

City of Park Ridge

Department Goals and Objectives City Manager Strategic Planning Session

Department: [Community Preservation & Development](#)
Department Head: [Jim Testin](#)

FY15 ACCOMPLISHMENTS, HIGHLIGHTS

Description

Managed over 3,000 permit applications that generated over \$1,500,000 in revenue which exceeded goal by 9%
Completed over 12,000 inspections
Completed an estimated 7,000+ plan reviews
Completed over 1,100 property transfers that generated an estimated \$600,000 in revenue which exceeded goal by 14%
Less than a two week turn around for all miscellaneous permit plan reviews
Issued an estimated 1,518 business licenses
Staffed approximately 40 ZBA, PZC, HPC and Appearance Commission meetings
Evaluated approximately 115 variances, planning cases, appearance cases, and landmark cases
Completed over 600 health inspections
Managed a nuisance animal trapping program that resulted in over 100 animals trapped and relocated
Held 12 medical collection events
Investigated over 600 formal complaints that resulted in over 1,700 inspections
Implemented the Good Neighbor Initiative
Managed the Clinical Government program
Developed specifications for new CP&D Software
Identified and started process of zoning code updates
Completed fee update for coin operated machines
Updated the zoning ordinance for medical cannabis consistent with State legislation
Updated process and manage additional workload related to code change for work in the parkway
Assisted with economic development aspects including meeting with leasing agents of vacant spaces and with the Cook County Bureau of Economic Development
Proposed and implemented fees for re-inspections

FY16 GOALS, PROJECTS, AND INITIATIVES

Description

Manage approximately 3,000 permit applications for a budget estimate of \$1,100,000 in revenue
Complete over 10,000 inspections
Complete approximately 7,000 plan reviews
Manage 900 property transfers for a budget estimate of \$500,000 in revenue
Less than a two week turn around for all miscellaneous permit plan reviews
Issue 1,500 business licenses
Staff all ZBA, PZC, HPC and Appearance Commission meetings
Evaluate approximately 100 planning, zoning, historic preservation and appearance cases
Complete 600 health inspections
Manage nuisance animal trapping program for a budget estimate of 110 animals
Hold 12 medical collection events
Investigate all formal complaints (planned for 600)
Manage the Good Neighbor Initiative
Manage the Clinical Government program
Re-evaluate RFP for new CP&D Software
Complete process of zoning code updates
Schedule 90% of inspections within two business days of request
Propose updates to the Plumbing Code
Propose updates to the Building and Mechanical code
Manage HPC programs including 100 year old homes and plaques for landmarks
Evaluate Planned Development section of the zoning ordinance
Evaluate property maintenance requirements as part of the property transfer program for Multi-Family sites
Implement rat control program