



# Agenda Cover Memorandum

Meeting Date: June 12, 2017

Meeting Type:  Committee of the Whole  City Council  Budget Workshop

Item Title: Approve a one-year extension to the contract for Emergency Watermain and Sewer Work Services, PW-FY17-01, to DiMeo Brothers, Inc.

Item Type:  Transfer  Budget Amendment  Purchase Order Increase  Other

Action Requested:  Approval  For Discussion  Feedback Requested  For Your Information

Staff Contact: Wayne Zingsheim, Director of Public Works Ph:(847) 318-5247 Email: wzingshe@parkridge.us

Background:

In May 2016, the Council approved a contract for Emergency Watermain and Sewer Work Services, PW-FY17-01, with DiMeo Brothers, Inc. The contract term was for one (1) year and may be extended for up to two (2) one (1) year periods; the overall term period is not to exceed three (3) years. The contract allows for annual unit increases based on the CPI, with a maximum of 3%.

Staff has received correspondence from DiMeo Brothers, Inc. regarding a one (1) year contract extension, a copy of which is attached, with no rate increase. Staff recommends that the City avail itself of this extension.

Vendor and Transaction History:

Vendor Status:  Current  New

Is Purchase Order Request supported by existing contract:  Yes  No If Yes, date:

Is this an Annual Recurring Purchase Order:  Yes  No

Bid Process Used:  N/A  Price Quotes  Bid  RFP

Have Goods been received or Statement of Work completed:  N/A  Yes  No

If Overage, approved by Department:  Yes  No Details:

Recommendation:

Approve a one-year extension to the contract for Emergency Watermain and Sewer Work Services, PW-FY17-01, to DiMeo Brothers, Inc.

Budget Implications:

Does Action Require an Expenditure of Funds:  Yes  No

If Yes, Total Cost: \$

If Yes, is this a Budgeted Item:  Yes  No  Requires Budget Amendment

If Budgeted, Budget Code (Fund, Dept, Object) 502 3054 948500, 503 3031 948500

Attachment(s), if any:

- Correspondence from DiMeo Brothers, Inc.

**DiMeo Brothers, Inc.**  
720 Richard Lane, Elk Grove, IL 60007  
Phone: 847.640.2240  
Fax: 847.640.2221

May 24, 2017

City of Park Ridge  
Attn: Jim McGuire  
505 Butler Place  
Park Ridge, IL 60068-4182

Dear, Jim McGuire,

Per your request, DiMeo Bros., Inc., agrees to extend contracts with the City of Park Ridge for Emergency watermain and sewer work services contract through May 31, 2018 at the same pricing as provided in the PW-FY17-01 bid.

Sincerely,



John DiMeo  
DiMeo Bros., Inc.