



Agenda Cover Memorandum

Meeting Date: July 10, 2017

Meeting Type: Committee of the Whole City Council Budget Workshop

Item Title: Approve the contract for City Hall Exterior Painting, PW-FY18-04 with Oosterbaan & Sons Co., in the amount of \$24,620.00

Item Type: Transfer Budget Amendment Purchase Order Other

Action Requested: Approval For Discussion Feedback Requested For Your Information

Staff Contact: Wayne Zingsheim, Director of Public Works Ph: (847) 318-5247 Email: wzingshe@parkridge.us

Background:

Staff issued an Invitation to Bid for City hall Exterior Painting, PW-FY18-04, on June 15, 2017 in the Pioneer Press. Fourteen (14) firms registered via the City web site. At the public bid opening on July 6, 2017, one (1) bid was opened and read aloud. This contract consists of providing exterior painting services for City Hall.

Reference checks were performed and were positive. Staff recommends that the contract be awarded to the lowest responsive and responsible bidder, Oosterbaan & Sons Co., of Posen, Illinois.

Vendor and Transaction History:

Vendor Status: Current New

Is Purchase Order Request supported by existing contract: Yes No If Yes, date:

Is this an Annual Recurring Purchase Order: Yes No

Bid Process Used: N/A Price Quotes Bid RFP

Have Goods been received or Statement of Work completed: N/A Yes No

If Overage, approved by Department: Yes No Details:

Recommendation:

Approve the contract for City Hall Exterior Painting, PW-FY18-04 with Oosterbaan & Sons Co., in the amount of \$24,620.00

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

If Yes, Total Cost: \$24,620.00

If Yes, is this a Budgeted Item: Yes No Requires Budget Amendment

If Budgeted, Budget Code (Fund, Dept, Object) 100 3062 942101

Attachment:

- Scorecard

**SCORECARD SUMMARY
CITY HALL EXTERIOR PAINTING
PW-FY18-04**



**Oosterbaan & Sons Co.
2515 W. 147th St.
Posen, IL 60469**

CRITERIA	POINTS
General Firm Qualifications, including References*	10
Annual Price	90
	100

10
90
100

TOTAL PRICE
Wtd Percentage
Points Awarded

\$24,620.00
100%
90

If a bid does not meet acceptable standards due to lack of adherence to specification, reference check failure, etc., the bid would be deemed non-responsive.