



Agenda Cover Memorandum

Meeting Date: March 24, 2014

Meeting Type: COW (Committee of the Whole) City Council Budget Workshop

Item Title: Approve Purchase Order for diesel fuel, Al Warren Oil, Co., 7439 West Archer Avenue, Summit, Illinois 60501, in the amount of \$24,434.20

Action Requested:

Approval

For discussion

Feedback requested

For your information

Staff Contact: Wayne Zingsheim, Director of Public Works

Phone Number: 847/318-5247

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Background:

At the April 16, 2012 meeting, the City Council authorized the Director of Public Works to purchase gasoline and diesel fuels on a price comparison / next day delivery basis with staff bringing the purchase to Council for approval after the fact.

Staff gathered quotes from three major fuel suppliers for the purchase of diesel fuel as follows:

Al Warren Oil	\$3.4906 per gallon
Avalon Petroleum	\$3.50 per gallon
Bell Fuels	\$3.553 per gallon

On March 7, 2014 staff purchased 7,000 gallons of diesel fuel from Al Warren Oil Co., at a cost of \$3.4906 per gallon, for a total purchase price of \$24,434.20 including delivery charge. Staff never pays more than the quoted price.

Recommendation:

Approve the purchase of 7,000 gallons of diesel fuel from Al Warren Oil, Co., 7439 West Archer Avenue, Summit, Illinois 60501 in the amount of \$24,434.20.

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

If Yes, Total Cost: \$24,434.20

If Yes, is this a Budgeted Item:

Yes No Requires Budget Transfer

If Budgeted, Budget Code (Fund, Dept, Object) 100 6020 959100

Attachments:

- None