



Agenda Cover Memorandum

Meeting Date: March 21, 2016

Meeting Type: Committee of the Whole City Council Budget Workshop

Item Title: Approve the Tree and Stump Removal contract to Trees "R" Us, Inc., Box 6014, Wauconda, Illinois 60084 and Approve the Oakton Street Stump Removal Project contract to Steve Piper & Sons, Inc., 31W320 Ramm Drive, Naperville, Illinois 60564

Item Type: Transfer Budget Amendment Purchase Order Increase Other

Action Requested: Approval For Discussion Feedback Requested For Your Information

Staff Contact: Brandon Naser, City Forester Ph:(847) 318-5231 Email: bnaser@parkridge.us

Background:

Staff issued an Invitation to Bid for Tree and Stump Removal PW-FY16-20 on Thursday, February 4, 2016 in the Pioneer Press. Thirty-two (32) firms registered via the City web site. At the public bid opening on February 23, 2016, four (4) bids were opened and read aloud.

This contract includes tree and stump removal and restoration services, as well as emergency and time and material work. The Oakton Street Stump Removal Project includes the removal of approximately 111 stumps and restoration services along Oakton Street, between Prospect and Oriole. The City was seeking a rate with this bid event for a three year agreement (1+1+1), with an annual CPI adjustment. With the bidding event opened to an item-by-item bid, two bidders proposed the lowest price for different work. The City will realize a cost savings of approximately \$60,000 from previous rates. Staff checked references for Trees "R" Us, Inc. and found them to be satisfactory. Steve Piper and Sons is the City's current contractor for tree and stump removal.

Staff recommends that two contracts be awarded to the two lowest bidders: the Tree and Stump Removal contract be awarded to the lowest responsive and responsible bidder, Trees "R" Us, Inc., Box 6014, Wauconda, Illinois 60084 and the Oakton Street Stump Removal Project contract be awarded to Steve Piper & Sons, Inc., 31W320 Ramm Drive, Naperville, Illinois 60564

At the March 16, 2016 Committee meeting, Alderman Mazzuca asked for clarification on the annual increase to the Tree and Stump Removal contract. Section 2.03 of the contract states the following:

"Annual increases to unit prices, separate billing items and other city charges as necessary, shall not exceed the annual percentage increase in the Chicago-Gary-Kenosha Consumer Price Index for all urban consumers for the previous twelve month period (April through March) that is available from the USDOL Bureau of Labor Statistics, with a maximum increase of three percent (3%). The increase in contract price shall be effective thirty (30) days after written notice is received and approved by the City."

These items were presented as an Action Item at the Committee of the Whole on March 21, 2016, at which time the Committee approved the motion on a voice vote of 6/1, with Alderman Mazzuca being the nay vote.

Vendor and Transaction History:

Vendor Status: Current New

Is Purchase Order Request supported by existing contract: Yes No If Yes, date:

Is this an Annual Recurring Purchase Order: Yes No

Bid Process Used: N/A Price Quotes Bid RFP

Have Goods been received or Statement of Work completed: N/A Yes No

If Overage, approved by Department: Yes No Details:

Recommendation:

1. Approve the Tree and Stump Removal contract to Trees "R" Us, Inc., Box 6014, Wauconda, Illinois 60084
2. Approve the Oakton Street Stump Removal Project contract to Steve Piper & Sons, Inc., 31W320 Ramm Drive, Naperville, Illinois 60564



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Budget Implications:

Does Action Require an Expenditure of Funds: Yes No

If Yes, Total Cost: \$

If Yes, is this a Budgeted Item: Yes No Requires Budget Amendment

If Budgeted, Budget Code (Fund, Dept, Object) 100 3071 940201

Attachment(s), if any:

- Scorecard

SCORECARD (BID TAB)
TREE AND STUMP REMOVAL PW-FY16-20



AWARD #1

		Trees "R" Us, Inc. Box 6014 Wauconda, IL 60084	Steve Piper & Sons, Inc. 31W320 Ramm Drive Naperville, IL 60564	Homer Tree Care, Inc. 14000 S. Archer Avenue Lockport, IL 60441	Clean Cut Tree Service, Inc. 31064 N IL Route 83 Grayslake, IL 60030
CRITERIA	POINTS				
Adherence to Specification, including References*	10	10	10	10	10
Price	90	90	84	80	65
Total	100	100	94	90	75
<small>*If a bid does not meet acceptable standards due to lack of adherence to specification, reference check failure, etc., the bid would be deemed non-responsive. All bid quantities are for canvassing only.</small>					
TREE REMOVALS		Trees "R" Us, Inc. Box 6014 Wauconda, IL 60084	Steve Piper & Sons, Inc. 31W320 Ramm Drive Naperville, IL 60564	Homer Tree Care, Inc. 14000 S. Archer Avenue Lockport, IL 60441	Clean Cut Tree Service, Inc. 31064 N IL Route 83 Grayslake, IL 60030
Size DBH	Est. No. of Inches	Price/Inch	Extended Price/Inch	Price/Inch	Extended Price/Inch
0-6"	100	\$5.00	\$500.00	\$6.00	\$600.00
7-12"	500	\$9.65	\$4,825.00	\$9.50	\$4,750.00
13-24"	3000	\$12.30	\$36,900.00	\$16.85	\$50,550.00
25-36"	3000	\$22.00	\$66,000.00	\$22.85	\$68,550.00
37" +	1000	\$24.65	\$24,650.00	\$29.80	\$29,800.00
STUMP REMOVAL AND RESTORATIONS		Trees "R" Us, Inc. Box 6014 Wauconda, IL 60084	Steve Piper & Sons, Inc. 31W320 Ramm Drive Naperville, IL 60564	Homer Tree Care, Inc. 14000 S. Archer Avenue Lockport, IL 60441	Clean Cut Tree Service, Inc. 31064 N IL Route 83 Grayslake, IL 60030
Size DBH	Est. No. of Inches	Price/Inch	Extended Price/Inch	Price/Inch	Extended Price/Inch
0-6"	100	\$4.00	\$400.00	\$6.50	\$650.00
7-12"	500	\$6.00	\$3,000.00	\$6.50	\$3,250.00
13-24"	3000	\$8.12	\$24,360.00	\$6.50	\$19,500.00
25-36"	3000	\$8.12	\$24,360.00	\$7.25	\$21,750.00
37" +	1000	\$8.12	\$8,120.00	\$8.00	\$8,000.00
CANVASSING PRICE TOTAL*		\$193,115.00	\$207,400.00	\$217,851.00	\$265,700.00
WTD PERCENTAGE		100%	93%	89%	73%
POINTS AWARDED		90	84	80	65
<small>*If a bid does not meet acceptable standards due to lack of adherence to specification, reference check failure, etc., the bid would be deemed non-responsive. All bid quantities are for canvassing only.</small>					

AWARD #2

		Trees "R" Us, Inc. Box 6014 Wauconda, IL 60084	Steve Piper & Sons, Inc. 31W320 Ramm Drive Naperville, IL 60564	Clean Cut Tree Service, Inc. 31064 N IL Route 83 Grayslake, IL 60030	Clean Cut Tree Service, Inc. 31064 N IL Route 83 Grayslake, IL 60030
STUMP REMOVAL AND RESTORATIONS (OAKTON ST PROJECT ONLY*)					
Size DBH	Est. No. of Inches	Price/Inch	Extended Price/Inch	Price/Inch	Extended Price/Inch
0-6"	30	\$5.00	\$150.00	\$6.00	\$180.00
7-12"	350	\$9.00	\$3,150.00	\$5.75	\$2,012.50
13-24"	1,000	\$9.00	\$9,000.00	\$5.45	\$5,450.00
25-36"	385	\$9.00	\$3,465.00	\$5.45	\$2,098.25
37" +	205	\$9.00	\$1,845.00	\$5.45	\$1,117.25
CANVASSING PRICE TOTAL		\$17,610.00	TOTAL \$10,858.00	\$18,070.05	\$21,610.00
WTD PERCENTAGE		62%	100%	60%	50%
POINTS AWARDED		55	90	54	45

*All bid quantities are for canvassing only.