



Agenda Cover Memorandum

Meeting Date: March 27, 2017

Meeting Type: COW (Committee of the Whole) City Council Budget Workshop

Item Title: Potential Procedures & Regulations Agenda Items

Action Requested: Approval For discussion
 Feedback requested For your information

Staff Contact: Jim Brown, Interim CP&D Director Phone Number: 847-318-5296
Email Address: jbrown@parkridge.us

Background:
In an effort to track potential Procedures & Regulations Committee topics a standing item of "Potential Upcoming P&R Agenda Items" has been placed on the agenda. The list allows the Committee to identify agenda items for the next meeting and any support materials the members may wish to see when the topic is discussed. Many topics have been suggested by individual Aldermen so if a committee member wishes to schedule a topic for a specific meeting that can be discussed by the Committee.

Budget Implications:
Does Action Require an Expenditure of Funds: Yes No
If Yes, Total Cost:
If Yes, is this a Budgeted Item: Yes No Requires Budget Transfer
If Budgeted, Budget Code (Fund, Dept, Object)

Attachment:
Potential Upcoming P&R Agenda Items

POTENTIAL UPCOMING P&R AGENDA ITEMS

Potential Agenda Item	P&R Mtg	Discussion/ Action	Comments	Department
Food Code clean-up	Mar	Action	Follow-up to adoption of IL Food Code	CP&D
Liquor License (Beer on the Wall)	Mar	Action	Per discussion at Feb COW	CP&D/Attorney
One-year expiration of permits	Mar	Discussion	Per Ald Mazucca	CP&D
Selection process for vacant aldermanic seats	Apr	Discussion	Per discussion at 6 Feb City Council mtg	CP&D/Attorney
Murphy Lake Ord for infill	Apr	Discussion	Per request of Ald Schubert; in response to citizen concerns and 1998 Resolution.	CP&D/Attorney
Short-term property rentals (Airbnb)	Apr	Discussion	Discussion in Jan; public hearing opened by P&Z on Feb 28; continued to Mar 28	
MLK holiday	Apr	Discussion	Per Ald Mazucca	Admin
Develop appeal process for Appearance Commission decisions	TBD	Discussion	Per request of Council to review potential for an appeals process	CP&D/Attorney
Develop City policy on vacant/abandoned properties	TBD	Discussion	Review current code and benchmark against other communities; consider implications from previous CPS 11 discussion	CP&D/Attorney
Administrative procedures for City acquisition of private property	TBD	Discussion		
Code appendix approach to update City fee structures	TBD	Discussion	Building on resident feedback; likely includes staff, P&Z and ZBA input. Potential ordinance for all fees as part of the budget process	Admin/Finance/CP&D
Review of Article 2-5 (Ethics Provisions)	TBD	Discussion	Consider treatment of alleged conflicts due to "past participation"	Admin/Finance/CP&D
Referendum Requests Procedures	TBD	Discussion	Raised by an alderman at the 11/16/2015 Council meeting. Revidew to include Downers Grove policy.	Admin/Attorney
Attendance requirements for boards and commissions	TBD	Discussion	Requested by Ald Moran; regards in-person attendance requirements	Admin
Review/update Handbook for Elected Officials	TBD	Discussion	Hearing body findings of fact prior to second reading except in emergencies; removal of, <i>et al</i> , Electrical Commission, Fair Housing and Public Art Commission	Admin
Modify valet parking requirements	TBD	Discussion	Ald Knight's suggestion during 15 Aug 2016 discussion; establish a valet parking only zone on Prospect / adding some rules around valet parking	PW
Eliminate distinctions between committee meetings	TBD	Discussion	Per Attorney letter, to improve efficiency and directed to be scheduled by the P&R Committee on 22 August	Attorney
Update various CPS to reflect new laws and practices - CPS 42	TBD	Discussion	Per Attorney letter, to improve efficiency and directed to be scheduled by the P&R Committee on 22 August	Attorney
Update various CPS to reflect new laws and practices - CPS 28	TBD	Discussion	Per Attorney letter, to improve efficiency and directed to be scheduled by the P&R Committee on 22 August	Attorney
Update various CPS to reflect new laws and practices - CPS 39	TBD	Discussion	Per Attorney letter, to improve efficiency and directed to be scheduled by the P&R Committee on 22 August	Attorney
Streamline City-initiated zoning ordinance amendment process	TBD	Discussion	Per Attorney letter, to improve efficiency and directed to be scheduled by the P&R Committee on 22 August	Attorney/CP&D

Establish rules for public comment at meetings	TBD	Discussion	Per Attorney letter, to improve efficiency and directed to be scheduled by the P&R Committee on 22 August	Attorney
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