



Agenda Cover Memorandum

Meeting Date: March 20, 2017

Fiscal Year: 2017

Meeting Type: Committee of the Whole City Council Budget Workshop

Item Title: Approve a purchase order increase for AT&T.

Item Type: Transfer Budget Amendment Purchase Order Other

Action Requested: Approval For Discussion Feedback Requested For Your Information

Staff Contact: Joe Gilmore, Acting City Manager Phone: (847) 318-5216 Email: jgilmore@parkridge.us

Background:

In accordance with Article 2, Chapter 9 of the City Code, staff is requesting council approval for a purchase order increase for AT&T in the amount of \$15,900.00 and a budget transfer in the amount of \$15,900.00. The amount of the purchase order will increase to \$57,300.00.

The City has several accounts with AT&T for ordinary telephone lines, T1 lines, and radio circuits relating to elevators, public safety connectivity, alarms and SCADA software, (Supervisory Control and Data Acquisition-gathering of data from remote locations to control equipment and conditions). Unexpected increases in monthly line charges resulted in actual costs being greater than expected.

The budget transfer is final action at the Finance Committee of the Whole (COW).

This item was discussed at the March 13, 2017 Committee of the Whole meeting and passed unanimously, 6-0 (Ald. Shubert was absent).

Recommendation:

Approve a purchase order increase for AT&T.

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

If Yes, Total Cost: \$15,900.00

If Yes, is this a Budgeted Item: Yes No Requires Budget Amendment

If Budgeted, Budget Code (Fund, Dept, Object): 100-1025-940100

Attachment(s), if any: