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**MINUTES**

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**HISTORIC PRESERVATION COMMISSION**

**2<sup>nd</sup> FLOOR CONFERENCE ROOM  
505 BUTLER PLACE  
PARK RIDGE, IL 60068**

**Wednesday, April 5, 2017 AT 6:00 PM**

Acting Chair Tiu called the meeting to order at 6:05pm.

**A. Roll Call**

Present

Paul Adlaf  
Sharon Bollinger  
John Mackin  
Shel Newman  
Eileen Sergo  
Julie Tiu – Acting Chair

City Council  
Alderman Shubert

Staff

Jon Branham, Senior Planner  
Mary Beth Golden, Administrative Assistant

Absent

Judy Barclay  
Barb Christopher  
Joan Mattingly  
Eileen Sergo

Others Present  
None

**B. Approval of Minutes – March 1, 2017**

On a motion by Commissioner Makin, seconded by Commissioner Bollinger, the Commission approved the minutes from the March 1, 2017 meeting, as submitted.

This motion was unanimously approved by voice vote.

**C. Citizens Wishing to be Heard on Non-Agenda Items - none**

**D. Designation Review Cases - none**

**E. Other Items**

**1. Action Items –**

**i. Poster Contest**

The winners of the poster contest were voted on for 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades. An honorable mention certificate will be awarded to a second 5<sup>th</sup> grader. All entrants will receive a participation certificate. It was noted that submissions were down from the prior year.

## 2. Discussion Items

### i. Catalog Homes

Commissioner Newman advised the Commission that the existing form letter encouraging catalog homeowners for landmark status does not need to be further updated. He stated he confirmed this with staff and Chair Barclay. He stated that Annie Erikson or Commissioner Christopher would supply contact information on homeowners. Commissioner Adlaf will forward information to the Historical Society.

### ii. Park District

It was noted that the Park District would present landmark nominations at the next meeting on May 3, 2017. The buildings nominated would be the Solomon Cottage, the Emery Cottage, and Wohlers Hall. Commissioner Adlaf stated the Historical Society was favorable towards the applications. He added that he has worked closely with the Park District on the applications and as a result would recuse himself from the vote.

Commissioner Newman added that legal notices would need to be placed in the paper and would like the press to attend the next meeting.

## F. New Business –

Commissioner Bollinger reviewed a booklet she had received from the IHPA.

Commissioner Mackin discussed the price of demolition permits in other communities. He explained that Park Ridge charged significantly less than other towns and perhaps by increasing the fees the number of tear-downs could decrease. Alderman Shubert indicated he would investigate the fees in surrounding communities.

Alderman Shubert discussed the budget for the upcoming fiscal year for the landmark plaques. He indicated that the budget would remain the same, and explained that a budget amendment, if necessary, could be considered if there was a higher number of plaque requests.

## G. Adjournment

On a motion by Commissioner Newman, seconded by Commissioner Adlaf, the Commission agreed to adjourn the meeting.

This motion was unanimously approved by voice vote.

The meeting adjourned at 6:45 PM.

5/3/17

Judy Buckley

These minutes are not a verbatim record of the meeting but a summary of the proceedings.