



Agenda Cover Memorandum

Meeting Date: March 13, 2017

Meeting Type: Committee of the Whole City Council Budget Workshop

Item Title: Approve Purchase Order for water supply and return line replacement for Edwards Engineering, Inc. in the amount of \$14,980.00

Item Type: Transfer Budget Amendment Purchase Order Increase Other

Action Requested: Approval For Discussion Feedback Requested For Your Information

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Background:

As part of the preparation for the cooling tower installation, asbestos abatement work was done at City Hall on the chiller water supply and return three-inch water lines. After exposure, the pipes were found to be pitted and rusting out throughout the entire system. These lines connect the cooling tower to all three air handlers in the building's attic. These three-inch lines could rupture and quite possibly cause a major leak and flood.

Staff has received three quotes for the replacement of the water supply and return lines. The low quote is from Edwards Engineering, Inc. of Elk Grove Village, Illinois in the amount of \$14,980.00.

There is sufficient funds in Building Maintenance to cover this expenditure.

Vendor and Transaction History:

Vendor Status: Current New
Is Purchase Order Request supported by existing contract: Yes No If Yes, date:
Is this an Annual Recurring Purchase Order: Yes No
Bid Process Used: N/A Price Quotes Bid RFP
Have Goods been received or Statement of Work completed: N/A Yes No
If Overage, approved by Department: Yes No Details:

Recommendation:

Approve Purchase Order for water supply and return line replacement for Edwards Engineering, Inc. in the amount of \$14,980.00.

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No
If Yes, Total Cost: \$14,980.00
If Yes, is this a Budgeted Item: Yes No Requires Budget Amendment
If Budgeted, Budget Code (Fund, Dept, Object) 100 3062 942101

Attachment(s), if any:

- None