow financial documents to be saved electronically.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			$ 2,600			$ 2,600
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 2,600	$ -	$ -	$ 2,600
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			$ 2,600			$ 2,600
	Grant/Donation						
	Other						
	Total Funding	$ -	$ -	$ 2,600	$ -	$ -	$ 2,600

Detail on Funding Method(s):

Basis of Project Cost(s):

Bid: Comparable Costs:

Contractor - Vendor Estimate: X Other Basis (please specify):

Project Impact on Operating Cost(s): No known impact to future budgets

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Community Preservation & Development

Project Name/Location: EnerGov

Strategic Priority Area: Quality Customer Service & Delivery of City Services

Description of Project: Update The Community Preservation & Development Department's (C.P.&D.) software and incorporate with Munis

Project Benefits: Utilizing this Tyler option allows C.P.&D. software to integrate with the Munis Finance System utilized by the Finance Department.

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment*	$ 12,000	$ 12,000				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	$ 12,000	$ 12,000	$ -	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue*	$ 12,000	$ 12,000				
	Grant/Donation						
	Other						
	Total Funding	$ 12,000	$ 12,000	$ -	$ -	$ -	$ -

Detail on Funding Method(s): Technology Replacement Fund

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): Provides CP&D increased operational capabilities

** FY20 Budget and Forecast include FY19 Carry-Over*

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Green Alley/TBD

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Permeable pavers bonded by concrete strips to create permeability.

Project Benefits: Less water in the city sewer system, increased aesthetic value, less dust and potholes

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair			$ 200,000			
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 200,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue						
	Grant/Donation						
	Other			$ 200,000			
	Total Funding	$ -	$ -	$ 200,000	$ -	$ -	$ -

Detail on Funding Method(s): SSA

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): Less grading of alleys, less problems with potholes, dust, and call outs

City of Park Ridge - Capital Improvement Plan 2020-2024
Project Detail

Date: 09/23/2019

Department: Public Works

Project Name/Location: Green Alley/TBD

Strategic Priority Area: Capital & Infrastructure Investments & Improvements

Description of Project: Permeable pavers bonded by concrete strips to create permeability.

Project Benefits: Less water in the city sewer system, increased aesthetic value, less dust and potholes

		FY20 Budget	FY20 Forecast	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair			$ 200,000			
	Consulting						
	Other						
	Total Project Cost(s)	$ -	$ -	$ 200,000	$ -	$ -	$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue						
	Grant/Donation						
	Other			$ 200,000			
	Total Funding	$ -	$ -	$ 200,000	$ -	$ -	$ -

Detail on Funding Method(s): SSA

Basis of Project Cost(s):

Bid: _____

Comparable Costs: X

Contractor - Vendor Estimate: _____

Other Basis (please specify): _____

Project Impact on Operating Cost(s): Less grading of alleys, less problems with potholes, dust, and call outs

Appendix

City of Park Ridge, Illinois

Interfund Transfers: FY19 & FY20 Budgets

Fund #	Object #	Fund	FY20 In	FY20 Out	FY21 In	FY21 Out	Reason for Transfer
100	880600	General Fund	$ 1,300,152		$ 1,370,926		*Overhead costs shared with enterprise funds.
501-3027	949300	Parking Fund		$ (50,443)		$ (53,628)	*Overhead costs shared with Parking Fund.
502-3051	949300	Water Fund		$ (1,047,897)		$ (1,113,457)	*Overhead costs shared with Water Fund.
503-3031	949300	Sewer Fund		$ (201,812)		$ (203,841)	*Overhead costs shared with Sewer Fund.
206	880XXX	IMRF Fund	$ 67,494		$ 107,237		IMRF contributions from proprietary funds.
501-3027	949300	Parking Fund		$ (8,131)		$ (12,900)	IMRF contributions from proprietary funds.
502-3051	949300	Water Fund		$ (39,755)		$ (62,464)	IMRF contributions from proprietary funds.
503-3031	949300	Sewer Fund		$ (19,608)		$ (31,873)	IMRF contributions from proprietary funds.
207	880XXX	FICA Fund	$ 89,953		$ 92,906		FICA contributions from proprietary funds.
501-3027	949300	Parking Fund		$ (10,836)		$ (11,176)	FICA contributions from proprietary funds.
502-3051	949300	Water Fund		$ (52,984)		$ (54,117)	FICA contributions from proprietary funds.
503-3031	949300	Sewer Fund		$ (26,133)		$ (27,613)	FICA contributions from proprietary funds.
310	880600	2012A Debt Service Fund	$ 450,800		$ 450,750		Sewer Debt service transfer.
503-3031	949300	Sewer Fund		$ (450,800)		$ (450,750)	Sewer Debt service transfer.
311	881100	2012B Debt Service Fund	$ 397,000		$ -		
206-6050	949300	IMRF Fund		$ (397,000)		$ -	
312	880600	2014A Debt Service Fund	$ 814,025		$ 819,376		Refinanced 2004B Water Debt Service Fund.
502-3051	949300	Water Fund		$ (814,025)		$ (819,376)	Refinanced 2004B Water Debt Service Fund.
313	881100	2015A Debt Fund	$ 409,770		$ 854,265		TIF Contribution to debt payment.
315	880808	2016 Debt Fund	$ 1,950,141		$ 1,928,948		TIF Contribution to debt payment.
204-1027	949300	Uptown TIF		$ (2,359,911)		$ (2,783,213)	TIF Funding for Debt.
550	881100	Capital Imp & Eqp Fund	$ -		$ 1,625,000		CI&E Funding
100-1021	990100	General Fund		$ -		$ (1,625,000)	CI&E Funding
551	881100	Motor Equip Repl Fund	$ 1,150,000		$ 977,500		MERF Funding
100-1021	949300	General Fund		$ (1,000,000)		$ (850,000)	MERF Funding
502-3051	990400	Water Fund		$ (125,000)		$ (106,250)	MERF Funding
503-3031	990400	Sewer Fund		$ (25,000)		$ (21,250)	MERF Funding
552	881100	IT Replacement Fund	$ 350,000		$ 200,000		IT Replacement Fund.
100-1021	949300	General Fund		$ (250,000)		$ (150,000)	IT Replacement Funding.
502-3051	949300	Water Fund		$ (50,000)		$ (25,000)	IT Replacement Funding.
503-3031	949300	Sewer Fund		$ (50,000)		$ (25,000)	IT Replacement Funding.
553	881100	Library Tech Replacement	$ 75,000		$ -		Library Technology replacement.
201-5013	990100	Library		$ (75,000)		$ -	Library Technology replacement.
		Totals	**$ 7,054,335**	**$ (7,054,335)**	**$ 8,426,908**	**$ (8,426,908)**	

FY21 SHARED SERVICES

		Total Cost	Basis for Allocation	General	Water	Sewer	Parking	Library	Fleet	Waste	P.W. Admin. & Eng.	Total
City Administration	**Description**		**Fund Expenditure Budget**	$ 34,103,209	$ 8,747,070	$ 777,415	$ 322,518					$ 43,950,212
				77.6%	19.9%	1.8%	0.7%					100%
City Manager	Staff	$ 200,669	FY21 Budget	$ 155,709	$ 39,938	$ 3,550	$ 1,473					$ 200,669
50% Admin Svc Manager	Staff	$ 67,526	FY21 Budget	$ 52,396	$ 13,439	$ 1,194	$ 496					$ 67,526
Deputy City Clerk	Staff	$ 74,772	FY21 Budget	$ 58,019	$ 14,881	$ 1,323	$ 549					$ 74,772
Sr. Admin.	Staff	$ 63,262	FY21 Budget	$ 49,088	$ 12,591	$ 1,119	$ 464					$ 63,262
Public Official Bond Insurance	Insurance	$ 200	FY21 Budget	$ 155	$ 40	$ 4	$ 1					$ 200
City Council	City Council and City Clerk	$ 31,658	FY21 Budget	$ 24,565	$ 6,301	$ 560	$ 232					$ 31,658
	Total	**$ 438,087**		**$ 339,934**	**$ 87,189**	**$ 7,749**	**$ 3,215**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 438,087**
City Wide Costs	**Description**		**Fund Expenditure Budget**	$ 34,103,209	$ 8,747,070	$ 777,415	$ 322,518					$ 43,950,212
				77.6%	19.9%	1.8%	0.7%					100%
Liability Insurance (not auto)	GL Insurance	$ 433,650	FY21 Budget	$ 336,491	$ 86,306	$ 7,671	$ 3,182					$ 433,650
General Counsel	City Attorneys	$ 257,750	FY21 Budget	$ 200,001	$ 51,298	$ 4,559	$ 1,891					$ 257,750
Unemployment	Claims + TPA	$ 10,000	FY21 Budget	$ 7,760	$ 1,990	$ 177	$ 73					$ 10,000
Audit	and related Costs	$ 48,000	FY21 Budget	$ 37,246	$ 9,553	$ 849	$ 352					$ 48,000
	Total	**$ 749,400**		**$ 581,498**	**$ 149,147**	**$ 13,256**	**$ 5,499**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 749,400**
Human Resources/Payroll	**Description**		**Allocated Headcount**	213	4	2	2	74				295
				72.2%	1.4%	0.7%	0.7%	25.1%				100%
50% Admin Svc Manager	Staff	$ 67,526	FY21 Budget	$ 48,756	$ 916	$ 458	$ 458	$ 16,939				$ 67,526
HR Generalist	Staff	$ 92,001	FY21 Budget	$ 66,428	$ 1,247	$ 624	$ 624	$ 23,078				$ 92,001
HR Support	Staff	$ 71,383	FY21 Budget	$ 51,541	$ 968	$ 484	$ 484	$ 17,906				
Payroll Specialist	Staff	$ 67,363	FY21 Budget	$ 48,638	$ 913	$ 457	$ 457	$ 16,898				
Labor Counsel	Labor Legal	$ 48,800	FY21 Budget	$ 35,235	$ 662	$ 331	$ 331	$ 12,241				$ 48,800
Payroll Processing	External Payroll Vendor	$ 128,000	FY21 Budget	$ 92,420	$ 1,736	$ 868	$ 868	$ 32,108				$ 128,000
Workers Compensation Insurance	Insurance	$ 225,000	FY21 Budget	$ 162,458	$ 3,051	$ 1,525	$ 1,525	$ 56,441				$ 225,000
	Total	**$ 700,073**		**$ 505,476**	**$ 9,493**	**$ 4,746**	**$ 4,746**	**$ 175,611**	**$ -**	**$ -**	**$ -**	**$ 561,327**
Information Technology	**Description**		**Allocated Headcount**	213	4	2	2					221
				96.4%	1.8%	0.9%	0.9%					100%
Prescient Solutions	Outsourced IT	$ 281,035	FY21 Budget	$ 270,862	$ 5,087	$ 2,543	$ 2,543					$ 281,035
Material & Contracting	External Vendors	$ 342,201	FY21 Budget	$ 329,814	$ 6,194	$ 3,097	$ 3,097					$ 342,201
	Total	**$ 623,236**		**$ 600,675**	**$ 11,280**	**$ 5,640**	**$ 5,640**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 623,236**
Accounts Payable	**Description**		**AP Transaction Count FY18**	6,381	574	276	104	3,139		93		10,567
				60.4%	5.4%	2.6%	1.0%			0.88%		70%
Fiscal Tech Accts Payable	Staff	$ 50,214	FY21 Budget	$ 30,322	$ 2,728	$ 1,312	$ 494			$ 442		$ 35,298
	Total	**$ 50,214**		**$ 30,322**	**$ 2,728**	**$ 1,312**	**$ 494**	**$ -**	**$ -**	**$ 442**	**$ -**	**$ 35,298**
Cashier	**Description**		**Receipt Transaction Count**	85,190	71,936	71,936	1,115	1,235				231,412
				36.8%	31.1%	31.1%	0.5%					99%
Senior Fiscal Tech Accts Rec	Staff	$ 53,310	0	$ 19,625	$ 16,572	$ 16,572	$ 257					$ 53,025
Fiscal Tech Cashier (2.0)	Staff	$ 94,638	FY21 Budget	$ 34,839	$ 29,419	$ 29,419	$ 456					$ 94,133
	Total	**$ 147,948**		**$ 54,464**	**$ 45,991**	**$ 45,991**	**$ 713**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 147,158**

FY21 SHARED SERVICES

		Total Cost	Basis for Allocation	General	Water	Sewer	Parking	Library	Fleet	Waste	P.W. Admin. & Eng.	Total
Finance Administration	**Description**		**Fund Expenditure Budget**	$ 34,103,209	$ 8,747,070	$ 777,415	$ 322,518					$ 43,950,212
				77.6%	19.9%	1.8%	0.7%					100%
Finance Director	Staff	$ 161,532	FY21 Budget	$ 125,341	$ 32,148	$ 2,857	$ 1,185					$ 161,532
Asst. Finance Director	Staff	$ 125,048	FY21 Budget	$ 97,031	$ 24,887	$ 2,212	$ 918					$ 125,048
Accountant	Staff	$ 80,050	FY21 Budget	$ 62,115	$ 15,932	$ 1,416	$ 587					$ 80,050
Financial Specialist	Staff	$ 64,001	FY21 Budget	$ 49,662	$ 12,738	$ 1,132	$ 470					$ 64,001
Procurement Officer	Staff	$ 84,120	FY21 Budget	$ 65,273	$ 16,742	$ 1,488	$ 617					$ 84,120
Sr. Admin. Assistant	Staff	$ 58,534	FY21 Budget	$ 45,420	$ 11,650	$ 1,035	$ 430					$ 58,534
	Total	**$ 573,285**		**$ 444,841**	**$ 114,096**	**$ 10,141**	**$ 4,207**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 573,285**
Finance Software	**Description**		**Fund Expenditure Budget**	$ 34,103,209	$ 8,747,070	$ 777,415	$ 322,518					$ 43,950,212
				77.6%	19.9%	1.8%	0.7%					100%
MUNIS	Acctg. Software	$ 89,000	FY21 Budget	$ 69,060	$ 17,713	$ 1,574	$ 653					$ 89,000
	Total	**$ 89,000**		**$ 69,060**	**$ 17,713**	**$ 1,574**	**$ 653**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 89,000**
PW Admin. & Eng.	**Description**		**FY20 General Fund P.W. (excl. Admin., Eng., Veh.) Water, Sewer, Parking**	$ 4,591,614	$ 8,747,070	$ 777,415	$ 322,518					$ 14,438,617
				31.8%	60.6%	5.4%	2.2%					100%
Director	Staff	$ 183,258	FY21 Budget	$ 58,278	$ 111,020	$ 9,867	$ 4,093					$ 183,258
Asst to Director	Staff	$ 65,719	FY21 Budget	$ 20,899	$ 39,813	$ 3,538	$ 1,468					$ 65,719
City Engineer	Staff	$ 143,319	FY21 Budget	$ 45,577	$ 86,824	$ 7,717	$ 3,201					$ 143,319
Admin Assistants (2.5)	Staff	$ 126,411	FY21 Budget	$ 40,200	$ 76,581	$ 6,806	$ 2,824					$ 126,411
Civil Engineer (2.0)	Staff	$ 170,259	FY21 Budget	$ 54,144	$ 103,145	$ 9,167	$ 3,803					$ 170,259
Engineering Tech	Staff	$ 64,593	FY21 Budget	$ 20,541	$ 39,131	$ 3,478	$ 1,443					$ 64,593
City Hall	Maintenance & Materials	$ 182,000	FY21 Budget	$ 57,878	$ 110,258	$ 9,799	$ 4,065					$ 182,000
Fleet	Vehicles	$ 34,016	Fleet Maintenance (PW)	$ 10,817	$ 20,607	$ 1,832	$ 760					$ 34,016
	Total	**$ 969,575**		**$ 308,334**	**$ 587,379**	**$ 52,205**	**$ 21,658**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 969,575**
Fleet Maintenance	**Description**		**Vehicle/Equipment Count**	96	13	9	1	1	2	1	5	128
				75.0%	10.2%	7.0%	0.8%	0.8%	1.6%	0.8%	3.9%	100%
Public Works Superintendent	Staff	$ 132,703	FY21 Budget	$ 99,527	$ 13,478	$ 9,331	$ 1,037	$ 1,037	$ 2,073	$ 1,037	$ 5,184	$ 132,703
Public Works Fleet Manager	Staff	$ 111,453	FY21 Budget	$ 83,590	$ 11,319	$ 7,837	$ 871	$ 871	$ 1,741	$ 871	$ 4,354	$ 111,453
Vehicle Maint. Supervisor	Staff	$ 98,812	FY21 Budget	$ 74,109	$ 10,036	$ 6,948	$ 772	$ 772	$ 1,544	$ 772	$ 3,860	$ 98,812
Mechanics (3.0)	Staff	$ 297,685	FY21 Budget	$ 223,264	$ 30,234	$ 20,931	$ 2,326	$ 2,326	$ 4,651	$ 2,326	$ 11,628	$ 297,685
Auto Insurance	Insurance	$ 50,150	FY21 Budget	$ 37,613	$ 5,093	$ 3,526	$ 392	$ 392	$ 784	$ 392	$ 1,959	$ 50,150
Fuel Costs	Fuel purchases	$ 180,000	FY21 Budget	$ 135,000	$ 18,281	$ 12,656	$ 1,406	$ 1,406	$ 2,813	$ 1,406	$ 7,031	$ 180,000
	Total	**$ 870,803**		**$ 653,102**	**$ 88,441**	**$ 61,228**	**$ 6,803**	**$ 6,803**	**$ 13,606**	**$ 6,803**	**$ 34,016**	**$ 870,803**
	Grand Total	***$ 5,211,620***	***Total by Fund:***	***$ 3,587,706***	***$ 1,113,457***	***$ 203,841***	***$ 53,628***	***$ 182,415***	***$ 13,606***	***$ 7,245***	***$ 34,016***	***$ 5,057,168***
			% of Grand Total	68.8%	21.4%	3.9%	1.0%	3.5%	0.3%	0.1%	0.7%	97.0%