



TO: Kent Oliven
FROM: Janet Van De Carr
DATE: March 31, 2014
SUBJECT: Library Capital Plan

Two projects were approved for the 2013/14 Capital Plan:

I. Replace Two Large Windows and Interior Woodwork \$58,218

The bid for the windows was approved on July 16, 2013 and the windows were scheduled to be installed in March, 2014. There have been delays in the manufacturing of these large custom windows and the wood trim and we have been told that the windows will be installed in May, 2014. The final bills for this project will be received after May 1, 2014.

Funds Expended: YTD \$8,102.15

II. Replace Lighting in Reader Services \$125,000

The bid for this project was approved by the Library Board on February 18, 2014 and our architect is working with the selected contractor to establish an installation date sometime after the new fiscal year begins.

Funds Expended: YTD \$7,727.77

The final expenses for both of these projects will be paid after the new fiscal year begins; therefore we need to carry over the funds that have been approved for these projects but will be unspent at the end of the fiscal year.