



Agenda Cover Memorandum

Meeting Date: March 21, 2016

Meeting Type: Committee of the Whole City Council Budget Workshop

Item Title: Approve award of a bid to Morrow Brothers Ford, U.S. Rt. 267 South, Greenfield, Illinois, through the Illinois Joint Purchase Program, for the purchase of two (2) Ford F-450 Standard Cab 4X4 Chassis at \$34,205.00 each and a purchase order in the amount of \$68,410.00

Item Type: Transfer Budget Amendment Purchase Order Other

Action Requested: Approval For Discussion Feedback Requested For Your Information

Staff Contact: Wayne Zingsheim, Director of Public Works Ph: (847)318-5247
Email: wzingshe@parkridge.us

Background:

On September 21, 2015, the City Council awarded a bid to Bob Ridings Fleet Sales of Taylorville, Illinois, through the Illinois Joint Purchase Program, for the purchase of two 2016 Ford F-250 SUPER Cab 2wd Chassis (to replace Water Department trucks # 33 and 34) and two Ford F-450 SUPER Cab 4X4 Chassis (to replace Street Department trucks # 6 and 9).

On January 20, 2016, Supervisor McGrath received an email from Bob Ridings Ford informing the City that the trucks had arrived but they had mistakenly ordered the Ford F450's with two wheel drive instead of four wheel drive. A copy of this email is attached. They admitted that it was completely their fault, but they could not reorder the correct trucks as their contract with the State had expired on September 30, 2015. Four wheel drive is an absolute vehicle requirement to meet the City's needs.

Supervisor McGrath has contacted Morrow Brothers Ford of Greenfield, Illinois to order two 2016 Ford F-450's as they had been awarded the new Illinois Joint Purchasing Contract for Ford F-450's. Availability of the 2017 gas engine models would not be until at least October 2016 and it is not yet possible to order since pricing had not yet been set.

Morrow Brothers Ford, in anticipation of the late ordering and arrival of the 2017 model, did order extra 2016 F450's, with gas engines and some additional options, and do have some in red. The only item missing from the original specs is that the City originally ordered super cabs and they are receiving standard cabs. The 2016 F450 Standard Cab 4X4's that Morrow has available would cost \$34,205 each. The price increase is in part due to it having been the last of a three year contract for Bob Ridings and the first of three year contract for Morrow Brothers. The following details the costs:

VEHICLE	QTY	Bob Ridings Ford SUPER CAB 4X4		Morrow Brothers Ford Standard Cab 4X4	
		COST	EXT. COST	COST	EXT. COST
#6, #9	2	\$32,045.00	\$64,090.00	\$34,205.00	\$68,410.00

Attached are the detailed quotes for the original truck from Bob Ridings and the new truck from Morrow Brothers that is available (\$33,980.00 + \$225.00 delivery = \$34,205.00 for each vehicle).

The Northwest Municipal Suburban Purchasing Cooperative winning bidder had the same trucks available as Bob Ridings Ford but the 2016 F-450's are no longer available.

Staff recommends that the City utilize the cost savings available through the new State of Illinois Joint Purchasing Program with Morrow Brothers Ford, U.S. Rt. 267 South, Greenfield, Illinois for the purchase of two (2) F450 vehicles at a cost of \$34,205.00 each. Expected delivery time would be within four weeks.

This item was presented as an Action Item at the Committee of the Whole on March 21, 2016, at which time the Committee approved the motion on a voice vote of 7/0.



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Vendor and Transaction History:

Vendor Status: Current New
Is Purchase Order Request supported by existing contract: Yes No If Yes, date:
Is this an Annual Recurring Purchase Order: Yes No
Bid Process Used: N/A Price Quotes Bid RFP
Have Goods been received or Statement of Work completed: N/A Yes No
If Overage, approved by Department: Yes No Details:

Recommendation:

Approve award of a bid to Morrow Brothers Ford, U.S. Rt. 267 South, Greenfield, Illinois, through the Illinois Joint Purchase Program, for the purchase of two (2) Ford F-450 Standard Cab 4X4 Chassis at \$34,205.00 each and a purchase order in the amount of \$68,410.00

Budget Implications:

Does Action Require an Expenditure of Funds: Yes No
If Yes, Total Cost: \$68,410.00
If Yes, is this a Budgeted Item: Yes No Requires Budget Amendment
If Budgeted, Budget Code (Fund, Dept, Object) 551 6020 990400

Attachment:

- Email from Bob Ridings Ford
- Bob Ridings detailed quote sheet
- Morrow Brothers detailed quote sheet

Agenda Cover Memorandum (Cont.)

From: Todd Crews [<mailto:toddfleet@aol.com>]
Sent: Wednesday, January 20, 2016 6:28 PM
To: McGrath, Mike
Subject: F450 Truck Order

Hello Mike, per our phone conversation please note your four trucks ordered have arrived. The two F250s are correct as ordered (page one attached) but your two F450s are not as ordered (page two). They are actually 2wd rather than 4x4, BUT the equipment and load capacity is otherwise the same, including the snowplow prep package (page three alternate proposal).

Regrettably we can no longer order 4x4 F450s as originally requested and none are available from stock. We will accept your order cancellation with our apologies or we can offer you the 2wd versions if they would work, pricing is listed on page three, a savings approx. \$2565 per truck. Once again we sincerely regret this mistake and apologize for the problem, please contact me with how you wish to proceed or with any questions, thanks

Todd Crews
Bob Ridings Inc
931 Springfield Rd
Taylorville, IL 62568
Ph 217-824-2207
Fax 217-824-4252

**Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568**

Ph. 217-824-2207

Email toddfleet@aol.com

Fax 217-824-4252

September 8, 2015

MIKE MCGRATH
CITY OF PARK RIDGE
505 BUTLER PL
PARK RIDGE, IL 60068

Dear Mike:

Thank you for your inquiry about our Fleet Sales Program, note this proposal is in association with our State of Illinois contract # 4017340. We are pleased you are again considering us for your new truck and we can order it as follows. Delivery is estimated in 120 days+ after your order, note THIS PROPOSAL LETTER IS NOT AN ORDER, you must issue a purchase order to confirm, **ORDERS ARE DUE BY 9-30-15, call if any questions or changes and thanks,**

2	2016 Ford F450 SUPER Cab 4x4 Chassis	Trucks # 6 & 9	
	Includes All Standard Pkg Equipment	16,000 Min GVWR	
	6.8 Litre V10 w/5spd Automatic		
	Air Conditioning Tilt Wheel	AM/FM	Upfitter Switch Panel
		BASE COST	\$30,525.00 \$61,050.00
	USE STD 60" Cab/Axle, 40 Gallon Rear Fuel Tank		
	Electric Shift on the Fly 4x4 NOT AVAILABLE w/V10, USE MANUAL HUBS		
	Cruise Control/Power Windows/Locks/Mirrors NOT Ordered		
ADD	4.88 Limited Slip Axle	\$310.00	\$620.00
	Snowplow Prep Pkg	\$75.00	\$150.00
	TGB All Terrain Tires	\$210.00	\$420.00
	WITH SPARE Tire	\$350.00	\$700.00
	Upfitter Switch Panel	Included	
	Roof Clearance Lights	Included	
	Built in Factory Trailer Brake	\$195.00	\$390.00
	Delivery to your Location	\$225.00	\$450.00
	New Municipal Lic & Title	\$155.00	\$310.00
	White Ext, Steel Gray VINYL 40/20/40 Split Seat, Full Vinyl Floor Covering		
	COST EACH	\$32,045.00	

YOUR COST, P/O # Pending \$64,090.00

NOTE if this outline is incorrect in any way please call me IMMEDIATELY to correct it. Please contact me with any questions and thanks for your business!

Sincerely,

Todd Crews
Fleet Sales Manager



WWW.MORROWBROTHERSFORDINC.COM

Route 267 South • RR 2 Box 120 • Greenfield, IL 62044
(217) 368-3037 • Fax (217) 368-3517 • Toll Free 1-877-368-3038

ILLINOIS STATE CONTRACT #4018237 V10 Engine F450 / F550 Chassis Cab 4x4

- 6.8L V-10 Gasoline Engine
- 5-Speed Automatic Transmission
- 4-wheel ABS
- Traction Control
- Air Conditioning
- Tinted Glass
- Front Tow Hooks
- 40/20/40 Split Bench Seat
- AM/FM Stereo w/Clock
- Limited Slip Rear Axle
- 225/70R19.5G Traction Tires
- Chrome Front Bumper
- Power Door Locks
- Remote Keyless Entry
- Roof Marker/Clearance Lights
- Outside Temperature Display
- Heavy-Duty Alternator
- Intermittent Wipers
- Dual Front Airbags
- Dual Side Airbags
- Tachometer
- 40 Gallon Fuel Tank
- Power Side Windows
- Telescoping Tow Mirrors
- Power Heated Mirrors Glass
- Snow Plow Prep Package
- Engine Block Heater
- Transmission PTO Provision
- Stabilizer Bars – Front & Rear
- Stationary Elevated Idle Control
- Trailer Wiring – 7 Wire Harness
- 4 Up-Fitter Switches
- Tilt / Telescoping Wheel
- Engine Hour Meter

F450 4x4 Chassis Cab 141" WB60" CA 16,500# GVWR - \$33,980.00

F550 4x4 Chassis Cab 165" WB84" CA 19,500# GVWR - \$36,380.00