

ARTICLE 19

SIGNS AND CANOPIES

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CHAPTER 1 ADMINISTRATION AND GENERAL PROVISIONS

SECTION

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19-1-1 PERMITS REQUIRED

No person shall erect, alter or relocate within the City any permanent or temporary sign without first obtaining a sign permit from the Zoning Administrator and making payment of the required fee, which is established by the City Council and published in the Municipal Code, Article 20, Administrative Procedure.

19-1-2 APPLICATION

Application for erection permits shall be made on forms provided by the Building Official and shall contain or have attached thereto the following information:

- A. Name, address and telephone number of the applicant.
- B. Two (2) prints or ink drawings of sign or other advertising structure indicating:
 1. Size.

2. Location on building (if applicable).
 3. Location on zoning lot with relationship to buildings, structure and property lines.
 4. Specifications listing materials, dimensions and structural design showing attachment to the building or anchorage in the ground.
- C. Copy of stress sheets and calculations, when required by the Zoning Administrator, showing the sign is designed for a dead load and wind pressure in the amount required under section 19-1-8, Strength.
- D. Name of person, firm, corporation or association erecting sign.
- E. Written consent of the owner of the building, structure or land to which or on which the sign is to be erected.
- F. All illuminated signs shall require an electrical permit, subject to Article 17 of this Code, and payment of fees as established in the Municipal Code, Article 20, Administrative Procedure.
- G. Such other information as the Zoning Administrator shall require to show full compliance with this and all other laws and ordinances of the City.

19-1-3 ELECTRICAL WIRING APPROVAL

The application for a permit for erection of a sign or other advertising structure in which electrical wiring and connections are to be used shall be submitted to the Electrical Inspector. The Electrical Inspector shall examine the plans and specifications respecting all wiring and connections to determine if the same complies with Article 17 of this Code and he shall approve said permit if said plans and specifications comply with said Article, or disapprove the application if noncompliance with said Article is found.

19-1-4 ISSUANCE OF PERMIT

It shall be the duty of the Zoning Administrator, upon the filing of an application for an erection permit, to examine such plans and specifications and other data and the premises upon which it is proposed to erect the sign or other advertising structure, and if all the requirements of this Article and all other laws and ordinances of the City are complied with, he shall then issue the erection permit. If the work authorized under an erection permit has not been completed within six (6) months after the date of issuance, the said permit shall become null and void.

19-1-5 REVOCABILITY

All rights and privileges acquired under the provisions of this Article or any amendment thereto, are mere licenses revocable at any time by the City Council, and all such permits shall contain this provision. In the event that, by action of the City Council, any license is revoked, it shall be

unlawful to thereafter permit such sign to continue to remain on the premises, and it shall be the duty of the owner, agent or person in possession of said premises and each of them to remove the same forthwith.

19-1-6 UNSAFE AND UNLAWFUL SIGNS

If the Zoning Administrator shall find that any sign or other advertising structure regulated herein is unsafe or insecure, or is a menace to the public, or has been constructed or erected or is being maintained in violation of the provisions of this Article, he shall give written notice to the permittee thereof. If the permittee fails to remove or alter the structure so as to comply with the standards herein set forth within ten (10) days after such notice, such sign or other advertising structure may be removed or altered to comply by the Zoning Administrator at the expense of the permittee or owner of the property upon which it is located. The Zoning Administrator shall recommend to the City Council the revocation of the permit covering said sign or other structure regulated herein and thereupon said permit may be revoked by order of the City Council. The Zoning Administrator may cause any sign or other advertising structure which is an immediate peril to persons or property to be removed summarily and without notice.

19-1-7 DATA TO BE POSTED

Every sign or other advertising structure hereafter erected shall have painted in a conspicuous place thereon, in letters not less than one inch (1") in height, the date of erection, the permit number and the voltage of any electrical apparatus used in connection therewith.

19-1-8 STRENGTH

All signs and other advertising structures shall be designed and constructed to withstand a wind pressure of not less than twenty-five(25) pounds per square foot of area; and shall be constructed to receive dead loads as required in this Code or other ordinances of the City.

19-1-9 SIGNS EXEMPTED FROM PERMIT

- A. Non-illuminated real estate signs not exceeding six (6) square feet in area which advertise the sale, rental or lease of the premises upon which said signs are located only.
- B. Non-illuminated professional nameplates not exceeding one square foot in area.
- C. Bulletin boards not over twenty-four (24) square feet in area for church bulletins and signs for public or quasi-public buildings, when the same are located on the premises of said institutions.
- D. Government flags and insignia.
- E. Memorial signs or tablets, names of buildings and date of erection, when cut into any masonry surface or when constructed or bronze or other incombustible materials.

- F. Traffic or other Municipal signs, legal notices, railroad crossing signs, danger and such temporary emergency or non-advertising signs as may be approved by the City Council.

19-1-10 REFLECTORS AND GLARE

Goose-neck reflectors and lights shall be permitted on ground signs and wall signs; provided, however, that any lights be installed only in such manner that the direct rays of such lights be concentrated on the sign and be prevented from causing a glare on, or striking, the street or nearby property, or the reflectors shall be provided with proper glass lenses concentrating the illumination upon the area of the sign so as to prevent glare upon the street or nearby property.

19-1-11 LIGHTING REGULATIONS APPLICABLE

The terms, provisions, regulations, restrictions and penalties of Chapter 9 entitled "Lighting" or Article 14 entitled "Conduct and Offenses" of the Municipal Code of the City shall be applicable to all signs in existence and hereafter erected within the City, which terms, provisions, regulations and penalties are expressly incorporated by reference herein and made a part hereof as though fully set forth herein.

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CHAPTER 2 GROUND SIGNS AND WALL SIGNS

SECTION

19-2-1	Materials
19-2-2	Fastening of Characters
19-2-3	Protection Against Decay
19-2-4	Maintenance of Grounds

19-2-1 MATERIALS

All signs for which a permit is required under this Article shall have a surface or facing which can be maintained to keep an attractive appearance.

19-2-2 FASTENING OF CHARACTERS

All letters, figures, characters or representations in cutout or irregular form, maintained in conjunction with, attached to or superimposed upon any sign shall be safely and securely built or attached to the sign structure.

19-2-3 PROTECTION AGAINST DECAY

All posts, anchors and bracing of wood shall be treated to protect them from deteriorating when they rest upon or enter the ground.

19-2-4 MAINTENANCE OF GROUNDS

All signs and the premises surrounding the same shall be maintained by the owner thereof in a clean, sanitary and inoffensive condition, and free and clear of all obnoxious substances, rubbish and weeds.

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CHAPTER 3 TEMPORARY SIGNS

SECTION

19-3-1 Permit Required

19-3-2 Fees

19-3-1 PERMIT REQUIRED

It shall be unlawful for any person to erect a temporary sign without obtaining a sign permit unless said signs are listed as exempt under Section 19-1-9 of this Article.

19-3-2 FEES

The permit fee to erect a temporary sign is established by the City Council and published in the Municipal Code, Article 20, Administrative Procedure.

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CHAPTER 4 AWNINGS

SECTION

19-4-1	Permit Required
19-4-2	Materials
19-4-3	Supports and Bracing
19-4-4	Fees

19-4-1 PERMIT REQUIRED

Permits for awnings shall be required as provided in Section 19-1-1 of this Article.

19-4-2 MATERIALS

Awnings shall be constructed of materials approved by the Zoning Administrator and/or the Park Ridge Fire Prevention Department.

19-4-3 SUPPORTS AND BRACING

Every awning shall be securely attached to and supported by the building in a manner approved by the Zoning Administrator. Posts or columns shall not extend beyond the property line.

19-4-4 FEES

The permit fee to construct an awning is established by the City Council and published in the Municipal Code, Article 20, Administrative Procedure.

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CHAPTER 5 NONCONFORMING EXISTING SIGNS

SECTION

- 19-5-1 Nonconforming Signs
- 19-5-2 Duration of Nonconforming Signs
- 19-5-3 Inspection Fees

19-5-1 NONCONFORMING SIGNS

Every sign or other advertising structure made nonconforming by the adoption of the Zoning Ordinance of the City, as passed and approved by the Mayor and City Council on September 2, 1975, and as heretofore amended, shall not be altered or moved except in compliance with same Zoning Ordinance of the City.

19-5-2 DURATION OF NONCONFORMING SIGNS

Every nonconforming sign or other advertising structure shall be moved or made conforming not later than the dates stipulated under Section 5.04(B) and 10.05(B) of the Zoning Ordinance of the City, as passed and approved by the Mayor and City Council on September 2, 1975, and as heretofore amended.

19-5-3 INSPECTION FEES

An inspection fee to maintain a nonconforming projecting sign is hereby established by the City Council and published in the Park Ridge Municipal Code, Article 20, Administrative Procedures.

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CHAPTER 6 VIOLATIONS

SECTION

19-6-1 Violations

19-6-1 VIOLATIONS

Any person, firm or corporation violating any of the terms of this Article shall be deemed guilty of a misdemeanor and punished by a fine of not less than fifty dollars (\$50.00) for each offense, and a separate offense shall be deemed committed for each day that any such violation shall continue.