



Agenda Cover Memorandum

Meeting Date: June 12, 2017

Meeting Type: Committee of the Whole City Council Budget Workshop

Item Title: Approve a purchase order for two (2) Riding Mowers to Russo's Power Equipment Inc. in the amount of \$15,790.00

Item Type: Transfer Budget Amendment Purchase Order Other

Action Requested: Approval For Discussion Feedback Requested For Your Information

Staff Contact: Wayne Zingsheim, Director of Public Works Ph:(847) 318-5247 Email: wzingshe@parkridge.us

Background:

In FY18, the Grounds Department budgeted for the replacement of two (2) riding lawn mowers. The new mowers will replace 1999 and 2000 Exmark Lazer HP mowers. After review, staff determined that the Wright Commercial Mower was the best choice and obtained three (3) quotes for the following:

- 1 – Wright Stander X model GWSTX48FX691E, 48", 22HP Kawasaki engine Stand-On Mower
- 1 – Wright Sport I model GWSPN48SFX730E, 48", 23.5 HP Kawasaki engine Riding Mower
- 2 – Factory Mulch Kits #95430009 (one for each mower)
- 1 – Spare Rear Tire/Wheel Assembly 20 X 10.00-8 #72410012 for Stander X
- 1 – Spare Rear Tire/Wheel Assembly 18 X 10.50-10 #72410071 for Sport I

Quotes received ranged from \$15,790 to \$16,327.92 with Russo's Power Equipment being the lowest quote on each individual piece. Staff recommends the approval of a purchase order for two (2) lawn mowers and associated equipment to Russo's Power Equipment Inc. of Schiller Park, Illinois in the amount of \$15,790.00.

These mowers would come from the Motor Fuel Replacement Fund.

Vendor and Transaction History:

Vendor Status: Current New

Is Purchase Order Request supported by existing contract: Yes No If Yes, date:

Is this an Annual Recurring Purchase Order: Yes No

Bid Process Used: N/A Price Quotes Bid RFP

Have Goods been received or Statement of Work completed: N/A Yes No

If Overage, approved by Department: Yes No Details:

Recommendation:

Approve a purchase order for two (2) Riding Mowers to Russo's Power Equipment Inc. in the amount of \$15,790.00

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

If Yes, Total Cost: \$15,790.00

If Yes, is this a Budgeted Item: Yes No Requires Budget Amendment

If Budgeted, Budget Code (Fund, Dept, Object) 551 6020 990400

Attachment:

- None