

City of Park Ridge, Illinois  
Initial FY16 Submitted Budget  
Administration

Fund/Dept	Object Code	Description	FY12 Audited Actual	FY13 Audited Actual	FY14 Audited Actual	FY15 Revised Budget	FY16 Proposed Budget	Notes
<b>1001011</b>	<b>LEGISLATIVE</b>							
1001011	910000	REGULAR SALARIES	33,472.47	33,658.98	29,361.43	29,400.00	29,400.00	7 Alderman, Mayor, City Clerk
1001011	915200	OVERTIME	603.16	845.93	120.83	-	-	
1001011	921000	EMPLOYEE INSURANCE PPO	3,960.85	-	-	-	-	
1001011	943700	TRAINING	1,403.04	170.25	273.37	1,000.00	1,000.00	Same as FY15 budget
1001011	947400	MEMBERSHIP DUES	19,983.00	20,586.00	21,185.00	21,500.00	22,500.00	NWMC, IML, Chamber
1001011	948500	GENERAL CONTRACTUAL SERV	935.00	526.00	549.66	1,000.00	1,000.00	Same as FY15 budget
1001011	952000	MATERIALS	2,419.88	1,926.71	1,948.47	2,000.00	2,000.00	Same as FY15 budget
<b>TOTAL</b>	<b>LEGISLATIVE</b>		<b>62,777.40</b>	<b>57,713.87</b>	<b>53,438.76</b>	<b>54,900.00</b>	<b>55,900.00</b>	
<b>1001021</b>	<b>CITY ADMINISTRATION</b>							
1001021	910000	REGULAR SALARIES	406,232.74	417,314.22	286,130.40	269,164.00	286,012.00	City Manager (salary + bonus) Deputy Clerk, Asst to City Manager, .5 Admin
1001021	915000	EXTRA HELP	151.76	-	-	-	-	
1001021	915200	OVERTIME	6,231.48	7,517.60	8,843.61	8,000.00	8,000.00	budget based on trending
1001021	921000	EMPLOYEE INSURANCE	36,932.03	-	-	-	-	
1001021	921001	EMP BNFTS-MEDICAL INS	-	-	-	-	-	
1001021	921002	EMP BNFTS-LIFE INSURANCE	-	-	-	-	-	
1001021	921099	WORKERS COMP	209.75	-	-	-	-	
1001021	940100	TELECOMMUNICATIONS	21,938.25	24,159.03	-	-	-	
1001021	943700	TRAINING	5,757.31	2,686.19	1,363.26	2,000.00	2,000.00	Same as FY15 budget
1001021	947200	POSTAL CHARGES	18,590.84	18,470.00	18,506.00	25,000.00	-	Postal charges are now in Finance
1001021	947400	MEMBERSHIP DUES	4,612.18	1,332.50	1,625.00	3,000.00	3,000.00	Sister Cities, Chamber, Muni Clerks of IL, Int Institute of Clerks, Muni Clerks NW suburbs, ILCMA
1001021	947500	LEGAL NOTICES AND ADS	2,296.06	1,342.80	1,553.60	2,500.00	2,000.00	budget based on trending
1001021	948500	GENERAL CONTRACTUAL SERV	47,720.60	19,200.04	12,710.07	12,000.00	12,500.00	quarterly Spokesman printing (\$10k), shredding events, fingerprint processing
1001021	949300	TRANSFER OUT	929,905.75	7,279,026.78	2,265,711.19	932,367.00	952,939.00	E911 transfer from general to E911 fund
1001021	949500	CONTINGENCY	-	-	-	340,000.00	250,000.00	WC / liability contingency for future settlements
1001021	952000	MATERIALS	4,993.27	5,040.67	4,998.49	5,000.00	20,000.00	plotter, monthly copier usage for City (\$15k), office supplies, materials
1001021	953000	LICENSE SUPPLIES	1,650.74	-	-	-	-	
<b>TOTAL</b>	<b>CITY ADMINISTRATION</b>		<b>1,487,222.76</b>	<b>7,776,089.83</b>	<b>2,601,441.62</b>	<b>1,599,031.00</b>	<b>1,536,451.00</b>	
<b>1001022</b>	<b>LEGAL COUNSEL</b>							
1001022	942500	SPECIAL COUNSEL	319,600.32	194,565.62	168,307.35	164,163.75	200,000.00	City Attorney
1001022	942501	SPEC COUNSEL-PROSEC.	34,934.40	36,334.80	36,809.62	40,000.00	45,000.00	Handler / Sandler prosecutor, adjudication at City Hall
1001022	942502	SPEC COUNSEL-OTHER	131,429.42	53,695.98	76,867.73	95,836.25	75,000.00	Labor attorney, budget based on trending
<b>TOTAL</b>	<b>LEGAL COUNSEL</b>		<b>485,964.14</b>	<b>284,596.40</b>	<b>281,984.70</b>	<b>300,000.00</b>	<b>320,000.00</b>	
<b>1001023</b>	<b>RECORDS CONTROL</b>							
1001023	921000	EMPLOYEE INSURANCE	0.66	-	-	-	-	
1001023	940100	TELECOMMUNICATIONS	1,589.03	-	-	-	-	
1001023	943700	TRAINING	156.00	-	-	-	-	
1001023	947400	MEMBERSHIP DUES	40.00	-	-	-	-	
1001023	948500	GENERAL CONTRACTUAL SERV	(120.54)	-	-	-	-	
<b>TOTAL</b>	<b>RECORDS CONTROL</b>		<b>1,665.15</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

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1001024	HUMAN RESOURCES							
1001024	910000	REGULAR SALARIES	81,466.20	106,858.88	73,934.06	90,869.00	105,477.00	Hr Manager, Hr generalist
1001024	915000	EXTRA HELP	3,025.72	920.43	-	-	-	
1001024	915200	OVERTIME	-	48.69	-	-	-	
1001024	921000	EMPLOYEE INSURANCE	748,238.41	3,103,820.37	3,395,837.42	136,052.00	2,625,000.00	PPO insurance 80%; increased from 5% to 10% per S. Hamilton 1/22/15
1001024	921001	EMP BNFTS-MEDICAL INS	-	-	-	2,878,342.00	900,240.00	HMO insurance 80%
1001024	921002	EMP BNFTS-LIFE INSURANCE	-	-	-	35,854.00	30,400.00	0.8
1001024	921003	EMP BNFTS-WORKER'S COMP	-	-	-	71,404.00	-	
1001024	921004	EMP BNFTS-UNEMPLOYMENT	-	-	-	46,101.00	45,000.00	self funded unemployment paid to TPA (Sedgewick)
1001024	921005	EMP BNFTS-DENTAL INS	-	-	-	174,485.00	200,000.00	80% dental and vision
1001024	921099	WORKERS COMP	1,088.00	513,865.23	417,573.33	532,561.00	375,000.00	WC claims paid to TPA (CCMSI)
1001024	940100	TELECOMMUNICATIONS	609.62	-	-	-	-	
1001024	942700	MEDICAL EXAMS	16,577.87	24,224.00	20,963.25	21,134.50	25,000.00	new employees, police annual, fire annual, flu vaccine new recruit police, new recruit fire, psyc & poly exams, promotional testing police sergeant (\$8k FY16), promotional testing fire LT (\$9k FY15) & BC (\$4k FY16); recruiting efforts for city open positions
1001024	943100	RECRUITING AND TESTING	10,403.95	19,770.55	2,931.45	13,687.00	15,000.00	
1001024	943700	TRAINING	998.20	-	1,158.70	1,000.00	1,500.00	
1001024	943701	CITY-WIDE TRAINING	-	-	-	500.00	1,500.00	IPELRA, NPELRA, SHRM, Public Salary
1001024	947400	MEMBERSHIP DUES	580.00	580.00	595.00	1,000.00	1,000.00	Same as FY15 budget
1001024	948500	GENERAL CONTRACTUAL SERV	40,486.02	33,908.25	13,537.50	7,313.00	21,000.00	EAP Program, background checks, job advertisement, health insurance consultant, TPA for Unemployment (Sedgewick \$1k), Flex Spending TPA (Allied \$5k)
1001024	952000	MATERIALS	1,669.32	3,252.23	2,988.54	2,365.50	4,000.00	
<b>TOTAL</b>	<b>HUMAN RESOURCES</b>		<b>905,143.31</b>	<b>3,807,248.63</b>	<b>3,929,519.25</b>	<b>4,012,668.00</b>	<b>4,350,117.00</b>	
<b>100</b>	<b>GENERAL FUND EXPENDITURES</b>							
1001025	INFORMATION TECHNOLOGY							
1001025	910000	REGULAR SALARIES	257,002.40	260,898.63	263,736.10	262,612.00	200,739.00	IT Director + 1 (2 FTE)
1001025	915000	EXTRA HELP	-	697.50	-	-	-	
1001025	921000	EMPLOYEE INSURANCE	40,419.59	-	-	-	-	
1001025	940100	TELECOMMUNICATIONS	13,723.90	38,583.30	102,597.36	112,470.00	105,000.00	Phone system / fiber network (WOW), AT&T circuit and alarms, City cell phones new plus service
1001025	942400	MICROFILMING	839.66	-	-	-	-	
1001025	943700	TRAINING	2,186.90	2,197.38	3,973.71	3,900.00	3,000.00	
1001025	947400	MEMBERSHIP DUES	350.00	339.95	150.00	120.00	150.00	GMIS IL redundant internet access (WOW, Comcast), project consulting, disaster recovery, web hosting / design
1001025	948500	GENERAL CONTRACTUAL SERV	87,310.60	112,078.60	104,062.73	70,726.00	60,000.00	
1001025	948514	SOFTWARE SUPPORT & LICENSING	-	-	-	64,560.00	65,000.00	VMWare licensing, Barracuda, Smartnet (network software), Veeam (backup software), Shortel licensing
1001025	952000	MATERIALS	23,011.74	16,397.31	16,097.13	17,000.00	15,000.00	budget based on trending
1001025	990800	COMPUTER EQUIPMENT	-	-	100,000.00	-	-	
<b>TOTAL</b>	<b>INFORMATION TECHNOLOGY</b>		<b>424,844.79</b>	<b>431,192.67</b>	<b>590,617.03</b>	<b>531,388.00</b>	<b>448,889.00</b>	

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1001027	ECONOMIC DEVELOPMENT							
1001027	943700	TRAINING	25.00	-	-	-	-	
1001027	947200	POSTAL CHARGES	-	100.00	-	-	-	
1001027	947400	MEMBERSHIP DUES	840.00	635.00	-	-	-	
1001027	948500	GENERAL CONTRACTUAL SERV	979,519.00	542,503.82	560,212.42	715,000.00	725,000.00	Dempster TIF reimbursement (\$200k), Uptown TIF New Property reimbursement Dist 64
TOTAL	ECONOMIC DEVELOPMENT		980,384.00	543,238.82	560,212.42	715,000.00	725,000.00	
1001041	COMMUNITY SUPPORT							
1001041	910000	REGULAR SALARIES	3,136.94	-	-	-	-	
1001041	948600	YOUTH SERVICES	4,000.00	4,000.00	4,000.00	8,000.00	4,000.00	transfer to Youth Commission escrow (\$4k)
1001041	948700	SENIOR SERVICES	58,608.00	-	-	-	-	
1001041	948800	HISTORICAL SERVICES	-	-	-	-	1,000.00	budget for plaques for Historic Preservation
TOTAL	COMMUNITY SUPPORT		65,744.94	4,000.00	4,000.00	8,000.00	5,000.00	
1001042	NOISE ABATEMENT							
1001042	948500	GENERAL CONTRACTUAL SERV	2,400.00	2,100.00	-	-	-	
TOTAL	NOISE ABATEMENT		2,400.00	2,100.00	-	-	-	
1001044	TRANSPORTATION							
1001044	910000	REGULAR SALARIES	3,229.12	-	-	-	-	
1001044	915200	OVERTIME	40.15	-	-	-	-	
1001044	921000	EMPLOYEE INSURANCE	1,756.05	-	-	-	-	
TOTAL	TRANSPORTATION		5,025.32	-	-	-	-	
TOTAL	ADMINISTRATION		4,421,171.81	12,906,180.22	8,021,213.78	7,220,987.00	7,441,357.00	