



CITY OF PARK RIDGE

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MINUTES

BUDGET WORKSHOP MEETING

CITY HALL
COUNCIL CHAMBERS
505 BUTLER PLACE PARK RIDGE, IL 60068

Tuesday, February 3, 2015 at 7:00 p.m.

I. Roll Call

Mayor Schmidt called the meeting to order at 7:04 p.m.

Administrative Assistant Julie Zarlenga read the roll call; the following Elected Officials indicated their presence at the meeting: Ald. Sweeney, Smith, Shubert, Knight, Mazzuca, Maloney, and Mayor Schmidt. Ald. Milissis was absent. There was a quorum.

II. Scorecard Review/Updates

City Manager Hamilton said that the scorecard review will always be at the beginning of every meeting and that it is to track and review any changes from previous meetings.

Finance Director Gilmore said there was a change to Shared Services which is a \$35,458.00 improvement to the General Fund. This is offset by reductions to the Sewer, Water, and Parking Funds. A placeholder was also added under council consensus for repairing the Library stairs.

III. Public Works

City Manager Hamilton discussed the Public Works Organizational Chart. He said that there were two employees added since last year, which was the only change to the chart. He added that the FY16 budget includes an employee salary list with two additional employees. These two employees would be funded 100% by the sewer fund.

Ald. Mazzuca asked that a total at the end of the employee salary list be added.

Public Works Director Zingsheim introduced the Public Works Goals and Objectives for FY16.

A. General Fund

Director Zingsheim went into the General Maintenance account saying that streets, sidewalks, and alleys are in one account as is building maintenance. He continued to say they are trying to complete this year's projects in General Contractual, which covers outside repairs, and as a result a budget transfer will be needed at the end of FY15. Reforestation was moved from the Capital Improvement line to the Materials Fund. He added that they are keeping petroleum at the same rate.

Superintendent of Public Works, Brian Weibe explained what came out of the Materials Fund. He said that soil, flower planting, wood chips, and various types of grounds material came out of the fund.

Ald. Knight asked for a departmental salary total at the bottom of the salary page.

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Ald. Mazzuca asked for a salary total per department and a departmental total by object code.

Ald. Knight added for staff to construct a departmental summary to the best of their abilities.

B. Water Fund

Director Zingsheim went through the Water Fund Expenditures saying that water plant repairs, water supply and purchases, materials, and electricity for the plant pumps came out of this fund. General Contractual Services went down to \$10,000.00 from \$31,000.00 due to the decrease in water main breaks.

Director Zingsheim also mentioned a capital project to replace one mile of water main.

Ald. Mazzuca wanted to reduce water mains from \$1.8 million to \$1.5 million.

Council took a consensus vote on reducing water mains from \$1.8 million to \$1.5 million, with Ald. Mazzuca being the only yay vote. There was not a consensus.

Resident Andrea Clien asked why it said \$1.78 million under the revised FY15 budget when City Manager Hamilton said it was \$1.4 million.

City Manager Hamilton said it included a carryover from when the invoices went out from the previous fiscal year.

Ald. Knight asked for a breakdown of the FY15 budget to show which portion was carryover and which portion was actual expense for that fiscal year.

C. Sewer Fund

Director Zingsheim said the electricity increased because of the Sibley lift station pumps turning on due to storms.

City Manager Hamilton added that the two new employee's salaries would come out of this fund.

Director Zingsheim said the two new employees would be maintaining the sewers by clearing tree roots out, which is one of the main problems that causes flooding. He added that for three months in the winter the two employees could be plowing snow, increasing storm response time.

D. Muni Waste Fund

Director Zingsheim said that ARC Disposal and SWANCC are the largest contracts the City has, and are used for garbage disposal.

Ald. Sweeney noted that as of May 1, 2015 SWANCC will be free from debt.

E. Motor Fuel Fund

Director Zingsheim said that they use the motor fuel tax for the five miles of street resurfacing the City does every year. He said they are budgeting \$1 million to offset the five miles of street resurfacing.

City Manager Hamilton said the Illinois Municipal League gives the City an estimate of this item. The IML estimated a 10% decrease in revenue.

Ald. Sweeney asked to see a breakout of the revenue percentages that the IML gives the City.

F. Sewer Construction Fund

City Manager Hamilton said this fund is a placeholder because the fund will be closed at the conclusion of the current projects, which may carry over to FY16 due to timing of invoices.

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G. MERF

Public Works Vehicle Maintenance Supervisor, Mike McGrath said there are currently 11 vehicles that need to be replaced, 5 of which are carryovers from last year. He said that once the vehicles reach a certain age it becomes difficult and costly to find parts and to maintain them. Some of the vehicles are over twenty years old and become a liability. He continued that these vehicles have already been budgeted for.

City Manager Hamilton added that the budgeted vehicles will go through the procurement process.

Mayor Schmidt asked what the City did with the old vehicles.

Supervisor McGrath said they either bring them to auction or trade the vehicles in.

IV. Adjournment

The meeting was adjourned at 9:15 p.m.