



# Agenda Cover Memorandum

Meeting Date: March 20, 2017

Meeting Type:  Committee of the Whole  City Council  Budget Workshop

Item Title: Approve Purchase Order for water supply and return line replacement for Edwards Engineering, Inc. in the amount of \$14,980.00

Item Type:  Transfer  Budget Amendment  Purchase Order Increase  Other

Action Requested:  Approval  For Discussion  Feedback Requested  For Your Information

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Email: wzingshe@parkridge.us

Background:

As part of the preparation for the cooling tower installation, asbestos abatement work was done at City Hall on the chiller water supply and return three-inch water lines. After exposure, the pipes were found to be pitted and rusting out throughout the entire system. These lines connect the cooling tower to all three air handlers in the building's attic. These three-inch lines could rupture and quite possibly cause a major leak and flood.

Staff has received three quotes for the replacement of the water supply and return lines. The low quote is from Edwards Engineering, Inc. of Elk Grove Village, Illinois in the amount of \$14,980.00.

There is sufficient funds in Building Maintenance to cover this expenditure.

This item was presented as an Action Item at the Committee of the Whole on March 13, 2017, at which time the Committee approved the motion on a voice vote of 6/0.

Vendor and Transaction History:

Vendor Status:  Current  New

Is Purchase Order Request supported by existing contract:  Yes  No If Yes, date:

Is this an Annual Recurring Purchase Order:  Yes  No

Bid Process Used:  N/A  Price Quotes  Bid  RFP

Have Goods been received or Statement of Work completed:  N/A  Yes  No  
If Overage, approved by Department:  Yes  No Details:

Recommendation:

Approve Purchase Order for water supply and return line replacement for Edwards Engineering, Inc. in the amount of \$14,980.00.

Budget Implications:

Does Action Require an Expenditure of Funds:  Yes  No

If Yes, Total Cost: \$14,980.00

If Yes, is this a Budgeted Item:  Yes  No  Requires Budget Amendment

If Budgeted, Budget Code (Fund, Dept, Object) 100 3062 942101

Attachment(s), if any:

- None