Agenda Cover Memorandum

Meeting Date: March 24, 2014

Meeting Type: ☒ COW (Committee of the Whole) ☐ City Council ☐ Budget Workshop

Item Title: Code changes in response to the updated Sign Ordinance

Action Requested:

☒ Approval

☐ For discussion

☐ Feedback requested

☐ For your information

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Background:
As the sign ordinance text amendment went through the process, staff had identified that once a determination was finalized on the amendment other components of the code would have to change to be consistent with the amendment. To change the sign code, previously the process went through a public hearing process through the Planning and Zoning Commission as it amended the zoning ordinance. The changes currently being proposed are not in the zoning ordinance, which will not go through the Planning and Zoning Commission but instead will go to the Committee of the Whole.

The first change amended Article 15, Section 15-7-5: "General Powers and Duties" and Section 15-7-7: "Regulatory Powers of the Commission" of the code that addresses Appearance Commission review of signs. The amended changes of the sign ordinance identifies that the approval process for signs are through staff and the Appearance Commission shall serve as an appellate body should staff deny a permit as not meeting the design guidelines.

The other modification was the elimination of Article 19: "Signs and Canopies". That section overlapped with the sign ordinance. In creating the sign ordinance, components of that section were taken into consideration. By incorporating that section into the sign ordinance, it allowed its elimination and allows for applicants to focus on the one area of the code.

Recommendation:
Approve modifications to Article 15, General Powers and Duties, and Article 19, Signs and Canopies, and place on the April 7 2014 City Council Agenda.

Attachments:

- Draft Ordinance

ORDINANCE
OF THE CITY COUNCIL OF THE CITY OF PARK RIDGE
AMENDING ARTICLE 15, CHAPTER, 7, APPEARANCE CODE; AND ARTICLE 19, SIGNS AND CANOPIES OF THE MUNICIPAL CODE OF PARK RIDGE

BE IT ORDAINED by the City Council of the City of Park Ridge, Cook County, Illinois, pursuant to its home rule authority provided under Article VII of the Illinois Constitution of 1970 as follows:

SECTION 1: That Article 15, Section 15-7-5 entitled "General Powers and Duties" of the Municipal Code of the City of Park Ridge shall be amended to read in its entirety as follows:

15-7-5 GENERAL POWERS AND DUTIES
The Commission shall have the following powers and duties.

A. To review exterior design features, lighting, landscape and site plans, and materials for any proposed construction or reconstruction as provided in Section 7 as to the architectural or aesthetic aspects thereof.
B. To hold meetings, when required in accordance with Section 7, on the issuance of Certificates of Approval pertaining to applications for building permits and other permits and to issue or deny such Certificates.
C. To consult with and cooperate with other Commissions, City departments, and any other governmental bodies on matters affecting the appearance of the City.
D. To develop manuals and guidelines for the assistance of architects, builders and owners of property.
E. To hear and determine appeals from the denial of a sign permit by the City Staff

SECTION 2: That Article 15, Section 15-7-7 entitled "Regulatory Powers of the Commission" of the Municipal Code of the City of Park Ridge shall be amended to read in its entirety as follows:

15-7-7 REGULATORY POWERS OF THE COMMISSION
No building permit required under the ordinances of the City for the following shall be issued by the Building and Zoning Administrator except upon the granting of a Certificate of Approval when such proposals are found to be consistent with the Design Guidelines.

A. The Commission shall review all new construction, including residential, commercial and institutional structures, but not including detached accessory structures on single-family residential parcels.
B. The Commission shall review all building alterations involving exterior design features of multiple-family residential, commercial, and institutional structures. The Commission shall also review alterations affecting street elevations of single-family residences except alterations limited to windows, doors, exterior cladding or roof covering.

C. The Commission shall review alterations (including painting) within the B-4 Commercial Conservation District.

D. The Commission shall hear and determine appeals from staff determinations of compliance with Design Guidelines for all ground and wall signs.

SECTION 3: That Article 19, entitled "Signs and Canopies" of the Municipal Code of the City of Park Ridge shall be deleted in its entirety.

SECTION 4: BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

SECTION 5: BE IT FURTHER ORDAINED that the City Clerk is hereby authorized and directed to publish said Ordinance in pamphlet form according to law.

Adopted by the City Council of the City of Park Ridge, Illinois this____ day of ____, A.D. 2014.

VOTE: AYES:

NAYS:

ABSENT:

Approved by me this _____ day
of _____ A.D. 2014

_____
Mayor

Attest:

_____
City Clerk