



# Agenda Cover Memorandum

Meeting Date: July 10, 2017

Fiscal Year: 2018

Meeting Type:  Committee of the Whole  City Council  Budget Workshop

Item Title: Approve a five-year contract for Cloud Back-Up Storage, FN-FY18-01, to MNJ Technologies Direct Inc., of Buffalo Grove, IL in the amount of \$39,539.26.

Item Type:  Transfer  Budget Amendment  Purchase Order  Other

Action Requested:  Approval  For Discussion  Feedback Requested  For Your Information

Staff Contact: A. Lamberg, Acting Finance Director Phone: (847) 318-5214 Email: alamberg@parkridge.us

Background:

Staff issued an Invitation to Bid for Cloud Back-Up Storage, FN-FY18-01 on Thursday, April 20, 2017 in the Pioneer Press. Forty (40) firms registered via the City's Website. At the public bid opening on Tuesday, May 16, 2017, ten bids were opened and read aloud. Reference checks were performed and found to be satisfactory.

Staff feels a five-year service contract for cloud storage service is appropriate. The City is purchasing the hardware and five-year warranty for the hardware. The five-year contract commitment is for the cloud storage service and software. The software is needed for the five-year warranty period.

Staff recommends that the contract be awarded to the lowest responsible bidder that provides the best value for the City.

Additional information and clarification on cloud software, volume of cloud storage and location of cloud storage was requested at the 6/26/17 Committee of the Whole meeting.

- This five year contract includes unlimited Barracuda Cloud Storage up to the capacity of the Backup 790 product, up to 18TB.
- The included offsite vaulting allows extended retention by moving multiple versions of Barracuda Backup into Barracuda Cloud at no additional charge.
- Data is backed up to Barracuda's geographically distributed enterprise-grade datacenters.
- Barracuda Backup encompasses both hardware and software solutions.

**This item was discussed at the June 26, 2017 Committee of the Whole meeting, and passed unanimously 5-0.**

Vendor and Transaction History:

Vendor Status:  Current  New

Is Purchase Order Request supported by existing contract:  Yes  No If Yes, Date:

Is this an Annual Recurring Purchase Order:  Yes  No

Bid Process Used:  N/A  Price Quotes  Bid  RFP

Have goods been received or a statement of work completed:  N/A  Yes  No

If Overage, approved by Department:  Yes  No Details:

Recommendation:

Approve a five-year contract for Cloud Back-Up Storage, FN-FY18-01, to MNJ Technologies Direct Inc., of Buffalo Grove, IL in the amount of \$39,539.26.

Budget Implications:

Does Action Require an Expenditure of Funds:  Yes  No

If Yes, Total Cost: \$39,539.26

If Yes, Is this a Budgeted Item:  Yes  No  Requires Budget Amendment

If Budgeted, Budget Code (Fund, Dept., Object) 552-1025-990800

Attachment(s), if any:

- Scorecard Bid Tabulation

**CLOUD BACKUP STORAGE FN-FY18-01  
SCORECARD BID TABULATION**



CRITERIA	AVAILABLE POINTS
General Firm Qualifications, including References*	10
Adherence to Specification	20
Total Cost	70
	100

MNJ Technologies Direct, Inc. 1025 Busch Pkwy Buffalo Grove, IL 60089	Exactitude Management Co. 843 W. Addison St. Chicago, IL 60618	DSN Group, Inc. 2300 Barrington Rd, Ste 400 Hoffman Estates, IL 60169	CDS Office Technologies 1271 Hamilton Parkway Itasca, IL 60143	Sentinel Technologies 2550 Warrenville Road Downers Grove, IL 60515
10	10	10	10	10
20	20	20	20	20
70	66	57	29	26
100	96	87	59	56

CRITERIA	AVAILABLE POINTS
General Firm Qualifications, including References*	10
Adherence to Specification	20
Total Cost	70
	100

Computer Rescue 911 3070 Broadmoor Ave. Grand Rapids, MI 49512	Impact Networking, LLC 13875 W Boulton Blvd Lake Forest, IL 60045	ByteGrid Aurora Tech Holding, LLC 4267 Meridian Parkway Aurora, IL 60504	Include Information Management Inc. 151 West Marshall St. Norristown, PA 19401	IT SAVVY LLC 313 South Rohlwing Road Addison, IL 60101
10	10	10	10	10
20	20	20	20	20
25	24	23	21	15
55	54	53	51	45

\* If a bid does not meet acceptable standards due to lack of adherence to specification, reference check failure, etc., the bid would be deemed non-responsive.

TOTAL COST (WEIGHTED AGAINST LOWEST BIDDER)

	MNJ Technologies Direct, Inc. 1025 Busch Pkwy Buffalo Grove, IL 60089	Exactitude Management Co. 843 W. Addison St. Chicago, IL 60618	DSN Group, Inc. 2300 Barrington Rd, Ste 400 Hoffman Estates, IL 60169	CDS Office Technologies 1271 Hamilton Parkway Itasca, IL 60143	Sentinel Technologies 2550 Warrenville Road Downers Grove, IL 60515
<b>FIVE (5) YEAR GRAND TOTAL</b>	<b>\$39,539.26</b>	<b>\$41,852.00</b>	<b>\$48,287.02</b>	<b>\$95,098.20</b>	<b>\$107,970.67</b>
Weighted Percentage	100%	94%	82%	42%	37%
Points Awarded	70	66	57	29	26

	Computer Rescue 911 3070 Broadmoor Ave. Grand Rapids, MI 49512	Impact Networking, LLC 13875 W Boulton Blvd Lake Forest, IL 60045	ByteGrid Aurora Tech Holding, LLC 4267 Meridian Parkway Aurora, IL 60504	Include Information Management Inc. 151 West Marshall St. Norristown, PA 19401	IT SAVVY LLC 313 South Rohlwing Road Addison, IL 60101
<b>FIVE (5) YEAR GRAND TOTAL</b>	<b>\$108,939.00</b>	<b>\$113,653.35</b>	<b>\$118,265.00</b>	<b>\$132,250.00</b>	<b>\$181,122.00</b>
Weighted Percentage	36%	35%	33%	30%	22%
Points Awarded	25	24	23	21	15